Dear Parents, Students and Staff:

As a result of our recent review of pedestrian safety around the District we have found some areas in the back parking lot accessed off of Forest Lodge Road that need to be addressed. We are requesting your cooperation in implementing a change in the way students are dropped off and picked up in the mornings and afternoons.

1. The High School separated curbside bus lane will be used as the elementary and high school student drop off and pick up zone. All drivers will be directed to pull all the way forward to avoid traffic congestion. Drivers are to remain in their vehicle. If parking is needed, drivers are to use the designated parking area.

2. The current Forest Grove drop off/pick up lane in the back lot will not be used until further notice. All drop off/pick up procedures will remain the same in the front of Forest Grove.

3. The lane directly adjacent to the drop off lane will be closed for all traffic between 8:20 am and 8:50 am, which is the busiest time in the lot. Those who wish to park need to make an immediate left turn upon entering the lot and follow the appropriate traffic directions.

4. Please, Do Not cut through any of the parking spaces in order to get to another driving lane as this is unsafe and will help avoid contact with other vehicles or pedestrians.

5. An access has been opened up in the chain link fence so pedestrians can enter campus safely instead of using the parking lot vehicle entrance/exit.

In consideration of all our students and families, please use extreme caution when driving and walking in this lot and around any of our campuses. **We will have the high school campus supervisor, Bobby Howell, helping direct traffic at the entrance of the parking lot. Please follow his directions.**

We will implement these new procedures beginning Tuesday, January 28, 2020. All changes apply only to the parking lot accessed by Forest Lodge Road. Please stay tuned for further developments.

Yours In Safety,

The PGUSD Administration
PGHS & FOREST GROVE PARKING LOT SAFETY PLAN