

____Initial Request

____Final Request

**CERTIFICATED APPLICATION FOR PROFESSIONAL GROWTH
THROUGH THE PROFESSIONAL GROWTH REVIEW BOARD**

Note: If you are requesting units in more than one of the eligible areas, please submit a separate application for each.

Name School and Assignments Date

I. Application Request

I request _____ units in the following area:

____ Educational Travel ____ Lower Division Course Work ____ Other Activities
____ Action Research ____ Curriculum Development ____ Self-directed study

I want to apply these units to ____ Column Advance ____ Inservice Release

II. Please summarize your proposal:

Include the following:

- 1) Summarize how your proposal will contribute to your professional growth.
- 2) Describe how you will use this material in your classroom.
- 3) Show how your proposal fits the standards at your grade level.
- 4) **Submit two identical copies to the PGRB Committee.**

(Attach a separate sheet with a legible, perfectly typed, copy of your proposal)

III. PGRB Action: ____ units are recommended

Date PGRB Chairperson

IV. Superintendent Action:

____ Approved ____ Denied

____ Additional information requested by Superintendent

Superintendent Signature

V. Final review of evidence of satisfactory completion

____ Approved ____ Denied

Date PGRB Chairperson

VI. Entry made on personal records: ____ units

Date Personal Officer

Approved 5/22/02