

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

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**SUBJECT:** WALK ON - PGUSD Transportation Plan FY 2024-25

**DATE:** March 21, 2024

**PERSON(S) RESPONSIBLE:** Joshua Jorn, Assistant Superintendent of Business Services

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**RECOMMENDATION:**

The District Administration recommends that the Board review and approve the Transportation Plan for Home to School Transportation (HTS) and reimbursement expenditure plan.

**BACKGROUND:**

The District has provided bus transportation to and from school for many years. When ridership began to decline in 2006-07 and 2007-08, the District reduced bus fees in order to entice more riders.

Ed Code 39800.1 requires an LEA as a condition of receiving apportionments under EC Section 41850.1, to develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils. The plan shall include the following components:

- (1) A description of the local educational agency's transportation services that would be accessible to pupils with disabilities and homeless children and youth.
- (2) A description of how unduplicated pupils would be able to access available home-to-school transportation at no cost to the pupils.
- (3) The plan shall be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders.

While most families pay a fee per student, families that qualify for the Free-and-Reduced-Meal program and those on an Individualized Educational plan (IEP) qualify for free transportation.

**FISCAL IMPACT:**

Projected reimbursement of \$173,375.15 for transportation services minus the LCFE transportation add-on (\$105,091) for a total transportation allowance of \$68,284.15.

\$68,284.15 will be transferred into Local 7900 Transportation which will offset total Transportation operational expenditures of \$288,958.58

## Pacific Grove Unified School District

### Transportation Services Expenditure Plan FY 2024-25

**Per Education Code (EC) Section 39800.1, as a condition of receiving apportionments for Transportation Services (under EC Section 41850.1), a local educational agency shall develop a plan describing the transportation services. The plan shall be presented and adopted by the governing board of the local educational agency on or before APRIL 1, 2024 in an open meeting with the opportunity for in-person and remote public comment. The plan may provide for the local educational agency to partner with a municipally owned transit system to provide service pursuant to this section to middle school and high school pupils. Nothing in a local educational agency's plan shall preclude a local educational agency from providing no-cost transit passes to pupils.**

1. Enter description of your district's plan of the transportation services it will offer to pupils, and how it will prioritize transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income.

Description: The current transportation program for PGUSD is available to students living in all geographical areas within the district's boundaries. Students who are identified as low-income, and/or are on an IEP qualify for a free transportation services during the school year. Parents who are interested busing respond to an email that is sent once students have been identified at enrollment

2. Enter description of your district's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.

The current transportation program for PGUSD is available to students who are identified as low-income, and/or are on an IEP receive free busing throughout the school year. Parents who are interested in busing respond to an email that is sent once students have been identified at enrollment. **Enrollment will begin on May 17, 2024.**

All students who hold an Individualized Educational Plan (IEP) and qualify for Special Education services, receive free transportation. Modifications and resources are outline in each Individualized Educational Plan (IEP).

3. Enter description of how unduplicated pupils would be able to access available home-to-school transportation at no cost to the pupils.

Description: The district offers all unduplicated pupils and students on an IEP home to school transportation at no cost.

4. Your plan must be developed in consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders. Enter description of your plan consultation with those parties.

Description: The plan was discussed with classified staff members, teachers, parents, pupils, and the one school administrator at a staff meeting at a School Site Council meetings.

#### Transportation Services Allowance Calculations

A. Total 2022-23 Transportation Expenses (Function 3600)	\$288,958.58
B. Less Capital Outlay (Object 6xxx, Function 3600)	\$0.00
C. Less Nonagency Expenditures (Goal 7110, 7150, Function 3600)	\$0.00
D. Estimated 60% Reimbursement	\$173,375.15
E. Less 2022-23 Transportation Add-on from LCFF (if >0, the Transportation Allowance shall be zero):	-\$105,091.00
<b>Total Transportation Allowance (Object 8590, Resource 0000)</b>	<b>\$68,284.15</b>

#### Expenditures and Other Financing Uses

2000-2999: Classified Salaries	\$175,309.37
3000-3999: Employee Benefits	\$54,971.55
4000-4999: Books and Supplies	\$34,151.92
5000-5999: Services and Other Operating Expenditures	\$24,525.74
6000-6999: Capital Outlay	\$0.00
7000-7999: Other Outgo	\$0.00
<b>Total Expenditures</b>	<b>\$288,958.58</b>

LEA Board Approval Date: Before April 1, 2024

#### Resources:

California Education Code (EC) Section 39800.1:

[https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?sectionNum=39800.1&lawCode=EDC](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?sectionNum=39800.1&lawCode=EDC)

California Education Code (EC) Section 41850.1:

[https://leginfo.ca.gov/faces/codes\\_displaySection.xhtml?sectionNum=41850.1&lawCode=EDC](https://leginfo.ca.gov/faces/codes_displaySection.xhtml?sectionNum=41850.1&lawCode=EDC)

Home-to-School Transportation Reimbursement FAQs:

<https://www.cde.ca.gov/ls/tn/tr/#TransportationServicePlan>



### Home-to-School Transportation Reimbursement

County: Monterey  
District: Pacific Grove Unified

Period: 2022-23 P-2  
CDS Code: 27 66134

**Home-to-School (HTS) Transportation Expenditures (EC 41850.1)**

Prior Year HTS Transportation Expenditures (SACS Unaudited Actuals: Function 3600, Excluding Goal Codes 7100-7199 and Object Codes 6000-6999)

A-1 \$	367,248
Audit Adjustments	0
Adjusted Prior Year HTS Transportation Expenditures (A-1 + A-2)	367,248
Reimbursement Factor [EC 41850.1(a)(1)]	0.6000
Expenditure Amount for Reimbursement before Adjustment for LCFF Add-ons (A-3* A-4)	220,349

**LCFF Add-on for Transportation (EC 42238.02(h) for school district and EC 2574(e)(2) for county office of education)**

Prior Year Add-on based on 2012-13 Home-to-School Transportation	105,091
Prior Year Add-on based on 2012-13 Small School District Bus Replacement Program	0
<b>Total Prior Year LCFF Add-on for Transportation (B-1 + B-2)</b>	<b>105,091</b>
<b>HTS Transportation Reimbursement (A-5 - B-3; if less than 0, C-1 = 0)</b>	<b>115,258</b>

Export to Excel

"Questions: Principal Apportionment Section | [pase@cde.ca.gov](mailto:pase@cde.ca.gov) | 916-324-4541"

Web Policy

Balances through June (12)						Fiscal Year 2022/23	
Fund- Resc- Y- Goal - Func- Obj t - SO- Loc- 1111- Mgmt	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
<b>Fund 01 - General Fund</b>							
01- 0000- 0- 0000- 3600- 2200- 00- 001- 7900- 0000	UNREST,Classified Supp		11,029.61		11,805.74	776.13-	
01- 0000- 0- 0000- 3600- 2200- 00- 013- 7900- 0000	UNREST,Classified Supp	141,228.00	135,927.96		124,785.45	11,142.51	
01- 0000- 0- 0000- 3600- 2200- 10- 013- 7900- 0000	UNREST,Classified Supp		1,400.86		1,464.38	63.52-	
01- 0000- 0- 0000- 3600- 2200- 25- 013- 7900- 0000	UNREST,Classified Supp				12,584.07	12,584.07-	
01- 0000- 0- 0000- 3600- 2200- 30- 013- 7900- 0000	UNREST,Classified Supp	3,500.00					
01- 0000- 0- 0000- 3600- 2200- 50- 013- 7900- 0000	UNREST,Classified Supp	14,000.00	14,000.00		20,974.80	6,974.80-	
01- 6500- 0- 5760- 3600- 2200- 00- 013- 2500- 0000	Special Educati,Classifie	24,251.00					
01- 6500- 0- 5760- 3600- 2200- 30- 013- 2500- 0000	Special Educati,Classifie	2,000.00	3,500.00		3,694.93	194.93-	
01- 6500- 0- 5760- 3600- 2200- 50- 013- 2500- 0000	Special Educati,Classifie	350.00					
	<b>Total for Object 2200</b>	<b>185,329.00</b>	<b>165,858.43</b>	<b>.00</b>	<b>175,309.37</b>	<b>9,450.94-</b>	
01- 0000- 0- 0000- 3600- 3202- 00- 001- 7900- 0000	UNREST,Public Employee		2,798.21		2,995.11	196.90-	
01- 0000- 0- 0000- 3600- 3202- 00- 013- 7900- 0000	UNREST,Public Employee	36,861.00	27,899.23		24,743.11	3,156.12	
01- 0000- 0- 0000- 3600- 3202- 10- 013- 7900- 0000	UNREST,Public Employee		355.40			355.40	
01- 0000- 0- 0000- 3600- 3202- 30- 013- 7900- 0000	UNREST,Public Employee	888.00					
01- 0000- 0- 0000- 3600- 3202- 50- 013- 7900- 0000	UNREST,Public Employee	3,552.00					
01- 6500- 0- 5760- 3600- 3202- 00- 013- 2500- 0000	Special Educati,Public Em	6,330.00					
01- 6500- 0- 5760- 3600- 3202- 30- 013- 2500- 0000	Special Educati,Public Em	507.00	887.95		792.25	95.70	
01- 6500- 0- 5760- 3600- 3202- 50- 013- 2500- 0000	Special Educati,Public Em	89.00					
	<b>Total for Object 3202</b>	<b>48,227.00</b>	<b>31,940.79</b>	<b>.00</b>	<b>28,530.47</b>	<b>3,410.32</b>	
01- 0000- 0- 0000- 3600- 3302- 00- 001- 7900- 0000	UNREST,Social Security		829.37		889.40	60.03-	
01- 0000- 0- 0000- 3600- 3302- 00- 013- 7900- 0000	UNREST,Social Security	10,167.00	9,893.21		10,101.60	208.39-	
01- 0000- 0- 0000- 3600- 3302- 10- 013- 7900- 0000	UNREST,Social Security		107.16		112.06	4.90-	
01- 0000- 0- 0000- 3600- 3302- 30- 013- 7900- 0000	UNREST,Social Security	268.00					
01- 0000- 0- 0000- 3600- 3302- 50- 013- 7900- 0000	UNREST,Social Security	1,071.00	1,071.00		1,604.63	533.63-	
01- 6500- 0- 5760- 3600- 3302- 00- 013- 2500- 0000	Special Educati,Social Se	1,856.00					
01- 6500- 0- 5760- 3600- 3302- 30- 013- 2500- 0000	Special Educati,Social Se	153.00	267.75		282.67	14.92-	
01- 6500- 0- 5760- 3600- 3302- 50- 013- 2500- 0000	Special Educati,Social Se	27.00					
	<b>Total for Object 3302</b>	<b>13,542.00</b>	<b>12,168.49</b>	<b>.00</b>	<b>12,990.36</b>	<b>821.87-</b>	
01- 0000- 0- 0000- 3600- 3402- 00- 013- 7900- 0000	UNREST,Health & Welfar	9,868.00	8,554.66		9,096.12	541.46-	
	<b>Total for Object 3402</b>	<b>9,868.00</b>	<b>8,554.66</b>	<b>.00</b>	<b>9,096.12</b>	<b>541.46-</b>	
01- 0000- 0- 0000- 3600- 3502- 00- 001- 7900- 0000	UNREST,State Unemploy		55.15		59.01	3.86-	
01- 0000- 0- 0000- 3600- 3502- 00- 013- 7900- 0000	UNREST,State Unemploy	707.00	679.65		623.87	55.78	
01- 0000- 0- 0000- 3600- 3502- 10- 013- 7900- 0000	UNREST,State Unemploy		7.01		7.33	.32-	
01- 0000- 0- 0000- 3600- 3502- 30- 013- 7900- 0000	UNREST,State Unemploy	18.00					

Selection Grouped by Account Type, Filtered by User Permissions and (Org = 46, Online/Offline = N, Fiscal Year = 2023, Unposted JEs? = N, Assets and Liabilities? = N, Restricted? = Y, Object = 1-8, Function = 3600, Object Digits = 4, Page Break Level = )

Balances through June (12)							Fiscal Year 2022/23
Fund- Resc- Y- Goal - Func- Obj t - SO- Loc- 1111- Mgmt	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance	
<b>Fund 01 - General Fund (continued)</b>							
01- 0000- 0- 0000- 3600- 3502- 50- 013- 7900- 0000	UNREST,State Unemploym	70.00	70.00		102.92	32.92-	
01- 6500- 0- 5760- 3600- 3502- 00- 013- 2500- 0000	Special Educati,State Une	122.00					
01- 6500- 0- 5760- 3600- 3502- 30- 013- 2500- 0000	Special Educati,State Une	10.00	17.50		18.48	.98-	
01- 6500- 0- 5760- 3600- 3502- 50- 013- 2500- 0000	Special Educati,State Une	2.00					
	<b>Total for Object 3502</b>	<b>929.00</b>	<b>829.31</b>	<b>.00</b>	<b>811.61</b>	<b>17.70</b>	
01- 0000- 0- 0000- 3600- 3602- 00- 001- 7900- 0000	UNREST,Worker's Compen		240.27		257.17	16.90-	
01- 0000- 0- 0000- 3600- 3602- 00- 013- 7900- 0000	UNREST,Worker's Compen	3,077.00	2,961.06		2,718.37	242.69	
01- 0000- 0- 0000- 3600- 3602- 10- 013- 7900- 0000	UNREST,Worker's Compen		30.52		31.92	1.40-	
01- 0000- 0- 0000- 3600- 3602- 30- 013- 7900- 0000	UNREST,Worker's Compen	76.00					
01- 0000- 0- 0000- 3600- 3602- 50- 013- 7900- 0000	UNREST,Worker's Compen	305.00	304.98		455.08	150.10-	
01- 6500- 0- 5760- 3600- 3602- 00- 013- 2500- 0000	Special Educati,Worker's	529.00					
01- 6500- 0- 5760- 3600- 3602- 30- 013- 2500- 0000	Special Educati,Worker's	44.00	76.24		80.45	4.21-	
01- 6500- 0- 5760- 3600- 3602- 50- 013- 2500- 0000	Special Educati,Worker's	8.00					
	<b>Total for Object 3602</b>	<b>4,039.00</b>	<b>3,613.07</b>	<b>.00</b>	<b>3,542.99</b>	<b>70.08</b>	
01- 0000- 0- 0000- 3600- 4300- 00- 013- 7900- 0720	UNREST,Materials and S	35,000.00	35,788.80		28,792.39	6,996.41	
	<b>Total for Object 4300</b>	<b>35,000.00</b>	<b>35,788.80</b>	<b>.00</b>	<b>28,792.39</b>	<b>6,996.41</b>	
01- 0000- 0- 0000- 3600- 4400- 00- 013- 7900- 0720	UNREST,Noncapitalized		5,360.25		5,359.53	.72	
	<b>Total for Object 4400</b>	<b>.00</b>	<b>5,360.25</b>	<b>.00</b>	<b>5,359.53</b>	<b>.72</b>	
01- 0000- 0- 0000- 3600- 5200- 00- 013- 7900- 0720	UNREST,Travel and Conf	500.00	500.00		174.03	325.97	
	<b>Total for Object 5200</b>	<b>500.00</b>	<b>500.00</b>	<b>.00</b>	<b>174.03</b>	<b>325.97</b>	
01- 0000- 0- 0000- 3600- 5600- 00- 013- 7900- 0720	UNREST,Rentals, Leases	55,000.00	53,642.00		46,703.27	6,938.73	
	<b>Total for Object 5600</b>	<b>55,000.00</b>	<b>53,642.00</b>	<b>.00</b>	<b>46,703.27</b>	<b>6,938.73</b>	
01- 0000- 0- 0000- 3600- 5710- 00- 000- 7900- 0000	UNREST,Direct Costs fo	10,077.00-					
01- 0000- 0- 0000- 3600- 5710- 00- 013- 7900- 0720	UNREST,Direct Costs fo	1,500.00-	43,615.82-		39,481.07-	4,134.75-	
	<b>Total for Object 5710</b>	<b>11,577.00-</b>	<b>43,615.82-</b>	<b>.00</b>	<b>39,481.07-</b>	<b>4,134.75-</b>	
01- 0000- 0- 0000- 3600- 5800- 00- 003- 7900- 0720	UNREST,Professional/Co		3,122.00		3,122.00		
01- 0000- 0- 0000- 3600- 5800- 00- 013- 7900- 0720	UNREST,Professional/Co	25,500.00	21,111.95		6,577.23	14,534.72	
01- 6500- 0- 5760- 3600- 5800- 00- 000- 2500- 0740	Special Educati,Professio		6,000.00		4,715.78	1,284.22	
	<b>Total for Object 5800</b>	<b>25,500.00</b>	<b>30,233.95</b>	<b>.00</b>	<b>14,415.01</b>	<b>15,818.94</b>	
01- 0000- 0- 0000- 3600- 5820- 00- 013- 7900- 0720	UNREST,Prof. Services	10,000.00	10,000.00		2,714.50	7,285.50	
	<b>Total for Object 5820</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>.00</b>	<b>2,714.50</b>	<b>7,285.50</b>	
	<b>Total for Org 046 and Fund General Fund</b>	<b>376,357.00</b>	<b>314,873.93</b>	<b>.00</b>	<b>288,958.58</b>	<b>25,915.35</b>	