



SEARCH TIMELINE

Pacific Grove Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

APRIL 2023 Preliminary Phase	April 17	District receives proposals
	April 20/May 4	<i>Proposal Presentations / Board Selects Firm</i>
MAY - AUG 2023 Community Engagement	May 22 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 2-3 hrs total)</i>
	May 25 - June 12	Online survey dates [specified languages]
	August 23 & 24	Consultants confer with staff and community designated by the Board to receive input [one day Zoom and one day in person]
MAY - SEPT 2023 Advertisement and Recruitment	May - September	Consultants identify potential candidates; Development and posting of Position Description
	August 7 & 21	Advertising and active recruitment; Ad appears in <u>EdCal</u> , (Two consecutive publication plus immediate online ACSA posting)
	Sept 7, 2023	Deadline for applications
SEPT - OCT 2023 Interviews and Selection	September	Consultants complete comprehensive reference and background checks on applicants
	October 2 6:00 p.m (Special Mtg)	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 2-3 hours)</i>
	October 10 9:00 am - 9:00 pm (Special Mtg)	<i>Board interviews candidates; selects finalist (Closed Session; all-day meeting)</i>
OCT - NOV 2023 Contract Approval	Week of October 10 [if desired]	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	Regularly scheduled November 5 or 12 2023 meeting	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
TBD 2023 Start Date	TBD as mutually agreed	New superintendent begins