

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: THURSDAY, DECEMBER 7, 2023**

Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

<b>DATE:</b>	December 7, 2023	<u>Trustees</u> Carolyn Swanson, <i>President</i> Jennifer McNary, <i>Clerk</i> Dr. Elliott Hazen Laura Ottmar Brian Swanson Dayci Dishny/Dario Dimaggio, <i>Student Representatives</i>
<b>TIME:</b>	4:00 p.m. Pacific Grove Middle School Measure D Site Visit 5:30 p.m. Closed Session 6:30 p.m. Open Session	
<b>LOCATION:</b>	<b>IN PERSON</b> Pacific Grove Middle School (4:00-5:00p.m.) 835 Forest Ave Pacific Grove, CA 93950  Pacific Grove Unified School District Office 435 Hillcrest Avenue Pacific Grove, CA 93950	

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/82663819363?pwd=YWF0UHBaRVZqWVFfVU5lK0ozdGRxUT09>

Meeting ID: 826 6381 9363

Passcode: 832398One tap mobile +13017158592,,87820869443#,,,\*585985# US  
(Washington DC)

+13092053325,,87820869443#,,,\*585985# US

Find your local number: <https://pgusd.zoom.us/j/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_

Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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**II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957 subdivision (b)]
4. Public Employee Appointment/Employment: After School Coordinator

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr Linda Adamson for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Public Employee Appointment/Employment: After School Coordinator

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

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C. Superintendent Report

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. PGUSD Staff Comments (Non-Agenda Items)

B. Community Members (Non-Agenda Items)

**VI. INFORMATION/DISCUSSION**

A. District Safety Update

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of November 16, 2023 Board Meeting 7  
Recommendation: (Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Cash Receipts #9 14  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #8.
- C. Acceptance of Donations 16  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- D. Out of County or Overnight Activities 17  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight requests.
- E. Request for Board Approval for off campus activity for Pacific Grove Middle School AVID class 35  
Recommendation: (Sean Roach, Principal of Pacific Grove Middle School) The District Administration recommends that the Board review and approve the off campus activity for PGMS AVID class.
- F. Equipment to be Discarded 36  
Recommendation: (Lito Garcia, Principal of Pacific Grove High School) The District Administration recommends that the Board review and approve the Equipment to be Discarded.
- G. Contract for services with Bryan Gage, Pacific Grove Middle School Gym Mural 38

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Recommendation: (Jon Anderson, Director of Maintenance and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Bryan Gage, Pacific Grove Middle School Mural.

H. Contract for services with Kim Kasner, Forest Grove Elementary Storage Container Mural 44

Recommendation: (Jon Anderson, Director of Maintenance and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Kim Kasner, Forest Grove Elementary Storage Container Mural.

I. Contract for services Contract for Services with the National Coalition Building Institute – Monterey Chapter 50

Recommendation: (Buck Roggeman, Director of Curriculum) The District Administration recommends that the Board review and approve the Contract for Services with the National Coalition Building Institute – Monterey Chapter

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. PUBLIC HEARING I/ ACTION/DISCUSSION ITEM A**

Public Hearing of Pacific Grove Unified School District’s Initial Sunshine Proposals regarding Collective Bargaining Agreement Negotiations with California School Employees Association (CSEA), 2023-2024 56

Recommendation: (Linda Adamson, Superintendent) The Administration recommends that the Board hold a public hearing of the Pacific Grove Unified School District’s Initial Sunshine Proposals regarding Collective Bargaining Agreement Negotiations with California School Employees Association for 2023-2024.

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

A. Approval of Pacific Grove Unified School District’s Initial Sunshine Proposals regarding Collective Bargaining Agreement Negotiations with California School Employees Association (CSEA), 2023-2024

Recommendation: (Linda Adamson, Superintendent) The Administration recommends that the Board review and approve the District's Initial Sunshine Proposals regarding Collective Bargaining Agreement Negotiations with the California School Employees Association (CSEA) for 2023-2024.

- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. PUBLIC HEARING II/ ACTION/DISCUSSION ITEM B**

Public Hearing of California School Employees Association’s (CSEA) Initial Sunshine Proposals regarding Collective Bargaining Agreement Negotiations, 2023-2024 58

Recommendation: (Claudia Arellano, Director II of Human Resources) The Administration recommends that the Board hold a public hearing on the California School Employees Association’s (CSEA) initial sunshine proposal regarding Collective Bargaining Agreement Negotiations for 2023-2024.

Open Public Hearing \_\_\_\_\_ Close Public Hearing \_\_\_\_\_

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**X. ACTION/DISCUSSION**

- B. Renewal Contract for Financial Advisory Services with Dale Scott and Company (DS&C) for FY's 2023-24 through 2027-28 61  
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and provide direction to Administration regarding the contract with Dale Scott and Company.
- Board Discussion:
  - Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- C. Memorandum of understanding with PGTA regarding Teacher Tech Lead stipends 69  
Recommendation: (Buck Roggeman, Director of Curriculum) The District Administration recommends that the Board review and provide direction to Administration regarding the memorandum of understanding of with PGTA regarding the Teacher Tech Lead stipends
- Board Discussion:
  - Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- D. Memorandum of understanding with PGTA regarding PGMS Robotics/RoV stipend 70  
Recommendation: (Buck Roggeman, Director of Curriculum) The District Administration recommends that the Board review and provide direction to Administration regarding the memorandum of understanding of with PGTA regarding PGMS Robotics/ROV stipend
- Board Discussion:
  - Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- E. Complaint Concerning Instructional Materials Appeal 71  
Recommendation: (Buck Roggeman, Director of Curriculum) The District Administration recommends that the Board review and provide direction to Administration regarding the Complaint Concerning Instructional Material Appeal.
- Board Discussion:
  - Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- F. Approval of Measure A (Ed Tech Bond) Education Technology Expenditures 80  
Recommendation: (Matthew Binder, Director or Educational Technology, Louis Algae, Director of Technology Systems) The District Administration recommends that the Board review and provide direction to Administration regarding the approval of Measure A Education Technology Expenditures.
- Board Discussion:
  - Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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- G. Board Calendar/Future Meetings 83  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and provide direction to Administration regarding the approval of Board Calendar/Future Meetings.

- Board Discussion:
- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XI. INFORMATION/DISCUSSION**

- B. ABM Building Solutions, LLC Presentation on District Efficiency Study 88  
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends the Board review the ABM Building Solutions, LLC Presentation on District Efficiency Study.

- Public Comment:
- Direction: \_\_\_\_\_

- C. Future Agenda Items  
Recommendation: (Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (December 14, 2023)
- Added June 1, 2023: Review of the business contracts fingerprinting section (January 2024)
- Added August 3, 2023: Human Resources Organizational Review Plan (January 2023)
- Added September 7, 2023: Board Cultural Proficiency Training
- Added September 21, 2023: Board self-evaluation
- Added September 21, 2023: Common school year calendar with surrounding Districts
- Added September 21, 2023: Comprehensive School Safety Plan- LGBTQ+ Student Safety Component (January 2024)
- Added September 21, 2023: Staff support for combating incidents of racism (Ongoing)
- Added September 25, 2023: Cultural Proficiency 2023-2024 Implementation Plan (November 2023)
- Added September 28, 2023: Board Governance
- Added October 5, 2023: Racism zero tolerance policy
- Added November 2, 2023: Equity between elementary schools (January 2024)
- Added November 2, 2023: Elementary Spanish offerings TK-2 (January 2024)
- Public Comment:
- Direction: \_\_\_\_\_

**XI. ADJOURNMENT**

Next special Board meeting will be held on Tuesday, December 12, 2023  
Next regular Board meeting will be held on Thursday, December 14, 2023