

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, NOVEMBER 2, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: November 2, 2023
TIME: 5:30 p.m. Closed Session
6:30 p.m. Open Session

Trustees
Carolyn Swanson, President
Jennifer McNary, Clerk
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Dayci Dishny/Dario Dimaggio, Student Representatives

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/82709386904?pwd=a0FkWXRUy1RFYkVaMHVGZ1UvM0FMZz09>

Meeting ID: 827 0938 6904

Passcode: 642544

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)
+13092053325,,87820869443#,,,,*585985# US

Find your local number: <https://pgusd.zoom.us/j/82709386904?pwd=a0FkWXRUy1RFYkVaMHVGZ1UvM0FMZz09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Public Comment:
- Move: _____ Second: _____ Vote: _____

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II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]
4. Conference With Labor Negotiators
Agency Negotiators: Board President, Board Clerk, and Legal Counsel
Unrepresented Person: Superintendent Finalist
Government Code section 54954.5 Subdivision (e)

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

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B. Pledge of Allegiance

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IV. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Interim Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

- A. PGUSD Staff Comments (Non-Agenda Items)
- B. Community Members (Non-Agenda Items)

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 25, 2023 Special Board Meeting 6
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Cash Receipts #7 8
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #7.
- C. Acceptance of Donations 10
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and accept the donations.
- D. Quarterly Report on Williams Uniform Complaints 11
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).
- E. Contract for Services with Herff Jones for Pacific Grove Middle School 13
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Herff Jones for yearbook printing for Pacific Grove Middle School.

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- F. Contract for Services with Santa Cruz Office of Education for Pacific Grove Middle School 19
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends the Board review and approve the contract for services with Santa Cruz Office of Education for the Pacific Grove Middle School 6th grade Outdoor Science School.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

VII. ACTION/DISCUSSION

- A. Verbal Summary of the Financial Terms of the Superintendent's Employment Agreement
(Carolyn Swanson, Board President)

- Public Comment:

- B. Consider approval of the Employment Agreement with Dr. Linda Adamson to serve as the District's Superintendent 24

Recommendation: (Carolyn Swanson, Board President) It is recommended that the Board of Education approve the Superintendent's Employment Agreement.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

VIII. RECEPTION

The Board will take a short recess to congratulate Dr. Linda Adamson.

IX. ACTION/DISCUSSION continued

- C. Complaint Concerning Instructional Materials Appeal 41

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board hear and deny the appeal to the complaint concerning instructional materials.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

- D. Board Calendar/Future Meetings 43

Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Move: _____ Second: _____ Vote: _____

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X. INFORMATION/DISCUSSION

- A. Nutrition Services Program Update 48
Recommendation: (Robert Silveria; Director of School Nutrition) The District Administration recommends that the Board receive the updates to the Nutrition Services Program.

- Public Comment:
- Direction: _____

- B. 2023-2024 Strategic Plan Implementation Update 54
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information related to the 2023-24 Strategic Plan Implementation.

- Public Comment:
- Direction: _____

- C. 2023 State Testing Results 71
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive the following information about the 2023 state testing results for Pacific Grove Unified School District.

- Public Comment:
- Direction: _____

- D. Future Agenda Items 100
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (December 14, 2023)
- Added May 4, 2023: Equine Healing Collaborative (November 16, 2023)
- Added June 1, 2023: Review of the business contracts fingerprinting section (January 2024)
- Added August 3, 2023: Human Resources Organizational Review Plan (January 2023)
- Added September 7, 2023: Board Cultural Proficiency Training
- Added September 21, 2023: Board self-evaluation
- Added September 21, 2023: Common school year calendar with surrounding Districts
- Added September 21, 2023: Comprehensive School Safety Plan- LGBTQ+ Student Safety Component (January 2024)
- Added September 21, 2023: Staff support for combating incidents of racism (Ongoing)
- Added September 25, 2023: Cultural Proficiency 2023-2024 Implementation Plan (November 2023)
- Added September 28, 2023: Board Governance
- Added October 5, 2023: Racism zero tolerance policy
- Public Comment:
- Direction: _____

XI. ADJOURNMENT

Next regular Board meeting will be held on Thursday, November 16, 2023