

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: THURSDAY, NOVEMBER 16, 2023**

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Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**DATE:** November 16, 2023

**TIME:** 4:00 Forest Grove Elementary School Measure D Site Visit  
5:45 p.m. Closed Session  
6:30 p.m. Open Session

Trustees  
*Carolyn Swanson, President*  
*Jennifer McNary, Clerk*  
*Dr. Elliott Hazen*  
*Laura Ottmar*  
*Brian Swanson*  
*Dayci Dishny/Dario Dimaggio, Student Representatives*

**LOCATION: IN PERSON**

Forest Grove Elementary School (4:00- 5:00 p.m.)  
1065 Congress Avenue  
Pacific Grove, CA 93950

Pacific Grove Unified School District Office (5:30 p.m. – duration of meeting)  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/82186831794?pwd=RzI3WkRpeEtRc3RNMU1hZkZyM3Q5QT09>

Meeting ID: 821 8683 1794

Passcode: 047925

One tap mobile +13017158592,,87820869443#,,,,\*585985# US (Washington DC)

+13092053325,,87820869443#,,,,\*585985# US

Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

• Public Comment:

• Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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**II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint (1 case) [Government Code § 54957]

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

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**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. PGUSD Staff Comments (Non-Agenda Items)

B. Community Members (Non-Agenda Items)

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of October 26, 2023 Board Meeting 7  
Recommendation: (Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Minutes of November 2, 2023 Board Meeting 15  
Recommendation: (Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- C. Cash Receipts #8 21  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts #8.
- D. Acceptance of Donations 23  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- E. Warrant Schedule 661 24  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Warrant schedule 661.
- F. Out of County or Overnight Activities 26  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight requests.
- G. Personnel Report 31  
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- H. Contract for Services Education To Go 34  
Recommendation: (Barbara Martinez, Pacific Grove Adult Education) The Administration recommends approval of the contract for services with Education To Go for supplemental CTE online courses that lead to an industry-recognized certification.

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- I. Pacific Grove High School Course Catalog for the 2024-25 School Year 37  
Recommendation: (Lito M. García, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the 2024-25 course catalog for Pacific Grove High School.
- J. Independent Consultant Agreement for Plimoth Patuxet virtual presentations with Forest Grove and Robert H. Down Elementary 2<sup>nd</sup> graders 93  
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the contract for Plimoth Patuxet.
- Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. Equine Healing Collaborative– Partnership With Pacific Grove Unified School District To Provide Equine Mental Health Activities To All Students At Our 6 School Sites 99  
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends that the Board review and provide direction to Administration regarding the contract with Equine Healing Collaborative.
- Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- B. Contract for Services with the National Coalition Building Institute – Monterey Chapter 121  
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with the National Coalition Building Institute to provide multiple cultural proficiency professional development sessions.
- Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- C. Forest Grove Elementary School Mural Proposal 129  
Recommendation: (Jon Anderson, Director of Maintenance, Operations and Transportation) The District Administration recommends that the Board review, discuss and approve the proposed mural at Forest Grove Elementary School.
- Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_
- D. Pacific Grove Middle School Mural Proposal 131  
Recommendation: (Jon Anderson, Director of Maintenance, Operations and Transportation) The District Administration recommends that the Board review, discuss and approve the proposed murals for the Pacific Grove Middle School Gymnasium.
- Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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- E. Monterey County School Boards Association (MCSBA) Seeking Potential New Organizations To Be Added For Consideration For The 2024 Excellence In Education Award 133  
Recommendation: (Linda Adamson, Superintendent) The Board will discuss potential new organizations to add to the attached list of nominees to consider for the 2024 Award.

- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- F. Agreement for Consultant Services with Leadership Associates 141  
Recommendation: (Linda Adamson, Superintendent) The District Administration recommends the Board review and approve the agreement for consultant services with Leadership Associates to provide executive advisement to the Superintendent.

- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

- G. Board Calendar/Future Meetings 143  
Recommendation: (Linda Adamson, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- A. Board Policy Updates 148  
Recommendation: (Linda Adamson, Superintendent) The District Administration recommends the Board review the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on November 6, 2023.

- Public Comment:
- Direction: \_\_\_\_\_

- B. Board Bylaw 9121: President 625  
Recommendation: (Linda Adamson, Superintendent) It has been requested that the Board review Board Bylaw 9121 President.

- Public Comment:
- Direction: \_\_\_\_\_

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C. Future Agenda Items

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Recommendation: (Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (December 14, 2023)
- Added June 1, 2023: Review of the business contracts fingerprinting section (January 2024)
- Added August 3, 2023: Human Resources Organizational Review Plan (January 2023)
- Added September 7, 2023: Board Cultural Proficiency Training
- Added September 21, 2023: Board self-evaluation
- Added September 21, 2023: Common school year calendar with surrounding Districts
- Added September 21, 2023: Comprehensive School Safety Plan- LGBTQ+ Student Safety Component (January 2024)
- Added September 21, 2023: Staff support for combating incidents of racism (Ongoing)
- Added September 25, 2023: Cultural Proficiency 2023-2024 Implementation Plan (November 2023)
- Added September 28, 2023: Board Governance
- Added October 5, 2023: Racism zero tolerance policy
- Added November 2, 2023: Equity between elementary schools (January 2024)
- Added November 2, 2023: Elementary Spanish offerings TK-2 (January 2024)
  
- Public Comment:
- Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next regular Board meeting will be held on Thursday, December 7, 2023