

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: THURSDAY, AUGUST 17, 2023**

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Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**DATE:** August 17, 2023

**TIME:** 6:00 p.m. Closed Session  
6:30 p.m. Open Session

**LOCATION:** **IN PERSON**

Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

Trustees  
*Carolyn Swanson, President*  
*Jennifer McNary, Clerk*  
*Dr. Elliott Hazen*  
*Laura Ottmar*  
*Brian Swanson*

*Dayci Dishny/Dario Dimaggio, Student Representatives*

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/89673592843?pwd=N3hVUkZOK2ZzeHByaCtmay94L2t3QT09>

Meeting ID: 896 7359 2843

Passcode: 753189

One tap mobile +13017158592,,87820869443#,,,,\*585985# US (Washington DC)  
+13092053325,,87820869443#,,,,\*585985# US

Find your local number: <https://pgusd.zoom.us/j/89673592843?pwd=N3hVUkZOK2ZzeHByaCtmay94L2t3QT09>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Board Questions/Comments:
- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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**II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Conference With Legal Counsel – Anticipated Litigation (Government Code Section 54956.9, subd.(d)(4))

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Joshua Jorn for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Joshua Jorn for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Conference With Legal Counsel – Anticipated Litigation (Government Code Section 54956.9, subd.(d)(4))

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

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**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

- A. PGUSD Staff Comments (Non-Agenda Items)
- B. Community Members (Non-Agenda Items)

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of August 3, 2023 Board Meeting 7  
Recommendation: (Joshua Jorn, Interim Superintendent) Approval of minutes as presented.
- B. Classified Assignment Order #2 18  
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #2.
- C. Cash Receipts No. 2 21  
Recommendation: (Joshua Jorn, Interim Superintendent) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- D. Out of County or Overnight Activities 23  
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board approve or receive the requests as presented.
- E. Acceptance of Donations 31  
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board approve acceptance of donations referenced below.
- F. Warrant Schedule 657 32  
Recommendation: (Joshua Jorn, Interim Superintendent) As Assistant Superintendent for Business Services, I certify that I have received the attached warrants for consistency with the District's budget, and purchasing and accounting practices and therefore, recommend Board approval.
- G. Contract with Services with Fusion Global Academy- Private School 34  
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends the Board approve the contract for services with Fusion Global Academy, a private school, for tuition for a student placed through a settlement agreement.

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- H. Monterey County Behavioral Health (MCBH) Memorandum of Understanding (MOU) 40  
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends the Board review and approve the MOU between the County of Monterey, on behalf of the Monterey County health department, Behavioral Health Bureau and the Monterey County Special Education Local Plan Area (SELPA), for mental health services.
- I. Contract for Services with Dan Marquez DBA DJ Dan Utica 2023-24 97  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with Dan Marquez dba DJ Dan Utica.
- J. Contract for Services for Nicholas Gonzales- Basketball Conditioning 103  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve contract for services with Nicolas Gonzales PT, DPT, CSCS for basketball conditioning.
- K. Online Subscription with DocuSign Electronic Signature Services 110  
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends the Board review and approve the continued use of DocuSign for online signature services district wide.
- L. Consolidated Application for Federal Funding, Part 1 114  
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board approve the 2023-2024 Consolidated Application for Federal Funding, Part 1 as presented.
- M. Ratification of Contract for Services with Tacos Don Beto 123  
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the PTA's food vendor contract for services with Tacos Don Beto.
- N. Ratification of Contract for Services with Bratwurst USA 129  
Recommendation: (Sean Keller, Robert Down Elementary School Principal) The District Administration recommends the Board review and approve the PTA's food vendor contract for services with Bratwurst USA.

- Board Comments/Questions:
- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

- A. Contract for Services with the Positive Coaching Alliance 135  
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and approve the contract for services with the Positive Coaching Alliance.

- Board Comments/Questions:
- Public Comment:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

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- B. Board Calendar/Future Meetings 158  
Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.
- Board Comments/Questions:
  - Public Comment:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- A. Superintendent Salary Range 162  
Recommendation: (Carolyn Swanson, Board President) The Administration recommends that the Board discuss and establish a Superintendent salary range.
- Board Comments/Questions:
  - Public Comment:
  - Board Direction: \_\_\_\_\_
- B. Review of the 2022/23 Actual and 2023/24 Estimated Property Tax Revenues 163  
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information regarding actual receipts of Property Tax Revenue for the 2022/23 fiscal year and projections for 2023/24 based on the latest County Assessed Valuation.
- Board Comments/Questions:
  - Public Comment:
  - Board Direction: \_\_\_\_\_
- C. Developer Fee Study 170  
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information related to Developer Fee's and a Developer Fee Study.
- Board Comments/Questions:
  - Public Comment:
  - Board Direction: \_\_\_\_\_
- D. Review of District Enrollment for The First Day of School and Overall Projections for 2023-24 173  
Recommendation: (Joshua Jorn, Interim Superintendent) The District Administration recommends that the Board review the attached information regarding Enrollment for the first day of school and overall projections for 2023-24.
- Board Comments/Questions:
  - Public Comment:
  - Board Direction: \_\_\_\_\_

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E. Future Agenda Items

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Recommendation: (Joshua Jorn, Interim Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Added April 26, 2023: Sub Committee with the City of Pacific Grove (September 2023)
  - Added April 26, 2023: Board Site Visits/Measure D Walk Abouts (Fall 2023)
  - Added April 26, 2023: The WAVE Program/Fee Schedule (September 2023)
  - Added May 4, 2023: Equine Healing Collaborative
  - Added June 1, 2023: Review of the business contracts fingerprinting section
  - Added June 1, 2023: Equity Board discussion (September 2023)
  - Added August 3, 2023: Human Resources Organizational Review Plan (December 2023)
- 
- Board Questions/Comments:
  - Public Comment:
  - Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next regular Board meeting: September 7, 2023