

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: THURSDAY, APRIL 6, 2023**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: April 6, 2023

TIME: 4:00 p.m. Closed Session
6:30 p.m. Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees
*Carolyn Swanson, President
Jennifer McNary, Clerk
Dr. Elliott Hazen
Laura Ottmar
Brian Swanson
Rey Avila, Student Representative*

VIRTUAL ZOOM MEETING

Join Zoom Meeting

<https://pgusd.zoom.us/j/88906820232?pwd=YnNKTkZKM3lVOWZucnh5TlViRzN2Zz09>

Meeting ID: 889 0682 0232

Passcode: 207010

One tap mobile +13017158592,,87820869443#,,,,*585985# US (Washington DC)

+13092053325,,87820869443#,,,,*585985# US

Dial by your location +1 301 715 8592 US (Washington DC) +1 309 205 3325 US

+1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 386 347 5053 US

+1 564 217 2000 US +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US

(San Jose) +1 719 359 4580 US +1 929 205 6099 US (New York) +1 253 215 8782 US

(Tacoma) Find your local number: <https://pgusd.zoom.us/u/kboYomZZvV>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 pm, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

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AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Board Questions/Comments:

- Public Comment:

- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman, Joshua Jorn, and Ralph Gómez Porras, for the purpose of giving direction and updates.
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Billie Mankey, Joshua Jorn and Ralph Gómez Porras for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Superintendent Goals review
5. Public Employee Performance Evaluation [Government Code § 54957]
Superintendent
6. Public Employee Appointment/Employment: Interim or Permanent Superintendent

B. Public comment on Closed Session Topics

C. Adjourn to Closed Session

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III. RECONVENE IN OPEN SESSION

A. Report action taken in Closed Session:

1. Negotiations - Collective Bargaining Session planning and preparation with the PGTA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
2. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2021-22 and 2022-2023 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Complaint [Government Code § 54957]
4. Superintendent Goals review
5. Public Employee Performance Evaluation [Government Code § 54957]
Superintendent
6. Public Employee Appointment/Employment: Interim or Permanent Superintendent

B. Pledge of Allegiance

IV. PRESENTATION

AVID Director Moira Mahr and students present the benefits of the AVID program.

V. COMMUNICATIONS

- A. Written Communication
- B. Board Member Comments
- C. Superintendent Report

VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. **Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait till that item is being discussed.** The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

- A. PGUSD Staff Comments (Non-Agenda Items)
- B. Community Members (Non-Agenda Items)

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VII. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of March 16, 2023 Board Meeting 9
Recommendation: (Ralph Gómez Porras, Superintendent) Approval of minutes as presented.
- B. Classified Assignment Order #14 24
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Classified Assignment Order #14.
- C. Certificated Assignment Order #14 26
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the Certificated Assignment Order #14.
- D. Acceptance of Donations 28
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve acceptance of donations referenced below.
- E. Cash Receipts No. 14 29
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) As Assistant Superintendent for Business Services, I have reviewed the receipt and deposit of the identified Cash Receipts for consistency with District policies and procedures and certify that the actions have been appropriately conducted. I recommend Board approval of the Cash Receipts.
- F. Out of County or Overnight Activities 31
Recommendation: (Joshua Jorn, Assistant Superintendent for Business Services) The Administration recommends that the Board approve or receive the request as presented.
- G. Monterey Bay Charter School Lease Agreement 2022-23 Revision #18 37
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends approval of Lease Agreement Revision #18 with the Monterey Bay Charter School, extending the term of the lease to June 30, 2024.
- H. Contract for Services with Monarch Music at Pacific Grove Middle School for 2023-24 39
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for services with Monarch Music at Pacific Grove Middle School for 2023-24.
- I. Contract for Services with Vivit at Pacific Grove Middle School for 2023-24 45
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for services with Apolinario Vivit Music Instrument Repairs at Pacific Grove Middle School for 2023-24.
- J. Contract for Services with Gregory Ellsworth at Pacific Grove Middle School for 2023-24 51
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for services with Ellsworth Gregory Piano at Pacific Grove Middle School for 2023-24.

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- K. Contract for Services with Beem Video and Photography at Pacific Grove Middle School 57
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve Beem Video and Photography to film the Pacific Grove Middle School 2023 Winter and 2024 Spring Concerts.
- L. Contract for Services with Stotz Music at Pacific Grove Middle School for 2023-24 63
Recommendation: (Sean Roach, Pacific Grove Middle School) The District Administration recommends the Board review and approve the contract for services with Stotz Music at Pacific Grove Middle School for 2023-24.
- M. Contract for Services with Casey Printing Inc. at Pacific Grove Adult Education for 2023-24 69
Recommendation: (Barbara Martinez, Pacific Grove Adult Education Principal) The District Administration recommends that the Board review and approve the contract for serviced with Casey Printing, Inc. at Pacific Grove Adult Education for 2023-2024 brochures.
- N. 2023-24 Monterey Peninsula College (MPC) and Pacific Grove Unified School District (PGUSD) College and Career Access Pathways Partnership Agreement (CCAP) 76
Recommendation: (Shane Steinback, Pacific Grove High School Assistant Principal) The Administration recommends that the Board approve the 2023-24 College and Career Access Pathways Partnership Agreement (CCAP) between Monterey Peninsula Community College District (MPCCD) and Pacific Grove Unified School District (PGUSD).
- O. Contract for Services with Peninsula Messenger Service 111
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends the Board review and approve the contract for services with Peninsula Messenger Service to provide delivery service between Monterey County Office of Education and Pacific Grove Unified School District (PGUSD).
- P. Contract for Services with Adriana San Millan School Psychology and Special Education Services, LLC. 119
Recommendation: (Clare Davies, Director of Student Services) The District Administration recommends that the Board review and approve the contract for services with Adriana San Millan Psychology and Special Education Services, LLC for an Independent Education Evaluation as required by the Individuals with Disabilities Act (IDEA).
- Board Comments/Questions:
 - Public Comment:
 - Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

VIII. ACTION/DISCUSSION

- A. Designation of Committee Representatives 125
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board designate a committee liaison for Community Human Services and a new subcommittee designed to meet with the City of Pacific Grove officials.
- Board Comments/Questions:
 - Public Comment:
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- B. Revision to the Salary Schedule for the position of Adult School Program Coordinator 126
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the proposed increase to the salary range for Adult School Program Coordinator, funded through the Adult School consortium allocation, and/or provide recommended feedback and direction.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- C. Revision to the Salary Schedule for the position of School Nutrition Director 128
Recommendation: (Billie Mankey, Director II of Human Resources) The District Administration recommends the Board review and approve the proposed increase to the salary range for School Nutrition Director, and/or provide recommended feedback and direction.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- D. Consulting Contract with Lakeland Holdings DBA WorldStrides/Specialty Travel Programs 130
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends the Board review and approve the Consultant Contract with Lakeland Holdings LLC DBA WorldStrides/Specialty Travel Programs for the Senior Class Disneyland Trip.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- E. Discussion and Possible Action Regarding Superintendent Search Process 136
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board discuss and possibly take action regarding the Superintendent search process.

- Board Comments/Questions:
- Public Comment:
- Move: _____ Second: _____ Roll Call Vote: _____
Trustees: C. Swanson ___ McNary ___ Hazen ___ Ottmar ___ B. Swanson ___

- F. Board Calendar/Future Meetings 137
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Board Comments/Questions:
- Public Comment:
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IX. INFORMATION/DISCUSSION

- A. School Resource Officer Update 141
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board receive a brief update regarding the work completed by School Resource Officer Hanks, as well as goals for the upcoming school year.
- Board Questions/Comments:
Public Comment:
Direction: _____
- B. National School Public Relations Association Communication Review for Pacific Grove Unified School District 142
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the communication review proposal for National School Public Relations Association for Pacific Grove Unified School District.
- Board Questions/Comments:
Public Comment:
Direction: _____
- C. Physical Education Program Presentation 156
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board receive information regarding the Physical Education program at Pacific Grove Unified School District.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- D. Quarterly District Safety Update 175
Recommendation: (Barbara Martinez, District Safety Director) The District Administration recommends that the Board review and be informed of Pacific Grove Unified School District activities and protocols related to school safety.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- E. California Healthy Kids Survey Results 2022-2023 186
Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends the Board review and discuss the information from the 2022-2023 California Healthy Kids Survey.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____

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- F. California School Board Association Policy Updates June 2022 197
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board review the California School Board Association policy updates from June 2022.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- G. Updates to Regulation 6145.2 Athletic Competition 293
Recommendation: (Ralph Gómez Porras, Superintendent) The District Administration recommends the Board receive information regarding the updates to Regulation 6145.2 Athletic Competition.
- Board Questions/Comments:
 - Public Comment:
 - Direction: _____
- H. Future Agenda Items 306
Recommendation: (Ralph Gómez Porras, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.
- Added May 19, 2022: Teacher of the Year Recognition (TBA)
 - Board Questions/Comments:
 - Public Comment:
 - Direction: _____

X. ADJOURNMENT

Next regular Board meeting: April 20, 2023