

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: JUNE 18, 2024**

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Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**DATE:** June 18, 2024

**TIME:** 5:30 PM Closed Session  
7:00 PM Open Session

**LOCATION: IN PERSON**  
Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

<b>Trustees:</b> <i>Brian Swanson, President Dr. Elliott Hazen, Clerk Carolyn Swanson Jennifer McNary Laura Ottmar</i>
<b>Administration:</b> <i>Superintendent Dr. Linda Adamson Assistant Superintendent Joshua Jorn</i>
<b>Student Representative(s):</b> <i>N/A</i>

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/85215140206?pwd=pYgCnvnNhGozvaXIoeE4cXswfqHq4Ni.1>

Meeting ID: 852 1514 0206  
Passcode: 343182  
One tap mobile +16699006833,,81793111121#,,,,\*717431# US (San Jose)  
+16694449171,,81793111121#,,,,\*717431# US  
Find your local number: <https://pgusd.zoom.us/u/kdsFvgImWk>

**ADDITIONAL TELECONFERENCE LOCATION**

This meeting is also being conducted by teleconference at the following location:

Chelsea Hotel  
33 Gerrard Street West  
Toronto, ON, M5G1Z4, Canada

<p>The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.</p>
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<p>Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.</p>
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**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

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C. Roll Call

D. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Public Employee Appointment/Employment: Human Resources Director [Government Code § 54957]
5. Public Employee Appointment/Employment: Principal [Government Code § 54957]
6. Public Employee Evaluation: Complete Evaluation of the Superintendent
7. Conference with Labor Negotiator
  - a. Agency Negotiator: Board President and Legal Counsel
  - b. Unrepresented Employee: Superintendent

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

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A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
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4. Public Employee Appointment/Employment: Human Resources Director [Government Code § 54957]
5. Public Employee Appointment/Employment: Principal [Government Code § 54957]
6. Public Employee Evaluation: Complete Evaluation of the Superintendent
7. Conference with Labor Negotiator
  - a. Agency Negotiator: Board President and Legal Counsel
  - b. Unrepresented Employee: Superintendent

B. Pledge of Allegiance

**IV. COMMUNICATIONS**

- A. Written Communications
- B. Board Member Comments
- C. Superintendent Report

**V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

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- A. Community Members (Non-Agenda Items)
- B. PGUSD Staff Comments (Non-Agenda Items)

**VI. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of May 23, 2024 Board Meeting 7  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Minutes of May 28, 2024 Board Meeting 16  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- C. Minutes of June 6, 2024 Board Meeting 20  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- D. Cash Receipts Report #19 30  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report #19.
- E. Acceptance of Donations 32  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- F. Out of County/Overnight Activities 33  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.
- G. Personnel Report 36  
Recommendation: (Claudia Arellano/Billie Mankey, Director II, Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- H. Contract for Services with Silke Communications (2024-25 School Year) 39  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with Silke Communications for Service and Maintenance Agreement.
- I. Contract for Services with Wonder Woofs K-9 Narcotics Search Unit – Safety Dogs (2024-25 School Year) 45

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Recommendation: (Barbara Martinez, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Wonder Woofs K-9 Narcotics Search Unit.

J. Contract for Services with Dawn Fregosa – Fregosa Ventures, Inc. (2024-25 School Year) **51**

Recommendation: (Sean Keller, CTE – Dual Enrollment Coordinator) The District Administration recommends that the board review and approve the Contract for Services with Dawn Fregosa – Fregosa Ventures, Inc.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. ACTION/DISCUSSION**

A. Contract for Services with BLAAC – ‘Belonging, Safety, & Prosperity’ Campaign **59**

Recommendation: (Buck Roggeman, Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with BLAAC for the development and creation of a video campaign to launch PGUSD’s district-wide ‘Belonging, Safety & Prosperity’ campaign to signify PGUSD’s dedication to fostering an environment where every student is valued and supported.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Proposed Board Calendar **66**

Recommendation: (Dr. Linda Adamson, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

A. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:

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- Direction: \_\_\_\_\_

**IX. ADJOURNMENT**

Next regular Board Meeting: July 9, 2024