

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: SEPTEMBER 5, 2024**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: September 5, 2024
TIME: 5:30 PM Closed Session
6:30 PM Open Session

Trustees:
*Brian Swanson, President
Dr. Elliott Hazen, Clerk
Carolyn Swanson
Jennifer McNary
Laura Ottmar*

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Administration:
*Superintendent Dr. Linda Adamson
Assistant Superintendent Joshua Jorn*

Student Representative(s):
William Powley

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/88346629842?pwd=ITBuLwYasO4okP5EH3Cr9XzQKMqhfM.1>

Meeting ID: 883 4662 9842

Passcode: 119716

One tap mobile +16699006833,,81793111121#,,, *717431# US (San Jose)

+16694449171,,81793111121#,,, *717431# US

Find your local number: <https://pgusd.zoom.us/j/88346629842?pwd=ITBuLwYasO4okP5EH3Cr9XzQKMqhfM.1>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Public Comment:
- Board Discussion:

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- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1) – One Case – OAH Case No. 2024080815

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]

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4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1) – One Case – OAH Case No. 2024080815

B. Pledge of Allegiance

C. PGHS – California Art Education Association (CAEA) Recognition – Mr. Matt Kelly

D. CHS – Western Association of Schools and Colleges (WASC) Accreditation Presentation

IV. COMMUNICATIONS

A. Written Communications

B. Board Member Comments

C. Superintendent Report

D. Safety Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A. Community Members (Non-Agenda Items)

B. PGUSD Staff Comments (Non-Agenda Items)

VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Minutes of July 9, 2024 Board Meeting **9**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

B. Minutes of July 23, 2024 Special Board Meeting **16**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

C. Minutes of August 8, 2024 Board Meeting **20**

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Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

- D. Minutes of August 15, 2024 Special Board Meeting 27
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- E. Cash Receipts Report #2 31
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Cash Receipts Report #2.
- F. Warrant Schedule 670 34
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 670.
- G. Personnel Report 36
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Personnel Report.
- H. Acceptance of Donations 40
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- I. Out of County/Overnight Activities 41
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County and/or Overnight Activities.
- J. Williams/Valenzuela Uniform Complaint Report 57
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the information in the quarterly Williams/Valenzuela Uniform Complaint Report, per Ed. Code. 35186 (d).
- K. Contract for Services with Ingham Law Corp. 59
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Contract for Services with Ingham Law Corporation.
- L. PGMS – Contract for Services with Santa Cruz Office of Education 69
Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Santa Cruz Office of Education at Camp Koinonia for attendance at the Outdoor Science School.
- M. PGMS – Contract for Services with Peninsula Sports, Inc. (2024-25 School Year) 75
Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Peninsula Sports, Inc. to provide scheduling of referees.

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- N. PGMS – Contract for Services with Premier Studios of California (2024-25 School Year) **81**
Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Premier Studios of California to provide photography services.
- O. PGHS – Economics Honors One-Semester Course **87**
Recommendation: (Sean Keller, Assistant Principal) The District Administration recommends that the Board review and approve the Economics Honors One-Semester Course.
- P. PGHS – Contract for Services with Jose Del Rio (2024-25 School Year) **94**
Recommendation: (Greg O’Meara, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Jose Del Rio.
- Q. Contract for Services with Play-Well TEKologies (2024-25 School Year) **100**
Recommendation: (Dr. Larry Haggquist, Executive Director of Educational Services) The District Administration recommends that the review and approve the Contract for Services with Play-Well TEKologies for Elementary After School Enrichment (ASE) Program STEM LEGO class.
- R. MOU – Contract for Services with MCOE for Transportation for Foster Children & Youth**107**
Recommendation: (Yolanda Cork-Anthony, Executive Director of Student Services) The District Administration recommends that the Board review and approve the Contract for Services with MCOE for Transportation for Foster Children and Youth.
- S. Contract for Services with Positive Behavior Supports (PBS) Corp. (2024-25 School Year)**143**
Recommendation: (Yolanda Cork-Anthony, Executive Director of Student Services) The District Administration recommends that the Board review and approve the Contract for Services with Positive Behavior Supports (PBS) Corporation.
- T. Ratification – Out of County/Overnight Activities **188**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and ratify the Out of County and/or Overnight Activities.
- U. Contract for Services with GrayStep/ASB Works **193**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with GrayStep/ASB Works.
- V. Contract for Services with Eide Bailly LLP **199**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the renewal Contract for Services with the audit firm Eide Bailly LLP.
- W. Board Policy Updates – June 2024 – Second Reading **213**

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Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on July 16, 2024.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING

Public Hearing: Resolution No. 1139 Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-25 **217**

The Governing Board shall hold a public hearing or hearings at which the Governing Board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. [EC60119(a)(1)]

Open Public Hearing: _____ Close Public Hearing: _____

VIII. ACTION/DISCUSSION

A. Adoption: Resolution No. 1139 Regarding Sufficiency of Instructional Materials for Fiscal Year 2024-25 **223**

Recommendation: (Dr. Larry Haggquist, Executive Director of Educational Services) The District Administration recommends that the Board adopt Resolution No. 1139 regarding Sufficiency of Instructional Materials for Fiscal Year 2024-25.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

B. Reclassification – Personnel Specialist to a Confidential Administrative Assistant to the Chief Human Resources Officer **229**

Recommendation: (Joshua Jorn, Assistant Superintendent; Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the proposed Reclassification of Personnel Specialist to a Confidential Administrative Assistant to the Chief Human Resources Officer.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

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C. MOU with CSEA – Reclassification – Administrative Assistant V to Administrative Specialist for MOT **233**

Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the MOU with the California School Employees Association 229 for the Reclassification of Administrative Assistant V to Administrative Specialist for Maintenance, Operation, Transportation, and Facilities.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

D. MOU with CSEA – Reclassification – Transportation Foreman to Transportation Specialist **238**

Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the MOU with the California School Employees Association 229 for the Reclassification of Transportation Foreman to Transportation Specialist.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

E. Proposed Board Calendar **244**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

A. Solicitation of Funds Report (2023-24 School Year) **249**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the Solicitation of Funds Report.

- Public Comment:
- Board Comment:
- Direction: _____

B. 2024 Summer School Summary Report **255**

Recommendation: (Linda Williams, Summer School Principal) The District Administration recommends that the Board review the 2024 Summer School Summary Report.

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- Public Comment:
- Board Comment:
- Direction: _____

C. 2024 PGUSD Facility Needs Assessment Presentation – EHA/MGT **274**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review the 2024 PGUSD Facility Needs Assessment as presented by staff and EHA/MGT.

- Public Comment:
- Board Comment:
- Direction: _____

D. Curriculum Planning & Mapping **419**

Recommendation: (Dr. Larry Haggquist, Executive Director of Educational Services) The District Administration recommends that the Board hear a brief report related to Curriculum Planning and Mapping that is in process in Educational Services.

- Public Comment:
- Board Comment:
- Direction: _____

E. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:
- Direction: _____

X. ADJOURNMENT

Next special Board Meeting: September 12, 2024

Next regular Board Meeting: October 3, 2024