

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: AUGUST 8, 2024**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: August 8, 2024

TIME: 5:30 PM Closed Session
6:30 PM Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees:

*Brian Swanson, President
Dr. Elliott Hazen, Clerk
Carolyn Swanson
Jennifer McNary
Laura Ottmar*

Administration:

*Superintendent Dr. Linda Adamson
Assistant Superintendent Joshua Jorn*

Student Representative(s):

William Powley

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/89493503392?pwd=zwil92MwFGgcyYHC4vAJFi5Pf4iTog.1>

Meeting ID: 894 9350 3392

Passcode: 153331

One tap mobile +16699006833,,81793111121#,,,,*717431# US (San Jose)

+16694449171,,81793111121#,,,,*717431# US

Find your local number: <https://pgusd.zoom.us/j/89493503392?pwd=zwil92MwFGgcyYHC4vAJFi5Pf4iTog.1>

ADDITIONAL TELECONFERENCE LOCATION

This meeting is also being conducted by teleconference at the following location:

Hyatt Regency Long Beach
200 South Pine Avenue
Long Beach, CA 90802

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

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C. Roll Call

D. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1) – One Case – OAH Case No. 2024050519 – UPDATE

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)] Executive session between the public school

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employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.

3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION pursuant to Gov. Code, § 54956.9, subd. (d)(1) – One Case – OAH Case No. 2024050519 – UPDATE

B. Pledge of Allegiance

C. Presentation of new Student Board Representative, William Powley

IV. COMMUNICATIONS

- A. Written Communications
- B. Board Member Comments
- C. Superintendent Report
- D. Safety Update

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

- A. Community Members (Non-Agenda Items)
- B. PGUSD Staff Comments (Non-Agenda Items)

VI. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Cash Receipts Report #1 **8**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report #1.
- B. Warrant Schedule 667 **11**

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Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 667.

- C. Warrant Schedule 668 **13**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 668.
- D. Warrant Schedule 669 **15**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 669.
- E. Personnel Report **17**
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Personnel Report.
- F. Acceptance of Donations **20**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- G. Revolving Cash Report #1 **21**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Revolving Cash Report #1.
- H. Consolidated Application for Federal Funding, Part 1 (2024-25 Fiscal Year) **23**
Recommendation: (Dr. Lawrence Haggquist, Executive Director of Educational Services) The District Administration recommends that the Board review and approve the Consolidated Application for Federal Funding, Part 1.
- I. PGHS – Alternative Bell Schedules (2024-25 School Year) **32**
Recommendation: (Dr. Lawrence Haggquist, Executive Director of Educational Services) The District Administration recommends that the Board review and approve two additional alternative bell schedules to be added to the list of “special schedules.”
- J. Ratification – Contract for Services with Amergis **34**
Recommendation: (Yolanda Cork-Anthony, Executive Director of Student Services) The District Administration recommends that the Board review and ratify the Contract for Services with Amergis.
- K. PGMS – Contract for Services with Tacos Don Beto (2024-25 School Year) **82**
Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Tacos Don Beto to provide Dine-Out fundraising experience for our students and families to help raise funds for the PTSA.
- L. Memorandum of Understanding (MOU) with University of Southern California **88**

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Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Memorandum of Understanding (MOU) with University of Southern California.

- M. Memorandum of Understanding (MOU) with Western Governors University **101**
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Memorandum of Understanding (MOU) with Western Governors University.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VII. ACTION/DISCUSSION

- A. Contract for Services with M.C. Kimball Inc. (2024-25 School Year) **108**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the contract for services with M.C. Kimball Inc. and Pacific Grove Unified School District (PGUSD).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

- B. Resolution No. 1137 – Establish a Student Activity Special Revenue Fund 08 **114**
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Resolution No. 1137 to Establish a Student Activity Special Revenue Fund 08.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

- C. Proposed Board Calendar (2024-25 School Year) **116**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VIII. INFORMATION/DISCUSSION

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A. Presentation – Current Practices and Policies Related to Cell Phone Usage Among Students While on School Campus **121**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board receive and discuss information regarding current policies and procedures in place for student cell phone usage on campus during school hours.

- Public Comment:
- Board Comment:
- Direction: _____

B. Presentation – Summer Projects Slide (2024) **122**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and enjoy an informational presentation of Districtwide Summer Projects.

- Public Comment:
- Board Comment:
- Direction: _____

C. Review of 2023-24 Actual & Preview of 2024-25 Estimated Property Tax Revenues (2024-25 Fiscal Year) **123**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review the information below regarding Actual Property Tax Revenue for 2023-24, and Property Tax Projections for 2024-25 based on the latest County Assessed Valuation.

- Public Comment:
- Board Comment:
- Direction: _____

D. Review of District Enrollment for the First Day of School & Overall Projections (2024-25 School Year) **129**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review the attached information regarding Enrollment for the First Day of School and Overall Projections.

- Public Comment:
- Board Comment:
- Direction: _____

E. Citizens Bond Oversight Committee Report **131**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends the Board listen to the presentation, review and approve the Citizens Bond Oversight Committee Report presented by Joseph Amelio, Committee Chair.

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- Public Comment:
- Board Comment:
- Direction: _____

F. Review of Legal Fees **135**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2023 through June 20, 2024.

- Public Comment:
- Board Comment:
- Direction: _____

G. CSBA Board Policy Updates – June 2024 **139**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on July 16, 2024.

- Public Comment:
- Board Comment:
- Direction: _____

H. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:
- Direction: _____

IX. ADJOURNMENT

Next special Board Meeting: August 15, 2025

Next regular Board Meeting: September 5, 2024