

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: JUNE 6, 2024**

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: June 6, 2024

TIME: 5:30 PM Closed Session
6:30 PM Open Session

LOCATION: IN PERSON
Pacific Grove Unified School District Office
435 Hillcrest Avenue
Pacific Grove, CA 93950

Trustees:

*Brian Swanson, President
Dr. Elliott Hazen, Clerk
Carolyn Swanson
Jennifer McNary
Laura Ottmar*

Administration:

*Superintendent Dr. Linda Adamson
Assistant Superintendent Joshua Jorn*

Student Representative(s):

*Dario DiMaggio
Dayci Dishny*

VIRTUAL ZOOM MEETING

<https://pgusd.zoom.us/j/84662467029?pwd=SVkxYmpGekRLRStjV0NuWmM1YkJDZz09>

Meeting ID: 846 6246 7029

Passcode: 739301

One tap mobile +16699006833,,81793111121#,,,,*717431# US (San Jose)
+16694449171,,81793111121#,,,,*717431# US

Find your local number: <https://pgusd.zoom.us/j/84662467029>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Public Comment:

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- Board Discussion:
- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
Consideration of request for a one year of unpaid leave of absence for employee #161521
4. Negotiations with Unrepresented Employee; Superintendent
5. Public Employee Evaluation: Paraeducator

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.

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3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
Consideration of request for a one year of unpaid leave of absence for employee #161521
4. Negotiations with Unrepresented Employee; Superintendent
5. Public Employee Evaluation: Paraeducator

B. Pledge of Allegiance

IV. COMMUNICATIONS

- A. Written Communications
- B. Board Member Comments
- C. Superintendent Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

- A. Community Members (Non-Agenda Items)
- B. PGUSD Staff Comments (Non-Agenda Items)

VI. CONSENT AGENDA

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of March 7, 2024 – Revised **14**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the revised minutes previously presented during the April 4, 2024 Board Meeting.
- B. Minutes of May 9, 2024 **25**
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- C. Cash Receipts Report #18 **39**

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Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Cash Receipts Report #18.

- D. Acceptance of Donations **41**
 Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.
- E. Out of County/Overnight Activities **42**
 Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight Activities.
- F. Personnel Report **46**
 Recommendation: (Claudia Arellano, Director II, Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- G. Williams/Valenzuela Uniform Complaint Report **49**
 Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the information in the quarterly Williams/Valenzuela Uniform Complaint Report, per Ed. Code. 35186 (d).
- H. Monterey Bay Swim Club (MBSC) – MOU (2024-25 School Year) **51**
 Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Memorandum of Understanding with Monterey Bay Swim Club.
- I. Contract for Services with EMICS, Inc., dba Informed K12 (2024-25 School Year) **61**
 Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with EMICS, Inc., dba Informed K-12 to provide continuing service to create and maintain online District forms.
- J. Contract for Services – Language Line (2024-25 School Year) **64**
 Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the Contract for Services with Language Line to provide phone and/or virtual meetings for languages other than English.
- K. Contract for Services – FAST Translations (2024-25 School Year) **70**
 Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the Contract for Services with FAST Translations to provide phone and/or virtual meetings for languages other than English.
- L. Contract for Document Tracking Services – Documents (2024-25 School Year) **76**
 Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the Contract for Document Tracking Services – Documents.
- M. Contract for Document Tracking Services – Translation (2024-25 School Year) **82**

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Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the Contract for Document Tracking Services – Translation.

- N. Contract for Services – FAST Translations (2024-25 School Year) **88**
 Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends that the Board review and approve the Contract for Services with FAST Translations to provide phone and/or virtual meetings for languages other than English.
- O. Contract for Services with Sharon Neumann Solow (SNS) – Sign Language Interpreter (2024-25 School Year) **94**
 Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends that the Board review and approve the Contract for Services with Sharon Neumann Solow (SNS) to provide sign language interpretation.
- P. Carmel Unified School District – MOU (2024-25 School Year) **100**
 Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends that the Board review the Memorandum of Understanding with the Carmel Unified School District for the placement of students with disabilities in Special Day Classes.
- Q. Monterey County Office of Education Agreement for Operation of Regional Program (2024-25 School Year) **109**
 Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends that the Board review and approve the Agreement with Monterey County Office of Education for Operation of Regional Program.
- R. Ratification – Transportation Contract with Salinas Union High School District **117**
 Recommendation: (Yolanda Cork-Anthony, Director of Special Education/Student Services) The District Administration recommends that the Board review and approve the Ratification of Transportation Contract with Salinas Union High School District.
- S. PGMS Contract for Services with Valerie Rhoades (2024-25 School Year) **124**
 Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Valerie Rhoades for costume designs for the Pacific Grove Middle School.
- T. PGMS Contract for Services with Kaatz Photography (2024-25 School Year) **130**
 Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Kaatz Photography for the Pacific Grove Middle School.
- U. PGMS Contract for Services with Dan Deegen (2024-25 School Year) **136**

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Recommendation: (Sean Roach, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Dan Deegen to build and design a musical production set for the Pacific Grove Middle School.

- V. PGHS Contract for Services with Phoenix Ceramics Supplies (2024-25 School Year) **142**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Phoenix Ceramics Supplies for the Pacific Grove High School.
- W. PGHS Contract for Services with Nguyen Security (2024-25 School Year) **148**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Nguyen Security for the 2025 Pacific Grove High School Graduation Ceremony.
- X. PGHS Contract for Services with Parchment Services (2024-25 School Year) **154**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Parchment Services for the Pacific Grove High School.
- Y. PGHS Contract for Services with Pacific West Water Purification, Incorporated (2024-25 School Year) **160**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Pacific West Water Purification, Inc. for the Pacific Grove High School.
- Z. PGHS Contract for Services with Jose Del Rio (2024-25 School Year) **166**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Jose Del Rio for the Pacific Grove High School.
- AA. PGHS Contract for Services with SCATT Recreation (2024-25 School Year) **172**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with SCATT Recreation for golf cart repair services for the Pacific Grove High School.
- BB. PGHS Contract for Services with Anthony J. Nocita, IAMP (2024-25 School Year) **178**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Anthony J. Nocita, IAMP for audio-visual repair services for the Pacific Grove High School.
- CC. PGHS Contract for Services with Gary Stotz (2024-25 School Year) **184**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Gary Stotz for musical instrument repair services for the Pacific Grove High School.
- DD. PGHS Contract for Services with Federico Embroidery (2024-25 School Year) **190**

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- Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve a Contract for Services with Federico’s Embroidery to provide embroidery insignia on graduation stoles for the Pacific Grove High School.
- EE. PGHS Contract for Services with Peninsula Sports, Incorporated (2024-25 School Year) **196**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Peninsula Sports, Inc. for the Pacific Grove High School.
- FF. PGHS Contract for Services with Agile Technologies DBA HUDL (2024-25 School Year) **202**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Agile Technologies DBA HUDL for the Pacific Grove High School.
- GG. PGHS Contract for Services with Ashley Beem & Beem Video (2024-25 School Year) **208**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services Ashley Beem and Beem Video for the Pacific Grove High School.
- HH. PGHS Consultant Contract with Josten’s, Incorporated (2024-25 School Year) **214**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve Contract for Services with Josten’s, Inc. for the Pacific Grove High School.
- II. PGHS Contract for Services with Field of Dreams Designs (2024-25 School Year) **220**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve Contract for Services with Field of Dreams Designs for the Pacific Grove High School.
- JJ. PGHS Independent Consultant Agreement with DJ John Upshaw/Monterey DJ (2024-25 School Year) **226**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Independent Consultant Agreement with DJ John Upshaw/Monterey DJ for the Pacific Grove High School.
- KK. PGHS Contract for Services with NCLRA (2024-25 School Year) **232**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve Contract for Services with the NCLRA – National California Lacrosse Referees Association for the Pacific Grove High School.
- LL. PGHS Contract for Services with Premier Studios (2024-25 School Year) **238**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Premier Studios for the Pacific Grove High School.
- MM. PGHS Contract for Services with Tacos Don Beto – Food Truck (2024-25 School Year) **244**

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- Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Tacos Don Beto – Food Truck for the Pacific Grove High School.
- NN. PGHS Contract for Services with ArbiterPay/James Johnson (2024-25 School Year) **250**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve Contract for Services with ArbiterPay/James Johnson for the Pacific Grove High School.
- OO. PGHS Contract for Services with Nicolas Gonzales **256**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve Contract for Services with Nicolas Gonzales PT, DPT, CSCS for basketball conditioning for the Pacific Grove High School.
- PP. PGHS Contract for Services with Valerie Rhoades (2024-25 School Year) **262**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Contract for Services with Valerie Rhoades for costume designs for the Pacific Grove High School.
- QQ. PGHS Woodshop Equipment – Surplus **268**
Recommendation: (Lito M. Garcia, Principal) The District Administration recommends that the Board review and approve the Surplus of Woodshop Equipment for the Pacific Grove High School.
- RR. Contract for Services with Monterey Fire Extinguisher (2024-25 School Year) **270**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Monterey Fire Extinguisher.
- SS. Contract for Services with Monterey Bay Pest Control (2024-25 School Year) **276**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Monterey Pest Control.
- TT. Contract for Services with California Towing Transportation (2024-25 School Year) **282**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with California Towing Transportation.
- UU. Contract for Services with Coast Counties Peterbuilt (2024-25 School Year) **288**
Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Coast Counties Peterbuilt.
- VV. Contract for Services with AirTec (2024-25 School Year) **294**

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Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with AirTec.

WW. Contract for Services with After Hours Plumbing (2024-25 School Year) **300**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with After Hours Plumbing.

XX. Contract for Services with M3 Environmental (2024-25 School Year) **306**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with M3 Environmental.

YY. Approval – Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Fiscal Year 2023-24 **313**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board approve the Actuarial Study of Retiree Health Liabilities Under GASB 74/75 for Fiscal Year 2023-24.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING 345

AB 1200 Public Hearing of Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024

Recommendation: (Claudia Arellano, Lead Negotiator) The District Administration recommends that the Board hold a public hearing of the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association) for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024.

Open Public Hearing: _____ Close Public Hearing: _____

VIII. ACTION/DISCUSSION

A. Approval of AB 1200 Public Disclosure of Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024 **380**

Recommendation: (Claudia Arellano, Director II, Human Resources) The District Administration recommends that the Board approve the Tentative Agreement between the Pacific Grove Unified School District and the California School Employees Association Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024.

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- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

B. FY 2024-25 Adopted Budget **430**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt the District General Fund Budget and all other Funds for Fiscal Year 2024-25.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

C. Adoption – Pacific Grove Unified School District Local Control and Accountability Plan (LCAP) (2024-25 School Year) **732**

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board approve the Pacific Grove Unified School District Local Control and Accountability Plan (LCAP).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

D. Adoption – Local Performance Indicators – California Department of Education (School Dashboard) **876**

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and adopt the Local Performance Indicators of progress toward the eight state priorities for publication on the California Department of Education (School Dashboard).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

E. Approval – PGUSD Confidential Employees Agreement **912**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Confidential Employees.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

F. Approval – PGUSD Classified and Certificated Management Agreement **914**

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Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Certificated and Classified Management.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

G. Approval – PGUSD Adult Education Instructors Group Agreement **916**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Adult Education Instructors Group.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

H. Expenditure Plan for Resource 6770 Prop 28 Arts and Music Program (AMS) **918**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the attached plan for expenditure of funds for the Expenditure Plan for Resource 6770 Prop 28 Arts and Music Program (AMS).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

I. RHD Contract for Services with HGHB Architects **921**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with HGHB Architects for the Robert H. Down Elementary School.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

J. PGMS Contract for Services with Primal Painting, Incorporated **929**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administration recommends that the Board review and approve the Contract for Services with Primal Painting, Inc. for the Pacific Grove Middle School.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

K. Restorative Justice Program Proposal **939**

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Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board review and approve the Restorative Justice Program Proposal.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

L. Agreement for Services with the City of Pacific Grove for a School Resources Officer (SRO) (2023-2024 School Year) **947**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

M. Approval of Resolution No. 1134 – Recognizing June 19, 2024 as Juneteeth **959**

Recommendation: (Dr. Linda Adamson, Superintendent) The Districts Administration recommends that the Board adopt Resolution No. 1134 Recognizing June 19, 2024 as Juneteenth in the Pacific Grove Unified School District.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

N. 2024-25 Classified and Certificated Management Salary Schedule Revision **962**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the Classified and Certificated Management Salary revision to include School Principal on Special Assignment line item as presented.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

O. Proposed Board Calendar **964**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

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IX. INFORMATION/DISCUSSION

A. Annual Review of Legal Fees **969**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2023 through April 30, 2024.

- Public Comment:
- Board Comment:
- Direction: _____

B. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:
- Direction: _____

X. ADJOURNMENT

Next special Board Meeting: June 18, 2024

Next regular Board Meeting: July 9, 2024

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Minutes of March 7, 2024 – Revised

DATE: May 23, 2024

PERSON(S) RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the revised minutes previously presented during the April 4, 2024 Board Meeting.

BACKGROUND:

The District Administration records all Pacific Grove Unified School District Board Meetings.

INFORMATION:

All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

- (a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.
- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

FISCAL IMPACT:

N/A

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
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SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

I. OPENED BUSINESS

A. Call to Order – 5:00 PM

B. Land Acknowledgement

Good evening. As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

| | |
|---|---|
| Trustee(s) Present: | President Brian Swanson (BS) Trustee Carolyn Swanson (CS) Trustee Jennifer McNary (JM) Trustee Laura Ottmar (LO) |
| Trustee(s) Virtual at Alternate Location: | Clerk Dr. Elliott Hazen (EH) |
| Trustee(s) Absent: | N/A |
| Administration Present: | Superintendent Dr. Linda Adamson (LA) Assistant Superintendent Joshua Jorn (JJ) |
| Board Recorder: | Lucero Villegas |
| Student Representative: | N/A |

D. Adoption of Agenda

***Request to Add Item to Closed Session:** Conference with Legal Counsel – Immediate action needs to be taken – On March 1, 2024, PGUSD received a letter from a firm representing Construction Industry Force Account Council (“CIFAC”) and challenging the District’s agreement with ABM Building Solutions.*

- Public Comment: N/A
- Board Discussion:
 - LA – Discussed changes to original posted agenda/packet
 - LO – Should the change of Board Meeting minutes now including Trustees’ names per vote(s) be a separate roll call vote?
 - Lou Lozano answered that it is best practice to identify how each Trustee voted – Summarized Robert’s Rules of Order legal requirements
- Move: JM Second: BS Vote: Motion CARRIED by vote 5 – 0

I. CLOSED SESSION

➤ YouTube 13:04-13:49

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Superintendent 120 Day Report

B. Approve Draft Amended Agenda (Discuss Potential Litigation)

C. Public comment on Closed Session Topics

D. Adjourn to Close Session

II. RECONVENE IN OPEN SESSION

➤ YouTube 13:50-16:22

Information and direction was given on potential litigation

A. Report action taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson for the purpose of giving direction and updates.

Direction was given

2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson for the purpose of giving direction and updates.

N/A

3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

Information was given

4. Superintendent 120 Day Report

Item to be presented at future Board Meeting

- B. Pledge of Allegiance

III. COMMUNICATIONS

- YouTube 16:23-35:54

- A. Written Communication

BS:

- Letter on update for Breaker Bots
- Email regarding TK Placement

EH:

- Email from Monterey County school counselor about success of ROX Program
- Email regarding PGHS's AP History Course
- Email regarding PGHS's Photography Classes

JM:

- N/A

LO:

- N/A

CS:

- Email regarding a second Upcycled Prom Closet Clothes Drive
- Email regarding school bond extension
- Email on the Brown Act Training
- Email with a concern regarding a student
- Emails regarding mock interviews
- Email regarding the PGHS Culinary Team
- Email about small school District Advisory Council for CSBA
- Email regarding a field trip

- B. Board Member Comments

BS:

- Thank you to all those who helped with election

EH:

- Commended District staff for LCAP Community Input Session

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

C. Superintendent Report (LA)

- a. LCAP Community Input Session
- b. LCAP Survey due March 25th
- c. Input Sessions for future High School Principal
- d. Varsity Basketball Team in Central Coast Division Playoffs – Kudos to Coaches
- e. First Joint Subcommittee between PG City and PGUSD on April 23rd
- f. PGMS recipient of 2024 California Distinguished Schools Award
 - i. State Award Ceremony on May 3rd
- o Pacific Grove Middle School’s Teacher on Special Assignment – TOSA – Efforts Update (Sean Roach, PGMS Principal & Brice Gamble, PGMS Teacher on Special Assignment)
 - i. Presentation – Mr. Gamble

D. Safety Report (JJ)

- a. PGUSD is member of Monterey County Safe and Healthy School Coalition – Met on February 23rd – Toolkits being developed for fentanyl crisis
- b. CSSP’s were submitted, reviewed and sent to MCOE
- c. Threat & Risk Assessment – Kimble and Associated are tentatively planning a Board Study Session on April 4th (Five Safety Protocols)

IV. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

- YouTube 35:55-50:43

Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board’s ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A. PGUSD Staff Comments (Non-Agenda Items)

Larry Haggquist (PGHS Assistant Principal):

- Upcoming School Items – Language Proficiency Test & Rallies
- WASC Visitation from 24th-27th
- Many field trips – Culinary, Photography, Science

Jessica Grogan (PGHS English Teacher):

- Presented Sophomore Reading List – Commended Dr. Linda Adamson for being visitor/presenter for classes

Erica Chavez (RHD Teacher):

- Summarized Events – Book Swap, Pajama Reading Night, STEM Night & Peppers Dine-out & Drama Performance

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

B. Community Members (Non-Agenda Items)

- Carol Marquart (PG Resident & PGAE Student): Cultural Proficiency Plan includes budgeted “Combined Destinies” textbook – Speaker provided list of other cultural agencies and questioned if they may be part of budgeted funds
- Metin Serttunc (PG Resident): Speaker noted that Administration did not provide clear information to the public and Board on PGUSD facility heating and ventilation needs, and that the presented code sections are requirements – not recommendations. The speaker is requesting that the Board direct Administration to give a specific report to be presented to the public for each facility – proving evidence of compliance with code requirements. If the facilities do not comply, a plan is requested for how we are going to bring these facilities to compliance in the nearest future. Speaker reminded Board that government gave funding to improve the ventilation to all the school districts during the pandemic.
- Molly Daniels (Virtual Speaker – PGHS Parent): Speaker responded to Ms. Marquart’s comment regarding Cultural Proficiency Plan and added the needs of children’s social and behavioral groups

V. **CONSENT AGENDA**

- YouTube 50:44-57:12

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

A. Minutes of February 8, 2024 Board Meeting

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.

B. Cash Receipts Report #13

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report #13.

C. Acceptance of Donations

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.

D. Out of County or Overnight Activities

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the request for Out of County or Overnight Activities.

E. Revolving Cash Report #5

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Revolving Cash Report #5.

F. Personnel Report

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.

G. Warrant Schedule 664

Recommendation: (Phyllis Lewis, Accounts Payable III) The District Administration recommends that the Board review and approve Warrant Schedule 664.

H. Food Service Surplus Equipment

Recommendation: (Robert Silveira, Nutrition Director) The District Administration recommends the Board review and approve the list of surplus equipment for discard from the Pacific Grove High School.

I. Williams/Valenzuela Uniform Complaint Report

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the information in the quarterly Williams/Valenzuela Uniform Complaint Report, per Ed. Code. 35186 (d).

J. Agreement for Consultant Services for Leadership Associates, LLC.

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends the Board review and approve the agreement for consultant services with Leadership Associates to provide executive coaching and mentorship for the Superintendent.

K. Contract for Services with Ann Jealous and Caroline Haskell

Recommendation: (Barbara Martinez, Principal) The District Administration recommends that the Board review and approve the contract for services with Ann Jealous and Caroline Haskell to provide three Cultural Proficiency classes focusing on their book *Combined Destinies*.

L. Memorandum of Understanding (MOU) – City of Pacific Grove

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Memorandum of Understanding with the City of Pacific Grove to run a summer camp at Robert Down Elementary School as part of the Extended Learning Opportunity Program.

M. Board Policy Updates Approval – Second Reading

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends the Board review and approve the Board Policy, Administrative Regulation, and Board Bylaw updates recently reviewed by the Board Policy Committee on January 24, 2024.

- Public Comment: N/A
- Board Discussion:
 - LO – Requested to pull Consent *Item M*
- Move: JM Second: CS Vote: Motion CARRIED by vote 5 – 0 for *Items A-L*

❖ Consent *Item M* – AR 1220

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

- Public Comment: N/A
- Board Discussion:
 - LO – Disagrees with staff recommendation to change wording from “Governing Board” to “Board of Trustees” and requested to keep text as-is per Education Code (pg. 63/504)
 - LA – Suggested AR 1220 to be brought forward for second reading during next Board Meeting
 - EH Moved and LO Second to approve *Item M* with text as-is
- Move: EH Second: LO Vote: Motion CARRIED by vote 3 – 2 for *Item M*
- BS: Aye EH: Aye JM: No LO: Aye CS: No

VI. INFORMATION/DISCUSSION

➤ YouTube 57:13-1:47:43

A. Cultural Proficiency Implementation Plan

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board receive information about the PGUSD’s Cultural Proficiency Plan.

❖ Pacific Grove FGE, RHD, MS, HS, CHS & AE Staff Presentations

- Public Comment:
 - Mel Mason (NAACP) – Thank you for Director Roggeman’s Cultural Plan Presentation – Don’t let contracts with agencies be the substitute for the system transformation needed
 - Lyndon Tarver (NAACP President) – Added to Mr. Mason’s comment – Work PGUSD is doing with two contracted organizations is good, but highlighted 129 years of racism. How do we move forward with diversity and inclusion for the next 129 years? Speaker advised District to find funding to partner with other organizations, such as Brave Spaces.
 - Molly Daniels (Virtual Speaker – PGHS Parent): Added that Diversity Officer is needed for accountability in the District – A deep-dive is needed to look into other programs and organizations
- Board Discussion:
 - BS – Impressed by all teacher and staff time involvement with language, culture, and neurodiversity
 - CS – Thank you to staff, Mel Mason and Lyndon Tarver – Expert guidance is appreciated. When will the anti-racism policies and procedures draft be presented?
 - Director Roggeman answered that current policies and procedures will be examined to then be transformed to one-page draft by end of March – After LCAP Event & Family/Student Survey Data
 - LA added that other partnering organizations are being explored by District and staff is currently in information gathering phase

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

- EH – Thank you for engagement and expressed confidence in District training journey
- JM – Thank you for dedication and commitment to District staff for DEI work and requested future contract information for Board Members
- LO – Thank you to staff that is looking for future positive change while including other organizations
- Direction: BS – What would Board Members like to see in the future? CS, EH & BS requested staff to bring back information on Brace Spaces plus other partnering organizations
 - LO requested more information before receiving contracts
 - JM requested metrics and data to measure goals
 - Director Roggeman → Strategic Plan

VII. ACTION/DISCUSSION

➤ YouTube 1:47:44-2:24:12

A. Memorandum of Understanding (MOU) – OHANA Prevention Services Collaboration

Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Memorandum of Understanding with the OHANA Prevention Services Collaboration.

- Public Comment: N/A
- Board Discussion:
 - Thank you to Principal Roach and AP Tovani leadership and commended PGMS for California School Recognition Program (CSR) award
 - EH – Can the contract be school-year long commitment? Principal Roach answered that contract with OHANA will be long-term
- Move: CS Second: LO Vote: Motion CARRIED by vote 5 – 0

B. Issuance of a Tax and Revenue Anticipation Note (TRAN) – Resolution No. 1119

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Resolution No. 1119 for participation in the California School Board Association (CSBA) Cash Reserve Program for the 2024-25 Tax and Revenue Anticipation Note (TRAN) for an amount not-to-exceed \$7,500,000.

- Public Comment: N/A
- Board Discussion: N/A
- Move: JM Second: LO Vote: Motion CARRIED by vote 5 – 0

C. 2023-2024 Second Interim Report

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board approve and review the 2023-2024 Second Interim Report.

- Public Comment: N/A
- Board Discussion:

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

- BS – CalSTRS & CalPERS – Highlighted increase
- CS – N/A
- JM – How are expiring funds being absorbed? JJ answered that funds associated with funding positions were built into unrestricted general fund
- EH – Thank you for presentation
- LO – For Measure D, Series A – Is there a timeline? JJ answered that projects are being prioritized and completed by Director Anderson
- Move: BS Second: EH Vote: Motion CARRIED by vote 5 – 0

D. 2022-2023 District Financial Audit Report

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the 2022-2023 District Financial Audit Report.

- Public Comment: N/A
- Board Discussion:
 - CS & LO – Thank you to auditors and findings
 - BS – Thank you for level of micro-analysis from auditors and responsible staff
 - JJ – Thank you to District Office staff (Fiscal Officer Angela Rodriguez, Assistant Carly Adams & Accounts Payable Phyllis Lewis)
- Move: JM Second: BS Vote: Motion CARRIED by vote 5 – 0

E. Adoption of Resolution No. 1120 – Non-reelection of Probationary Employees

Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board adopt Resolution No. 1120 Non-reelection of Probationary Employees as presented.

- Public Comment: *Item skipped*
- Board Discussion: *Item skipped*
- Move: Item skipped Second: Item skipped Vote: Item skipped

F. Adoption of Resolution No. 1121 – Intention to Terminate Certificated Employees Due to a Reduction of Particular Kinds of Services

Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board adopt Resolution No. 1121 Intention to Terminate Certificated Employees Due to a Reduction of Particular Kinds of Services.

- Public Comment: N/A
- Board Discussion:
 - Thank you to Director Arellano for providing information
- Move: BS Second: JM Vote: Motion CARRIED by vote 5 – 0

VIII. INFORMATION/DISCUSSION

➤ YouTube 2:24:13-2:41:20

B. Quarterly Facilities Project Updates

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

SPECIAL MEETING MINUTES: MARCH 7, 2024

YouTube: <https://www.youtube.com/watch?v=Do-EvRujHGk&t=3441s>

Recommendation: (Jon Anderson, Director of Facilities/Transportation) The District Administration recommends that the Board receive information on the updated quarterly report of facilities projects that are either ongoing, complete, or in the planning stages.

- Public Comment:
 - Unidentified Virtual Speaker – Has a contractor been hired for room 39 at PGMS? Board advised speaker to follow-up with District Office staff for an answer
- Board Discussion:
 - CS – For FGE – Work Safety Order for Director Anderson
 - BS – Commended PGHS building signs
 - EH – Thank you for time and effort to staff
- Direction: N/A

C. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

Note: Incorrect Board Meeting Calendar Item marked off as “Action”. The Board Calendar will be brought back during future Board Meeting.

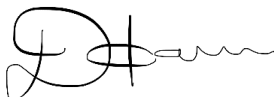
- Public Comment: N/A
- Board Discussion:
 - JM – Developer Fees
 - **LO – Epinephrine at all School Site Cafeterias & Second Reading of Board Policy (TEXT REVISED FROM “CS” to “LO” – 6.6.24)**
- Direction: Consent Item M should be brought back to a future meeting for approval

IX. ADJOURNMENT

Note: Next special Board Meeting will be held on March 21, 2024

Note: Next regular Board Meeting will be held on April 4, 2024

Approved and submitted:



Superintendent Dr. Linda Adamson
Secretary to the Board

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
-

SUBJECT: Minutes of May 9, 2024

DATE: May 23, 2024

PERSON(S) RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the minutes as presented.

BACKGROUND:

The District Administration records all Pacific Grove Unified School District Board Meetings.

INFORMATION:

All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

- (a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.
- (b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

FISCAL IMPACT:

N/A

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING MINUTES: MAY 9, 2024

YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

I. OPENING BUSINESS

➤ [YouTube 00:00](#)

A. Call to Order – 4:38 PM

B. Land Acknowledgement

*Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.*

C. Roll Call

Trustee(s) Present: President Brian Swanson (BS)
Clerk Dr. Elliott Hazen (EH)
Trustee Carolyn Swanson (CS)
Trustee Laura Ottmar (LO)

Trustee(s) Virtual at Alternate Location: N/A

Trustee(s) Absent: Trustee Jennifer McNary (JM)

Administration Present: Superintendent Dr. Linda Adamson (LA)
Assistant Superintendent Joshua Jorn (JJ)

Board Recorder: Lucero Villegas

Student Representative: Dayci Dishny (SR)

School Site Acronyms: District Office (DO)
Forest Grove Elementary School (FGE)
Robert H. Down Elementary School (RHD)
Pacific Grove Middle School (PGMS)
Pacific Grove High School (PGHS)
Pacific Grove Community High School (PGCHS)
Pacific Grove Adult Education (PGAE)

D. Retiree Recognition Ceremony & Reception

- 23 Retirees recognized and honored for their dedicated service to the District, totaling 483 years collectively in various roles including custodians, teachers, and counselors
- Individual speeches and acknowledgments highlighting retirees' contributions; Stories shared about impact on students, colleagues, and the community, expressing gratitude, reminiscence, and well-wishes for their futures
- Board members voiced appreciation for retirees' service, emphasizing their lasting impact on the District and community

E. Adoption of Agenda

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES: MAY 9, 2024
 YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- Public Comment: N/A
- Board Discussion: N/A
- Move: **LO** Second: **CS** Vote: **Motion CARRIED by vote 4 – 0 (JM Absent)**

II. **CLOSED SESSION**

➤ [YouTube 38:55](#)

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)]
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Public Employee Appointment/Employment/Principal [Government Code § 54957]
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code § 54956.9, subd. (d)(1)] – One Case – OAH Case No. 2024050519
6. Superintendent Evaluation

B. Public Comment on Closed Session Topics

N/A

C. Adjourn to Closed Session

III. **RECONVENE IN OPEN SESSION**

➤ [YouTube 39:48](#)

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)]
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
BS: Information shared & direction given
4. Public Employee Appointment/Employment/Principal [Government Code § 54957]
BS: Appointed Principal Greg O'Meara

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION

REGULAR MEETING MINUTES: MAY 9, 2024

YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code § 54956.9, subd. (d)(1)] – One Case – OAH Case No. 2024050519

BS: Information was given

6. Superintendent Evaluation

BS: Information was given

B. Pledge of Allegiance

C. MCOE CA Distinguished Awards Presentation

- Introduction – Monterey County Office of Education Special Guests: Superintendent Dr. Deneen Guss, County Board member Annette Yee, and Assistant Superintendent Ralph Porras
- PGMS congratulated for winning the California Distinguished School Award for the third time, with recognition of the rigorous selection process by the CA Department of Education
- Acknowledged the collective effort of the school community, including Principal Roach, staff, parents, students, and leadership for achieving this honor
- Resolution number 23-2432 read and presented by County Board member Annette Yee – highlighting the school's commitment to academic excellence, student development, and community engagement

IV. COMMUNICATIONS

➤ [YouTube 52:42](#)

A. Written Communication (*Letters/E-mails*)

- a. BS: District Curriculum, 13 Bond Extension Support, RHD Garden; Falcon Fest; Famous Person Day; Lozano Smith Podcast; PGHS Portfolio Winners; Cell Phones in Class; Personnel Issue; LCAP Presentation
- b. CS: Student – White House Letter; LCAP Data; NY Times Opinion Piece; Mean Girls Musical; Breaker Bots Spring Newsletter; Music & Art Therapies; Student accommodations; PGUSD Track Team Recognitions; Small School District Advisory Work Group; Farm to School & Blue Zones; Renew America Schools Grant Money; County Money Statutory Functions
- c. LO: Concern – Monterey Charter School Field
- d. EH: 2 Bond Ballot Money Support

B. Board Member Comments

- a. EH: PGMS Honors Night – Student completed over 200 hours of community service; Thank You
- b. LO: Happy almost end of the school year
- c. CS: N/A
- d. SR: PGHS – AP Tests; CASPS Test; Prom; Mean Girls Musical; Senior Awards Night

C. Superintendent Report

- a. Positive feedback from WASC Accreditation – Visits to HS and PGCHS

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

BOARD OF EDUCATION

REGULAR MEETING MINUTES: MAY 9, 2024

YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- b. Attended: FGE & RHD Open Houses; Mean Girls Play; PGMS Honors Awards; PGMS Sports Track Event; RHD May Pole Dance; PGMS Spring Concert
- c. Highlighted achievements of the District's Track and Field team and winners of the PGHS 2024 Western Portfolio Winners
- d. PGMS received a six-year WASC Accreditation, the highest rating possible
- e. First Safety Committee on May 8th; Recognized the success of the meeting and thanked leaders Barbara Martinez and Josh Jorn
- f. Participated in the California Distinguished Awards ceremony in Anaheim to celebrate PGMS student and staff achievements

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

➤ [YouTube 1:03:55](#)

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A. PGUSD Staff Comments (Non-Agenda Items)

- a. Darryl Smith (PGUSD Retiree) – WAVE Program – Shared positive feedback about the WAVE Program, credited JJ for bringing about positive changes in the DO, and expressed gratitude towards the District leadership (Superintendent, Principals, Directors, Facilities & Human Resources Departments)

B. Community Members (Non-Agenda Items)

- a. Virtual Speaker – Recognized RHD Garden Coordinators for their efforts and highlighted community outreach, plus fresh food in the cafeteria
- b. In-Person Speaker (PGUSD Parent) – District has created a warm and inclusive environment for children with disabilities; Requested improvements for the Adult Transition Program (ATP)
- c. Virtual Speaker – Criticized the LCAP for not addressing students with multiple ethnicities, abilities, and genders plus called for better representation in future surveys
- d. Dr. Mike Gibbs – Raised concerns about the Planned Parenthood PGMS curriculum, questioning its content and suggesting withdrawal or suspension of content
- e. Madeline [sic] (Community Member) – Expressed concerns about the Planned Parenthood curriculum's alleged links to inappropriate content and urged the Board to reconsider its approval
- f. In-Person Speaker (Community Member) – Echoed concerns about the Planned Parenthood curriculum and emphasized the need for caution in adoption
- g. In-Person Speaker – Asked Board if they took the time to review the new additions to the Planned Parenthood sexual education curriculum
 - i. BS: Reminded room that Board members cannot answer questions

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING MINUTES: MAY 9, 2024

YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- h. Laura Gaona (PGUSD Parent): Thanked the Board for including sex education programs, highlighting positive discussions with children and the importance of proactive education
- i. In-Person Speaker: Quoted Planned Parenthood Curriculum and stated District needs to be cautious of material provided to students
- j. Carol [sic] (PGUSD Parent & Community Member) – *Combined Destinies* Book– Criticized text for allegedly stereotyping white people and promoting anti-white sentiments
 - *LA Requested Information from Director of Curriculum*
- Director Buck Roggeman (DO Staff): Provided factual information about the Planned Parenthood curriculum, emphasizing safety measures and educational goals regarding consent
- BS: Acknowledged the importance of addressing concerns raised during public comment that allows for additional information to be shared by District staff

VI. CONSENT AGENDA

➤ [YouTube 1:39:41](#)

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- A. Minutes of April 4, 2024 Board Meeting
- B. Cash Receipts Report #16
- C. Acceptance of Donations
- D. Out of County Overnight Activities
- E. Warrant Schedule 666
- F. Personnel Report
- G. Memorandum of Understanding (MOU) – Monterey Peninsula Soccer League (MPSL)
- H. Contract for Services with MTH Photo Booth
- I. Contract for Services with Kona Ice of Monterey and Salinas
- J. Contract for Services with Monterey Bay Equestrian Center
- K. Contract for Services with CHG Medical Staffing, Inc. (CompHealth Medical Staffing)
 - Public Comment: N/A
 - Board Discussion: N/A
 - **Move: EH Second: CS Vote: Motion CARRIED by vote 4 – 0**

VII. PUBLIC HEARING – (ACTION/DISCUSSION)

➤ [YouTube 1:40:45](#)

Public Hearing: The District’s Governing Board Will Hold a Public Hearing on the Proposed Adoption of a Developer Fee Justification Study for the District and an Increase in the Statutory School Facility Fee (“Level I Fee”) on New Residential and Commercial/Industrial Developments as Approved by the State Allocation Board on

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES: MAY 9, 2024**
YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

January 24, 2024. The Adoption of the Study and the Increase of the Level I Fee are Necessary to Fund the Construction of Needed School Facilities to Accommodate Students due to Development.

Open Public Hearing: 7:40 PM Close Public Hearing: 7:42 PM

A. Adoption of Resolution No. 1122 – Increase to Level I Levy of Developer Fees

- Public Comment: N/A
- Board Discussion:
 - CS – Asked for clarification about the inclusion of the Developer Fee Justification Study in the Public Hearing versus the Action item; The Study was previously approved by the Board
 - EH – Inquired if the Board will see Resolutions every year in case of a rate fee increase
 - JJ – Yes, this will be presented every two years
- **Move: BS Second: EH Vote: Motion CARRIED by vote 4 – 0**

VIII. ACTION/DISCUSSION

➤ [YouTube 1:46:07](#)

B. Pacific Grove High School Textbooks – Adoption

- Public Comment: N/A
- Board Discussion:
 - EH – Excited to see materials updated
- **Move: BS Second: LO Vote: Motion CARRIED by vote 4 – 0**

C. Adoption of Resolution No. 1125 – Making Findings and Ratifying the Filing of a Notice of Exemption from the California Environmental Quality Act (CEQA) Regarding an Energy Services Agreement

- Public Comment: N/A
- Board Discussion:
 - CS – Description of project is vague; Requested a more detailed project description; Raised a question regarding the filing of the notice of exemption before the Board approved the exemption and requested clarification on process
 - JJ & Legal (Virtual) – Answered Board Questions – Explained that the notice of exemption was filed before the Board's approval based on legal advice; Clarified the purpose of filing the notice early and the need for Board ratification; Discussed noise pollution and other potential environmental impacts of specific project components, emphasizing the goal of energy efficiency; Highlighted the

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
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 YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

contractor's evaluation of energy savings for each upgrade as part of the environmental assessment

- **Move: LO Second: BS Vote: Motion CARRIED by vote 3 – 0**
- **CS – No**

D. Adoption of Resolution No. 1127 – Establish Fund 25 for Developer Fees

- Public Comment: N/A
- Board Discussion:
 - CS – Questioned the duration of the fund's existence once engaged; Inquired about the process for stakeholder input in project prioritization and asked if there is an existing committee or plans to establish one for this purpose; Emphasized the need to assess the necessity of a committee, such as a facilities committee
 - JJ – No existing committee for this fund; Noted the possibility of establishing one in the future; Proposed vetting projects through the Board's approval process without setting a specific dollar threshold for committee engagement; Considered the potential need for a facilities committee or similar body to guide fund usage; Mentioned the specificity of fund usage and the potential for growth projects at school sites
 - EH – Questioned the fund's duration; Discussed the absence of an existing committee for project prioritization, suggesting the establishment of a facilities committee or similar body; Emphasized the specificity of fund usage and its potential for growth projects; Proposed integration of the fund into a future facilities master plan process; Expressed openness to setting a dollar threshold for committee engagement if directed by the Board
 - JJ – Highlighted intent is for Fund 25 to partner with Fund 21 and Fund 40 for capital outlay projects in the future
- **Move: EH Second: CS Vote: Motion CARRIED by vote 4 – 0**

E. Adoption of Resolution No. 1128 – Authorize to Sign CalSHAPE Grant Agreement

- Public Comment: N/A
- Board Discussion:
 - EH – Does this have impact on the ABM cost savings agreement?
 - JJ – Confirmed that the discussed fund has no impact on the ABM cost savings agreement and is completely separate from it; Clarified that ABM won't receive credit for anything related to this fund, and emphasize that future projects funded by the phase two component will not absolve ABM from their existing agreement
- **Move: BS Second: LO Vote: Motion CARRIED by vote 4 – 0**

F. Adoption of Resolution No. 1129 – Classified School Employee Week

- ❖ President B. Swanson read Resolution No. 1129

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YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- Public Comment: N/A
 - Board Discussion:
 - CS – Asked Director Arellano to remind Board what we are doing to thank District employees?
 - Director Arellano – HR team delivered meals last week to school sites
 - **Move: EH Second: LO Vote: Motion CARRIED by vote 4 – 0**
- G. Adoption of Resolution No. 1130 – “California Day of the Teacher” & “Teacher Appreciation Week”
- ❖ Clerk Dr. Elliott Hazen read Resolution No. 1130
- Public Comment: N/A
 - Board Discussion: Trustees & SR expressed gratitude for supportive teachers, highlighting specific educators who made a significant impact on their lives; Acknowledged the dedication of teachers in the District
 - **Move: CS Second: EH Vote: Motion CARRIED by vote 4 – 0**
- H. Adoption of Resolution No. 1131 – Designating Authorized Agents to the Monterey & San Benito Property and Liability (JPA)
- Public Comment: N/A
 - Board Discussion: N/A
 - **Move: BS Second: EH Vote: Motion CARRIED by vote 4 – 0**
- I. Contract with School Facility Consultants
- Public Comment: N/A
 - Board Discussion:
 - CS – Thank you for bringing forward the issue of State matching funds, expressing appreciation for the groundwork laid; Inquired about the timeframe for accessing these funds, suggesting a potential eligibility period extending back to 2020
 - JJ – Explained the process for accessing pupil grant funding and the lengthy timeline involved, noting upcoming ballot measures to address program funding shortfalls; Addressed procedural details regarding contract terms and agreed to amend the agreement if necessary
 - **Move: CS Second: EH Vote: Motion CARRIED by vote 4 – 0**
 - **CS – *Motioned to approve on staff’s recommendation ensuring that contract lists not exceeding \$5,000 extra hourly rated work***
- J. Approval of Commercial Energy (CE) Natural Gas Purchase Agreement
- Public Comment: N/A

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YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- Board Discussion:
 - EH – What is the projected cost based on the fixed rate?
 - JJ & CE Guest Speaker – 62.2 cents per therm (fluctuates with market)
 - CS – How will we track energy savings?
 - JJ – Reducing cost per therm impacts ABM negatively, but the District positively – fixed rate
- **Move: BS Second: LO Vote: Motion CARRIED by vote 4 – 0**

K. Contract for Services with Ausonio, Inc. – PGHS Roofing & Painting Project

- Public Comment: N/A
- Board Discussion:
 - CS – Can templates for contracts be posted on PGUSD website?
 - JJ – Yes, a digital document can be uploaded
 - Director Anderson reminded Trustees that amounts presented are estimates
- **Move: EH Second: LO Vote: Motion CARRIED by vote 4 – 0**

L. Contract for Services with Randazzo Enterprises, Inc. – PGHS Modular Removal

- Public Comment:
 - Assistant Principal Dr. Larry Haggquist – In favor of removing modular
- Board Discussion:
 - LO – What is the plan for the space?
 - CS – What project money is this being taken from?
 - Director Anderson – Savings from other projects will cover costs
- **Move: BS Second: LO Vote: Motion CARRIED by vote 4 – 0**

M. Contract for Services with Ausonio, Inc. – FGES Roofing & Painting Project

- Public Comment: N/A
- Board Discussion:
 - Director Anderson – Summer school was moved to RHD for current school year
 - JJ – Trustees will receive ongoing updates of projects
- **Move: LO Second: EH Vote: Motion CARRIED by vote 4 – 0**

N. Contract for Services with Hart Floor Co. – PGHS & PGMS Gym Floor Refinishing

- Public Comment: N/A
- Board Discussion:
 - Trustees voiced disappointment of vinyl – past project
- **Move: EH Second: BS Vote: Motion CARRIED by vote 4 – 0**

O. Proposed Board Calendar/Future Meetings

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING MINUTES: MAY 9, 2024

YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- Public Comment: N/A
- Board Discussion:
 - CS – Requested Special Board Meeting agendas to only include 1 to 2 deep-dive items and reserve all other items for Regular Board Meeting(s)
- **Move: BS Second: CS Vote: Motion CARRIED by vote 4 – 0**

IX. INFORMATION/DISCUSSION

➤ [YouTube 3:02:29](#)

A. TK Registration Policy – AR 6170.1

- Public Comment: N/A
- Board Comment:
 - EH – Questioned the prioritization of item three, seeking clarity on whether it follows the first and second items; Proposed a minor wording adjustment for clarity and inquired about annual decisions on classroom sites, advocating for language specifying classroom assignments based on enrollment numbers to enhance transparency and comprehension
 - CS – Expressed gratitude for the agenda item's inclusion to clarify decision-making processes and indicated potential for similar discussions for other grades in the future; Acknowledged the necessity of refining the AR, concurred with previously raised concerns, particularly about the inflexibility of final registration timelines, and advocated for explicit incorporation of students with disabilities and their placement process in the document
 - JJ – Explained the process of lottery for placement in case of maximum enrollment at a particular site; Responded to Trustee questions regarding the registration process and confirmed plans for online form accessibility
 - CS – Proposed streamlining the registration process by questioning the need for parents to register twice, plus suggested making the intradistrict transfer form available online for convenience; Emphasized the transition to paperless processes for clarity and transparency in documentation
- **Direction: Trustees' suggestions/comments for the AR are noted above**

B. Board Policy Updates

- Public Comment: N/A
- Board Comment:
 - BS – Thank you for summary sheet and information
 - EH – Future question to be asked during future Board Governance Training
- **Direction: N/A**

C. 2024-25 Prequalified Vendors List

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YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

- Public Comment: N/A
 - Board Comment:
 - EH – Would recruitment be open to the public?
 - JJ – Yes, this can be advertised to other vendors
 - CS – Shared that Vendors List is bad idea and advocated for transparency plus effectiveness
 - Trustees – Highlighted efficiency gains and transparency benefits, suggesting annual updates and advertising for vendor pre-qualification; Raised concerns about maintaining oversight and transparency, advocating for adherence to policy guidelines and clear parameters for contracts requiring Board approval
 - *Public Comment:*
 - *PGUSD Staff Member* – Provided examples of how a Prequalified Vendors List benefits school sites
 - **Direction: Trustees requested relevant policies to be emailed to the group – Refer to advertising comment**
- ✓ **Vote to Extend Board Meeting to 11 PM**
- ✓ **Move: CS Second: LO Vote: Motion CARRIED by vote 4 – 0**

D. PGUSD Threat & Risk Assessment – Update

Presentation from JJ –

- **Threat and Risk Assessment:** Highlighted the top three district concerns – Visitor access management system, enhanced safety training for staff, and streamlined communication
- **Visitor Access Management System:** Identified as the top concern District-wide, proposing a uniform badging system and kiosks at each school site; Estimated costs are \$33,400 for implementation and \$24,000 annually for licensing
- **Enhanced Safety Training:** Includes mandated training such as ICS 100-300, admin training, campus supervisor training, intruder training, plus threat assessment training; Estimated costs are \$35,000 in year one, tapering down in subsequent years
- **Streamlined Communication:** Aimed at improving immediate response to incidents and enhancing communication with the community; Goal is to focus on clear, multi-layered communication channels
- **Site-Specific Concerns:** Highlighted top concerns at each school site, including perimeter security, emergency backup power, expanded camera coverage, and additional training needs
- The recommendation from the Safety Committee is to fully implement the top three district-wide concerns for the 2024-2025 school year including communication modifications, enhanced training, and installation of the visitor

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YouTube: https://www.youtube.com/watch?v=AtNs5j_HDYw

access management system; Further exploration of advanced security technologies like AI and enhanced camera systems was suggested

- Public Comment:
 - Virtual Speaker (Beth Shammas) – Suggested that neighbors be included in future safety trainings & that parking be removed in front of PGMS on Forest Avenue
 - Virtual Speaker (Molly Daniels) – Acknowledged the importance of addressing school safety concerns, noting that despite 70% of students feeling unsafe at the school, it's lower than the national average of 79%; Emphasized the importance of unbiased community input in safety measures
 - Virtual Speaker – Expressed concern with digital kiosk at school sites
- Board Comment (All Trustees):
 - Fencing questioned as an effective solution for school safety, with suggestions to explore alternatives
 - Concerns about funding allocation for safety measures, with discussions about potentially including safety projects in a bond proposal
 - Support for implementing a visitor management system, staff training, and a communication plan, with some hesitation regarding the cost of the visitor management system
 - Advocated for hiring campus monitors at all sites – emphasizing the importance of human presence for security
 - Recognized the need for comprehensive safety measures and funding solutions, including potential reliance on bonds for financial support
- **Direction: Trustees agreed with implementation of top three concerns identified during the Safety Committee, plus adding a campus monitor as a fourth concern in the future**

E. Future Agenda Items

- Public Comment: N/A
- Board Comment: N/A
- **Direction: N/A**

X. **ADJOURNMENT**

Adjourned – 10:56 PM

Next regular Board Meeting: May 23, 2024

Next special Board Meeting: May 28, 2024

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BOARD OF EDUCATION
REGULAR MEETING MINUTES: MAY 9, 2024
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Approved and submitted:



Superintendent Dr. Linda Adamson
Secretary to the Board

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

_ SUBJECT: Cash Receipts Report #18

DATE: May 23, 2024

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Cash Receipts #18.

BACKGROUND:

The attached listing identifies Cash Receipts received by the District during the period of April 29, 2024 to May 12, 2024.

INFORMATION:

The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

PGUSD
2023-24 BOARD REPORT # 18 Cash Receipts

May 13, 2024 - May 27, 2024

| Date | Num | Name | Account | Amount |
|-----------------|-------|-----------------------------|-------------------|------------|
| May 13 - 27, 24 | | | | |
| 05/13/2024 | 22424 | PGHS | DONATION | 22.13 |
| 05/13/2024 | 22425 | STATE OF CALIFORNIA | MEDI-CAL | 751.81 |
| 05/13/2024 | 22426 | MONTEREY BAY CHARTER SCHOOL | RENT | 21,790.79 |
| 05/14/2024 | 22427 | Intercare Holding Insurance | WORKERSCOMP | 231.31 |
| 05/14/2024 | 22428 | Intercare Holding Insurance | WORKERSCOMP | 1,769.60 |
| 05/16/2024 | 22429 | ADULT EDUCATION | ADULT EDUCATION | 627.00 |
| 05/16/2024 | 22430 | RETIREE INSURANCE | RETIREE INSURANCE | 543.00 |
| 05/16/2024 | 22431 | PGHS ASB | MISC | 1,000.00 |
| 05/16/2024 | 22432 | CAFETERIA | CAFETERIA | 50.00 |
| 05/16/2024 | 22433 | CAFETERIA | REBATE | 370.27 |
| 05/17/2024 | 22434 | RETIREE INSURANCE | RETIREE INSURANCE | 432.00 |
| 05/20/2024 | 22435 | RETIREE INSURANCE | RETIREE INSURANCE | 6,528.00 |
| 05/20/2024 | 22436 | STATE OF CALIFORNIA | MEDI-CAL | 1,599.30 |
| 05/20/2024 | 22437 | EMPLOYEE | REFUND | 2,192.34 |
| 05/21/2024 | 22438 | COMM FDN FOR MTY CO | GRANT | 121,000.00 |
| 05/21/2024 | 22439 | Intercare Holding Insurance | WORKERSCOMP | 1,769.60 |
| 05/22/2024 | 22440 | RETIREE INSURANCE | RETIREE INSURANCE | 2,358.00 |
| 05/23/2024 | 22441 | RETIREE INSURANCE | RETIREE INSURANCE | 3,624.22 |
| 05/24/2024 | 22442 | ADULT EDUCATION | ADULT EDUCATION | 162.50 |
| 05/24/2024 | 22443 | RETIREE INSURANCE | RETIREE INSURANCE | 1,132.00 |
| 05/24/2024 | 22444 | PG PRIDE | GRANTS | 3,830.18 |
| May 13 - 27, 24 | | | | 171,784.05 |

- Student Learning and Achievement
 Health and Safety of Students and Schools
 Credibility and Communication
 Fiscal Solvency, Accountability and Integrity

- Consent
 Action/Discussion
 Information/Discussion
 Public Hearing

SUBJECT: Acceptance of Donations

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and accept the donations referenced below.

INFORMATION:

During the past months the following donations were received:

Forest Grove Elementary School

None

Robert H. Down Elementary School

None

Pacific Grove Middle School

Pacific Grove Rotary

\$500 (PGMS Girls Volleyball)

Moira Mahr

Various Books, Furniture & School Supplies

Pacific Grove High School

Pacific Grove Rotary

\$500 (PGHS Boys Basketball)

Ohiopyle

\$22.13 (unspecified)

Pacific Grove Community High School

None

Pacific Grove Adult School /Lighthouse Preschool & Preschool Plus Co-op

Loni McCallum

(20) \$20 Sudz Cyber Laundry Gift Cards
(Adults w/ Disability Program)

Friends of PG Co-op Preschool

(4) \$200 checks (Co-op Preschool end of year portfolio/yearbook & summer camp)

Pacific Grove Unified School District

None

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Out of County or Overnight Activities

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Out of County or Overnight requests.

BACKGROUND:

Board Policy 6153 requires prior approval of all school sponsored trips. Out of County/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

INFORMATION:

The attached list identifies overnight/Out of County/State trip(s) being proposed by school sites at this time.

FISCAL IMPACT:

The request has an identified cost and associated source of funds. These activities expose the District to increased liability with a resulting potential for financial impact.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2023-24 OUT OF COUNTY OR OVERNIGHT ACTIVITIES**

| <u>Date(s)</u> | <u>Destination</u> | <u>Student/ Class/ Activity</u> | <u>Transportation</u> | <u>Cost</u> | <u>Funding Source</u> |
|-----------------|--|--|-----------------------|-------------|---------------------------|
| 7/21/24-7/26/24 | Calvin Crest Conference Ground Oakhurst, CA | PGHS Cross County Team Runner's Workshop Summer Camp | Charter | \$ 6,200.00 | Cross Country ASB Account |
| 8/29/24-8/31/24 | Long Beach Poly High School Long Beach, CA | PGHS Waterpolo Team Waterpolo Tournament/ College Campus Visits | Auto | \$ - | Waterpolo ASB account |

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: July 21-26, 2024 Day of Activity: 6 days

Activity Name/ Location: Runner's Workshop Summer Camp Address: 45800 Calvin Crest Rd

City: Oakhurst, CA 93644 County: Madera County

School: Pacific Grove High School Teacher/ Class or Club: Coach John Gabrik Grade: 10-12

School Departure Time: 8am a.m. Pickup Time from Place of Activity: 12pm p.m.

Name(s) of Employee(s) Accompanying Students: Coach John Gabrik

Number of Adults: 1 Number of Students: 10

(Total Chaperones)

Description of Activity/ Educational Objective: Summer Run Camp for returning Cross Country Runners

List All Stops: Runner's Workshop Summer Camp

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. JSG (Teacher/Coach/Advisors Initials)

Means of Transportation: Charter
(Board Regulation 3541.1 requirements will be complied with when using private autos: JSG (Teacher/ Coach/Advisors Initials)
Charter transportation would be my first choice if more than 4 students participate

Name(s) of Auto Drivers (subject to change): Companies offer a smaller van for transport.

- Form-OCA-1 Release of Driver Record Information is on file with the District
- Form-OCA-2 Personal Automobile Information is on file with the District
- Fingerprint clearance is on file with the District

Requested By: John Gabrik John Gabrik Date: 05/07/2024
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Lito M. Garcia Date: 05/10/2024

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ 700 + Cost of Transportation: \$ 5,500.00 + Cost of Substitute: \$ _____ = Total Cost (Est): \$ 6,200.00

Funds to be charged for all activity expenses: Students Club PG Pride Other Cross Country Team Acct.

Account Code: Wells Fargo Athletic Department Fund - #1965169244/402

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: 05/08/2024 Transportation Available: Yes

Transportation Type: School Bus Charter

Approved by Transportation Supervisor: Jon Anderson Date: 05/28/2024

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: August 29-31 Day of Activity: Half day thursday, friday- saturday

Activity Name/ Location: Long Beach Poly High School Address: 1600 Atlantic Avenue

City: Long Beach County: Long Beach

School: Pacific Grove High School Teacher/ Class or Club: Casey Lyon Grade: 9-12

School Departure Time: 11:00 a.m. Pickup Time from Place of Activity: 11:00 a.m.

Name(s) of Employee(s) Accompanying Students: Casey Lyon, Stefanie Pechan, Brent Jones

Number of Adults: 4 Number of Students: 12
(Total Chaperones)

Description of Activity/ Educational Objective: Water Polo Tourney(fri/sat). College campus visits on our travels

List All Stops: Long Beach Poly HS, Cal State Long Beach, UC Santa Barbara, Cal Poly (SLO). College campus tours

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. CL (Teacher/Coach/Advisors Initials)

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: CL (Teacher/ Coach/Advisors Initials)
Casey Lyon, Brent Jones, Stefanie Pechan, Jared Pechan

Name(s) of Auto Drivers (subject to change): _____
 Form-OCA-1 Release of Driver Record Information is on file with the District all on file
 Form-OCA-2 Personal Automobile Information is on file with the District all on file
 Fingerprint clearance is on file with the District all on file

Requested By: CASEY LYON CaseY Lyon Date: 05/16/2024
Employee Signature (accompanying students) *(Printed Name)*

Administrative Approval/Principal: Lito M. Garcia Date: 05/16/2024

Substitute Required: No # of Days _____ Account Code (for sub): _____

Cost of Activity: \$ _____ + Cost of Transportation: \$ _____ + Cost of Substitute: \$ _____ = Total Cost (Est): \$ _____

Funds to be charged for all activity expenses: () Students () Club () PG Pride (x) Other Boys Water Polo Team

Account Code: Wells Fargo Bank Athletic Department Fund - #1965169244/420

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received: _____ Transportation Available: _____

Transportation Type: () School Bus () Charter

Approved by Transportation Supervisor: _____ Date: _____

Approved by Assistant Superintendent: _____ Date: _____

Board Approval: _____ Date of Board Approval: _____

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Personnel Report

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Claudia Arellano, Director II, Human Resources

RECOMMENDATION:

The District Administration recommends the Board of Trustees approve the Personnel Report as presented.

BACKGROUND:

The Personnel Report outlines appointments, leaves, resignations, retirements and releases as it relates to employees' employment status with the District.

Recruitment and selection procedures include dissemination of vacancy announcements to local and surrounding public agencies, community colleges and institutions of higher education as well as posting on the District's website.

INFORMATION:

Persons listed in the Personnel Report are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

FISCAL IMPACT:

N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
 PERSONNEL REPORT – CERTIFICATED
 June 6, 2024

APPOINTMENTS

| Name | Position | FTE | Site | Status | Effective Dates |
|--------------------|--------------|-----|------|--------|-----------------|
| Lee, Chelsea | Elem Teacher | 1.0 | FGE | Temp | 7/1/24 |
| Ginez, Vanessa | Counselor | 1.0 | PGMS | Prob 1 | 7/1/24 |
| Allaire, Jamie | CORE/AVID | 1.0 | PGMS | Prob 1 | 7/1/24 |
| Schurtz, Kimberley | RSP | 1.0 | PGHS | Perm | 7/1/24 |

RESIGNATIONS/RELEASES/RETIREMENTS

| Name | Position | FTE | Site | Status | Effective Dates |
|----------------------|--------------|-----|------|-------------|-----------------|
| Cafferata, Chantelle | Elem Teacher | 1.0 | RHD | Resignation | 5/31/24 |
| | | | | | |

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT – CLASSIFIED
June 6, 2024

RESIGNATIONS/RELEASES/RETIREMENTS

| Name | Position | FTE | Site | Status | Effective Dates |
|---------------------|-------------------------------------|-------|------|----------|-----------------|
| Villavicencio, Kyle | Paraprofessional - Special Needs | .8125 | RHD | Resigned | 7/1/24 |

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Quarterly Report on Williams Uniform Complaints

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the information in this quarterly report, per Ed. Code. 35186 (d).

BACKGROUND:

Each quarter the district is required, per Ed. Code 35186(d) to “prepare and submit a report of summarized data on the nature and resolution of all uniform complaints to the district board and county superintendent.”

INFORMATION:

For the third quarter of the 2023-24 academic year, there were no incidents or complaints filed against any of the criteria:

Therefore, it is acknowledged that –

1. There are sufficient textbooks and instructional materials for each student to use in class;
2. School facilities are clean, safe and maintained in good repair;
3. There are no teacher vacancies or misassignments;
4. Parents, teachers and the public know how to obtain complaint forms.

FISCAL IMPACT:

None.

Academic School Year 2023-2024**Non-Williams District Uniform Complaints Quarterly Report**

[Education Code § 35186]

Big Sur Unified School District
Bradley Union School District
Carmel Unified School District
Graves School District

Lagunita School District
Mission Union School District
Pacific Grove Unified School District
San Antonio Union School District

San Ardo Union School District
San Lucas Union School District
Spreckels Union School District
Washington Union School District

Form Completed By: _____ Title: _____

Quarterly Report Submission Date: October 2023 April 2024
(Please check one) January 2024 July 2024

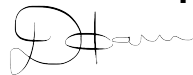
Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area | Total # of Complaints | # Resolved | # Unresolved |
|--|------------------------------|-------------------|---------------------|
| Textbooks and Instructional Materials | | | |
| Teacher Vacancy or Misassignments | | | |
| Facilities Conditions | | | |
| TOTALS | | | |

Print Name of District Superintendent


Signature of District Superintendent_____
Date**Monterey County Office of Education**

Submit Non-Williams Quarterly Report to: Student Services,
Juanita Martinez, jmartine@montereycoe.org

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Memorandum of Understanding with Monterey Bay Swim Club

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends the Board review and approve the 2024-2025 Memorandum of Understanding (MOU) with Monterey Bay Swim Club (MBSC) and Pacific Grove Unified School District.

BACKGROUND:

Since 2016-17, the Santa Clara Swim Club has been providing swim lessons to our students. In 2019, the club changed their name to Monterey Bay Swim Club. The existing MOU will end June 30, 2024.

INFORMATION:

The District has been providing free swim lessons to fifth and ninth graders for a number of years. This MOU with the Monterey Bay Swim Club will continue to provide free swim lessons to these two grade levels at no net cost to the District. Members of MBSC will be using the High School pool for free in exchange for providing the free swim lessons. The MOU will commence on July 1, 2024, and end June 30, 2025.

FISCAL IMPACT:

No net cost to the District.

**FACILITY USE LEASE
MEMORANDUM OF UNDERSTANDING
BETWEEN
PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND THE MONTEREY BAY SWIM CLUB**

This Lease is entered into between the Pacific Grove Unified School District ("District") and Monterey Bay Swim Club ("Lessee") for the swimming pool, and locker room ("Activities Areas") located at the Pacific Grove High School at 615 Sunset Ave, Pacific Grove, CA 93950.

- A. Term:** The Term of this Lease shall be for the period July 1, 2024 through June 30, 2025,
- B. Utilities Services:** Gas, electricity and water usage will not be assessed and will be waived as a condition of using the District's facilities.
- C. Waste:** Lessee agrees that in using the above described Activities Area, Lessee will not commit any waste or suffer any waste to be committed upon the Activities Area.
- D. Fees:** The amount of the Lease associated with use of the District Activities Areas is waived in exchange for the services provided by the Lessee listed in **Section E: Use**. If none or a portion of the services listed are not completed by the Lessee within the term of the Lease, the District will need to determine the proper fee adjustment, and will do so with consultation of the Lessee.
- E. Use:** The Activities Area described in this Lease shall be used by Lessee exclusively for the following purpose and no other purpose without the prior written consent of the District: the purpose(s) for which this Lease is intended are:
1. Providing swimming instruction to the PGUSD students specifically fifth (5th) and ninth (9th) grade students.
 2. Pool time used by the Lessee members at specified times as noted in Exhibits A-F.

Note: PGUSD sports and educational programs will have priority to the use of the pool and all other Activities Area.

F. Nuisance: Lessee agrees that in using the above described Activities Area, not to commit any public or private nuisance or any other act or thing which might or would reasonably be construed to disturb the quiet enjoyment of nearby property.

G. Fingerprinting/Background Checks: While providing swim lessons to District PE classes, Lessee must comply with California Education Code Section 45125.1(g). All coaches hired by the Lessee shall be fingerprinted and criminal background investigation completed prior to providing the service mentioned in **Section E: Fees.** Fingerprinting and background check fees are the sole cost of the Lessee, but can be coordinated with the District.

H. Attachment of Trade or Chattel Fixture: A "trade fixture", referees to any physical property that is permanently attached or fixed to the District's real property. Property not affixed to real property is considered "chattel property". Fixtures are treated as a part of real property, particularly in the case of a security interest. The Lessee may not install anywhere on or adjacent to the Districts Activities Area any "trade fixtures" or "chattel fixtures" of any kind without prior written approval from the District. Any such attachment of fixture constitutes a substantial violation of this Lease Agreement.

I. Repairs: All repairs and upgrades are at the sole expense of the District. At any time, the District can close the pool down for safety, maintenance or other weather related matters. The District will provide one maintenance or custodial person one hour a day Monday through Friday.

The District agrees to maintain, in good condition, the following:

1. The High School swimming "pool" including but not limited to pool deck
2. Heating of the pool
3. Chemical Balance of the pool
4. Filtration System
5. Lane Lines
6. "Finis" safety wall

The Lessee agrees to maintain all associated equipment and facilities in good working order while using the Districts Activities Areas.

J. Insurance: Lessee shall carry and maintain, during the entire term hereof, at its own cost and expense, the following types of insurance:

1. Comprehensive General Liability Insurance covering bodily injury and property damage in an amount no less than \$5,000,000 per occurrence, \$5,000,000 aggregate.
2. Comprehensive general liability insurance policy shall be endorsed with the language that "District, its officers and employees", is named as additional insured for all liability arising out of the operations in the performance of this Lease agreement.
3. The additional insured endorsement must be noted on a separate form which accompanies the Certificate of Insurance (COI).
4. The Certificate of General Liability shall list the "Certificate Holder" exactly as: "Pacific Grove Unified School District, 435 Hillcrest Avenue, Pacific Grove, CA 93950".
5. Lessee is required to take out and maintain during the life of this Lease Workers' Compensation Insurance.

K. Hold Harmless: Lessee shall defend, indemnify, and hold harmless District and its agents, representatives, officers, Lessees, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of Lessees) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Lessee, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Lessee Parties") in the performance of or failure to perform Lessee's or Lessee Parties' obligations under this Agreement, including, but not limited to Lessee's or Lessee Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims

made against District alleging civil rights violations by Lessee or Lessee Parties under the California Fair Employment and Housing Act ("FEHA").

L. Parking: Lessee shall have access to the parking lots located at Pacific Grove High School during the time the Lessee is using the Activities Areas.

M. AED: Lessee agrees to pay for and maintain annually an AED machine on the pool deck at no cost to PGUSD. Lessee and PGUSD will coordinate on the training and implementation of safety measures related to the AED placed at the Pool.

N. Termination: If it should be necessary in the District's estimation that Activities Area described in Lease be utilized solely for District purpose, this lease is subject to cancellation with a 60-day notice by either party prior to the expiration of the lease. Either party must give a 60-day notice to renew the lease agreement. If renewed, the lease shall continue under the same conditions as agreed upon in the prior year term. Lost time accrued by the Lessee from PGUSD sports and programs will not be entitled to a monetary credit. The issuance of Lease is further conditional upon Lessee's obtaining any necessary state and/or local operating or use permits, filing and maintaining its 501(c)3 status.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

By: _____

Date: _____

Title: _____

MONTEREY BAY SWIM CLUB

DocuSigned by:
By: Chris Rodgers
Date: 07/28/2024

Title: MBSC BOARD PRESIDENT

Exhibit A:
Monterey Bay Swim Club Use of Pool for MSBC Members

Approved Activity Area Use:

- 1.5 hours on weekdays M-F 6:00 a.m. to 7:30 a.m. 5 days per week
- 1.5 hours on Saturdays from 7:30 a.m. to 9:00 a.m.
- Approximately 1 hour to 3 hours in the p.m. 5 weekdays every week.
The exact times will change depending on the PGHS swim team use.
- During the scheduled use by the PGHS swim team, the pool time for Lessee use will be halved.
- During the use by the PGHS Water Polo Team, the pool will ***not be available*** for use by Lessee except during HS swim classes, see **Exhibit C**
- Lessee will share pool time with Adult swimmers on Tuesdays, Thursdays and Saturdays
- Lessee shall coordinate opening and closing the Pool area with Pacific Grove High School Administration and staff.

Exhibit B:
Pacific Grove Elementary Schools 5th Grade Students Schedule

Robert Down Elementary School: 5th Grade students

- *Proposed Schedule*
 - *40 min classes*
 - October 21 - November 25

Forest Grove Elementary School: 5th Grade students

- Proposed schedule
 - *60 min classes*
 - April 7-11 and April 21-25 and April 28-May 2

NOTES:

-Exact times and days of the week are TBD

-For safety and instructional purposes all classes must have lane lines

-SCM configuration is vital as it affords a shallow teaching lane for non-swimmers and children w/special needs

PGHS Freshmen Grade 9 Swim Classes (4-5)

75 min classes Proposed Schedule: Lessee **must** coordinate with PGHS P.E. Department on all proposed dates as suggested below.

- August 12 - November 16

NOTE: Lessee must fulfill all items noted in Exhibit F to receive a waiver of fees associated with Lessee use. Coordination of PGUSD Sports Schedules must be maintained as priority use, and reconfiguration of the pool during these events will not be permitted.

Exhibit C:
Pacific Grove High School Water Polo Schedule (Autumn)

Three (3) Teams of Water Polo

3:45 p.m. – 8:00 p.m. Monday – Friday

- See attached Boys and Girls Water Polo Proposed Pre Season Meeting Schedules (subject to change at any time)
- See attached Water Polo Proposed Pool Schedule
- No Lessee time will be afforded for MSBC members during Water Polo Season aside from PGUSD coordinated use as established in **Exhibit B**
- The Pool must not be reconfigured during Water Polo Season to accommodate Lessee programs except as noted below:

For safety and instructional purposes all classes need lane lines.

Our recommendation for adding lane lines **during HS polo season** is as follows:

Monday - Friday

After water polo practice each evening water polo removes the nets only.

MBSC will configure the pool in the AM at 5:45, leave in place for the classes and then remove them after the last class of that day.

Water Polo will add nets back before practice each day.

Water Polo would only be responsible for removing/adding nets

MBSC would be responsible for removing/adding lane lines

Saturday:

Add lane lines Saturday morning

Leave in pool so that Adult School can swim on Saturdays

Remove lane lines after Monday's class so polo has a clear pool.

Exhibit D:

Pacific Grove High School Swim Team (Spring)

High School Swim Team Practices:

3:45 p.m. – 5:45 p.m. Monday – Friday

Exhibit E:
Pacific Grove Adult Swim Schedule

Adult Swim Classes

Tuesdays, Thursdays 5:30 p.m. – 7:15 p.m. and Saturdays 9:00 a.m. – 10:45 a.m

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with EMICS, Inc., dba Informed K-12

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The Administration recommends that the Board review and approve the contract for services with EMICS, Inc., dba Informed K-12 to provide continuing service for district forms that are created and maintained online.

BACKGROUND and INFORMATION:

The Human Resources Department originally began working with Informed K-12 as they were recommended by the Monterey County Office of Education as a company product that could lead to a paperless or semi-paperless office.

Having launched this new process in Spring, 2018, it has been very successful and we have created a group of forms that now have an online workflow. District employees and prospective employees can access forms from the district website. Both HR and the Business Office use these tools daily.

The existing contract expires June 30, 2024. The term for this contract is to serve July 1, 2024 through June 30, 2025.

FISCAL IMPACT:

\$8,761 Funded by Measure A



555 12th Street, Suite 1670
Oakland, CA 94607
www.informedk12.com

Renewal Order Form

Customer Information

District Name:
Pacific Grove Unified

Accounts Payable Contact Name:
Josh Jorn
Accounts Payable Email:
josh.jorn@pgusd.org

Quote Number: IK12-220000627
Created Date: 05/23/2024

Subscription Renewal Date: 07/01/2024

Informed K12 Contact Information

Customer Success Manager: Bethany Stoltz

For billing questions, please email
accounting@informedk12.com

Informed K12 Package Service

Internal Office forms and workflow processes
Basic Edition: 10 process package, internal forms

Price

\$ 8,761.00

\$

\$

TOTAL AMOUNT: \$ 8,761.00

All forms packages include:

- Unlimited electronic signatures, interactive form fields, pre-filled data fields, and reusable templates to automatically collect, route, and track responses and approvals
- Unlimited responses archived with full access search and nightly back-ups for all data
- Phone, chat, and email support for form managers and recipients
- Continuous upgrades and extensive browser and device support
- Online webinars and resources for form managers

Terms of Use

1. This Renewal Order Form (this "Order Form"), together with the Informed K12 Terms of Use available at <https://www.informedk12.com/terms-of-use>, governs the access to and use of the Services set forth above. In the event of a conflict between the Terms of Use and the Order Form, the Order Form shall control.
2. Customer will be invoiced between 30-60 days from their Renewal Date, or upon request, and payment is due in full within 30 days of the Renewal Date. Informed K12 reserves the right to pause services if payment is not received within 30 days of the Renewal Date.
3. The term of this Order Form will begin on the Renewal Date and will end after 12 months, unless stated otherwise in the service package description. The services renew for successive periods of twelve (12) months each, unless a party gives the other party written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term. Informed K12 reserves the right to increase fees by up to five percent (5%) upon renewal.
4. In the event of termination of services, Customer is responsible for downloading and storing any data from Informed K12 that needs to be retained within 30 days, or as governed by an additional offboarding agreement. Informed K12 will comply with complete data destruction of Customer form data from the Informed K12 platform after the 30-day data retention window or as governed by an offboarding agreement signed by both parties.
5. The signatures below acknowledge the agreement of each party to be bound by this Order Form. The undersigned representative of Customer represents that he/she has read, understands, and accepts, on behalf of Customer, as a duly authorized representative of Customer, this Order Form (including the Terms and Conditions) in its entirety.

Informed K12

Brianna Bolton

Authorized Signature

Brianna Bolton

Print Name

05/23/2024

Date

Pacific Grove Unified

Authorized Signature

Print Name

Date

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services – Language Line 2024-2025

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the 2024-2025 Contract for Services for Language Line verbal interpretation services via phone and/or virtual meeting for languages other than English.

BACKGROUND:

The district has written translation services and in-person and virtual verbal interpretation services readily available in Spanish. Other languages that need translation and interpretation are more challenging to arrange. Contracting with Language Line will offer us an additional pathway of communication with families who speak languages other than English. This service allows us to increase the quality of communication with our educational partners.

INFORMATION:

Language Line is an international company that utilizes certified interpreters and has a local field office in Monterey. Their services will not only allow us to plan for parent meetings but also will provide interpreted phone calls to be made on demand as any need arises district wide. This spontaneous availability of translators is a service that will improve our communication immeasurably with our families who speak languages other than English. The charge will be \$5 per call plus \$1 per minute for the duration of each call.

FISCAL IMPACT:

\$1,500.00 to be paid from the Curriculum Consultant budget (01-0000-0-1110-2130-5801-00-009-1560-0730) for the 2024-25 school year. This item was previously budgeted.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Language Line 24-25

SITE/DEPARTMENT Curriculum

SUBMITTED BY Buck Roggeman, Director of Curriculum and Special Projects

FUNDING SOURCE 01-0000-0-1110-2130-5801-00-009-1560-0730 (Curriculum Consultant)

AGREEMENT TOTAL AMOUNT \$1500.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Language Line ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as an Interpretation Service. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Interpretation.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024, and will diligently perform as required and complete performance by July 1, 2025.
3. **Compensation.** District agrees to pay \$1,500.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$1500.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the

District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Consultant

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Name: Language Line
 Address: 1 Lower Ragsdale Drive, Building 2
 City/State/Zip: Monterey, Ca 93940
 Business Phone: 800-752-6096
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - X No direct contact or interaction with students
23. **W-9.** Consultant has provided a completed:

W-9 Form

24. Type of Business Entity:

- X Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services FAST Translation Services 2024-25

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the 2024-2025 Contract for Services for FAST Translation Service in person and virtual interpretation services via in person and/or virtual meetings for languages other than English.

BACKGROUND:

The district has a need for in-person and virtual verbal interpretation services readily available in Spanish. FAST Services works with our district to provide both in person and virtual interpretation services for parent meetings, parents teacher conferences, SST meetings, 504 meetings, etc. This service allows us to greatly increase the quality of communication with our educational partners.

INFORMATION:

FAST Services is a local agency that utilizes certified interpreters. Their services allow us to conduct parent meetings both in person and virtually district wide that can be interpreted into Spanish, and sometimes other languages.

FISCAL IMPACT:

\$5,000.00 to be paid from the Curriculum Consultant budget (01-0000-0-1110-2130-5801-00-009-1560-0730) for the 2024-25 school year. This item was previously budgeted.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT FAST Translation Services 24-25

SITE/DEPARTMENT Curriculum

SUBMITTED BY Buck Roggeman, Director of Curriculum and Special Projects

FUNDING SOURCE 01-0000-0-1110-2130-5801-00-009-1560-0730 (Curriculum Consultant)

AGREEMENT TOTAL AMOUNT \$5000.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and FAST Translation Services ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as Interpretation Services. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Interpretation.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024, and will diligently perform as required and complete performance by July 1, 2025.
3. **Compensation.** District agrees to pay \$5,000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$5,000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: FAST Translation Services
 Address: 115 Capitol Street
 City/State/Zip: Salinas, Ca 93901
 Business Phone: 424-9811
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant

(Can sign BEFORE Board's approval)

Signature: _____

Name: [Manager]

Title: [Title]

Date: _____

Signature: _____

Name: _____

Date: _____

Human Resources

(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Document Tracking Services – Documents 2024-2025

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the 2024-2025 Contract for Services for Document Tracking Services.

BACKGROUND:

The district has a need to have a centralized system in place for the ongoing monitoring, data population, submission, dissemination, and storage of large-scale district reports and translated documents.

INFORMATION:

Document Tracking Service provides ease of preparation, use, submission, dissemination, and storage of district reports and translated documents by providing online state reporting templates, working document data population, final reporting submission and final report document storage for large state reports such as the Local Control Accountability Plan, School Plans for Student Achievement, and School Accountability Report Cards. Document Tracking Services now also provides written translation and online document storage of translated documents.

FISCAL IMPACT:

\$1,170.00 to be paid from the Curriculum Consultant budget (01-0000-0-1110-2130-5801-00-009-1560-0730) for the 2024-25 school year. This item was previously budgeted.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Document Tracking Services – Documents 2024 2025

SITE/DEPARTMENT Curriculum

SUBMITTED BY Buck Roggeman, Director of Curriculum and Special Projects

FUNDING SOURCE 01-0000-0-1110-2130-5801-00-009-1560-0730 Curriculum Consultant

AGREEMENT TOTAL AMOUNT \$1170.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Document Tracking Services – Documents 2024 2025** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a data population and storage of district documents. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: district documents.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024, and will diligently perform as required and complete performance by July 1, 2025.
3. **Compensation.** District agrees to pay \$1170.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$1170.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Document Tracking Services
 Address: 6365 Nancy Ridge Drive
 City/State/Zip: San Diego, Ca 92121
 Business Phone: 858-784-0969/858-587-4640
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Document Tracking Services 2024-2025

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the 2024-2025 Contract for Services for Document Tracking Services.

BACKGROUND:

The district has a need to have a centralized system in place for the ongoing written translation and storage of translated documents, both large and small scale.

INFORMATION:

Document Tracking Service provides ease of preparation, dissemination, and storage of district translated documents by providing online written translation and online document storage of translated documents.

FISCAL IMPACT:

\$8,000.00 to be paid from the Curriculum Consultant budget (01-0000-0-1110-2130-5801-00-009-1560-0730) for the 2024-25 school year. This item was previously budgeted.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Document Tracking Services - Translation

SITE/DEPARTMENT Curriculum

SUBMITTED BY Buck Roggeman, Director of Curriculum and Special Projects

FUNDING SOURCE 01-0000-0-1110-2130-5801-00-009-1560-0730 Curriculum Consultant

AGREEMENT TOTAL AMOUNT \$8000.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Document Tracking Services ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as written translation and storage of district documents. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: district documents.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024, and will diligently perform as required and complete performance by July 1, 2025.
3. **Compensation.** District agrees to pay \$8000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$8000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Document Tracking Services
 Address: 6365 Nancy Ridge Drive
 City/State/Zip: San Diego, Ca 92121
 Business Phone: 858-784-0969/858-587-4640
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)-
Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for services with F.A.S.T. Translations

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Yolanda Cork-Anthony, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with F.A.S.T. Translations.

BACKGROUND:

Student Services needs to continue to provide translation services to parents and guardians in languages other than English.

INFORMATION:

By providing translators for parents and guardians speaking languages other than English, they will be able to fully participate in parent teacher conferences, 504 and IEP meetings.

FISCAL IMPACT:

Up to \$6,000

School Funding Source: Student Services

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT FAST Services

SITE/DEPARTMENT Student Services

SUBMITTED BY Yolanda Cork-Anthony

FUNDING SOURCE 01-6500-0-5750-1180-5800-00-000-2375-0740

AGREEMENT TOTAL AMOUNT Up to \$6000

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **FAST Services** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as an interpreter for meetings. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: **interpretation and translation of IEP meetings, 504 meetings, and parent conferences.**
2. **Term.** Consultant shall commence providing services under this Agreement on **7/1/2024**, and will diligently perform as required and complete performance by **6/30/2025**.
3. **Compensation.** District agrees to pay **Up to \$6000** to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Up to \$6000** during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: FAST Services
 Address: 115 Capitol Street
 City/State/Zip: Salinas, CA 93901
 Business Phone: 831-424-9811
 Email (Optional): translations@fast-services.net

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: Yolanda Cork-Anthony

Name: _____

Title: Director of Student Services

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for services with SNS Interpreting-Sign Language Interpreter

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Yolanda Cork-Anthony, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve a contract for services with Sharon Neumann Solow MA, CSC, SC:L, to provide sign language interpretation as needed for students and families.

BACKGROUND:

PGUSD will maintain compliance with the Americans with Disabilities Act by providing the needed support for individuals who require sign language interpretation.

INFORMATION:

Sharon Neumann Solow (SNS Interpreting) will provide sign language interpretation services as needed for meetings, teacher conferences and school events.

FISCAL IMPACT:

\$250 an hour, not to exceed 16 hours, totaling \$4000

School Funding Source: Unrestricted Contracts Pupil Services

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Sharon Neumann Solow, MA, CSC, SC:L

SITE/DEPARTMENT Student Services

SUBMITTED BY Yolanda Cork-Anthony, Director of Student Services

FUNDING SOURCE 01-6500-0-5750-1180-5800-00-000-2375-0740

AGREEMENT TOTAL AMOUNT Up to \$4000

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Sharon Neumann Solow, MA, CSC, SC:L ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as an American Sign Language interpreter. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: sign language interpretation services as needed for meetings, teacher conferences and school events.
2. **Term.** Consultant shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/30/2025.
3. **Compensation.** District agrees to pay Up to \$4000 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed Up to \$4000 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Sharon Neumann Solow, MA, CSC, SC:L
 Address: 1184 Arroyo Dr
 City/State/Zip: Pebble Beach, CA 93953
 Business Phone: 831-224-4559
 Email (Optional): SNSBear@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: Yolanda Cork-Anthony, Director of Student Services
Date: _____

Signature: _____
Name: Sharon Neumann Solow
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Memorandum of Understanding between Pacific Grove Unified School District and Carmel Unified School District for the placement of students with disabilities in Special Day Classes 2024-2025

PERSON(S) RESPONSIBLE: Yolanda Cork-Anthony, Director of Student Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Memorandum of Understanding between Pacific Grove Unified School District (PGUSD) and Carmel Unified School District (CUSD) for the placement of students with disabilities in Special Day Classes for 2024-2025

BACKGROUND:

Carmel Unified School District initially placed students in our Special Day Classes during the 2016/17 school year and would like to continue this partnership in order to expand placement options for their students with special needs.

INFORMATION:

By continuing this MOU with Carmel USD we create economy of scale and offset the cost of operating our special classes. The acceptance of students is on a case by case basis and requires renewal every school year through the IEP process. Inter-district transfer paperwork is not required for placement.

An Individual Service Agreement (ISA) is created for each student that details the cost of tuition, and related services (OT, PT, Speech Therapy) and the cost of extended school year. If a student requires a one to one aide CUSD is responsible to fund the personnel needed. CUSD will provide bus transportation for their students.

FISCAL IMPACT:

Projected Revenue (increased rates by 7% from last year):

| | |
|----------------------|------------------|
| Tuition per student | \$46,290 |
| Tuition ESY | \$5,787 |
| Speech Therapy | \$104.15 an hour |
| Occupational Therapy | \$104.15 an hour |
| Physical Therapy | \$104.15 an hour |

Agreement for Regional Operation of Special Education Programs

THIS AGREEMENT is entered into pursuant to the provisions of Part 30 of the Education Code of the State of California (commencing with Section 56000 et seq.) concerning the statewide operation of the Master Plan for Special Education, and in accordance with the provisions of the Individuals with Disabilities Education Act and Section 504 of Public Law 93-112, as amended, and state and federal regulations relating thereto. This Agreement is made by and between the Pacific Grove Unified School District, hereinafter referred to as LEA of operation, and the Carmel Unified School District, hereinafter referred to as the LEA/s of residence, participants in the Monterey County Special Education Local Plan Area, hereinafter referred to as SELPA.

The governing board of each participating LEA has approved this Agreement, and has authorized the execution of this Agreement by an authorized agent.

WHEREAS, each participating LEA's governing board has approved the *Monterey County Special Education Local Plan* and WHEREAS, this Agreement is written in furtherance of, and in accordance with said plan.

NOW THEREFORE, the aforesaid parties do hereby agree as follows:

1. Period Of Agreement

This Agreement is effective for the period beginning July 1, 2024 and ending June 30, 2025. This Agreement may be renewed at the end of that period. This agreement may be amended by mutual consent of the parties.

2. Purpose Of Agreement

This Agreement governs the maintenance of a system for delivery of specified services to individuals with exceptional needs who reside within the SELPA, and in accordance with the requirements of Education Code Section 56300 et seq.

This Agreement establishes the vehicle for the education of individuals with exceptional needs who reside within the SELPA in programs and classes conducted by the LEA of operation without any additional attendance agreements.

This Agreement defines the duties and responsibilities of each district for all program activities as specified in Education Code Section 56200 et seq.

3. Definitions

For the purposes of this Agreement the following definitions shall apply:

- a. LEA of operation – the LEA within the SELPA conducting special education programs and classes for individuals with exceptional needs on behalf of all LEAs within the SELPA or on behalf of several LEAs within a geographical region within the SELPA.
- b. LEA of residence – the LEA where the pupils attending classes conducted by the LEA of operation reside.

4. Compliance Assurances

Each of the SELPA's participating LEAs, by signature to the SELPA local plan has already certified that the LEA will comply with the provisions of state and federal laws and regulations related to special education, participation in state program reviews, and participation in state-wide assessments. The provisions of any new laws that may become effective during the period of this Agreement which relate to special education program delivery shall be incorporated herein. In addition, the LEA of residence agrees to utilize the appropriate resources of regular education in accordance with California Education Code 56303 and California Code of Regulations, Title 5, Section 3021 et seq., prior to referral for special education services as specified herein.

5. Individual Services Agreement

In addition to this agreement, the LEA of operation and the LEA of residence shall enter into an Individual Services Agreement (ISA) for each student served by the LEA of operation for the LEA of Residence. A separate ISA shall be required for the Extended School Year (ESY). The purpose of the ISA is to outline the specific services that shall be provided to the student and the projected cost for those services.

6. Responsibilities of the LEA of Operation

The PGUSD, as the LEA of operation, shall be responsible for the following:

- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in Part II, Chapter 8 of the *Monterey County SELPA Procedural Handbook*;
- b. Administrative support for the purposes of developing and implementing the regional program;

- c. Preparation of all required federal, state and local reports, and related accounting services;
- d. Provision of classrooms and other facilities as required to appropriately house the programs and classes;
- e. Identifying which students intend to participate in ESY no later than April 30 and notifying the LEA of residence prior to May 10 regarding student intent to participate in ESY;
- f. Initiating an ISA for each student to be served for both the regular school year and the extended school year and presenting the proposed ISA(s) to the district of residence for approval;
- g. Providing for the coordination of investigation and response to compliance and due process complaints; and
- h. Provision of food services to pupils attending regional programs conducted hereunder consistent with food services provided to all students within the LEA of operation.

7. Responsibilities Of The LEA Of Residence

The LEA of residence is responsible for the following:

- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in chapter 8 of the *Monterey County SELPA Procedural Handbook, Administrative Procedures*;
- b. Arranging and providing for special transportation for those pupils with exceptional needs who are enrolled in classes conducted hereunder;
- c. Signing and returning all ISAs for both the regular school year and ESY to the district of operation by the due date specified by the LEA of operation;
- d. Cooperation and collaboration with the LEA of operation in investigating and responding to compliance and due process complaints; and
- e. Retaining ultimate authority and responsibility for the provision of educational programs and services to its pupils regardless of who provides the programs and services.

8. Suspensions And Expulsions

When a student is being considered for disciplinary action that may result in a change of placement (suspension in excess of 10 days or expulsion), the LEA of operation shall notify the LEA of residence immediately. The LEA of operation will complete the manifestation determination, review or revise a behavior plan, if appropriate, and schedule an IEP team meeting to review the manifestation determination and behavior plan. Beginning on the 11th day of suspension, the LEA of residence will offer an alternative interim placement pending the outcome of any expulsion hearing. The LEA of residence will hold the expulsion hearing within 30 days. If the student is expelled, the LEA of residence must provide for the student's educational needs during the period of expulsion

In the case of an expulsion, the LEA of residence shall notify the LEA of operation when the student has served the terms of his or her expulsion. The two LEAs will collaboratively schedule a re-entry IEP team meeting prior to the student returning to school. A representative from the LEA of residence will be required to attend the re-entry IEP meeting.

9. Payment For Services

Regional Programs Operated by Monterey County Office of Education

Each participating LEA of residence shall be responsible for its portion of the excess cost of operating the regional program. Determination of excess cost and method of payment for students being placed in a Monterey County Office of Education special education program shall be determined as outlined in the *Memorandum of Agreement Regarding MCOE Provided Special Education Programs and Transportation*.

Regional Programs Operated by a District

Payment for placement of students enrolled in a regional program operated by a district within the SELPA shall be based upon the following:

Special Class

Excess cost shall be based upon the revenue specific to the class (including AB 602 allocation, Federal Local Assistance Entitlement allocation, ADA, other state or federal grants, and any one-time funds) minus the total expenses for operation of the class (including salaries; benefits; specialized materials and equipment; personnel development; travel and conference; mileage; and an indirect cost equal to that charged to LEAs by the Monterey County Office of Education for regional services, unless

otherwise agreed to by both parties). A per pupil amount will then be determined by dividing the excess cost by the total average enrollment of special education students in the regional program for the year. Each district with students served in the regional program will be responsible for the per pupil rate multiplied by the number of its students placed in the class.

Related Services

The operating expense for each related service provider assigned to the regional class shall be calculated (including salaries, benefits, specialized materials and equipment, personnel development, travel and conference, mileage).

An average hourly rate shall be established for each type of related service based upon the prior year's actual expenditures. Each district with students enrolled in the class and provided with a related service, will be responsible for the hourly rate for each related service multiplied by the number of hours of service provided.

Individual Services

Each LEA of residence will be responsible for the full cost of services to an individual student, as outlined in the IEP. The decision to add a one-to-one instructional assistant to a student's IEP will only be made following the SELPA-approved process for determining need and with participation of a special education administrator/designee from the student's LEA of residence.

Using the three methods identified above, the LEA of operation will invoice each LEA of residence on a monthly, quarterly, or semi-annual basis. The LEA of operations shall provide the LEA of residence with the projected excess cost billback in the Individual Service Agreement for each student. Two times per year, the amount per student will be adjusted to reflect student exits and entries, changes in services required by the IEP, and actual expenditures for special classes and individual services.

Adjustments to the billback charge for any of these reasons shall be pro-rated based on a daily per student rate. Final adjustments required following the last regular invoice of the school year must be submitted prior to September 30 of the subsequent year. Backup for adjusted costs will include relevant IEP pages or entry and exit dates. The LEA of residence shall remit payment to the LEA of operation within 30 days.

10. Hold Harmless and Indemnification

In compliance with the provisions of Section 895.4 of the Government Code of the State of California, each party hereto agrees to indemnify and hold the other party harmless from any and all liability, claims, loss, damages, judgments, penalties, costs, or expenses

(including, without limitations, attorney's fees and court costs which are imposed upon or incurred by, or asserted against the Operating District) to persons or property arising out of, or resulting from, negligence acts or omissions of the indemnifying party.

11. Insurance

The LEA of operation shall maintain a program of liability, property damage, worker's compensation and auto insurance in amounts adequate to protect the LEAs of residence as their interests may appear.

12. Dispute Resolution

For disputes between the parties related to this Agreement, said dispute shall be resolved by using the following dispute resolution process, also provided in the *Monterey County SELPA Procedural Handbook*:

If an LEA disagrees with a decision or practice of another LEA or the SELPA Office, that LEA has a responsibility to discuss and attempt resolution of the disagreement with the party or parties directly involved. The parties involved will present the issues to their respective superintendents, or designees, who will attempt to resolve the matter. Either party may request the direct assistance of the SELPA Executive Director, or his/her designee. In the event the issue has not been resolved, either party may request review by the Superintendent's Executive Committee. If either party disagrees with the recommendation of the SELPA Executive Committee, either party may request that the issue be placed on the SELPA Governance Council agenda for a decision.

In the event the initiating or other affected agencies disagree with a decision of the Governing Council, the dispute will be resolved through the following alternative dispute resolution procedure.

1. The dissatisfied party shall issue a written request for formal dispute resolution as described herein. The written request shall include a description of the concerns to be addressed, with sufficient specificity as to permit the receiving party to clearly comprehend the disagreement and to formulate a response to the disagreement. The written request shall be submitted to the SELPA Executive Director.
2. Within 5 days of receipt of the request, the SELPA Executive Director will request that a mediator be appointed. Mediation shall be offered through a neutral individual or agency as determined appropriate by the Monterey County SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. Costs for mediation shall be assessed equally between all participating parties.

3. If the parties are unable to resolve their disagreement through mediation, the parties will request binding arbitration. Request for appointment of an arbitrator shall be made within 15 days following conclusion of the mediation process.

Arbitration shall be provided through neutral staff from American Arbitration Association (AAA) or another neutral agency as determined appropriate by the SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. The decision of the arbitrator shall be final and binding upon all parties. The arbitration costs shall be assessed equally between all participating parties.

13. Severability/Waiver

- a. If any provision of this Agreement is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision in this Agreement.
- b. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by an agent authorized by each party's governing board as set forth below.

Executed this 6 day of June, 2024

Pacific Grove Unified School District
LEA OF OPERATION

Carmel Unified School District
LEA OF RESIDENCE

By:

By:

Dr. Linda Adamson
Typed or Printed Name

Sharon Ofek
Typed or Printed Name

Signature

Signature

Superintendent
Title

Superintendent
Title

Date

Date

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Monterey County Office of Education Agreement for Operation of Regional Program

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Yolanda Cork-Anthony, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and consent to the 2024/2025 Monterey County Office of Education (MCOE) Agreement for Operation of Regional Program.

BACKGROUND:

MCOE provides a special education regional program for all Monterey County school districts to access when highly specialized services or student placements are required according to individual student needs as identified through the Individualized Education Plan (IEP) process. Services rendered are billed to districts through the billback funds transfer process four times a year. The Billback projections shift throughout the school year based on the number of students placed in MCOE programs and/or access specific services referred to as cost centers on the Billback.

INFORMATION:

PGUSD accesses itinerant services for students requiring infant, vision, mobility and orientation, deaf and hard of hearing services. The Regional Agreement gives PGUSD access to possible student placements and related services if required during the 2024/25 school year. PGUSD can access MCOE transportation and rider services when a student is placed in an MCOE program.

FISCAL IMPACT:

\$68,000 Based on 24/25 MCOE budget projection

Funding Source-Escape District Account Number for Funds Transfer

*Subject to change based on ever evolving utilization of services



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

Agreement for Regional Operation of Special Education Programs

THIS AGREEMENT is entered into pursuant to the provisions of Part 30 of the Education Code of the State of California (commencing with Section 56000 et seq.) concerning the statewide operation of the Master Plan for Special Education, and in accordance with the provisions of the Individuals with Disabilities Education Act and Section 504 of Public Law 93-112, as amended, and state and federal regulations relating thereto. This Agreement is made by and between the Monterey County Office of Education, hereinafter referred to as LEA of operation, and the Pacific Grove Unified School District, hereinafter referred to as the LEA/s of residence, participants in the Monterey County Special Education Local Plan Area, hereinafter referred to as SELPA.

The governing board of each participating LEA has approved this Agreement, and has authorized the execution of this Agreement by an authorized agent.

WHEREAS, each participating LEA's governing board has approved the *Monterey County Special Education Local Plan* and WHEREAS, this Agreement is written in furtherance of, and in accordance with said plan.

NOW THEREFORE, the aforesaid parties do hereby agree as follows:

1. Period Of Agreement

This Agreement is effective for the period beginning July 1, 2024 and ending June 30, 2025. This Agreement may be renewed at the end of that period. This agreement may be amended by mutual consent of the parties.

2. Purpose Of Agreement

This Agreement governs the maintenance of a system for delivery of specified services to individuals with exceptional needs and who reside within the SELPA, and in accordance with the requirements of Education Code Section 56300 et seq.

This Agreement establishes the vehicle for the education of individuals with exceptional needs who reside within the SELPA in programs and classes conducted by the LEA of operation without any additional attendance agreements.

This Agreement defines the duties and responsibilities of each district for all program activities as specified in Education Code Section 56200 et seq.

3. Definitions

For the purposes of this Agreement the following definitions shall apply:



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

- a. LEA of operation – the LEA within the SELPA conducting special education programs and classes for individuals with exceptional needs on behalf of all LEAs within the SELPA or on behalf of several LEAs within a geographical region within the SELPA.
 - b. LEA of residence – the LEA where the pupils attending classes conducted by the LEA of operation reside.
4. Compliance Assurances
- Each of the SELPA’s participating LEAs, by signature to the SELPA local plan has already certified that the LEA will comply with the provisions of state and federal laws and regulations related to special education, participation in state program reviews, and participation in state-wide assessments. The provisions of any new laws that may become effective during the period of this Agreement which relate to special education program delivery shall be incorporated herein. In addition, the LEA of residence agrees to utilize the appropriate resources of regular education in accordance with California Education Code 56303 and California Code of Regulations, Title 5, Section 3021 et seq., prior to referral for special education services as specified herein.
5. Individual Services Agreement
- In addition to this agreement, the LEA of operation and the LEA of residence shall enter into an Individual Services Agreement (ISA) for each student served by the LEA of operation for the LEA of Residence. The purpose of the ISA is to outline the specific services that shall be provided to the student and the projected cost for those services.
6. Responsibilities of the LEA of Operation
- MCOE , as the LEA of operation, shall be responsible for the following:
- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in Part II, Chapter 8 of the *Monterey County SELPA Procedural Handbook*;
 - b. Administrative support for the purposes of developing and implementing the regional program;
 - c. Preparation of all required federal, state and local reports, and related accounting services;
 - d. Provision of classrooms and other facilities as required to appropriately house the programs and classes;



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

- e. Identifying which students intend to participate in ESY no later than April 30 and notifying the LEA of residence prior to May 10 regarding student intent to participate in ESY;
- f. Initiating an ISA for each student to be served for both the regular school year and the extended school year and presenting the proposed ISA(s) to the district of residence for approval;
- g. Providing for the coordination of investigation and response to compliance and due process complaints; and
- h. Provision of food services to pupils attending regional programs conducted hereunder consistent with food services provided to all students within the LEA of operation.

7. Responsibilities Of The LEA Of Residence

The LEA of residence is responsible for the following:

- a. Implementation of the procedures for referrals, placements, IEP reviews, and reevaluations as specified in chapter 8 of the *Monterey County SELPA Procedural Handbook, Administrative Procedures*;
 - b. Arranging and providing for special transportation for those pupils with exceptional needs who are enrolled in classes conducted hereunder;
 - c. Signing and returning all ISAs for both the regular school year and ESY to the district of operation by the due date specified by the LEA of operation;
 - d. Cooperation and collaboration with the LEA of operation in investigating and responding to compliance and due process complaints; and
 - e. Retaining ultimate authority and responsibility for the provision of educational programs and services to its pupils regardless of who provides the programs and services.
- #### 8. Suspensions And Expulsions

When a student is being considered for disciplinary action that may result in a change of placement (suspension in excess of 10 days or expulsion), the LEA of operation shall notify the LEA of residence immediately. The LEA of operation will complete the manifestation determination, review or revise a behavior plan, if appropriate, and schedule an IEP team meeting to review the manifestation determination and behavior plan. Beginning on the 11th day of suspension, the LEA of residence will offer an alternative interim placement pending the outcome of any expulsion hearing. The LEA of residence will hold the expulsion hearing within 30 days. If the student is expelled, the



Monterey County Special Education Local Plan Area Regional Collaboration for Student Success

LEA of residence must provide for the student's educational needs during the period of expulsion

In the case of an expulsion, the LEA of residence shall notify the LEA of operation when the student has served the terms of his or her expulsion. The two LEAs will collaboratively schedule a re-entry IEP team meeting prior to the student returning to school. A representative from the LEA of residence will be required to attend the re-entry IEP meeting.

9. Payment For Services

Regional Programs Operated by Monterey County Office of Education

Each participating LEA of residence shall be responsible for its portion of the excess cost of operating the regional program. Determination of excess cost and method of payment for students being placed in a Monterey County Office of Education special education program shall be determined as outlined in the *Memorandum of Agreement Regarding MCOE Provided Special Education Programs and Transportation*.

Regional Programs Operated by a District

Payment for placement of students enrolled in a regional program operated by a district within the SELPA shall be based upon the following:

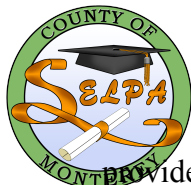
Special Class

Excess cost shall be based upon the revenue specific to the class (including AB 602 allocation, Federal Local Assistance Entitlement allocation, ADA, other state or federal grants, and any one-time funds) minus the total expenses for operation of the class (including salaries; benefits; specialized materials and equipment; personnel development; travel and conference; mileage; and an indirect cost equal to that charged to LEAs by the Monterey County Office of Education for regional services, unless otherwise agreed to by both parties). A per pupil amount will then be determined by dividing the excess cost by the total average enrollment of special education students in the regional program for the year. Each district with students served in the regional program will be responsible for the per pupil rate multiplied by the number of its students placed in the class.

Related Services

The operating expense for each related service provider assigned to the regional class shall be calculated (including salaries, benefits, specialized materials and equipment, personnel development, travel and conference, mileage).

An average hourly rate shall be established for each type of related service based upon the prior year's actual expenditures. Each district with students enrolled in the class and



Monterey County Special Education Local Plan Area Regional Collaboration for Student Success

provided with a related service, will be responsible for the hourly rate for each related service multiplied by the number of hours of service provided.

Individual Services

Each LEA of residence will be responsible for the full cost of services to an individual student, as outlined in the IEP. The decision to add a one-to-one instructional assistant to a student's IEP will only be made following the SELPA-approved process for determining need and with participation of a special education administrator/designee from the student's LEA of residence.

Using the three methods identified above, the LEA of operation will invoice each LEA of residence on a monthly, quarterly, or semi-annual basis. The LEA of operations shall provide the LEA of residence with the projected excess cost billback in the Individual Service Agreement for each student. Two times per year, the amount per student will be adjusted to reflect student exits and entries, changes in services required by the IEP, and actual expenditures for special classes and individual services.

Adjustments to the billback charge for any of these reasons shall be pro-rated based on a daily per student rate. Final adjustments required following the last regular invoice of the school year must be submitted prior to September 30 of the subsequent year. Backup for adjusted costs will include relevant IEP pages or entry and exit dates. The LEA of residence shall remit payment to the LEA of operation within 30 days.

10. Hold Harmless and Indemnification

In compliance with the provisions of Section 895.4 of the Government Code of the State of California, each party hereto agrees to indemnify and hold the other party harmless from any and all liability, claims, loss, damages, judgments, penalties, costs, or expenses (including, without limitations, attorney's fees and court costs which are imposed upon or incurred by, or asserted against the Operating District) to persons or property arising out of, or resulting from, negligence acts or omissions of the indemnifying party.

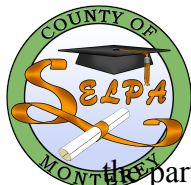
11. Insurance

The LEA of operation shall maintain a program of liability, property damage, worker's compensation and auto insurance in amounts adequate to protect the LEAs of residence as their interests may appear.

12. Dispute Resolution

For disputes between the parties related to this Agreement, said dispute shall be resolved by using the following dispute resolution process, also provided in the *Monterey County SELPA Procedural Handbook*:

If an LEA disagrees with a decision or practice of another LEA or the SELPA Office, that LEA has a responsibility to discuss and attempt resolution of the disagreement with



Monterey County Special Education Local Plan Area Regional Collaboration for Student Success

the party or parties directly involved. The parties involved will present the issues to their respective superintendents, or designees, who will attempt to resolve the matter. Either party may request the direct assistance of the SELPA Executive Director, or his/her designee. In the event the issue has not been resolved, either party may request review by the Superintendent's Executive Committee. If either party disagrees with the recommendation of the SELPA Executive Committee, either party may request that the issue be placed on the SELPA Governance Council agenda for a decision.

In the event the initiating or other affected agencies disagree with a decision of the Governing Council, the dispute will be resolved through the following alternative dispute resolution procedure.

1. The dissatisfied party shall issue a written request for formal dispute resolution as described herein. The written request shall include a description of the concerns to be addressed, with sufficient specificity as to permit the receiving party to clearly comprehend the disagreement and to formulate a response to the disagreement. The written request shall be submitted to the SELPA Executive Director.
2. Within 5 days of receipt of the request, the SELPA Executive Director will request that a mediator be appointed. Mediation shall be offered through a neutral individual or agency as determined appropriate by the Monterey County SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. Costs for mediation shall be assessed equally between all participating parties.
3. If the parties are unable to resolve their disagreement through mediation, the parties will request binding arbitration. Request for appointment of an arbitrator shall be made within 15 days following conclusion of the mediation process.

Arbitration shall be provided through neutral staff from American Arbitration Association (AAA) or another neutral agency as determined appropriate by the SELPA Executive Director and acceptable to all parties. The SELPA shall be considered a participating party. The decision of the arbitrator shall be final and binding upon all parties. The arbitration costs shall be assessed equally between all participating parties.

13. Severability/Waiver

- a. If any provision of this Agreement is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision in this Agreement.
- b. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision.



Monterey County Special Education Local Plan Area Regional Collaboration for Student Success

No waiver shall be binding unless executed in writing by the party making the waiver.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by an agent authorized by each party's governing board as set forth below.

Executed this 6 day of June, 2024

Monterey County Office of Education

Pacific Grove Unified School District

LEA OF OPERATION

LEA OF RESIDENCE

By:

Dr. Deneen Guss

By:

Dr. Linda Adamson

Typed or Printed Name

Typed or Printed Name

Signature

County Superintendent of Schools

Signature

Superintendent of PGUSD

Title

Title

Date

Date

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Ratification of Transportation Contract with Salinas Union High School District

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Yolanda Cork-Anthony, Director of Student Services

RECOMMENDATION:

The District Administration recommends the Board review and approve the ratification of the contract for transportation with the Salinas Union High School District.

BACKGROUND:

Salinas Union High School District (SUHSD) has been providing transportation services to our district, as needed, for a student attending a Non-Public School outside of our county. This is a service we also utilized for a student in the 2021 School Year when we've needed assistance due to staff shortages or available drivers within our district.

INFORMATION:

A student requires transportation to and from The Bay School located in Santa Cruz. Given that Salinas Union High School District is already transporting students to this location, we are entering into this agreement to share the cost of transportation. This contract covers January 1, 2024 through the remainder of The Bay School's 23-24 School Year (which ends June 30, 2024) and their Extended School Year (ESY) calendar (which runs from July 8-Aug 30, 2024).

FISCAL IMPACT:

| | |
|----------|---|
| \$10,150 | Jan 1, 2024 through June 30, 2024 (116 days @ 87.50/day) |
| \$3,500 | July 8, 2024 through August 30, 2024 Extended School Year (40 days @ \$87.50 a day) |
| \$13,650 | Total |

Funding Source-Special Education Transportation
Not previously budgeted

**MEMORANDUM OF UNDERSTANDING FOR TRANSPORTATION SERVICES
BETWEEN
SALINAS UNION HIGH SCHOOL DISTRICT
AND
PACIFIC GROVE UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding (“MOU”) is entered into as of Jan 1, 2024 (“Effective Date”), by and between the Salinas Union High School District (“SUHSD”) and the Pacific Grove Unified School District (“PGUSD”). SUHSD and PGUSD may each be referred to as a “Party” or collectively as the “Parties” in this MOU.

RECITALS

- A. **WHEREAS**, PGUSD requires daily transportation services for a PGUSD student (“Student”) enrolled in a non-public school special education program at The Bay School, located at 1026 Capitola Rd., Santa Cruz, CA 95062; and
- B. **WHEREAS**, SUHSD is able and willing to provide such transportation services for Student to and from The Bay School (“Transportation Services”); and
- C. **WHEREAS**, PGUSD is willing to compensate SUHSD for the provision of Transportation Services for Student; and
- D. **WHEREAS**, the Parties now desire to enter into this MOU whereby SUHSD will provide Transportation Services for Student, subject to the terms and conditions set forth hereunder.

NOW THEREFORE, in consideration of the covenants and conditions of this MOU, including the Recitals hereof, which are incorporated herein by this reference, the Parties hereby agree as follows:

MEMORANDUM OF UNDERSTANDING

1. Transportation Services. SUHSD agrees to provide Transportation Services to and from The Bay School for the following Student, subject to the terms and conditions set forth herein:

CONFIDENTIAL
(Name of Student)

Requests for Transportation Services for any additional PGUSD students must be made in writing to SUHSD to the following:

Dan Burns, Superintendent
Ana Aguillon, Manager of Business Services/Chief Business Official
Gregg Allan, Manager of Transportation

2. Term; Termination.

- a. The term of this MOU ("Term") shall commence on the Effective Date set forth above and shall terminate on June 30, 2025, unless earlier terminated as provided herein. The Parties may, by mutual written agreement, renew this MOU for one (1) additional one year term ("Renewal Term"). PGUSD shall provide written notice to SUHSD of its desire to renew this MOU by no later than May 1, 2025.
- b. Either Party may terminate this MOU with thirty (30) days' advance written notice to the other Party.
- c. Upon receipt of written notice from PGUSD that Student no longer resides within PGUSD's jurisdictional boundaries or no longer requires Transportation Services pursuant to this MOU, SUHSD shall cease providing Transportation Services to Student as of the date following receipt of such written notice from PGUSD. SUHSD shall be paid for all Transportation Services provided to Student up to the date of termination of Transportation Services.

3. Scheduling and Route.

- a. Transportation Services shall be provided to Student Monday through Friday during The Bay School's regular school year and during Extended School Year ("ESY") days offered by The Bay School if required by Student's Individualized Education Program ("IEP"), unless the Parties agree to a different schedule in advance.
- b. The Parties understand and agree that, due to unforeseen circumstances, there may be limited periods of time during the Term of this MOU when SUHSD will not provide Transportation Services and when PGUSD shall be responsible for arranging transportation to and from The Bay School for Student. In such event, SUHSD shall use its best efforts to provide at least five (5) days advance notice to PGUSD of the expected dates when Transportation Services will not be provided and the date that Transportation Services will resume.
- c. The Parties shall agree on drop-off and pick-up locations and times for Student. PGUSD shall ensure the parent/guardian of Student receives such information prior to the commencement of Transportation Services under this MOU. PGUSD shall notify SUHSD of any change in locations or times for drop-off and pick-up of Student at least 24 hours in advance of such change.

4. Information. Prior to SUHSD's commencement of Transportation Services, PGUSD shall provide SUHSD with the following:
 - a. Name, home address, and parent/guardian contact information (including emergency contact information) for Student.
 - b. Written consent from Student's parent/guardian for Transportation Services.
5. Compensation.
 - a. During the Term of this MOU, PGUSD shall pay SUHSD a regular daily rate of \$87.50 (70 miles @ \$1.25 per mile) ("Daily Rate") for Transportation Services for Student as provided under this MOU. The Parties understand and agree that this Daily Rate is subject to change by SUHSD with thirty (30) days advance written notice to PGUSD or, if at the request of PGUSD, SUHSD agrees to provide Transportation Services for additional PGUSD students.
 - b. SUHSD will be compensated at the Daily Rate in the event Student does not require Transportation Services on a regular school day or during ESY for any reason, unless PGUSD notifies SUHSD at least 24 hours in advance.
 - c. PGUSD shall pay SUHSD within thirty (30) days of receipt of an invoice from SUHSD listing the dates of Transportation Services provided for Student during the previous month.
6. Transportation of Aide or Other Adult. Upon written notice from PGUSD that Student requires an aide or other adult to accompany Student during the provision of Transportation Services, SUHSD agrees to transport such aide or adult without charge to PGUSD.
7. Student Conduct. The Parties understand and agree that PGUSD and Student's IEP team shall be responsible for addressing any disruptive conduct or behavior by Student during Transportation Services. SUHSD shall promptly notify PGUSD of any disruptive conduct or behavior involving Student.
8. Indemnity. Each Party shall defend, indemnify and hold the other Party, its officers, employees, agents, governing board, and member of its governing board, harmless from and against any and all liability, loss, expense including reasonable attorneys' fees or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expenses, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party, its officers, agents, or employees, and only to the extent authorized by applicable law.

9. Insurance. Each Party shall be self-insured or maintain an insurance policy with sufficient coverage and limits to cover claims arising out of or related to this MOU. Each Party shall provide documentation verifying the Party's coverage and limits upon the written request of the other Party. Each Party shall notify the other Party within five business (5) days of any changes to the Party's policy or limits.
10. Worker's Compensation. SUHSD shall procure and maintain Worker's Compensation Insurance as required by Labor Code section 3700.
11. No Partnership. SUHSD and PGUSD are not partners and nothing herein contained shall be construed to create a partnership or joint venture in any sense.
12. Notices. Any notice, demand, approval, consent, or other communication between the Parties will be provided to the following addressees:

To SUHSD

Salinas Union High School District
431 W. Alisal Street
Salinas, CA 93901
Attention: Manager of Business Services/C.B.O.
Phone: (831) 796-7018
Email: ana.aguillon@salinashsd.org

To PGUSD

Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950
Attention: Director of Special Education/Student Services
Phone: (831) 646-6523
Email: ycork-anthony@pgusd.org

Notice may be provided by personal service, regular mail, certified mail, overnight mail with proof of delivery, facsimile with proof of transmission, or by email provided receipt is acknowledged. By written notice to the other, either Party may change its mailing address or correspondence information.

13. Miscellaneous Provisions.
 - a. Amendments. This MOU may be modified or amended only with the written consent of both Parties.

- b. Assignment/Subcontracting. No part of this MOU may be assigned or subcontracted by SUHSD without the prior written consent of PGUSD.
- c. Governing Law; Venue. This MOU shall be governed by and interpreted under the laws of the State of California applicable to instruments, persons, transactions and subject matter which have legal contacts and relationships exclusively within the State of California. Any action or proceeding seeking any relief under or with respect to this MOU shall be brought solely in the Superior Court of the State of California for Monterey County, subject to any transfer of venue as required by law.
- d. Entire Agreement. This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof, and no prior agreement, statement, promise, or representation made by any party, employee, officer, or agent which is not contained herein shall be binding or valid.
- e. Severability. If any provision of this MOU shall for any reason and to any extent be deemed invalid or unenforceable, the remainder of this MOU and application of such provisions to other persons or circumstances shall remain valid and enforceable to the fullest extent of the law.
- f. Execution in Counterparts. This MOU may be executed in counterparts such that the signatures may appear on separate pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed agreement.
- g. Warrant of Authority. Each of the persons signing this MOU represents and warrants that such person has been duly authorized to sign this MOU on behalf of the Party indicated, and each of the Parties by signing this MOU warrants and represents that such Party is legally authorized and entitled to enter into this MOU.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU on the date last set forth below.

SALINAS UNION HIGH SCHOOL DISTRICT

By: _____

Name: Dan Burns

Title: Superintendent

Date: _____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

By: _____

Name: Linda Adamson

Title: Superintendent

Date: _____

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Valerie Rhoades

DATE: June 6th, 2024

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Valerie Rhoades for drama costumes for Pacific Grove Middle School(PGMS) Drama Musical.

BACKGROUND:

Valerie Rhoades has created costumes for the PGMS Drama department for the last eight years.

INFORMATION:

This is the eighth year Valerie Rhoads has created the costumes for the PGMS Musical.

FISCAL IMPACT:

The total contract 2023-24 school year is not to exceed \$600.00. It will be paid by the Drama ASB Account.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT: Valerie Rhoads

SITE/DEPARTMENT Pacific Grove Middle School

SUBMITTED BY Sean Roach

FUNDING SOURCE ASB Drama Account

AGREEMENT TOTAL AMOUNT \$600

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Valerie Rhoads** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;
NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve **Musical Costumer** shall use their specialized experience and skills to organize, maintain and serve in this capacity. Services shall include but not be limited to: **musical costumer for Pacific Grove Middle Musical for 2024-2025 school year.**
2. **Term.** Consultant shall commence providing services under this Agreement on **8/6/24**, and will diligently perform as required and complete performance by **6/1/25**.
3. **Compensation.** District agrees to pay \$600 to the Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$600 during the term of this Agreement. The district shall pay the Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the

District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Valerie Rhoads
 Address: 730 Grove Street
 City/State/Zip: Pacific Grove, CA 93950
 Business Phone: 831-917-6713
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received
 - Fingerprinting/Criminal Background Check-Consultant himself/herself
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - N/A (no direct contact with students)

23. **W-9.** Consultant has provided a completed:
 W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: [Manager]
Title: [Title]
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Ben Kaatz Photography

DATE: June 6th, 2024

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Kaatz Photography to provide photographic services for the Pacific Grove Middle School (PGMS) Musical production for the 2024–2025 school year.

BACKGROUND:

This is the sixth year, Kaatz Photography will photograph the PGMS student musical production.

INFORMATION:

PGMS students will be able to access and download the photo gallery online.

FISCAL IMPACT:

The total contract 2023-24 school year is not to exceed \$400.00. It will be paid by the Drama ASB Account.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT: Ben Kaatz Photography

SITE/DEPARTMENT Pacific Grove Middle School

SUBMITTED BY Sean Roach

FUNDING SOURCE ASB Drama Account

AGREEMENT TOTAL AMOUNT \$400

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Ben Kaatz** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;
NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve **Photographer** shall use their specialized experience and skills to organize, maintain and serve in this capacity. Services shall include but not be limited to: **take photos for Pacific Grove Middle Musical for 2024-2025 school year.**
2. **Term.** Consultant shall commence providing services under this Agreement on **8/6/24**, and will diligently perform as required and complete performance by **6/1/25**.
3. **Compensation.** District agrees to pay \$400 to the Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$400 during the term of this Agreement. The district shall pay the Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the

District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Ben Kaatz
 Address: 1033 Olmstead Ave.
 City/State/Zip: Pacific Grove, CA 93950
 Business Phone: 831-297-2000
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received
 - Fingerprinting/Criminal Background Check-Consultant himself/herself
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - N/A (no direct contact with students)

23. **W-9.** Consultant has provided a completed:
W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: [Manager]
Title: [Title]
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
-

SUBJECT: Dan Deegan

DATE: June 6th, 2024

PERSON(S) RESPONSIBLE: Sean Roach, Pacific Grove Middle School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Dan Deegan to build and design the set for Pacific Grove Middle School (PGMS) Musical production for the 2024–2025 school year.

BACKGROUND:

Dan has volunteered his time these past few years to help build, create, and design the sets for PGMS Musical Production.

INFORMATION:

The PGMS musical will have its own unique set designed for their specific musical. Dan will work closely with the Director, Michelle Boulware, to help make the vision come to life.

FISCAL IMPACT:

The total contract 2023-24 school year is not to exceed \$700.00. It will be paid by the Drama ASB Account.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT: Dan Deegan

SITE/DEPARTMENT Pacific Grove Middle School

SUBMITTED BY Sean Roach

FUNDING SOURCE ASB Drama Account

AGREEMENT TOTAL AMOUNT \$700

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Dan Deegan** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;
NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve **builder designer** shall use their specialized experience and skills to organize, maintain and serve in this capacity. Services shall include but not be limited to: **set design/build for Pacific Grove Middle Musical for 2024-2025 school year.**
2. **Term.** Consultant shall commence providing services under this Agreement on **8/6/24**, and will diligently perform as required and complete performance by **6/1/25**.
3. **Compensation.** District agrees to pay \$400 to the Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$700 during the term of this Agreement. The district shall pay the Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the

District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Dan Deegan
 Address: 921 Fountain Ave.
 City/State/Zip: Pacific Grove, CA 93950
 Business Phone: 847- 323-2656
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received
 - Fingerprinting/Criminal Background Check-Consultant himself/herself
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - N/A (no direct contact with students)

23. **W-9.** Consultant has provided a completed:
W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: [Manager]
Title: [Title]
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Phoenix Ceramics Supplies for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with Phoenix Ceramics Supplies

BACKGROUND:

Each year, we purchase supplies from Phoenix Ceramics, and they can provide kiln repair work as well.

INFORMATION:

This contract for services is for the 2024-25 school year.

FISCAL IMPACT:

Repair work will be paid for using CTEIG funds.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Phoenix Ceramics Supplies]

SITE/DEPARTMENT [Pacific Grove High School]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [N/A]

AGREEMENT TOTAL AMOUNT \$600.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Phoenix Ceramics Supplies] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a [Repairer]. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [provide repair work for the ceramics kilns, replace parts as needed during the school year].
2. **Term.** Consultant shall commence providing services under this Agreement on 8/01/2024 and will diligently perform as required and complete performance by 6/30/2025 .

3. **Compensation.** District agrees to pay \$600.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$600.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|---|
| Pacific Grove Unified School District | Name: [Phoenix Ceramics Supplies] |
| 435 Hillcrest Avenue | Address: [350 Coral St. Suite D] |
| Pacific Grove, CA 93950 | City/State/Zip: [Santa Cruz, CA. 95060] |
| ATTENTION: Joshua Jorn | Business Phone: [831-454-9629] |
| Assistant Superintendent/CBO | Email (Optional): [clayguys@gmail.com] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with Nguyen Security for 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. García, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve a contract for services with Nguyen Security to provide security services surrounding the 2025 Pacific Grove High School Graduation Ceremony.

BACKGROUND:

These services have traditionally been provided overnight at the stadium to prevent vandalism.

INFORMATION:

PGHS needs security services overnight the evening prior to the Graduation Ceremony to prevent vandalism at the stadium where the graduation ceremony will take place.

FISCAL IMPACT:

Total cost: \$900 to be paid through Site Funds

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Nguyen Security

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1110-2700-4300-00-006-7205-0720

AGREEMENT TOTAL AMOUNT \$900

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Nguyen Security ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a security firm. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Providing security surrounding Graduation Ceremony.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024 . and will diligently perform as required and complete performance by June 30, 2025 .
3. **Compensation.** District agrees to pay \$900 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$900 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Nguyen Security
 Address: 2100 Garden Road, Ste C-308
 City/State/Zip: Monterey/CA/93940
 Business Phone: 831-920-1877
 Email (Optional): info@nguyensecurity.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- X Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- | | |
|--|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for services with Parchment Services for Pacific Grove High School for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Parchment Services for Pacific Grove High School.

BACKGROUND:

The high school registrar currently completes approx. 400 transcripts per year. Colleges use these to verify student grades and course completion.

INFORMATION:

Many colleges prefer digital transcripts. Parchment Services offers the ability for students to log on and request transcripts be sent to the institution of their choice. The service gives all current students unlimited transcript requests at no cost. Alumni will be able to utilize the service at a cost of \$4.40 per transcript. We will be entering into a new 1 year amendment for 2024-2025 School Year.

FISCAL IMPACT:

\$3062 per year to be paid through Site Funds.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Parchment LLC

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1110-2700-5800-00-006-7205-0720

AGREEMENT TOTAL AMOUNT \$3062

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Parchment LLC ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a *contractor*. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: "Services provided per the Agreement attached hereto and made a part hereof."
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024 . and will diligently perform as required and complete performance by June 30, 2025

3. **Compensation.** District agrees to pay \$3062 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$3062 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|--|
| Pacific Grove Unified School District | Name: Parchment LLC |
| 435 Hillcrest Avenue | Address: 7001 N Scottsdale Road, Ste 1050 |
| Pacific Grove, CA 93950 | City/State/Zip: Scottsdale/AZ/85253 |
| ATTENTION: Joshua Jorn | Business Phone: |
| Assistant Superintendent/CBO | Email (Optional): contracts@parchment.com |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District

- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
 W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed *AFTER* Board approval)

Consultant
(Can sign *BEFORE* Board's approval)

Signature: _____
 Name: [Manager]
 Title: [Title]
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed *AFTER* Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with Pacific West Water Purification Inc for the 2024-2025 School Year.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve a contract for services with Pacific West Water Purification Inc to provide service to a reverse osmosis drinking water system at PGHS.

BACKGROUND:

The district has been purchasing 3 gallon jugs of water that are placed on a ceramic dispenser that is often contaminated with algae. A staff member purchased the jugs monthly from Health & Water Store.

INFORMATION:

Pacific West Water Purification Inc will maintain and service a Reverse Osmosis Water System in the A-Wing staff lounge that provides filtered water on demand.

FISCAL IMPACT:

Approx \$250.00 yearly for maintenance and service. All fees to be paid by site.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Pacific West Water Purification Incorporated

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1110-2700-5800-00-006-7205-0720

AGREEMENT TOTAL AMOUNT \$250

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Pacific West Water Purification Incorporated ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a `installer/servicer`. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: `provide service to reverse osmosis drinking water system`.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024. and will diligently perform as required and complete performance by June 30, 2025.
3. **Compensation.** District agrees to pay \$250 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$250 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure

the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Barry Haylings
 Address: PO Box GH
 City/State/Zip: Pacific Grove/CA/93950
 Business Phone: 831-375-5888
 Email (Optional): bhaylings@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with Jose Del Rio for 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the Contract for Services with Jose Del Rio

BACKGROUND:

This is for Jose Del Rio – athletic trainer. He has been our trainer for the past five years.

INFORMATION:

Jose Del Rio’s contract is for the 2024-25 school year. Beginning August 2024- May 2025. Invoices will be collected before payment will be issued.

FISCAL IMPACT:

District Funded through Athletics at the rate of \$20,085.00 to be paid out at \$2,008.50 per month for 10 months.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Jose Del Rio

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY Lito M Garcia, Principal

FUNDING SOURCE 01-0000-0-1176-4200-5800-00-006-8000-0720

AGREEMENT TOTAL AMOUNT \$20,085

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Jose Del Rio ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a *Athletic Trainer*. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: *treating minor athletic injuries*.
2. **Term.** Consultant shall commence providing services under this Agreement on August 1, 2024 . and will diligently perform as required and complete performance by June 1, 2025.
3. **Compensation.** District agrees to pay \$20,085 (\$2008.50 per month) to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$20,085 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure

the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Jose Del Rio
 Address: 237 Montecito Ave, Apt 11
 City/State/Zip: Monterey/CA/93940
 Business Phone: 562-215-2667
 Email (Optional): delri105@gmail.chapman.edu

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - XDOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)-
Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- X Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with S.C.A.T.T. Recreation for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with SCATT Recreation for golf cart repair services for Pacific Grove High School for the 2024-2025 school year.

BACKGROUND:

SCATT Recreation provides repair services for Pacific Grove High School. This is a process that the District does not have the resources or equipment to perform.

INFORMATION:

SCATT Recreation will repair golf carts for the 2024-2025 school year.

FISCAL IMPACT:

\$5000 to be paid by Site Funds.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT S.C.A.T.T. Recreation

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1110-2700-5800-00-006-7205-0720

AGREEMENT TOTAL AMOUNT \$5000

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and SCATT Recreation ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a *contractor*. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: *repair of golf carts*.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024 . and will diligently perform as required and complete performance by *June 30, 2025*.
3. **Compensation.** District agrees to pay \$5000 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$5000 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: SCATT Recreation
 Address: 242 Griffin Street
 City/State/Zip: Salinas/CA/93901
 Business Phone: 831-758-5663
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

XW-9 Form

24. **Type of Business Entity:**

XCorporation, State

Individual

Partnership

Limited Liability Company

Sole Proprietorship

Limited Partnership

Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant

(Can sign BEFORE Board's approval)

Signature: _____

Name: [Manager]

Title: [Title]

Date: _____

Signature: _____

Name: _____

Date: _____

Human Resources

(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Anthony J Nocita, IAMP for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Anthony J Nocita, IAMP for audio-visual repair services for Pacific Grove High School for the 2024-2025 school year.

BACKGROUND:

Anthony Nocita provides audiovisual repair for Pacific Grove High School. This is a process that the District does not have the resources or equipment to perform.

INFORMATION:

Anthony Nocita will repair audiovisual equipment for the 2024-2025 school year.

FISCAL IMPACT:

\$500 to be paid by Site.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Anthony J Nocita, IAMP

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1110-1000-5600-00-006-1005-0720

AGREEMENT TOTAL AMOUNT \$500

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Anthony J Nocita](#) ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a `contractor`. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: `repair of AV equipment`.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024 . and will diligently perform as required and complete performance by `June 30, 2025`.
3. **Compensation.** District agrees to pay \$500 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$500 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Anthony J. Nocita, IAMP
 Address: 218 Reindollar #6-A
 City/State/Zip: Marina/CA/93933
 Business Phone: 831-884-9558
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- X Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant

(Can sign BEFORE Board's approval)

Signature: _____

Name: [Manager]

Title: [Title]

Date: _____

Signature: _____

Name: _____

Date: _____

Human Resources

(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Gary Stotz for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Gary Stotz for musical instrument repair services for the Pacific Grove High School music department for the 2024-2025 school year.

BACKGROUND:

Gary Stotz provides musical instrument repair and sanitization for the Pacific Grove High School music department. This is a process that the District does not have the resources or equipment to perform.

INFORMATION:

Gary Stotz will repair instruments for the 2024-2025 school year.

FISCAL IMPACT:

\$500 to be paid by District Music budget.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Gary Stotz Music

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY [Lito M. García](#), Principal

FUNDING SOURCE 01-0000-0-1155-1000-5800-00-006-1430720

AGREEMENT TOTAL AMOUNT \$500

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Gary Stotz ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a `contractor`. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: `repair and cleaning of instruments`.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024 . and will diligently perform as required and complete performance by `June 30, 2025`.
3. **Compensation.** District agrees to pay \$500 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$500 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Gary Stotz Music
 Address: 1233 Funston Avenue
 City/State/Zip: Pacific Grove/CA/93950
 Business Phone: 831-375-9718
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- X Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant

(Can sign BEFORE Board's approval)

Signature: _____

Name: [Manager]

Title: [Title]

Date: _____

Signature: _____

Name: _____

Date: _____

Human Resources

(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____

Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Federico Embroidery for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Principal, Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve a contract for services with Federico’s Embroidery to provide embroidery services to place recognition insignia on Graduation stoles.

BACKGROUND:

Federico Embroidery provides this service annually.

INFORMATION:

There are approx. 20 stoles. This service has historically been funded through CTEIG monies, but will be funded through site funds going forward.

FISCAL IMPACT:

\$2500 to be funded through Site Funds.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Federico Embroidery

SITE/DEPARTMENT Pacific Grove High School

SUBMITTED BY Lito M. García, Principal

FUNDING SOURCE 01-0000-0-1110-2700-5800-00-006-7205-0720

AGREEMENT TOTAL AMOUNT \$2500

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Federico Embroidery ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a **embroiderer**. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: **embroidery services for Graduation Stoles**.
2. **Term.** Consultant shall commence providing services under this Agreement on **July 1, 2024**. and will diligently perform as required and complete performance by **June 30, 2025**.
3. **Compensation.** District agrees to pay **up to \$2500** to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **\$2500** during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure

the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Federico Embroidery
 Address: 542 Abrego Street
 City/State/Zip: Monterey/CA/93940
 Business Phone: 831-646-0453
 Email (Optional): dave@federicosembroidery.org

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
XW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- X Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Peninsula Sports Incorporated for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Peninsula Sports Incorporated for the 2024-25 school year.

BACKGROUND:

This is not a new vendor. Peninsula Sports Incorporated provides administrative support with scheduling and assigning referees for most games.

INFORMATION:

This contract for services is for the 2024-25 school year.

FISCAL IMPACT:

The funds (\$8,000.00) for this contract will be paid out of the Wells Fargo Athletic Department Funda account #19651969244 sub account #400..

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Peninsula Sports Incorporated]

SITE/DEPARTMENT [Pacific Grove High School/Athletics Department]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Athletic Department Fund - #1965169244/400

AGREEMENT TOTAL AMOUNT \$5,000.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Peninsula Sports Incorporated] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as administrative support. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [to provide support with scheduling and assigning referees for most games (except lacrosse) as well as any changes that are deemed necessary as well as daily contact with our Athletic Director.
2. **Term.** Consultant shall commence providing services under this Agreement on 5/30/2024 and will diligently perform as required and complete performance by 5/29/2025.

3. **Compensation.** District agrees to pay \$5,000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$5,000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|---|
| Pacific Grove Unified School District | Name: [Peninsula Sports Inc.] |
| 435 Hillcrest Avenue | Address: [1732 Fremont Blvd. Ste. 200B] |
| Pacific Grove, CA 93950 | City/State/Zip: [Seaside/CA/93955] |
| ATTENTION: Joshua Jorn | Business Phone: [831-375-3301] |
| Assistant Superintendent/CBO | Email (Optional): [jte219@icloud.com] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

X W-9 Form

24. **Type of Business Entity:**

- X Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Agile Technologies DBA HUDL for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with the Agile Technologies DBA HUDL for the 2024-25 school year.

BACKGROUND:

This is not a new vendor. Agile Technologies DBA HUDL provides filming and archival services for the teams to be able to review and develop strategies for team play.

INFORMATION:

This contract for services is for the 2024-25 school year.

FISCAL IMPACT:

\$5,399. This will be paid out of the Wells Fargo Athletic Department Fund - #1965169244. Various teams use this service. Payment is shared among various team sub accounts.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Agile Sports Technologies DBA - HUDL]

SITE/DEPARTMENT [Pacific Grove High School/ Athletic Department

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Athletic Department Fund - #1965169244/various team accounts

AGREEMENT TOTAL AMOUNT \$5,399.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Agile Sports Technologies DBA - HUDL] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as videographer – recording of games for later use. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: video review, distribution and analyzing of sport videos on a web based platform. This is only accessible to the coaches and players who use the service. For Football, Men's Basketball, Lacrosse, Water Polo and Volleyball. With additional video assistance available if needed.

2. **Term.** Consultant shall commence providing services under this Agreement on 5/30/2024 and will diligently perform as required and complete performance by 5/29/2025.
3. **Compensation.** District agrees to pay \$5,399.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$5,399.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

7.3.1. Material violation of this Agreement by the Consultant; or

7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District**Consultant**

Pacific Grove Unified School District

Name: [Agile Sports Technologies/HUDD]

Pacific Grove, CA 93950

City/State/Zip: [Sacramento/CA/95834]

ATTENTION: Joshua Jorn

Business Phone: [402-382-2211]

Assistant Superintendent/CBO

Email (Optional): [terry.kenow@hudl.com]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.

22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Ashley Beem and Beem Video for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services Ashley Beem and Beem Video.

BACKGROUND:

This is not a new service.

INFORMATION:

Beem Video will be recording the Pacific Grove High School productions for the Spring musical during the 2024-25 school year. The filming is for archival and live streaming purposes. The contract is for \$500.00. This covers all performances.

FISCAL IMPACT:

No fiscal impact to the District. The \$500.00 for the contract will be paid out of the Wells Fargo ASB PG Musicals account.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Ashley Beem and Beem Video]

SITE/DEPARTMENT [Pacific Grove High School/ ASB] Musicals

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Associated Student Body account
#8994873977/555]

AGREEMENT TOTAL AMOUNT \$500.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Ashley Beem and Beem Video] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as videographer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [video services for live streaming and archival purposes].
2. **Term.** Consultant shall commence providing services under this Agreement on 4/1/2025 and will diligently perform as required and complete performance by 6/30/2025 .

3. **Compensation.** District agrees to pay \$500.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$500.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|--|
| Pacific Grove Unified School District | Name: [Ashley Beem and Beem Video] |
| 435 Hillcrest Avenue | Address: [836 2 nd Street] |
| Pacific Grove, CA 93950 | City/State/Zip: [Pacific Grove/CA/93950] |
| ATTENTION: Joshua Jorn | Business Phone: [805-801-9054] |
| Assistant Superintendent/CBO | Email (Optional): [ashleybeem@yahoo.com] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Consultant Contract with Josten’s Inc. for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with Josten’s Inc.

BACKGROUND:

This is not a new vendor. Josten’s helps to create our yearbook. The representative works with our Yearbook advisor to create a book of memories for our students, alumni and archival purposes.

INFORMATION:

This contract for services is for the 2024-24 school year starting July 1, 2024, and ending June 30, 2025.

FISCAL IMPACT:

Yearbooks are for sale year-round. Money generated by yearbook sales and senior ad sales fund the yearbook each year. Wells Fargo Associated Student Body Account #8994873977 sub account 559. Approximate amount \$30,000

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Josten's Inc.]

SITE/DEPARTMENT [Pacific Grove High School/Yearbook]

SUBMITTED BY [Lito M. Garcia]

FUNDING SOURCE [Wells Fargo ASB Account/Yearbook]

AGREEMENT TOTAL AMOUNT [\$32,000.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Josten's Inc.] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a [consultant to our yearbook advisor]. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [helping our yearbook advisor with the planning for content, layout, meeting deadlines and help with budgeting.
2. **Term.** Consultant shall commence providing services under this Agreement on July 1, 2024. and will diligently perform as required and complete performance by June 30, 2025
3. **Compensation.** District agrees to pay [\$32,000.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed [\$32,000.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure

the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: [Laura Parker]
 Address: [21336 Network Place]
 City/State/Zip: [Chicago/IL/60673]
 Business Phone: [408-355-5878]
 Email: laura.parker@jostens.com]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
X W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Field of Dreams Designs for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with Field of Dreams Designs.

BACKGROUND:

This is not a new vendor. Field of Dreams provides repair and embroidery work for ASB and Athletics.

INFORMATION:

This contract for services is for the 2024-25 school year. Various teams and clubs use this service.

FISCAL IMPACT:

No fiscal impact to the district.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Field of Dreams Designs]

SITE/DEPARTMENT [Pacific Grove High School/ ASB and Athletics Department]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Athletic Department Fund - #1965169244 and Wells Fargo Associated Student Body account #8994873977]

AGREEMENT TOTAL AMOUNT \$5,000.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Field of Dreams Designs] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as designer and embroiderer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [repair, designing and embroidery work for teams and clubs].
2. **Term.** Consultant shall commence providing services under this Agreement on 8/01/2024 and will diligently perform as required and complete performance by 6/30/2025 .

3. **Compensation.** District agrees to pay \$5,000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$5,000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|---|
| Pacific Grove Unified School District | Name: [Field of Dreams Designs] |
| 435 Hillcrest Avenue | Address: [830 Grove Acre Ave] |
| Pacific Grove, CA 93950 | City/State/Zip: [Pacific Grove/CA/93950] |
| ATTENTION: Joshua Jorn | Business Phone: [831-392-6790] |
| Assistant Superintendent/CBO | Email (Optional): neil@fieldofdreamsdesigns.com |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Pacific Grove Unified School District Independent Consultant Agreement with DJ John Upshaw/Monterey DJ

DATE: May 23, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Principal Pacific Grove High School

RECOMMENDATION:

The District Administration recommends the Board review and approve the Independent Consultant Agreement with DJ John Upshaw/Monterey DJ for the 2024-25 school year.

BACKGROUND:

Each year we have a Prom, and we hire a DJ for the school year. We have had DJ John Upshaw DJ our dances before.

INFORMATION:

This Independent Consultant Agreement is for the 2024-25 school year. He is to be paid \$1,200.00 per dance up to 5 dances. The per dance cost covers the DJ dance floor lighting setup, photobooth and music.

FISCAL IMPACT:

\$1,200.00 per dance to be paid through ASB. Not to exceed \$6,000.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Monterey DJ - John Upshaw]

SITE/DEPARTMENT [Pacific Grove High School/ASB Leadership]

SUBMITTED BY [Lito Garcia, Principal Pacific Grove High School]

FUNDING SOURCE [Wells Fargo Associated Student Body Account]

#AGREEMENT TOTAL AMOUNT [\$1200.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Monterey DJ - John Upshaw]

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as videographer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [providing DJ/MC Service, Sound System, Dance Floor Lighting and Photo Booth Service -run by Eddie Gabriel]
2. **Term.** Consultant shall commence providing services under this Agreement on August 1, 2024, and will diligently perform as required and complete performance by 05/31/25.
3. **Compensation.** District agrees to pay [\$1200.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed [\$1200.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: [Monterey DJ - John Upshaw
 Address: [413 Windsor Ct.
 City/State/Zip: [Marina, CA 93933
 Business Phone: [831-227-2416]
 Email john@montereydj.net

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 23.
 - X DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)-
 - Consultant's Employee(s)
 - No direct contact or interaction with students

24. **W-9.** Consultant has provided a completed:
 W-9 Form

25. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: [Josh Jorn]
Title: [Assistant Superintendent]
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with NCLRA – National California Lacrosse Referees Association for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with the NCLRA – National California Lacrosse Referees Association.

BACKGROUND:

This is not a new vendor. The NCLRA is the company that provides the lacrosse referees for the Central Coast.

INFORMATION:

This contract for services is for the Spring sports season. February 1, 2025 - May 30, 2025

FISCAL IMPACT:

\$3,000.00 to be paid out of the Wells Fargo Athletic department Fund #1965169244 sub account #400

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [NCLRA - National Lacrosse Referees Association]

SITE/DEPARTMENT [Pacific Grove High School/Athletics Department]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Athletic Department Fund -
#1965169244/400]

AGREEMENT TOTAL AMOUNT \$3,000.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [NCLRA - National California Lacrosse Referees Association] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as administrator for Lacrosse referees. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: assigns lacrosse referees only to games on the Central Coast - also supplies 1099's to their referees.
2. **Term.** Consultant shall commence providing services under this Agreement on 2/1/2025 and will diligently perform as required and complete performance by 5/30/2025.

3. **Compensation.** District agrees to pay \$3,000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$3,000.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|---|
| Pacific Grove Unified School District | Name: [NCLRA] |
| 435 Hillcrest Avenue | Address: [P.O. Box 2517] |
| Pacific Grove, CA 93950 | City/State/Zip: [South Portland/ME/04116] |
| ATTENTION: Joshua Jorn | Business Phone: [619-892-2613] |
| Assistant Superintendent/CBO | Email (Optional): [mjfnorcal@gmail.com] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District

- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
 W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Premier Studios for the 2024-2025 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with Premier Studios

BACKGROUND:

Premier Studios has provided photography Service for PGHS annually.

INFORMATION:

Premier studios provides ID photos, school photos, senior portraits and photography services during our high school graduation.

FISCAL IMPACT:

No cost to the district.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Premier Studios]

SITE/DEPARTMENT [Pacific Grove High School]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [N/A]

AGREEMENT TOTAL AMOUNT No cost - paid for by students and parents]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Premier Studios] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a [Photographer]. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [provide photographic services to PGHS including but not limited to graduation ceremony and school portraits.
2. **Term.** Consultant shall commence providing services under this Agreement on 8/01/2024 and will diligently perform as required and complete performance by 6/30/2025 .

3. **Compensation.** District agrees to pay **No Cost]** to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **No Cost]** during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|---|
| Pacific Grove Unified School District | Name: [Premier Studios] |
| 435 Hillcrest Avenue | Address: [4746 West Jennifer Ave Ste. 101] |
| Pacific Grove, CA 93950 | City/State/Zip: [Fresno/CA/93722] |
| ATTENTION: Joshua Jorn | Business Phone: [559-274-9231] |
| Assistant Superintendent/CBO | Email (Optional): [premierstudios@comcast.net] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.

22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Josh Jorn]

Name: _____

Title: [Assistant Superintendent]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Tacos Don Beto – Food Truck for the 2024-25 School Year

DATE: May 23, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Tacos Don Beto – Food Truck for the 2024-25 School Year.

BACKGROUND:

This vendor has been used before in the district and at the high school level. They will share the revenue with the food truck vendor. This contract opens this type of fundraising to all groups/teams on the high school campus.

INFORMATION:

This contract for services is for the 2024-25 school year.

Revenue will be based on the sales for the day that they are at the event. Payment will be made to whichever group uses their service.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Tacos Don Beto (Food Truck)]

SITE/DEPARTMENT [Pacific Grove High School/Track Team]

SUBMITTED BY [Lito Garcia, Principal Pacific Grove High School]

FUNDING SOURCE [Wells Fargo Associated Student Body Account]

#AGREEMENT TOTAL AMOUNT [Anticipated income] after expenses are paid by the vendor range from \$500.00 - \$1,000.00.

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Tacos Don Beto – food truck

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as videographer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [providing food at games and meets with shared profits at the end of the day for each event].
2. **Term.** Consultant shall commence providing services under this Agreement on August 1, 2024 and will diligently perform as required and complete performance by 06/30/25.
3. **Compensation.** District agrees to pay shared revenue ranging from \$500.00 - \$1,000.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed the shared revenue amount during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Tacos Don Beto - Vicky Alvarado
 Address: 226 Park Street.
 City/State/Zip: Salinas, CA 93901-2044
 Business Phone: [831-320-5668]
 Email tacosdonbeto@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
23.
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

24. **W-9.** Consultant has provided a completed:
 W-9 Form

25. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: [Josh Jorn]
Title: [Assistant Superintendent]
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with ArbiterPay/James Johnson for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with ArbiterPay

BACKGROUND:

This is not a new vendor. ArbiterPay is the company that provides all the referees for the Central Coast.

INFORMATION:

This contract for services is for the 2023-24 school year. This is the only company that provides this service. They are approved by CCS.

FISCAL IMPACT:

This is paid for from ticket sales. No fiscal impact to the district at this time.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [ArbiterPay]

SITE/DEPARTMENT [Pacific Grove High School/ Athletic Department

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Athletic Department Fund -
#1965169244/400

AGREEMENT TOTAL AMOUNT \$35,00.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [ArbiterPay] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as administrator of funds. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: administrator of funds distributed to referees as well as issues 1099's as per agreement to each referee
2. **Term.** Consultant shall commence providing services under this Agreement on 7/01/2024 and will diligently perform as required and complete performance by 6/30/2025.

3. **Compensation.** District agrees to pay \$35,00.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$35,00.00 during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|--|
| Pacific Grove Unified School District | Name: [ArbiterPay/James Johnson] |
| 435 Hillcrest Avenue | Address: [9815 S Monroe St. STE204] |
| Pacific Grove, CA 93950 | City/State/Zip: [Santy/UT/84070] |
| ATTENTION: Joshua Jorn | Business Phone: [800-576-2799] |
| Assistant Superintendent/CBO | Email (Optional): [James.Johnson@arbitersports.com] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: **[Josh Jorn]**

Name: _____

Title: **[Assistant Superintendent]**

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Nicolas Gonzales – Basketball Conditioning

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services with Nicolas Gonzales PT, DPT, CSCS for Basketball Conditioning

BACKGROUND:

This is a recurring contract with Nicolas Gonzales. Each year he is hired to provide the Boys Basketball team with strength and conditioning skills through clinics. Emphasis is on teaching safe movements while improving strength and condition before each new season.

INFORMATION:

This contract for services is for August 21, 2024 – October 27, 2024, for a total of 9 weeks meeting twice per week.

FISCAL IMPACT:

\$1,800.00 to be paid by the Boys Basketball team account.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Nicolas Gonzales - Strength and Conditioning]

SITE/DEPARTMENT [Pacific Grove High School/ Athletics Department]

SUBMITTED BY [Lito Garcia, Principal Pacific Grove High School]

FUNDING SOURCE [Wells Fargo Athletics Department Fund]

#AGREEMENT TOTAL AMOUNT \$1,800.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Nicolas Gonzales, DPT, CSCS] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as videographer. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [providing a strength and conditioning clinic for PGHS Boys Basketball pre-season.
2. **Term.** Consultant shall commence providing services under this Agreement on August 19, 2024, and will diligently perform as required and complete performance by 10/25/24.
3. **Compensation.** District agrees to pay \$1,800.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed \$1.800.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure

the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: [Nicolas Gonzales PT, DPT CSCS
 Address: [466 Monroe St Apt 6
 City/State/Zip: [Monterey, CA 93940
 Business Phone: [559-801-5181]
 Email (Optional): nicolas@balancept.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 XDOJ Clearance Previously Received by District
 Fingerprinting done by the organization independently (declare under perjury)-
 Consultant's Employee(s)
 No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:
xW-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Contract for Services with Valerie Rhoades for the 2024-25 School Year

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve contract for services Valerie Rhoades.

BACKGROUND:

Each year, Valerie Rhoades has worked providing costuming for the Pacific Grove High School musicals.

INFORMATION:

This contract for services is from February to May 2025 for costuming and repair work for the spring high school musical.

FISCAL IMPACT:

No fiscal impact to the District. The contract will be paid out of the ASB/Musicals account from ticket sales.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT [Valerie Rhoades]

SITE/DEPARTMENT [Pacific Grove High School/Musicals]

SUBMITTED BY [Lito Garcia]

FUNDING SOURCE [Wells Fargo Associated Student Body Account -
#8994873977/555]

AGREEMENT TOTAL AMOUNT [\$1,000.00]

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and [Valeri Rhoades] ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a [costumer]. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: [shopping for costume pieces and costume repair].
2. **Term.** Consultant shall commence providing services under this Agreement on 2/1/2025 and will diligently perform as required and complete performance by 5/1/2025 .

3. **Compensation.** District agrees to pay [\$1,000.00] to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed [\$1,000.00] during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or
 - 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the

United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|--|
| Pacific Grove Unified School District | Name: [Valerie Rhoades] |
| 435 Hillcrest Avenue | Address: [405 Locust Ave. Apt A] |
| Pacific Grove, CA 93950 | City/State/Zip: [Pacific Grove/CA/93950] |
| ATTENTION: Joshua Jorn | Business Phone: [831-917-6713] |
| Assistant Superintendent/CBO | Email (Optional): [Rhoades4@comcast.net] |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Woodshop Equipment Surplus at Pacific Grove High School

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Lito M. Garcia, Pacific Grove High School Principal

RECOMMENDATION:

The District Administration recommends the Board review and approve the surplus of woodshop equipment items at Pacific Grove High School.

BACKGROUND:

Pacific Grove High School (PGHS) Room N-2 has been converted to Robotics Lab. There is equipment that is outdated and/or duplicate.

INFORMATION:

The Maintenance Department has reviewed and removed any equipment that is needed for their program. Upon Board approval of surplus, materials will be offered to District employees for use, and the remaining items will then be offered to the greater community.

FISCAL IMPACT:

None

| Description/Make <i>(brand name & type of equipment)</i> | Reason for Discard | Quantity | Working Yes or No | Month/Year Purchased | Last Function | Bar Code or ID Tag If over \$500 | Model/Serial Number |
|---|---|----------|----------------------|-------------------------|-----------------|-------------------------------------|-------------------------------------|
| <i>(sample)</i> Dell TX240 Server | Outdated | | yes | 1/2000 | Office computer | 000078943 | VX-2652H |
| Grizzly Table Saw | Purchased a safer replacement (SawStop table saw) | 1 | yes | unknown | woodshop | unknown | GO715P Serial #: 141517-17-HB |
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Pacific Grove Unified School District Surplus Discard Form

School/Site Pacific Grove High School Page 1 of 1

Check all that apply: ELECTRONIC EQUIPMENT FURNITURE SUPPLIES FIXTURES Other (Woodshop Equipment)
 NOT TO BE USED FOR TEXTBOOKS

Sally Richmond
 PRINT NAME OF PERSON COMPLETING FORM

DocuSigned by:
Lito M. Garcia
 ADMINISTRATOR'S SIGNATURE

5/29/2024
 DATE

*** Do not write below this line***

| | | | | |
|---|---|---|--|----------------|
| Site Library Approval DocuSigned by: <u>Alex Morrison</u> 4A4E35551DA5450... | District Tech Approval DocuSigned by: <u>Louis Algaze</u> B10F6971BCD24A3... | Maintenance & Ops Approval DocuSigned by: <u>Jon Anderson</u> E91694A27000470... | Business Office Approval DocuSigned by: <u>Josh Jorn</u> 5C92D734B41142C... | Board Approval |
|---|---|---|--|----------------|

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Blanket Agreement for Fire Extinguisher and Fire Sprinkler Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with Monterey Fire Extinguisher.

BACKGROUND:

The District requires an annual inspection of fire extinguishers and fire sprinklers.

INFORMATION:

Monterey Fire Extinguisher has historically provided quality service to the District.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$8,500.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR Monterey Fire Extinguisher Inc.

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Seven Thousand Dollars and no cents (\$7,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Monterey Fire Extinguisher Inc. ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Fire Extinguisher Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Annual Fire extinguisher inspections, extinguisher service or replacement as needed. Fire sprinkler systems inspections and repairs as needed. **Term.** Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.
2. **Compensation.** District agrees to pay Seven Thousand Dollars and no cents (\$7,000.00) to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed Seven Thousand Dollars and no cents (\$7,000.00) during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:
 - 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.
3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.
4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local

taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

- 5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

- 6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- 6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 6.3.1. Material violation of this Agreement by the Contractor; or
- 6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: Monterey Fire Extinguisher Inc.
 Address: P.O. Box 1441
 City/State/Zip: Monterey, CA 93942
 Business Phone: (831) 393-2200
 Email (Optional): info@montereyfire.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Blanket Agreement for Pest Control Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with Monterey Bay Pest Control.

BACKGROUND:

In Compliance with CA Education Code 17611.5 and as part of our Integrated Pest Management Plan the District uses Monterey Bay Pest Control (MBPC) to monitor our campuses. When necessary MBPC will apply botanical or organic pesticide alternatives and/or provide exclusion and trapping services. Only when alternative prove in effectual will EPA registered pesticides be utilized.

INFORMATION:

Per the FIFRA Act of 1972 District employees are not allowed to apply regulated pesticides.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$2,500.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR Monterey Bay Pest Control

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Two Thousand Five Hundred Dollars and no cents (\$2,500.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Monterey Bay Pest Control ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;
NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Pest Exterminator Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Pest control services at PGUSD school campuses, to include exclusion work, trappings, use of products not registered with the EPA as a first line of defense and to use only product on the PGUSD Approved IPM list. Special authorization must be requested when using EPA registered pesticides.

Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.

2. **Compensation.** District agrees to pay **Two Thousand Five Hundred Dollars and no cents (\$2,500.00)** to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Two Thousand Five Hundred Dollars and no cents (\$2,500.00)** during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:
 - 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.
3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.
4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an

officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

- 5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

- 6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- 6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 6.3.1. Material violation of this Agreement by the Contractor; or
- 6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal

protective equipment (“PPE”) such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District’s Evaluation of Contractor.** The District may evaluate the Contractor’s performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District’s financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the “District Parties”), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the “Claims”) directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the “Contractor Parties”) in the performance of or failure to perform Contractor’s or Contractor Parties’ obligations under this Agreement, including, but not limited to Contractor’s or Contractor Parties’ use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act (“FEHA”).
11. **Confidentiality.** The Contractor and all Contractor’s agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950
ATTENTION: Joshua Jorn

Contractor

Name: Monterey Bay Pest Control
Address: 1997 Del Monte Blvd.
City/State/Zip: Seaside, CA 93955
Business Phone: (831) 394-7378

Assistant Superintendent/CBO

Email (Optional): [Company E-mail]

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership

- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability, and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Cal Towing Transportation - Blanket Agreement for School Bus Towing Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with California Transportation.

BACKGROUND:

The District has the occasional need for emergency towing of school buses.

INFORMATION:

California Transportation is the local towing company with the equipment necessary for towing school buses. California Transportation has been the District’s preferred towing service and has provided exemplary services.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$3,000.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR Cal Towing Transportation

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Three Thousand Dollars and no cents (\$3,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Cal Towing Transportation ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Towing Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Towing services of District vehicles.

Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.

2. **Compensation.** District agrees to pay Three Thousand Dollars and no cents (\$3,000.00) to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed Three Thousand Dollars and no cents (\$3,000.00) during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:

- 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.

3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local

taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

- 5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

- 6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- 6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 6.3.1. Material violation of this Agreement by the Contractor; or
- 6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: Cal Towing Transportation
 Address: 445 Espinosa Rd.
 City/State/Zip: Salinas, CA 93901
 Business Phone: (831) 422-7944
 Email (Optional): californiatowing.net

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability, and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Blanket Agreement for School Bus Repair Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with Coast Counties Peterbuilt.

BACKGROUND:

The District has the need for specialized School Bus repairs services.

INFORMATION:

Coast Counties Peterbuilt is the closest service center equipped to repair School Buses.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$40,000.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR Coast Counties Peterbuilt

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Forty Thousand Dollars and no cents (\$40,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Coast Counties Peterbuilt ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Bus Repair Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Repair, service and inspection of District School Buses.

Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.

2. **Compensation.** District agrees to pay **Forty Thousand Dollars and no cents (\$40,000.00)** to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Forty Thousand Dollars and no cents (\$40,000.00)** during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:

- 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.

3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.
4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's

Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

- 5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

- 6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- 6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 6.3.1. Material violation of this Agreement by the Contractor; or
- 6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: Coast Counties Peterbuilt
 Address: 920 Elvee Dr.
 City/State/Zip: Salinas, CA 93902
 Business Phone: (831) 758-2441
 Email (Optional): contactccte@coastcounties.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed *AFTER* Board approval)

Contractor
(Can sign *BEFORE* Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed *AFTER* Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Blanket Agreement for HVAC & Boiler Repair Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with AirTec Services.

BACKGROUND:

The District has the need for occasional emergency Heating Venting and Air Conditioning service.

INFORMATION:

AirTec is the contractor selected from our CUPCCAA list.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$14,000.00.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR Airtec

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Fourteen Thousand Dollars and no cents (\$14,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Airtec ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **HVAC Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Service and repair District HVAC systems and provide preventative maintenance of boilers including pool boilers. cynthiam@airtecservice.com

Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.

2. **Compensation.** District agrees to pay **Fourteen Thousand Dollars and no cents (\$14,000.00)** to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Fourteen Thousand Dollars and no cents (\$14,000.00)** during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:

- 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.

3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's

Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.

5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.

6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.

6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

6.3.1. Material violation of this Agreement by the Contractor; or

6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: Airtec
 Address: 175 Aviation Way
 City/State/Zip: Watsonville, CA 95076
 Business Phone: (831) 728-2000
 Email (Optional): cynthiam@airtecservice.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability, and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Blanket Agreement for Drain Clearing Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with After Hours Plumbing.

BACKGROUND:

The District has the need for occasional emergency drain line clearing services.

INFORMATION:

After Hours Plumbing is the contractor selected from our CUPCCAA list.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$4,000.00

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR After Hours Plumbing & Drains

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Four Thousand Dollars and no cents (\$4,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and After Hours Plumbing & Drains ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Plumbing Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Clear clogged drain lines by use of drain snake or when necessary hydro jetting. No repair work is to be performed under this agreement.

Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.
2. **Compensation.** District agrees to pay **Four Thousand Dollars and no cents (\$4,000.00)** to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Four Thousand Dollars and no cents (\$4,000.00)** during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:
 - 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.
3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.
4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's

Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.

5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.

6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.

6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

6.3.1. Material violation of this Agreement by the Contractor; or

6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: After Hours Plumbing & Drains
 Address: 5 Harris Court Building N6
 City/State/Zip: Monterey, CA 93940
 Business Phone: (831) 228-5087
 Email (Optional): afterhoursplumbinginc@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Blanket Agreement for Industrial Hygienist Services.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with M3 Environmental.

BACKGROUND:

The District has the need for asbestos, lead paint and microbial growth testing throughout the year.

INFORMATION:

M3 Environmental is the contractor selected from our CUPCCAA list.

FISCAL IMPACT:

A blanket Purchase Order will be made for the sum of \$4,000.00

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT**

CONTRACTOR M3 Environmental Service.

SITE/DEPARTMENT Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Fund 01

AGREEMENT TOTAL AMOUNT Not to Exceed: Four Thousand Dollars and no cents (\$4,000.00)

This Independent Contractor Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and M3 Environmental Service. ("Contractor") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Contractor is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Contractor shall furnish to the District the following services herein by this reference ("Services" or "Work"): Contractor shall serve as a **Fire Extinguisher Contractor**. Contractor shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Provide sampling for asbestos, lead based paint and microbial growth sampling. Additionally provide project oversight services as necessary. Fees are based on 2023 fee schedule with 3% increase applied.
Term. Contractor shall commence providing services under this Agreement on 7/1/2024, and will diligently perform as required and complete performance by 6/1/2025.
2. **Compensation.** District agrees to pay **Four Thousand Dollars and no cents (\$4,000.00)** to Contractor for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Four Thousand Dollars and no cents (\$4,000.00)** during the term of this Agreement. District shall pay Contractor according to the following terms and conditions:
 - 2.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Contractor submits an invoice to the District for Services actually completed.
3. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.
4. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an Independent Contractor. Contractor understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's

Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Contractor. In the performance of the Services herein contemplated, Contractor is an independent Contractor or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

5. **Performance of Services.**

- 5.1. **Standard of Care.** Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 5.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 5.3. **Licenses.** Contractor's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

6. **Termination.**

- 6.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- 6.2. **Without Cause by Contractor.** Contractor may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 6.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 6.3.1. Material violation of this Agreement by the Contractor; or
- 6.3.2. Any act by Contractor exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

7. **Compliance.** Contractor shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

8. **District's Evaluation of Contractor.** The District may evaluate the Contractor's performance. In no event shall an evaluation of Contractor be considered a prerequisite to the District exercising its rights under paragraph 7 above.
9. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Contractor, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
10. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, contractors, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of contractors) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Contractor Parties") in the performance of or failure to perform Contractor's or Contractor Parties' obligations under this Agreement, including, but not limited to Contractor's or Contractor Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").
11. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or Sub-contractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
12. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Contractor

Name: M3 Environmental Service.
 Address: 220 Lower Ragsdale Ste. E
 City/State/Zip: Monterey, CA 93940
 Business Phone: (831) 915-0558
 Email (Optional): chris@M3environmental.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

13. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
14. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
15. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
16. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
17. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
18. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
19. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
20. **Non-Assignability.** Contractor may not, without the written permission of the District, use other contractors within Contractor's own firm, or outside experts to perform the services for the District.
21. **Fingerprinting.** When the Contractor is working directly with students, the Contractor shall not commence Services under this Agreement until the Contractor has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Contractor's Employee(s)
 - No direct contact or interaction with students
22. **W-9.** Contractor has provided a completed:
 - W-9 Form
23. **Type of Business Entity:**
 - Corporation, State
 - Individual
 - Partnership
 - Limited Liability Company
 - Sole Proprietorship

- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
 Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Contractor
(Can sign BEFORE Board's approval)

Signature: _____
 Name: Joshua Jorn
 Title: Assistant Superintendent
 Date: _____

Signature: _____
 Name: _____
 Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
 Signature _____ Date _____
 Director of Human Resources



**Professional Consulting Services
PGUSD Fee Schedule
2023***

| Labor Costs** | Hourly Rate |
|--|--------------------|
| Expert Witness (prep, depositions) | \$385 |
| Expert Witness (trial) | 550 |
| Certified Industrial Hygienist (CIH) | 275 |
| Geologist | 275 |
| Principal Consultant | 250 |
| Project Manager/Certified Asbestos/Lead Consultant | 175 |
| Staff Environmental Technician | 115 |
| Drafting | 150 |
| Word Processing/Administrative Assistant | 85 |

****Straight time only. Overtime rates apply for hours over 8 per day and nights, weekends, and holidays**

| Direct Expenses | Rate |
|--|---------------|
| Mileage, supplies, other direct expenses | Cost plus 15% |

| Equipment | Rate |
|--|-------------------------|
| Air Sampling Equipment (asbestos, lead, microbial) | Included in Hourly Rate |
| Other Equipment | Quoted Per Project |

| Laboratory Services | Sample Cost |
|---|--------------------|
| <u>Asbestos – Routine Turnaround times</u> | |
| Phase Contrast Microscopy (PCM) | \$16 |
| Polarized Light Microscopy (PLM) | 15 |
| Transmission Electron Microscopy (AHERA TEM) – 24 hour | 170 |
| Transmission Electron Microscopy (AHERA TEM) – Same Day | 190 |
| <u>Lead Paint - Routine Turnaround times</u> | |
| Air/bulk/paint chip/soil analysis | \$18 |
| <u>Mold</u> | |
| Air/bulk/surface analysis | \$65 |
| <u>PCBs</u> | |
| Bulk/paint chip analysis | \$175 |
| Other Laboratory Services | Quoted Per Project |
| Expedited Turnaround times | Quoted Per Project |

***We will apply a 3% escalation to each of the cost items starting on January 1, 2024, and on every subsequent January 1.**

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input checked="" type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |
-

SUBJECT: Approval of Actuarial Study of Retiree Health Liabilities Under GASB 74/75 for fiscal year 2023-24

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board approve the actuarial study of retiree health liabilities under GASB 74/75 for fiscal year 2023-24.

BACKGROUND:

Prior to 2017-18, as required by GASB 43 and 45, every two years, school districts are required to perform an evaluation of its other post-employment benefits (OPEB), excluding pensions, for active and retired employees.

Beginning in fiscal year 2017-18, GASB 43 and 45 were superseded by GASB 74 and 75. These new standards affect all school districts with OPEB, and not just those that are funding OPEB.

The triennial valuations of prior GASB 43/45 are no longer allowed and all school districts must obtain an annual valuation; roll-forward valuation can be done every other fiscal year if there are no significant changes to planned or covered groups. The measurement date (actuarial valuation date) must be June 30 of each fiscal year.

The total OPEB liability will be reported in Form Debt and the government-wide statement of Net Position similar to the CalSTRS and CalPERS unfunded pension liability, and as note disclosures in the District's audit report and Required Supplemental Information (RSI) schedule.

Impact and purpose of GASB 74/75:

- The result of GASB 74 and 75 does not affect the District's current operating budget or the Unaudited Actuals
- It helps the District assess and manage the costs and liabilities associated with retiree health benefits
- It provides information to enable the District to communicate the financial implications of retiree health benefits to internal financial staff, employee groups, the Board and the community

INFORMATION:

The Pacific Grove Unified School District currently subscribes to a “pay as you go” method to address its post-employment liabilities. The estimate for 2023-24 by Total Compensation Systems, Inc. (TCS) is (\$185,013), down from \$364,796 in 2022-23.

On page 11, based on this actuarial study, the projected annual retiree benefits would more than double from \$198,262 in 2023 to \$443,397 in the year beginning 2030.

For a number of years, the District has engaged Total Compensation Systems, Inc. (TCS) to analyze liabilities and perform actuarial study associated with its current retiree health program. The report submitted to the Board as received from TCS reflects valuation as of June 30, 2024.

FISCAL IMPACT:

The fee for Total Compensation Systems (TCS) to perform this actuarial study was included in their prior year full validation.

Pacific Grove Unified School District
Actuarial Study of
Retiree Health Liabilities Under GASB 74/75
Valuation Date: June 30, 2023
Measurement Date: June 30, 2023
For Fiscal Year-End: June 30, 2024

Prepared by:
Total Compensation Systems, Inc.

Date: May 28, 2024

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Total Compensation Systems, Inc.

Pacific Grove Unified School District Actuarial Study of Retiree Health Liabilities

PART I: EXECUTIVE SUMMARY

A. Introduction

This report was produced by Total Compensation Systems, Inc. for Pacific Grove Unified School District to determine the liabilities associated with its current retiree health program as of a June 30, 2023 measurement date and to provide the necessary information to determine accounting entries for the fiscal year ending June 30, 2024. This report may not be suitable for other purposes such as determining employer contributions or assessing the potential impact of changes in plan design.

Different users of this report will likely be interested in different sections of information contained within. We anticipate that the following portions may be of most interest depending on the reader:

- A high level comparison of key results from the current year to the prior year is shown on this page.
- The values we anticipate will be disclosed in the June 30, 2024 year-end financials are shown on pages 2 and 3.
- Additional accounting information is shown on page 12 and Appendices C and D.
- Description and details of measured valuation liabilities can be found beginning on page 10.
- Guidance regarding the next actuarial valuation for the June 30, 2024 measurement date is provided on page 13.

B. Key Results

Pacific Grove USD uses an Actuarial Measurement Date that is 12 months prior to its Fiscal Year-End. This means that these actuarial results measured as of June 30, 2023 will be used on a look back basis for the June 30, 2024 Fiscal Year-End.

| Key Results | Current Year | Prior Year |
|--|---|---|
| | <i>June 30, 2023 Measurement Date for June 30, 2024 Fiscal Year-End</i> | <i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i> |
| Total OPEB Liability (TOL) | \$5,594,188 | \$7,846,234 |
| Fiduciary Net Position (FNP) | \$0 | \$0 |
| Net OPEB Liability (NOL) | \$5,594,188 | \$7,846,234 |
| Service Cost (<i>for year following</i>) | \$364,796 | \$456,615 |
| Estimated Pay-as-you-go Amount (<i>for year following</i>) | \$198,262 | \$344,415 |
| GASB 75 OPEB Expense (<i>for year ending</i>) | (\$185,013) | \$148,413 |

Refer to results section beginning on page 10 or the glossary on page 27 for descriptions of the above items.

| Key Assumptions | Current Year | Prior Year |
|-----------------------------------|---|---|
| | <i>June 30, 2023 Measurement Date for June 30, 2024 Fiscal Year-End</i> | <i>June 30, 2022 Measurement Date for June 30, 2023 Fiscal Year-End</i> |
| Valuation Interest Rate | 3.65% | 3.54% |
| Expected Rate of Return on Assets | N/A | N/A |
| Long-Term Medical Trend Rate | 4.00% | 4.00% |
| Projected Payroll Growth | 2.75% | 2.75% |

Total Compensation Systems, Inc.

Portion of Key Measurements Due to Implicit Rate Subsidy

The implicit rate subsidy represents the difference between retiree premium rates and the underlying cost of retiree coverage. Because medical costs generally increase with age, the direct premium rate for pre-Medicare retirees will typically fall short of the underlying cost of retiree coverage when the premium rates are determined by blending active employees and pre-Medicare retirees. GASB 75 requires the underlying cost to be reflected in most cases, so OPEB actuaries develop age-adjusted costs to estimate the underlying cost of coverage solely for retirees.

Below is a breakdown of key measurements between the portion due to the employer share of retiree premiums and the portion due to the implicit rate subsidy. Although the two pieces are typically treated the same under GASB 75, the distinction can be important for planning purposes because the implicit rate subsidy will not be paid directly in the same way that the employer share of retiree premiums will be paid.

| June 30, 2023 Measurement Date | Portion due to Employer Share of Retiree Premium | Portion due to Implicit Rate Subsidy | Total |
|---|---|---|--------------|
| Total OPEB Liability | \$4,120,890 | \$1,473,298 | \$5,594,188 |
| Service Cost (for year following) | \$254,194 | \$110,602 | \$364,796 |

The following table shows the “pay as you go” projection of annual payments for the employer share of retiree health costs as well as the projected annual amount of the implicit rate subsidy. Although actual payments are certain to vary from those shown below, these projections can be useful for planning purposes.

| Year Beginning July 1 | Employer Share of Retiree Premium | Implicit Rate Subsidy | Total Projected Benefit Payments |
|----------------------------------|--|------------------------------|---|
| 2023 | \$122,511 | \$75,751 | \$198,262 |
| 2024 | \$163,394 | \$117,069 | \$280,463 |
| 2025 | \$190,838 | \$109,121 | \$299,959 |
| 2026 | \$219,264 | \$119,516 | \$338,780 |
| 2027 | \$240,634 | \$115,840 | \$356,474 |
| 2028 | \$265,706 | \$123,681 | \$389,387 |
| 2029 | \$264,517 | \$103,324 | \$367,841 |
| 2030 | \$283,472 | \$119,414 | \$402,886 |
| 2031 | \$295,742 | \$118,900 | \$414,642 |
| 2032 | \$313,470 | \$129,927 | \$443,397 |

C. Summary of GASB 75 Accounting Results

1. Changes in Net OPEB Liability

The following table shows the reconciliation of the June 30, 2022 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2023 NOL. A more detailed version of this table can be found on page 12.

| | TOL | FNP | NOL |
|---|--------------------|-------------|--------------------|
| Balance at June 30, 2022 Measurement Date | \$7,846,234 | \$0 | \$7,846,234 |
| Service Cost | \$456,615 | \$0 | \$456,615 |
| Interest on TOL / Return on FNP | \$279,743 | \$0 | \$279,743 |
| Employer Contributions* | \$0 | \$324,639 | (\$324,639) |
| Benefit Payments* | (\$324,639) | (\$324,639) | \$0 |
| Administrative Expenses | \$0 | \$0 | \$0 |
| Experience (Gains)/Losses | (\$2,938,329) | \$0 | (\$2,938,329) |
| Changes in Assumptions | \$274,564 | \$0 | \$274,564 |
| Other | \$0 | \$0 | \$0 |
| Net Change | (\$2,252,046) | \$0 | (\$2,252,046) |
| Actual Balance at June 30, 2023 Measurement Date | \$5,594,188 | \$0 | \$5,594,188 |

* Includes \$57,914 due to implied rate subsidy.

Total Compensation Systems, Inc.

2. Deferred Inflows and Outflows

Changes in the NOL arising from certain sources are recognized on a deferred basis. The following tables show the balance of each deferral item as of the measurement date and the scheduled future recognition. A reconciliation of these balances can be found on page 12 while the complete deferral history is shown beginning on page 24.

| Balances at June 30, 2024 Fiscal Year-End | <i>Deferred Outflows</i> | <i>Deferred Inflows</i> |
|---|--------------------------|-------------------------|
| Differences between expected and actual experience | \$23,068 | (\$4,956,286) |
| Changes in assumptions | \$929,996 | (\$1,062,374) |
| Differences between projected and actual return on assets | \$0 | \$0 |
| Total | \$953,064 | (\$6,018,660) |

| To be recognized fiscal year ending June 30: | <i>Deferred Outflows</i> | <i>Deferred Inflows</i> |
|---|--------------------------|-------------------------|
| 2025 | \$187,867 | (\$1,109,238) |
| 2026 | \$187,867 | (\$1,082,350) |
| 2027 | \$187,867 | (\$1,070,827) |
| 2028 | \$181,098 | (\$952,506) |
| 2029 | \$126,693 | (\$673,693) |
| Thereafter | \$81,672 | (\$1,130,046) |
| Total | \$953,064 | (\$6,018,660) |

3. OPEB Expense

Under GASB 74 and 75, OPEB expense includes service cost, interest cost, administrative expenses, and change in TOL due to plan changes, adjusted for deferred inflows and outflows. OPEB expense can also be derived as change in net position, adjusted for employer contributions, which can be found on page 12.

| To be recognized fiscal year ending June 30, 2024 | <i>Expense Component</i> |
|--|--------------------------|
| Service Cost | \$456,615 |
| Interest Cost | \$279,743 |
| Expected Return on Assets | \$0 |
| Administrative Expenses | \$0 |
| Recognition of Experience (Gain)/Loss Deferrals | (\$909,365) |
| Recognition of Assumption Change Deferrals | (\$12,006) |
| Recognition of Investment (Gain)/Loss Deferrals | \$0 |
| Employee Contributions | \$0 |
| Changes in Benefit Terms | \$0 |
| Net OPEB Expense for fiscal year ending June 30, 2024 | (\$185,013) |

4. Adjustments

The above OPEB expense includes all deferred inflows and outflows except any contributions after the measurement date. Contributions from July 1, 2023 to June 30, 2024 minus prior contributions after the measurement date of \$266,725 should also be reflected in OPEB expense. June 30, 2024 deferred outflows should include contributions from July 1, 2023 to June 30, 2024.

5. Trend and Interest Rate Sensitivities

The following presents what the Net OPEB Liability would be if it were calculated using a discount rate assumption or a healthcare trend rate assumption one percent higher or lower than the current assumption.

| Net OPEB Liability at June 30, 2023 Measurement Date | <i>Discount Rate</i> | <i>Healthcare Trend Rate</i> |
|---|----------------------|------------------------------|
| 1% Decrease in Assumption | \$6,115,346 | \$5,076,934 |
| Current Assumption | \$5,594,188 | \$5,594,188 |
| 1% Increase in Assumption | \$5,129,163 | \$6,212,926 |

Total Compensation Systems, Inc.

D. Description of Retiree Benefits

Following is a description of the current retiree benefit plan:

| | <u>Certificated</u> | <u>Classified</u> | <u>Management</u> | <u>Confidential</u> |
|-------------------------|---|--|----------------------------|---|
| Benefit types provided | Medical, dental and vision | Medical only | Medical, dental and vision | Medical only |
| Duration of Benefits | To age 85 | To age 85 | To age 65 | To age 85 |
| Required Service | 10 years | 10 years | 10 years | 10 years |
| Minimum Age | 55 | 55 | 55 | 55 |
| Dependent Coverage | No | No | No | No |
| District Contribution % | 100% | 100% | 100% | 100% |
| District Cap | Pre-65: \$ Active Cap* Post-65: \$152/month for Medicare Supp | Pre-65: Active Cap Post-65: \$50/month for Medicare Supp | Pre-65: Active Cap | Pre-65: Active Cap Post-65: \$150/month for Medicare Supp |

*Reduced if the retiree worked at least 40% but less than 80% full time

E. Summary of Valuation Data

This report is based on census data provided to us as of June, 2023. Distributions of participants by age and service can be found on page 18. For non-lifetime benefits, the active count below excludes employees for whom it is not possible to receive retiree benefits (e.g. employees who are already older than the maximum age to which benefits are payable or who will not accrue the required service prior to reaching the maximum age).

| | Current Year <i>June 30, 2023 Valuation Date</i> <i>June 30, 2023 Measurement Date</i> | Prior Year <i>June 30, 2021 Valuation Date</i> <i>June 30, 2022 Measurement Date</i> |
|--|---|---|
| Active Employees eligible for future benefits | | |
| Count | 200 | 282 |
| Average Age | 48.0 | 48.3 |
| Average Years of Service | 11.1 | 10.6 |
| Retirees currently receiving benefits | | |
| Count | 101 | 130 |
| Average Age | 72.2 | 72.2 |

We were not provided with information about any terminated, vested employees.

Total Compensation Systems, Inc.

F. Certification

The actuarial information in this report is intended solely to assist Pacific Grove USD in complying with Governmental Accounting Standards Board Accounting Statement 74 and 75 and, unless otherwise stated, fully and fairly discloses actuarial information required for compliance. Nothing in this report should be construed as an accounting opinion, accounting advice or legal advice. TCS recommends that third parties retain their own actuary or other qualified professionals when reviewing this report. TCS's work is prepared solely for the use and benefit of Pacific Grove USD. Release of this report may be subject to provisions of the Agreement between Pacific Grove USD and TCS. No third party recipient of this report product should rely on the report for any purpose other than accounting compliance. Any other use of this report is unauthorized without first consulting with TCS.

This report is for fiscal year July 1, 2023 to June 30, 2024, using a measurement date of June 30, 2023. The calculations in this report have been made based on our understanding of plan provisions and actual practice at the time we were provided the required information. We relied on information provided by Pacific Grove USD. Much or all of this information was unaudited at the time of our evaluation. We reviewed the information provided for reasonableness, but this review should not be viewed as fulfilling any audit requirements. We relied on the following materials to complete this study:

- We used paper reports and digital files containing participant demographic data from the District personnel records.
- We used relevant sections of collective bargaining agreements provided by the District.

All costs, liabilities, and other estimates are based on actuarial assumptions and methods that comply with all applicable Actuarial Standards of Practice (ASOPs). Each assumption is deemed to be reasonable by itself, taking into account plan experience and reasonable future expectations and in combination represent our estimate of anticipated experience of the Plan.

This report contains estimates of the Plan's financial condition and future results only as of a single date. Future results can vary dramatically and the accuracy of estimates contained in this report depends on the actuarial assumptions used. This valuation cannot predict the Plan's future condition nor guarantee its future financial soundness. Actuarial valuations do not affect the ultimate cost of Plan benefits, only the timing of Plan contributions. While the valuation is based on individually reasonable assumptions, other assumption sets may also be reasonable and valuation results based on those assumptions would be different. Determining results using alternative assumptions (except for the alternate discount and trend rates shown in this report) is outside the scope of our engagement.

Future actuarial measurements may differ significantly from those presented in this report due to factors such as, but not limited to, the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the measurement methodology (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. We were not asked to perform analyses to estimate the potential range of such future measurements.

The signing actuary is independent of Pacific Grove USD and any plan sponsor. TCS does not intend to benefit from and assumes no duty or liability to other parties who receive this report. TCS is not aware of any relationship that would impair the objectivity of the opinion.

On the basis of the foregoing, I hereby certify that, to the best of my knowledge and belief, this report is complete and has been prepared in accordance with generally accepted actuarial principles and practices and all applicable Actuarial Standards of Practice. I meet the Qualifications Standards of the American Academy of

Total Compensation Systems, Inc.

Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,



Will Kane, FSA, EA, MAAA
Actuary
Total Compensation Systems, Inc.
(805) 496-1700

Total Compensation Systems, Inc.

PART II: LIABILITIES AND COSTS FOR RETIREE BENEFITS

A. Introduction.

We calculated the actuarial present value of projected benefit payments (APVPBP) separately for each participant. We determined eligibility for retiree benefits based on information supplied by Pacific Grove USD. We then selected assumptions that, based on plan provisions and our training and experience, represent our best prediction of future plan experience. For each participant, we applied the appropriate assumption factors based on the participant's age, sex, length of service, and employee classification.

The actuarial assumptions used for this study are summarized beginning on page 14.

B. Liability for Retiree Benefits.

For each participant, we projected future premium costs using an assumed trend rate (see Appendix C). To the extent Pacific Grove USD uses contribution caps, the influence of the trend factor is further reduced. We multiplied each future year's benefit payments by the probability that benefits will be paid; i.e. based on the probability that the participant is living, has not terminated employment, has retired and remains eligible. The probability that benefit will be paid in any future year is zero if the participant will not be eligible. The participant will not be eligible if s/he will not have met minimum service, minimum age or, if applicable, maximum age requirements.

The product of each year's benefit payments and the probability the benefit will be paid equals the expected cost for that year. We multiplied the above expected cost figures by the probability that the retiree would elect coverage. A retiree may not elect to be covered if retiree health coverage is available less expensively from another source (e.g. Medicare risk contract) or the retiree is covered under a spouse's plan. Finally, we discounted the expected cost for each year to the measurement date June 30, 2023 at 3.65% interest.

For any *current retirees*, the approach used was similar. The major difference is that the probability of payment for current retirees depends only on mortality and age restrictions (i.e. for retired employees the probability of being retired and of not being terminated are always both 100%).

The value generated from the process described above is called the actuarial present value of projected benefit payments (APVPBP). We added APVPBP for each participant to get the total APVPBP for all participants which is the estimated present value of all future retiree health benefits for all **current** participants. The APVPBP is the amount on June 30, 2023 that, if all actuarial assumptions are exactly right, would be sufficient to expense all promised benefits until the last participant dies or reaches the maximum eligibility age. However, for most actuarial and accounting purposes, the APVPBP is not used directly but is instead apportioned over the lifetime of each participant as described in the following sections.

Total Compensation Systems, Inc.

C. Actuarial Accrual

Accounting principles provide that the cost of retiree benefits should be “accrued” over employees' working lifetime. For this reason, the Governmental Accounting Standards Board (GASB) issued in June of 2015 Accounting Standards 74 and 75 for retiree health benefits. These standards apply to all public employers that pay any part of the cost of retiree health benefits for current or future retirees (including early retirees), whether they pay directly or indirectly (via an “implicit rate subsidy”).

To actuarially accrue retiree health benefits requires determining the amount to expense each year so that the liability accumulated at retirement is, on average, sufficient (with interest) to cover all retiree health expenditures without the need for additional expenses. There are many different ways to determine the annual accrual amount. The calculation method used is called an “actuarial cost method” and uses the APVPBP to develop expense and liability figures. Furthermore, the APVPBP should be accrued over the working lifetime of employees.

In order to accrue the APVPBP over the working lifetime of employees, actuarial cost methods apportion the APVPBP into two parts: the portions attributable to service rendered prior to the measurement date (the past service liability or Total OPEB Liability (TOL) under GASB 74 and 75) and to service after the measurement date but prior to retirement (the future service liability or present value of future service costs). Of the future service liability, the portion attributable to the single year immediately following the measurement date is known as the normal cost or Service Cost under GASB 74 and 75.

The service cost can be thought of as the value of the benefit earned each year if benefits are accrued during the working lifetime of employees. The actuarial cost method mandated by GASB 75 is the “entry age actuarial cost method”. Under the entry age actuarial cost method, the actuary determines the service cost as the annual amount needing to be expensed from hire until retirement to fully accrue the cost of retiree health benefits. Under GASB 75, the service cost is calculated to be a level percentage of each employee’s projected pay.

D. Actuarial Assumptions

The APVPBP and service cost are determined using several key assumptions:

- The current *cost of retiree health benefits* (often varying by age, Medicare status and/or dependent coverage). The higher the current cost of retiree benefits, the higher the service cost.
- The “*trend*” rate at which retiree health benefits are expected to increase over time. A higher trend rate increases the service cost. A “cap” on District contributions can reduce trend to zero once the cap is reached thereby dramatically reducing service costs.
- *Mortality rates* varying by age and sex (and sometimes retirement or disability status). If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.
- *Employment termination rates* have the same effect as mortality inasmuch as higher termination rates reduce service costs. Employment termination can vary considerably between public agencies.
- The *service requirement* reflects years of service required to earn full or partial retiree benefits. While a longer service requirement reduces costs, cost reductions are not usually substantial unless the service period exceeds 20 years of service.

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- **Retirement rates** determine what proportion of employees retire at each age (assuming employees reach the requisite length of service). Retirement rates often vary by employee classification and implicitly reflect the minimum retirement age required for eligibility. Retirement rates also depend on the amount of pension benefits available. Higher retirement rates increase service costs but, except for differences in minimum retirement age, retirement rates tend to be consistent between public agencies for each employee type.
- **Participation rates** indicate what proportion of retirees are expected to elect retiree health benefits if a significant retiree contribution is required. Higher participation rates increase costs.
- The **discount rate** estimates investment earnings for assets earmarked to cover retiree health benefit liabilities. The discount rate depends on the nature of underlying assets for funded plans. The rate used for a funded plan is the **real** rate of return expected for plan assets plus the long term inflation assumption. For an unfunded plan, the discount rate is based on an index of 20 year General Obligation municipal bonds rated AA or higher. For partially funded plans, the discount rate is a blend of the funded and unfunded rates.

E. Total OPEB Liability

The assumptions listed above are not exhaustive, but are the most common assumptions used in actuarial cost calculations. If all actuarial assumptions are exactly met and an employer expensed the service cost every year for all past and current employees and retirees, a sizeable liability would have accumulated (after adding interest and subtracting retiree benefit costs). The liability that would have accumulated is called the Total OPEB Liability (TOL). The excess of TOL over the value of plan assets is called the Net OPEB Liability (NOL). Under GASB 74 and 75, in order for assets to count toward offsetting the TOL, the assets have to be held in an irrevocable trust that is safe from creditors and can only be used to provide OPEB benefits to eligible participants.

Changes in the TOL can arise in several ways - e.g., as a result of plan changes or changes in actuarial assumptions. Change in the TOL can also arise from actuarial gains and losses. Actuarial gains and losses result from differences between actuarial assumptions and actual plan experience. GASB 75 allows certain changes in the TOL to be deferred (i.e. deferred inflows and outflows of resources).

Under GASB 74 and 75, a portion of actuarial gains and losses can be deferred as follows:

- Investment gains and losses are deferred five years.
- Experience gains and losses are deferred over the Expected Average Remaining Service Lives (EARSL) of plan participants. In calculating the EARSL, terminated employees (primarily retirees) are considered to have a working lifetime of zero. This often makes the EARSL quite short.
- Liability changes resulting from changes in economic and demographic assumptions are also deferred based on the EARSL.
- Liability changes resulting from plan changes, for example, cannot be deferred.

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F. Valuation Results

This section details the measured values of the concepts described on the previous pages.

1. Actuarial Present Value of Projected Benefit Payments (APVPBP)

| Actuarial Present Value of Projected Benefit Payments as of June 30, 2023 Valuation Date | | | | | |
|---|--------------|---------------------|-------------------|---------------------|-------------------|
| | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
| Active: Pre-65 Benefit | \$5,550,075 | \$2,769,326 | \$2,510,100 | \$85,495 | \$185,154 |
| Post-65 Benefit | \$2,815,406 | \$2,459,957 | \$281,245 | \$74,204 | \$0 |
| Subtotal | \$8,365,481 | \$5,229,283 | \$2,791,345 | \$159,699 | \$185,154 |
| Retiree: Pre-65 Benefit | \$440,503 | \$347,592 | \$66,294 | \$0 | \$26,617 |
| Post-65 Benefit | \$1,038,154 | \$966,021 | \$48,317 | \$23,816 | \$0 |
| Subtotal | \$1,478,657 | \$1,313,613 | \$114,611 | \$23,816 | \$26,617 |
| Grand Total | \$9,844,138 | \$6,542,896 | \$2,905,956 | \$183,515 | \$211,771 |
| Subtotal Pre-65 Benefit | \$5,990,578 | \$3,116,918 | \$2,576,394 | \$85,495 | \$211,771 |
| Subtotal Post-65 Benefit | \$3,853,560 | \$3,425,978 | \$329,562 | \$98,020 | \$0 |

2. Service Cost

The service cost represents the value of the benefit earned during a single year of employment. It is the APVPBP spread over the expected working lifetime of the employee and divided into annual segments. We applied an "entry age" actuarial cost method to determine funding rates for active employees. The table below summarizes the calculated service cost.

Service Cost Valuation Year Beginning July 1, 2023

| | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
|--------------------------------|--------------|---------------------|-------------------|---------------------|-------------------|
| # of Eligible Employees | 200 | 99 | 86 | 4 | 11 |
| First Year Service Cost | | | | | |
| Pre-65 Benefit | \$244,488 | \$110,484 | \$119,196 | \$4,732 | \$10,076 |
| Post-65 Benefit | \$120,308 | \$101,376 | \$14,448 | \$4,484 | \$0 |
| Total | \$364,796 | \$211,860 | \$133,644 | \$9,216 | \$10,076 |

Accruing retiree health benefit costs using service costs levels out the cost of retiree health benefits over time and more fairly reflects the value of benefits "earned" each year by employees. While the service cost for each employee is targeted to remain level as a percentage of covered payroll, the service cost as a dollar amount would increase each year based on covered payroll. Additionally, the overall service cost may grow or shrink based on changes in the demographic makeup of the employees from year to year.

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3. Total OPEB Liability and Net OPEB Liability

If actuarial assumptions are borne out by experience, the District will fully accrue retiree benefits by expensing an amount each year that equals the service cost. If no accruals had taken place in the past, there would be a shortfall of many years' accruals, accumulated interest and forfeitures for terminated or deceased employees. This shortfall is called the Total OPEB Liability. We calculated the Total OPEB Liability (TOL) as the APVPBP minus the present value of future service costs. To the extent that benefits are funded through a GASB 74 qualifying trust, the trust's Fiduciary Net Position (FNP) is subtracted to get the NOL. The FNP is the value of assets adjusted for any applicable payables and receivables as shown in the table on page 15.

Total OPEB Liability and Net OPEB Liability as of June 30, 2023 Valuation Date

| | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
|---|--------------|---------------------|-------------------|---------------------|-------------------|
| Active: Pre-65 Benefit | 2,652,119 | \$1,343,766 | \$1,164,374 | \$23,095 | \$120,884 |
| Active: Post-65 Benefit | \$1,463,385 | \$1,288,154 | \$157,209 | \$18,022 | \$0 |
| Subtotal | \$4,115,504 | \$2,631,920 | \$1,321,583 | \$41,117 | \$120,884 |
| Retiree: Pre-65 Benefit | \$440,530 | \$347,613 | \$66,299 | \$0 | \$26,618 |
| Retiree: Post-65 Benefit | \$1,038,154 | \$966,021 | \$48,317 | \$23,816 | \$0 |
| Subtotal | \$1,478,684 | \$1,313,634 | \$114,616 | \$23,816 | \$26,618 |
| Subtotal: Pre-65 Benefit | \$3,092,649 | \$1,691,379 | \$1,230,673 | \$23,095 | \$147,502 |
| Subtotal: Post-65 Benefit | \$2,501,539 | \$2,254,175 | \$205,526 | \$41,838 | \$0 |
| Total OPEB Liability (TOL) | \$5,594,188 | \$3,945,554 | \$1,436,199 | \$64,933 | \$147,502 |
| Fiduciary Net Position as of June 30, 2023 | \$0 | | | | |
| Net OPEB Liability (NOL) | \$5,594,188 | | | | |

4. "Pay As You Go" Projection of Retiree Benefit Payments

We used the actuarial assumptions shown in Appendix C to project the District's ten year retiree benefit outlay, including any implicit rate subsidy. Because these cost estimates reflect average assumptions applied to a relatively small number of participants, estimates for individual years are **certain** to be *inaccurate*. However, these estimates show the size of cash outflow.

The following table shows a projection of annual amounts needed to pay the District's share of retiree health costs, including any implicit rate subsidy.

| <i>Year Beginning July 1</i> | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
|----------------------------------|--------------|---------------------|-------------------|---------------------|-------------------|
| 2023 | \$198,262 | \$150,649 | \$32,419 | \$1,800 | \$13,394 |
| 2024 | \$280,463 | \$207,554 | \$52,640 | \$1,789 | \$18,480 |
| 2025 | \$299,959 | \$240,192 | \$45,953 | \$1,777 | \$12,037 |
| 2026 | \$338,780 | \$250,858 | \$66,166 | \$1,764 | \$19,992 |
| 2027 | \$356,474 | \$260,259 | \$73,273 | \$1,750 | \$21,192 |
| 2028 | \$389,387 | \$254,451 | \$113,477 | \$1,736 | \$19,723 |
| 2029 | \$367,841 | \$220,569 | \$119,413 | \$1,719 | \$26,140 |
| 2030 | \$402,886 | \$230,662 | \$145,539 | \$1,701 | \$24,984 |
| 2031 | \$414,642 | \$241,790 | \$154,701 | \$1,681 | \$16,470 |
| 2032 | \$443,397 | \$273,144 | \$155,056 | \$3,894 | \$11,303 |

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G. Additional Reconciliation of GASB 75 Results

The following table shows the reconciliation of the June 30, 2022 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2023 NOL. For some plans, it will provide additional detail and transparency beyond that shown in the table on Page 2.

| | <i>TOL</i> | <i>FNP</i> | <i>NOL</i> |
|---|--------------------|-------------|--------------------|
| Balance at June 30, 2022 | \$7,846,234 | \$0 | \$7,846,234 |
| Service Cost | \$456,615 | \$0 | \$456,615 |
| Interest on Total OPEB Liability | \$279,743 | \$0 | \$279,743 |
| Expected Investment Income | \$0 | \$0 | \$0 |
| Administrative Expenses | \$0 | \$0 | \$0 |
| Employee Contributions | \$0 | \$0 | \$0 |
| Employer Contributions to Trust | \$0 | \$0 | \$0 |
| Employer Contributions as Benefit Payments*** | \$0 | \$324,639 | (\$324,639) |
| Actual Benefit Payments from Trust | \$0 | \$0 | \$0 |
| Actual Benefit Payments from Employer*** | (\$324,639) | (\$324,639) | \$0 |
| Expected Minus Actual Benefit Payments** | (\$19,776) | \$0 | (\$19,776) |
| Expected Balance at June 30, 2023 | \$8,238,177 | \$0 | \$8,238,177 |
| Experience (Gains)/Losses | (\$2,918,553) | \$0 | (\$2,918,553) |
| Changes in Assumptions | \$274,564 | \$0 | \$274,564 |
| Changes in Benefit Terms | \$0 | \$0 | \$0 |
| Investment Gains/(Losses) | \$0 | \$0 | \$0 |
| Other | \$0 | \$0 | \$0 |
| Net Change during 2023 | (\$2,252,046) | \$0 | (\$2,252,046) |
| Actual Balance at June 30, 2023* | \$5,594,188 | \$0 | \$5,594,188 |

* May include a slight rounding error.

** Deferrable as an Experience Gain or Loss.

*** Includes \$57,914 due to implied rate subsidy.

Changes in the NOL arising from certain sources are recognized on a deferred basis. The deferral history for Pacific Grove USD is shown beginning on page 24. The following table summarizes the beginning and ending balances for each deferral item. The current year expense reflects the change in deferral balances for the measurement year.

Deferred Inflow/Outflow Balances Fiscal Year Ending June 30, 2024

| | <i>Beginning Balance</i> | <i>Change Due to New Deferrals</i> | <i>Change Due to Recognition</i> | <i>Ending Balance</i> |
|---------------------------|--------------------------|------------------------------------|----------------------------------|-----------------------|
| Experience (Gains)/Losses | (\$2,904,254) | (\$2,938,329) | \$909,365 | (\$4,933,218) |
| Assumption Changes | (\$418,948) | \$274,564 | \$12,006 | (\$132,378) |
| Investment (Gains)/Losses | \$0 | \$0 | \$0 | \$0 |
| Deferred Balances | (\$3,323,202) | (\$2,663,765) | \$921,371 | (\$5,065,596) |

The following table shows the reconciliation of Net Position (NOL less the balance of any deferred inflows or outflows). When adjusted for contributions, the change in Net Position is equal to the OPEB expense shown previously on page 3.

Preliminary OPEB Expense Fiscal Year Ending June 30, 2024

| | <i>Beginning Net Position</i> | <i>Ending Net Position</i> | <i>Change</i> |
|-----------------------------------|-------------------------------|----------------------------|---------------|
| Net OPEB Liability (NOL) | \$7,846,234 | \$5,594,188 | (\$2,252,046) |
| Deferred Balances | (\$3,323,202) | (\$5,065,596) | (\$1,742,394) |
| Net Position | \$11,169,436 | \$10,659,784 | (\$509,652) |
| Adjust Out Employer Contributions | | | \$324,639 |
| OPEB Expense | | | (\$185,013) |

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H. Procedures for Future Valuations

GASB 74/75 require annual measurements of liability with a full actuarial valuation required every two years. This means that for the measurement date one year following a full actuarial valuation, a streamlined “roll-forward” valuation may be performed in place of a full valuation. The following outlines the key differences between full and roll-forward valuations.

| | Full Actuarial Valuation | Roll-Forward Valuation |
|--------------------------------------|---|---|
| Collect New Census Data | Yes | No |
| Reflect Updates to Plan Design | Yes | No |
| Update Actuarial Assumptions | Yes | Typically Not |
| Update Valuation Interest Rate | Yes | Yes |
| Actual Assets as of Measurement Date | Yes | Yes |
| Timing | 4-6 weeks after information is received | 1-2 weeks after information is received |
| Fees | Full | Reduced |
| Information Needed from Employer | Moderate | Minimal |
| Required Frequency | At least every two years | Each year, unless a full valuation is performed |

The majority of employers use an alternating cycle of a full valuation one year followed by a roll-forward valuation the next year. However, a full valuation may be required or preferred under certain circumstances. Following are examples of actions that could cause the employer to consider a full valuation instead of a roll-forward valuation.

- The employer adds or terminates a group of participants that constitutes a significant part of the covered group.
- The employer considers or implements changes to retiree benefit provisions or eligibility requirements.
- The employer considers or puts in place an early retirement incentive program.
- The employer desires the measured liability to incorporate more recent census data or assumptions.

We anticipate that the next valuation we perform for Pacific Grove USD will be a roll-forward valuation with a measurement date of June 30, 2024 which will be used for the fiscal year ending June 30, 2025. Please let us know if Pacific Grove USD would like to discuss whether another full valuation would be preferable based on any of the examples listed above.

PART III: ACTUARIAL ASSUMPTIONS AND METHODS

Following is a summary of actuarial assumptions and methods used in this study. The District should carefully review these assumptions and methods to make sure they reflect the District's assessment of its underlying experience. It is important for Pacific Grove USD to understand that the appropriateness of all selected actuarial assumptions and methods are Pacific Grove USD's responsibility. Unless otherwise disclosed in this report, TCS believes that all methods and assumptions are within a reasonable range based on the provisions of GASB 74 and 75, applicable actuarial standards of practice, Pacific Grove USD's actual historical experience, and TCS's judgment based on experience and training.

A. ACTUARIAL METHODS AND ASSUMPTIONS:

ACTUARIAL COST METHOD: GASB 74 and 75 require use of the entry age actuarial cost method.

Entry age is based on the age at hire for eligible employees. The attribution period is determined as the difference between the expected retirement age and the age at hire. The APVPBP and present value of future service costs are determined on a participant by participant basis and then aggregated.

SUBSTANTIVE PLAN: As required under GASB 74 and 75, we based the valuation on the substantive plan. The formulation of the substantive plan was based on a review of written plan documents as well as historical information provided by Pacific Grove USD regarding practices with respect to employer and employee contributions and other relevant factors.

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B. ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 27 (ASOP 27). Among other things, ASOP 27 provides that economic assumptions should reflect a consistent underlying rate of general inflation. For that reason, we show our assumed long-term inflation rate below.

INFLATION: We assumed 2.50% per year used for pension purposes. Actuarial standards require using the same rate for OPEB that is used for pension.

INVESTMENT RETURN / DISCOUNT RATE: We assumed 3.65% per year net of expenses. This is based on the Bond Buyer 20 Bond Index.

TREND: We assumed 4.00% per year. Our long-term trend assumption is based on the conclusion that, while medical trend will continue to be cyclical, the average increase over time cannot continue to outstrip general inflation by a wide margin. Trend increases in excess of general inflation result in dramatic increases in unemployment, the number of uninsured and the number of underinsured. These effects are nearing a tipping point which will inevitably result in fundamental changes in health care finance and/or delivery which will bring increases in health care costs more closely in line with general inflation. We do not believe it is reasonable to project historical trend vs. inflation differences several decades into the future.

PAYROLL INCREASE: We assumed 2.75% per year. Since benefits do not depend on salary (as they do for pensions), this assumption is only used to determine the accrual pattern of the Actuarial Present Value of Projected Benefit Payments.

FIDUCIARY NET POSITION (FNP): The following table shows the beginning and ending FNP numbers that were provided by Pacific Grove USD.

Fiduciary Net Position as of June 30, 2023

| | <i>06/30/2022</i> | <i>06/30/2023</i> |
|--------------------------|-------------------|-------------------|
| Cash and Equivalents | \$0 | \$0 |
| Contributions Receivable | \$0 | \$0 |
| Total Investments | \$0 | \$0 |
| Capital Assets | \$0 | \$0 |
| Total Assets | \$0 | \$0 |
| Benefits Payable | \$0 | \$0 |
| Fiduciary Net Position | \$0 | \$0 |

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C. NON-ECONOMIC ASSUMPTIONS:

Economic assumptions are set under the guidance of Actuarial Standard of Practice 35 (ASOP 35). See Appendix C, Paragraph 52 for more information.

MORTALITY

| <i>Participant Type</i> | <i>Mortality Tables</i> |
|-------------------------|--|
| Certificated | 2020 CalSTRS Mortality |
| Classified | 2021 CalPERS Mortality for Miscellaneous and Schools Employees |

RETIREMENT RATES

| <i>Employee Type</i> | <i>Retirement Rate Tables</i> |
|----------------------|---|
| Certificated | Hired 2012 and earlier: 2020 CalSTRS 2.0% @60 Rates Hired 2013 and later: 2020 CalSTRS 2.0% @62 Rates |
| Classified | Hired 2012 and earlier: 2021 CalPERS 2.0% @55 Rates for Schools Employees Hired 2013 and later: 2021 CalPERS 2.0% @62 Rates for School Employees |
| Confidential | 2021 CalPERS 2.0% @62 Rates for School Employees |
| Management | Hired 2012 and earlier: 2021 CalPERS 2.0% @55 Rates for Schools Employees Hired 2013 and later: 2021 CalPERS 2.0% @62 Rates for School Employees |

COSTS FOR RETIREE COVERAGE

Retiree liabilities are based on actual retiree premium plus an implicit rate subsidy of 40.3% of non-Medicare medical premium. Liabilities for active participants are based on the first year costs shown below, which include the implicit rate subsidy. Subsequent years' costs are based on first year costs adjusted for trend and limited by any District contribution caps.

| <i>Participant Type</i> | <i>Future Retirees Pre-65</i> | <i>Future Retirees Post-65</i> |
|-------------------------|---|--|
| Certificated | Employer portion of premium: \$6,900 Implied rate subsidy: \$5,559 | Dental and Vision: \$852 Medical: \$1,824 |
| Classified | Employer portion of premium: \$8,425 Implied rate subsidy: \$7,632 | \$600 |
| Confidential | Employer portion of premium: \$4,200 Implied rate subsidy: \$6,941 | Dental and Vision: \$852 Medical: \$1,800 |
| Management | Employer portion of premium: \$5,200 Implied rate subsidy: \$6,941 | |

PARTICIPATION RATES

| <i>Employee Type</i> | <i><65 Non-Medicare Participation %</i> | <i>65+ Medicare Participation %</i> |
|----------------------|--|-------------------------------------|
| Certificated | Nominal Benefit: 98% Implied Subsidy: 90% | 98% |
| Classified | Nominal Benefit: 98% Implied Subsidy: 90% | 98% |
| Confidential | Nominal Benefit: 98% Implied Subsidy: 90% | 98% |
| Management | 100% | |

TURNOVER

| <i>Employee Type</i> | <i>Turnover Rate Tables</i> |
|----------------------|--|
| Certificated | 2020 CalSTRS Termination Rates |
| Classified | 2021 CalPERS Turnover for School Employees |

SPOUSE PREVALENCE

To the extent not provided and when needed to calculate benefit liabilities, 80% of retirees assumed to be married at retirement. After retirement, the percentage married is adjusted to reflect mortality.

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SPOUSE AGES

To the extent spouse dates of birth are not provided and when needed to calculate benefit liabilities, female spouse assumed to be three years younger than male.

AGING FACTORS

We used aging factors from "Health Care Costs - From Birth to Death" prepared by Dale Yamamoto and published in 2013 by the Society of Actuaries as part of the Health Care Cost Institute's Independent Report Series - Report 2013-1.

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PART IV: APPENDICES

APPENDIX A: DEMOGRAPHIC DATA BY AGE

ELIGIBLE ACTIVE EMPLOYEES BY AGE AND EMPLOYEE CLASS

| <i>Age</i> | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
|--------------|--------------|---------------------|-------------------|---------------------|-------------------|
| Under 25 | 1 | 0 | 1 | 0 | 0 |
| 25 – 29 | 11 | 5 | 6 | 0 | 0 |
| 30 – 34 | 19 | 6 | 13 | 0 | 0 |
| 35 – 39 | 20 | 12 | 7 | 1 | 0 |
| 40 – 44 | 31 | 16 | 13 | 1 | 1 |
| 45 – 49 | 24 | 16 | 7 | 1 | 0 |
| 50 – 54 | 26 | 15 | 9 | 1 | 1 |
| 55 – 59 | 35 | 16 | 13 | 0 | 6 |
| 60 – 64 | 24 | 10 | 11 | 0 | 3 |
| 65 and older | 9 | 3 | 6 | 0 | 0 |
| Total | 200 | 99 | 86 | 4 | 11 |

ELIGIBLE ACTIVE EMPLOYEES BY AGE AND SERVICE

| <i>Total</i> | <i>Under 5 Years of Service</i> | <i>5 – 9 Years of Service</i> | <i>10 – 14 Years of Service</i> | <i>15 – 19 Years of Service</i> | <i>20 – 24 Years of Service</i> | <i>25 – 29 Years of Service</i> | <i>30 – 34 Years of Service</i> | <i>Over 34 Years of Service</i> |
|--------------|---|---------------------------------------|---|---|---|---|---|---|
| Under 25 | 1 | | 1 | | | | | |
| 25 – 29 | 11 | 11 | | | | | | |
| 30 – 34 | 19 | 12 | 6 | 1 | | | | |
| 35 – 39 | 20 | 16 | 4 | | | | | |
| 40 – 44 | 31 | 9 | 11 | 6 | 5 | | | |
| 45 – 49 | 24 | 8 | 7 | | 2 | 5 | 1 | 1 |
| 50 – 54 | 26 | 5 | 9 | 3 | 4 | 1 | 2 | 1 |
| 55 – 59 | 35 | 9 | 7 | 6 | 2 | 2 | 2 | 4 |
| 60 – 64 | 24 | | 9 | 1 | 9 | | 2 | 1 |
| 65 and older | 9 | 2 | 1 | 1 | 2 | 1 | | 2 |
| Total | 200 | 72 | 55 | 18 | 24 | 9 | 7 | 7 |

ELIGIBLE RETIREES BY AGE AND EMPLOYEE CLASS

| <i>Age</i> | <i>Total</i> | <i>Certificated</i> | <i>Classified</i> | <i>Confidential</i> | <i>Management</i> |
|--------------|--------------|---------------------|-------------------|---------------------|-------------------|
| Under 50 | 0 | 0 | 0 | 0 | 0 |
| 50 – 54 | 0 | 0 | 0 | 0 | 0 |
| 55 – 59 | 3 | 2 | 1 | 0 | 0 |
| 60 – 64 | 11 | 6 | 3 | 1 | 1 |
| 65 – 69 | 15 | 15 | 0 | 0 | 0 |
| 70 – 74 | 36 | 35 | 1 | 0 | 0 |
| 75 – 79 | 27 | 27 | 0 | 0 | 0 |
| 80 – 84 | 9 | 9 | 0 | 0 | 0 |
| 85 – 89 | 0 | 0 | 0 | 0 | 0 |
| 90 and older | 0 | 0 | 0 | 0 | 0 |
| Total | 101 | 94 | 5 | 1 | 1 |

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APPENDIX B: ADMINISTRATIVE BEST PRACTICES

It is outside the scope of this report to make specific recommendations of actions Pacific Grove USD should take to manage the liability created by the current retiree health program. The following items are intended only to allow the District to get more information from this and future studies. Because we have not conducted a comprehensive administrative audit of Pacific Grove USD's practices, it is possible that Pacific Grove USD is already complying with some or all of these suggestions.

- We suggest that Pacific Grove USD maintain an inventory of all benefits and services provided to retirees – whether contractually or not and whether retiree-paid or not. For each, Pacific Grove USD should determine whether the benefit is material and subject to GASB 74 and/or 75.
- Under GASB 75, it is important to isolate the cost of retiree health benefits. Pacific Grove USD should have all premiums, claims and expenses for retirees separated from active employee premiums, claims, expenses, etc. To the extent any retiree benefits are made available to retirees over the age of 65 – *even on a retiree-pay-all basis* – all premiums, claims and expenses for post-65 retiree coverage should be segregated from those for pre-65 coverage. Furthermore, Pacific Grove USD should arrange for the rates or prices of all retiree benefits to be set on what is expected to be a self-sustaining basis.
- Pacific Grove USD should establish a way of designating employees as eligible or ineligible for future OPEB benefits. Ineligible employees can include those in ineligible job classes; those hired after a designated date restricting eligibility; those who, due to their age at hire cannot qualify for District-paid OPEB benefits; employees who exceed the termination age for OPEB benefits, etc.
- Several assumptions were made in estimating costs and liabilities under Pacific Grove USD's retiree health program. Further studies may be desired to validate any assumptions where there is any doubt that the assumption is appropriate. (See Part III of this report for a summary of assumptions.) For example, Pacific Grove USD should maintain a retiree database that includes – in addition to date of birth, gender and employee classification – retirement date and (if applicable) dependent date of birth, relationship and gender. It will also be helpful for Pacific Grove USD to maintain employment termination information – namely, the number of OPEB-eligible employees in each employee class that terminate employment each year for reasons other than death, disability or retirement.

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APPENDIX C: GASB 74/75 ACCOUNTING ENTRIES AND DISCLOSURES

This report does not necessarily include the entire accounting values. As mentioned earlier, there are certain deferred items that are employer-specific. The District should consult with its auditor if there are any questions about what, if any, adjustments may be appropriate.

GASB 74/75 include a large number of items that should be included in the Note Disclosures and Required Supplementary Information (RSI) Schedules. Many of these items are outside the scope of the actuarial valuation. However, following is information to assist the District in complying with GASB 74/75 disclosure requirements:

Paragraph 50: **Information about the OPEB Plan**

Most of the information about the OPEB plan should be supplied by Pacific Grove USD. Following is information to help fulfill Paragraph 50 reporting requirements.

50.c: Following is a table of plan participants

| | Number of Participants |
|--|---------------------------|
| Inactive Employees Currently Receiving Benefit Payments | 101 |
| Inactive Employees Entitled to But Not Yet Receiving Benefit Payments* | 0 |
| Participating Active Employees | <u>200</u> |
| Total Number of participants | 301 |

*We were not provided with information about any terminated, vested employees

Paragraph 51: **Significant Assumptions and Other Inputs**

Shown in Part III.

Paragraph 52: **Information Related to Assumptions and Other Inputs**

The following information is intended to assist Pacific Grove USD in complying with the requirements of Paragraph 52.

52.b: Mortality Assumptions Following are the tables the mortality assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

| Mortality Table | 2020 CalSTRS Mortality |
|-----------------|--|
| Disclosure | The mortality assumptions are based on the 2020 CalSTRS Mortality table created by CalSTRS. CalSTRS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalSTRS analysis. |

Total Compensation Systems, Inc.

| | |
|-----------------|--|
| Mortality Table | 2021 CalPERS Mortality for Miscellaneous and Schools Employees |
| Disclosure | The mortality assumptions are based on the 2021 CalPERS Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis. |

| | |
|-----------------|--|
| Mortality Table | 2021 CalPERS Retiree Mortality for Miscellaneous and Schools Employees |
| Disclosure | The mortality assumptions are based on the 2021 CalPERS Retiree Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis. |

52.c: Experience Studies Following are the tables the retirement and turnover assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Retirement Tables

| | |
|------------------|---|
| Retirement Table | 2020 CalSTRS 2.0% @60 Rates |
| Disclosure | The retirement assumptions are based on the 2020 CalSTRS 2.0% @60 Rates table created by CalSTRS. CalSTRS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

| | |
|------------------|---|
| Retirement Table | 2020 CalSTRS 2.0% @62 Rates |
| Disclosure | The retirement assumptions are based on the 2020 CalSTRS 2.0% @62 Rates table created by CalSTRS. CalSTRS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

| | |
|------------------|---|
| Retirement Table | 2021 CalPERS 2.0% @55 Rates for Schools Employees |
| Disclosure | The retirement assumptions are based on the 2021 CalPERS 2.0% @55 Rates for Schools Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

| | |
|------------------|--|
| Retirement Table | 2021 CalPERS 2.0% @62 Rates for School Employees |
| Disclosure | The retirement assumptions are based on the 2021 CalPERS 2.0% @62 Rates for School Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

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Turnover Tables

| | |
|----------------|--|
| Turnover Table | 2020 CalSTRS Termination Rates |
| Disclosure | The turnover assumptions are based on the 2020 CalSTRS Termination Rates table created by CalSTRS. CalSTRS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

| | |
|----------------|--|
| Turnover Table | 2021 CalPERS Turnover for School Employees |
| Disclosure | The turnover assumptions are based on the 2021 CalPERS Turnover for School Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool. |

For other assumptions, we use actual plan provisions and plan data.

52.d: The alternative measurement method was not used in this valuation.

52.e: NOL using alternative trend assumptions The following table shows the Net OPEB Liability with a healthcare cost trend rate 1% higher and 1% lower than assumed in the valuation.

| | Trend 1% Lower | Valuation Trend | Trend 1% Higher |
|--------------------|----------------|-----------------|-----------------|
| Net OPEB Liability | \$5,076,934 | \$5,594,188 | \$6,212,926 |

Paragraph 53:

Discount Rate

The following information is intended to assist Pacific Grove USD to comply with Paragraph 53 requirements.

53.a: A discount rate of 3.65% was used in the valuation. The interest rate used in the prior valuation was 3.54%.

53.b: We assumed that all contributions are from the employer.

53.c: There are no plan assets.

53.d: The interest assumption reflects a municipal bond rate. We used the Bond Buyer 20 Index at June 30, 2023 resulting in a rate of 3.65%.

53.e: Not applicable.

53.f: There are no plan assets.

53.g: The following table shows the Net OPEB liability with a discount rate 1% higher and 1% lower than assumed in the valuation.

| | Discount Rate 1% Lower | Valuation Discount Rate | Discount Rate 1% Higher |
|--------------------|---------------------------|----------------------------|----------------------------|
| Net OPEB Liability | \$6,115,346 | \$5,594,188 | \$5,129,163 |

Total Compensation Systems, Inc.

Paragraph 55: Changes in the Net OPEB Liability

Please see reconciliation on pages 2 or 12.

Paragraph 56: Additional Net OPEB Liability Information

The following information is intended to assist Pacific Grove USD to comply with Paragraph 56 requirements.

56.a: The valuation date is June 30, 2023.

The measurement date is June 30, 2023.

56.b: We are not aware of a special funding arrangement.

56.c: The interest assumption changed from 3.54% to 3.65%. Assumed rates of retirement, termination, and mortality have been updated to align with those currently being used by the statewide pension systems.

56.d: There were no changes in benefit terms since the prior measurement date.

56.e: Not applicable

56.f: To be determined by the employer

56.g: To be determined by the employer

56.h: Other than contributions after the measurement, all deferred inflow and outflow balances are shown on page 12 and in Appendix D

56.i: Future recognition of deferred inflows and outflows is shown in Appendix D

Paragraph 57: Required Supplementary Information

57.a: Please see reconciliation on pages 2 or 12. Please see the notes for Paragraph 244 below for more information.

57.b: These items are provided on pages 2 and 12 for the current valuation, except for covered payroll, which should be determined based on appropriate methods.

57.c: We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 23 years.

57.d: We are not aware that there are any statutorily or contractually established contribution requirements.

Paragraph 58: Actuarially Determined Contributions

We have not been asked to calculate an actuarially determined contribution amount. We assume the District contributes on an ad hoc basis, but in an amount sufficient to fully fund the obligation over a period not to exceed 23 years.

Paragraph 244: Transition Option

Prior periods were not restated due to the fact that prior valuations were not rerun in accordance with GASB 75. It was determined that the time and expense necessary to rerun prior valuations and to restate prior financial statements was not justified.

Total Compensation Systems, Inc.

APPENDIX D: DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES

EXPERIENCE GAINS AND LOSSES

**Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of
Experience Gains and Losses
(Measurement Periods)**

| Measurement Period | Experience (Gain)/Loss | Original Recognition Period (Years) | Amounts Recognized in OPEB Expense through 2022 | 2023 | Amounts to be Recognized in OPEB Expense after 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | Thereafter |
|--|------------------------|-------------------------------------|---|--------------------|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 2018-19 | (\$3,431,279) | 8.7 | (\$1,577,600) | (\$394,400) | (\$1,459,279) | (\$394,400) | (\$394,400) | (\$394,400) | (\$276,079) | | |
| 2019-20 | (\$79,139) | 8.7 | (\$27,291) | (\$9,097) | (\$42,751) | (\$9,097) | (\$9,097) | (\$9,097) | (\$9,097) | (\$6,363) | |
| 2020-21 | (\$1,335,987) | 8.6 | (\$310,696) | (\$155,348) | (\$869,943) | (\$155,348) | (\$155,348) | (\$155,348) | (\$155,348) | (\$155,348) | (\$93,203) |
| 2021-22 | \$30,060 | 8.6 | \$3,496 | \$3,496 | \$23,068 | \$3,496 | \$3,496 | \$3,496 | \$3,496 | \$3,496 | \$5,588 |
| 2022-23 | (\$2,938,329) | 8.3 | \$0 | (\$354,016) | (\$2,584,313) | (\$354,016) | (\$354,016) | (\$354,016) | (\$354,016) | (\$354,016) | (\$814,233) |
| Net Increase (Decrease) in OPEB Expense | | | (\$1,912,091) | (\$909,365) | (\$4,933,218) | (\$909,365) | (\$909,365) | (\$909,365) | (\$791,044) | (\$512,231) | (\$901,848) |

Total Compensation Systems, Inc.

CHANGES OF ASSUMPTIONS

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Changes of Assumptions (Measurement Periods)

| Measurement Period | Changes of Assumptions | Original Recognition Period (Years) | Amounts Recognized in OPEB Expense through 2022 | Amounts to be Recognized in OPEB Expense after 2023 | | | | | | | |
|--|------------------------|-------------------------------------|---|---|--------------------|-------------------|-----------------|-----------------|-----------------|-------------------|--------------------|
| | | | | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | Thereafter | |
| 2017-18 | (\$280,400) | 7.3 | (\$192,055) | (\$38,411) | (\$49,934) | (\$38,411) | (\$11,523) | | | | |
| 2018-19 | \$196,109 | 8.7 | \$90,168 | \$22,542 | \$83,399 | \$22,542 | \$22,542 | \$22,542 | \$15,773 | | |
| 2019-20 | \$1,120,109 | 8.7 | \$386,247 | \$128,749 | \$605,113 | \$128,749 | \$128,749 | \$128,749 | \$128,749 | \$90,117 | |
| 2020-21 | (\$259,070) | 8.6 | (\$60,250) | (\$30,125) | (\$168,695) | (\$30,125) | (\$30,125) | (\$30,125) | (\$30,125) | (\$30,125) | (\$18,070) |
| 2021-22 | (\$1,099,427) | 8.6 | (\$127,841) | (\$127,841) | (\$843,745) | (\$127,841) | (\$127,841) | (\$127,841) | (\$127,841) | (\$127,841) | (\$204,540) |
| 2022-23 | \$274,564 | 8.3 | \$0 | \$33,080 | \$241,484 | \$33,080 | \$33,080 | \$33,080 | \$33,080 | \$33,080 | \$76,084 |
| Net Increase (Decrease) in OPEB Expense | | | \$96,269 | (\$12,006) | (\$132,378) | (\$12,006) | \$14,882 | \$26,405 | \$19,636 | (\$34,769) | (\$146,526) |

Total Compensation Systems, Inc.

INVESTMENT GAINS AND LOSSES

Increase (Decrease) in OPEB Expense Arising from the Recognition of Effects of Investment Gains and Losses (Measurement Periods)

| Measurement Period | Investment (Gain)/Loss | Original Recognition Period (Years) | Amounts Recognized in OPEB Expense through 2022 | 2023 | Amounts to be Recognized in OPEB Expense after 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | Thereafter |
|---|------------------------|-------------------------------------|---|------------|---|------------|------------|------------|------------|------------|------------|
| 2022-23 | \$0 | 0 | \$0 | \$0 | \$0 | | | | | | |
| Net Increase (Decrease) in OPEB Expense | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Total Compensation Systems, Inc.

APPENDIX E: GLOSSARY OF RETIREE HEALTH VALUATION TERMS

Note: The following definitions are intended to help a *non-actuary* understand concepts related to retiree health valuations. Therefore, the definitions may not be actuarially accurate.

| | |
|---|---|
| <u>Actuarial Cost Method:</u> | A mathematical model for allocating OPEB costs by year of service. The only actuarial cost method allowed under GASB 74/75 is the entry age actuarial cost method. |
| <u>Actuarial Present Value of Projected Benefit Payments:</u> | The projected amount of all OPEB benefits to be paid to current and future retirees discounted back to the valuation or measurement date. |
| <u>Deferred Inflows/Outflows of Resources:</u> | A portion of certain items that can be deferred to future periods or that weren't reflected in the valuation. The former includes investment gains/losses, actuarial gains/losses, and gains/losses due to changes in actuarial assumptions or methods. The latter includes contributions made to a trust subsequent to the measurement date but before the statement date. |
| <u>Discount Rate:</u> | Assumed investment return net of all investment expenses. Generally, a higher assumed interest rate leads to lower service costs and total OPEB liability. |
| <u>Fiduciary Net Position:</u> | Net assets (liability) of a qualifying OPEB "plan" (i.e. qualifying irrevocable trust or equivalent arrangement). |
| <u>Implicit Rate Subsidy:</u> | The estimated amount by which retiree rates are understated in situations where, for rating purposes, retirees are combined with active employees and the employer is expected, in the long run, to pay the underlying cost of retiree benefits. |
| <u>Measurement Date:</u> | The date at which assets and liabilities are determined in order to estimate TOL and NOL. |
| <u>Mortality Rate:</u> | Assumed proportion of people who die each year. Mortality rates always vary by age and often by sex. A mortality table should always be selected that is based on a similar "population" to the one being studied. |
| <u>Net OPEB Liability (NOL):</u> | The Total OPEB Liability minus the Fiduciary Net Position. |
| <u>OPEB Benefits:</u> | Other Post Employment Benefits. Generally, medical, dental, prescription drug, life, long-term care or other postemployment benefits that are not pension benefits. |
| <u>OPEB Expense:</u> | This is the amount employers must recognize as an expense each year. The annual OPEB expense is equal to the Service Cost plus interest on the Total OPEB Liability (TOL) plus change in TOL due to plan changes minus projected investment income; all adjusted to reflect deferred inflows and outflows of resources. |
| <u>Participation Rate:</u> | The proportion of retirees who elect to receive retiree benefits. A lower participation rate results in lower service cost and a TOL. The participation rate often is related to retiree contributions. |

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| | |
|------------------------------------|---|
| <u>Pay As You Go Cost:</u> | The projected benefit payments to retirees in a given year as estimated by the actuarial valuation. Actual benefit payments are likely to differ from these estimated amounts. For OPEB plans that do not pre-fund through an irrevocable trust, the Pay As You Go Cost serves as an estimated amount to budget for annual OPEB payments. |
| <u>Retirement Rate:</u> | The proportion of active employees who retire each year. Retirement rates are usually based on age and/or length of service. (Retirement rates can be used in conjunction with the service requirement to reflect both age and length of service). The more likely employees are to retire early, the higher service costs and actuarial accrued liability will be. |
| <u>Service Cost:</u> | The annual dollar value of the “earned” portion of retiree health benefits if retiree health benefits are to be fully accrued at retirement. |
| <u>Service Requirement:</u> | The proportion of retiree benefits payable under the OPEB plan, based on length of service and, sometimes, age. A shorter service requirement increases service costs and TOL. |
| <u>Total OPEB Liability (TOL):</u> | The amount of the actuarial present value of projected benefit payments attributable to participants’ past service based on the actuarial cost method used. |
| <u>Trend Rate:</u> | The rate at which the employer’s share of the cost of retiree benefits is expected to increase over time. The trend rate usually varies by type of benefit (e.g. medical, dental, vision, etc.) and may vary over time. A higher trend rate results in higher service costs and TOL. |
| <u>Turnover Rate:</u> | The rate at which employees cease employment due to reasons other than death, disability or retirement. Turnover rates usually vary based on length of service and may vary by other factors. Higher turnover rates reduce service costs and TOL. |
| <u>Valuation Date:</u> | The date as of which the OPEB obligation is determined by means of an actuarial valuation. Under GASB 74 and 75, the valuation date does not have to coincide with the statement date, but can’t be more than 30 months prior. |

- | | |
|---|--|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input checked="" type="checkbox"/> Public Hearing |

SUBJECT: AB 1200 Public Hearing of Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Claudia Arellano, Director II, Human Resources

RECOMMENDATION:

The District Administration recommends the Board hold a public hearing of the Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023, to June 30, 2026, and negotiations for 2023-2024

BACKGROUND:

The District has reached a tentative agreement with the Classified School Employees Association (CSEA) Bargaining Unit. Assembly Bill (AB) 1200 and Government Code Section 3547.5 require local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement.

The intention is to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement before it becomes binding on the district. Furthermore, negotiated items must be submitted to the Monterey County Office of Education (MCOE) for review and approval ten days prior to Board action.

INFORMATION:

The following changes to the contract were made:

1. Article I General Provisions of the Agreement
2. Article II Wages
3. Article III Health and Welfare Benefits
4. Article VII Holidays
5. Article XI Employee Layoffs/Changes in Assigned Time
6. Article XVIII Before and After School Recreation Program (BASARP)
7. NEW Article XVIII Savings Provision
8. NEW Article XIX Duration

- 9. Appendix A Classified Job Titles
- 10. Appendix B Classified Salary Schedule
- 11. Appendix K Holiday Schedule

FISCAL IMPACT:

Total Compensation increase of 4.83%. Funding has been approved and allocated for these items.

For Item # 2 above: 3.25% of Total Compensation on Salary Schedule

General Fund Combined (Restricted and Unrestricted)

-Total compensation (inclusive of statutory costs) - 3.25% or \$305,167

Adult Ed Fund 11

-Total compensation (inclusive of statutory costs) - 3.25% or \$34,658

Child Development Fund 12

-Total compensation (inclusive of statutory costs) - 3.25% or \$10,505

Cafeteria Fund 13

-Total compensation (inclusive of statutory costs) - 3.25% or \$12,476

Building Fund 21

-Total compensation (inclusive of statutory costs) - 3.25% or \$1,696

For Item # 3 above: 1.58% of Total Compensation to increase Health & Welfare Cap

- Health & Welfare Cap increased to \$12,223.78 for Full-Time Employees; pro-rated for part-time employees. Estimated costs (inclusive of statutory costs) - \$209,841



347/970

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

Dr. Linda Adamson
Superintendent
(831) 646-6510
Fax (831) 646-6500
ladamson@pgusd.org

Joshua Jorn
Assistant Superintendent
(831) 646-6509
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www.pgusd.org

In accordance with AB 1200 (Chapter 1213/1991), GC 3547.5 and CCR, Title V, Section 15449. The Pacific Grove Unified School District Governing Board will hold a public hearing on Thursday, June 6, 2024, regarding

**PUBLIC DISCLOSURES OF
COLLECTIVE BARGAINING AGREEMENTS FOR
PUBLIC HEARING NOTICE**

**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
(CSEA)**

The hearing will be held during the regular Board meeting, which begins at 6:30p.m. in person at the District Office, 435 Hillcrest Avenue, Pacific Grove or virtually. Please visit our website at www.pgusd.org for the link to attend the meeting virtually.

Copies of the Collective Bargaining Agreement will be available for public viewing beginning Tuesday, May 28, 2024. For more information, please contact Claudia Arellano, Director II of Human Resources at 646-6593.

Posted May 28, 2024

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following in resolution of Successor negotiations for 2023-2026 and negotiations for 2023-2024.

1. **Article I General Provisions of the Agreement:** The Tentative Agreement dated April 30, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article I General Provisions of the Agreement and shall be incorporated into the Parties’ collective bargaining agreement.
2. **Article II Wages**
 - 2.1 Salary
 - Three and one-quarter percent (3.25%) increase to the Classified Salary Schedule for all unit members.
 - Compensation increases shall be retroactive to July 1, 2023, for all unit members in paid status on March 31, 2024, and unit members who retired on or after July 1, 2023.
 - The retroactive payment shall be on all paid time to include shift differentials, overtime, extra hours and on incentives such as longevity and professional growth.
 - 2.2 The Parties agree to the changes in Article II Wages, attached hereto. This article shall replace the existing Article II Wages and shall be incorporated into the Parties’ collective bargaining agreement.
3. **Article III Health and Welfare Benefits**
 - 3.1 The District contribution toward District-sponsored insurance plans shall be increased by an amount of \$3718.78 for a total maximum contribution of \$12,223.78. The increase to the District’s health and welfare benefits contribution shall be retroactive to July 1, 2023, for all unit members in paid status on March 31, 2024, and any unit members who retired on or after July 1, 2023.
 - 3.2 The Tentative Agreement dated May 23, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article III Health and Welfare Benefits and shall be incorporated into the Parties’ collective bargaining agreement.
4. **Article V Leaves:** The District withdrew Article V from these negotiations.
5. **Article VII Holidays:** The Tentative Agreement dated May 9, 2024, shall be implemented, and is attached hereto. This article shall replace the entire Article VII Holidays and shall be incorporated into the Parties’ collective bargaining agreement.
6. **Article VIII Promotions and Transfers:** The District withdrew Article VIII from these negotiations.
7. **Article XI Employee Layoffs/Changes in Assigned Time:** The Tentative Agreement dated May 23, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article XI to be renamed Layoff Procedure and shall be incorporated into the Parties’ collective bargaining agreement.
8. **Article XVIII Before and After School Recreation Program (BASARP)**
The Tentative Agreement dated May 8, 2024, shall be implemented resulting Article XVIII Before and After School Program being eliminated from the Parties’ collective bargaining agreement. The article number shall be reused.

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CA

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LT

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SH

- 9. NEW Article XVIII Savings Provision:** The Tentative Agreement dated May 8, 2024, shall be implemented, and is attached hereto. This new Article XVIII Savings Provision shall be incorporated into the Parties' collective bargaining agreement.
- 10. NEW Article XIX Duration:** The Tentative Agreement dated May 8, 2024, shall be implemented, and is attached hereto. This new Article XIX Duration shall be incorporated into the Parties' collective bargaining agreement.
- 11. Appendix A Classified Job Titles:**
The Parties agree to update and reformat Appendix A. The Parties shall ensure every classification in the classified bargaining unit is included in Appendix A and shall identify classifications for elimination. Appendix A shall be revised and incorporated into the Parties' collective bargaining agreement no later than October 15, 2024.
- 12. Appendix B Classified Salary Schedule:**
The Parties agree to revise the Classified Salary Schedule to comply with CalPERS requirements and to add the hourly wage for each range and step. The Classified Salary Schedule shall be revised and incorporated into the Parties' collective bargaining agreement no later than June 30, 2024.
- 13. Appendix K Holiday Schedule**
The Parties agree to reformat the Appendix K - Holiday Schedule 2024-2025 and incorporate the revised Appendix K Holiday Schedule into the Parties' collective bargaining agreement no later than June 30, 2024.
- 14.** The Parties agree to update the full collective bargaining agreement following the agreed upon Style Guide. The update shall include renumbering all Articles, updating to gender neutral language, and cleaning up typographical errors throughout the Agreement. The Parties agree to complete the collective bargaining agreement edits by June 30, 2024. The timeline to provide printed copies of the Agreement shall be extended to August 14, 2024.

This Tentative Agreement is subject to ratification by CSEA and adoption by the Board of Trustees.

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson (May 28, 2024 12:21 PDT)
Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano (May 28, 2024 11:53 PDT)
Claudia Arellano, Director II, Human Resources

Joshua Jorn
Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo (May 28, 2024 12:04 PDT)
Leslie Ternullo, President and Chair, Negotiations

Greg Kelley
Greg Kelley (May 28, 2024 12:51 PDT)
Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston (May 28, 2024 11:50 PDT)
Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi (May 28, 2024 12:46 PDT)
Nargess Akhavi, Negotiations Committee

Christine Gruber
Christine Gruber (May 28, 2024 12:10 PDT)
Christine Gruber, Negotiations Committee

Sarah Herrera
Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

April 30, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to Article I: General Provisions of the Agreement:

ARTICLE I

GENERAL PROVISIONS OF THE AGREEMENT

- ~~A.1.1~~ Terms of Agreement: THIS BINDING, BILATERAL AGREEMENT, hereinafter referred to as the “Agreement,” by and between the Pacific Grove Unified School District, hereinafter referred to as “Employer District,” and the California School Employees Association and its Chapter #229, hereinafter referred to as “CSEA.”
- ~~B.1.2~~ Recognition: The Employer District hereby acknowledges that ~~the Association~~ CSEA is the exclusive bargaining representative for all classified employees, hereinafter referred to as “unit members” holding those positions ~~described~~ listed in Appendix A, attached hereto and incorporated by reference as a part of this Agreement. All newly created positions, except those that are lawfully exempt (certificated, management, confidential, supervisory, ~~one-hour noon-duty supervision positions,~~ full time high school students employed part time, and professional experts employed on a temporary basis for a specific project by the ~~Governing Board of Trustees or by the Employer’s Director of Human Resource~~) shall be assigned to the bargaining unit. The determination of management, confidential or supervisory ~~E~~employees shall be made by mutual agreement between the Employer District and CSEA~~the Association~~. Disputed cases shall be submitted to Public Employment Relations Board (PERB) for resolution. The bargaining unit may be expanded to include other classificationses by mutual agreement of the Employer District and ~~the Association~~CSEA subject to the rule of PERB.
- ~~C.1.3~~ No Discrimination on Account of CSEA Activity: Neither the Employer District nor the ~~Association~~ CSEA shall interfere with, intimidate, restrain, coerce, or discriminate against Employees unit members because of the exercise of rights to engage or not to engage in CSEA activities.
- ~~D.1.4~~ Organizational Rights: ~~The Association~~ CSEA shall have the following rights in addition to the rights contained in any other portion of this agreement:
- 1.4.1 The right of access at reasonable times to areas in which ~~Employees~~ unit members work.
- 1.4.2. The right to use without charge institutional bulletin boards, electronic bulletin boards,

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mailboxes, and the use of the school mail system (postage to be paid by CSEAthe Association), the use of the email system, and other Employer's means of communication the District has for the posting or transmission of information or notices concerning Association CSEA matters.

- 1.4.3: The right to use without charge institutional equipment, facilities, and buildings at reasonable times, subject to availability per established procedure.
- 1.4.4 The right to review Employees' unit members' personnel files and any other records dealing with Employees unit members when accompanied by the Employee unit member or on presentation of a written authorization signed by them. Employee.
- 1.4.5 ~~The Association~~ CSEA shall have the right to be supplied with the complete seniority roster of all bargaining unit Employees by May 1st, annually. ~~The roster shall indicate the Employee's present classification, any hours served in other classifications and primary job site. (See Article XII Layoffs for seniority roster information.)~~
- 1.4.6 The right to receive two (2) copies of any budget or financial material submitted at any time to the Governing Board except materials allowed by law for closed sessions.
- 1.4.7 The right to release time for:
- 1.4.7.1 ~~Employees Unit members~~ who are ~~Association-CSEA~~ officers or negotiators to conduct necessary ~~Association-CSEA~~ business.
- 1.4.7.2 Unit members participating in committees mutually agreed upon by the District and CSEA.
- 1.4.7.3 CSEA designees to conduct new employee orientations organized by the District.
- 1.4.7.4 Up to two CSEA chapter delegates to attend the CSEA Annual Conference. Such release time shall be paid by the District as if the employee would otherwise be in paid status.
- 1.4.7.5 Unit members upon CSEA's request, as long as CSEA provides 48-hours advance notice and pays all the costs associated with granting the release time. These requests shall be initiated by CSEA Headquarters or the Field Office.
9. ~~_____ The right to meet and negotiate with the Employer concerning the decrease in hours in any given classified position. (See Article XI, Employee Layoffs/Change in Assigned Time.)~~
10. ~~_____ The right to meet and negotiate the salary placement with the Employer concerning any new position in the Unit. (See Article II, Wages)~~
- 1.4.8 The right to meet and negotiate with the District on all subjects within the scope of bargaining concerning unit members to include but not limited to the increase or decrease in hours wages, and health and welfare. in any given classified position.
- 1.4.9 The right to present at any new employee orientation meeting organized by the District. The CSEA chapter president or designees shall be allowed at least 30 minutes to present to new employee's about CSEA.

1.5: Distribution of Agreement: ~~Within thirty (30) days after the execution of this Agreement, the Employer shall print or duplicate and provide without charge, a copy of this Agreement to each unit member, plus twenty (20) extra copies.~~

Within 45 days after the execution of this Agreement, the District shall provide one (1) printed copy of the Agreement to any unit member, upon request, at no charge plus one (1) copy for each worksite and 25 copies to the CSEA President.

F. — Savings Provision: If any provisions of this Agreement or any application thereof are held to be contrary to law by court of final jurisdiction or the Public Employment Relations Board (PERB), such provision or application shall be deemed invalid, to the extent required by such court or the PERB but all other provisions shall continue in full force and effect, negotiations to replace or amend the severed provisions shall commence within thirty (30) days of the time the provision must be severed.

G. — Employees Working in Exempt Positions: If a permanent classified Employee is hired to serve in such a position, he/she shall retain status as a permanent Employee. If he/she is terminated from the exempt position, he/she shall have bumping rights in his/her former class in the same manner as if he/she had been laid off for lack of work or lack of funds.

H. — Duration: This agreement shall be effective July 1, 2019, through June 30, 2023 except that the District and Association may exercise an option to re-open negotiations for the 2020-2021 and 2021-2022 contract years for total compensation adjustment and any mutually agreed upon item. The District and Association will strive to begin negotiations at least one hundred and twenty (120) days before the end of a contract year.

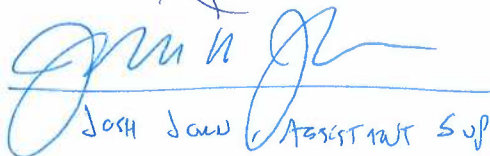
END OF ARTICLE

Date Signed: 5/8/24


For the District:



Claudia Arellano, Director II, Human Resources

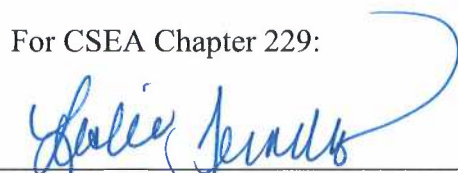


Josh Saw, ASSISTANT SUPERINTENDENT

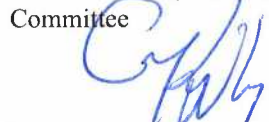


Superintendent, Linda Adams


For CSEA Chapter 229:



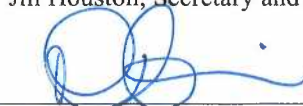
Leslie Ternullo, President and Chair, Negotiations Committee



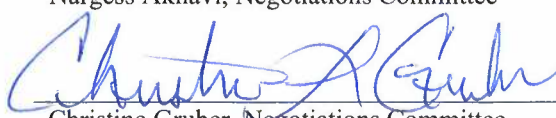
Greg Kelley, Vice President and Negotiations Committee



Jill Houston, Secretary and Negotiations Committee



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

ARTICLE II

WAGES

A2.1 Distribution of Job Information: Upon initial employment and each change in classification, each affected Employee unit member in the bargaining unit shall receive a copy of the applicable job description, a specification of the monthly and hourly rates applicable to ~~his/her~~their position, benefits of the position (health, vision, dental, ~~Association~~ CSEA membership and ~~Association life insurance~~), a statement of the position, a statement of the Employee's unit member's regular work site, regularly assigned work shift, the hours per day, days per week, and months per year.

B2.2 Regular Rate of Pay: The regular rate of pay for each position in the bargaining unit shall be in accordance with the rates agreed to by ~~the Association~~CSEA and the Governing District's Board of Trustees as specified in Appendix B. The regular rate of pay shall include any shift differential, longevity increment and professional growth award required to be paid under this Agreement. Should the Employee unit member fail to provide the following, disciplinary action may be taken in accordance with Article XI of this agreement.

- 2.2.1- W-4 form signed by unit member;
- 2.2.2 Retirement form signed by unit member;
- 2.2.3- Current notice of immunity from tuberculosis is filed;
- 2.2.4- Fingerprints have been taken;
- 2.2.5- PERS Authorization;
- 2.2.6- Insurance forms.

E2.3 Noon Duty Supervision:

2.3.1- Regular ~~Classified Employees~~ unit members who perform noon duty supervision shall be compensated at their regular rate of pay for all hours worked. ~~Employees~~ Unit members with multiple positions shall be compensated at their highest rate of pay.

D2.4 Paychecks: All regular paychecks of ~~Employees in the bargaining unit~~ unit members shall be itemized to include all deductions within allowance by the Monterey County Office of Education.

2.4.1- Frequency: All ~~Employees in the bargaining unit~~ members shall be paid once per month on the last working day of the month. If the normal pay date falls on a weekend or holiday, the paycheck shall be issued on the preceding workday.

a2.4.1.1 Eleven-month ~~employees~~ unit members working at least one day in the twelfth month will receive twelve (12) paychecks. ~~Similarly, employees~~

2.4.1.2 Unit members who work ten months or less, and work at least one day in the eleventh month, will receive eleven (11) paychecks.

2.4.2 Changes: All unit ~~Employees~~ members shall be provided with an explanation of any changes made in their ~~Employee's~~ pay warrant, including deductions or salary increases, at the time adjustments are made.

E2.5 Payroll Errors: Any payroll error resulting in insufficient payment for an ~~Employee in the~~

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~~bargaining~~ unit member shall be corrected (including overtime pay), and a supplemental check issued, not later than three (3) working days after the ~~Employee~~ unit member provides notice to the payroll department.

~~1. Overpayment: Any payroll error resulting in an overpayment to an Employee shall be repaid. When a payroll results in an overpayment to any Employee, the affected Employee shall be allowed to make repayment on a monthly basis not to exceed thirty (30) days for each month of the payroll error.~~

2.5.1 When a payroll error results in an overpayment of wages to any unit member, the affected unit member shall be notified in writing and afforded the opportunity to verify or dispute the overpayment amount. Upon verification of an overpayment by the unit member, a repayment agreement may be arranged between the unit member and the District, or through negotiation with CSEA. Negotiations may include whether the unit member will repay through cash installment or payroll deduction. This section is intended to be interpreted in a manner consistent with Education Code 44042.5, and neither the District nor CSEA waive rights afforded under that section.

~~F2.6~~ Special Payments: Any payroll adjustment due to an ~~Employee in the bargaining~~ unit member as a result of working out of class, re-computation of hours, or for other reasons such as procedural errors, shall be made and a supplemental check issued no later than five (5) working days following notice to the payroll department.

~~G2.7~~ Lost Checks: Any paycheck for an ~~Employee in the bargaining~~ unit member which is lost after receipt shall be delivered within eight (8) working days following the ~~Employee's~~ unit member's demand of the payroll department for replacement of the check.

~~H2.8.~~ Pay Increases: The ~~Employer~~District shall make a lump sum payment of an agreed upon retroactive wage increase resulting from this Agreement or any amendments thereto within thirty (30) days of the Agreement between ~~the Association~~ CSEA and the ~~Employer~~ District.

~~I2.9~~ Salary Schedule: (See Appendix B)

~~1. All payments for years of service (longevity), step advances, and professional growth awards will be added to the classified Employee base salary schedule.~~

~~2.~~ Step advancements on the salary schedule shall be granted annually on the anniversary date of employment until the maximum step is reached.

~~J2.10~~ Job Classifications Plan (Appendix A):

2.10.1. Placement in Classification: Every bargaining unit position shall be identified in the Classification listing outlined in Appendix A. The District and the ~~Association~~ CSEA Negotiating Team shall meet and negotiate all new classifications. No new position shall be filled until it is classified. The appropriate Classification shall be determined by the duties and responsibilities of the position, without regard to the special qualifications of the incumbents, and shall be based upon the principle that positions shall be included in the same Classification if:

~~a2.10.1.1~~ They are sufficiently similar in respect to duties and responsibilities that the

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same descriptive title may be used;

~~b~~2.10.1.2 Substantially the same requirement as to education, experience, knowledge, and ability are demanded of incumbents;

~~e~~2.10.1.3 Substantially the same test of fitness may be used in selecting qualified ~~Employees~~ unit members;

~~d~~2.10.1.4 The same schedule of compensation can be made to apply with equity.

2.10.2 Interpretation of Classification Specification: The language of the above specifications is not to be construed as limiting the authority of ~~the administrator~~ a supervisor to direct and control the work of ~~classified Employees~~ unit members or to alter their duties and responsibilities within the scope of the job description. It shall be the responsibility of ~~the administrator~~ a supervisor to promptly report in writing to ~~the Employer's Director of Human Resources,~~ and the Employee unit member, and ~~the Association~~ CSEA of any proposed substantial change in the duties of an ~~employee~~ unit member. Any substantial change in the duties to be allocated shall be negotiated by the District and CSEA. Consideration shall be given to the general duties, specific tasks, responsibilities, and minimum requirements, as a composite description of the kind and level of work the classification is intended to embrace. In order to determine the ~~placement~~ salary range of the ~~c~~Classification ~~within the plan~~, its relationship to other ~~c~~Classifications shall be considered.

~~2.10.3- Classification Specifications Job Descriptions:~~ For each classification ~~position~~, the ~~Employer's~~ District's Negotiating Team and the ~~Association's~~ CSEA's Negotiating Team shall establish and maintain a ~~class specification~~ job description, which shall include:

~~a~~2.10.3.1 A descriptive classification title;

~~b~~2.10.3.2 A definition of the scope of duties and responsibilities of ~~positions in~~ the classifications;

~~e~~2.10.3.3 A statement of typical tasks to be performed by persons holding positions allocated to the classification;

~~d~~2.10.3.4 A statement of the minimum qualifications for service in the classification. The minimum qualifications may include education, experience, knowledge, skills, abilities, and personal and physical traits and characteristics;

~~e~~2.10.3.5 License or other special requirements for service in some or all positions in the classification.

2.10.4 The District shall post job descriptions for all classifications on the District's website.

2.10.5 No changes to Appendix A shall be made without mutual agreement of the District and CSEA. Nothing contained in this Agreement shall be interpreted as a waiver of the District's right to create, reduce or eliminate positions in the bargaining unit, consistent with EERA and PERB case law regarding the mandatory scope of bargaining.

~~4. Maintenance of Plan:~~

~~a. The Employer's Director of Human Resources shall issue all new, transferred,~~

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~~and promoted Employees a current job description before they assume the designated position.~~

~~b. The Employer's Director of Human Resources shall keep the Classification Plan (Appendix A) current by continual review of positions in the classified service. The investigation and review of a position or positions may be initiated by the Association Negotiating Team, the Employer's Director of Human Resources, or upon the request of a department head or an Employee.~~

52.10.6-Working out of Classification:

~~a2.10.6.1~~ Employees Unit members are working out of classification when they are required to perform duties which are not fixed or prescribed by the ~~Governing Board's~~ approved job description of the classification to which they are regularly assigned.

~~b2.10.6.2~~ Classified Employees shall not be required to perform duties which are not fixed and prescribed for their job description unless the duties reasonably relate to those fixed by the Governing Board, for any period of time which exceeds five (5) working days within a fifteen (15) calendar day period except as authorized herein.

A unit member who is required to work out classification in a higher class for five (5) working days or more within a 15-calendar day period shall be compensated at the range of the higher classification at the step that renders a minimum of a five percent (5%) increase for the entire period they worked out of classification.

~~e. — An Employee may be required to perform duties inconsistent with those assigned to the position by the Governing Board for a period of more than five (5) working days provided that his/her salary is adjusted upward by a minimum of 5% for the entire period he/she is required to work out of classification and in such amounts as will reasonably reflect the duties required to be performed outside his/her normal assigned duties.~~

~~d2.10.6.3~~ Notwithstanding the provisions of this section, ~~t~~The Employer's Director of Human Resources District and the ~~Association~~ CSEA Negotiating Team may, ~~by written rule,~~ mutually agree to provide for an upward salary adjustment for any ~~classified Employee~~ unit member required to work out of classification for any period of time less than that required herein (see Section #).

~~e2.10.6.4~~ It is the intent of this section to permit school agencies to temporarily work ~~Employees~~ unit members outside their normal duties, but in doing so, to require that some additional compensation be provided the ~~Employee~~ unit member during such ~~temporary~~ assignments.

~~f2.10.6.5~~ Employees Unit members who are required to ~~perform duties~~ work out of classification shall notify the ~~Employer's~~ Director of Human Resources upon the accrual of five (5) working days within a fifteen (15) calendar day period. The ~~Employer's~~ Director of Human Resources shall contact the ~~Employees~~ unit members who feel they have been assigned duties to be performed which are out of classification and determine if additional compensation is in order. (Ed. Code, Section 45110)

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g2.10.6.6 The ~~Employer's~~ Director of Human Resources will review with the immediate supervisor the situation that brought about the concern for out of classification assignment. The ~~Employer's~~ Director of Human Resources will resolve the issue and, if necessary, make any appropriate salary adjustment.

~~2.11~~ Reclassification: Requests for reclassification shall be submitted on or before March 1. If approved, they shall be implemented on July 1 of that year. Any requests received after March 1 will be considered for approval July 1 of the following year.

2.11.1 Basis for Reclassification: The basis for reclassification of positions must be an accretion of duties or any additionally required skills or a sudden change occasioned by a reorganization, or the assignment of completely new duties and responsibilities. ~~An~~ Employee unit member whose position is reclassified due to the result of a ~~sudden change occasioned by~~ reorganization, shall be eligible for reclassification at any given date.

2.11.2 Incumbent Rights: When an entire classification of positions is reclassified all incumbents in those positions shall be entitled to serve in the new positions.

~~2.11.3~~ Procedure for Reclassification:

~~a~~2.11.3.1 ~~Employee Unit member~~ submits request for reclassification to Superintendent. Request shall include:

~~1)~~2.11.3.1.1 _____ Cover letter requesting reclassification,

~~2)~~2.11.3.1.2 _____ Old and new job descriptions, either existing or proposed,

~~3)~~2.11.3.1.3 _____ Comparison of old and new job descriptions.

~~4)~~2.11.3.1.4 _____ An optional letter of recommendation from the immediate supervisor may accompany the request for reclassification.

~~b~~2.11.3.2 The Employee unit member will notify ~~the association~~ CSEA Negotiating Team of intent to request reclassification.

~~2.11.4~~ Negotiations: No position or group of positions shall be reclassified without benefit of negotiation.

~~2.11.5~~ The Superintendent, or designee, shall acknowledge receipt of the ~~Employee's unit member's~~ request for reclassification and shall inform the ~~Employee unit member~~ and ~~the Association~~ CSEA of the procedures to be followed.

~~2.11.6~~ The Superintendent, or designee, shall review the request for reclassification with representatives of ~~the Association~~ CSEA prior to recommending action to the ~~Governing Board of Trustees~~.

~~2.11.7~~ Effective Date of Reclassification: The reclassification and corresponding salary adjustment shall become effective, following agreement with ~~the Association~~ CSEA representatives and the Superintendent, or designee, on the date approved by the ~~Governing Board of Trustees~~.

~~2.11.8~~ Reclassification Outcome: The outcome of any reclassification request shall be reported

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to the ~~employee-unit member~~ in written form by the Superintendent or ~~his/her~~ their designee within thirty (30) days of the decision. A copy of the written decision shall be provided to ~~the Association~~ CSEA.

2.12 Longevity (Years of Service):

2.12.1 The District shall compensate unit members a five percent (5%) longevity increment at the completion of ten (10), fifteen (15), twenty (20), and twenty-five (25) years of service, in accordance with the computation schedule as shown:

| <u>Years of Service</u> | <u>Annual Percentage</u> |
|-------------------------|--------------------------|
| <u>10 years</u> | <u>5%</u> |
| <u>15 years</u> | <u>10%</u> |
| <u>20 years</u> | <u>15%</u> |
| <u>25 years</u> | <u>20%</u> |

~~An additional three (3) percent increment shall be granted each Employee at the completion of ten (10) years of service in PGUSD.~~

~~2. An additional three (3) percent increment shall be granted each Employee at the completion of fifteen (15) years of service in PGUSD.~~

~~An additional three (3) percent increment shall be granted each Employee at the completion of twenty (20) years of service in PGUSD.~~

~~An additional three (3) percent increment shall be granted each Employee at the completion of twenty-five (25) years of service in PGUSD.~~

2.12.2 Years of Service-Longevity increments shall be granted on the anniversary of the initial date of employment in the district.

3. ~~Columns G, H, I, and J on the classified salary schedule will represent years of service for years 10, 15, 20, and 25 respectively. Each column will require employment in the district for the same appropriate corresponding number of years (i.e. G requires 10 years of employment in the district and so on).~~

2.13 Professional Growth: A professional growth program shall be maintained for the purpose of encouraging the educational growth of classified unit members of the District. The program shall be designed to enable those unit members participating in the program to update their job skills and improve their services in the District. All unit members shall be eligible to participate in professional growth.

2.13.1 Procedures:

a2.13.1.1 A Professional Growth committee shall be formed for the purpose of evaluation and approving the ~~P~~professional ~~G~~rowth activities of the ~~classified Employees~~ unit members, and for the purpose of presenting their recommendations to the ~~Employer's~~ Director of Human Resources and the ~~Governing~~ Board of Trustees.

b2.13.1.2 The committee shall consist of five (5) members. Two (2) ~~of these~~ members shall be a District Administrator and the Superintendent's designee. ~~The other t~~Three (3) members shall be representatives ~~of from~~

the classified bargaining unit and ~~groups and initially these three (3) members~~ shall be appointed by the CSEA ~~President of the California School Employees' Association #229~~. At no time should there be more than one (1) representative from any one (1) job classification.

2.13.1.3 At the first meeting of the committee a chairperson shall be elected from the three (3) classified members, and ~~he/she~~ they shall remain on the committee for three (3) years. To ensure the continuity of purpose, one (1) of the other classified members shall serve for two (2) years and one (1) for one (1) year. Subsequent appointments of classified members will be for two (2) years, thus ensuring that some experienced members of the committee will be serving at all times.

~~1) ———~~

2.13.1.4 The Committee shall meet once per month unless no applications are submitted.

~~2) ———~~

2.13.1.5 The Committee shall inform any ~~Employee-unit member~~ submitting a request, of its decision within six (6) weeks of the date the request was submitted.

2.13.2 Professional Growth Course List:

~~a~~2.13.2.1 The Professional Growth Course List (see Appendix C) will be designated according to the appropriate classifications. This list must remain flexible, and the final decision as to the appropriateness of each intended course will remain with the committee.

~~b~~2.13.2.2 Pre-approval of coursework used for professional growth must be obtained in advance from the committee, ~~before a course of action designed to earn Professional Growth credits is pursued by the Employee. The Professional Growth Credit Form for Classified Employees (Appendix D) must be submitted, and approved before coursework begins.~~

2.13.2.3 The committee will file the notice of intent with the Business Office of any ~~Employee-unit member~~ who will be earning enough credits to receive a Professional Growth increment on July 1 by May 1 of the same year, for budgeting purposes. The committee will certify completion of course(s) to the ~~Employer's~~ Director of Human Resources upon receiving proof that the course(s) has been completed.

~~e. The Professional Growth Credit Form for Classified Employees (Appendix D) must be submitted before course work begins.~~

~~d~~2.13.2.4 Professional Growth is allowed only for advertised class periods/sessions. To receive professional growth credit, employees unit members must submit a record of attendance hours (e.g. transcript). For on-going classes, check in with the committee to report progress at least one time per year or when the limit of 50 hours has been completed. To receive professional

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growth credit for PGUSD Adult Education Courses, employees unit members must submit completion forms for each advertised session.

32.13.3 Professional Growth Awards:

- a2.13.3.1 The Professional Growth Award is to be made on July 1 to qualifying Employees unit members. ~~All classified Employees are eligible to participate in the Professional Growth plan. Employees considering course work are required to have the committee evaluate the acceptability of their contemplated courses desired for credit. (See Appendix D, Professional Growth Credit Form)~~
- b2.13.3.2 Employees Unit members may earn Professional Growth Awards ~~of equal to five percent (5%) of their wages~~ upon completion of approved course work. This award is to be added to the Employee's unit member's regular salary, including any and all longevity increases, and/or previous Professional Growth increases, as well as any salary increases negotiated by the time the award is granted.
- e2.13.3.3 ~~Employees may earn awards equal to 5% of their regular monthly salary. The Earned professional growth awards~~ shall continue throughout the service of the Employee unit member. Awards may be earned once in each four (4) years of service after installation of the plan. Each award shall be earned by completion of nine (9) approved units. The nine (9) approved units may include a combination of any of the areas specified below.
- ~~1)2.13.3.3.1~~ Six (6) units - Minimum chosen from the approved list of courses relating directly to the Employee's unit member's specific areas of employment or in other areas for possible promotion, as approved by the committee.
- ~~2)2.13.3.3.2~~ Three (3) units may be chosen under the category of general courses, the Employee's unit member's specific area of employment in the District or other areas of Professional Growth subject to approval by the committee.
- ~~3)2.13.3.3.3~~ Semester Units: All Professional Growth credits shall be converted into semester units. College credit in terms of quarter units shall be converted into semester units at the ratio of one-quarter hour to two-thirds semester units.
- ~~4)2.13.3.3.4~~ Reimbursed Expenses: All expenses connected with work for Professional Growth credit shall be borne by the Employee unit member. If the District reimburses the Employee unit members for any cost, the credit shall not be granted.

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~~5)2.13.3.3.5~~ Courses: Adult Education courses and workshops shall be credited as follows:

| <u>Total Hours in Courses/Workshops</u> | <u>Semester Units of Professional Growth Credit</u> |
|---|---|
| 8 - 14 hours _____ | 0.5 |
| 15 - 19 hours _____ | 1.0 |
| 20 - 29 hours _____ | 1.5 |
| 30 - 39 hours _____ | 2.0 |
| 40 - 49 hours _____ | 2.5 |
| 50 hours & up _____ | 3.0 |

~~6)2.13.3.3.6~~ Workshops and seminars conducted under the auspices of the District, Monterey County Office of Education or an accredited institution and scheduled **outside** the regular working hours, may be attended for Professional Growth units, to be approved by the committee. The aforesaid workshops and seminars may be attended for ~~P~~professional ~~G~~growth units DURING regular working hours only through the use of approved vacation leave from scheduled work hours. Proof of vacation leave is required. Workshop and seminar units shall be computed as above. Hours for workshops and seminars may be accumulated.

~~7)2.13.3.3.7~~ Appendix C: ~~Employees~~Unit members will be encouraged to complete courses from the approved list. ~~Employees~~ Unit members cannot receive credit for repeated courses.

~~8)2.13.3.3.8~~ Professional Growth Funding: Funding of professional growth awards shall not be charged to categorical funding.

~~N~~2.14 Travel Reimbursement:

~~2.14.1~~ Mileage Reimbursement:

~~a~~2.14.1.1 An ~~Employee~~ unit member, upon request, shall receive a mileage reimbursement as provided in Board Policy #~~4033~~ 3350 for use of ~~his/her~~their private vehicle when performing required services to the ~~Employer~~ District.

~~b~~2.14.1.2 Mileage requests shall be submitted monthly on forms provided by the ~~Employer~~ District. The ~~Employer~~ District determines if the request is approved or disapproved.

~~c~~2.14.1.3 Mileage shall be counted from the work station of the ~~Employee~~ unit member at the commencement of the work day.

~~d~~2.14.1.4 On authorized trips outside the ~~S~~School District an ~~Employee~~ unit member shall use a

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District vehicle if one is available. Otherwise, the Employee unit member shall be reimbursed at the rate provided in Board Policy #~~4033~~ 3350.

e2.14.1.5 ~~An employee unit member~~ asked to work a split shift, and who does not normally work in a split shift position, may request mileage reimbursement for up to fifty (50) miles round trip for travel to and from home between shifts.

2.15 Footwear Allowance: ~~Employees~~ Unit members in the maintenance, grounds, ~~and~~ custodial, food service, and campus supervisor ~~departments~~ classifications shall be eligible for up to ~~\$150.00-\$200.00 per~~ every ~~other~~ fiscal year ~~reimbursable amount~~ for appropriate footwear (e.g. work boots and non-slip shoes) to maintain a safe and secure work environment. ~~Unspent balances for any shoe allowance will not accrue.~~ The unit member shall purchase their preferred footwear and submit for reimbursement following the District procedure. Unspent balances for any shoe allowance will not accrue from year to year.

2.16 Compensation During Emergency Closures:

2.16.1 In the event of a quarantine, epidemic, natural disaster, utility failure, other conditions involving the health and safety of unit members, or other conditions that prevent the District from operating, the Superintendent or designee may declare that the entire District is closed.

2.16.2 During such closures unit members not required to report to work shall be paid their regular wages for any period in which their worksite is closed due to the reasons identified in Section 2.16.1 of this article, provided the unit member is ready, willing, and able to perform their customary duties. Unit members shall be compensated at their regular rate of pay for their regularly scheduled hours. For closures that exceed five consecutive working days, the Parties shall meet to discuss the impacts of the closure, including but not limited to modifying the workdays or work year.

2.16.3 The Superintendent may designate employee groups or individual unit members who are required to physically report to work during such a closure. These unit members shall be compensated at the rate of one and one-half (1½) times their regular rate of pay for all hours worked during the closure. Each unit member who is required to report to work shall be paid for a minimum of two (2) hours.

2.16.4 Unit members already on or scheduled to be on any leave, whether paid or unpaid, shall not be entitled to extra compensation, nor shall the unit member be entitled to have leave (e.g. sick leave, vacation leave) credited back to them while the entire District is closed.

2.16.5 If a single worksite or the District is partially closed, the Superintendent or designee may assign unit members to work at an alternative worksite.

2.17 Classified School Employees Summer Assistance Program (CSESAP):

The District and CSEA mutually support participation in the state Classified School Employee Summer Assistance Program (CSESAP). The district shall participate in the CSESAP each year according to California Education Code Section 45500 and the guidelines published annually by

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the California State Department of Education. The district and CSEA agree that in any year that the state does not budget matching funds for this program, the district will not participate that year. If the CSESAP is removed from the California Education Code, this section shall become null and void.

END OF ARTICLE

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**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to Article III Health and Welfare Benefits:

ARTICLE III
HEALTH AND WELFARE BENEFITS

A3.1 Full-time ~~Employees Unit Members~~: Effective July 1, 2023, the District shall contribute an amount of ~~\$11,121.85 (increase of \$2,696.85)~~ \$12,223.78 (an increase of \$3,718.78) per year toward the subscriber cost of ~~health, dental and vision~~ District-sponsored insurance plans, ~~for full-time Employees~~. An additional \$276.00 per year will be paid toward dependent coverage. The District contribution amounts may be applied by the ~~employee unit member~~ to any of the plan options, except Complete Care (see section 3.10). The dependent allocation may, however, only be used for dependent coverage. All ~~classified employees unit members~~ hired after July 1, 2002, shall only be eligible for the District contribution if they are enrolled in a ~~MCSIG-medical~~ District-sponsored insurance plans.

3.1.1 Fringe Benefit Allocation Plan Option: Full-time ~~Employees unit members~~ may apply their benefit allocation funds (~~\$6,044.44~~ 12,223.78) toward medical, dental, vision, MCSIG’s standalone EAP/life insurance policy, income protection and other life insurance. CAUTION: If any ~~Employee unit member~~ drops medical insurance ~~he/she they~~ will need to qualify under the guidelines of the District insurance carrier in order to be reinstated in the future (e.g. qualifying life event). Current rates are subject to change. ~~(Employees and unit members will shall be notified of all rate changes.)~~ ~~The medical plan provided to Employees is with the Monterey County School Insurance Group (MCSIG).~~

3.1.2 ~~The Association~~ The District or CSEA shall notify provide the District other party, in writing, ~~by November 30 in any year~~ no less than three (3) months’ notice if there is change in the medical plan options to be offered to unit members ~~their membership~~, both active and retirees, in the following plan year, beginning July 1. The three (3) month notification requirement may be waived by mutual agreement of the parties. The notification shall identify the specific new plan(s) to be offered, all costs to the District and affected ~~Employees unit members~~ resulting from changing to the new plan(s) and shall identify how the costs will be covered without increasing costs to the District beyond those of the current contractual agreement. The District shall change the plan option offering only if there is no additional cost to the District.

B3.2 Part-Time ~~Employees Unit Members~~: Part time eligible ~~Employees unit members~~ are defined as those working four (4) or more but less than eight (8) hours and shall be provided benefits as follows:

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3.2.1- A prorated share of the total dollar cost of benefits provided full-time Employees unit members in the proportion that the hours assigned each part-time Employee unit members bears to eight (8).

3.2.2- The total dollar amount for which the individual ~~Employee unit member~~ is eligible, if permitted by the District's insurance carrier, may be applied to any or all of the fringe benefit allocation plan options provided full-time Employees unit members. For example, a four (4) hour Employee unit member would be eligible for 50% of the dollar value of a full-time Employee unit member and may apply that amount to health care or a combination of dental and/or vision, MCSIG's standalone EAP/life insurance policy, income protection and life insurance. If the amount for which the Employee unit member is eligible is less than the dollar cost of the benefit(s) ~~he/she they~~ selects, the Employee may pay the additional amount required to obtain the benefit.

E3.3 Retiree Coverage:

3.3.1- Health Insurance Coverage upon Early Retirement: Eligible regular Employees unit members (at least age fifty-five (55) who retire prior to age sixty-five (65) and who retire with at least ten (10) years of classified service with the Employer District are eligible for health insurance coverage as specified in this section. For purposes of this section the age of the ~~Employee unit member~~ means the fiscal year in which the birthday occurs.

3.3.2- Health Insurance Coverage Effective July 1, 1991: On July 1, 1991, the retired unit member who retires between the ages of fifty-five (55) and sixty-five (65) shall be covered by the ~~employer District~~ paid health insurance rate in effect at the time of retirement to age sixty-five (65) or until the retiree becomes eligible for Medicare, whichever occurs first. Upon eligibility, the District will provide a Medicare supplement insurance policy at a premium cap of \$50.00 per month. Retired unit members will receive the Medicare supplement premium subject to the \$50.00 cap through age eighty-five (85).

D3.4 Retiree Dependent Coverage: All retired Employees unit members may cover dependents at their own expense.

E3.5 Procedures for Application: Employees Unit members requesting early retirement benefits under this section shall submit an application to ~~the~~ Human Resources Director one (1) month before the end of the semester preceding the early retirement. The Employer District shall have the authority to make exceptions to the deadlines.

3.5.1- Part-time Employees unit members who retire shall have their benefits prorated using the formula in preceding section B3.2.

3.5.2- Retirees shall receive the same medical coverage under the same carrier as regular ~~classified Employees unit members~~.

F3.6 Reduction in Benefits: No reduction in benefits or change in carriers shall be made during the life of the Agreement without approval of the majority of bargaining unit members.

G3.7 Exit Orientation Letter: An exit Orientation Letter will be provided to each retiree, informing the Employee unit member of the benefits ~~he/she is they~~ are entitled to on the date of retirement.

- H3.8 Updating Benefits: ~~The Chapter~~ CSEA shall have the right to update the present health, dental and vision plans accordingly at the time of annual contract renewal between the District and the Insurance Carriers.
- H3.9 Unused Benefits: The District will pay to each active employee that portion of the non-dependent, health insurance contribution that the employee (who was hired before July 1, 2002) was eligible for but did not use in the preceding fiscal year. The payment shall be made by July 31.
- H3.10 Complete Care: Beginning on July 1, 2022, CSEA members who have opted out of all MCSIG plans may enroll in MCSIG's Complete Care Program. The District's contribution for premiums for the Complete Care Program for full-time employees shall not exceed a monthly contribution of two hundred dollars (\$256) on a 10-month basis, or a two hundred thirteen dollars (\$213) on a 12-month basis. CSEA members who were enrolled in the Complete Care Program in the 2021-2022 school year shall continue to receive the same level of District's contribution of four hundred twenty-eight (\$428) per month through December 31, 2022. Beginning January 1, 2023, the District contribution shall drop to the 10-month or 12-month amounts set out above. The District will pay the above amounts on behalf of the enrolled CSEA members, unless the actual cost of the benefits is less than the above stated amounts, in which case the District shall pay the full cost of the actual benefits.

END OF ARTICLE

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson - May 28, 2024 12:33 PM PT

Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano - May 28, 2024 12:33 PM PT

Claudia Arellano, Director II, Human Resources

Joshua R. Jom

Joshua R. Jom, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo - May 28, 2024 12:34 PM PT

Leslie Ternullo, President and Chair, Negotiations

Greg Kelley
Greg Kelley - May 28, 2024 12:34 PM PT

Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston - May 28, 2024 12:34 PM PT

Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi - May 28, 2024 12:34 PM PT

Nargess Akhavi, Negotiations Committee

Christine Gruber
Christine Gruber - May 28, 2024 12:34 PM PT

Christine Gruber, Negotiations Committee

Sarah Herrera

Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 9, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to Article VII Holidays:

**ARTICLE VII
HOLIDAYS**

7.1 Unit member shall be entitled to the following paid holidays:

| | |
|---|-------------------------|
| <u>1. Independence Day</u> | <u>July</u> |
| <u>2. Labor Day</u> | <u>September</u> |
| <u>3. Veterans Day</u> | <u>November</u> |
| <u>4. Thanksgiving Day</u> | <u>November</u> |
| <u>5. Christmas Day</u> | <u>December</u> |
| <u>6. New Year's Day</u> | <u>January</u> |
| <u>7. Dr. Martin Luther King, Jr. Day</u> | <u>January</u> |
| <u>8. Lincoln Day</u> | <u>February</u> |
| <u>9. Washington Day</u> | <u>February</u> |
| <u>10. Memorial Day</u> | <u>May</u> |
| <u>11. Juneteenth National Independence Day</u> | <u>June</u> |
| <u>12. Local Holiday</u> | <u>To be determined</u> |
| <u>13. Local Holiday</u> | <u>To be determined</u> |
| <u>14. Local Holiday</u> | <u>To be determined</u> |
| <u>15. Local Holiday</u> | <u>To be determined</u> |

7.1.1 Twelve month employees shall be entitled to 15 paid holidays. Less than 11.5-month employees shall be entitled to 13 paid holidays.

7.1.2 When a holiday falls on a Saturday or Sunday, the holiday shall be observed on the preceding or following workday that is not a holiday.

7.1.3 The dates of the ~~above~~ paid holidays shall be mutually agreed upon in writing by the District and CSEA ~~for each year. No holiday shall be scheduled with the restriction that no holiday dates may be selected~~ on days when students are scheduled to attend school. ~~In addition, Veteran's Day must be scheduled in accordance with Education Code section 37220.~~

~~A.7.2 Additional Other Declared Holidays: Each day declared a holiday by the President or Governor of the State shall be a paid holiday for classified Employees.~~

Each day declared by the President, Governor of the State, or the Board of Trustees as a public fast, mourning, thanksgiving, or holiday in which public schools shall be closed, shall be a paid holiday for classified employees.

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B-7.3 Holiday Eligibility:

7.3.1: All Employees unit members shall be entitled to paid holidays provided they are in a paid status during any portion of their working day immediately preceding or succeeding following the holiday. ~~(Ed. Code 45203)~~

7.3.2: ~~Regular Employees of the District~~ Unit members who are not normally assigned to duty during the ~~school~~ holidays of Christmas (December 25) and New Year's Day (January 1) shall be paid for ~~these two~~ those holidays provided ~~that they were~~ the unit member was in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding following the holiday. ~~(Ed. Code 45203)~~

C-7.4 Minimum Day:

~~1.~~ 1. Classified employees will work their regularly scheduled hours. If a unit member wishes to take time off on a minimum day, they must use an approved leave.

~~2. Classroom aides, upon approval of the site administrator, shall be granted time off without loss of pay only when the instructor and/or students are not in the classroom and no assignment has been made.~~

~~D.~~ Shortened Day:

~~1.~~ 1. The Employee shall be released from his/her regular work scheduled at 3:00 p.m. upon approval of his/her immediate supervisor without loss of pay on the days before New Year's, Easter, and Thanksgiving holiday. All classified Employees shall be released from their regular work scheduled at 12:00 p.m. on the last work day before Christmas holiday. The Employee whose work schedule is other than 8:00 a.m. to 5:00 p.m. shall be given an equivalent amount of time off. The Employee who is not given this release of duty of these days shall be given an equivalent amount of time on another day agreed upon by the Employee and his/her immediate supervisor.

~~2.~~ 2. Part time Employees shall be entitled to a pro-rata share of release time by mutual agreement between the Employee and his/her immediate supervisor. (See Holiday Schedule, Appendix K, for formula for shortened day for classified Employees.)

7.5 Shortened Day:

7.5.1 Unit members shall be released from their regular work schedule early on their last workday before Thanksgiving, Christmas, New Year's Day, and Spring Break.

7.5.2 Unit members shall be released according to the following schedule:

| <u>Unit Member's Hours per Day</u> | <u>Day before Thanksgiving, New Year's Day, and Spring Break</u> | <u>Day before Christmas</u> |
|------------------------------------|--|-----------------------------|
| <u>6.5 – 8 hours</u> | <u>2 hours</u> | <u>4 hours</u> |
| <u>4.5 – 6.49 hours</u> | <u>1 ½ hours</u> | <u>3 hours</u> |
| <u>2.01 – 4.49 hours</u> | <u>1 hour</u> | <u>2 hours</u> |
| <u>2 hours or less</u> | <u>½ hour</u> | <u>1 hour</u> |

7.5.3 In the event that one of the identified shortened days above falls on a day designated as a local holiday for the District, the shortened day shall be moved to another day on the calendar. The date shall be determined and mutually agreed upon by the District and CSEA.

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7.5.4 Unit members who work 180-190 days per year shall also be granted a shortened day on the last day of the school year (according to column 1 of the chart above).

7.5.5 Any unit member who cannot be released from duty on these days shall be provided an equivalent amount of time on another day agreed upon by the unit member and their immediate supervisor.

~~E. Inservice: Inservice release time will be granted to classified Employees by mutual agreement for job related training as the need arises. Such time shall be granted without loss of pay.~~

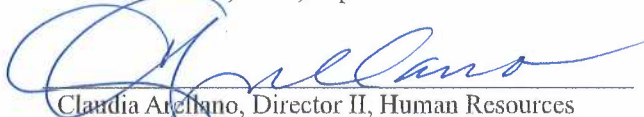
END OF ARTICLE

Date Signed: 5/9/24

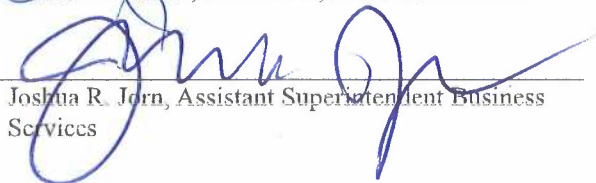
For the District:



Linda Adamson, EdD., Superintendent



Claudia Archano, Director II, Human Resources

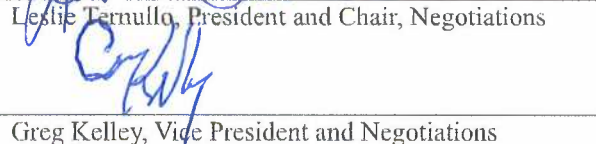


Joshua R. Jern, Assistant Superintendent Business Services

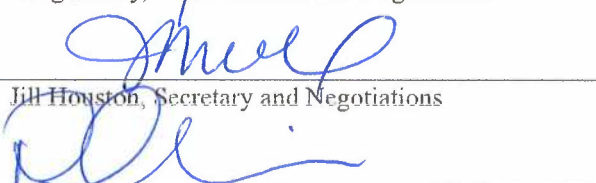
For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



Greg Kelley, Vice President and Negotiations



Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to “Article XI: Employee Layoff/Changes in Assigned Time” of the Parties’ 2023-2026 successor agreement:

ARTICLE XI

~~EMPLOYEE LAYOFF PROCEDURES/CHANGES IN ASSIGNED TIME~~

~~A11.1~~ Layoffs: Classified ~~Employees~~ unit members shall only be laid off for lack of work or lack of funds. Any layoff shall be accomplished in accordance with applicable law and this agreement.

~~B11.2~~ Notice of Layoff:

11.2.1 The District agrees to provide CSEA with at least thirty (30) days advance notice, ~~unless there are unforeseen circumstances that might prevent thirty (30) days advance notice in which case notice shall be given as soon as possible~~ of any recommendation to lay off bargaining unit positions. In the event the District is unable to provide thirty (30) days advance notice due to some unforeseen circumstance, the District shall provide notice to CSEA as soon as practicable.

11.2.2 A written notice of layoff for the upcoming school year shall be given to affected ~~Employees~~ unit members no later than March 15, ~~except as set forth in section B.3 below.~~ Hearing rights will be in accordance with the California Education Code.

11.2.3- If classified ~~Employees~~ unit members are being laid off because of the expiration of a specially funded program, the District shall provide written notice of the layoff to the ~~Employee~~ unit member ~~during the school year~~ at least sixty (60) ~~working~~ calendar days prior to the effective date of the layoff.

11.2.4- Copies of layoff notices shall be provided to the ~~Association~~ CSEA.

~~2. Order of Seniority: Employees shall be laid off in the following order: a. Temporary Employees; [~~

~~b. Probationary Employees;~~

~~c. Permanent Employees.~~

~~C11.3~~ Order of Layoff: The order of layoff shall be based on seniority within that class and higher classes served throughout the District. ~~An Employee unit member with the least seniority within the class plus higher classes shall be laid off first. Seniority shall be based on total number of hour an Employee has been paid in any given class plus higher classes or seniority acquired under Section J, Equal Seniority.~~

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11.4 Computation of Seniority:

- 11.4.1 Seniority shall be based on date of hire in a class plus higher classes. A permanent employee unit member shall earn seniority in each classification in which ~~that employee~~ they have worked. ~~Seniority shall be determined by computing all hours in paid status in each classification, whether during the school year, a holiday, recess, or during any period that school is in session or closed, but does not include overtime.~~
- 11.4.2 Leaves: No District approved leave, paid or unpaid, voluntary or involuntary, shall be considered a break in service for the purpose of calculating seniority.
- 11.4.3 Reclassifications: If a unit member's position has been reclassified, seniority shall continue to accrue from the date of hire of the first position which was reclassified. When all positions in a classification are renamed or reclassified, each unit member's seniority shall continue to accrue as from the date of hire in the original classification.
- 11.4.4 Lateral changes in seniority: When an employee is hired into a classification that is at the same salary range as their current classification, they shall be considered to have worked in a higher class for purposes of calculating seniority.
- 11.4.5 Seniority Ties: Two (2) or more unit members with the same seniority date in a class shall have their tie broken.
- 11.4.5.1 Seniority ties shall be broken within 30 calendar days of hire.
- 11.4.5.2 Seniority ties shall be broken by drawing lots. A virtual randomizer shall be used to determine the order in which affected unit members shall draw their lot. The procedure to be implemented for drawing the lot shall be agreed to between CSEA and the District.
- 11.4.5.3 The District shall notify the CSEA President no less than three (3) workdays prior to the tie-breaking meeting. The affected unit members and representatives from both CSEA and the District shall be present to break the tie.
- 11.4.5.3.1 A unit member who cannot be present at the tie-breaking meeting may designate a representative, in writing, to attend in their place. If the unit member does not designate a representative, the CSEA representative shall serve as the employee's representative.
- 11.4.5.3.2 If there is no CSEA representative or designee available to attend, the tie-breaking meeting shall be rescheduled.
- 11.4.5.4 The result of the tie-breaking shall be recorded in each affected employee's personnel file and on the seniority list.
- 11.4.6 Seniority Roster: Human Resources shall maintain an updated seniority roster. The roster shall be available to CSEA upon request, within 10 working days. The roster shall include the following information for each unit member:
- Name
 - Each classification held
 - Hire date in each classification held
 - Employment end date in each classification held, if applicable
 - Tie breaker rank, if applicable

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- Reclassification date in each classification
- Class details: Work Year, Hours per day, Range

~~D.11.5 Bumping Rights of Laid Off Employees Unit Members: Permanent Employees in the Classified service shall have the following rights:~~

~~11.5.1~~ Bumping to equal or lower class: A permanent Employee in the Classified service unit member who is laid off from a their current class/classification and who has previous regular service in an higher, equal or lower class shall have the right to bump an Employee unit member with less seniority in that class/classification. Seniority shall include the total of the previous service in the equal or lower classes plus service in the class from which layoff occurs and in plus higher classes. The unit member may bump into any lower classes in which they have previously served to avoid layoff.

~~11.5.2~~ Bumping to higher class: A permanent Employee unit member who is laid off from their current class may bump into assigned to a lower classification who has previous service in a higher classification in which the unit member has served, provided they have greater seniority than a unit member in the class, the unit member was not demoted involuntarily, demoted in lieu of discipline, or did not pass the probationary period. Seniority in the higher class will be calculated using only the hire date in the higher classification to bump an Employee with less seniority in that classification.

~~3. The Employee may continue to bump into lower or higher classes to avoid layoff.~~

~~4. Layoff notices shall be given to those Employees with the least seniority in affected classifications.~~

~~a.11.5.3~~ To exercise bumping rights the Employee unit member must notify the Director of Human Resources Department in writing no later than five (5) working days after receiving notice of layoff which will include the Employee's unit member's options for bumping.

11.5.4 Bumping Options: Each unit member who is subject to layoff or bumping shall be provided with information about their options prior to making a decision in accordance with sections 11.5.1 and 11.5.2. This information shall include:

- Vacancies in each class where the unit member holds seniority;
- The position held by the least senior unit member in each class where the laid off unit member holds seniority providing that they hold more seniority than the least senior unit member in the class;
- The length of the workday, the work year, worksite, and any certifications required for each position listed.

11.5.5 Bumping Order: When more than one classification is affected by the elimination of positions which results in the layoff of a unit member, the order of bumping shall be as follows:

11.5.5.1 The unit member who is subject to layoff who has the most seniority in the highest classification (based on salary range) of those affected shall be given the first opportunity to make their decision in seniority order. The remaining unit members subject to layoff shall be given their opportunity to select based on descending seniority order, from the highest classification to the lowest.

11.5.5.2 In a layoff of two (2) or more unit members in the same classification, the Human Resources Department will call a meeting of the affected unit

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members and the CSEA President or designee at which the unit members will indicate their decision. This meeting shall take place before the effective date of layoff. Unit members may attend the meeting in person, virtually or by phone.

11.5.6 Other Options: If a unit member receiving a layoff notice has no bumping rights, then the unit member may apply and shall be given preference to any vacancy for which they are well qualified before the District hires from outside. "Well qualified" shall be based on the District's regular hiring criteria for the classification in which the vacancy exists.

~~b. Any affected Employee replaced by layoff has the same option of bumping afforded by this.~~

~~E. Reduction in Hours: Any reduction in regularly assigned time shall be negotiated. If no agreement is reached by the Parties, a reduction of hours shall be treated as a layoff.~~

~~G. Equal Seniority: If two (2) or more Employees subject to layoff have equal class seniority, the determination as to who shall be laid off will be made on the basis of the greater hire date seniority, and if that be equal, then the determination shall be made by lot.~~

~~F~~11.6 Layoff in Lieu of Bumping: An Employee unit member who elects a layoff in lieu of bumping maintains their re-employment rights under this Agreement.

11.7 Retirement in Lieu of Layoff:

11.7.1 A unit member may elect to accept a retirement in lieu of layoff. Such unit members shall complete and submit the required form provided by the District no less than 10 workdays prior to the effective date of the proposed layoff. The District shall notify the California Public Employees Retirement System (CalPERS) that the retirement was due to layoff.

11.7.2 A unit member who retires in lieu of layoff shall then be placed on the 39-month reemployment list and shall maintain their reemployment rights under this Agreement.

11.7.3 The District agrees that when an offer of reemployment is made to an eligible unit member who retired in lieu of layoff for lack of work or lack of funds and the District receives an acceptance of the offer within ten (10) workdays, the position shall not be filled by any other person until CalPERS has processed the request for reinstatement from retirement.

11.7.4 A unit member subject to this section who retired and is eligible for reemployment and who declines an offer of reemployment equal to the position from which they were laid off shall be deemed to be permanently retired.

11.7.5 Any election to retire while on a reemployment list shall be considered retirement in lieu of layoff within the meaning of this section unless such classification is not in compliance with CalPERS laws and regulations.

~~H~~11.8 Reemployment Rights:

11.8.1 Laid off persons unit members are eligible for reemployment in the classification from which they are laid off for a ~~thirty-nine (39)~~ month period and shall be reemployed in the reverse order of layoff. The laid off person's unit member's reemployment shall take precedence over any other type of employment, defined or undefined in the Agreement.

11.8.2 Notification of Reemployment Opening: Any unit member who is laid off and is subsequently eligible for reemployment shall be notified by phone and in writing by the

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District of an opening. Such written notices shall be sent by email and certified mail. The District shall use the last phone number, email, and mailing addresses given to the District by the unit member. The District shall also provide a copy to CSEA.

11.8.3 Employee Notification to Employer:

11.8.3.1 A unit member shall notify the District of their intent to accept or refuse reemployment, in writing, within five (5) working days following receipt of the reemployment notice. If the unit member accepts the reemployment offer, they must report to work within 10 working days following receipt of the reemployment notice.

11.8.3.2 A unit member given notice of reemployment need not accept the reemployment to maintain their eligibility on the reemployment list, provided the unit member notifies the District of their refusal of reemployment within 10 working days from the reemployment notice.

11.8.4 Reemployment in Highest Class: A unit member will be offered reemployment in the highest classification available in accordance with their seniority within the class. Unit members who accept a position lower than the position from which they were laid off shall retain their original 39-months rights to the position from which they were laid off.

11.8.5 ~~In addition, they~~ Unit members shall have the right to apply for other vacancies and promotional positions within the filing period specified in Article VIII, PROMOTIONS AND TRANSFERS, of this Agreement and shall be considered an internal applicant ~~use~~ using their bargaining unit seniority therein for a period of ~~thirty-nine (39)~~ months following layoff. An ~~Employee unit member~~ on the reemployment list shall be notified of all promotional opportunities.

11.8.6 Unit members on a reemployment list shall be given priority consideration for service as a classified substitute at the appropriate substitute rate established by the District. The unit member shall maintain their eligibility on the reemployment list.

~~11.9~~ Voluntary Demotion or Voluntary Reduction in Hours or Transfer:

11.9.1 ~~The Director of~~ Human Resources shall meet with ~~the Association~~ CSEA and negotiate any voluntary demotion or voluntary reduction in hours in lieu of layoff ~~prior to Employee notification.~~

11.9.2 ~~A permanent classified Employee who will suffer a layoff from lack of work or lack of funds despite the exercising of bumping rights in order to avoid layoff,~~ At the time of layoff, a unit member may accept a voluntary demotion to a vacant position in a lower classification ~~within the class,~~ or transfer to an equal classification ~~within the class.~~ In the event the vacated position is reestablished within ~~thirty-nine (39)~~ months, the ~~Employee unit member~~ shall be reinstated to that position. In the event a reduction in hours is ~~agreed to negotiated,~~ the affected unit member shall be considered to have been laid off and shall be entitled to all rights and procedures of this ~~A~~ article.

11.9.3 ~~Employees~~ Unit members who take voluntary demotions or voluntary reductions in hours in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned shall be granted the same rights as ~~persons~~ unit members under Section ~~F~~ 11.6 above and shall retain eligibility to be considered for reemployment for an additional ~~twenty-four~~

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(24) months, provided the ~~Employee~~ unit member meets the qualifications in the job description.

211.9.4 Restricted Employees, as defined by Education Code Sections 45105 and 45105.1, are not eligible for employment rights.

11.10 Reduction in Hours: Any reduction in regularly assigned time shall be negotiated.

~~10.11~~ Improper Layoff: Any ~~Employee~~ unit member who is improperly laid off shall be reemployed immediately upon discovery of the error and shall be reimbursed for all loss of salary and benefits.

~~10.12~~ Seniority During Involuntary Unpaid Status: Upon return to work, all time during which an ~~individual~~ unit member is in an involuntary unpaid status shall be counted for seniority purposes not to exceed ~~thirty-nine (39)~~ thirty-nine (39) months, except that during such time the individual will not accrue vacation, sick leave, holidays, other leave benefits.

~~J. Retirement in Lieu of Layoff: Any Employee in the bargaining unit may elect to accept a service retirement in lieu of layoff, voluntary demotion, or reduction in hours. Such Employee shall within ten (10) work days prior to the effective date of the proposed layoff complete and submit a form provided by the Employer for this purpose.~~

~~1. The Employee shall then be placed on a thirty-nine (39) month reemployment list in accordance with Section H of this Article; however, the Employee shall not be eligible for reemployment during such other period of time as may be specified by pertinent Government Code sections.~~

~~2. The Employer agrees that when an offer of reemployment is made to an eligible Employee retired under this Article, and the Employer receives within ten (10) working days a written acceptance of the offer, the position shall not be filled by any other person, and the returned person shall be allowed sufficient time to terminate their retired status.~~

~~3. An Employee subject to this section who retired and is eligible for reemployment and who declines an offer of reemployment equal to that from which they were laid off shall be deemed to be permanently retired.~~

~~4. Any election to retire after being placed on a reemployment list shall be considered retirement in lieu of layoff within the meaning of this section.~~

~~K. Seniority Roster: The Employer's Director of Human Resources shall maintain an updated seniority roster indicating Employee's class seniority and hire date seniority. Such rosters shall be available to the Association at any time upon request.~~

~~L. Notification of Reemployment Opening: Any Employee who is laid off and is subsequently eligible for reemployment shall be notified by phone and in writing by the Employer of an opening. Such notice shall be sent by email and certified mail to the last address given to the Employer by the Employee, and a copy shall be sent to the Association by the Employer.~~

~~M. Employee Notification to Employer: An Employee shall notify the Employer of their intent to accept or refuse reemployment within five (5) working days following receipt of the reemployment notice. If the Employee accepts reemployment, the Employee must report to work within ten (10) working days following receipt of the reemployment notice. An Employee given notice of reemployment need not accept the reemployment to maintain the Employee's eligibility on the reemployment list, provided the Employee notifies the Employer of refusal of reemployment within ten (10) working days from the reemployment notice.~~

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~~N. Reemployment in Highest Class: Employees shall be reemployed in the highest rated job classification available in accordance with their seniority within the class. Employees who accept a position lower than their highest class shall retain their original thirty-nine (39) months rights to the higher paid position.~~

~~Q. Employees on Reemployment List: Employees on a reemployment list shall be given prior consideration for service as substitute Employees at the appropriate substitute rate established by the Employer.~~

END OF ARTICLE

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson (May 28, 2024 10:07 PDT)
Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano (May 28, 2024 11:27 PDT)
Claudia Arellano, Director II, Human Resources

Joshua R. Jorn
Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo (May 28, 2024 10:19 PDT)
Leslie Ternullo, President and Chair, Negotiations

Greg Kelley
Greg Kelley (May 28, 2024 12:58 PDT)
Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston (May 28, 2024 11:27 PDT)
Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi (May 28, 2024 12:30 PDT)
Nargess Akhavi, Negotiations

Christine Gruber
Christine Gruber (May 28, 2024 10:38 PDT)
Christine Gruber, Negotiations

Sarah Herrera
Sarah Herrera, Labor Relations Representative

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229

TENTATIVE AGREEMENT

May 8, 2024


The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to eliminate “Article XVIII Before and After School Recreation Program” from the Parties’ collective bargaining agreement. The articles of the Agreement shall be renumbered, and the Table of Contents shall be updated.

Date Signed: 5/9/24

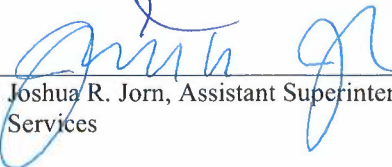
For the District:



Linda Adamson, EdD., Superintendent

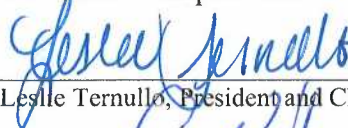


Claudia Arcecano, Director II, Human Resources



Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



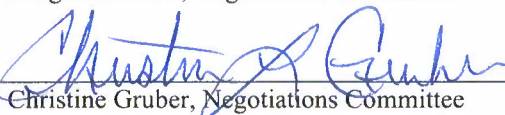
Greg Kelley, Vice President and Negotiations



Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229

TENTATIVE AGREEMENT

May 8, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to add the following article to the Parties’ collective bargaining agreement:

ARTICLE XVIII
SAVINGS PROVISIONS

- 18.1 If any provisions of this Agreement are held to be contrary to law by new legislation or by a court of competent jurisdiction or governmental administrative agency having authority over the provisions, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.
- 18.2 At the request of either the District or CSEA, any section of this Agreement affected by a statutory enactment, a final court decision, or by a State or Federal regulation during the term of the Agreement shall be reopened for negotiations.
- 18.3 At the request of either the District or CSEA, subjects which are determined to be negotiable by statutory enactment or final court decision and which were not subjects previously negotiated shall be reopened for negotiations.

END OF ARTICLE

Date Signed: 5/9/24

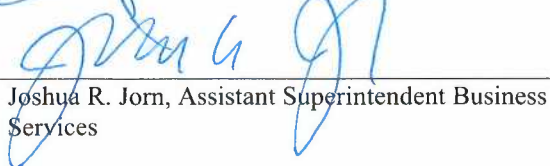
For the District:



Linda Adamson, EdD., Superintendent



Claudia Arellano, Director II, Human Resources



Joshua R. Jom, Assistant Superintendent Business Services

For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



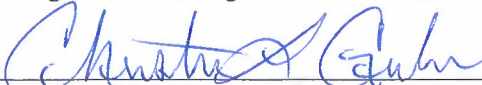
Greg Kelley, Vice President and Negotiations



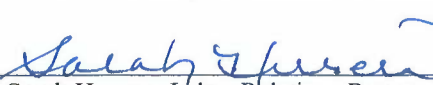
Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229

TENTATIVE AGREEMENT

May 8, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to incorporate the following article to the Parties’ collective bargaining agreement:

ARTICLE XIX
DURATION


The Pacific Grove Unified School District and the California School Employees Association agree to a three (3) year collective bargaining agreement according to the following provisions:

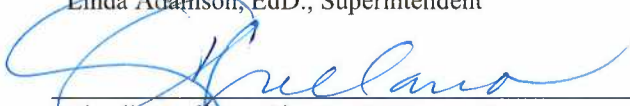
- 19.1 The term of this agreement shall be effective July 1, 2023, through June 30, 2026.
- 19.2 This agreement shall remain in effect until a new successor agreement is negotiated and ratified by both parties.
- 19.3 For 2024-2025 and 2025-2026, each party shall have the right to re-open negotiations on Article II: Wages, Article III: Health & Welfare, and up to three (3) additional articles.
- 19.4 The Parties will strive to begin negotiations at least one hundred and twenty (120) days before the end of a contract year.

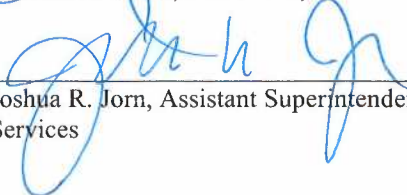
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year listed below:

Date: 5/9/24

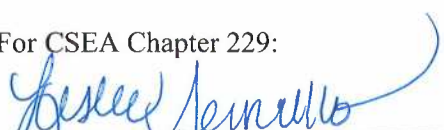
For the District:

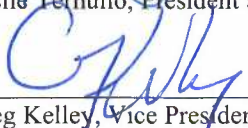

Linda Adamson, EdD., Superintendent

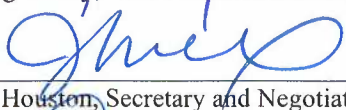

Claudia Arellano, Director II, Human Resources


Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:


Leslie Ternullo, President and Chair, Negotiations


Greg Kelley, Vice President and Negotiations


Jill Houston, Secretary and Negotiations


Nargess Akhavi, Negotiations Committee


Christine Gruber, Negotiations Committee


Sarah Herrera, Labor Relations Representative

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of AB 1200 Public Disclosure of Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Claudia Arellano, Director II, Human Resources

RECOMMENDATION:

The District Administration recommends the Board approve the Tentative Agreement with CSEA Chapter #229 for a Successor Agreement from July 1, 2023 to June 30, 2026, and negotiations for 2023-2024.

BACKGROUND:

The District has reached a tentative agreement with the Classified School Employees Association (CSEA) Bargaining Unit. Assembly Bill (AB) 1200 and Government Code Section 3547.5 require local education agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement.

The intention is to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement before it becomes binding on the district. Furthermore, negotiated items must be submitted to the Monterey County Office of Education (MCOE) for review and approval ten days prior to Board action.

INFORMATION:

Changes to the contract were made to the following:

1. **Article I General Provisions of the Agreement**
2. **Article II Wages**
3. **Article III Health and Welfare Benefits**
4. **Article VII Holidays**
5. **Article XI Employee Layoffs/Changes in Assigned Time**
6. **Article XVIII Before and After School Recreation Program (BASARP)**
7. **NEW Article XVIII Savings Provision**
8. **NEW Article XIX Duration**
9. **Appendix A Classified Job Titles**

10. Appendix B Classified Salary Schedule**11. Appendix K Holiday Schedule****FISCAL IMPACT:**

Total Compensation increase of 4.83%. Funding has been approved and allocated for these items.

For Item # 2 above: 3.25% of Total Compensation on Salary Schedule

General Fund Combined (Restricted and Unrestricted)

-Total compensation (inclusive of statutory costs) - 3.25% or \$305,167

Adult Ed Fund 11

-Total compensation (inclusive of statutory costs) - 3.25% or \$34,658

Child Development Fund 12

-Total compensation (inclusive of statutory costs) - 3.25% or \$10,505

Cafeteria Fund 13

-Total compensation (inclusive of statutory costs) - 3.25% or \$12,476

Building Fund 21

-Total compensation (inclusive of statutory costs) - 3.25% or \$1,696

For Item # 3 above: 1.58% of Total Compensation to increase Health & Welfare Cap

- Health & Welfare Cap increased to \$12,223.78 for Full-Time Employees; pro-rated for part-time employees. Estimated costs (inclusive of statutory costs) - \$209,841

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following in resolution of Successor negotiations for 2023-2026 and negotiations for 2023-2024.

1. **Article I General Provisions of the Agreement:** The Tentative Agreement dated April 30, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article I General Provisions of the Agreement and shall be incorporated into the Parties’ collective bargaining agreement.
2. **Article II Wages**
 - 2.1 Salary
 - Three and one-quarter percent (3.25%) increase to the Classified Salary Schedule for all unit members.
 - Compensation increases shall be retroactive to July 1, 2023, for all unit members in paid status on March 31, 2024, and unit members who retired on or after July 1, 2023.
 - The retroactive payment shall be on all paid time to include shift differentials, overtime, extra hours and on incentives such as longevity and professional growth.
 - 2.2 The Parties agree to the changes in Article II Wages, attached hereto. This article shall replace the existing Article II Wages and shall be incorporated into the Parties’ collective bargaining agreement.
3. **Article III Health and Welfare Benefits**
 - 3.1 The District contribution toward District-sponsored insurance plans shall be increased by an amount of \$3718.78 for a total maximum contribution of \$12,223.78. The increase to the District’s health and welfare benefits contribution shall be retroactive to July 1, 2023, for all unit members in paid status on March 31, 2024, and any unit members who retired on or after July 1, 2023.
 - 3.2 The Tentative Agreement dated May 23, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article III Health and Welfare Benefits and shall be incorporated into the Parties’ collective bargaining agreement.
4. **Article V Leaves:** The District withdrew Article V from these negotiations.
5. **Article VII Holidays:** The Tentative Agreement dated May 9, 2024, shall be implemented, and is attached hereto. This article shall replace the entire Article VII Holidays and shall be incorporated into the Parties’ collective bargaining agreement.
6. **Article VIII Promotions and Transfers:** The District withdrew Article VIII from these negotiations.
7. **Article XI Employee Layoffs/Changes in Assigned Time:** The Tentative Agreement dated May 23, 2024, shall be implemented, and is attached hereto. This article shall replace the existing Article XI to be renamed Layoff Procedure and shall be incorporated into the Parties’ collective bargaining agreement.
8. **Article XVIII Before and After School Recreation Program (BASARP)**
The Tentative Agreement dated May 8, 2024, shall be implemented resulting Article XVIII Before and After School Program being eliminated from the Parties’ collective bargaining agreement. The article number shall be reused.

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- 9. NEW Article XVIII Savings Provision:** The Tentative Agreement dated May 8, 2024, shall be implemented, and is attached hereto. This new Article XVIII Savings Provision shall be incorporated into the Parties' collective bargaining agreement.
- 10. NEW Article XIX Duration:** The Tentative Agreement dated May 8, 2024, shall be implemented, and is attached hereto. This new Article XIX Duration shall be incorporated into the Parties' collective bargaining agreement.
- 11. Appendix A Classified Job Titles:**
The Parties agree to update and reformat Appendix A. The Parties shall ensure every classification in the classified bargaining unit is included in Appendix A and shall identify classifications for elimination. Appendix A shall be revised and incorporated into the Parties' collective bargaining agreement no later than October 15, 2024.
- 12. Appendix B Classified Salary Schedule:**
The Parties agree to revise the Classified Salary Schedule to comply with CalPERS requirements and to add the hourly wage for each range and step. The Classified Salary Schedule shall be revised and incorporated into the Parties' collective bargaining agreement no later than June 30, 2024.
- 13. Appendix K Holiday Schedule**
The Parties agree to reformat the Appendix K - Holiday Schedule 2024-2025 and incorporate the revised Appendix K Holiday Schedule into the Parties' collective bargaining agreement no later than June 30, 2024.
- 14.** The Parties agree to update the full collective bargaining agreement following the agreed upon Style Guide. The update shall include renumbering all Articles, updating to gender neutral language, and cleaning up typographical errors throughout the Agreement. The Parties agree to complete the collective bargaining agreement edits by June 30, 2024. The timeline to provide printed copies of the Agreement shall be extended to August 14, 2024.

This Tentative Agreement is subject to ratification by CSEA and adoption by the Board of Trustees.

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson (May 28, 2024 12:21 PDT)
Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano (May 28, 2024 11:53 PDT)
Claudia Arellano, Director II, Human Resources

Joshua Jorn
Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo (May 28, 2024 12:04 PDT)
Leslie Ternullo, President and Chair, Negotiations

Greg Kelly
Greg Kelly (May 28, 2024 12:51 PDT)
Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston (May 28, 2024 11:50 PDT)
Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi (May 28, 2024 12:46 PDT)
Nargess Akhavi, Negotiations Committee

Christine Gruber
Christine Gruber (May 28, 2024 12:10 PDT)
Christine Gruber, Negotiations Committee

Sarah Herrera
Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

April 30, 2024

The Pacific Grove Unified School ("District") and the California School Employees Association, and its Chapter 229 Pacific Grove ("CSEA"), together referred to as "The Parties," hereby tentatively agree to the following changes to Article I: General Provisions of the Agreement:

ARTICLE I

GENERAL PROVISIONS OF THE AGREEMENT

- ~~A.1.1~~ Terms of Agreement: THIS BINDING, BILATERAL AGREEMENT, hereinafter referred to as the "Agreement," by and between the Pacific Grove Unified School District, hereinafter referred to as "Employer District," and the California School Employees Association and its Chapter #229, hereinafter referred to as "CSEA."
- ~~B.1.2~~ Recognition: The Employer District hereby acknowledges that ~~the Association~~ CSEA is the exclusive bargaining representative for all classified employees, hereinafter referred to as "unit members" holding those positions ~~described~~ listed in Appendix A, attached hereto and incorporated by reference as a part of this Agreement. All newly created positions, except those that are lawfully exempt (certificated, management, confidential, supervisory, ~~one-hour noon-duty supervision positions,~~ full time high school students employed part time, and professional experts employed on a temporary basis for a specific project by the ~~Governing Board of Trustees or by the Employer's Director of Human Resource~~) shall be assigned to the bargaining unit. The determination of management, confidential or supervisory ~~E~~employees shall be made by mutual agreement between the Employer District and CSEA~~the Association~~. Disputed cases shall be submitted to Public Employment Relations Board (PERB) for resolution. The bargaining unit may be expanded to include other classificationses by mutual agreement of the Employer District and ~~the Association~~CSEA subject to the rule of PERB.
- ~~C.1.3~~ No Discrimination on Account of CSEA Activity: Neither the Employer District nor the ~~Association~~ CSEA shall interfere with, intimidate, restrain, coerce, or discriminate against Employees unit members because of the exercise of rights to engage or not to engage in CSEA activities.
- ~~D.1.4~~ Organizational Rights: ~~The Association~~ CSEA shall have the following rights in addition to the rights contained in any other portion of this agreement:
- 1.4.1 The right of access at reasonable times to areas in which ~~Employees~~ unit members work.
- 1.4.2. The right to use without charge institutional bulletin boards, electronic bulletin boards,

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mailboxes, and the use of the school mail system (postage to be paid by CSEAthe Association), the use of the email system, and other Employer's means of communication the District has for the posting or transmission of information or notices concerning Association CSEA matters.

- 1.4.3: The right to use without charge institutional equipment, facilities, and buildings at reasonable times, subject to availability per established procedure.
- 1.4.4 The right to review Employees' unit members' personnel files and any other records dealing with Employees unit members when accompanied by the Employee unit member or on presentation of a written authorization signed by them. Employee.
- 1.4.5 ~~The Association~~ CSEA shall have the right to be supplied with the complete seniority roster of all bargaining unit Employees by May 1st, annually. ~~The roster shall indicate the Employee's present classification, any hours served in other classifications and primary job site. (See Article XII Layoffs for seniority roster information.)~~
- 1.4.6 The right to receive two (2) copies of any budget or financial material submitted at any time to the Governing Board except materials allowed by law for closed sessions.
- 1.4.7 The right to release time for:
- 1.4.7.1 ~~Employees Unit members~~ who are ~~Association-CSEA~~ officers or negotiators to conduct necessary ~~Association-CSEA~~ business.
- 1.4.7.2 Unit members participating in committees mutually agreed upon by the District and CSEA.
- 1.4.7.3 CSEA designees to conduct new employee orientations organized by the District.
- 1.4.7.4 Up to two CSEA chapter delegates to attend the CSEA Annual Conference. Such release time shall be paid by the District as if the employee would otherwise be in paid status.
- 1.4.7.5 Unit members upon CSEA's request, as long as CSEA provides 48-hours advance notice and pays all the costs associated with granting the release time. These requests shall be initiated by CSEA Headquarters or the Field Office.
9. ~~_____ The right to meet and negotiate with the Employer concerning the decrease in hours in any given classified position. (See Article XI, Employee Layoffs/Change in Assigned Time.)~~
10. ~~_____ The right to meet and negotiate the salary placement with the Employer concerning any new position in the Unit. (See Article II, Wages)~~
- 1.4.8 The right to meet and negotiate with the District on all subjects within the scope of bargaining concerning unit members to include but not limited to the increase or decrease in hours wages, and health and welfare. in any given classified position.
- 1.4.9 The right to present at any new employee orientation meeting organized by the District. The CSEA chapter president or designees shall be allowed at least 30 minutes to present to new employee's about CSEA.

1.5: Distribution of Agreement: ~~Within thirty (30) days after the execution of this Agreement, the Employer shall print or duplicate and provide without charge, a copy of this Agreement to each unit member, plus twenty (20) extra copies.~~

Within 45 days after the execution of this Agreement, the District shall provide one (1) printed copy of the Agreement to any unit member, upon request, at no charge plus one (1) copy for each worksite and 25 copies to the CSEA President.

F. — Savings Provision: If any provisions of this Agreement or any application thereof are held to be contrary to law by court of final jurisdiction or the Public Employment Relations Board (PERB), such provision or application shall be deemed invalid, to the extent required by such court or the PERB but all other provisions shall continue in full force and effect, negotiations to replace or amend the severed provisions shall commence within thirty (30) days of the time the provision must be severed.

G. — Employees Working in Exempt Positions: If a permanent classified Employee is hired to serve in such a position, he/she shall retain status as a permanent Employee. If he/she is terminated from the exempt position, he/she shall have bumping rights in his/her former class in the same manner as if he/she had been laid off for lack of work or lack of funds.

H. — Duration: This agreement shall be effective July 1, 2019, through June 30, 2023 except that the District and Association may exercise an option to re-open negotiations for the 2020-2021 and 2021-2022 contract years for total compensation adjustment and any mutually agreed upon item. The District and Association will strive to begin negotiations at least one hundred and twenty (120) days before the end of a contract year.

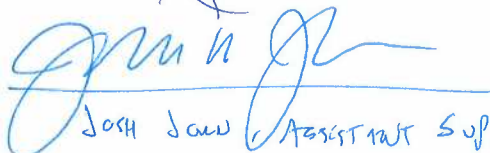
END OF ARTICLE

Date Signed: 5/8/24


For the District:



Claudia Arellano, Director II, Human Resources

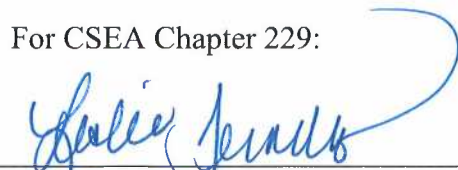


Josh Saw, ASSISTANT SUPERINTENDENT

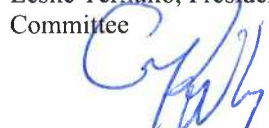


Superintendent, Linda Adams


For CSEA Chapter 229:



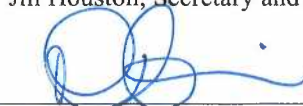
Leslie Ternullo, President and Chair, Negotiations Committee



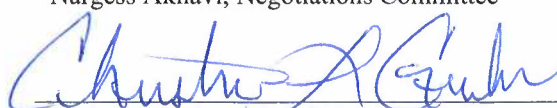
Greg Kelley, Vice President and Negotiations Committee



Jill Houston, Secretary and Negotiations Committee



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

ARTICLE II

WAGES

A2.1 Distribution of Job Information: Upon initial employment and each change in classification, each affected Employee unit member in the bargaining unit shall receive a copy of the applicable job description, a specification of the monthly and hourly rates applicable to ~~his/her~~their position, benefits of the position (health, vision, dental, ~~Association~~ CSEA membership and ~~Association life insurance~~), a statement of the position, a statement of the Employee's unit member's regular work site, regularly assigned work shift, the hours per day, days per week, and months per year.

B2.2 Regular Rate of Pay: The regular rate of pay for each position in the bargaining unit shall be in accordance with the rates agreed to by ~~the Association~~CSEA and the Governing District's Board of Trustees as specified in Appendix B. The regular rate of pay shall include any shift differential, longevity increment and professional growth award required to be paid under this Agreement. Should the Employee unit member fail to provide the following, disciplinary action may be taken in accordance with Article XI of this agreement.

- 2.2.1- W-4 form signed by unit member;
- 2.2.2 Retirement form signed by unit member;
- 2.2.3- Current notice of immunity from tuberculosis is filed;
- 2.2.4- Fingerprints have been taken;
- 2.2.5- PERS Authorization;
- 2.2.6- Insurance forms.

E2.3 Noon Duty Supervision:

2.3.1- Regular ~~Classified Employees~~ unit members who perform noon duty supervision shall be compensated at their regular rate of pay for all hours worked. ~~Employees~~ Unit members with multiple positions shall be compensated at their highest rate of pay.

D2.4 Paychecks: All regular paychecks of ~~Employees in the bargaining unit~~ unit members shall be itemized to include all deductions within allowance by the Monterey County Office of Education.

2.4.1- Frequency: All ~~Employees in the bargaining unit~~ members shall be paid once per month on the last working day of the month. If the normal pay date falls on a weekend or holiday, the paycheck shall be issued on the preceding workday.

a2.4.1.1 Eleven-month ~~employees~~ unit members working at least one day in the twelfth month will receive twelve (12) paychecks. ~~Similarly, employees~~

2.4.1.2 Unit members who work ten months or less, and work at least one day in the eleventh month, will receive eleven (11) paychecks.

2.4.2 Changes: All unit ~~Employees~~ members shall be provided with an explanation of any changes made in their ~~Employee's~~ pay warrant, including deductions or salary increases, at the time adjustments are made.

E2.5 Payroll Errors: Any payroll error resulting in insufficient payment for an ~~Employee in the~~

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~~bargaining~~ unit member shall be corrected (including overtime pay), and a supplemental check issued, not later than three (3) working days after the ~~Employee~~ unit member provides notice to the payroll department.

~~1. Overpayment: Any payroll error resulting in an overpayment to an Employee shall be repaid. When a payroll results in an overpayment to any Employee, the affected Employee shall be allowed to make repayment on a monthly basis not to exceed thirty (30) days for each month of the payroll error.~~

2.5.1 When a payroll error results in an overpayment of wages to any unit member, the affected unit member shall be notified in writing and afforded the opportunity to verify or dispute the overpayment amount. Upon verification of an overpayment by the unit member, a repayment agreement may be arranged between the unit member and the District, or through negotiation with CSEA. Negotiations may include whether the unit member will repay through cash installment or payroll deduction. This section is intended to be interpreted in a manner consistent with Education Code 44042.5, and neither the District nor CSEA waive rights afforded under that section.

~~F2.6~~ Special Payments: Any payroll adjustment due to an ~~Employee in the bargaining~~ unit member as a result of working out of class, re-computation of hours, or for other reasons such as procedural errors, shall be made and a supplemental check issued no later than five (5) working days following notice to the payroll department.

~~G2.7~~ Lost Checks: Any paycheck for an ~~Employee in the bargaining~~ unit member which is lost after receipt shall be delivered within eight (8) working days following the ~~Employee's~~ unit member's demand of the payroll department for replacement of the check.

~~H2.8.~~ Pay Increases: The ~~Employer~~District shall make a lump sum payment of an agreed upon retroactive wage increase resulting from this Agreement or any amendments thereto within thirty (30) days of the Agreement between ~~the Association~~ CSEA and the ~~Employer~~ District.

~~I2.9~~ Salary Schedule: (See Appendix B)

~~1. All payments for years of service (longevity), step advances, and professional growth awards will be added to the classified Employee base salary schedule.~~

~~2.~~ Step advancements on the salary schedule shall be granted annually on the anniversary date of employment until the maximum step is reached.

~~J2.10~~ Job Classifications Plan (Appendix A):

2.10.1. Placement in Classification: Every bargaining unit position shall be identified in the Classification listing outlined in Appendix A. The District and the ~~Association~~ CSEA Negotiating Team shall meet and negotiate all new classifications. No new position shall be filled until it is classified. The appropriate Classification shall be determined by the duties and responsibilities of the position, without regard to the special qualifications of the incumbents, and shall be based upon the principle that positions shall be included in the same Classification if:

~~a2.10.1.1~~ They are sufficiently similar in respect to duties and responsibilities that the

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same descriptive title may be used;

~~b~~2.10.1.2 Substantially the same requirement as to education, experience, knowledge, and ability are demanded of incumbents;

~~e~~2.10.1.3 Substantially the same test of fitness may be used in selecting qualified ~~Employees~~ unit members;

~~d~~2.10.1.4 The same schedule of compensation can be made to apply with equity.

2.10.2 Interpretation of Classification Specification: The language of the above specifications is not to be construed as limiting the authority of ~~the administrator~~ a supervisor to direct and control the work of ~~classified Employees~~ unit members or to alter their duties and responsibilities within the scope of the job description. It shall be the responsibility of ~~the administrator~~ a supervisor to promptly report in writing to ~~the Employer's Director of Human Resources,~~ and the Employee unit member, and ~~the Association~~ CSEA of any proposed substantial change in the duties of an ~~employee~~ unit member. Any substantial change in the duties to be allocated shall be negotiated by the District and CSEA. Consideration shall be given to the general duties, specific tasks, responsibilities, and minimum requirements, as a composite description of the kind and level of work the classification is intended to embrace. In order to determine the ~~placement~~ salary range of the ~~c~~Classification ~~within the plan~~, its relationship to other ~~c~~Classifications shall be considered.

~~2.10.3-~~ Classification Specifications Job Descriptions: For each classification ~~position~~, the ~~Employer's~~ District's Negotiating Team and the ~~Association's~~ CSEA's Negotiating Team shall establish and maintain a ~~class specification~~ job description, which shall include:

~~a~~2.10.3.1 A descriptive classification title;

~~b~~2.10.3.2 A definition of the scope of duties and responsibilities of ~~positions in~~ the classifications;

~~e~~2.10.3.3 A statement of typical tasks to be performed by persons holding positions allocated to the classification;

~~d~~2.10.3.4 A statement of the minimum qualifications for service in the classification. The minimum qualifications may include education, experience, knowledge, skills, abilities, and personal and physical traits and characteristics;

~~e~~2.10.3.5 License or other special requirements for service in some or all positions in the classification.

2.10.4 The District shall post job descriptions for all classifications on the District's website.

2.10.5 No changes to Appendix A shall be made without mutual agreement of the District and CSEA. Nothing contained in this Agreement shall be interpreted as a waiver of the District's right to create, reduce or eliminate positions in the bargaining unit, consistent with EERA and PERB case law regarding the mandatory scope of bargaining.

~~4. —~~ Maintenance of Plan:

~~a. The Employer's Director of Human Resources shall issue all new, transferred,~~

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~~and promoted Employees a current job description before they assume the designated position.~~

~~b. The Employer's Director of Human Resources shall keep the Classification Plan (Appendix A) current by continual review of positions in the classified service. The investigation and review of a position or positions may be initiated by the Association Negotiating Team, the Employer's Director of Human Resources, or upon the request of a department head or an Employee.~~

52.10.6-Working out of Classification:

~~a2.10.6.1~~ Employees Unit members are working out of classification when they are required to perform duties which are not fixed or prescribed by the ~~Governing Board's~~ approved job description of the classification to which they are regularly assigned.

~~b2.10.6.2~~ Classified Employees shall not be required to perform duties which are not fixed and prescribed for their job description unless the duties reasonably relate to those fixed by the Governing Board, for any period of time which exceeds five (5) working days within a fifteen (15) calendar day period except as authorized herein.

A unit member who is required to work out classification in a higher class for five (5) working days or more within a 15-calendar day period shall be compensated at the range of the higher classification at the step that renders a minimum of a five percent (5%) increase for the entire period they worked out of classification.

~~e. — An Employee may be required to perform duties inconsistent with those assigned to the position by the Governing Board for a period of more than five (5) working days provided that his/her salary is adjusted upward by a minimum of 5% for the entire period he/she is required to work out of classification and in such amounts as will reasonably reflect the duties required to be performed outside his/her normal assigned duties.~~

~~d2.10.6.3~~ Notwithstanding the provisions of this section, ~~t~~The Employer's Director of Human Resources District and the ~~Association~~ CSEA Negotiating Team may, ~~by written rule,~~ mutually agree to provide for an upward salary adjustment for any ~~classified Employee~~ unit member required to work out of classification for any period of time less than that required herein (see Section #).

~~e2.10.6.4~~ It is the intent of this section to permit school agencies to temporarily work ~~Employees~~ unit members outside their normal duties, but in doing so, to require that some additional compensation be provided the ~~Employee~~ unit member during such ~~temporary~~ assignments.

~~f2.10.6.5~~ Employees Unit members who are required to ~~perform duties~~ work out of classification shall notify the ~~Employer's~~ Director of Human Resources upon the accrual of five (5) working days within a fifteen (15) calendar day period. The ~~Employer's~~ Director of Human Resources shall contact the ~~Employees~~ unit members who feel they have been assigned duties to be performed which are out of classification and determine if additional compensation is in order. (Ed. Code, Section 45110)

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g2.10.6.6 The ~~Employer's~~ Director of Human Resources will review with the immediate supervisor the situation that brought about the concern for out of classification assignment. The ~~Employer's~~ Director of Human Resources will resolve the issue and, if necessary, make any appropriate salary adjustment.

~~2.11~~ Reclassification: Requests for reclassification shall be submitted on or before March 1. If approved, they shall be implemented on July 1 of that year. Any requests received after March 1 will be considered for approval July 1 of the following year.

2.11.1 Basis for Reclassification: The basis for reclassification of positions must be an accretion of duties or any additionally required skills or a sudden change occasioned by a reorganization, or the assignment of completely new duties and responsibilities. ~~An~~ Employee unit member whose position is reclassified due to the result of a ~~sudden change occasioned by~~ reorganization, shall be eligible for reclassification at any given date.

2.11.2 Incumbent Rights: When an entire classification of positions is reclassified all incumbents in those positions shall be entitled to serve in the new positions.

~~2.11.3~~ Procedure for Reclassification:

~~a~~2.11.3.1 ~~Employee Unit member~~ submits request for reclassification to Superintendent. Request shall include:

~~1)~~2.11.3.1.1 _____ Cover letter requesting reclassification,

~~2)~~2.11.3.1.2 _____ Old and new job descriptions, either existing or proposed,

~~3)~~2.11.3.1.3 _____ Comparison of old and new job descriptions.

~~4)~~2.11.3.1.4 _____ An optional letter of recommendation from the immediate supervisor may accompany the request for reclassification.

~~b~~2.11.3.2 The Employee unit member will notify ~~the association~~ CSEA Negotiating Team of intent to request reclassification.

~~2.11.4~~ Negotiations: No position or group of positions shall be reclassified without benefit of negotiation.

~~2.11.5~~ The Superintendent, or designee, shall acknowledge receipt of the ~~Employee's unit member's~~ request for reclassification and shall inform the ~~Employee unit member~~ and ~~the Association~~ CSEA of the procedures to be followed.

~~2.11.6~~ The Superintendent, or designee, shall review the request for reclassification with representatives of ~~the Association~~ CSEA prior to recommending action to the ~~Governing Board of Trustees~~.

~~2.11.7~~ Effective Date of Reclassification: The reclassification and corresponding salary adjustment shall become effective, following agreement with ~~the Association~~ CSEA representatives and the Superintendent, or designee, on the date approved by the ~~Governing Board of Trustees~~.

~~2.11.8~~ Reclassification Outcome: The outcome of any reclassification request shall be reported

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to the ~~employee-unit member~~ in written form by the Superintendent or ~~his/her~~ their designee within thirty (30) days of the decision. A copy of the written decision shall be provided to ~~the Association~~ CSEA.

2.12 Longevity (Years of Service):

2.12.1 The District shall compensate unit members a five percent (5%) longevity increment at the completion of ten (10), fifteen (15), twenty (20), and twenty-five (25) years of service, in accordance with the computation schedule as shown:

| <u>Years of Service</u> | <u>Annual Percentage</u> |
|-------------------------|--------------------------|
| <u>10 years</u> | <u>5%</u> |
| <u>15 years</u> | <u>10%</u> |
| <u>20 years</u> | <u>15%</u> |
| <u>25 years</u> | <u>20%</u> |

~~An additional three (3) percent increment shall be granted each Employee at the completion of ten (10) years of service in PGUSD.~~

~~2. An additional three (3) percent increment shall be granted each Employee at the completion of fifteen (15) years of service in PGUSD.~~

~~An additional three (3) percent increment shall be granted each Employee at the completion of twenty (20) years of service in PGUSD.~~

~~An additional three (3) percent increment shall be granted each Employee at the completion of twenty-five (25) years of service in PGUSD.~~

2.12.2 Years of Service-Longevity increments shall be granted on the anniversary of the initial date of employment in the district.

3. ~~Columns G, H, I, and J on the classified salary schedule will represent years of service for years 10, 15, 20, and 25 respectively. Each column will require employment in the district for the same appropriate corresponding number of years (i.e. G requires 10 years of employment in the district and so on).~~

2.13 Professional Growth: A professional growth program shall be maintained for the purpose of encouraging the educational growth of classified unit members of the District. The program shall be designed to enable those unit members participating in the program to update their job skills and improve their services in the District. All unit members shall be eligible to participate in professional growth.

2.13.1 Procedures:

a2.13.1.1 A Professional Growth committee shall be formed for the purpose of evaluation and approving the ~~P~~professional ~~G~~rowth activities of the ~~classified Employees~~ unit members, and for the purpose of presenting their recommendations to the ~~Employer's~~ Director of Human Resources and the ~~Governing~~ Board of Trustees.

b2.13.1.2 The committee shall consist of five (5) members. Two (2) ~~of these~~ members shall be a District Administrator and the Superintendent's designee. ~~The other t~~Three (3) members shall be representatives ~~of from~~

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the classified bargaining unit and ~~groups and initially these three (3) members~~ shall be appointed by the CSEA ~~President of the California School Employees' Association #229~~. At no time should there be more than one (1) representative from any one (1) job classification.

2.13.1.3 At the first meeting of the committee a chairperson shall be elected from the three (3) classified members, and ~~he/she~~ they shall remain on the committee for three (3) years. To ensure the continuity of purpose, one (1) of the other classified members shall serve for two (2) years and one (1) for one (1) year. Subsequent appointments of classified members will be for two (2) years, thus ensuring that some experienced members of the committee will be serving at all times.

~~1) —~~

2.13.1.4 The Committee shall meet once per month unless no applications are submitted.

~~2) —~~

2.13.1.5 The Committee shall inform any ~~Employee-unit member~~ submitting a request, of its decision within six (6) weeks of the date the request was submitted.

2.13.2 Professional Growth Course List:

~~a~~2.13.2.1 The Professional Growth Course List (see Appendix C) will be designated according to the appropriate classifications. This list must remain flexible, and the final decision as to the appropriateness of each intended course will remain with the committee.

~~b~~2.13.2.2 Pre-approval of coursework used for professional growth must be obtained in advance from the committee, ~~before a course of action designed to earn Professional Growth credits is pursued by the Employee. The Professional Growth Credit Form for Classified Employees (Appendix D) must be submitted, and approved before coursework begins.~~

2.13.2.3 The committee will file the notice of intent with the Business Office of any ~~Employee-unit member~~ who will be earning enough credits to receive a Professional Growth increment on July 1 by May 1 of the same year, for budgeting purposes. The committee will certify completion of course(s) to the ~~Employer's~~ Director of Human Resources upon receiving proof that the course(s) has been completed.

~~e. The Professional Growth Credit Form for Classified Employees (Appendix D) must be submitted before course work begins.~~

~~d~~2.13.2.4 Professional Growth is allowed only for advertised class periods/sessions. To receive professional growth credit, employees-unit members must submit a record of attendance hours (e.g. transcript). For on-going classes, check in with the committee to report progress at least one time per year or when the limit of 50 hours has been completed. To receive professional

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growth credit for PGUSD Adult Education Courses, employees unit members must submit completion forms for each advertised session.

32.13.3 Professional Growth Awards:

- a2.13.3.1 The Professional Growth Award is to be made on July 1 to qualifying Employees unit members. ~~All classified Employees are eligible to participate in the Professional Growth plan. Employees considering course work are required to have the committee evaluate the acceptability of their contemplated courses desired for credit. (See Appendix D, Professional Growth Credit Form)~~
- b2.13.3.2 Employees Unit members may earn Professional Growth Awards ~~of equal to five percent (5%) of their wages~~ upon completion of approved course work. This award is to be added to the Employee's unit member's regular salary, including any and all longevity increases, and/or previous Professional Growth increases, as well as any salary increases negotiated by the time the award is granted.
- e2.13.3.3 ~~Employees may earn awards equal to 5% of their regular monthly salary. The Earned professional growth awards~~ shall continue throughout the service of the Employee unit member. Awards may be earned once in each four (4) years of service after installation of the plan. Each award shall be earned by completion of nine (9) approved units. The nine (9) approved units may include a combination of any of the areas specified below.
- 1)2.13.3.3.1 Six (6) units - Minimum chosen from the approved list of courses relating directly to the Employee's unit member's specific areas of employment or in other areas for possible promotion, as approved by the committee.
- 2)2.13.3.3.2 Three (3) units may be chosen under the category of general courses, the Employee's unit member's specific area of employment in the District or other areas of Professional Growth subject to approval by the committee.
- 3)2.13.3.3.3 Semester Units: All Professional Growth credits shall be converted into semester units. College credit in terms of quarter units shall be converted into semester units at the ratio of one-quarter hour to two-thirds semester units.
- 4)2.13.3.3.4 Reimbursed Expenses: All expenses connected with work for Professional Growth credit shall be borne by the Employee unit member. If the District reimburses the Employee unit members for any cost, the credit shall not be granted.

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5) 2.13.3.3.5 Courses: Adult Education courses and workshops shall be credited as follows:

| <u>Total Hours in Courses/Workshops</u> | <u>Semester Units of Professional Growth Credit</u> |
|---|---|
| 8 - 14 hours | 0.5 |
| 15 - 19 hours | 1.0 |
| 20 - 29 hours | 1.5 |
| 30 - 39 hours | 2.0 |
| 40 - 49 hours | 2.5 |
| 50 hours & up | 3.0 |

6) 2.13.3.3.6 Workshops and seminars conducted under the auspices of the District, Monterey County Office of Education or an accredited institution and scheduled **outside** the regular working hours, may be attended for Professional Growth units, to be approved by the committee. The aforesaid workshops and seminars may be attended for Professional Growth units DURING regular working hours only through the use of approved vacation leave from scheduled work hours. Proof of vacation leave is required. Workshop and seminar units shall be computed as above. Hours for workshops and seminars may be accumulated.

7) 2.13.3.3.7 Appendix C: Employees Unit members will be encouraged to complete courses from the approved list. Employees Unit members cannot receive credit for repeated courses.

8) 2.13.3.3.8 Professional Growth Funding: Funding of professional growth awards shall not be charged to categorical funding.

2.14 Travel Reimbursement:

2.14.1 Mileage Reimbursement:

a) 2.14.1.1 An Employee unit member, upon request, shall receive a mileage reimbursement as provided in Board Policy #~~4033~~ 3350 for use of his/her/their private vehicle when performing required services to the Employer District.

b) 2.14.1.2 Mileage requests shall be submitted monthly on forms provided by the Employer District. The Employer District determines if the request is approved or disapproved.

c) 2.14.1.3 Mileage shall be counted from the work station of the Employee unit member at the commencement of the work day.

d) 2.14.1.4 On authorized trips outside the School District an Employee unit member shall use a

District vehicle if one is available. Otherwise, the Employee unit member shall be reimbursed at the rate provided in Board Policy #~~4033~~ 3350.

e2.14.1.5 ~~An employee unit member~~ asked to work a split shift, and who does not normally work in a split shift position, may request mileage reimbursement for up to fifty (50) miles round trip for travel to and from home between shifts.

2.15 Footwear Allowance: ~~Employees~~ Unit members in the maintenance, grounds, ~~and~~ custodial, food service, and campus supervisor ~~departments~~ classifications shall be eligible for up to ~~\$150.00-\$200.00 per~~ every ~~other~~ fiscal year ~~reimbursable amount~~ for appropriate footwear (e.g. work boots and non-slip shoes) to maintain a safe and secure work environment. ~~Unspent balances for any shoe allowance will not accrue.~~ The unit member shall purchase their preferred footwear and submit for reimbursement following the District procedure. Unspent balances for any shoe allowance will not accrue from year to year.

2.16 Compensation During Emergency Closures:

2.16.1 In the event of a quarantine, epidemic, natural disaster, utility failure, other conditions involving the health and safety of unit members, or other conditions that prevent the District from operating, the Superintendent or designee may declare that the entire District is closed.

2.16.2 During such closures unit members not required to report to work shall be paid their regular wages for any period in which their worksite is closed due to the reasons identified in Section 2.16.1 of this article, provided the unit member is ready, willing, and able to perform their customary duties. Unit members shall be compensated at their regular rate of pay for their regularly scheduled hours. For closures that exceed five consecutive working days, the Parties shall meet to discuss the impacts of the closure, including but not limited to modifying the workdays or work year.

2.16.3 The Superintendent may designate employee groups or individual unit members who are required to physically report to work during such a closure. These unit members shall be compensated at the rate of one and one-half (1½) times their regular rate of pay for all hours worked during the closure. Each unit member who is required to report to work shall be paid for a minimum of two (2) hours.

2.16.4 Unit members already on or scheduled to be on any leave, whether paid or unpaid, shall not be entitled to extra compensation, nor shall the unit member be entitled to have leave (e.g. sick leave, vacation leave) credited back to them while the entire District is closed.

2.16.5 If a single worksite or the District is partially closed, the Superintendent or designee may assign unit members to work at an alternative worksite.

2.17 Classified School Employees Summer Assistance Program (CSESAP):

The District and CSEA mutually support participation in the state Classified School Employee Summer Assistance Program (CSESAP). The district shall participate in the CSESAP each year according to California Education Code Section 45500 and the guidelines published annually by

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the California State Department of Education. The district and CSEA agree that in any year that the state does not budget matching funds for this program, the district will not participate that year. If the CSESAP is removed from the California Education Code, this section shall become null and void.

END OF ARTICLE

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**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to Article III Health and Welfare Benefits:

ARTICLE III
HEALTH AND WELFARE BENEFITS

~~A3.1~~ Full-time ~~Employees Unit Members~~: Effective July 1, 2023, the District shall contribute an amount of ~~\$11,121.85 (increase of \$2,696.85)~~ \$12,223.78 (an increase of \$3,718.78) per year toward the subscriber cost of ~~health, dental and vision~~ District-sponsored insurance plans. ~~for full-time Employees~~. An additional \$276.00 per year will be paid toward dependent coverage. The District contribution amounts may be applied by the ~~employee unit member~~ to any of the plan options, except Complete Care (see section 3.10). The dependent allocation may, however, only be used for dependent coverage. All ~~classified employees unit members~~ hired after July 1, 2002, shall only be eligible for the District contribution if they are enrolled in a ~~MCSIG-medical~~ District-sponsored insurance plans.

3.1.1 Fringe Benefit Allocation Plan Option: Full-time ~~Employees unit members~~ may apply their benefit allocation funds (~~\$6,044.44~~ 12,223.78) toward medical, dental, vision, MCSIG’s standalone EAP/life insurance policy, income protection and other life insurance. CAUTION: If any ~~Employee unit member~~ drops medical insurance ~~he/she they~~ will need to qualify under the guidelines of the District insurance carrier in order to be reinstated in the future (e.g. qualifying life event). Current rates are subject to change. ~~(Employees and unit members will shall be notified of all rate changes.) The medical plan provided to Employees is with the Monterey County School Insurance Group (MCSIG).~~

3.1.2 ~~The Association~~ The District or CSEA shall notify provide the District other party, in writing, ~~by November 30 in any year~~ no less than three (3) months’ notice if there is change in the medical plan options to be offered to unit members ~~their membership~~, both active and retirees, in the following plan year, beginning July 1. The three (3) month notification requirement may be waived by mutual agreement of the parties. The notification shall identify the specific new plan(s) to be offered, all costs to the District and affected ~~Employees unit members~~ resulting from changing to the new plan(s) and shall identify how the costs will be covered without increasing costs to the District beyond those of the current contractual agreement. The District shall change the plan option offering only if there is no additional cost to the District.

~~B3.2~~ Part-Time ~~Employees Unit Members~~: Part time eligible ~~Employees unit members~~ are defined as those working four (4) or more but less than eight (8) hours and shall be provided benefits as follows:

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3.2.1- A prorated share of the total dollar cost of benefits provided full-time Employees unit members in the proportion that the hours assigned each part-time Employee unit members bears to eight (8).

3.2.2 The total dollar amount for which the individual ~~Employee unit member~~ is eligible, if permitted by the District's insurance carrier, may be applied to any or all of the fringe benefit allocation plan options provided full-time Employees unit members. For example, a four (4) hour Employee unit member would be eligible for 50% of the dollar value of a full-time Employee unit member and may apply that amount to health care or a combination of dental and/or vision, MCSIG's standalone EAP/life insurance policy, income protection and life insurance. If the amount for which the Employee unit member is eligible is less than the dollar cost of the benefit(s) ~~he/she they~~ selects, the Employee may pay the additional amount required to obtain the benefit.

C3.3 Retiree Coverage:

3.3.1- Health Insurance Coverage upon Early Retirement: Eligible regular Employees unit members (at least age fifty-five (55) who retire prior to age sixty-five (65) and who retire with at least ten (10) years of classified service with the Employer District are eligible for health insurance coverage as specified in this section. For purposes of this section the age of the ~~Employee unit member~~ means the fiscal year in which the birthday occurs.

3.3.2- Health Insurance Coverage Effective July 1, 1991: On July 1, 1991, the retired unit member who retires between the ages of fifty-five (55) and sixty-five (65) shall be covered by the ~~employer District~~ paid health insurance rate in effect at the time of retirement to age sixty-five (65) or until the retiree becomes eligible for Medicare, whichever occurs first. Upon eligibility, the District will provide a Medicare supplement insurance policy at a premium cap of \$50.00 per month. Retired unit members will receive the Medicare supplement premium subject to the \$50.00 cap through age eighty-five (85).

D3.4 Retiree Dependent Coverage: All retired Employees unit members may cover dependents at their own expense.

E3.5 Procedures for Application: Employees Unit members requesting early retirement benefits under this section shall submit an application to ~~the~~ Human Resources Director one (1) month before the end of the semester preceding the early retirement. The Employer District shall have the authority to make exceptions to the deadlines.

3.5.1- Part-time Employees unit members who retire shall have their benefits prorated using the formula in preceding section B3.2.

3.5.2- Retirees shall receive the same medical coverage under the same carrier as regular ~~classified Employees unit members~~.

F3.6 Reduction in Benefits: No reduction in benefits or change in carriers shall be made during the life of the Agreement without approval of the majority of bargaining unit members.

G3.7 Exit Orientation Letter: An exit Orientation Letter will be provided to each retiree, informing the Employee unit member of the benefits ~~he/she is they~~ are entitled to on the date of retirement.

- H3.8 Updating Benefits: ~~The Chapter~~ CSEA shall have the right to update the present health, dental and vision plans accordingly at the time of annual contract renewal between the District and the Insurance Carriers.
- H3.9 Unused Benefits: The District will pay to each active employee that portion of the non-dependent, health insurance contribution that the employee (who was hired before July 1, 2002) was eligible for but did not use in the preceding fiscal year. The payment shall be made by July 31.
- H3.10 Complete Care: Beginning on July 1, 2022, CSEA members who have opted out of all MCSIG plans may enroll in MCSIG's Complete Care Program. The District's contribution for premiums for the Complete Care Program for full-time employees shall not exceed a monthly contribution of two hundred dollars (\$256) on a 10-month basis, or a two hundred thirteen dollars (\$213) on a 12-month basis. CSEA members who were enrolled in the Complete Care Program in the 2021-2022 school year shall continue to receive the same level of District's contribution of four hundred twenty-eight (\$428) per month through December 31, 2022. Beginning January 1, 2023, the District contribution shall drop to the 10-month or 12-month amounts set out above. The District will pay the above amounts on behalf of the enrolled CSEA members, unless the actual cost of the benefits is less than the above stated amounts, in which case the District shall pay the full cost of the actual benefits.

END OF ARTICLE

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson - May 28, 2024 12:33 PM PT

Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano - May 28, 2024 12:33 PM PT

Claudia Arellano, Director II, Human Resources

Joshua R. Jom

Joshua R. Jom, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo - May 28, 2024 12:34 PM PT

Leslie Ternullo, President and Chair, Negotiations

Greg Kelley
Greg Kelley - May 28, 2024 12:34 PM PT

Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston - May 28, 2024 12:34 PM PT

Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi - May 28, 2024 12:34 PM PT

Nargess Akhavi, Negotiations Committee

Christine Gruber
Christine Gruber - May 28, 2024 12:34 PM PT

Christine Gruber, Negotiations Committee

Sarah Herrera

Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 9, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to Article VII Holidays:

**ARTICLE VII
HOLIDAYS**

7.1 Unit member shall be entitled to the following paid holidays:

| | | |
|------------|---|-------------------------|
| <u>1.</u> | <u>Independence Day</u> | <u>July</u> |
| <u>2.</u> | <u>Labor Day</u> | <u>September</u> |
| <u>3.</u> | <u>Veterans Day</u> | <u>November</u> |
| <u>4.</u> | <u>Thanksgiving Day</u> | <u>November</u> |
| <u>5.</u> | <u>Christmas Day</u> | <u>December</u> |
| <u>6.</u> | <u>New Year's Day</u> | <u>January</u> |
| <u>7.</u> | <u>Dr. Martin Luther King, Jr. Day</u> | <u>January</u> |
| <u>8.</u> | <u>Lincoln Day</u> | <u>February</u> |
| <u>9.</u> | <u>Washington Day</u> | <u>February</u> |
| <u>10.</u> | <u>Memorial Day</u> | <u>May</u> |
| <u>11.</u> | <u>Juneteenth National Independence Day</u> | <u>June</u> |
| <u>12.</u> | <u>Local Holiday</u> | <u>To be determined</u> |
| <u>13.</u> | <u>Local Holiday</u> | <u>To be determined</u> |
| <u>14.</u> | <u>Local Holiday</u> | <u>To be determined</u> |
| <u>15.</u> | <u>Local Holiday</u> | <u>To be determined</u> |

7.1.1 Twelve month employees shall be entitled to 15 paid holidays. Less than 11.5-month employees shall be entitled to 13 paid holidays.

7.1.2 When a holiday falls on a Saturday or Sunday, the holiday shall be observed on the preceding or following workday that is not a holiday.

7.1.3 The dates of the ~~above~~ paid holidays shall be mutually agreed upon in writing by the District and CSEA ~~for each year. No holiday shall be scheduled with the restriction that no holiday dates may be selected~~ on days when students are scheduled to attend school. ~~In addition, Veteran's Day must be scheduled in accordance with Education Code section 37220.~~

~~A.7.2 Additional Other Declared Holidays: Each day declared a holiday by the President or Governor of the State shall be a paid holiday for classified Employees.~~
Each day declared by the President, Governor of the State, or the Board of Trustees as a public fast, mourning, thanksgiving, or holiday in which public schools shall be closed, shall be a paid holiday for classified employees.

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B-7.3 Holiday Eligibility:

7.3.1: All Employees unit members shall be entitled to paid holidays provided they are in a paid status during any portion of their working day immediately preceding or succeeding following the holiday. ~~(Ed. Code 45203)~~

7.3.2: ~~Regular Employees of the District~~ Unit members who are not normally assigned to duty during the ~~school~~ holidays of Christmas (December 25) and New Year's Day (January 1) shall be paid for ~~these two~~ those holidays provided ~~that they were~~ the unit member was in a paid status during any portion of the working day of their normal assignment immediately preceding or succeeding following the holiday. ~~(Ed. Code 45203)~~

C-7.4 Minimum Day:

~~1.~~ 1. Classified employees will work their regularly scheduled hours. If a unit member wishes to take time off on a minimum day, they must use an approved leave.

~~2. Classroom aides, upon approval of the site administrator, shall be granted time off without loss of pay only when the instructor and/or students are not in the classroom and no assignment has been made.~~

~~D.~~ D. Shortened Day:

~~1.~~ 1. The Employee shall be released from his/her regular work scheduled at 3:00 p.m. upon approval of his/her immediate supervisor without loss of pay on the days before New Year's, Easter, and Thanksgiving holiday. All classified Employees shall be released from their regular work scheduled at 12:00 p.m. on the last work day before Christmas holiday. The Employee whose work schedule is other than 8:00 a.m. to 5:00 p.m. shall be given an equivalent amount of time off. The Employee who is not given this release of duty of these days shall be given an equivalent amount of time on another day agreed upon by the Employee and his/her immediate supervisor.

~~2.~~ 2. Part time Employees shall be entitled to a pro-rata share of release time by mutual agreement between the Employee and his/her immediate supervisor. (See Holiday Schedule, Appendix K, for formula for shortened day for classified Employees.)

7.5 Shortened Day:

7.5.1 Unit members shall be released from their regular work schedule early on their last workday before Thanksgiving, Christmas, New Year's Day, and Spring Break.

7.5.2 Unit members shall be released according to the following schedule:

| <u>Unit Member's Hours per Day</u> | <u>Day before Thanksgiving, New Year's Day, and Spring Break</u> | <u>Day before Christmas</u> |
|------------------------------------|--|-----------------------------|
| <u>6.5 – 8 hours</u> | <u>2 hours</u> | <u>4 hours</u> |
| <u>4.5 – 6.49 hours</u> | <u>1 ½ hours</u> | <u>3 hours</u> |
| <u>2.01 – 4.49 hours</u> | <u>1 hour</u> | <u>2 hours</u> |
| <u>2 hours or less</u> | <u>½ hour</u> | <u>1 hour</u> |

7.5.3 In the event that one of the identified shortened days above falls on a day designated as a local holiday for the District, the shortened day shall be moved to another day on the calendar. The date shall be determined and mutually agreed upon by the District and CSEA.

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7.5.4 Unit members who work 180-190 days per year shall also be granted a shortened day on the last day of the school year (according to column 1 of the chart above).

7.5.5 Any unit member who cannot be released from duty on these days shall be provided an equivalent amount of time on another day agreed upon by the unit member and their immediate supervisor.

~~E. Inservice: Inservice release time will be granted to classified Employees by mutual agreement for job related training as the need arises. Such time shall be granted without loss of pay.~~

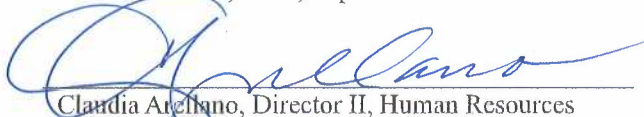
END OF ARTICLE

Date Signed: 5/9/24

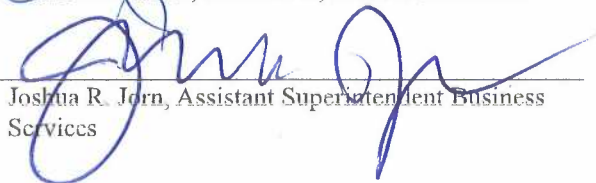
For the District:



Linda Adamson, EdD., Superintendent



Claudia Archano, Director II, Human Resources

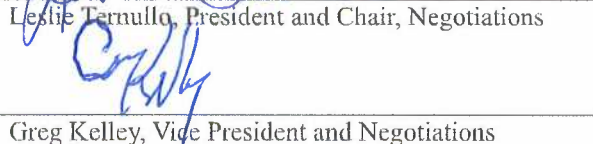


Joshua R. Jern, Assistant Superintendent Business Services

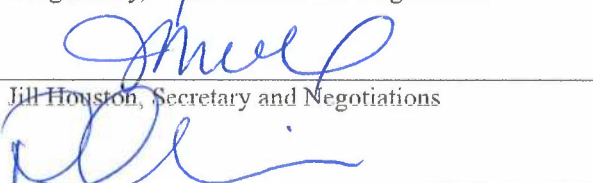
For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



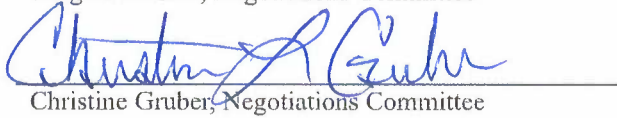
Greg Kelley, Vice President and Negotiations



Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 23, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to the following changes to “Article XI: Employee Layoff/Changes in Assigned Time” of the Parties’ 2023-2026 successor agreement:

ARTICLE XI

~~EMPLOYEE LAYOFF PROCEDURES/CHANGES IN ASSIGNED TIME~~

~~A11.1~~ Layoffs: Classified ~~Employees~~ unit members shall only be laid off for lack of work or lack of funds. Any layoff shall be accomplished in accordance with applicable law and this agreement.

~~B11.2~~ Notice of Layoff:

11.2.1 The District agrees to provide CSEA with at least thirty (30) days advance notice, ~~unless there are unforeseen circumstances that might prevent thirty (30) days advance notice in which case notice shall be given as soon as possible~~ of any recommendation to lay off bargaining unit positions. In the event the District is unable to provide thirty (30) days advance notice due to some unforeseen circumstance, the District shall provide notice to CSEA as soon as practicable.

11.2.2 A written notice of layoff for the upcoming school year shall be given to affected ~~Employees~~ unit members no later than March 15, ~~except as set forth in section B.3 below.~~ Hearing rights will be in accordance with the California Education Code.

11.2.3- If classified ~~Employees~~ unit members are being laid off because of the expiration of a specially funded program, the District shall provide written notice of the layoff to the ~~Employee~~ unit member ~~during the school year~~ at least sixty (60) ~~working~~ calendar days prior to the effective date of the layoff.

11.2.4- Copies of layoff notices shall be provided to the ~~Association~~ CSEA.

~~2. Order of Seniority: Employees shall be laid off in the following order: a. Temporary Employees; [~~

~~b. Probationary Employees;~~

~~c. Permanent Employees.~~

~~C11.3~~ Order of Layoff: The order of layoff shall be based on seniority within that class and higher classes served throughout the District. ~~An Employee unit member with the least seniority within the class plus higher classes shall be laid off first. Seniority shall be based on total number of hour an Employee has been paid in any given class plus higher classes or seniority acquired under Section J, Equal Seniority.~~

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11.4 Computation of Seniority:

- 11.4.1 Seniority shall be based on date of hire in a class plus higher classes. A permanent employee unit member shall earn seniority in each classification in which ~~that employee~~ they have worked. ~~Seniority shall be determined by computing all hours in paid status in each classification, whether during the school year, a holiday, recess, or during any period that school is in session or closed, but does not include overtime.~~
- 11.4.2 Leaves: No District approved leave, paid or unpaid, voluntary or involuntary, shall be considered a break in service for the purpose of calculating seniority.
- 11.4.3 Reclassifications: If a unit member's position has been reclassified, seniority shall continue to accrue from the date of hire of the first position which was reclassified. When all positions in a classification are renamed or reclassified, each unit member's seniority shall continue to accrue as from the date of hire in the original classification.
- 11.4.4 Lateral changes in seniority: When an employee is hired into a classification that is at the same salary range as their current classification, they shall be considered to have worked in a higher class for purposes of calculating seniority.
- 11.4.5 Seniority Ties: Two (2) or more unit members with the same seniority date in a class shall have their tie broken.
- 11.4.5.1 Seniority ties shall be broken within 30 calendar days of hire.
- 11.4.5.2 Seniority ties shall be broken by drawing lots. A virtual randomizer shall be used to determine the order in which affected unit members shall draw their lot. The procedure to be implemented for drawing the lot shall be agreed to between CSEA and the District.
- 11.4.5.3 The District shall notify the CSEA President no less than three (3) workdays prior to the tie-breaking meeting. The affected unit members and representatives from both CSEA and the District shall be present to break the tie.
- 11.4.5.3.1 A unit member who cannot be present at the tie-breaking meeting may designate a representative, in writing, to attend in their place. If the unit member does not designate a representative, the CSEA representative shall serve as the employee's representative.
- 11.4.5.3.2 If there is no CSEA representative or designee available to attend, the tie-breaking meeting shall be rescheduled.
- 11.4.5.4 The result of the tie-breaking shall be recorded in each affected employee's personnel file and on the seniority list.
- 11.4.6 Seniority Roster: Human Resources shall maintain an updated seniority roster. The roster shall be available to CSEA upon request, within 10 working days. The roster shall include the following information for each unit member:
- Name
 - Each classification held
 - Hire date in each classification held
 - Employment end date in each classification held, if applicable
 - Tie breaker rank, if applicable

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- Reclassification date in each classification
- Class details: Work Year, Hours per day, Range

~~D.11.5 Bumping Rights of Laid Off Employees Unit Members: Permanent Employees in the Classified service shall have the following rights:~~

~~11.5.1 _____ Bumping to equal or lower class: A permanent Employee in the Classified service unit member who is laid off from a their current class/classification and who has previous regular service in an higher, equal or lower class shall have the right to bump an Employee unit member with less seniority in that class/classification. Seniority shall include the total of the previous service in the equal or lower classes plus service in the class from which layoff occurs and in plus higher classes. The unit member may bump into any lower classes in which they have previously served to avoid layoff.~~

~~11.5.2. _____ Bumping to higher class: A permanent Employee unit member who is laid off from their current class may bump into assigned to a lower classification who has previous service in a higher classification in which the unit member has served, provided they have greater seniority than a unit member in the class, the unit member was not demoted involuntarily, demoted in lieu of discipline, or did not pass the probationary period. Seniority in the higher class will be calculated using only the hire date in the higher classification to bump an Employee with less seniority in that classification.~~

~~3. The Employee may continue to bump into lower or higher classes to avoid layoff.~~

~~4. Layoff notices shall be given to those Employees with the least seniority in affected classifications.~~

~~a.11.5.3 To exercise bumping rights the Employee unit member must notify the Director of Human Resources Department in writing no later than five (5) working days after receiving notice of layoff which will include the Employee's unit member's options for bumping.~~

~~11.5.4 Bumping Options: Each unit member who is subject to layoff or bumping shall be provided with information about their options prior to making a decision in accordance with sections 11.5.1 and 11.5.2. This information shall include:~~

- Vacancies in each class where the unit member holds seniority;
- The position held by the least senior unit member in each class where the laid off unit member holds seniority providing that they hold more seniority than the least senior unit member in the class;
- The length of the workday, the work year, worksite, and any certifications required for each position listed.

~~11.5.5 Bumping Order: When more than one classification is affected by the elimination of positions which results in the layoff of a unit member, the order of bumping shall be as follows:~~

~~11.5.5.1 _____ The unit member who is subject to layoff who has the most seniority in the highest classification (based on salary range) of those affected shall be given the first opportunity to make their decision in seniority order. The remaining unit members subject to layoff shall be given their opportunity to select based on descending seniority order, from the highest classification to the lowest.~~

~~11.5.5.2 _____ In a layoff of two (2) or more unit members in the same classification, the Human Resources Department will call a meeting of the affected unit~~

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members and the CSEA President or designee at which the unit members will indicate their decision. This meeting shall take place before the effective date of layoff. Unit members may attend the meeting in person, virtually or by phone.

11.5.6 Other Options: If a unit member receiving a layoff notice has no bumping rights, then the unit member may apply and shall be given preference to any vacancy for which they are well qualified before the District hires from outside. "Well qualified" shall be based on the District's regular hiring criteria for the classification in which the vacancy exists.

~~b. Any affected Employee replaced by layoff has the same option of bumping afforded by this.~~

~~E. Reduction in Hours: Any reduction in regularly assigned time shall be negotiated. If no agreement is reached by the Parties, a reduction of hours shall be treated as a layoff.~~

~~G. Equal Seniority: If two (2) or more Employees subject to layoff have equal class seniority, the determination as to who shall be laid off will be made on the basis of the greater hire date seniority, and if that be equal, then the determination shall be made by lot.~~

~~F~~11.6 Layoff in Lieu of Bumping: An Employee unit member who elects a layoff in lieu of bumping maintains their re-employment rights under this Agreement.

11.7 Retirement in Lieu of Layoff:

11.7.1 A unit member may elect to accept a retirement in lieu of layoff. Such unit members shall complete and submit the required form provided by the District no less than 10 workdays prior to the effective date of the proposed layoff. The District shall notify the California Public Employees Retirement System (CalPERS) that the retirement was due to layoff.

11.7.2 A unit member who retires in lieu of layoff shall then be placed on the 39-month reemployment list and shall maintain their reemployment rights under this Agreement.

11.7.3 The District agrees that when an offer of reemployment is made to an eligible unit member who retired in lieu of layoff for lack of work or lack of funds and the District receives an acceptance of the offer within ten (10) workdays, the position shall not be filled by any other person until CalPERS has processed the request for reinstatement from retirement.

11.7.4 A unit member subject to this section who retired and is eligible for reemployment and who declines an offer of reemployment equal to the position from which they were laid off shall be deemed to be permanently retired.

11.7.5 Any election to retire while on a reemployment list shall be considered retirement in lieu of layoff within the meaning of this section unless such classification is not in compliance with CalPERS laws and regulations.

~~H~~11.8 Reemployment Rights:

11.8.1 Laid off persons unit members are eligible for reemployment in the classification from which they are laid off for a ~~thirty-nine (39)~~ month period and shall be reemployed in the reverse order of layoff. The laid off person's unit member's reemployment shall take precedence over any other type of employment, defined or undefined in the Agreement.

11.8.2 Notification of Reemployment Opening: Any unit member who is laid off and is subsequently eligible for reemployment shall be notified by phone and in writing by the

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District of an opening. Such written notices shall be sent by email and certified mail. The District shall use the last phone number, email, and mailing addresses given to the District by the unit member. The District shall also provide a copy to CSEA.

11.8.3 Employee Notification to Employer:

11.8.3.1 A unit member shall notify the District of their intent to accept or refuse reemployment, in writing, within five (5) working days following receipt of the reemployment notice. If the unit member accepts the reemployment offer, they must report to work within 10 working days following receipt of the reemployment notice.

11.8.3.2 A unit member given notice of reemployment need not accept the reemployment to maintain their eligibility on the reemployment list, provided the unit member notifies the District of their refusal of reemployment within 10 working days from the reemployment notice.

11.8.4 Reemployment in Highest Class: A unit member will be offered reemployment in the highest classification available in accordance with their seniority within the class. Unit members who accept a position lower than the position from which they were laid off shall retain their original 39-months rights to the position from which they were laid off.

11.8.5 ~~In addition, they~~ Unit members shall have the right to apply for other vacancies and promotional positions within the filing period specified in Article VIII, PROMOTIONS AND TRANSFERS, of this Agreement and shall be considered an internal applicant ~~use~~ using their bargaining unit seniority therein for a period of ~~thirty-nine (39)~~ months following layoff. An ~~Employee~~ unit member on the reemployment list shall be notified of all promotional opportunities.

11.8.6 Unit members on a reemployment list shall be given priority consideration for service as a classified substitute at the appropriate substitute rate established by the District. The unit member shall maintain their eligibility on the reemployment list.

~~11.9~~ Voluntary Demotion or Voluntary Reduction in Hours or Transfer:

11.9.1 ~~The Director of~~ Human Resources shall meet with ~~the Association~~ CSEA and negotiate any voluntary demotion or voluntary reduction in hours in lieu of layoff ~~prior to Employee notification.~~

11.9.2 ~~A permanent classified Employee who will suffer a layoff from lack of work or lack of funds despite the exercising of bumping rights in order to avoid layoff,~~ At the time of layoff, a unit member may accept a voluntary demotion to a vacant position in a lower classification ~~within the class~~, or transfer to an equal classification ~~within the class~~. In the event the vacated position is reestablished within ~~thirty-nine (39)~~ months, the ~~Employee~~ unit member shall be reinstated to that position. In the event a reduction in hours is ~~agreed to negotiated~~, the affected unit member shall be considered to have been laid off and shall be entitled to all rights and procedures of this ~~A~~ article.

11.9.3 ~~Employees~~ Unit members who take voluntary demotions or voluntary reductions in hours in lieu of layoff or to remain in their present positions rather than be reclassified or reassigned shall be granted the same rights as ~~persons~~ unit members under Section ~~F~~ 11.6 above and shall retain eligibility to be considered for reemployment for an additional ~~twenty-four~~

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(24) months, provided the ~~Employee~~ unit member meets the qualifications in the job description.

211.9.4 Restricted Employees, as defined by Education Code Sections 45105 and 45105.1, are not eligible for employment rights.

11.10 Reduction in Hours: Any reduction in regularly assigned time shall be negotiated.

~~10.11~~ Improper Layoff: Any ~~Employee~~ unit member who is improperly laid off shall be reemployed immediately upon discovery of the error and shall be reimbursed for all loss of salary and benefits.

~~10.12~~ Seniority During Involuntary Unpaid Status: Upon return to work, all time during which an ~~individual~~ unit member is in an involuntary unpaid status shall be counted for seniority purposes not to exceed ~~thirty-nine (39)~~ thirty-nine (39) months, except that during such time the individual will not accrue vacation, sick leave, holidays, other leave benefits.

~~J. Retirement in Lieu of Layoff: Any Employee in the bargaining unit may elect to accept a service retirement in lieu of layoff, voluntary demotion, or reduction in hours. Such Employee shall within ten (10) work days prior to the effective date of the proposed layoff complete and submit a form provided by the Employer for this purpose.~~

~~1. The Employee shall then be placed on a thirty-nine (39) month reemployment list in accordance with Section H of this Article; however, the Employee shall not be eligible for reemployment during such other period of time as may be specified by pertinent Government Code sections.~~

~~2. The Employer agrees that when an offer of reemployment is made to an eligible Employee retired under this Article, and the Employer receives within ten (10) working days a written acceptance of the offer, the position shall not be filled by any other person, and the returned person shall be allowed sufficient time to terminate their retired status.~~

~~3. An Employee subject to this section who retired and is eligible for reemployment and who declines an offer of reemployment equal to that from which they were laid off shall be deemed to be permanently retired.~~

~~4. Any election to retire after being placed on a reemployment list shall be considered retirement in lieu of layoff within the meaning of this section.~~

~~K. Seniority Roster: The Employer's Director of Human Resources shall maintain an updated seniority roster indicating Employee's class seniority and hire date seniority. Such rosters shall be available to the Association at any time upon request.~~

~~L. Notification of Reemployment Opening: Any Employee who is laid off and is subsequently eligible for reemployment shall be notified by phone and in writing by the Employer of an opening. Such notice shall be sent by email and certified mail to the last address given to the Employer by the Employee, and a copy shall be sent to the Association by the Employer.~~

~~M. Employee Notification to Employer: An Employee shall notify the Employer of their intent to accept or refuse reemployment within five (5) working days following receipt of the reemployment notice. If the Employee accepts reemployment, the Employee must report to work within ten (10) working days following receipt of the reemployment notice. An Employee given notice of reemployment need not accept the reemployment to maintain the Employee's eligibility on the reemployment list, provided the Employee notifies the Employer of refusal of reemployment within ten (10) working days from the reemployment notice.~~

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~~N. Reemployment in Highest Class: Employees shall be reemployed in the highest rated job classification available in accordance with their seniority within the class. Employees who accept a position lower than their highest class shall retain their original thirty-nine (39) months rights to the higher paid position.~~

~~Q. Employees on Reemployment List: Employees on a reemployment list shall be given prior consideration for service as substitute Employees at the appropriate substitute rate established by the Employer.~~

END OF ARTICLE

Date Signed: 05/28/2024

For the District:

Linda Adamson
Linda Adamson (May 28, 2024 10:07 PDT)
Linda Adamson, EdD., Superintendent

Claudia Arellano
Claudia Arellano (May 24, 2024 11:27 PDT)
Claudia Arellano, Director II, Human Resources

Joshua R. Jorn
Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:

Leslie Ternullo
Leslie Ternullo (May 24, 2024 10:19 PDT)
Leslie Ternullo, President and Chair, Negotiations

Greg Kelley
Greg Kelley (May 28, 2024 12:58 PDT)
Greg Kelley, Vice President and Negotiations

Jill Houston
Jill Houston (May 28, 2024 11:27 PDT)
Jill Houston, Secretary and Negotiations

Nargess Akhavi
Nargess Akhavi (May 28, 2024 12:30 PDT)
Nargess Akhavi, Negotiations

Christine Gruber
Christine Gruber (May 28, 2024 10:38 PDT)
Christine Gruber, Negotiations

Sarah Herrera
Sarah Herrera, Labor Relations Representative

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229

TENTATIVE AGREEMENT

May 8, 2024


The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to eliminate “Article XVIII Before and After School Recreation Program” from the Parties’ collective bargaining agreement. The articles of the Agreement shall be renumbered, and the Table of Contents shall be updated.

Date Signed: 5/9/24

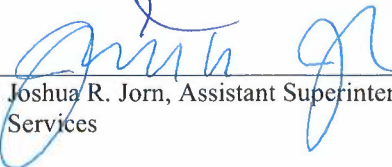
For the District:



Linda Adamson, EdD., Superintendent

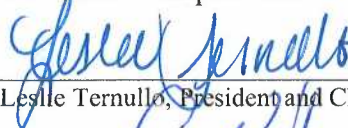


Claudia Arcecano, Director II, Human Resources



Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



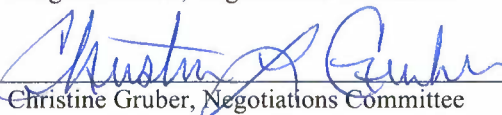
Greg Kelley, Vice President and Negotiations



Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229**

TENTATIVE AGREEMENT

May 8, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to add the following article to the Parties’ collective bargaining agreement:

**ARTICLE XVIII
SAVINGS PROVISIONS**

- 18.1 If any provisions of this Agreement are held to be contrary to law by new legislation or by a court of competent jurisdiction or governmental administrative agency having authority over the provisions, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.
- 18.2 At the request of either the District or CSEA, any section of this Agreement affected by a statutory enactment, a final court decision, or by a State or Federal regulation during the term of the Agreement shall be reopened for negotiations.
- 18.3 At the request of either the District or CSEA, subjects which are determined to be negotiable by statutory enactment or final court decision and which were not subjects previously negotiated shall be reopened for negotiations.

END OF ARTICLE

Date Signed: 5/9/24

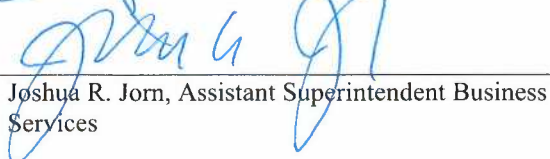
For the District:



Linda Adamson, EdD., Superintendent




Claudia Arellano, Director II, Human Resources

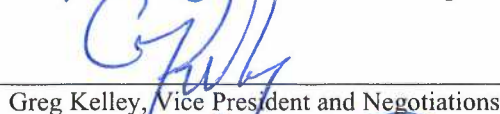


Joshua R. Jom, Assistant Superintendent Business Services

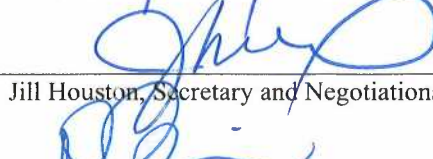
For CSEA Chapter 229:



Leslie Ternullo, President and Chair, Negotiations



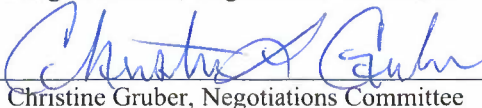
Greg Kelley, Vice President and Negotiations



Jill Houston, Secretary and Negotiations



Nargess Akhavi, Negotiations Committee



Christine Gruber, Negotiations Committee



Sarah Herrera, Labor Relations Representative

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CHAPTER 229

TENTATIVE AGREEMENT

May 8, 2024

The Pacific Grove Unified School (“District”) and the California School Employees Association, and its Chapter 229 Pacific Grove (“CSEA”), together referred to as “The Parties,” hereby tentatively agree to incorporate the following article to the Parties’ collective bargaining agreement:

ARTICLE XIX
DURATION


The Pacific Grove Unified School District and the California School Employees Association agree to a three (3) year collective bargaining agreement according to the following provisions:

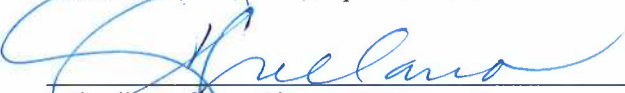
- 19.1 The term of this agreement shall be effective July 1, 2023, through June 30, 2026.
- 19.2 This agreement shall remain in effect until a new successor agreement is negotiated and ratified by both parties.
- 19.3 For 2024-2025 and 2025-2026, each party shall have the right to re-open negotiations on Article II: Wages, Article III: Health & Welfare, and up to three (3) additional articles.
- 19.4 The Parties will strive to begin negotiations at least one hundred and twenty (120) days before the end of a contract year.

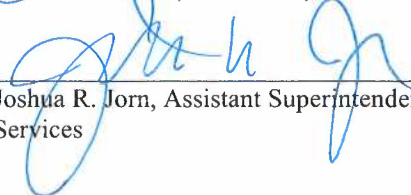
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year listed below:

Date: 5/9/24

For the District:

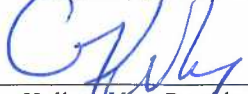

Linda Adamson, EdD., Superintendent



Claudia Arellano, Director II, Human Resources


Joshua R. Jorn, Assistant Superintendent Business Services

For CSEA Chapter 229:


Leslie Ternullo, President and Chair, Negotiations


Greg Kelley, Vice President and Negotiations


Jill Houston, Secretary and Negotiations


Nargess Akhavi, Negotiations Committee


Christine Gruber, Negotiations Committee


Sarah Herrera, Labor Relations Representative

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

| | |
|----------------------------------|---|
| Name of School District: | Pacific Grove Unified School District |
| Name of Bargaining Unit: | California School Employees Association |
| Certificated, Classified, Other: | Classified |

The proposed agreement covers the period beginning: July 1, 2023 and ending: June 30, 2024
(date) (date)

The Governing Board will act upon this agreement on: June 6, 2024
(date)

This form, along with a copy of the proposed agreement, should be submitted to the County Office at least 10 working days prior to the date the Governing Board will take action. **Please note that school districts with a Qualified or Negative certification pursuant to E.C. section 42131 must allow the COE at least ten (10) working days to review and comment on any proposed agreement.**

A. Proposed Change in Compensation

| Compensation | Column 1 Current Year Annual Cost Prior to 2023-24 | Fiscal Impact of Proposed Agreement | | |
|---|--|-------------------------------------|------------------------|------------------------|
| | | Column 2 FY 2023-24 | Column 3 FY 2024-25 | Column 4 FY 2025-26 |
| 1 Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.) | \$ 7,253,303 | \$ 235,731 | \$ - | \$ - |
| | | 3.25% | 0.00% | 0.00% |
| 2 Other Compensation - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc. | \$ - | \$ - | \$ - | \$ - |
| Description of other compensation | | 0 | 0 | 0 |
| 3 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc. | \$ 2,622,461 | \$ 85,229 | \$ - | \$ - |
| | | 3.25% | 0.00% | 0.00% |
| 4 Health/Welfare Plans | \$ 435,427 | \$ 43,543 | \$ - | \$ - |
| | | | 0.00% | 0.00% |
| 5 Total Compensation - Add Items 1 thru 4 | \$ 10,311,191 | \$ 364,503 | \$ - | \$ - |
| | | 3.54% | 0.00% | 0.00% |
| 6 Step and Column - Due to movement plus any changes due to settlement. This is a subset of Item No. 1. | \$ 118,229 | \$ - | \$ - | \$ - |
| 7 Total Number of Represented Employees | 122.70 | 122.70 | 122.70 | 122.70 |
| 8 Total Compensation Average Cost per Employee | \$ 84,036 | \$ 2,971 | \$ - | \$ - |
| | | 3.535% | 0.00% | 0.00% |

Pacific Grove Unified School District

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

3.25% increase to base salary retroactive to 7/1/2023 and ongoing, \$3,718.78 increase to district contribution benefit cap.

10. What was the negotiated percentage increase: On-Going OR One-Time

11. Are there reopeners? Yes No

12. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

13. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

14. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

\$12,223.78 toward medical, dental, vision and life (prorated for FTE).

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Pacific Grove Unified School District

D. What contingency language is included in the proposed agreement?

NA

E. Will this agreement create or increase deficit spending in the current or subsequent year(s)?

"Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Yes, the District will increase deficit spending in 2023-24 by \$305,167 for the CSEA agreement. The total deficit will increase an additional \$1,140,928 for all other groups (see "Other Revisions" column, additional narrative provided on page 7). Fund balance is projected to increase in the 2 subsequent years due to an estimated increase in LCFF revenue sources.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

G. Source of Funding for Proposed Agreement:

1. Current Year

Basic Aid Assigned Reserve for 2023-24 and a conservative tax revenue estimate for the outyears, 2024-25 & 2025-26.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Described in (E) above

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund the obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

NA

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: California School Employees Association

| | Column 1 | * Column 2 | Column 3 | Column 4 |
|--|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| UNRESTRICTED REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ 37,326,152 | \$ - | \$ - | \$ 37,326,152 |
| Remaining Revenues (8100-8799) | \$ 1,402,820 | \$ - | \$ - | \$ 1,402,820 |
| TOTAL UNRESTRICTED REVENUES | \$ 38,728,972 | \$ - | \$ - | \$ 38,728,972 |
| UNRESTRICTED EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 15,881,854 | \$ - | \$ 483,270 | \$ 16,365,124 |
| Classified Salaries (2000-2999) | \$ 5,215,510 | \$ 114,202 | \$ 54,278 | \$ 5,383,990 |
| Employee Benefits (3000-3999) | \$ 6,332,403 | \$ 62,268 | \$ 351,346 | \$ 6,746,017 |
| Books and Supplies (4000-4999) | \$ 671,385 | \$ - | \$ - | \$ 671,385 |
| Services, Other Operating Expenses (5000-5999) | \$ 3,586,720 | \$ - | \$ - | \$ 3,586,720 |
| Capital Outlay (6000-6599) | \$ 13,679 | \$ - | \$ - | \$ 13,679 |
| Other Outgo (7100-7299) (7400-7499) | \$ (552,971) | \$ - | \$ - | \$ (552,971) |
| Direct Support/Indirect Cost (7300-7399) | \$ - | \$ - | \$ - | \$ - |
| Other Adjustments | | | | |
| TOTAL UNRESTRICTED EXPENDITURES | \$ 31,148,579 | \$ 176,470 | \$ 888,894 | \$ 32,213,943 |
| OPERATING SURPLUS/(DEFICIT) | \$ 7,580,393 | \$ (176,470) | \$ (888,894) | \$ 6,515,029 |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ 400,000 | \$ - | \$ - | \$ 400,000 |
| Contributions (8980-8999) | \$ (7,775,335) | \$ (128,696) | \$ (252,034) | \$ (8,156,065) |
| CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE | \$ (594,942) | \$ * | \$ (1,140,928) | \$ (2,041,036) |
| UNRESTRICTED BEGINNING FUND BALANCE | \$ 5,759,206 | | | \$ 5,759,206 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 167,542 | | | \$ 167,542 |
| CURR YR UNRESTRICTED ENDING BALANCE | \$ 5,331,806 | \$ (305,166) | \$ (1,140,928) | \$ 3,885,712 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | \$ - | | \$ 5,000 | \$ 5,000 |
| Committed/Assigned Amounts (9750-9780) | \$ 3,892,755 | \$ (314,321) | \$ (1,180,156) | \$ 2,398,278 |
| Reserve for Economic Uncertainties (9789) | \$ 1,439,051 | \$ 9,155 | \$ 34,228 | \$ 1,482,433 |
| Unappropriated/Unappropriated Amounts (9790) | \$ - | \$ (0) | \$ 0 | \$ (0) |

Column 1= Second Interim Totals

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

California School Employees Association

| | Column 1 | * Column 2 | Column 3 | Column 4 |
|--|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| RESTRICTED REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ 1,031,789 | \$ - | \$ - | \$ 1,031,789 |
| Remaining Revenues (8100-8799) | \$ 4,887,211 | \$ - | \$ - | \$ 4,887,211 |
| TOTAL RESTRICTED REVENUES | \$ 5,919,000 | \$ - | \$ - | \$ 5,919,000 |
| RESTRICTED EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 3,816,470 | \$ - | \$ 123,889 | \$ 3,940,359 |
| Classified Salaries (2000-2999) | \$ 3,495,859 | \$ 82,044 | \$ - | \$ 3,577,903 |
| Employee Benefits (3000-3999) | \$ 4,361,132 | \$ 46,652 | \$ 128,145 | \$ 4,535,929 |
| Books and Supplies (4000-4999) | \$ 1,787,654 | \$ - | \$ - | \$ 1,787,654 |
| Services, Other Operating Expenses (5000-5999) | \$ 1,905,556 | \$ - | \$ - | \$ 1,905,556 |
| Capital Outlay (6000-6599) | \$ 252,231 | \$ - | \$ - | \$ 252,231 |
| Other Outgo (7100-7299) (7400-7499) | \$ 82,000 | \$ - | \$ - | \$ 82,000 |
| Direct Support/Indirect Cost (7300-7399) | \$ 363,674 | \$ - | \$ - | \$ 363,674 |
| Other Adjustments | | | | |
| TOTAL RESTRICTED EXPENDITURES | \$ 16,064,576 | \$ 128,696 | \$ 252,034 | \$ 16,445,306 |
| OPERATING SURPLUS (DEFICIT) | \$ (10,145,576) | \$ (128,696) | \$ (252,034) | \$ (10,526,306) |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| Contributions (8980-8999) | \$ 7,775,335 | \$ 128,696 | \$ 252,034 | \$ 8,156,065 |
| CURRENT YEAR INCREASE (DECREASE) IN RESTRICTED FUND BALANCE | \$ (2,370,241) | \$ * | \$ - | \$ (2,370,241) |
| RESTRICTED BEGINNING FUND BALANCE | \$ 3,459,862 | | | \$ 3,459,862 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 65,246 | | | \$ 65,246 |
| CURR YR RESTRICTED ENDING BALANCE | \$ 1,154,867 | \$ (0) | \$ - | \$ 1,154,866 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Restricted Amounts (9740) | \$ 1,154,867 | \$ (0) | \$ - | \$ 1,154,866 |

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit: **California School Employees Association**

| | Column 1 | * Column 2 | Column 3 | Column 4 |
|---|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ 38,357,941 | \$ - | \$ - | \$ 38,357,941 |
| Remaining Revenues (8100-8799) | \$ 6,290,031 | \$ - | \$ - | \$ 6,290,031 |
| TOTAL REVENUES | \$ 44,647,972 | \$ - | \$ - | \$ 44,647,972 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 19,698,324 | \$ - | \$ 607,159 | \$ 20,305,483 |
| Classified Salaries (2000-2999) | \$ 8,711,369 | \$ 196,246 | \$ 54,278 | \$ 8,961,893 |
| Employee Benefits (3000-3999) | \$ 10,693,535 | \$ 108,921 | \$ 479,491 | \$ 11,281,946 |
| Books and Supplies (4000-4999) | \$ 2,459,038 | \$ - | \$ - | \$ 2,459,038 |
| Services, Other Operating Expenses (5000-5999) | \$ 5,492,276 | \$ - | \$ - | \$ 5,492,276 |
| Capital Outlay (6000-6599) | \$ 265,909 | \$ - | \$ - | \$ 265,909 |
| Other Outgo (7100-7299) (7400-7499) | \$ (470,971) | \$ - | \$ - | \$ (470,971) |
| Direct Support/Indirect Cost (7300-7399) | \$ 363,674 | \$ - | \$ - | \$ 363,674 |
| Other Adjustments | | | | |
| TOTAL EXPENDITURES | \$ 47,213,155 | \$ 305,167 | \$ 1,140,928 | \$ 48,659,249 |
| OPERATING SURPLUS (DEFICIT) | \$ (2,565,183) | \$ (305,167) | \$ (1,140,928) | \$ (4,011,277) |
| Transfer In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ 400,000 | \$ - | \$ - | \$ 400,000 |
| Contributions (8980-8999) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (2,965,183) | \$ * | \$ (1,140,928) | \$ (4,411,277) |
| BEGINNING FUND BALANCE | \$ 9,219,067 | | | \$ 9,219,067 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 232,788 | | \$ - | \$ 232,788 |
| CURRENT YEAR ENDING FUND BALANCE | \$ 6,486,673 | \$ (305,167) | \$ (1,140,928) | \$ 5,040,578 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | \$ - | \$ - | \$ 5,000 | \$ 5,000 |
| Restricted Amounts (9740) | \$ 1,154,867 | \$ (0) | \$ - | \$ 1,154,866 |
| Committed/Assigned Amounts (9750-9780) | \$ 3,892,755 | \$ (314,321) | \$ (1,180,156) | \$ 2,398,278 |
| Reserve for Economic Uncertainties (9789) | \$ 1,439,051 | \$ 9,155 | \$ 34,228 | \$ 1,482,433 |
| Unappropriated/Unappropriated Amounts (9790) | \$ - | \$ (0) | \$ 0 | \$ (0) |
| Reserve for Economic Uncertainties Percentage | 3.02% | | | 3.02% |

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund

Enter Bargaining Unit:

California School Employees Association

| | Column 1 | Column 2 | Column 3 | Column 4 |
|---|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ 265,459 | \$ - | \$ - | \$ 265,459 |
| Remaining Revenues (8100-8799) | \$ 2,622,026 | \$ - | \$ - | \$ 2,622,026 |
| TOTAL REVENUES | \$ 2,887,485 | \$ - | \$ - | \$ 2,887,485 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 770,441 | \$ - | \$ 6,727 | \$ 777,168 |
| Classified Salaries (2000-2999) | \$ 1,101,453 | \$ 23,624 | \$ 3,979 | \$ 1,129,056 |
| Employee Benefits (3000-3999) | \$ 719,422 | \$ 11,034 | \$ 9,544 | \$ 740,001 |
| Books and Supplies (4000-4999) | \$ 1,410,488 | \$ - | \$ - | \$ 1,410,488 |
| Services, Other Operating Expenses (5000-5999) | \$ 1,065,396 | \$ - | \$ - | \$ 1,065,396 |
| Capital Outlay (6000-6999) | \$ 268,841 | \$ - | \$ - | \$ 268,841 |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ 104,858 | \$ - | \$ - | \$ 104,858 |
| TOTAL EXPENDITURES | \$ 5,440,899 | \$ 34,658 | \$ 20,250 | \$ 5,495,808 |
| OPERATING SURPLUS (DEFICIT) | \$ (2,553,414) | \$ (34,658) | \$ (20,250) | \$ (2,608,322) |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (2,553,414) | \$ * (34,658) | \$ (20,250) | \$ (2,608,322) |
| BEGINNING FUND BALANCE | \$ 2,674,622 | | | \$ 2,674,622 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 17,373 | | | \$ 17,373 |
| CURRENT YEAR ENDING FUND BALANCE | \$ 138,580 | \$ (34,658) | \$ (20,250) | \$ 83,672 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | \$ - | \$ - | \$ - | \$ - |
| Restricted Amounts (9740) | \$ - | \$ - | \$ - | \$ - |
| Committed/Assigned Amounts (9750-9780) | \$ 138,580 | \$ (34,658) | \$ (20,250) | \$ 83,672 |

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Child Development Fund

Bargaining Unit:

California School Employees Association

| | Column 1 | Column 2 | Column 3 | Column 4 |
|---|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ - | \$ - | \$ - | \$ - |
| Remaining Revenues (8100-8799) | \$ 553,965 | \$ - | \$ - | \$ 553,965 |
| TOTAL REVENUES | \$ 553,965 | \$ - | \$ - | \$ 553,965 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ 88,236 | \$ - | \$ 2,153 | \$ 90,389 |
| Classified Salaries (2000-2999) | \$ 268,958 | \$ 6,181 | \$ - | \$ 275,139 |
| Employee Benefits (3000-3999) | \$ 136,863 | \$ 4,324 | \$ 482 | \$ 141,669 |
| Books and Supplies (4000-4999) | \$ 30,957 | \$ - | \$ - | \$ 30,957 |
| Services, Other Operating Expenses (5000-5999) | \$ 9,363 | \$ - | \$ - | \$ 9,363 |
| Capital Outlay (6000-6999) | \$ - | \$ - | \$ - | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ 19,251 | \$ - | \$ - | \$ 19,251 |
| TOTAL EXPENDITURES | \$ 553,628 | \$ 10,505 | \$ 2,635 | \$ 566,768 |
| OPERATING SURPLUS (DEFICIT) | \$ 337 | \$ (10,505) | \$ (2,635) | \$ (12,803) |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ 337 | \$ * | \$ (2,635) | \$ (12,803) |
| BEGINNING FUND BALANCE | \$ 137,379 | | | \$ 137,379 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ - | | | \$ - |
| CURRENT YEAR ENDING FUND BALANCE | \$ 137,716 | \$ (10,505) | \$ (2,635) | \$ 124,576 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | | \$ - | \$ - | \$ - |
| Restricted Amounts (9740) | \$ 137,716 | \$ (10,505) | \$ (2,635) | \$ 124,576 |
| Committed/Assigned Amounts (9750-9780) | \$ (0) | \$ 0 | \$ - | \$ 0 |

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund

Bargaining Unit:

California School Employees Association

| | Column 1 | Column 2 | Column 3 | Column 4 |
|---|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ - | \$ - | \$ - | \$ - |
| Remaining Revenues (8100-8799) | \$ 1,586,712 | \$ - | \$ - | \$ 1,586,712 |
| TOTAL REVENUES | \$ 1,586,712 | \$ - | \$ - | \$ 1,586,712 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ - | \$ - | \$ - | \$ - |
| Classified Salaries (2000-2999) | \$ 442,766 | \$ 8,589 | \$ 4,346 | \$ 455,701 |
| Employee Benefits (3000-3999) | \$ 157,178 | \$ 3,887 | \$ 4,871 | \$ 165,936 |
| Books and Supplies (4000-4999) | \$ 823,358 | \$ - | \$ - | \$ 823,358 |
| Services, Other Operating Expenses (5000-5999) | \$ 41,673 | \$ - | \$ - | \$ 41,673 |
| Capital Outlay (6000-6999) | \$ 140,000 | \$ - | \$ - | \$ 140,000 |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ 65,188 | \$ - | \$ - | \$ 65,188 |
| TOTAL EXPENDITURES | \$ 1,670,162 | \$ 12,476 | \$ 9,217 | \$ 1,691,856 |
| OPERATING SURPLUS (DEFICIT) | \$ (83,450) | \$ (12,476) | \$ (9,217) | \$ (105,143) |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (83,450) | \$ * | \$ (9,217) | \$ (105,143) |
| BEGINNING FUND BALANCE | \$ 837,640 | | | \$ 837,640 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ - | | | \$ - |
| CURRENT YEAR ENDING FUND BALANCE | \$ 754,190 | \$ (12,476) | \$ (9,217) | \$ 732,497 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | \$ - | \$ - | \$ - | \$ - |
| Restricted Amounts (9740) | \$ - | \$ - | \$ - | \$ - |
| Committed/Assigned Amounts (9750-9780) | \$ 754,190 | \$ (12,476) | \$ (9,217) | \$ 732,497 |

* Please see question on page 7.

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: **21 - Building Fund**
 Bargaining Unit: **California School Employees Association**

| | Column 1 | Column 2 | Column 3 | Column 4 |
|---|--|--|-----------------|---|
| | Latest Board- Approved Budget Before Settlement (As of 3/15/24) | Adjustments as a Result of Settlement | Other Revisions | Total Current Budget (Columns 1+2+3) |
| REVENUES | | | | |
| LCFF Funding Sources (8010-8099) | \$ - | \$ - | \$ - | \$ - |
| Remaining Revenues (8100-8799) | \$ 324,955 | \$ - | \$ - | \$ 324,955 |
| TOTAL REVENUES | \$ 324,955 | \$ - | \$ - | \$ 324,955 |
| EXPENDITURES | | | | |
| Certificated Salaries (1000-1999) | \$ - | \$ - | \$ - | \$ - |
| Classified Salaries (2000-2999) | \$ 47,151 | \$ 1,091 | \$ - | \$ 48,242 |
| Employee Benefits (3000-3999) | \$ 21,225 | \$ 605 | \$ - | \$ 21,830 |
| Books and Supplies (4000-4999) | \$ 274,932 | \$ - | \$ - | \$ 274,932 |
| Services, Other Operating Expenses (5000-5999) | \$ 879,594 | \$ - | \$ - | \$ 879,594 |
| Capital Outlay (6000-6999) | \$ 6,597,321 | \$ - | \$ - | \$ 6,597,321 |
| Other Outgo (7100-7299) (7400-7499) | \$ - | \$ - | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ - | \$ - | \$ - | \$ - |
| TOTAL EXPENDITURES | \$ 7,820,222 | \$ 1,696 | \$ - | \$ 7,821,918 |
| OPERATING SURPLUS (DEFICIT) | \$ (7,495,267) | \$ (1,696) | \$ - | \$ (7,496,963) |
| Transfers In and Other Sources (8910-8979) | \$ 6,354,000 | \$ - | \$ - | \$ 6,354,000 |
| Transfers Out and Other Uses (7610-7699) | \$ - | \$ - | \$ - | \$ - |
| CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE | \$ (1,141,267) | \$ * (1,696) | \$ - | \$ (1,142,963) |
| BEGINNING FUND BALANCE | \$ 3,441,393 | | | \$ 3,441,393 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 31,637 | | | \$ 31,637 |
| CURRENT YEAR ENDING FUND BALANCE | \$ 2,331,764 | \$ (1,696) | \$ - | \$ 2,330,067 |
| COMPONENTS OF ENDING FUND BALANCE: | | | | |
| Nonspendable Amounts (9711-9719) | \$ - | \$ - | \$ - | \$ - |
| Restricted Amounts (9740) | \$ - | \$ - | \$ - | \$ - |
| Committed/Assigned Amounts (9750-9780) | \$ 2,331,764 | \$ (1,696) | \$ - | \$ 2,330,067 |

* Please see question on page 7.

Pacific Grove Unified School District

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS UNRESTRICTED FUNDS

Unrestricted General Fund Multiyear Projection

Bargaining Unit:

California School Employees Association

| | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|--|---------------------------------------|--|---|
| | Total Current Budget After Settlement | First Subsequent Year After Settlement | Second Subsequent Year After Settlement |
| UNRESTRICTED REVENUES | | | |
| LCFF Funding Sources (8010-8099) | \$ 37,326,152 | \$ 39,287,983 | \$ 41,210,368 |
| Remaining Revenues (8100-8799) | \$ 1,402,820 | \$ 1,305,180 | \$ 1,305,180 |
| TOTAL UNRESTRICTED REVENUES | \$ 38,728,972 | \$ 40,593,163 | \$ 42,515,548 |
| UNRESTRICTED EXPENDITURES | | | |
| Certificated Salaries (1000-1999) | \$ 16,365,124 | \$ 16,631,876 | \$ 16,896,323 |
| Classified Salaries (2000-2999) | \$ 5,383,990 | \$ 5,474,441 | \$ 5,566,411 |
| Employee Benefits (3000-3999) | \$ 6,746,017 | \$ 6,761,063 | \$ 6,896,284 |
| Books and Supplies (4000-4999) | \$ 671,385 | \$ 740,537 | \$ 754,239 |
| Services, Other Operating Expenses (5000-5999) | \$ 3,586,720 | \$ 2,753,471 | \$ 3,029,550 |
| Capital Outlay (6000-6999) | \$ 13,679 | \$ - | \$ - |
| Other Outgo (7100-7299) (7400-7499) | \$ (552,971) | \$ - | \$ - |
| Direct Support/Indirect Cost (7300-7399) | \$ - | \$ (259,564) | \$ (259,564) |
| Other Adjustments | | \$ 419,635 | \$ 419,635 |
| TOTAL UNRESTRICTED EXPENDITURES | \$ 32,213,943 | \$ 32,521,459 | \$ 33,302,878 |
| OPERATING SURPLUS (DEFICIT) | \$ 6,515,029 | \$ 8,071,704 | \$ 9,212,670 |
| Transfers In and Other Sources (8910-8979) | \$ - | \$ - | \$ - |
| Transfers Out and Other Uses (7610-7699) | \$ 400,000 | \$ 400,000 | \$ 400,000 |
| Contributions (8980-8999) (Enter as a | \$ (8,156,065) | \$ (8,380,000) | \$ (8,880,000) |
| CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE | \$ (2,041,036) | \$ (708,296) | \$ (67,330) |
| UNRESTRICTED BEGINNING FUND BALANCE | \$ 5,759,206 | \$ 3,885,712 | \$ 3,177,416 |
| Pri Yr Audit Adjustmnts/Restatemnts (9793/9795) | \$ 167,542 | | |
| UNRESTRICTED ENDING FUND BALANCE | \$ 3,885,712 | \$ 3,177,416 | \$ 3,110,086 |
| COMPONENTS OF ENDING BALANCE: | | | |
| Nonspendable Amounts (9711-9719) | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| Committed/Assigned Amounts (9750-9780) | \$ 2,398,278 | \$ 1,672,416 | \$ 1,605,086 |
| Reserve for Economic Uncertainties (9789) | \$ 1,482,433 | \$ 1,500,000 | \$ 1,500,000 |
| Unappropriated/Unappropriated Amounts (9790) | \$ (0) | \$ 0 | \$ (0) |

WARNING: 9790 Unappropriated Amounts must be positive



Pacific Grove Unified School District

J. CALCULATING THE AVAILABLE RESERVE AMOUNT

1. State Reserve Standard

| | FY 2023-24 | FY 2024-25 | FY 2025-26 |
|---|---------------|---------------|---------------|
| a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement) | \$ 49,059,249 | \$ 46,533,603 | \$ 47,472,971 |
| b. State Standard Minimum Reserve Percentage for this District Enter percentage: | 3.00% | 3.00% | 3.00% |
| c. State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$80,000) | \$ 1,471,777 | \$ 1,396,008 | \$ 1,424,189 |

add SI MYP to exp plus PGTA AB1200plusCSEAAB1200

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

| | | | |
|---|--------------|--------------|--------------|
| a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789) | \$ 1,482,433 | \$ 1,500,000 | \$ 1,500,000 |
| b. General Fund Budgeted Unrestricted Unappropriated Amount (9790) | \$ (0) | \$ 0 | \$ (0) |
| c. Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789) | \$ - | \$ - | \$ - |
| d. Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790) | \$ - | \$ - | \$ - |
| e. Total Available Reserves | \$ 1,482,433 | \$ 1,500,000 | \$ 1,500,000 |
| f. Reserve for Economic Uncertainties Percentage | 3.02% | 3.22% | 3.16% |

3. Do unrestricted reserves meet the state minimum reserve amount?

| | | |
|------------|---|-----------------------------|
| FY 2023-24 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| FY 2024-25 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| FY 2025-26 | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

4. If no, how do you plan to restore your reserves?

Pacific Grove Unified School District

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Compensation Increase in Section A, Line 5 on Page 1 (i.e., increase was partially budgeted), explain variance below:



6. Please include any additional comments and explanations of Page 4 as necessary:

Please note the "Other Revisions" columns in each of Funds account for the budget increase due to the Certificated Bargaining Unit's (PGTA) AB1200 submitted for Board ratification on May 23, 2024 along with the cost of Meet and Confer agreements with unrepresented groups. The latter is in lieu of of submitting separate AB1200 public disclosures for each of the following groups; Adult Education, Classified and Certificated Management and Confidential. Each Meet and Confer document and revised salary schedules are included in the submission for review of the the CSEA AB1200. Due to the time of year and pending processing the retro payroll a 2023-24 budget revision will not be done to capture the cost of all groups settlement agreements. Rather both the 2034-25 Adopted Budget will reflect the projected additional cost and the 2023-24 Anaudited Actuals will reflect the actual cost of the agreements.

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. The absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Pacific Grove Unified School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from 7/1/2023 to 6/30/2024.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase (Decrease)

| | Budget Adjustment Increase/(Decrease) |
|----|--|
| \$ | - |
| \$ | 1,537,532 |
| \$ | (1,537,532) |

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase (Decrease)

| | Budget Adjustment Increase/(Decrease) |
|----|--|
| \$ | - |
| \$ | - |
| \$ | - |

Budget Revisions

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

 District Superintendent
 (Signature)

Date

I hereby certify I am unable to certify

 Chief Business Official
 (Signature)

Date

Assumptions

The assumptions upon which this certification is made are as follows:

District assumes increase in property tax revenue will cover these costs.

District will make adjustments to positions as needed to cover increased costs.

Statutory Benefits 2023-24;

STRS 19.10%/PERS 26.68%MC 1.45%/OASDI 6.2%/SUI 0.05%/WC 1.7754%

Statutory Benefits 2024-25;

STRS 19.10%/PERS 27.8%MC 1.45%/OASDI 6.2%/SUI 0.05%/WC 1.7754%

Statutory Benefits 2025-26;

STRS 19.10%/PERS 28.5%MC 1.45%/OASDI 6.2%/SUI 0.05%/WC 1.7754%

Step and Column 2024-25;

Certificated 1.63%/Classified 1.68%

Step and Column 2025-26;

Certificated 1.59%/Classified 1.68%

Concerns regarding affordability of agreement in subsequent years (if any):

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M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee)
(Signature)

Joshua R. Jorn
Assistant Superintendent Business
Services, CBO

Contact Person

Date

831-646-6509

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its

meeting on: June 6, 2024, took action to approve the proposed Agreement with the

California School Employees Association

Bargaining Unit.

President (or Clerk), Governing Board
(Signature)

Date

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: FY 2024-25 Adopted Budget

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and adopt the District General Fund Budget and all other Funds for fiscal year 2024-25.

BACKGROUND:

The District Adopted Budget is a reflection of the education programs of the District expressed in terms of the allocation of financial resources. The General Fund Adopted Budget includes anticipated revenues and the distribution of those revenues among educational programs and support services. Assumptions are developed to ensure that the final budget documents, General Fund and Other Funds, are a complete and accurate reflection of the intent of the Board.

INFORMATION:

The attached budget documents include the most recent set of assumptions regarding enrollment, State Teacher Retirement System (STRS) and Public Employees Retirement System (PERS) employer contribution rates, property tax revenue, staffing and other pertinent factors (Budget Details) that were used in preparing the final 2024-25 Adopted Budget.

Below are some key components of the 2024-25 Adopted Budget:

- 1) Enrollment: District enrollment is projected at 1,787 students, an **increase of 20 students** over FY 2023-24.
- 2) STRS and PERS employer contribution rates: The CalSTRS Board is set to exercise its new rate-setting authority in an action at its June 2024 meeting. Unfortunately, it will not provide enough time for LEAs to make budget adjustments. Therefore, PGUSD is applying the rate recommended by the actuary: **27.3%**.
 - 2023-24: CalSTRS rate will remain flat at **19.1%**
 - 2023-24: CalPERS will **increase by 1.31% to 27.3%**
- 3) Property Tax Revenue: Property tax revenue for 2024-25 is projected to **increase by 5.5%** over the 2023-24 actuals. This represents a projected increase of **\$1,905,114 to \$36,543,563**

- 4) Categorical Funding: All the state categoricals have been combined into one LCFF line item. The District's share increased for 2023-24 due to increase in TK/K to **\$2,505,456.**
- 5) Site Allocations: The per pupil remains at \$150. This is the same rate as FY2023-24. Preliminary distribution is at 97% of the projected enrollment data and will be adjusted to reflect actual CBEDs in October.
- 6) General Fund: An operating **deficit is projected at (\$283,588)** while the Unrestricted Reserve level has been reduced to a projected **9.7%.**
- 7) Other Funds for 2023-24:
 - a) Adult Education Fund – Projected Beginning Fund Balance is **\$138,580**
 - b) Child Development Fund – Projected Beginning Fund Balance is **\$137,716**
 - c) Cafeteria Fund – Projected Beginning Fund Balance is **\$754,190**
 - d) Deferred Maintenance Fund – Projected Beginning Fund Balance is **\$424,023**
 - e) Postemployment Benefits Fund – Projected Beginning Fund Balance is **\$6,407**
 - f) Building Fund – Projected Fund Beginning Balance is **\$2,331,763**
 - g) Capital Outlay Projects Fund – Projected Beginning Fund Balance is **\$866,789**
- 8) Salaries and Benefits: Salary negotiations with the following groups have been incorporated into the Adopted Budget:
 - Pacific Grove Teachers Association (PG TA) – **3.25% on schedule** and **\$3,300 increase** to Health and Welfare District Contribution
 - California School Employees Association (CSEA) - **PROJECTED (No Current TA)** **3.25% on schedule** and **\$3,718.78 increase**
 - Confidential Employees - **4.83% on schedule increase**
 - Adult Education Instructors Employees - **3.25% on schedule increase** and **\$3,300 increase** to Health and Welfare District Contribution
 - Classified and Certificated Management - **3.25% on schedule** and **\$3,300 increase** to Health and Welfare District Contribution

Per Education Code Sections 42127(a)(2)(C) and 42127(c)(4), the District is required to complete a “Statement of Reasons for Excess Reserves” as part of the Adopted Budget documents. Although a school district reserve cap is not currently in effect, a provision of the law relating to reserves was implemented commencing with the 2015-16 fiscal year and continues to be in effect for budgets adopted each fiscal year thereafter.

If the combined amounts in the Components of Ending Fund Balance exceed the District's minimum reserve requirement of 3%, the District is required to present at the public hearing and Adoption Budget a statement of reasons for excess reserve.

FISCAL IMPACT:

Fiscal impact for each fund is contained within the Fund Balances.

ANNUAL BUDGET REPORT:

July 1, 2024 Budget Adoption

Select applicable boxes:

X This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

X If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Place: Pacific Grove USD

Date: 5/17/2024

Adoption Date: 6/6/2024

Signed: _____

Clerk/Secretary of the Governing Board
(Original signature required)

Public Hearing:

Place: Pacific Grove USD

Date: 5/23/2024

Time: 6:00 pm

Contact person for additional information on the budget reports:

Name: Joshua Jorn

Title: Assistant Superintendent/CBO

Telephone: 831-646-6509

E-mail: josh.jorn@pgusd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

| CRITERIA AND STANDARDS | | Met | Not Met |
|------------------------|--|-----|---------|
| 1 | Average Daily Attendance | | X |
| 2 | Enrollment | | X |
| 3 | ADA to Enrollment | | X |
| 4 | Local Control Funding Formula (LCFF) Revenue | X | |
| 5 | Salaries and Benefits | X | |
| 6a | Other Revenues | | X |
| 6b | Other Expenditures | | X |
| 7 | Ongoing and Major Maintenance Account | X | |
| 8 | Deficit Spending | X | |
| 9a | Fund Balance | X | |
| 9b | Cash Balance | X | |
| 10 | Reserves | X | |

| SUPPLEMENTAL INFORMATION | | | No | Yes |
|--|--|---|-------------|-------------|
| S1 | Contingent Liabilities | Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget? | X | |
| S2 | Using One-time Revenues to Fund Ongoing Expenditures | Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources? | X | |
| S3 | Using Ongoing Revenues to Fund One-time Expenditures | Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues? | X | |
| S4 | Contingent Revenues | Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? | X | |
| S5 | Contributions | Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years? | X | |
| SUPPLEMENTAL INFORMATION (continued) | | | No | Yes |
| S6 | Long-term Commitments | Does the district have long-term (multiyear) commitments or debt agreements? • If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2023-24) annual payment? | X | X |
| S7a | Postemployment Benefits Other than Pensions | Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, are they lifetime benefits? • If yes, do benefits continue beyond age 65? • If yes, are benefits funded by pay-as-you-go? | X X X | X |
| S7b | Other Self-insurance Benefits | Does the district provide other self-insurance benefits (e.g., workers' compensation, employee health and welfare, or property and liability)? | X | |
| S8 | Status of Labor Agreements | Are salary and benefit negotiations still open for: • Certificated? (Section S8A, Line 1) • Classified? (Section S8B, Line 1) • Management/supervisor/confidential? (Section S8C, Line 1) | | X X X |
| S9 | Local Control and Accountability Plan (LCAP) | • Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year? • Adoption date of the LCAP or an update to the LCAP: | | X |
| S10 | LCAP Expenditures | Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template? | | X |
| | | | 06/06/2024 | |
| ADDITIONAL FISCAL INDICATORS | | | No | Yes |
| A1 | Negative Cash Flow | Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund? | X | |
| A2 | Independent Position Control | Is personnel position control independent from the payroll system? | X | |
| A3 | Declining Enrollment | Is enrollment decreasing in both the prior fiscal year and budget year? | X | |
| A4 | New Charter Schools Impacting District Enrollment | Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year? | X | |
| A5 | Salary Increases Exceed COLA | Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | X | |
| ADDITIONAL FISCAL INDICATORS (continued) | | | No | Yes |
| A6 | Uncapped Health Benefits | Does the district provide uncapped (100% employer paid) health benefits for current or retired employees? | X | |
| A7 | Independent Financial System | Is the district's financial system independent from the county office system? | X | |
| A8 | Fiscal Distress Reports | Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a). | X | |
| A9 | Change of CBO or Superintendent | Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months? | X | |

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to Education Code Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

| | | |
|---|----|------------|
| Total liabilities actuarially determined: | \$ | _____ |
| Less: Amount of total liabilities reserved in budget: | \$ | _____ |
| Estimated accrued but unfunded liabilities: | \$ | _____ 0.00 |

This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:

Monterey Educational Risk Management Authority
76 Stephanie Drive, Salinas CA, 93901 Tel. No. 831-783-3311

This school district is not self-insured for workers' compensation claims.

Signed

Clerk/Secretary of the Governing Board

(Original signature required)

Date of Meeting: 6/6/2024

For additional information on this certification, please contact:

Name: Joshua Jom
Title: Assistant Superintendent/CBO
Telephone: 831-646-6509
E-mail: josh.jorn@pgusd.org

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|------------------------|---------------------------|-----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| A. REVENUES | | | | | | | | | |
| 1) LCFF Sources | | 8010-8099 | 37,527,710.00 | 0.00 | 37,527,710.00 | 38,715,228.00 | 0.00 | 38,715,228.00 | 3.2% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 1,031,788.96 | 1,031,788.96 | 0.00 | 649,268.67 | 649,268.67 | -37.1% |
| 3) Other State Revenue | | 8300-8599 | 429,054.00 | 3,327,496.98 | 3,756,550.98 | 501,622.00 | 3,046,620.56 | 3,548,242.56 | -5.5% |
| 4) Other Local Revenue | | 8600-8799 | 973,765.94 | 1,559,713.98 | 2,533,479.92 | 1,330,529.00 | 1,502,704.00 | 2,833,233.00 | 11.8% |
| 5) TOTAL, REVENUES | | | 38,930,529.94 | 5,918,999.92 | 44,849,529.86 | 40,547,379.00 | 5,198,593.23 | 45,745,972.23 | 2.0% |
| B. EXPENDITURES | | | | | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 15,881,854.22 | 3,816,469.66 | 19,698,323.88 | 16,489,321.26 | 3,342,027.38 | 19,831,348.64 | 0.7% |
| 2) Classified Salaries | | 2000-2999 | 5,215,509.80 | 3,495,858.89 | 8,711,368.69 | 5,996,973.86 | 3,118,258.23 | 9,115,232.09 | 4.6% |
| 3) Employee Benefits | | 3000-3999 | 6,332,402.90 | 4,361,131.95 | 10,693,534.85 | 7,331,906.63 | 4,192,502.81 | 11,524,409.44 | 7.8% |
| 4) Books and Supplies | | 4000-4999 | 671,384.50 | 1,793,454.54 | 2,464,839.04 | 526,290.12 | 575,102.58 | 1,101,392.70 | -55.3% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 3,586,720.47 | 1,908,904.12 | 5,495,624.59 | 2,712,243.66 | 1,634,549.62 | 4,346,793.28 | -20.9% |
| 6) Capital Outlay | | 6000-6999 | 13,678.55 | 252,230.93 | 265,909.48 | 0.00 | 28,385.73 | 28,385.73 | -89.3% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299 7400-7499 | 0.00 | 82,000.00 | 82,000.00 | 0.00 | 82,000.00 | 82,000.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | (519,287.51) | 355,792.76 | (163,494.75) | (46,384.67) | 46,384.67 | 0.00 | -100.0% |
| 9) TOTAL, EXPENDITURES | | | 31,182,262.93 | 16,065,842.85 | 47,248,105.78 | 33,010,350.86 | 13,019,211.02 | 46,029,561.88 | -2.6% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | | | | | | | |
| | | | 7,748,267.01 | (10,146,842.93) | (2,398,575.92) | 7,537,028.14 | (7,820,617.79) | (283,589.65) | -88.2% |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | | |
| 1) Interfund Transfers | | | | | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 400,000.00 | 0.00 | 400,000.00 | 400,000.00 | 0.00 | 400,000.00 | 0.0% |
| 2) Other Sources/Uses | | | | | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | (7,775,334.50) | 7,775,334.50 | 0.00 | (7,985,201.67) | 7,985,201.67 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | (8,175,334.50) | 7,775,334.50 | (400,000.00) | (8,385,201.67) | 7,985,201.67 | (400,000.00) | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | | | | | | | |
| | | | (427,067.49) | (2,371,508.43) | (2,798,575.92) | (848,173.53) | 164,583.88 | (683,589.65) | -75.6% |
| F. FUND BALANCE, RESERVES | | | | | | | | | |
| 1) Beginning Fund Balance | | | | | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 5,759,205.92 | 3,459,861.51 | 9,219,067.43 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -27.8% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| c) As of July 1 - Audited (F1a + F1b) | | | 5,759,205.92 | 3,459,861.51 | 9,219,067.43 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -27.8% |
| d) Other Restatements | | 9795 | 167,541.97 | 65,246.36 | 232,788.33 | 0.00 | 0.00 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 5,926,747.89 | 3,525,107.87 | 9,451,855.76 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -29.6% |
| 2) Ending Balance, June 30 (E + F1e) | | | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | 4,651,506.87 | 1,318,183.32 | 5,969,690.19 | -10.3% |
| Components of Ending Fund Balance | | | | | | | | | |
| a) Nonspendable | | | | | | | | | |
| Revolving Cash | | 9711 | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 1,153,599.44 | 1,153,599.44 | 0.00 | 1,318,183.32 | 1,318,183.32 | 14.3% |
| c) Committed | | | | | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | | | | | |
| Other Assignments | | 9780 | 3,998,364.40 | 0.00 | 3,998,364.40 | 3,146,506.87 | 0.00 | 3,146,506.87 | -21.3% |
| Property Tax Reserve | 0000 | 9780 | 165,267.25 | | 165,267.25 | | | 0.00 | |
| Deferred Maintenance Reserve | 0000 | 9780 | 276,846.00 | | 276,846.00 | | | 0.00 | |
| STRS/PERS Reserve | 0000 | 9780 | 103,896.83 | | 103,896.83 | | | 0.00 | |
| Basic Aid Reserve | 0000 | 9780 | 3,386,242.36 | | 3,386,242.36 | | | 0.00 | |
| Lottery Unrestricted | 1100 | 9780 | 60,775.08 | | 60,775.08 | | | 0.00 | |
| Basic Aid Reserve | 1400 | 9780 | 5,336.88 | | 5,336.88 | | | 0.00 | |
| Property Tax Reserve | 0000 | 9780 | | | 0.00 | 165,270.00 | | 165,270.00 | |
| Deferred Maintenance Reserve | 0000 | 9780 | | | 0.00 | 276,846.00 | | 276,846.00 | |
| STRS/PERS Reserve | 0000 | 9780 | | | 0.00 | 103,896.91 | | 103,896.91 | |
| Basic Aid Reserve | 0000 | 9780 | | | 0.00 | 2,450,254.26 | | 2,450,254.26 | |
| Lottery Unrestricted/Utilities | 1100 | 9780 | | | 0.00 | 108,121.08 | | 108,121.08 | |
| Basic Aid Reserve | 1400 | 9780 | | | 0.00 | 42,118.62 | | 42,118.62 | |
| e) Unassigned/Unappropriated | | | | | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 1,496,316.00 | 0.00 | 1,496,316.00 | 1,500,000.00 | 0.00 | 1,500,000.00 | 0.2% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | | | | | |
| 1) Cash | | | | | | | | | |
| a) in County Treasury | | 9110 | 17,958,465.35 | (3,104,487.27) | 14,853,978.08 | | | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | 0.00 | 0.00 | | | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| b) in Banks | | 9120 | 0.00 | 0.00 | 0.00 | | | | |
| c) in Revolving Cash Account | | 9130 | 5,000.00 | 0.00 | 5,000.00 | | | | |
| d) with Fiscal Agent/Trustee | | 9135 | 6,748,200.00 | 0.00 | 6,748,200.00 | | | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | 0.00 | 0.00 | | | | |
| 2) Investments | | 9150 | 0.00 | 0.00 | 0.00 | | | | |
| 3) Accounts Receivable | | 9200 | 0.00 | 400,460.08 | 400,460.08 | | | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | 0.00 | 0.00 | | | | |
| 5) Due from Other Funds | | 9310 | 0.00 | 0.00 | 0.00 | | | | |
| 6) Stores | | 9320 | 0.00 | 0.00 | 0.00 | | | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | 0.00 | 0.00 | | | | |
| 8) Other Current Assets | | 9340 | 0.00 | 0.00 | 0.00 | | | | |
| 9) Lease Receivable | | 9380 | 0.00 | 0.00 | 0.00 | | | | |
| 10) TOTAL, ASSETS | | | 24,711,665.35 | (2,704,027.19) | 22,007,638.16 | | | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | 0.00 | 0.00 | | | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | 0.00 | 0.00 | | | | |
| I. LIABILITIES | | | | | | | | | |
| 1) Accounts Payable | | 9500 | 789,551.18 | (1,613.40) | 787,937.78 | | | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | 0.00 | 0.00 | | | | |
| 3) Due to Other Funds | | 9610 | 0.00 | 0.00 | 0.00 | | | | |
| 4) Current Loans | | 9640 | 6,480,000.00 | 0.00 | 6,480,000.00 | | | | |
| 5) Unearned Revenue | | 9650 | 240.08 | 0.00 | 240.08 | | | | |
| 6) TOTAL, LIABILITIES | | | 7,269,791.26 | (1,613.40) | 7,268,177.86 | | | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | 0.00 | 0.00 | | | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | 0.00 | 0.00 | | | | |
| K. FUND EQUITY | | | | | | | | | |
| Ending Fund Balance, June 30 | | | | | | | | | |
| (G10 + H2) - (I6 + J2) | | | 17,441,874.09 | (2,702,413.79) | 14,739,460.30 | | | | |
| LCFF SOURCES | | | | | | | | | |
| Principal Apportionment | | | | | | | | | |
| State Aid - Current Year | | 8011 | 2,505,456.00 | 0.00 | 2,505,456.00 | 2,505,456.00 | 0.00 | 2,505,456.00 | 0.0% |
| Education Protection Account State Aid - Current Year | | 8012 | 332,884.00 | 0.00 | 332,884.00 | 321,554.00 | 0.00 | 321,554.00 | -3.4% |
| State Aid - Prior Years | | 8019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|--|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Tax Relief Subventions | | | | | | | | | |
| Homeowners' Exemptions | | 8021 | 115,941.00 | 0.00 | 115,941.00 | 124,844.00 | 0.00 | 124,844.00 | 7.7% |
| Timber Yield Tax | | 8022 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Subventions/In-Lieu Taxes | | 8029 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| County & District Taxes | | | | | | | | | |
| Secured Roll Taxes | | 8041 | 33,170,007.00 | 0.00 | 33,170,007.00 | 34,347,483.00 | 0.00 | 34,347,483.00 | 3.5% |
| Unsecured Roll Taxes | | 8042 | 1,690,841.00 | 0.00 | 1,690,841.00 | 1,792,291.00 | 0.00 | 1,792,291.00 | 6.0% |
| Prior Years' Taxes | | 8043 | 3,793.00 | 0.00 | 3,793.00 | 0.00 | 0.00 | 0.00 | -100.0% |
| Supplemental Taxes | | 8044 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Education Revenue Augmentation Fund (ERAF) | | 8045 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Community Redevelopment Funds (SB 617/699/1992) | | 8047 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Penalties and Interest from Delinquent Taxes | | 8048 | 85,000.00 | 0.00 | 85,000.00 | 0.00 | 0.00 | 0.00 | -100.0% |
| Miscellaneous Funds (EC 41604) | | | | | | | | | |
| Royalties and Bonuses | | 8081 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other In-Lieu Taxes | | 8082 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Less: Non-LCFF (50%) Adjustment | | 8089 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Subtotal, LCFF Sources | | | 37,903,922.00 | 0.00 | 37,903,922.00 | 39,091,628.00 | 0.00 | 39,091,628.00 | 3.1% |
| LCFF Transfers | | | | | | | | | |
| Unrestricted LCFF Transfers - Current Year | 0000 | 8091 | (358,831.00) | | (358,831.00) | (358,831.00) | | (358,831.00) | 0.0% |
| All Other LCFF Transfers - Current Year | All Other | 8091 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers to Charter Schools in Lieu of Property Taxes | | 8096 | (17,381.00) | 0.00 | (17,381.00) | (17,569.00) | 0.00 | (17,569.00) | 1.1% |
| Property Taxes Transfers | | 8097 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| LCFF/Revenue Limit Transfers - Prior Years | | 8099 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, LCFF SOURCES | | | 37,527,710.00 | 0.00 | 37,527,710.00 | 38,715,228.00 | 0.00 | 38,715,228.00 | 3.2% |
| FEDERAL REVENUE | | | | | | | | | |
| Maintenance and Operations | | 8110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Education Entitlement | | 8181 | 0.00 | 405,023.45 | 405,023.45 | 0.00 | 404,379.66 | 404,379.66 | -0.2% |
| Special Education Discretionary Grants | | 8182 | 0.00 | 25,493.42 | 25,493.42 | 0.00 | 22,053.52 | 22,053.52 | -13.5% |
| Child Nutrition Programs | | 8220 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Donated Food Commodities | | 8221 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Forest Reserve Funds | | 8260 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Flood Control Funds | | 8270 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Wildlife Reserve Funds | | 8280 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|--|--|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| FEMA | | 8281 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interagency Contracts Between LEAs | | 8285 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenues from Federal Sources | | 8287 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Title I, Part A, Basic | 3010 | 8290 | | 162,778.00 | 162,778.00 | | 149,266.00 | 149,266.00 | -8.3% |
| Title I, Part D, Local Delinquent Programs | 3025 | 8290 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Title II, Part A, Supporting Effective Instruction | 4035 | 8290 | | 39,006.00 | 39,006.00 | | 35,758.49 | 35,758.49 | -8.3% |
| Title III, Immigrant Student Program | 4201 | 8290 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Title III, English Learner Program | 4203 | 8290 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Public Charter Schools Grant Program (PCSGP) | 4610 | 8290 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Other NCLB / Every Student Succeeds Act | 3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630 | 8290 | | 12,342.00 | 12,342.00 | | 12,357.00 | 12,357.00 | 0.1% |
| Career and Technical Education | 3500-3599 | 8290 | | 33,574.00 | 33,574.00 | | 25,454.00 | 25,454.00 | -24.2% |
| All Other Federal Revenue | All Other | 8290 | 0.00 | 353,572.09 | 353,572.09 | 0.00 | 0.00 | 0.00 | -100.0% |
| TOTAL, FEDERAL REVENUE | | | 0.00 | 1,031,788.96 | 1,031,788.96 | 0.00 | 649,268.67 | 649,268.67 | -37.1% |
| OTHER STATE REVENUE | | | | | | | | | |
| Other State Apportionments | | | | | | | | | |
| ROC/P Entitlement | | | | | | | | | |
| Prior Years | 6360 | 8319 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Special Education Master Plan | | | | | | | | | |
| Current Year | 6500 | 8311 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Prior Years | 6500 | 8319 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Current Year | All Other | 8311 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Prior Years | All Other | 8319 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Child Nutrition Programs | | 8520 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Mandated Costs Reimbursements | | 8550 | 71,667.00 | 0.00 | 71,667.00 | 79,000.00 | 0.00 | 79,000.00 | 10.2% |
| Lottery - Unrestricted and Instructional Materials | | 8560 | 288,231.00 | 101,246.00 | 389,477.00 | 301,240.00 | 118,724.00 | 419,964.00 | 7.8% |
| Tax Relief Subventions | | | | | | | | | |
| Restricted Levies - Other | | | | | | | | | |
| Homeowners' Exemptions | | 8575 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Subventions/In-Lieu Taxes | | 8576 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenues from | | | | | | | | | |
| State Sources | | 8587 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| After School Education and Safety (ASES) | 6010 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|------------------|--------------|---------------------------|---------------------|---------------------------|-------------------|---------------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Charter School Facility Grant | 6030 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Drug/Alcohol/Tobacco Funds | 6650, 6690, 6695 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| California Clean Energy Jobs Act | 6230 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Career Technical Education Incentive Grant Program | 6387 | 8590 | | 116,100.16 | 116,100.16 | | 116,583.00 | 116,583.00 | 0.4% |
| American Indian Early Childhood Education | 7210 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Specialized Secondary | 7370 | 8590 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | All Other | 8590 | 69,156.00 | 3,110,150.82 | 3,179,306.82 | 121,382.00 | 2,811,313.56 | 2,932,695.56 | -7.8% |
| TOTAL, OTHER STATE REVENUE | | | 429,054.00 | 3,327,496.98 | 3,756,550.98 | 501,622.00 | 3,046,620.56 | 3,548,242.56 | -5.5% |
| OTHER LOCAL REVENUE | | | | | | | | | |
| Other Local Revenue | | | | | | | | | |
| County and District Taxes | | | | | | | | | |
| Other Restricted Levies | | | | | | | | | |
| Secured Roll | | 8615 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Unsecured Roll | | 8616 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prior Years' Taxes | | 8617 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Supplemental Taxes | | 8618 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Non-Ad Valorem Taxes | | | | | | | | | |
| Parcel Taxes | | 8621 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other | | 8622 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Community Redevelopment Funds Not Subject to LCFF Deduction | | 8625 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Penalties and Interest from Delinquent Non-LCFF Taxes | | 8629 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Sales | | | | | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.00 | 332,971.00 | 0.00 | 332,971.00 | New |
| Sale of Publications | | 8632 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Food Service Sales | | 8634 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Sales | | 8639 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 305,061.60 | 0.00 | 305,061.60 | 248,741.00 | 20.00 | 248,761.00 | -18.5% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 217,944.10 | 0.00 | 217,944.10 | 227,987.00 | 0.00 | 227,987.00 | 4.6% |
| Fees and Contracts | | | | | | | | | |
| Adult Education Fees | | 8671 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Non-Resident Students | | 8672 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|--|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Transportation Fees From Individuals | | 8675 | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | 15,000.00 | 0.0% |
| Interagency Services | | 8677 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Mitigation/Developer Fees | | 8681 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Fees and Contracts | | 8689 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | | | | | |
| Plus: Miscellaneous Funds Non-LCFF (50 Percent) Adjustment | | 8691 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenue from Local Sources | | 8697 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Local Revenue | | 8699 | 435,760.24 | 323,435.33 | 759,195.57 | 505,830.00 | 235,000.00 | 740,830.00 | -2.4% |
| Tuition | | 8710 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In | | 8781-8783 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Apportionments | | | | | | | | | |
| Special Education SELPA Transfers | | | | | | | | | |
| From Districts or Charter Schools | 6500 | 8791 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| From County Offices | 6500 | 8792 | | 1,236,278.65 | 1,236,278.65 | | 1,267,684.00 | 1,267,684.00 | 2.5% |
| From JPAs | 6500 | 8793 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| ROC/P Transfers | | | | | | | | | |
| From Districts or Charter Schools | 6360 | 8791 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| From County Offices | 6360 | 8792 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| From JPAs | 6360 | 8793 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| Other Transfers of Apportionments | | | | | | | | | |
| From Districts or Charter Schools | All Other | 8791 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From County Offices | All Other | 8792 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From JPAs | All Other | 8793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 973,765.94 | 1,559,713.98 | 2,533,479.92 | 1,330,529.00 | 1,502,704.00 | 2,833,233.00 | 11.8% |
| TOTAL, REVENUES | | | 38,930,529.94 | 5,918,999.92 | 44,849,529.86 | 40,547,379.00 | 5,198,593.23 | 45,745,972.23 | 2.0% |
| CERTIFICATED SALARIES | | | | | | | | | |
| Certificated Teachers' Salaries | | 1100 | 12,961,996.66 | 2,448,801.99 | 15,410,798.65 | 13,351,891.16 | 2,234,099.91 | 15,585,991.07 | 1.1% |
| Certificated Pupil Support Salaries | | 1200 | 949,028.02 | 809,537.03 | 1,758,565.05 | 1,015,804.13 | 901,191.52 | 1,916,995.65 | 9.0% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 1,764,280.54 | 216,037.27 | 1,980,317.81 | 1,812,566.97 | 206,735.95 | 2,019,302.92 | 2.0% |
| Other Certificated Salaries | | 1900 | 206,549.00 | 342,093.37 | 548,642.37 | 309,059.00 | 0.00 | 309,059.00 | -43.7% |
| TOTAL, CERTIFICATED SALARIES | | | 15,881,854.22 | 3,816,469.66 | 19,698,323.88 | 16,489,321.26 | 3,342,027.38 | 19,831,348.64 | 0.7% |
| CLASSIFIED SALARIES | | | | | | | | | |
| Classified Instructional Salaries | | 2100 | 739,106.15 | 1,985,063.22 | 2,724,169.37 | 806,219.08 | 1,868,522.02 | 2,674,741.10 | -1.8% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|---------------------|---------------------------|---------------------|---------------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Classified Support Salaries | | 2200 | 1,677,509.85 | 586,062.24 | 2,263,572.09 | 1,689,953.83 | 585,602.83 | 2,275,556.66 | 0.5% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 634,602.03 | 164,860.56 | 799,462.59 | 587,853.66 | 174,432.62 | 762,286.28 | -4.7% |
| Clerical, Technical and Office Salaries | | 2400 | 1,852,392.30 | 85,235.18 | 1,937,627.48 | 2,113,885.09 | 87,381.29 | 2,201,266.38 | 13.6% |
| Other Classified Salaries | | 2900 | 311,899.47 | 674,637.69 | 986,537.16 | 799,062.20 | 402,319.47 | 1,201,381.67 | 21.8% |
| TOTAL, CLASSIFIED SALARIES | | | 5,215,509.80 | 3,495,858.89 | 8,711,368.69 | 5,996,973.86 | 3,118,258.23 | 9,115,232.09 | 4.6% |
| EMPLOYEE BENEFITS | | | | | | | | | |
| STRS | | 3101-3102 | 2,978,176.09 | 2,596,695.14 | 5,574,871.23 | 3,012,916.84 | 2,565,795.27 | 5,578,712.11 | 0.1% |
| PERS | | 3201-3202 | 1,379,237.88 | 983,382.27 | 2,362,620.15 | 1,740,022.28 | 816,051.66 | 2,556,073.94 | 8.2% |
| OASDI/Medicare/Alternative | | 3301-3302 | 634,855.58 | 305,926.21 | 940,781.79 | 804,145.22 | 278,737.66 | 1,082,882.88 | 15.1% |
| Health and Welfare Benefits | | 3401-3402 | 927,495.32 | 338,072.76 | 1,265,568.08 | 1,183,444.04 | 365,102.60 | 1,548,546.64 | 22.4% |
| Unemployment Insurance | | 3501-3502 | 11,078.57 | 3,662.22 | 14,740.79 | 13,580.47 | 3,235.72 | 16,816.19 | 14.1% |
| Workers' Compensation | | 3601-3602 | 381,774.93 | 130,077.52 | 511,852.45 | 556,627.74 | 160,346.02 | 716,973.76 | 40.1% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 19,784.53 | 3,315.83 | 23,100.36 | 21,170.04 | 3,233.88 | 24,403.92 | 5.6% |
| TOTAL, EMPLOYEE BENEFITS | | | 6,332,402.90 | 4,361,131.95 | 10,693,534.85 | 7,331,906.63 | 4,192,502.81 | 11,524,409.44 | 7.8% |
| BOOKS AND SUPPLIES | | | | | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 190,500.00 | 135,946.28 | 326,446.28 | 190,000.00 | 155,496.36 | 345,496.36 | 5.8% |
| Books and Other Reference Materials | | 4200 | 20,104.76 | 18,137.87 | 38,242.63 | 10,000.00 | 5,000.00 | 15,000.00 | -60.8% |
| Materials and Supplies | | 4300 | 429,859.68 | 1,412,197.27 | 1,842,056.95 | 300,790.12 | 365,780.33 | 666,570.45 | -63.8% |
| Noncapitalized Equipment | | 4400 | 30,920.06 | 227,173.12 | 258,093.18 | 25,500.00 | 48,825.89 | 74,325.89 | -71.2% |
| Food | | 4700 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 671,384.50 | 1,793,454.54 | 2,464,839.04 | 526,290.12 | 575,102.58 | 1,101,392.70 | -55.3% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 90,802.40 | 145,990.41 | 236,792.81 | 82,320.00 | 58,021.17 | 140,341.17 | -40.7% |
| Dues and Memberships | | 5300 | 46,889.15 | 0.00 | 46,889.15 | 46,640.00 | 0.00 | 46,640.00 | -0.5% |
| Insurance | | 5400 - 5450 | 295,500.00 | 0.00 | 295,500.00 | 295,500.00 | 0.00 | 295,500.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 1,130,776.42 | 0.00 | 1,130,776.42 | 1,139,217.98 | 0.00 | 1,139,217.98 | 0.7% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 137,344.02 | 116,319.35 | 253,663.37 | 95,060.00 | 89,039.14 | 184,099.14 | -27.4% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 1,727,399.18 | 1,638,918.66 | 3,366,317.84 | 968,179.08 | 1,485,605.91 | 2,453,784.99 | -27.1% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Object

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Communications | | 5900 | 158,009.30 | 7,675.70 | 165,685.00 | 85,326.60 | 1,883.40 | 87,210.00 | -47.4% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 3,586,720.47 | 1,908,904.12 | 5,495,624.59 | 2,712,243.66 | 1,634,549.62 | 4,346,793.28 | -20.9% |
| CAPITAL OUTLAY | | | | | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Books and Media for New School Libraries or Major Expansion of School Libraries | | 6300 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 13,678.55 | 252,230.93 | 265,909.48 | 0.00 | 28,385.73 | 28,385.73 | -89.3% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 13,678.55 | 252,230.93 | 265,909.48 | 0.00 | 28,385.73 | 28,385.73 | -89.3% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | | | | | |
| Tuition | | | | | | | | | |
| Tuition for Instruction Under Interdistrict | | | | | | | | | |
| Attendance Agreements | | 7110 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| State Special Schools | | 7130 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Tuition, Excess Costs, and/or Deficit Payments | | | | | | | | | |
| Payments to Districts or Charter Schools | | 7141 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Payments to County Offices | | 7142 | 0.00 | 82,000.00 | 82,000.00 | 0.00 | 82,000.00 | 82,000.00 | 0.0% |
| Payments to JPAs | | 7143 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Transfers of Pass-Through Revenues | | | | | | | | | |
| To Districts or Charter Schools | | 7211 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| To County Offices | | 7212 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| To JPAs | | 7213 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Special Education SELPA Transfers of Apportionments | | | | | | | | | |
| To Districts or Charter Schools | 6500 | 7221 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| To County Offices | 6500 | 7222 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| To JPAs | 6500 | 7223 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| ROC/P Transfers of Apportionments | | | | | | | | | |
| To Districts or Charter Schools | 6360 | 7221 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| To County Offices | 6360 | 7222 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |
| To JPAs | 6360 | 7223 | | 0.00 | 0.00 | | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Other Transfers of Apportionments | All Other | 7221-7223 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers | | 7281-7283 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 82,000.00 | 82,000.00 | 0.00 | 82,000.00 | 82,000.00 | 0.0% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | | | | | |
| Transfers of Indirect Costs | | 7310 | (355,792.76) | 355,792.76 | 0.00 | (46,384.67) | 46,384.67 | 0.00 | 0.0% |
| Transfers of Indirect Costs - Interfund | | 7350 | (163,494.75) | 0.00 | (163,494.75) | 0.00 | 0.00 | 0.00 | -100.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | (519,287.51) | 355,792.76 | (163,494.75) | (46,384.67) | 46,384.67 | 0.00 | -100.0% |
| TOTAL, EXPENDITURES | | | 31,182,262.93 | 16,065,842.85 | 47,248,105.78 | 33,010,350.86 | 13,019,211.02 | 46,029,561.88 | -2.6% |
| INTERFUND TRANSFERS | | | | | | | | | |
| INTERFUND TRANSFERS IN | | | | | | | | | |
| From: Special Reserve Fund | | 8912 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| From: Bond Interest and Redemption Fund | | 8914 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | | | | | |
| To: Child Development Fund | | 7611 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| To: Special Reserve Fund | | 7612 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| To State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| To: Cafeteria Fund | | 7616 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 400,000.00 | 0.00 | 400,000.00 | 400,000.00 | 0.00 | 400,000.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 400,000.00 | 0.00 | 400,000.00 | 400,000.00 | 0.00 | 400,000.00 | 0.0% |
| OTHER SOURCES/USES | | | | | | | | | |
| SOURCES | | | | | | | | | |
| State Apportionments | | | | | | | | | |
| Emergency Apportionments | | 8931 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Proceeds | | | | | | | | | |
| Proceeds from Disposal of Capital Assets | | 8953 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Sources | | | | | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|--|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| Long-Term Debt Proceeds | | | | | | | | | |
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Proceeds from Lease Revenue Bonds | | 8973 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| USES | | | | | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | (7,775,334.50) | 7,775,334.50 | 0.00 | (7,985,201.67) | 7,985,201.67 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | (7,775,334.50) | 7,775,334.50 | 0.00 | (7,985,201.67) | 7,985,201.67 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | (8,175,334.50) | 7,775,334.50 | (400,000.00) | (8,385,201.67) | 7,985,201.67 | (400,000.00) | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|--|----------------|------------------|---------------------------|-----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| A. REVENUES | | | | | | | | | |
| 1) LCFF Sources | | 8010-8099 | 37,527,710.00 | 0.00 | 37,527,710.00 | 38,715,228.00 | 0.00 | 38,715,228.00 | 3.2% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 1,031,788.96 | 1,031,788.96 | 0.00 | 649,268.67 | 649,268.67 | -37.1% |
| 3) Other State Revenue | | 8300-8599 | 429,054.00 | 3,327,496.98 | 3,756,550.98 | 501,622.00 | 3,046,620.56 | 3,548,242.56 | -5.5% |
| 4) Other Local Revenue | | 8600-8799 | 973,765.94 | 1,559,713.98 | 2,533,479.92 | 1,330,529.00 | 1,502,704.00 | 2,833,233.00 | 11.8% |
| 5) TOTAL, REVENUES | | | 38,930,529.94 | 5,918,999.92 | 44,849,529.86 | 40,547,379.00 | 5,198,593.23 | 45,745,972.23 | 2.0% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | | | | | |
| 1) Instruction | 1000-1999 | | 18,275,374.53 | 9,632,503.68 | 27,907,878.21 | 18,777,464.96 | 8,255,618.40 | 27,033,083.36 | -3.1% |
| 2) Instruction - Related Services | 2000-2999 | | 3,925,389.82 | 996,605.54 | 4,921,995.36 | 4,023,170.36 | 338,016.21 | 4,361,186.57 | -11.4% |
| 3) Pupil Services | 3000-3999 | | 1,762,021.37 | 2,902,463.02 | 4,664,484.39 | 2,538,409.39 | 2,572,463.89 | 5,110,873.28 | 9.6% |
| 4) Ancillary Services | 4000-4999 | | 428,490.79 | 84,957.78 | 513,448.57 | 761,681.73 | 27,278.00 | 788,959.73 | 53.7% |
| 5) Community Services | 5000-5999 | | 0.00 | 265,273.23 | 265,273.23 | 0.00 | 174,156.25 | 174,156.25 | -34.3% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 3,251,546.19 | 668,986.78 | 3,920,532.97 | 3,805,403.39 | 101,038.67 | 3,906,442.06 | -0.4% |
| 8) Plant Services | 8000-8999 | | 3,271,240.23 | 1,433,052.82 | 4,704,293.05 | 2,964,221.03 | 1,468,639.60 | 4,432,860.63 | -5.8% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 268,200.00 | 82,000.00 | 350,200.00 | 140,000.00 | 82,000.00 | 222,000.00 | -36.6% |
| 10) TOTAL, EXPENDITURES | | | 31,182,262.93 | 16,065,842.85 | 47,248,105.78 | 33,010,350.86 | 13,019,211.02 | 46,029,561.88 | -2.6% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | | | | | | | |
| | | | 7,748,267.01 | (10,146,842.93) | (2,398,575.92) | 7,537,028.14 | (7,820,617.79) | (283,589.65) | -88.2% |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | | |
| 1) Interfund Transfers | | | | | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 400,000.00 | 0.00 | 400,000.00 | 400,000.00 | 0.00 | 400,000.00 | 0.0% |
| 2) Other Sources/Uses | | | | | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | (7,775,334.50) | 7,775,334.50 | 0.00 | (7,985,201.67) | 7,985,201.67 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | (8,175,334.50) | 7,775,334.50 | (400,000.00) | (8,385,201.67) | 7,985,201.67 | (400,000.00) | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | | | | | | | |
| | | | (427,067.49) | (2,371,508.43) | (2,798,575.92) | (848,173.53) | 164,583.88 | (683,589.65) | -75.6% |
| F. FUND BALANCE, RESERVES | | | | | | | | | |
| 1) Beginning Fund Balance | | | | | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 5,759,205.92 | 3,459,861.51 | 9,219,067.43 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -27.8% |

Budget, July 1
General Fund
Unrestricted and Restricted
Expenditures by Function

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | | | 2024-25 Budget | | | % Diff Column C & F |
|---|----------------|--------------|---------------------------|----------------|---------------------------|------------------|----------------|---------------------------|---------------------|
| | | | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 5,759,205.92 | 3,459,861.51 | 9,219,067.43 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -27.8% |
| d) Other Restatements | | 9795 | 167,541.97 | 65,246.36 | 232,788.33 | 0.00 | 0.00 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 5,926,747.89 | 3,525,107.87 | 9,451,855.76 | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | -29.6% |
| 2) Ending Balance, June 30 (E + F1e) | | | 5,499,680.40 | 1,153,599.44 | 6,653,279.84 | 4,651,506.87 | 1,318,183.32 | 5,969,690.19 | -10.3% |
| Components of Ending Fund Balance | | | | | | | | | |
| a) Nonspendable | | | | | | | | | |
| Revolving Cash | | 9711 | 5,000.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 1,153,599.44 | 1,153,599.44 | 0.00 | 1,318,183.32 | 1,318,183.32 | 14.3% |
| c) Committed | | | | | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 3,998,364.40 | 0.00 | 3,998,364.40 | 3,146,506.87 | 0.00 | 3,146,506.87 | -21.3% |
| Property Tax Reserve | 0000 | 9780 | 165,267.25 | | 165,267.25 | | | 0.00 | |
| Deferred Maintenance Reserve | 0000 | 9780 | 276,846.00 | | 276,846.00 | | | 0.00 | |
| STRS/PERS Reserve | 0000 | 9780 | 103,896.83 | | 103,896.83 | | | 0.00 | |
| Basic Aid Reserve | 0000 | 9780 | 3,386,242.36 | | 3,386,242.36 | | | 0.00 | |
| Lottery Unrestricted | 1100 | 9780 | 60,775.08 | | 60,775.08 | | | 0.00 | |
| Basic Aid Reserve | 1400 | 9780 | 5,336.88 | | 5,336.88 | | | 0.00 | |
| Property Tax Reserve | 0000 | 9780 | | | 0.00 | 165,270.00 | | 165,270.00 | |
| Deferred Maintenance Reserve | 0000 | 9780 | | | 0.00 | 276,846.00 | | 276,846.00 | |
| STRS/PERS Reserve | 0000 | 9780 | | | 0.00 | 103,896.91 | | 103,896.91 | |
| Basic Aid Reserve | 0000 | 9780 | | | 0.00 | 2,450,254.26 | | 2,450,254.26 | |
| Lottery Unrestricted/Utilities | 1100 | 9780 | | | 0.00 | 108,121.08 | | 108,121.08 | |
| Basic Aid Reserve | 1400 | 9780 | | | 0.00 | 42,118.62 | | 42,118.62 | |
| e) Unassigned/Unappropriated | | | | | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 1,496,316.00 | 0.00 | 1,496,316.00 | 1,500,000.00 | 0.00 | 1,500,000.00 | 0.2% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|--|------------------------------|-------------------|
| 2600 | Expanded Learning Opportunities Program | 315,613.98 | 431,257.73 |
| 6266 | Educator Effectiveness, FY 2021-22 | 61,158.07 | 36,409.49 |
| 6300 | Lottery: Instructional Materials | 70,996.53 | 31,184.53 |
| 6500 | Special Education | 213,514.58 | 213,514.58 |
| 6546 | Mental Health-Related Services | 0.00 | 10,000.00 |
| 6547 | Special Education Early Intervention Preschool Grant | 0.00 | 243,015.67 |
| 6762 | Arts, Music, and Instructional Materials Discretionary Block Grant | 121,084.95 | 121,084.95 |
| 7311 | Classified School Employee Professional Development Block Grant | 9,106.10 | 9,106.10 |
| 7435 | Learning Recovery Emergency Block Grant | 299,666.50 | 105,151.54 |
| 9010 | Other Restricted Local | 62,458.73 | 117,458.73 |
| Total, Restricted Balance | | 1,153,599.44 | 1,318,183.32 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 0.00 | 0.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 0.00 | 0.00 | 0.0% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 0.00 | 0.00 | 0.0% |
| 3) Employee Benefits | | 3000-3999 | 0.00 | 0.00 | 0.0% |
| 4) Books and Supplies | | 4000-4999 | 0.00 | 0.00 | 0.0% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 0.00 | 0.00 | 0.0% |
| 6) Capital Outlay | | 6000-6999 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 0.00 | 0.00 | 0.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 0.00 | 0.00 | 0.0% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 383,491.57 | 383,491.57 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 383,491.57 | 383,491.57 | 0.0% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 383,491.57 | 383,491.57 | 0.0% |
| 2) Ending Balance, June 30 (E + F1e) | | | 383,491.57 | 383,491.57 | 0.0% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 383,491.57 | 383,491.57 | 0.0% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 0.00 | 0.00 | 0.0% |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 0.00 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 0.00 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | 0.00 | | |
| 5) Unearned Revenues | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| Ending Fund Balance, June 30 | | | | | |
| (G10 + H2) - (I6 + J2) | | | 0.00 | | |
| REVENUES | | | | | |
| Sale of Equipment and Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| All Other Sales | | 8639 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 0.00 | 0.00 | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 0.00 | 0.00 | 0.0% |
| All Other Fees and Contracts | | 8689 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| All Other Local Revenue | | 8699 | 0.00 | 0.00 | 0.0% |
| TOTAL, REVENUES | | | 0.00 | 0.00 | 0.0% |
| CERTIFICATED SALARIES | | | | | |
| Certificated Teachers' Salaries | | 1100 | 0.00 | 0.00 | 0.0% |
| Certificated Pupil Support Salaries | | 1200 | 0.00 | 0.00 | 0.0% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 0.00 | 0.00 | 0.0% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 0.00 | 0.00 | 0.0% |
| CLASSIFIED SALARIES | | | | | |
| Classified Instructional Salaries | | 2100 | 0.00 | 0.00 | 0.0% |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.0% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 0.00 | 0.00 | 0.0% |
| Clerical, Technical and Office Salaries | | 2400 | 0.00 | 0.00 | 0.0% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 0.00 | 0.00 | 0.0% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 0.00 | 0.00 | 0.0% |
| OASDI/Medicare/Alternative | | 3301-3302 | 0.00 | 0.00 | 0.0% |
| Health and Welfare Benefits | | 3401-3402 | 0.00 | 0.00 | 0.0% |
| Unemployment Insurance | | 3501-3502 | 0.00 | 0.00 | 0.0% |
| Workers' Compensation | | 3601-3602 | 0.00 | 0.00 | 0.0% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 0.00 | 0.00 | 0.0% |
| BOOKS AND SUPPLIES | | | | | |
| Materials and Supplies | | 4300 | 0.00 | 0.00 | 0.0% |
| Noncapitalized Equipment | | 4400 | 0.00 | 0.00 | 0.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 0.00 | 0.00 | 0.0% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Dues and Memberships | | 5300 | 0.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 0.00 | 0.00 | 0.0% |
| Communications | | 5900 | 0.00 | 0.00 | 0.0% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| CAPITAL OUTLAY | | | | | |
| Equipment | | 6400 | 0.00 | 0.00 | 0.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| TOTAL, CAPITAL OUTLAY | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | |
| Transfers of Indirect Costs - Interfund | | 7350 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Proceeds from Disposal of Capital Assets | | 8953 | 0.00 | 0.00 | 0.0% |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a- b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 0.00 | 0.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 0.00 | 0.00 | 0.0% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 0.00 | 0.00 | 0.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 0.00 | 0.00 | 0.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 0.00 | 0.00 | 0.0% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 383,491.57 | 383,491.57 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 383,491.57 | 383,491.57 | 0.0% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 383,491.57 | 383,491.57 | 0.0% |
| 2) Ending Balance, June 30 (E + F1e) | | | 383,491.57 | 383,491.57 | 0.0% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 383,491.57 | 383,491.57 | 0.0% |
| c) Committed | | | | | |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 0.00 | 0.00 | 0.0% |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|------------------------|---------------------------------|-------------------|
| 8210 | Student Activity Funds | 383,491.57 | 383,491.57 |
| Total, Restricted Balance | | 383,491.57 | 383,491.57 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 265,459.00 | 265,459.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 51,465.20 | 55,295.00 | 7.4% |
| 3) Other State Revenue | | 8300-8599 | 1,896,913.45 | 2,026,598.00 | 6.8% |
| 4) Other Local Revenue | | 8600-8799 | 673,647.62 | 658,798.00 | -2.2% |
| 5) TOTAL, REVENUES | | | 2,887,485.27 | 3,006,150.00 | 4.1% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 770,441.38 | 775,886.84 | 0.7% |
| 2) Classified Salaries | | 2000-2999 | 1,101,453.35 | 1,240,559.37 | 12.6% |
| 3) Employee Benefits | | 3000-3999 | 719,422.17 | 785,948.37 | 9.2% |
| 4) Books and Supplies | | 4000-4999 | 1,410,488.44 | 114,443.22 | -91.9% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 1,065,395.58 | 87,120.00 | -91.8% |
| 6) Capital Outlay | | 6000-6999 | 268,840.87 | 0.00 | -100.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 104,857.51 | 0.00 | -100.0% |
| 9) TOTAL, EXPENDITURES | | | 5,440,899.30 | 3,003,957.80 | -44.8% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (2,553,414.03) | 2,192.20 | -100.1% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (2,553,414.03) | 2,192.20 | -100.1% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 2,674,621.61 | 138,580.15 | -94.8% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 2,674,621.61 | 138,580.15 | -94.8% |
| d) Other Restatements | | 9795 | 17,372.57 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 2,691,994.18 | 138,580.15 | -94.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 138,580.15 | 140,772.35 | 1.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 138,580.15 | 140,772.35 | 1.6% |
| Adult Education | 0000 | 9780 | 138,580.15 | | |
| Adult Education | 0000 | 9780 | | 140,772.35 | |
| e) Unassigned/Unappropriated Reserve for Economic Uncertainties | | | | | |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | | | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9110 | 2,801,852.13 | | |
| | | 9111 | 0.00 | | |
| b) in Banks | | | | | |
| | | 9120 | 3,832.00 | | |
| c) in Revolving Cash Account | | | | | |
| | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | | | | |
| | | 9135 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 2,805,684.13 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| (G10 + H2) - (I6 + J2) | | | 2,805,684.13 | | |
| LCFF SOURCES | | | | | |
| LCFF Transfers | | | | | |
| LCFF Transfers - Current Year | | 8091 | 265,459.00 | 265,459.00 | 0.0% |
| LCFF/Revenue Limit Transfers - Prior Years | | 8099 | 0.00 | 0.00 | 0.0% |
| TOTAL, LCFF SOURCES | | | 265,459.00 | 265,459.00 | 0.0% |
| FEDERAL REVENUE | | | | | |
| Interagency Contracts Between LEAs | | 8285 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenues from | | | | | |
| Federal Sources | | 8287 | 0.00 | 0.00 | 0.0% |
| Career and Technical Education | 3500-3599 | 8290 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | All Other | 8290 | 51,465.20 | 55,295.00 | 7.4% |
| TOTAL, FEDERAL REVENUE | | | 51,465.20 | 55,295.00 | 7.4% |
| OTHER STATE REVENUE | | | | | |
| Other State Apportionments | | | | | |
| All Other State Apportionments - Current Year | | 8311 | 0.00 | 0.00 | 0.0% |
| All Other State Apportionments - Prior Years | | 8319 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenues from State Sources | | 8587 | 0.00 | 0.00 | 0.0% |
| Adult Education Program | 6391 | 8590 | 1,844,219.45 | 1,959,285.00 | 6.2% |
| All Other State Revenue | All Other | 8590 | 52,694.00 | 67,313.00 | 27.7% |
| TOTAL, OTHER STATE REVENUE | | | 1,896,913.45 | 2,026,598.00 | 6.8% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 30,000.00 | 30,000.00 | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 55,066.33 | 56,000.00 | 1.7% |
| Fees and Contracts | | | | | |
| Adult Education Fees | | 8671 | 521,609.23 | 486,798.00 | -6.7% |
| Interagency Services | | 8677 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 66,972.06 | 86,000.00 | 28.4% |
| Tuition | | 8710 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 673,647.62 | 658,798.00 | -2.2% |
| TOTAL, REVENUES | | | 2,887,485.27 | 3,006,150.00 | 4.1% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| CERTIFICATED SALARIES | | | | | |
| Certificated Teachers' Salaries | | 1100 | 562,029.82 | 561,693.10 | -0.1% |
| Certificated Pupil Support Salaries | | 1200 | 0.00 | 0.00 | 0.0% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 208,411.56 | 214,193.74 | 2.8% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 770,441.38 | 775,886.84 | 0.7% |
| CLASSIFIED SALARIES | | | | | |
| Classified Instructional Salaries | | 2100 | 568,210.30 | 656,831.34 | 15.6% |
| Classified Support Salaries | | 2200 | 124,469.03 | 143,992.45 | 15.7% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 122,438.52 | 130,527.29 | 6.6% |
| Clerical, Technical and Office Salaries | | 2400 | 238,069.31 | 247,863.05 | 4.1% |
| Other Classified Salaries | | 2900 | 48,266.19 | 61,345.24 | 27.1% |
| TOTAL, CLASSIFIED SALARIES | | | 1,101,453.35 | 1,240,559.37 | 12.6% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 228,925.28 | 194,615.45 | -15.0% |
| PERS | | 3201-3202 | 261,355.79 | 345,539.04 | 32.2% |
| OASDI/Medicare/Alternative | | 3301-3302 | 96,363.47 | 107,560.09 | 11.6% |
| Health and Welfare Benefits | | 3401-3402 | 86,798.25 | 84,982.65 | -2.1% |
| Unemployment Insurance | | 3501-3502 | 1,181.40 | 1,008.75 | -14.6% |
| Workers' Compensation | | 3601-3602 | 42,284.28 | 50,029.23 | 18.3% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 2,513.70 | 2,213.16 | -12.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 719,422.17 | 785,948.37 | 9.2% |
| BOOKS AND SUPPLIES | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 0.00 | 0.00 | 0.0% |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 1,338,694.65 | 56,755.00 | -95.8% |
| Noncapitalized Equipment | | 4400 | 71,793.79 | 57,688.22 | -19.6% |
| TOTAL, BOOKS AND SUPPLIES | | | 1,410,488.44 | 114,443.22 | -91.9% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 19,635.00 | 11,500.00 | -41.4% |
| Dues and Memberships | | 5300 | 3,372.00 | 1,372.00 | -59.3% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 1,100.00 | 1,100.00 | 0.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 1,024,185.90 | 63,588.00 | -93.8% |
| Communications | | 5900 | 17,102.68 | 9,560.00 | -44.1% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 1,065,395.58 | 87,120.00 | -91.8% |
| CAPITAL OUTLAY | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 150,000.00 | 0.00 | -100.0% |
| Equipment | | 6400 | 118,840.87 | 0.00 | -100.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 268,840.87 | 0.00 | -100.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Tuition | | | | | |
| Tuition, Excess Costs, and/or Deficit Payments | | | | | |
| Payments to Districts or Charter Schools | | 7141 | 0.00 | 0.00 | 0.0% |
| Payments to County Offices | | 7142 | 0.00 | 0.00 | 0.0% |
| Payments to JPAs | | 7143 | 0.00 | 0.00 | 0.0% |
| Other Transfers Out | | | | | |
| Transfers of Pass-Through Revenues | | | | | |
| To Districts or Charter Schools | | 7211 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| To County Offices | | 7212 | 0.00 | 0.00 | 0.0% |
| To JPAs | | 7213 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | |
| Transfers of Indirect Costs - Interfund | | 7350 | 104,857.51 | 0.00 | -100.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 104,857.51 | 0.00 | -100.0% |
| TOTAL, EXPENDITURES | | | 5,440,899.30 | 3,003,957.80 | -44.8% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| To: State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 265,459.00 | 265,459.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 51,465.20 | 55,295.00 | 7.4% |
| 3) Other State Revenue | | 8300-8599 | 1,896,913.45 | 2,026,598.00 | 6.8% |
| 4) Other Local Revenue | | 8600-8799 | 673,647.62 | 658,798.00 | -2.2% |
| 5) TOTAL, REVENUES | | | 2,887,485.27 | 3,006,150.00 | 4.1% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 3,758,685.32 | 1,821,299.00 | -51.5% |
| 2) Instruction - Related Services | 2000-2999 | | 1,004,291.29 | 967,337.46 | -3.7% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 104,857.51 | 0.00 | -100.0% |
| 8) Plant Services | 8000-8999 | | 573,065.18 | 215,321.34 | -62.4% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 5,440,899.30 | 3,003,957.80 | -44.8% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | (2,553,414.03) | 2,192.20 | -100.1% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (2,553,414.03) | 2,192.20 | -100.1% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 2,674,621.61 | 138,580.15 | -94.8% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 2,674,621.61 | 138,580.15 | -94.8% |
| d) Other Restatements | | 9795 | 17,372.57 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 2,691,994.18 | 138,580.15 | -94.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 138,580.15 | 140,772.35 | 1.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 138,580.15 | 140,772.35 | 1.6% |
| Adult Education | 0000 | 9780 | 138,580.15 | | |
| Adult Education | 0000 | 9780 | | 140,772.35 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFE Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 3,764.00 | 0.00 | -100.0% |
| 3) Other State Revenue | | 8300-8599 | 191,549.54 | 133,266.15 | -30.4% |
| 4) Other Local Revenue | | 8600-8799 | 358,651.41 | 358,736.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 553,964.95 | 492,002.15 | -11.2% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 88,235.51 | 52,272.38 | -40.8% |
| 2) Classified Salaries | | 2000-2999 | 268,958.20 | 219,994.82 | -18.2% |
| 3) Employee Benefits | | 3000-3999 | 136,863.25 | 134,080.54 | -2.0% |
| 4) Books and Supplies | | 4000-4999 | 30,957.10 | 9,846.00 | -68.2% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 9,363.00 | 3,700.00 | -60.5% |
| 6) Capital Outlay | | 6000-6999 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 19,251.24 | 0.00 | -100.0% |
| 9) TOTAL, EXPENDITURES | | | 553,628.30 | 419,893.74 | -24.2% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 336.65 | 72,108.41 | 21,319.4% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 336.65 | 72,108.41 | 21,319.4% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 137,379.25 | 137,715.90 | 0.2% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 137,379.25 | 137,715.90 | 0.2% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 137,379.25 | 137,715.90 | 0.2% |
| 2) Ending Balance, June 30 (E + F1e) | | | 137,715.90 | 209,824.31 | 52.4% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 0.00 | 0.0% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 137,715.90 | 209,824.31 | 52.4% |
| Child Development Reserve | 0000 | 9780 | 137,715.90 | | |
| Child Development Reserve | 0000 | 9780 | | 209,824.31 | |
| e) Unassigned/Unappropriated Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 174,249.67 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 174,249.67 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| (G10 + H2) - (I6 + J2) | | | 174,249.67 | | |
| FEDERAL REVENUE | | | | | |
| Child Nutrition Programs | | 8220 | 0.00 | 0.00 | 0.0% |
| Interagency Contracts Between LEAs | | 8285 | 0.00 | 0.00 | 0.0% |
| Title I, Part A, Basic | 3010 | 8290 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | All Other | 8290 | 3,764.00 | 0.00 | -100.0% |
| TOTAL, FEDERAL REVENUE | | | 3,764.00 | 0.00 | -100.0% |
| OTHER STATE REVENUE | | | | | |
| Child Nutrition Programs | | 8520 | 0.00 | 0.00 | 0.0% |
| Child Development Apportionments | | 8530 | 0.00 | 0.00 | 0.0% |
| Pass-Through Revenues from State Sources | | 8587 | 0.00 | 0.00 | 0.0% |
| State Preschool | 6105 | 8590 | 183,430.00 | 125,141.15 | -31.8% |
| All Other State Revenue | All Other | 8590 | 8,119.54 | 8,125.00 | 0.1% |
| TOTAL, OTHER STATE REVENUE | | | 191,549.54 | 133,266.15 | -30.4% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Food Service Sales | | 8634 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | (1,200.00) | (1,200.00) | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | (563.59) | (564.00) | 0.1% |
| Fees and Contracts | | | | | |
| Child Development Parent Fees | | 8673 | 360,000.00 | 360,500.00 | 0.1% |
| Interagency Services | | 8677 | 0.00 | 0.00 | 0.0% |
| All Other Fees and Contracts | | 8689 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 415.00 | 0.00 | -100.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 358,651.41 | 358,736.00 | 0.0% |
| TOTAL, REVENUES | | | 553,964.95 | 492,002.15 | -11.2% |
| CERTIFICATED SALARIES | | | | | |
| Certificated Teachers' Salaries | | 1100 | 88,235.51 | 52,272.38 | -40.8% |
| Certificated Pupil Support Salaries | | 1200 | 0.00 | 0.00 | 0.0% |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 0.00 | 0.00 | 0.0% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 88,235.51 | 52,272.38 | -40.8% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| CLASSIFIED SALARIES | | | | | |
| Classified Instructional Salaries | | 2100 | 50,204.80 | 30,153.96 | -39.9% |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.0% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 0.00 | 0.00 | 0.0% |
| Clerical, Technical and Office Salaries | | 2400 | 1,200.00 | 1,239.00 | 3.3% |
| Other Classified Salaries | | 2900 | 217,553.40 | 188,601.86 | -13.3% |
| TOTAL, CLASSIFIED SALARIES | | | 268,958.20 | 219,994.82 | -18.2% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 22,117.98 | 15,263.02 | -31.0% |
| PERS | | 3201-3202 | 62,973.23 | 60,736.48 | -3.6% |
| OASDI/Medicare/Alternative | | 3301-3302 | 20,141.20 | 20,552.22 | 2.0% |
| Health and Welfare Benefits | | 3401-3402 | 25,107.55 | 30,443.69 | 21.3% |
| Unemployment Insurance | | 3501-3502 | 178.49 | 142.04 | -20.4% |
| Workers' Compensation | | 3601-3602 | 6,344.80 | 6,943.09 | 9.4% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 136,863.25 | 134,080.54 | -2.0% |
| BOOKS AND SUPPLIES | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 0.00 | 0.00 | 0.0% |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 30,957.10 | 9,846.00 | -68.2% |
| Noncapitalized Equipment | | 4400 | 0.00 | 0.00 | 0.0% |
| Food | | 4700 | 0.00 | 0.00 | 0.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 30,957.10 | 9,846.00 | -68.2% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 0.00 | 0.0% |
| Dues and Memberships | | 5300 | 0.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 9,362.37 | 3,700.00 | -60.5% |
| Communications | | 5900 | .63 | 0.00 | -100.0% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 9,363.00 | 3,700.00 | -60.5% |
| CAPITAL OUTLAY | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 0.00 | 0.00 | 0.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Other Transfers Out | | | | | |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | |
| Transfers of Indirect Costs - Interfund | | 7350 | 19,251.24 | 0.00 | -100.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 19,251.24 | 0.00 | -100.0% |
| TOTAL, EXPENDITURES | | | 553,628.30 | 419,893.74 | -24.2% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| From: General Fund | | 8911 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 3,764.00 | 0.00 | -100.0% |
| 3) Other State Revenue | | 8300-8599 | 191,549.54 | 133,266.15 | -30.4% |
| 4) Other Local Revenue | | 8600-8799 | 358,651.41 | 358,736.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 553,964.95 | 492,002.15 | -11.2% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 224,343.88 | 143,966.15 | -35.8% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 310,033.18 | 275,927.59 | -11.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 19,251.24 | 0.00 | -100.0% |
| 8) Plant Services | 8000-8999 | | 0.00 | 0.00 | 0.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 553,628.30 | 419,893.74 | -24.2% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | 336.65 | 72,108.41 | 21,319.4% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 336.65 | 72,108.41 | 21,319.4% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 137,379.25 | 137,715.90 | 0.2% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 137,379.25 | 137,715.90 | 0.2% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 137,379.25 | 137,715.90 | 0.2% |
| 2) Ending Balance, June 30 (E + F1e) | | | 137,715.90 | 209,824.31 | 52.4% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 137,715.90 | 209,824.31 | 52.4% |
| Child Development Reserve | 0000 | 9780 | 137,715.90 | | |
| Child Development Reserve | 0000 | 9780 | | 209,824.31 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFE Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 517,858.12 | 365,536.00 | -29.4% |
| 3) Other State Revenue | | 8300-8599 | 1,040,000.00 | 941,000.00 | -9.5% |
| 4) Other Local Revenue | | 8600-8799 | 28,854.30 | 19,854.00 | -31.2% |
| 5) TOTAL, REVENUES | | | 1,586,712.42 | 1,326,390.00 | -16.4% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 442,765.96 | 509,121.14 | 15.0% |
| 3) Employee Benefits | | 3000-3999 | 157,177.70 | 217,021.11 | 38.1% |
| 4) Books and Supplies | | 4000-4999 | 823,357.52 | 581,000.00 | -29.4% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 41,673.00 | 14,780.00 | -64.5% |
| 6) Capital Outlay | | 6000-6999 | 140,000.00 | 0.00 | -100.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 39,386.00 | 0.00 | -100.0% |
| 9) TOTAL, EXPENDITURES | | | 1,644,360.18 | 1,321,922.25 | -19.6% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (57,647.76) | 4,467.75 | -107.8% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (57,647.76) | 4,467.75 | -107.8% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 837,640.07 | 779,992.31 | -6.9% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 837,640.07 | 779,992.31 | -6.9% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 837,640.07 | 779,992.31 | -6.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 779,992.31 | 784,460.06 | 0.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 13,994.23 | 0.00 | -100.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 765,998.08 | 784,432.06 | 2.4% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 0.00 | 28.00 | New |
| Cafeteria Interest | 0000 | 9780 | | 28.00 | |
| e) Unassigned/Unappropriated Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 870,970.90 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 13,994.23 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 884,965.13 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 30.46 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 30.46 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| (G10 + H2) - (I6 + J2) | | | 884,934.67 | | |
| FEDERAL REVENUE | | | | | |
| Child Nutrition Programs | | 8220 | 441,358.12 | 365,536.00 | -17.2% |
| Donated Food Commodities | | 8221 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | | 8290 | 76,500.00 | 0.00 | -100.0% |
| TOTAL, FEDERAL REVENUE | | | 517,858.12 | 365,536.00 | -29.4% |
| OTHER STATE REVENUE | | | | | |
| Child Nutrition Programs | | 8520 | 1,040,000.00 | 941,000.00 | -9.5% |
| All Other State Revenue | | 8590 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER STATE REVENUE | | | 1,040,000.00 | 941,000.00 | -9.5% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Food Service Sales | | 8634 | 18,500.00 | 9,500.00 | -48.6% |
| Leases and Rentals | | 8650 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 0.00 | 0.00 | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 10,354.30 | 10,354.00 | 0.0% |
| Fees and Contracts | | | | | |
| Interagency Services | | 8677 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 28,854.30 | 19,854.00 | -31.2% |
| TOTAL, REVENUES | | | 1,586,712.42 | 1,326,390.00 | -16.4% |
| CERTIFICATED SALARIES | | | | | |
| Certificated Supervisors' and Administrators' Salaries | | 1300 | 0.00 | 0.00 | 0.0% |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 0.00 | 0.00 | 0.0% |
| CLASSIFIED SALARIES | | | | | |
| Classified Support Salaries | | 2200 | 306,528.60 | 363,976.18 | 18.7% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 136,237.36 | 145,144.96 | 6.5% |
| Clerical, Technical and Office Salaries | | 2400 | 0.00 | 0.00 | 0.0% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 442,765.96 | 509,121.14 | 15.0% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 97,716.29 | 135,630.96 | 38.8% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|---------------------|-----------------------|
| OASDI/Medicare/Alternative Health and Welfare Benefits | | 3301-3302 | 32,404.88 | 37,037.56 | 14.3% |
| Unemployment Insurance | | 3401-3402 | 18,007.81 | 30,250.57 | 68.0% |
| Workers' Compensation | | 3501-3502 | 222.46 | 254.92 | 14.6% |
| OPEB, Allocated | | 3601-3602 | 7,901.21 | 12,643.50 | 60.0% |
| OPEB, Active Employees | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| | | 3901-3902 | 925.05 | 1,203.60 | 30.1% |
| TOTAL, EMPLOYEE BENEFITS | | | 157,177.70 | 217,021.11 | 38.1% |
| BOOKS AND SUPPLIES | | | | | |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 82,297.97 | 75,000.00 | -8.9% |
| Noncapitalized Equipment | | 4400 | 95,265.05 | 0.00 | -100.0% |
| Food | | 4700 | 645,794.50 | 506,000.00 | -21.6% |
| TOTAL, BOOKS AND SUPPLIES | | | 823,357.52 | 581,000.00 | -29.4% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 1,000.00 | New |
| Dues and Memberships | | 5300 | 857.00 | 1,000.00 | 16.7% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 25,000.00 | 0.00 | -100.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 13,276.00 | 12,000.00 | -9.6% |
| Communications | | 5900 | 2,540.00 | 780.00 | -69.3% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 41,673.00 | 14,780.00 | -64.5% |
| CAPITAL OUTLAY | | | | | |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 140,000.00 | 0.00 | -100.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 140,000.00 | 0.00 | -100.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | | | |
| Transfers of Indirect Costs - Interfund | | 7350 | 39,386.00 | 0.00 | -100.0% |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS | | | 39,386.00 | 0.00 | -100.0% |
| TOTAL, EXPENDITURES | | | 1,644,360.18 | 1,321,922.25 | -19.6% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| From: General Fund | | 8916 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 517,858.12 | 365,536.00 | -29.4% |
| 3) Other State Revenue | | 8300-8599 | 1,040,000.00 | 941,000.00 | -9.5% |
| 4) Other Local Revenue | | 8600-8799 | 28,854.30 | 19,854.00 | -31.2% |
| 5) TOTAL, REVENUES | | | 1,586,712.42 | 1,326,390.00 | -16.4% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 1,604,974.18 | 1,321,922.25 | -17.6% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 39,386.00 | 0.00 | -100.0% |
| 8) Plant Services | 8000-8999 | | 0.00 | 0.00 | 0.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 1,644,360.18 | 1,321,922.25 | -19.6% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | (57,647.76) | 4,467.75 | -107.8% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (57,647.76) | 4,467.75 | -107.8% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 837,640.07 | 779,992.31 | -6.9% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 837,640.07 | 779,992.31 | -6.9% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 837,640.07 | 779,992.31 | -6.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 779,992.31 | 784,460.06 | 0.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 13,994.23 | 0.00 | -100.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 765,998.08 | 784,432.06 | 2.4% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 0.00 | 28.00 | New |
| Cafeteria Interest | 0000 | 9780 | | 28.00 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|--|---------------------------------|-------------------|
| 5310 | Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students) | 765,998.08 | 767,896.06 |
| 5466 | Child Nutrition: Supply Chain Assistance (SCA) Funds | 0.00 | 16,536.00 |
| Total, Restricted Balance | | 765,998.08 | 784,432.06 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 93,372.00 | 93,372.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 4,482.67 | 4,482.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 97,854.67 | 97,854.00 | 0.0% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 0.00 | 0.00 | 0.0% |
| 3) Employee Benefits | | 3000-3999 | 0.00 | 0.00 | 0.0% |
| 4) Books and Supplies | | 4000-4999 | 80,000.00 | 80,000.00 | 0.0% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 183,646.98 | 160,000.00 | -12.9% |
| 6) Capital Outlay | | 6000-6999 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 263,646.98 | 240,000.00 | -9.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (165,792.31) | (142,146.00) | -14.3% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 200,000.00 | 200,000.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 200,000.00 | 200,000.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 34,207.69 | 57,854.00 | 69.1% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 387,441.46 | 424,023.55 | 9.4% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 387,441.46 | 424,023.55 | 9.4% |
| d) Other Restatements | | 9795 | 2,374.40 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 389,815.86 | 424,023.55 | 8.8% |
| 2) Ending Balance, June 30 (E + F1e) | | | 424,023.55 | 481,877.55 | 13.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 424,023.55 | 481,877.55 | 13.6% |
| Deferred Maintenance Projects | 0000 | 9780 | 424,023.55 | | |
| Deferred Maintenance Projects | 0000 | 9780 | | 481,877.55 | |
| e) Unassigned/Unappropriated Reserve for Economic Uncertainties | | | | | |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 539,523.57 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 539,523.57 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| (G10 + H2) - (I6 + J2) | | | 539,523.57 | | |
| LCFF SOURCES | | | | | |
| LCFF Transfers | | | | | |
| LCFF Transfers - Current Year | | 8091 | 93,372.00 | 93,372.00 | 0.0% |
| LCFF/Revenue Limit Transfers - Prior Years | | 8099 | 0.00 | 0.00 | 0.0% |
| TOTAL, LCFF SOURCES | | | 93,372.00 | 93,372.00 | 0.0% |
| OTHER STATE REVENUE | | | | | |
| All Other State Revenue | | 8590 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER STATE REVENUE | | | 0.00 | 0.00 | 0.0% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Community Redevelopment Funds Not Subject to LCFF Deduction | | 8625 | 0.00 | 0.00 | 0.0% |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 2,000.00 | 4,482.00 | 124.1% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 2,482.67 | 0.00 | -100.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 4,482.67 | 4,482.00 | 0.0% |
| TOTAL, REVENUES | | | 97,854.67 | 97,854.00 | 0.0% |
| CLASSIFIED SALARIES | | | | | |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.0% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 0.00 | 0.00 | 0.0% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 0.00 | 0.00 | 0.0% |
| OASDI/Medicare/Alternative | | 3301-3302 | 0.00 | 0.00 | 0.0% |
| Health and Welfare Benefits | | 3401-3402 | 0.00 | 0.00 | 0.0% |
| Unemployment Insurance | | 3501-3502 | 0.00 | 0.00 | 0.0% |
| Workers' Compensation | | 3601-3602 | 0.00 | 0.00 | 0.0% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| BOOKS AND SUPPLIES | | | | | |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 80,000.00 | 5,000.00 | -93.8% |
| Noncapitalized Equipment | | 4400 | 0.00 | 75,000.00 | New |
| TOTAL, BOOKS AND SUPPLIES | | | 80,000.00 | 80,000.00 | 0.0% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 10,000.00 | 5,000.00 | -50.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 173,646.98 | 155,000.00 | -10.7% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 183,646.98 | 160,000.00 | -12.9% |
| CAPITAL OUTLAY | | | | | |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 0.00 | 0.00 | 0.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENDITURES | | | 263,646.98 | 240,000.00 | -9.0% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 200,000.00 | 200,000.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 200,000.00 | 200,000.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 200,000.00 | 200,000.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 93,372.00 | 93,372.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 4,482.67 | 4,482.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 97,854.67 | 97,854.00 | 0.0% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 263,646.98 | 240,000.00 | -9.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 263,646.98 | 240,000.00 | -9.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | (165,792.31) | (142,146.00) | -14.3% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 200,000.00 | 200,000.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 200,000.00 | 200,000.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 34,207.69 | 57,854.00 | 69.1% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 387,441.46 | 424,023.55 | 9.4% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 387,441.46 | 424,023.55 | 9.4% |
| d) Other Restatements | | 9795 | 2,374.40 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 389,815.86 | 424,023.55 | 8.8% |
| 2) Ending Balance, June 30 (E + F1e) | | | 424,023.55 | 481,877.55 | 13.6% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 0.00 | 0.0% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 424,023.55 | 481,877.55 | 13.6% |
| Deferred Maintenance Projects | 0000 | 9780 | 424,023.55 | | |
| Deferred Maintenance Projects | 0000 | 9780 | | 481,877.55 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFE Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 254.58 | 254.00 | -0.2% |
| 5) TOTAL, REVENUES | | | 254.58 | 254.00 | -0.2% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 0.00 | 0.00 | 0.0% |
| 3) Employee Benefits | | 3000-3999 | 0.00 | 0.00 | 0.0% |
| 4) Books and Supplies | | 4000-4999 | 0.00 | 0.00 | 0.0% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 0.00 | 0.00 | 0.0% |
| 6) Capital Outlay | | 6000-6999 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 254.58 | 254.00 | -0.2% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 254.58 | 254.00 | -0.2% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 6,262.96 | 6,517.54 | 4.1% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 6,262.96 | 6,517.54 | 4.1% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 6,262.96 | 6,517.54 | 4.1% |
| 2) Ending Balance, June 30 (E + F1e) | | | 6,517.54 | 6,771.54 | 3.9% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 6,517.54 | 6,771.54 | 3.9% |
| Postemployment Benefits | 0000 | 9780 | 6,517.54 | | |
| Postemployment Benefits | 0000 | 9780 | | 6,771.54 | |
| e) Unassigned/Unappropriated Reserve for Economic Uncertainties | | | | | |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 6,547.12 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|--------------|------------------------------|-------------------|-----------------------|
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 6,547.12 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | 0.00 | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| (G10 + H2) - (I6 + J2) | | | 6,547.12 | | |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Interest | | 8660 | 98.00 | 254.00 | 159.2% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 156.58 | 0.00 | -100.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 254.58 | 254.00 | -0.2% |
| TOTAL, REVENUES | | | 254.58 | 254.00 | -0.2% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| From: General Fund/CSSF | | 8912 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| To: General Fund/CSSF | | 7612 | 0.00 | 0.00 | 0.0% |
| To: State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|--|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 254.58 | 254.00 | -0.2% |
| 5) TOTAL, REVENUES | | | 254.58 | 254.00 | -0.2% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 0.00 | 0.00 | 0.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10) | | | 254.58 | 254.00 | -0.2% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 254.58 | 254.00 | -0.2% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 6,262.96 | 6,517.54 | 4.1% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 6,262.96 | 6,517.54 | 4.1% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 6,262.96 | 6,517.54 | 4.1% |
| 2) Ending Balance, June 30 (E + F1e) | | | 6,517.54 | 6,771.54 | 3.9% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 6,517.54 | 6,771.54 | 3.9% |
| Postemployment Benefits | 0000 | 9780 | 6,517.54 | | |
| Postemployment Benefits | 0000 | 9780 | | 6,771.54 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 324,955.14 | 0.00 | -100.0% |
| 5) TOTAL, REVENUES | | | 324,955.14 | 0.00 | -100.0% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 47,150.50 | 55,087.68 | 16.8% |
| 3) Employee Benefits | | 3000-3999 | 21,224.56 | 27,218.20 | 28.2% |
| 4) Books and Supplies | | 4000-4999 | 274,931.50 | 25,000.00 | -90.9% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 879,593.59 | 2,992,168.00 | 240.2% |
| 6) Capital Outlay | | 6000-6999 | 6,597,321.49 | 2,773,515.00 | -58.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 7,820,221.64 | 5,872,988.88 | -24.9% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (7,495,266.50) | (5,872,988.88) | -21.6% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 6,354,000.00 | 6,500,000.00 | 2.3% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 6,354,000.00 | 6,500,000.00 | 2.3% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (1,141,266.50) | 627,011.12 | -154.9% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 3,441,393.26 | 2,331,763.80 | -32.2% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 3,441,393.26 | 2,331,763.80 | -32.2% |
| d) Other Restatements | | 9795 | 31,637.04 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 3,473,030.30 | 2,331,763.80 | -32.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 2,331,763.80 | 2,958,774.92 | 26.9% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| | | 9740 | 2,264,036.75 | 2,891,047.87 | 27.7% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 67,727.05 | 67,727.05 | 0.0% |
| Interest for Building Projects | 0000 | 9780 | 67,727.05 | | |
| Interest for Building Projects | 0000 | 9780 | | 67,727.05 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 6,066,062.12 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 6,066,062.12 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 54.07 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | 0.00 | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 54.07 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2) | | | 6,066,008.05 | | |
| FEDERAL REVENUE | | | | | |
| FEMA | | 8281 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | | 8290 | 0.00 | 0.00 | 0.0% |
| TOTAL, FEDERAL REVENUE | | | 0.00 | 0.00 | 0.0% |
| OTHER STATE REVENUE | | | | | |
| Tax Relief Subventions | | | | | |
| Restricted Levies - Other | | | | | |
| Homeowners' Exemptions | | 8575 | 0.00 | 0.00 | 0.0% |
| Other Subventions/In-Lieu Taxes | | 8576 | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | | 8590 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER STATE REVENUE | | | 0.00 | 0.00 | 0.0% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| County and District Taxes | | | | | |
| Other Restricted Levies | | | | | |
| Secured Roll | | 8615 | 0.00 | 0.00 | 0.0% |
| Unsecured Roll | | 8616 | 0.00 | 0.00 | 0.0% |
| Prior Years' Taxes | | 8617 | 0.00 | 0.00 | 0.0% |
| Supplemental Taxes | | 8618 | 0.00 | 0.00 | 0.0% |
| Non-Ad Valorem Taxes | | | | | |
| Parcel Taxes | | 8621 | 0.00 | 0.00 | 0.0% |
| Other | | 8622 | 0.00 | 0.00 | 0.0% |
| Community Redevelopment Funds Not Subject to LCFF Deduction | | 8625 | 0.00 | 0.00 | 0.0% |
| Penalties and Interest from Delinquent Non-LCFF Taxes | | 8629 | 0.00 | 0.00 | 0.0% |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 48,731.68 | 0.00 | -100.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 166,385.01 | 0.00 | -100.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 109,838.45 | 0.00 | -100.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 324,955.14 | 0.00 | -100.0% |
| TOTAL, REVENUES | | | 324,955.14 | 0.00 | -100.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| CLASSIFIED SALARIES | | | | | |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.0% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 0.00 | 0.00 | 0.0% |
| Clerical, Technical and Office Salaries | | 2400 | 47,150.50 | 55,087.68 | 16.8% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 47,150.50 | 55,087.68 | 16.8% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 12,579.77 | 15,314.38 | 21.7% |
| OASDI/Medicare/Alternative | | 3301-3302 | 3,571.37 | 4,191.25 | 17.4% |
| Health and Welfare Benefits | | 3401-3402 | 4,212.71 | 6,319.08 | 50.0% |
| Unemployment Insurance | | 3501-3502 | 23.60 | 27.54 | 16.7% |
| Workers' Compensation | | 3601-3602 | 837.11 | 1,365.95 | 63.2% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 21,224.56 | 27,218.20 | 28.2% |
| BOOKS AND SUPPLIES | | | | | |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 186,418.65 | 25,000.00 | -86.6% |
| Noncapitalized Equipment | | 4400 | 88,512.85 | 0.00 | -100.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 274,931.50 | 25,000.00 | -90.9% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 11,696.15 | 40,000.00 | 242.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 867,897.44 | 2,952,168.00 | 240.2% |
| Communications | | 5900 | 0.00 | 0.00 | 0.0% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 879,593.59 | 2,992,168.00 | 240.2% |
| CAPITAL OUTLAY | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 336,068.66 | 2,105,000.00 | 526.4% |
| Books and Media for New School Libraries or Major Expansion of School Libraries | | 6300 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 6,261,252.83 | 668,515.00 | -89.3% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 6,597,321.49 | 2,773,515.00 | -58.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Other Transfers Out | | | | | |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | |
| Repayment of State School Building Fund Aid - Proceeds from Bonds | | 7435 | 0.00 | 0.00 | 0.0% |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENDITURES | | | 7,820,221.64 | 5,872,988.88 | -24.9% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| To: State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Proceeds | | | | | |
| Proceeds from Sale of Bonds | | 8951 | 6,354,000.00 | 6,500,000.00 | 2.3% |
| Proceeds from Disposal of Capital Assets | | 8953 | 0.00 | 0.00 | 0.0% |
| Other Sources | | | | | |
| County School Bldg Aid | | 8961 | 0.00 | 0.00 | 0.0% |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from Lease Revenue Bonds | | 8973 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 6,354,000.00 | 6,500,000.00 | 2.3% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 6,354,000.00 | 6,500,000.00 | 2.3% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 324,955.14 | 0.00 | -100.0% |
| 5) TOTAL, REVENUES | | | 324,955.14 | 0.00 | -100.0% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 7,820,221.64 | 5,872,988.88 | -24.9% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 7,820,221.64 | 5,872,988.88 | -24.9% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10) | | | (7,495,266.50) | (5,872,988.88) | -21.6% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 6,354,000.00 | 6,500,000.00 | 2.3% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 6,354,000.00 | 6,500,000.00 | 2.3% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | (1,141,266.50) | 627,011.12 | -154.9% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 3,441,393.26 | 2,331,763.80 | -32.2% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 3,441,393.26 | 2,331,763.80 | -32.2% |
| d) Other Restatements | | 9795 | 31,637.04 | 0.00 | -100.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 3,473,030.30 | 2,331,763.80 | -32.9% |
| 2) Ending Balance, June 30 (E + F1e) | | | 2,331,763.80 | 2,958,774.92 | 26.9% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 2,264,036.75 | 2,891,047.87 | 27.7% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 67,727.05 | 67,727.05 | 0.0% |
| Interest for Building Projects | 0000 | 9780 | 67,727.05 | | |
| Interest for Building Projects | 0000 | 9780 | | 67,727.05 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|------------------------|---------------------------------|---------------------|
| 9010 | Other Restricted Local | 2,264,036.75 | 2,891,047.87 |
| Total, Restricted Balance | | <u>2,264,036.75</u> | <u>2,891,047.87</u> |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFE Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 0.00 | 0.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 0.00 | 0.00 | 0.0% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 0.00 | 0.00 | 0.0% |
| 3) Employee Benefits | | 3000-3999 | 0.00 | 0.00 | 0.0% |
| 4) Books and Supplies | | 4000-4999 | 0.00 | 0.00 | 0.0% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 0.00 | 0.00 | 0.0% |
| 6) Capital Outlay | | 6000-6999 | 0.00 | 0.00 | 0.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 0.00 | 0.00 | 0.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 0.00 | 0.00 | 0.0% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 0.00 | 0.00 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 0.00 | 0.00 | 0.0% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 0.00 | 0.00 | 0.0% |
| 2) Ending Balance, June 30 (E + F1e) | | | 0.00 | 0.00 | 0.0% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 0.00 | 0.00 | 0.0% |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 19,543.92 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 | | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|-----------|-----------|-------------------|-----------------------|
| | | | Estimated | Actuals | | |
| 2) Investments | | 9150 | | 0.00 | | |
| 3) Accounts Receivable | | 9200 | | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | | 0.00 | | |
| 5) Due from Other Funds | | 9310 | | 0.00 | | |
| 6) Stores | | 9320 | | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | | 0.00 | | |
| 8) Other Current Assets | | 9340 | | 0.00 | | |
| 9) Lease Receivable | | 9380 | | 0.00 | | |
| 10) TOTAL, ASSETS | | | | 19,543.92 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | | 0.00 | | |
| I. LIABILITIES | | | | | | |
| 1) Accounts Payable | | 9500 | | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | | 0.00 | | |
| 3) Due to Other Funds | | 9610 | | 0.00 | | |
| 4) Current Loans | | 9640 | | 0.00 | | |
| 5) Unearned Revenue | | 9650 | | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | | 0.00 | | |
| K. FUND EQUITY | | | | | | |
| Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2) | | | | 19,543.92 | | |
| OTHER STATE REVENUE | | | | | | |
| Tax Relief Subventions | | | | | | |
| Restricted Levies - Other | | | | | | |
| Homeowners' Exemptions | | 8575 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Subventions/In-Lieu Taxes | | 8576 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | | 8590 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER STATE REVENUE | | | 0.00 | 0.00 | 0.00 | 0.0% |
| OTHER LOCAL REVENUE | | | | | | |
| Other Local Revenue | | | | | | |
| County and District Taxes | | | | | | |
| Other Restricted Levies | | | | | | |
| Secured Roll | | 8615 | 0.00 | 0.00 | 0.00 | 0.0% |
| Unsecured Roll | | 8616 | 0.00 | 0.00 | 0.00 | 0.0% |
| Prior Years' Taxes | | 8617 | 0.00 | 0.00 | 0.00 | 0.0% |
| Supplemental Taxes | | 8618 | 0.00 | 0.00 | 0.00 | 0.0% |
| Non-Ad Valorem Taxes | | | | | | |
| Parcel Taxes | | 8621 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other | | 8622 | 0.00 | 0.00 | 0.00 | 0.0% |
| Community Redevelopment Funds Not Subject to LCFF Deduction | | 8625 | 0.00 | 0.00 | 0.00 | 0.0% |
| Penalties and Interest from Delinquent Non-LCFF Taxes | | 8629 | 0.00 | 0.00 | 0.00 | 0.0% |
| Sales | | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.00 | 0.0% |
| Interest | | 8660 | 0.00 | 0.00 | 0.00 | 0.0% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 0.00 | 0.00 | 0.00 | 0.0% |
| Fees and Contracts | | | | | | |
| Mitigation/Developer Fees | | 8681 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | | |
| All Other Local Revenue | | 8699 | 0.00 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, REVENUES | | | 0.00 | 0.00 | 0.00 | 0.0% |
| CERTIFICATED SALARIES | | | | | | |
| Other Certificated Salaries | | 1900 | 0.00 | 0.00 | 0.00 | 0.0% |
| TOTAL, CERTIFICATED SALARIES | | | 0.00 | 0.00 | 0.00 | 0.0% |
| CLASSIFIED SALARIES | | | | | | |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Classified Supervisors' and Administrators' Salaries | | 2300 | 0.00 | 0.00 | 0.0% |
| Clerical, Technical and Office Salaries | | 2400 | 0.00 | 0.00 | 0.0% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 0.00 | 0.00 | 0.0% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 0.00 | 0.00 | 0.0% |
| OASDI/Medicare/Alternative | | 3301-3302 | 0.00 | 0.00 | 0.0% |
| Health and Welfare Benefits | | 3401-3402 | 0.00 | 0.00 | 0.0% |
| Unemployment Insurance | | 3501-3502 | 0.00 | 0.00 | 0.0% |
| Workers' Compensation | | 3601-3602 | 0.00 | 0.00 | 0.0% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 0.00 | 0.00 | 0.0% |
| BOOKS AND SUPPLIES | | | | | |
| Approved Textbooks and Core Curricula Materials | | 4100 | 0.00 | 0.00 | 0.0% |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 0.00 | 0.00 | 0.0% |
| Noncapitalized Equipment | | 4400 | 0.00 | 0.00 | 0.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 0.00 | 0.00 | 0.0% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 0.00 | 0.00 | 0.0% |
| Communications | | 5900 | 0.00 | 0.00 | 0.0% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| CAPITAL OUTLAY | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.0% |
| Books and Media for New School Libraries or Major Expansion of School Libraries | | 6300 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 0.00 | 0.00 | 0.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 0.00 | 0.00 | 0.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Other Transfers Out | | | | | |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| Other Authorized Interfund Transfers In | | 8919 | 0.00 | 0.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 0.00 | 0.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| To: State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Proceeds | | | | | |
| Proceeds from Disposal of Capital Assets | | 8953 | 0.00 | 0.00 | 0.0% |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from Lease Revenue Bonds | | 8973 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 0.00 | 0.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 0.00 | 0.00 | 0.0% |
| 5) TOTAL, REVENUES | | | 0.00 | 0.00 | 0.0% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 0.00 | 0.00 | 0.0% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 0.00 | 0.00 | 0.0% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10) | | | 0.00 | 0.00 | 0.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 0.00 | 0.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 0.00 | 0.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 0.00 | 0.00 | 0.0% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 0.00 | 0.00 | 0.0% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 0.00 | 0.00 | 0.0% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 0.00 | 0.00 | 0.0% |
| 2) Ending Balance, June 30 (E + F1e) | | | 0.00 | 0.00 | 0.0% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 0.00 | 0.0% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 0.00 | 0.00 | 0.0% |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|-------------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFE Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 272,747.00 | 308,047.00 | 12.9% |
| 5) TOTAL, REVENUES | | | 272,747.00 | 308,047.00 | 12.9% |
| B. EXPENDITURES | | | | | |
| 1) Certificated Salaries | | 1000-1999 | 0.00 | 0.00 | 0.0% |
| 2) Classified Salaries | | 2000-2999 | 0.00 | 0.00 | 0.0% |
| 3) Employee Benefits | | 3000-3999 | 0.00 | 0.00 | 0.0% |
| 4) Books and Supplies | | 4000-4999 | 17,551.93 | 10,000.00 | -43.0% |
| 5) Services and Other Operating Expenditures | | 5000-5999 | 312,846.85 | 298,047.00 | -4.7% |
| 6) Capital Outlay | | 6000-6999 | 57,840.00 | 0.00 | -100.0% |
| 7) Other Outgo (excluding Transfers of Indirect Costs) | | 7100-7299, 7400-7499 | 0.00 | 0.00 | 0.0% |
| 8) Other Outgo - Transfers of Indirect Costs | | 7300-7399 | 0.00 | 0.00 | 0.0% |
| 9) TOTAL, EXPENDITURES | | | 388,238.78 | 308,047.00 | -20.7% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | (115,491.78) | 0.00 | -100.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 200,000.00 | 200,000.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 200,000.00 | 200,000.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 84,508.22 | 200,000.00 | 136.7% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 782,280.92 | 866,789.14 | 10.8% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 782,280.92 | 866,789.14 | 10.8% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 782,280.92 | 866,789.14 | 10.8% |
| 2) Ending Balance, June 30 (E + F1e) | | | 866,789.14 | 1,066,789.14 | 23.1% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | | | | |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments | | 9780 | 866,789.14 | 1,066,789.14 | 23.1% |
| Special Reserve Projects | 0000 | 9780 | 866,789.14 | | |
| Special Reserve Projects | 0000 | 9780 | | 1,066,789.14 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |
| G. ASSETS | | | | | |
| 1) Cash | | | | | |
| a) in County Treasury | | 9110 | 837,132.60 | | |
| 1) Fair Value Adjustment to Cash in County Treasury | | 9111 | 0.00 | | |
| b) in Banks | | 9120 | 0.00 | | |
| c) in Revolving Cash Account | | 9130 | 0.00 | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| d) with Fiscal Agent/Trustee | | 9135 | 0.00 | | |
| e) Collections Awaiting Deposit | | 9140 | 0.00 | | |
| 2) Investments | | 9150 | 0.00 | | |
| 3) Accounts Receivable | | 9200 | 0.00 | | |
| 4) Due from Grantor Government | | 9290 | 0.00 | | |
| 5) Due from Other Funds | | 9310 | 0.00 | | |
| 6) Stores | | 9320 | 0.00 | | |
| 7) Prepaid Expenditures | | 9330 | 0.00 | | |
| 8) Other Current Assets | | 9340 | 0.00 | | |
| 9) Lease Receivable | | 9380 | 0.00 | | |
| 10) TOTAL, ASSETS | | | 837,132.60 | | |
| H. DEFERRED OUTFLOWS OF RESOURCES | | | | | |
| 1) Deferred Outflows of Resources | | 9490 | 0.00 | | |
| 2) TOTAL, DEFERRED OUTFLOWS | | | 0.00 | | |
| I. LIABILITIES | | | | | |
| 1) Accounts Payable | | 9500 | 0.00 | | |
| 2) Due to Grantor Governments | | 9590 | 0.00 | | |
| 3) Due to Other Funds | | 9610 | 0.00 | | |
| 4) Current Loans | | 9640 | 0.00 | | |
| 5) Unearned Revenue | | 9650 | 0.00 | | |
| 6) TOTAL, LIABILITIES | | | 0.00 | | |
| J. DEFERRED INFLOWS OF RESOURCES | | | | | |
| 1) Deferred Inflows of Resources | | 9690 | 0.00 | | |
| 2) TOTAL, DEFERRED INFLOWS | | | 0.00 | | |
| K. FUND EQUITY | | | | | |
| Ending Fund Balance, June 30 (G10 + H2) - (I6 + J2) | | | 837,132.60 | | |
| FEDERAL REVENUE | | | | | |
| FEMA | | 8281 | 0.00 | 0.00 | 0.0% |
| All Other Federal Revenue | | 8290 | 0.00 | 0.00 | 0.0% |
| TOTAL, FEDERAL REVENUE | | | 0.00 | 0.00 | 0.0% |
| OTHER STATE REVENUE | | | | | |
| Pass-Through Revenues from State Sources | | 8587 | 0.00 | 0.00 | 0.0% |
| California Clean Energy Jobs Act | 6230 | 8590 | 0.00 | 0.00 | 0.0% |
| All Other State Revenue | All Other | 8590 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER STATE REVENUE | | | 0.00 | 0.00 | 0.0% |
| OTHER LOCAL REVENUE | | | | | |
| Other Local Revenue | | | | | |
| Community Redevelopment Funds Not Subject to LCFF Deduction | | 8625 | 0.00 | 0.00 | 0.0% |
| Sales | | | | | |
| Sale of Equipment/Supplies | | 8631 | 0.00 | 0.00 | 0.0% |
| Leases and Rentals | | 8650 | 264,047.00 | 272,047.00 | 3.0% |
| Interest | | 8660 | 8,700.00 | 36,000.00 | 313.8% |
| Net Increase (Decrease) in the Fair Value of Investments | | 8662 | 0.00 | 0.00 | 0.0% |
| Other Local Revenue | | | | | |
| All Other Local Revenue | | 8699 | 0.00 | 0.00 | 0.0% |
| All Other Transfers In from All Others | | 8799 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER LOCAL REVENUE | | | 272,747.00 | 308,047.00 | 12.9% |
| TOTAL, REVENUES | | | 272,747.00 | 308,047.00 | 12.9% |
| CLASSIFIED SALARIES | | | | | |
| Classified Support Salaries | | 2200 | 0.00 | 0.00 | 0.0% |
| Classified Supervisors' and Administrators' Salaries | | 2300 | 0.00 | 0.00 | 0.0% |
| Clerical, Technical and Office Salaries | | 2400 | 0.00 | 0.00 | 0.0% |
| Other Classified Salaries | | 2900 | 0.00 | 0.00 | 0.0% |
| TOTAL, CLASSIFIED SALARIES | | | 0.00 | 0.00 | 0.0% |
| EMPLOYEE BENEFITS | | | | | |
| STRS | | 3101-3102 | 0.00 | 0.00 | 0.0% |
| PERS | | 3201-3202 | 0.00 | 0.00 | 0.0% |
| OASDI/Medicare/Alternative | | 3301-3302 | 0.00 | 0.00 | 0.0% |
| Health and Welfare Benefits | | 3401-3402 | 0.00 | 0.00 | 0.0% |
| Unemployment Insurance | | 3501-3502 | 0.00 | 0.00 | 0.0% |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Workers' Compensation | | 3601-3602 | 0.00 | 0.00 | 0.0% |
| OPEB, Allocated | | 3701-3702 | 0.00 | 0.00 | 0.0% |
| OPEB, Active Employees | | 3751-3752 | 0.00 | 0.00 | 0.0% |
| Other Employee Benefits | | 3901-3902 | 0.00 | 0.00 | 0.0% |
| TOTAL, EMPLOYEE BENEFITS | | | 0.00 | 0.00 | 0.0% |
| BOOKS AND SUPPLIES | | | | | |
| Books and Other Reference Materials | | 4200 | 0.00 | 0.00 | 0.0% |
| Materials and Supplies | | 4300 | 9,476.00 | 10,000.00 | 5.5% |
| Noncapitalized Equipment | | 4400 | 8,075.93 | 0.00 | -100.0% |
| TOTAL, BOOKS AND SUPPLIES | | | 17,551.93 | 10,000.00 | -43.0% |
| SERVICES AND OTHER OPERATING EXPENDITURES | | | | | |
| Subagreements for Services | | 5100 | 0.00 | 0.00 | 0.0% |
| Travel and Conferences | | 5200 | 0.00 | 0.00 | 0.0% |
| Insurance | | 5400-5450 | 0.00 | 0.00 | 0.0% |
| Operations and Housekeeping Services | | 5500 | 0.00 | 0.00 | 0.0% |
| Rentals, Leases, Repairs, and Noncapitalized Improvements | | 5600 | 8,899.61 | 0.00 | -100.0% |
| Transfers of Direct Costs | | 5710 | 0.00 | 0.00 | 0.0% |
| Transfers of Direct Costs - Interfund | | 5750 | 0.00 | 0.00 | 0.0% |
| Professional/Consulting Services and Operating Expenditures | | 5800 | 303,947.24 | 298,047.00 | -1.9% |
| Communications | | 5900 | 0.00 | 0.00 | 0.0% |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES | | | 312,846.85 | 298,047.00 | -4.7% |
| CAPITAL OUTLAY | | | | | |
| Land | | 6100 | 0.00 | 0.00 | 0.0% |
| Land Improvements | | 6170 | 0.00 | 0.00 | 0.0% |
| Buildings and Improvements of Buildings | | 6200 | 0.00 | 0.00 | 0.0% |
| Books and Media for New School Libraries or Major Expansion of School Libraries | | 6300 | 0.00 | 0.00 | 0.0% |
| Equipment | | 6400 | 57,840.00 | 0.00 | -100.0% |
| Equipment Replacement | | 6500 | 0.00 | 0.00 | 0.0% |
| Lease Assets | | 6600 | 0.00 | 0.00 | 0.0% |
| Subscription Assets | | 6700 | 0.00 | 0.00 | 0.0% |
| TOTAL, CAPITAL OUTLAY | | | 57,840.00 | 0.00 | -100.0% |
| OTHER OUTGO (excluding Transfers of Indirect Costs) | | | | | |
| Other Transfers Out | | | | | |
| Transfers of Pass-Through Revenues | | | | | |
| To Districts or Charter Schools | | 7211 | 0.00 | 0.00 | 0.0% |
| To County Offices | | 7212 | 0.00 | 0.00 | 0.0% |
| To JPAs | | 7213 | 0.00 | 0.00 | 0.0% |
| All Other Transfers Out to All Others | | 7299 | 0.00 | 0.00 | 0.0% |
| Debt Service | | | | | |
| Debt Service - Interest | | 7438 | 0.00 | 0.00 | 0.0% |
| Other Debt Service - Principal | | 7439 | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs) | | | 0.00 | 0.00 | 0.0% |
| TOTAL, EXPENDITURES | | | 388,238.78 | 308,047.00 | -20.7% |
| INTERFUND TRANSFERS | | | | | |
| INTERFUND TRANSFERS IN | | | | | |
| From: General Fund/CSSF | | 8912 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers In | | 8919 | 200,000.00 | 200,000.00 | 0.0% |
| (a) TOTAL, INTERFUND TRANSFERS IN | | | 200,000.00 | 200,000.00 | 0.0% |
| INTERFUND TRANSFERS OUT | | | | | |
| To: General Fund/CSSF | | 7612 | 0.00 | 0.00 | 0.0% |
| To: State School Building Fund/County School Facilities Fund | | 7613 | 0.00 | 0.00 | 0.0% |
| Other Authorized Interfund Transfers Out | | 7619 | 0.00 | 0.00 | 0.0% |
| (b) TOTAL, INTERFUND TRANSFERS OUT | | | 0.00 | 0.00 | 0.0% |
| OTHER SOURCES/USES | | | | | |
| SOURCES | | | | | |
| Proceeds | | | | | |
| Proceeds from Disposal of Capital Assets | | 8953 | 0.00 | 0.00 | 0.0% |
| Other Sources | | | | | |
| Transfers from Funds of Lapsed/Reorganized LEAs | | 8965 | 0.00 | 0.00 | 0.0% |
| Long-Term Debt Proceeds | | | | | |

| Description | Resource Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|--------------|------------------------------|-------------------|-----------------------|
| Proceeds from Certificates of Participation | | 8971 | 0.00 | 0.00 | 0.0% |
| Proceeds from Leases | | 8972 | 0.00 | 0.00 | 0.0% |
| Proceeds from Lease Revenue Bonds | | 8973 | 0.00 | 0.00 | 0.0% |
| Proceeds from SBITAs | | 8974 | 0.00 | 0.00 | 0.0% |
| All Other Financing Sources | | 8979 | 0.00 | 0.00 | 0.0% |
| (c) TOTAL, SOURCES | | | 0.00 | 0.00 | 0.0% |
| USES | | | | | |
| Transfers of Funds from Lapsed/Reorganized LEAs | | 7651 | 0.00 | 0.00 | 0.0% |
| All Other Financing Uses | | 7699 | 0.00 | 0.00 | 0.0% |
| (d) TOTAL, USES | | | 0.00 | 0.00 | 0.0% |
| CONTRIBUTIONS | | | | | |
| Contributions from Unrestricted Revenues | | 8980 | 0.00 | 0.00 | 0.0% |
| Contributions from Restricted Revenues | | 8990 | 0.00 | 0.00 | 0.0% |
| (e) TOTAL, CONTRIBUTIONS | | | 0.00 | 0.00 | 0.0% |
| TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e) | | | 200,000.00 | 200,000.00 | 0.0% |

| Description | Function Codes | Object Codes | 2023-24 Estimated Actuals | 2024-25 Budget | Percent Difference |
|---|----------------|------------------|------------------------------|-------------------|-----------------------|
| A. REVENUES | | | | | |
| 1) LCFF Sources | | 8010-8099 | 0.00 | 0.00 | 0.0% |
| 2) Federal Revenue | | 8100-8299 | 0.00 | 0.00 | 0.0% |
| 3) Other State Revenue | | 8300-8599 | 0.00 | 0.00 | 0.0% |
| 4) Other Local Revenue | | 8600-8799 | 272,747.00 | 308,047.00 | 12.9% |
| 5) TOTAL, REVENUES | | | 272,747.00 | 308,047.00 | 12.9% |
| B. EXPENDITURES (Objects 1000-7999) | | | | | |
| 1) Instruction | 1000-1999 | | 0.00 | 0.00 | 0.0% |
| 2) Instruction - Related Services | 2000-2999 | | 0.00 | 0.00 | 0.0% |
| 3) Pupil Services | 3000-3999 | | 0.00 | 0.00 | 0.0% |
| 4) Ancillary Services | 4000-4999 | | 0.00 | 0.00 | 0.0% |
| 5) Community Services | 5000-5999 | | 0.00 | 0.00 | 0.0% |
| 6) Enterprise | 6000-6999 | | 0.00 | 0.00 | 0.0% |
| 7) General Administration | 7000-7999 | | 0.00 | 0.00 | 0.0% |
| 8) Plant Services | 8000-8999 | | 388,238.78 | 308,047.00 | -20.7% |
| 9) Other Outgo | 9000-9999 | Except 7600-7699 | 0.00 | 0.00 | 0.0% |
| 10) TOTAL, EXPENDITURES | | | 388,238.78 | 308,047.00 | -20.7% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 -B10) | | | (115,491.78) | 0.00 | -100.0% |
| D. OTHER FINANCING SOURCES/USES | | | | | |
| 1) Interfund Transfers | | | | | |
| a) Transfers In | | 8900-8929 | 200,000.00 | 200,000.00 | 0.0% |
| b) Transfers Out | | 7600-7629 | 0.00 | 0.00 | 0.0% |
| 2) Other Sources/Uses | | | | | |
| a) Sources | | 8930-8979 | 0.00 | 0.00 | 0.0% |
| b) Uses | | 7630-7699 | 0.00 | 0.00 | 0.0% |
| 3) Contributions | | 8980-8999 | 0.00 | 0.00 | 0.0% |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | 200,000.00 | 200,000.00 | 0.0% |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 84,508.22 | 200,000.00 | 136.7% |
| F. FUND BALANCE, RESERVES | | | | | |
| 1) Beginning Fund Balance | | | | | |
| a) As of July 1 - Unaudited | | 9791 | 782,280.92 | 866,789.14 | 10.8% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 782,280.92 | 866,789.14 | 10.8% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 782,280.92 | 866,789.14 | 10.8% |
| 2) Ending Balance, June 30 (E + F1e) | | | 866,789.14 | 1,066,789.14 | 23.1% |
| Components of Ending Fund Balance | | | | | |
| a) Nonspendable | | | | | |
| Revolving Cash | | 9711 | 0.00 | 0.00 | 0.0% |
| Stores | | 9712 | 0.00 | 0.00 | 0.0% |
| Prepaid Items | | 9713 | 0.00 | 0.00 | 0.0% |
| All Others | | 9719 | 0.00 | 0.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 0.00 | 0.0% |
| c) Committed | | | | | |
| Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.0% |
| Other Commitments (by Resource/Object) | | 9760 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | |
| Other Assignments (by Resource/Object) | | 9780 | 866,789.14 | 1,066,789.14 | 23.1% |
| Special Reserve Projects | 0000 | 9780 | 866,789.14 | | |
| Special Reserve Projects | 0000 | 9780 | | 1,066,789.14 | |
| e) Unassigned/Unappropriated | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 0.00 | 0.00 | 0.0% |
| Unassigned/Unappropriated Amount | | 9790 | 0.00 | 0.00 | 0.0% |

| Resource | Description | 2023-24 Estimated Actuals | 2024-25 Budget |
|---------------------------|-------------|---------------------------------|-------------------|
| Total, Restricted Balance | | 0.00 | 0.00 |

2024-25 Budget, July 1
 AVERAGE DAILY ATTENDANCE

Pacific Grove Unified
 Monterey County

| Description | 2023-24 Estimated Actuals | | | 2024-25 Budget | | |
|--|---------------------------|------------|------------|-------------------|----------------------|----------------------|
| | P-2 ADA | Annual ADA | Funded ADA | Estimated P-2 ADA | Estimated Annual ADA | Estimated Funded ADA |
| A. DISTRICT | | | | | | |
| 1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA) | 1,607.77 | 1,607.77 | 1,669.78 | 1,607.77 | 1,607.77 | 1,607.77 |
| 2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above) | | | | | | |
| 3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above) | | | | | | |
| 4. Total, District Regular ADA (Sum of Lines A1 through A3) | 1,607.77 | 1,607.77 | 1,669.78 | 1,607.77 | 1,607.77 | 1,607.77 |
| 5. District Funded County Program ADA | | | | | | |
| a. County Community Schools | | | | | | |
| b. Special Education-Special Day Class | | | | | | |
| c. Special Education-NPS/LCI | | | | | | |
| d. Special Education Extended Year | | | | | | |
| e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools | | | | | | |
| f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380] | | | | | | |
| g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g) | 1,607.77 | 1,607.77 | 1,669.78 | 1,607.77 | 1,607.77 | 1,607.77 |
| 7. Adults in Correctional Facilities | | | | | | |
| 8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA) | | | | | | |

| Description | Object | Beginning Balances (Ref. Only) | July | August | September | October | November | December | January | February |
|---------------------------------|-----------|--------------------------------|--------------|--------------|---------------|--------------|--------------|---------------|---------------|---------------|
| ESTIMATES THROUGH THE MONTH OF: | | JUNE | | | | | | | | |
| A. BEGINNING CASH | | | 9,944,567.00 | 8,990,049.71 | 12,022,862.71 | 8,768,689.71 | 6,230,009.71 | 4,303,561.71 | 20,849,990.71 | 18,622,113.43 |
| B. RECEIPTS | | | | | | | | | | |
| LCFF/Revenue Limit Sources | | | | | | | | | | |
| Principal Apportionment | 8010-8019 | | 375,818.00 | 375,818.00 | 465,414.00 | 375,818.00 | | | 239,924.00 | 170,372.00 |
| Property Taxes | 8020-8079 | | | | | | 1,604,438.00 | 20,042,839.00 | 943,944.00 | 751,889.00 |
| Miscellaneous Funds | 8080-8099 | | | | | | (15,000.00) | | | |
| Federal Revenue | 8100-8299 | | | | | | 143,900.00 | | 96,745.00 | 68,543.00 |
| Other State Revenue | 8300-8599 | | 98,567.00 | 98,567.00 | 98,567.00 | 857,376.00 | 79,350.00 | | 325,892.56 | 105,433.00 |
| Other Local Revenue | 8600-8799 | | 56,789.00 | 238,765.00 | 110,885.00 | 300,275.00 | 199,876.00 | 350,899.00 | 240,890.00 | 243,222.00 |
| Interfund Transfers In | 8900-8929 | | | | | | | | | |
| All Other Financing Sources | 8930-8979 | | | | | | | | | |
| TOTAL RECEIPTS | | | 531,174.00 | 713,150.00 | 674,866.00 | 1,533,469.00 | 2,012,564.00 | 20,393,738.00 | 1,847,395.56 | 1,339,459.00 |
| C. DISBURSEMENTS | | | | | | | | | | |
| Certificated Salaries | 1000-1999 | | 163,885.62 | 1,823,108.00 | 1,815,390.00 | 1,825,668.00 | 1,815,890.00 | 1,833,539.00 | 1,815,678.00 | 1,848,922.00 |
| Classified Salaries | 2000-2999 | | 478,986.09 | 745,347.00 | 759,859.00 | 761,222.00 | 756,456.00 | 769,364.00 | 788,584.00 | 784,345.00 |
| Employee Benefits | 3000-3999 | | 429,790.44 | 1,005,578.00 | 1,007,345.00 | 1,003,233.00 | 1,001,856.00 | 1,005,675.00 | 1,013,222.00 | 1,004,578.00 |
| Books and Supplies | 4000-4999 | | 17,356.86 | 225,456.00 | 99,045.00 | 111,900.00 | 99,623.00 | 43,200.00 | 75,345.84 | 47,385.00 |
| Services | 5000-5999 | | 395,672.28 | 354,015.00 | 240,567.00 | 363,292.00 | 258,354.00 | 188,698.00 | 375,609.00 | 322,549.00 |
| Capital Outlay | 6000-6999 | | | 0.00 | 0.00 | | | | | 28,385.73 |
| Other Outgo | 7000-7499 | | | 6,833.00 | 6,833.00 | 6,834.00 | 6,833.00 | 6,833.00 | 6,834.00 | 6,833.00 |
| Interfund Transfers Out | 7600-7629 | | | | | | | | | |

| Description | Object | Beginning Balances (Ref. Only) | July | August | September | October | November | December | January | February |
|--|-----------|--------------------------------|--------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|
| All Other Financing Uses | 7630-7699 | | | | | | | | | |
| TOTAL DISBURSEMENTS | | | 1,485,691.29 | 4,160,337.00 | 3,929,039.00 | 4,072,149.00 | 3,939,012.00 | 3,847,309.00 | 4,075,272.84 | 4,042,997.73 |
| D. BALANCE SHEET ITEMS | | | | | | | | | | |
| <u>Assets and Deferred Outflows</u> | | | | | | | | | | |
| Cash Not In Treasury | 9111-9199 | 5,000.00 | | | | | | | | |
| Accounts Receivable | 9200-9299 | | | | | | | | | |
| Due From Other Funds | 9310 | | | | | | | | | |
| Stores | 9320 | | | | | | | | | |
| Prepaid Expenditures | 9330 | | | | | | | | | |
| Other Current Assets | 9340 | | | | | | | | | |
| Lease Receivable | 9380 | | | | | | | | | |
| Deferred Outflows of Resources | 9490 | | | | | | | | | |
| SUBTOTAL | | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>Liabilities and Deferred Inflows</u> | | | | | | | | | | |
| Accounts Payable | 9500-9599 | | | | | | | | | |
| Due To Other Funds | 9610 | | | | | | | | | |
| Current Loans | 9640 | | | (6,480,000.00) | | | | | | |
| Unearned Revenues | 9650 | | | | | | | | | |
| Deferred Inflows of Resources | 9690 | | | | | | | | | |
| SUBTOTAL | | 0.00 | 0.00 | (6,480,000.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>Nonoperating</u> | | | | | | | | | | |
| Suspense Clearing | 9910 | | | | | | | | | |
| TOTAL BALANCE SHEET ITEMS | | 5,000.00 | 0.00 | 6,480,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| E. NET INCREASE/DECREASE (B - C + D) | | | (954,517.29) | 3,032,813.00 | (3,254,173.00) | (2,538,680.00) | (1,926,448.00) | 16,546,429.00 | (2,227,877.28) | (2,703,538.73) |
| F. ENDING CASH (A + E) | | | 8,990,049.71 | 12,022,862.71 | 8,768,689.71 | 6,230,009.71 | 4,303,561.71 | 20,849,990.71 | 18,622,113.43 | 15,918,574.70 |
| G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS | | | | | | | | | | |

| Description | Object | March | April | May | June | Accruals | Adjustments | TOTAL | BUDGET |
|---------------------------------|-----------|---------------|---------------|---------------|---------------|--------------|-------------|---------------|---------------|
| ESTIMATES THROUGH THE MONTH OF: | | JUNE | | | | | | | |
| A. BEGINNING CASH | | 15,918,574.70 | 12,971,566.68 | 22,000,291.35 | 11,961,568.35 | | | | |
| B. RECEIPTS | | | | | | | | | |
| LCFF/Revenue Limit Sources | | | | | | | | | |
| Principal Apportionment | 8010-8019 | 241,604.00 | 170,372.00 | 205,935.00 | 205,935.00 | 0.00 | | 2,827,010.00 | 2,827,010.00 |
| Property Taxes | 8020-8079 | 763,444.00 | 11,787,781.00 | 122,560.00 | 247,723.00 | | | 36,264,618.00 | 36,264,618.00 |
| Miscellaneous Funds | 8080-8099 | | (45,000.00) | | (316,400.00) | | | (376,400.00) | (376,400.00) |
| Federal Revenue | 8100-8299 | | 170,675.67 | | | 169,405.00 | | 649,268.67 | 649,268.67 |
| Other State Revenue | 8300-8599 | 105,433.00 | 330,789.00 | 330,789.00 | 243,890.00 | 873,589.00 | | 3,548,242.56 | 3,548,242.56 |
| Other Local Revenue | 8600-8799 | 0.00 | 698,756.00 | 186,986.00 | 75,899.00 | 129,991.00 | | 2,833,233.00 | 2,833,233.00 |
| Interfund Transfers In | 8900-8929 | | | | | | | 0.00 | 0.00 |
| All Other Financing Sources | 8930-8979 | | | | | | | 0.00 | 0.00 |
| TOTAL RECEIPTS | | 1,110,481.00 | 13,113,373.67 | 846,270.00 | 457,047.00 | 1,172,985.00 | 0.00 | 45,745,972.23 | 45,745,972.23 |
| C. DISBURSEMENTS | | | | | | | | | |
| Certificated Salaries | 1000-1999 | 1,835,387.02 | 1,856,983.00 | 1,845,345.00 | 1,351,553.00 | 0.00 | | 19,831,348.64 | 19,831,348.64 |
| Classified Salaries | 2000-2999 | 775,322.00 | 785,678.00 | 811,265.00 | 898,804.00 | | | 9,115,232.09 | 9,115,232.09 |
| Employee Benefits | 3000-3999 | 1,004,567.00 | 1,016,876.00 | 1,016,456.00 | 1,015,233.00 | | | 11,524,409.44 | 11,524,409.44 |
| Books and Supplies | 4000-4999 | 81,300.00 | 23,456.00 | 63,421.00 | 130,236.00 | 83,668.00 | | 1,101,392.70 | 1,101,392.70 |
| Services | 5000-5999 | 354,080.00 | 394,822.00 | 261,673.00 | 523,451.00 | 314,011.00 | | 4,346,793.28 | 4,346,793.28 |
| Capital Outlay | 6000-6999 | | | | | | | 28,385.73 | 28,385.73 |
| Other Outgo | 7000-7499 | 6,833.00 | 6,834.00 | 6,833.00 | 6,834.00 | 6,833.00 | | 82,000.00 | 82,000.00 |
| Interfund Transfers Out | 7600-7629 | | | 400,000.00 | | | | 400,000.00 | 400,000.00 |
| All Other Financing Uses | 7630-7699 | | | | | | | 0.00 | 0.00 |

| Description | Object | March | April | May | June | Accruals | Adjustments | TOTAL | BUDGET |
|--|-----------|----------------|---------------|-----------------|----------------|------------|-------------|---------------|---------------|
| TOTAL DISBURSEMENTS | | 4,057,489.02 | 4,084,649.00 | 4,404,993.00 | 3,926,111.00 | 404,512.00 | 0.00 | 46,429,561.88 | 46,429,561.88 |
| D. BALANCE SHEET ITEMS | | | | | | | | | |
| <u>Assets and Deferred Outflows</u> | | | | | | | | | |
| Cash Not In Treasury | 9111-9199 | | | | 5,000.00 | | | 5,000.00 | |
| Accounts Receivable | 9200-9299 | | | | | | | 0.00 | |
| Due From Other Funds | 9310 | | | | | | | 0.00 | |
| Stores | 9320 | | | | | | | 0.00 | |
| Prepaid Expenditures | 9330 | | | | | | | 0.00 | |
| Other Current Assets | 9340 | | | | | | | 0.00 | |
| Lease Receivable | 9380 | | | | | | | 0.00 | |
| Deferred Outflows of Resources | 9490 | | | | | | | 0.00 | |
| SUBTOTAL | | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | |
| <u>Liabilities and Deferred Inflows</u> | | | | | | | | | |
| Accounts Payable | 9500-9599 | | | | | | | 0.00 | |
| Due To Other Funds | 9610 | | | | | | | 0.00 | |
| Current Loans | 9640 | | | 6,480,000.00 | | | | 0.00 | |
| Unearned Revenues | 9650 | | | | | | | 0.00 | |
| Deferred Inflows of Resources | 9690 | | | | | | | 0.00 | |
| SUBTOTAL | | 0.00 | 0.00 | 6,480,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| <u>Nonoperating</u> | | | | | | | | | |
| Suspense Clearing | 9910 | | | | | | | 0.00 | |
| TOTAL BALANCE SHEET ITEMS | | 0.00 | 0.00 | (6,480,000.00) | 5,000.00 | 0.00 | 0.00 | 5,000.00 | |
| E. NET INCREASE/DECREASE (B - C + D) | | (2,947,008.02) | 9,028,724.67 | (10,038,723.00) | (3,464,064.00) | 768,473.00 | 0.00 | (678,589.65) | (683,589.65) |
| F. ENDING CASH (A + E) | | 12,971,566.68 | 22,000,291.35 | 11,961,568.35 | 8,497,504.35 | | | | |
| G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS | | | | | | | | 9,265,977.35 | |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|---|----------------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) | | | | | | |
| A. REVENUES AND OTHER FINANCING SOURCES | | | | | | |
| 1. LCFF/Revenue Limit Sources | 8010-8099 | 38,715,228.00 | 4.68% | 40,526,271.00 | 3.93% | 42,119,903.00 |
| 2. Federal Revenues | 8100-8299 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 3. Other State Revenues | 8300-8599 | 501,622.00 | -23.72% | 382,622.00 | 0.02% | 382,708.00 |
| 4. Other Local Revenues | 8600-8799 | 1,330,529.00 | -30.66% | 922,538.00 | 0.00% | 922,538.00 |
| 5. Other Financing Sources | | | | | | |
| a. Transfers In | 8900-8929 | 0.00 | 0.00% | | 0.00% | |
| b. Other Sources | 8930-8979 | 0.00 | 0.00% | | 0.00% | |
| c. Contributions | 8980-8999 | (7,985,201.67) | 2.69% | (8,200,000.00) | 2.20% | (8,380,000.00) |
| 6. Total (Sum lines A1 thru A5c) | | 32,562,177.33 | 3.28% | 33,631,431.00 | 4.20% | 35,045,149.00 |
| B. EXPENDITURES AND OTHER FINANCING USES | | | | | | |
| 1. Certificated Salaries | | | | | | |
| a. Base Salaries | | | | 16,489,321.26 | | 16,756,448.26 |
| b. Step & Column Adjustment | | | | 267,127.00 | | 271,454.46 |
| c. Cost-of-Living Adjustment | | | | | | |
| d. Other Adjustments | | | | | | |
| e. Total Certificated Salaries (Sum lines B1a thru B1d) | 1000-1999 | 16,489,321.26 | 1.62% | 16,756,448.26 | 1.62% | 17,027,902.72 |
| 2. Classified Salaries | | | | | | |
| a. Base Salaries | | | | 5,996,973.86 | | 6,109,716.97 |
| b. Step & Column Adjustment | | | | 112,743.11 | | 114,862.68 |
| c. Cost-of-Living Adjustment | | | | | | |
| d. Other Adjustments | | | | | | |
| e. Total Classified Salaries (Sum lines B2a thru B2d) | 2000-2999 | 5,996,973.86 | 1.88% | 6,109,716.97 | 1.88% | 6,224,579.65 |
| 3. Employee Benefits | 3000-3999 | 7,331,906.63 | 1.70% | 7,456,544.00 | 1.70% | 7,583,306.00 |
| 4. Books and Supplies | 4000-4999 | 526,290.12 | 0.50% | 528,919.00 | 0.50% | 531,564.00 |
| 5. Services and Other Operating Expenditures | 5000-5999 | 2,712,243.66 | 3.47% | 2,806,345.00 | 10.00% | 3,087,117.00 |
| 6. Capital Outlay | 6000-6999 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 7. Other Outgo (excluding Transfers of Indirect Costs) | 7100-7299, 7400-7499 | 0.00 | 0.00% | | 0.00% | |
| 8. Other Outgo - Transfers of Indirect Costs | 7300-7399 | (46,384.67) | -0.83% | (46,000.00) | 0.00% | (46,000.00) |
| 9. Other Financing Uses | | | | | | |
| a. Transfers Out | 7600-7629 | 400,000.00 | 0.00% | 400,000.00 | 0.00% | 400,000.00 |
| b. Other Uses | 7630-7699 | 0.00 | 0.00% | | 0.00% | |
| 10. Other Adjustments (Explain in Section F below) | | | | | | |
| 11. Total (Sum lines B1 thru B10) | | 33,410,350.86 | 1.80% | 34,011,973.23 | 2.34% | 34,808,469.37 |
| C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11) | | | | | | |
| | | (848,173.53) | | (380,542.23) | | 236,679.63 |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|--|--------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| D. FUND BALANCE | | | | | | |
| 1. Net Beginning Fund Balance (Form 01, line F1e) | | 5,499,680.40 | | 4,651,506.87 | | 4,270,964.64 |
| 2. Ending Fund Balance (Sum lines C and D1) | | 4,651,506.87 | | 4,270,964.64 | | 4,507,644.27 |
| 3. Components of Ending Fund Balance | | | | | | |
| a. Nonspendable | 9710-9719 | 5,000.00 | | 5,000.00 | | 5,000.00 |
| b. Restricted | 9740 | | | | | |
| c. Committed | | | | | | |
| 1. Stabilization Arrangements | 9750 | 0.00 | | | | |
| 2. Other Commitments | 9760 | 0.00 | | | | |
| d. Assigned | 9780 | 3,146,506.87 | | 2,765,964.64 | | 3,002,644.27 |
| e. Unassigned/Unappropriated | | | | | | |
| 1. Reserve for Economic Uncertainties | 9789 | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| 2. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2) | | 4,651,506.87 | | 4,270,964.64 | | 4,507,644.27 |
| E. AVAILABLE RESERVES | | | | | | |
| 1. General Fund | | | | | | |
| a. Stabilization Arrangements | 9750 | 0.00 | | 0.00 | | 0.00 |
| b. Reserve for Economic Uncertainties | 9789 | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| c. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| (Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.) | | | | | | |
| 2. Special Reserve Fund - Noncapital Outlay (Fund 17) | | | | | | |
| a. Stabilization Arrangements | 9750 | | | | | |
| b. Reserve for Economic Uncertainties | 9789 | | | | | |
| c. Unassigned/Unappropriated | 9790 | | | | | |
| 3. Total Available Reserves (Sum lines E1a thru E2c) | | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| F. ASSUMPTIONS | | | | | | |
| Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide. | | | | | | |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|---|----------------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) | | | | | | |
| A. REVENUES AND OTHER FINANCING SOURCES | | | | | | |
| 1. LCFF/Revenue Limit Sources | 8010-8099 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 2. Federal Revenues | 8100-8299 | 649,268.67 | -4.32% | 621,199.00 | 0.66% | 625,328.00 |
| 3. Other State Revenues | 8300-8599 | 3,046,620.56 | -7.71% | 2,811,735.00 | 2.37% | 2,878,409.00 |
| 4. Other Local Revenues | 8600-8799 | 1,502,704.00 | 4.78% | 1,574,551.00 | -2.48% | 1,535,551.00 |
| 5. Other Financing Sources | | | | | | |
| a. Transfers In | 8900-8929 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| b. Other Sources | 8930-8979 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| c. Contributions | 8980-8999 | 7,985,201.67 | 2.69% | 8,200,000.00 | 2.20% | 8,380,000.00 |
| 6. Total (Sum lines A1 thru A5c) | | 13,183,794.90 | 0.18% | 13,207,485.00 | 1.60% | 13,419,288.00 |
| B. EXPENDITURES AND OTHER FINANCING USES | | | | | | |
| 1. Certificated Salaries | | | | | | |
| a. Base Salaries | | | | 3,342,027.38 | | 3,396,168.22 |
| b. Step & Column Adjustment | | | | 54,140.84 | | 55,017.93 |
| c. Cost-of-Living Adjustment | | | | | | |
| d. Other Adjustments | | | | | | |
| e. Total Certificated Salaries (Sum lines B1a thru B1d) | 1000-1999 | 3,342,027.38 | 1.62% | 3,396,168.22 | 1.62% | 3,451,186.15 |
| 2. Classified Salaries | | | | | | |
| a. Base Salaries | | | | 3,118,258.23 | | 3,176,881.48 |
| b. Step & Column Adjustment | | | | 58,623.25 | | 59,725.37 |
| c. Cost-of-Living Adjustment | | | | | | |
| d. Other Adjustments | | | | | | |
| e. Total Classified Salaries (Sum lines B2a thru B2d) | 2000-2999 | 3,118,258.23 | 1.88% | 3,176,881.48 | 1.88% | 3,236,606.85 |
| 3. Employee Benefits | 3000-3999 | 4,192,502.81 | 1.70% | 4,263,770.00 | 1.70% | 4,336,255.00 |
| 4. Books and Supplies | 4000-4999 | 575,102.58 | 1.10% | 581,412.00 | 0.50% | 584,318.00 |
| 5. Services and Other Operating Expenditures | 5000-5999 | 1,634,549.62 | 0.55% | 1,643,614.00 | 0.46% | 1,651,212.00 |
| 6. Capital Outlay | 6000-6999 | 28,385.73 | -100.00% | 0.00 | 0.00% | 0.00 |
| 7. Other Outgo (excluding Transfers of Indirect Costs) | 7100-7299, 7400-7499 | 82,000.00 | 0.00% | 82,000.00 | 0.00% | 82,000.00 |
| 8. Other Outgo - Transfers of Indirect Costs | 7300-7399 | 46,384.67 | -0.83% | 46,000.00 | 0.00% | 46,000.00 |
| 9. Other Financing Uses | | | | | | |
| a. Transfers Out | 7600-7629 | 0.00 | 0.00% | | 0.00% | |
| b. Other Uses | 7630-7699 | 0.00 | 0.00% | | 0.00% | |
| 10. Other Adjustments (Explain in Section F below) | | | | | | |
| 11. Total (Sum lines B1 thru B10) | | 13,019,211.02 | 1.31% | 13,189,845.70 | 1.50% | 13,387,578.00 |
| C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11) | | | | | | |
| | | 164,583.88 | | 17,639.30 | | 31,710.00 |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|--|--------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| D. FUND BALANCE | | | | | | |
| 1. Net Beginning Fund Balance (Form 01, line F1e) | | 1,153,599.44 | | 1,318,183.32 | | 1,335,822.62 |
| 2. Ending Fund Balance (Sum lines C and D1) | | 1,318,183.32 | | 1,335,822.62 | | 1,367,532.62 |
| 3. Components of Ending Fund Balance | | | | | | |
| a. Nonspendable | 9710-9719 | 0.00 | | | | |
| b. Restricted | 9740 | 1,318,183.32 | | 1,335,822.62 | | 1,367,532.62 |
| c. Committed | | | | | | |
| 1. Stabilization Arrangements | 9750 | | | | | |
| 2. Other Commitments | 9760 | | | | | |
| d. Assigned | 9780 | | | | | |
| e. Unassigned/Unappropriated | | | | | | |
| 1. Reserve for Economic Uncertainties | 9789 | | | | | |
| 2. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2) | | 1,318,183.32 | | 1,335,822.62 | | 1,367,532.62 |
| E. AVAILABLE RESERVES | | | | | | |
| 1. General Fund | | | | | | |
| a. Stabilization Arrangements | 9750 | | | | | |
| b. Reserve for Economic Uncertainties | 9789 | | | | | |
| c. Unassigned/Unappropriated | 9790 | | | | | |
| (Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.) | | | | | | |
| 2. Special Reserve Fund - Noncapital Outlay (Fund 17) | | | | | | |
| a. Stabilization Arrangements | 9750 | | | | | |
| b. Reserve for Economic Uncertainties | 9789 | | | | | |
| c. Unassigned/Unappropriated | 9790 | | | | | |
| 3. Total Available Reserves (Sum lines E1a thru E2c) | | | | | | |
| F. ASSUMPTIONS | | | | | | |
| Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide. | | | | | | |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|---|----------------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) | | | | | | |
| A. REVENUES AND OTHER FINANCING SOURCES | | | | | | |
| 1. LCFF/Revenue Limit Sources | 8010-8099 | 38,715,228.00 | 4.68% | 40,526,271.00 | 3.93% | 42,119,903.00 |
| 2. Federal Revenues | 8100-8299 | 649,268.67 | -4.32% | 621,199.00 | 0.66% | 625,328.00 |
| 3. Other State Revenues | 8300-8599 | 3,548,242.56 | -9.97% | 3,194,357.00 | 2.09% | 3,261,117.00 |
| 4. Other Local Revenues | 8600-8799 | 2,833,233.00 | -11.86% | 2,497,089.00 | -1.56% | 2,458,089.00 |
| 5. Other Financing Sources | | | | | | |
| a. Transfers In | 8900-8929 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| b. Other Sources | 8930-8979 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| c. Contributions | 8980-8999 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 6. Total (Sum lines A1 thru A5c) | | 45,745,972.23 | 2.39% | 46,838,916.00 | 3.47% | 48,464,437.00 |
| B. EXPENDITURES AND OTHER FINANCING USES | | | | | | |
| 1. Certificated Salaries | | | | | | |
| a. Base Salaries | | | | 19,831,348.64 | | 20,152,616.48 |
| b. Step & Column Adjustment | | | | 321,267.84 | | 326,472.39 |
| c. Cost-of-Living Adjustment | | | | 0.00 | | 0.00 |
| d. Other Adjustments | | | | 0.00 | | 0.00 |
| e. Total Certificated Salaries (Sum lines B1a thru B1d) | 1000-1999 | 19,831,348.64 | 1.62% | 20,152,616.48 | 1.62% | 20,479,088.87 |
| 2. Classified Salaries | | | | | | |
| a. Base Salaries | | | | 9,115,232.09 | | 9,286,598.45 |
| b. Step & Column Adjustment | | | | 171,366.36 | | 174,588.05 |
| c. Cost-of-Living Adjustment | | | | 0.00 | | 0.00 |
| d. Other Adjustments | | | | 0.00 | | 0.00 |
| e. Total Classified Salaries (Sum lines B2a thru B2d) | 2000-2999 | 9,115,232.09 | 1.88% | 9,286,598.45 | 1.88% | 9,461,186.50 |
| 3. Employee Benefits | 3000-3999 | 11,524,409.44 | 1.70% | 11,720,314.00 | 1.70% | 11,919,561.00 |
| 4. Books and Supplies | 4000-4999 | 1,101,392.70 | 0.81% | 1,110,331.00 | 0.50% | 1,115,882.00 |
| 5. Services and Other Operating Expenditures | 5000-5999 | 4,346,793.28 | 2.37% | 4,449,959.00 | 6.48% | 4,738,329.00 |
| 6. Capital Outlay | 6000-6999 | 28,385.73 | -100.00% | 0.00 | 0.00% | 0.00 |
| 7. Other Outgo (excluding Transfers of Indirect Costs) | 7100-7299, 7400-7499 | 82,000.00 | 0.00% | 82,000.00 | 0.00% | 82,000.00 |
| 8. Other Outgo - Transfers of Indirect Costs | 7300-7399 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 9. Other Financing Uses | | | | | | |
| a. Transfers Out | 7600-7629 | 400,000.00 | 0.00% | 400,000.00 | 0.00% | 400,000.00 |
| b. Other Uses | 7630-7699 | 0.00 | 0.00% | 0.00 | 0.00% | 0.00 |
| 10. Other Adjustments | | | | 0.00 | | 0.00 |
| 11. Total (Sum lines B1 thru B10) | | 46,429,561.88 | 1.66% | 47,201,818.93 | 2.11% | 48,196,047.37 |
| C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11) | | | | | | |
| | | (683,589.65) | | (362,902.93) | | 268,389.63 |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|---|--------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| D. FUND BALANCE | | | | | | |
| 1. Net Beginning Fund Balance (Form 01, line F1e) | | 6,653,279.84 | | 5,969,690.19 | | 5,606,787.26 |
| 2. Ending Fund Balance (Sum lines C and D1) | | 5,969,690.19 | | 5,606,787.26 | | 5,875,176.89 |
| 3. Components of Ending Fund Balance | | | | | | |
| a. Nonspendable | 9710-9719 | 5,000.00 | | 5,000.00 | | 5,000.00 |
| b. Restricted | 9740 | 1,318,183.32 | | 1,335,822.62 | | 1,367,532.62 |
| c. Committed | | | | | | |
| 1. Stabilization Arrangements | 9750 | 0.00 | | 0.00 | | 0.00 |
| 2. Other Commitments | 9760 | 0.00 | | 0.00 | | 0.00 |
| d. Assigned | 9780 | 3,146,506.87 | | 2,765,964.64 | | 3,002,644.27 |
| e. Unassigned/Unappropriated | | | | | | |
| 1. Reserve for Economic Uncertainties | 9789 | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| 2. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2) | | 5,969,690.19 | | 5,606,787.26 | | 5,875,176.89 |
| E. AVAILABLE RESERVES | | | | | | |
| 1. General Fund | | | | | | |
| a. Stabilization Arrangements | 9750 | 0.00 | | 0.00 | | 0.00 |
| b. Reserve for Economic Uncertainties | 9789 | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| c. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| d. Negative Restricted Ending Balances (Negative resources 2000-9999) | 979Z | | | 0.00 | | 0.00 |
| 2. Special Reserve Fund - Noncapital Outlay (Fund 17) | | | | | | |
| a. Stabilization Arrangements | 9750 | 0.00 | | 0.00 | | 0.00 |
| b. Reserve for Economic Uncertainties | 9789 | 0.00 | | 0.00 | | 0.00 |
| c. Unassigned/Unappropriated | 9790 | 0.00 | | 0.00 | | 0.00 |
| 3. Total Available Reserves - by Amount (Sum lines E1a thru E2c) | | 1,500,000.00 | | 1,500,000.00 | | 1,500,000.00 |
| 4. Total Available Reserves - by Percent (Line E3 divided by Line F3c) | | 3.23% | | 3.18% | | 3.11% |
| F. RECOMMENDED RESERVES | | | | | | |
| 1. Special Education Pass-through Exclusions | | | | | | |
| For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA): | | | | | | |
| a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? | Yes | | | | | |

| Description | Object Codes | 2024-25 Budget (Form 01) (A) | % Change (Cols. C-A/A) (B) | 2025-26 Projection (C) | % Change (Cols. E-C/C) (D) | 2026-27 Projection (E) |
|--|--------------|------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| b. If you are the SELPA AU and are excluding special education pass-through funds: | | | | | | |
| 1. Enter the name(s) of the SELPA(s): | | | | | | |
| _____ | | | | | | |
| _____ | | | | | | |
| 2. Special education pass-through funds | | | | | | |
| (Column A: Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E) | | | | | | |
| | | 0.00 | | | | |
| 2. District ADA | | | | | | |
| Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, Lines A4 and C4; enter projections) | | | | | | |
| | | 1,607.77 | | 1,607.77 | | 1,607.77 |
| 3. Calculating the Reserves | | | | | | |
| a. Expenditures and Other Financing Uses (Line B11) | | | | | | |
| | | 46,429,561.88 | | 47,201,818.93 | | 48,196,047.37 |
| b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No) | | | | | | |
| | | 0.00 | | 0.00 | | 0.00 |
| c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b) | | | | | | |
| | | 46,429,561.88 | | 47,201,818.93 | | 48,196,047.37 |
| d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details) | | | | | | |
| | | 3.00% | | 3.00% | | 3.00% |
| e. Reserve Standard - By Percent (Line F3c times F3d) | | | | | | |
| | | 1,392,886.86 | | 1,416,054.57 | | 1,445,881.42 |
| f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details) | | | | | | |
| | | 0.00 | | 0.00 | | 0.00 |
| g. Reserve Standard (Greater of Line F3e or F3f) | | | | | | |
| | | 1,392,886.86 | | 1,416,054.57 | | 1,445,881.42 |
| h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g) | | | | | | |
| | | YES | | YES | | YES |

Budget, July 1
2023-24 Estimated Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund | | Indirect Costs - Interfund | | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|---|--------------------------|--------------------|----------------------------|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| | Transfers In 5750 | Transfers Out 5750 | Transfers In 7350 | Transfers Out 7350 | | | | |
| 01 GENERAL FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | (163,494.75) | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 400,000.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 08 STUDENT ACTIVITY SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 09 CHARTER SCHOOLS SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 10 SPECIAL EDUCATION PASS-THROUGH FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | | | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 11 ADULT EDUCATION FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 104,857.51 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 12 CHILD DEVELOPMENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 19,251.24 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 13 CAFETERIA SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 39,386.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 14 DEFERRED MAINTENANCE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 200,000.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 15 PUPIL TRANSPORTATION EQUIPMENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 18 SCHOOL BUS EMISSIONS REDUCTION FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |

Budget, July 1
2023-24 Estimated Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund | | Indirect Costs - Interfund | | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|---|--------------------------|--------------------|----------------------------|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| | Transfers In 5750 | Transfers Out 5750 | Transfers In 7350 | Transfers Out 7350 | | | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 19 FOUNDATION SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 21 BUILDING FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 25 CAPITAL FACILITIES FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 35 COUNTY SCHOOL FACILITIES FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 200,000.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 51 BOND INTEREST AND REDEMPTION FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 53 TAX OVERRIDE FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |

Budget, July 1
2023-24 Estimated Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund | | Indirect Costs - Interfund | | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|--|--------------------------|--------------------|----------------------------|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| | Transfers In 5750 | Transfers Out 5750 | Transfers In 7350 | Transfers Out 7350 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 56 DEBT SERVICE FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 57 FOUNDATION PERMANENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 61 CAFETERIA ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 62 CHARTER SCHOOLS ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 63 OTHER ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 66 WAREHOUSE REVOLVING FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 67 SELF-INSURANCE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 71 RETIREE BENEFIT FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 73 FOUNDATION PRIVATE-PURPOSE TRUST FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 76 WARRANT/PASS-THROUGH FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | | | | |
| Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| 95 STUDENT BODY FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |

Budget, July 1
 2023-24 Estimated Actuals
 SUMMARY OF INTERFUND ACTIVITIES
 FOR ALL FUNDS

| Description | Direct Costs - Interfund | | Indirect Costs - Interfund | | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|--|--------------------------|--------------------|----------------------------|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| | Transfers In 5750 | Transfers Out 5750 | Transfers In 7350 | Transfers Out 7350 | | | | |
| Other Sources/Uses Detail Fund Reconciliation | | | | | | | 0.00 | 0.00 |
| TOTALS | 0.00 | 0.00 | 163,494.75 | (163,494.75) | 400,000.00 | 400,000.00 | 0.00 | 0.00 |

Budget, July 1
2024-25 Budget Budget, July 1
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund Transfers In 5750 | Transfers Out 5750 | Indirect Costs - Interfund Transfers In 7350 | Transfers Out 7350 | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|---|--|--------------------|--|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| 01 GENERAL FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 400,000.00 | | |
| Fund Reconciliation | | | | | | | | |
| 08 STUDENT ACTIVITY SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 09 CHARTER SCHOOLS SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 10 SPECIAL EDUCATION PASS-THROUGH FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | | | | |
| Fund Reconciliation | | | | | | | | |
| 11 ADULT EDUCATION FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 12 CHILD DEVELOPMENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 13 CAFETERIA SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 14 DEFERRED MAINTENANCE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 200,000.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 15 PUPIL TRANSPORTATION EQUIPMENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 18 SCHOOL BUS EMISSIONS REDUCTION FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |

Budget, July 1
2024-25 Budget Budget, July 1
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund Transfers In 5750 | Transfers Out 5750 | Indirect Costs - Interfund Transfers In 7350 | Transfers Out 7350 | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|---|--|--------------------|--|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| 19 FOUNDATION SPECIAL REVENUE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 21 BUILDING FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 25 CAPITAL FACILITIES FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 35 COUNTY SCHOOL FACILITIES FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 200,000.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 51 BOND INTEREST AND REDEMPTION FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 53 TAX OVERRIDE FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |

Budget, July 1
2024-25 Budget Budget, July 1
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

| Description | Direct Costs - Interfund Transfers In 5750 | Transfers Out 5750 | Indirect Costs - Interfund Transfers In 7350 | Transfers Out 7350 | Interfund Transfers In 8900-8929 | Interfund Transfers Out 7600-7629 | Due From Other Funds 9310 | Due To Other Funds 9610 |
|--|--|--------------------|--|--------------------|----------------------------------|-----------------------------------|---------------------------|-------------------------|
| 56 DEBT SERVICE FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 57 FOUNDATION PERMANENT FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 61 CAFETERIA ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 62 CHARTER SCHOOLS ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | 0.00 | 0.00 | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 63 OTHER ENTERPRISE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 66 WAREHOUSE REVOLVING FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 67 SELF-INSURANCE FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | 0.00 | | |
| Fund Reconciliation | | | | | | | | |
| 71 RETIREE BENEFIT FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | | | |
| Fund Reconciliation | | | | | | | | |
| 73 FOUNDATION PRIVATE-PURPOSE TRUST FUND | | | | | | | | |
| Expenditure Detail | 0.00 | 0.00 | | | | | | |
| Other Sources/Uses Detail | | | | | 0.00 | | | |
| Fund Reconciliation | | | | | | | | |
| 76 WARRANT/PASS-THROUGH FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | | | | |
| Fund Reconciliation | | | | | | | | |
| 95 STUDENT BODY FUND | | | | | | | | |
| Expenditure Detail | | | | | | | | |
| Other Sources/Uses Detail | | | | | | | | |
| Fund Reconciliation | | | | | | | | |
| TOTALS | 0.00 | 0.00 | 0.00 | 0.00 | 400,000.00 | 400,000.00 | | |

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).
Deviations from the standards must be explained and may affect the approval of the budget.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Projected funded average daily attendance (ADA) has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

| | Percentage Level | District ADA |
|---|------------------|----------------|
| | 3.0% | 0 to 300 |
| | 2.0% | 301 to 1,000 |
| | 1.0% | 1,001 and over |
| District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4): | 1,607.77 | |
| District's ADA Standard Percentage Level: | 1.0% | |

1A. Calculating the District's ADA Variances

DATA ENTRY: For the Third, Second, and First Prior Years, enter Estimated Funded ADA in the Original Budget Funded ADA column; enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the Third, Second, and First Prior Years. All other data are extracted.

| Fiscal Year | Original Budget Funded ADA (Form A, Lines A4 and C4) | Estimated/Unaudited Actuals Funded ADA (Form A, Lines A4 and C4) | ADA Variance Level (If Budget is greater than Actuals, else N/A) | Status |
|-----------------------------|--|--|--|----------------|
| Third Prior Year (2021-22) | | | | |
| District Regular | 1,556 | 1,909 | | |
| Charter School | | | | |
| Total ADA | 1,556 | 1,909 | N/A | Met |
| Second Prior Year (2022-23) | | | | |
| District Regular | 1,634 | 1,792 | | |
| Charter School | | | | |
| Total ADA | 1,634 | 1,792 | N/A | Met |
| First Prior Year (2023-24) | | | | |
| District Regular | 1,733 | 1,670 | | |
| Charter School | | 0 | | |
| Total ADA | 1,733 | 1,670 | 3.6% | Not Met |
| Budget Year (2024-25) | | | | |
| District Regular | 1,608 | | | |
| Charter School | 0 | | | |
| Total ADA | 1,608 | | | |

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Funded ADA was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

District has decreased in enrollment and attendance even as we move out of COVID. District felt that at the time of budget, it would have more students returning to the districts as families were able to move back into the district. District will continue to review to prevent overestimations in the future.

- 1b. STANDARD MET - Funded ADA has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

2. **CRITERION: Enrollment**

STANDARD: Projected enrollment has not been overestimated in 1) the first prior fiscal year OR in 2) two or more of the previous three fiscal years by more than the following percentage levels:

| Percentage Level | District ADA |
|------------------|----------------|
| 3.0% | 0 to 300 |
| 2.0% | 301 to 1,000 |
| 1.0% | 1,001 and over |

District ADA (Form A, Estimated P-2 ADA column, lines A4 and C4):

District's Enrollment Standard Percentage Level:

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Enter data in the Enrollment, Budget, column for all fiscal years and in the Enrollment, CALPADS Actual column for the First Prior Year; all other data are extracted or calculated. CALPADS Actual enrollment data preloaded in the District Regular lines will include both District Regular and Charter School enrollment. Districts will need to adjust the District Regular enrollment lines and the Charter School enrollment lines accordingly. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

| Fiscal Year | Enrollment | | Enrollment Variance Level (If Budget is greater than Actual, else N/A) | Status |
|-----------------------------|--------------|----------------|--|----------------|
| | Budget | CALPADS Actual | | |
| Third Prior Year (2021-22) | | | | |
| District Regular | 1,968 | 1,812 | | |
| Charter School | | | | |
| Total Enrollment | 1,968 | 1,812 | 7.9% | Not Met |
| Second Prior Year (2022-23) | | | | |
| District Regular | 1,829 | 1,772 | | |
| Charter School | | | | |
| Total Enrollment | 1,829 | 1,772 | 3.1% | Not Met |
| First Prior Year (2023-24) | | | | |
| District Regular | 1,772 | 1,727 | | |
| Charter School | | | | |
| Total Enrollment | 1,772 | 1,727 | 2.5% | Not Met |
| Budget Year (2024-25) | | | | |
| District Regular | 1,735 | | | |
| Charter School | | | | |
| Total Enrollment | 1,735 | | | |

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment was estimated above the standard for the first prior year. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

At the end of 19/20 the pandemic resulted in a continued loss of enrollment due to distance learning. As the district got deeper into the pandemic, enrollment was unsustainable as predicted. District continues to see reductions due to the cost of living in this area.

- 1b. STANDARD NOT MET - Enrollment was estimated above the standard for two or more of the previous three years. Provide reasons for the overestimate, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

At the end of 19/20 the pandemic resulted in a continued loss of enrollment due to distance learning. As the district got deeper into the pandemic, enrollment was unsustainable as predicted as families relocated to other regions due to the ability to work remotely. Enrollment continues to decline as the cost of living increases in the area.

3. **CRITERION: ADA to Enrollment**

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the budget year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: All data are extracted or calculated. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

| Fiscal Year | P-2 ADA Estimated/Unaudited Actuals (Form A, Lines A4 and C4) | Enrollment CALPADS Actual (Criterion 2, Item 2A) | Historical Ratio of ADA to Enrollment |
|-----------------------------|---|--|--|
| Third Prior Year (2021-22) | | | |
| District Regular | 1,558 | 1,812 | |
| Charter School | | 0 | |
| Total ADA/Enrollment | 1,558 | 1,812 | 86.0% |
| Second Prior Year (2022-23) | | | |
| District Regular | 1,543 | 1,772 | |
| Charter School | 0 | | |
| Total ADA/Enrollment | 1,543 | 1,772 | 87.1% |
| First Prior Year (2023-24) | | | |
| District Regular | 1,608 | 1,727 | |
| Charter School | | | |
| Total ADA/Enrollment | 1,608 | 1,727 | 93.1% |
| | | Historical Average Ratio: | 88.7% |
| | | District's ADA to Enrollment Standard (historical average ratio plus 0.5%): | 89.2% |

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Enter data in the Estimated P-2 ADA column for the two subsequent years. Enter data in the Enrollment column for the two subsequent years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund only, for all fiscal years. All other data are extracted or calculated.

| Fiscal Year | Estimated P-2 ADA Budget (Form A, Lines A4 and C4) | Enrollment Budget/Projected (Criterion 2, Item 2A) | Ratio of ADA to Enrollment | Status |
|-------------------------------|---|---|----------------------------|----------------|
| Budget Year (2024-25) | | | | |
| District Regular | 1,608 | 1,735 | | |
| Charter School | 0 | | | |
| Total ADA/Enrollment | 1,608 | 1,735 | 92.7% | Not Met |
| 1st Subsequent Year (2025-26) | | | | |
| District Regular | 1,608 | 1,735 | | |
| Charter School | | | | |
| Total ADA/Enrollment | 1,608 | 1,735 | 92.7% | Not Met |
| 2nd Subsequent Year (2026-27) | | | | |
| District Regular | 1,608 | 1,735 | | |
| Charter School | | | | |
| Total ADA/Enrollment | 1,608 | 1,735 | 92.7% | Not Met |

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio is above the standard for one or more of the budget or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

District found a problem in the types of reports used to show attendance. Reports are now showing all attendance and the percentage of attendance to enrollment has increased. Partially due to these correct reports and partially due to students having less absences due to COVID.

4. CRITERION: LCFF Revenue

STANDARD: Projected local control funding formula (LCFF) revenue for any of the budget year or two subsequent fiscal years has not changed from the prior fiscal year by more than the change in population, plus the district's cost-of-living adjustment (COLA), plus or minus one percent.

For basic aid districts, projected LCFF revenue has not changed from the prior fiscal year by more than the percent change in property tax revenues plus or minus one percent.

For districts funded by necessary small school formulas, projected LCFF revenue has not changed from the prior fiscal year amount by more than the district's COLA, plus or minus one percent.

4A. District's LCFF Revenue Standard

Indicate which standard applies:

- LCFF Revenue
- Basic Aid
- Necessary Small School

The District must select which LCFF revenue standard applies.

LCFF Revenue Standard selected: Basic Aid

4A1. Calculating the District's LCFF Revenue Standard

DATA ENTRY: Enter data in Step 1a for the two subsequent fiscal years. All other data is extracted or calculated. Enter data for Steps 2a through 2b1. All other data is calculated.

Projected LCFF Revenue

| | Prior Year (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|-------------------------|--------------------------|----------------------------------|----------------------------------|
| Step 1 - Change in Population | | | | |
| a. ADA (Funded) (Form A, lines A6 and C4) | 1,669.78 | 1,607.77 | 1,607.77 | 1,607.77 |
| b. Prior Year ADA (Funded) | | 1,669.78 | 1,607.77 | 1,607.77 |
| c. Difference (Step 1a minus Step 1b) | | (62.01) | 0.00 | 0.00 |
| d. Percent Change Due to Population (Step 1c divided by Step 1b) | | (3.71%) | 0.00% | 0.00% |
| Step 2 - Change in Funding Level | | | | |
| a. Prior Year LCFF Funding | | 37,887,613.00 | 39,074,059.00 | 40,885,102.00 |
| b1. COLA percentage | | 8.22% | 1.07% | 2.93% |
| b2. COLA amount (proxy for purposes of this criterion) | | 3,114,361.79 | 418,092.43 | 1,197,933.49 |
| c. Percent Change Due to Funding Level (Step 2b2 divided by Step 2a) | | 8.22% | 1.07% | 2.93% |
| Step 3 - Total Change in Population and Funding Level (Step 1d plus Step 2c) | | | | |
| | | 4.51% | 1.07% | 2.93% |
| LCFF Revenue Standard (Step 3, plus/minus 1%): | | N/A | N/A | N/A |

4A2. Alternate LCFF Revenue Standard - Basic Aid

DATA ENTRY: If applicable to your district, input data in the 1st and 2nd Subsequent Year columns for projected local property taxes; all other data are extracted or calculated.

Basic Aid District Projected LCFF Revenue

| | Prior Year (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|-------------------------|--------------------------|----------------------------------|----------------------------------|
| Projected Local Property Taxes (Form 01, Objects 8021 - 8089) | 35,065,582.00 | 36,264,618.00 | 38,076,175.00 | 39,670,364.00 |
| Percent Change from Previous Year | | 3.42% | 5.00% | 4.19% |
| Basic Aid Standard (percent change from previous year, plus/minus 1%): | | 2.42% to 4.42% | 4.00% to 6.00% | 3.19% to 5.19% |

4A3. Alternate LCFF Revenue Standard - Necessary Small School

DATA ENTRY: All data are extracted or calculated.

Necessary Small School District Projected LCFF Revenue

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|--------------------------|----------------------------------|----------------------------------|
| Necessary Small School Standard (COLA Step 2c, plus/minus 1%): | N/A | N/A | N/A |

4B. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Enter data in the 1st and 2nd Subsequent Year columns for LCFF Revenue; all other data are extracted or calculated.

| | Prior Year (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|-------------------------|--------------------------|----------------------------------|----------------------------------|
| LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) | 37,903,922.00 | 39,091,628.00 | 40,903,185.00 | 42,497,374.00 |
| District's Projected Change in LCFF Revenue: | | 3.13% | 4.63% | 3.90% |
| Basic Aid Standard | | 2.42% to 4.42% | 4.00% to 6.00% | 3.19% to 5.19% |
| Status: | | Met | Met | Met |

4C. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected change in LCFF revenue has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. **CRITERION: Salaries and Benefits**

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the budget year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: All data are extracted or calculated.

| Fiscal Year | Estimated/Unaudited Actuals - Unrestricted (Resources 0000-1999) | | Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures |
|-----------------------------|--|--|--|
| | Salaries and Benefits (Form 01, Objects 1000-3999) | Total Expenditures (Form 01, Objects 1000-7499) | |
| | Third Prior Year (2021-22) | 24,700,126.62 | |
| Second Prior Year (2022-23) | 27,505,845.64 | 30,603,288.75 | 89.9% |
| First Prior Year (2023-24) | 27,429,766.92 | 31,182,262.93 | 88.0% |
| | Historical Average Ratio: | | 89.5% |

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| District's Reserve Standard Percentage (Criterion 10B, Line 4): | 3.0% | 3.0% | 3.0% |
| District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage): | 86.5% to 92.5% | 86.5% to 92.5% | 86.5% to 92.5% |

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYP exists, Unrestricted Salaries and Benefits, and Total Unrestricted Expenditures data for the 1st and 2nd Subsequent Years will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

| Fiscal Year | Budget - Unrestricted (Resources 0000-1999) | | Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures | Status |
|-------------------------------|---|--|--|--------|
| | Salaries and Benefits (Form 01, Objects 1000-3999) | Total Expenditures (Form 01, Objects 1000-7499) | | |
| | Budget Year (2024-25) | 29,818,201.75 | | |
| 1st Subsequent Year (2025-26) | 30,322,709.23 | 33,611,973.23 | 90.2% | Met |
| 2nd Subsequent Year (2026-27) | 30,835,788.37 | 34,408,469.37 | 89.6% | Met |

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state, and other local) or expenditures (including books and supplies, and services and other operating), for any of the budget year or two subsequent fiscal years, have not changed from the prior fiscal year amount by more than the percentage change in population and the funded cost-of-living adjustment (COLA) plus or minus ten percent.

For each major object category, changes that exceed the percentage change in population and the funded COLA plus or minus five percent must be explained.

6A. Calculating the District's Other Revenues and Expenditures Standard Percentage Ranges

DATA ENTRY: All data are extracted or calculated.

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| 1. District's Change in Population and Funding Level (Criterion 4A1, Step 3): | 4.51% | 1.07% | 2.93% |
| 2. District's Other Revenues and Expenditures Standard Percentage Range (Line 1, plus/minus 10%): | -5.49% to 14.51% | -8.93% to 11.07% | -7.07% to 12.93% |
| 3. District's Other Revenues and Expenditures Explanation Percentage Range (Line 1, plus/minus 5%): | -0.49% to 9.51% | -3.93% to 6.07% | -2.07% to 7.93% |

6B. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range (Section 6A, Line 3)

DATA ENTRY: If Form MYP exists, the 1st and 2nd Subsequent Year data for each revenue and expenditure section will be extracted; if not, enter data for the two subsequent years. All other data are extracted or calculated.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

| Object Range / Fiscal Year | Amount | Percent Change Over Previous Year | Change Is Outside Explanation Range |
|---|--------------|--------------------------------------|--|
| Federal Revenue (Fund 01, Objects 8100-8299) (Form MYP, Line A2) | | | |
| First Prior Year (2023-24) | 1,031,788.96 | | |
| Budget Year (2024-25) | 649,268.67 | (37.07%) | Yes |
| 1st Subsequent Year (2025-26) | 621,199.00 | (4.32%) | Yes |
| 2nd Subsequent Year (2026-27) | 625,328.00 | .66% | No |

Explanation:
(required if Yes)

One time Federal revenues are no longer available in subsequent years and District has made adjustments accordingly.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYP, Line A3)

| | | | |
|-------------------------------|--------------|---------|-----|
| First Prior Year (2023-24) | 3,756,550.98 | | |
| Budget Year (2024-25) | 3,548,242.56 | (5.55%) | Yes |
| 1st Subsequent Year (2025-26) | 3,194,357.00 | (9.97%) | Yes |
| 2nd Subsequent Year (2026-27) | 3,261,117.00 | 2.09% | No |

Explanation:
(required if Yes)

One time State revenues are no longer available in subsequent years and District has made adjustments accordingly.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYP, Line A4)

| | | | |
|-------------------------------|--------------|----------|-----|
| First Prior Year (2023-24) | 2,533,479.92 | | |
| Budget Year (2024-25) | 2,833,233.00 | 11.83% | Yes |
| 1st Subsequent Year (2025-26) | 2,497,089.00 | (11.86%) | Yes |
| 2nd Subsequent Year (2026-27) | 2,458,089.00 | (1.56%) | No |

Explanation:
(required if Yes)

Local revenues have increased due to anticipated donations and other income. District has reduced in out years accordingly.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYP, Line B4)

| | | | |
|-------------------------------|--------------|----------|-----|
| First Prior Year (2023-24) | 2,464,839.04 | | |
| Budget Year (2024-25) | 1,101,392.70 | (55.32%) | Yes |
| 1st Subsequent Year (2025-26) | 1,110,331.00 | .81% | No |
| 2nd Subsequent Year (2026-27) | 1,115,882.00 | .50% | No |

Explanation:
(required if Yes)

One time Federal/State revenues are no longer available in starting in 2024-2025. District has made adjustments to expenditures accordingly.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYP, Line B5)

| | | | |
|-------------------------------|--------------|----------|-----|
| First Prior Year (2023-24) | 5,495,624.59 | | |
| Budget Year (2024-25) | 4,346,793.28 | (20.90%) | Yes |
| 1st Subsequent Year (2025-26) | 4,449,959.00 | 2.37% | No |
| 2nd Subsequent Year (2026-27) | 4,738,329.00 | 6.48% | No |

Explanation:
(required if Yes)

One time Federal/State revenues are no longer available in starting in 2024-2025. District has made adjustments to expenditures accordingly.

6C. Calculating the District's Change in Total Operating Revenues and Expenditures (Section 6A, Line 2)

DATA ENTRY: All data are extracted or calculated.

| Object Range / Fiscal Year | Amount | Percent Change Over Previous Year | Status |
|----------------------------|--------|--------------------------------------|--------|
|----------------------------|--------|--------------------------------------|--------|

Total Federal, Other State, and Other Local Revenue (Criterion 6B)

| | | | |
|-------------------------------|--------------|----------|---------|
| First Prior Year (2023-24) | 7,321,819.86 | | |
| Budget Year (2024-25) | 7,030,744.23 | (3.98%) | Met |
| 1st Subsequent Year (2025-26) | 6,312,645.00 | (10.21%) | Not Met |
| 2nd Subsequent Year (2026-27) | 6,344,534.00 | .51% | Met |

Total Books and Supplies, and Services and Other Operating Expenditures (Criterion 6B)

| | | | |
|-------------------------------|--------------|----------|---------|
| First Prior Year (2023-24) | 7,960,463.63 | | |
| Budget Year (2024-25) | 5,448,185.98 | (31.56%) | Not Met |
| 1st Subsequent Year (2025-26) | 5,560,290.00 | 2.06% | Met |
| 2nd Subsequent Year (2026-27) | 5,854,211.00 | 5.29% | Met |

6D. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6B if the status in Section 6C is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6B
if NOT met)

One time Federal revenues are no longer available in subsequent years and District has made adjustments accordingly.

Explanation:
Other State Revenue
(linked from 6B
if NOT met)

One time State revenues are no longer available in subsequent years and District has made adjustments accordingly.

Explanation:
Other Local Revenue
(linked from 6B
if NOT met)

Local revenues have increased due to anticipated donations and other income. District has reduced in out years accordingly.

1b. STANDARD NOT MET - Projected total operating expenditures have changed by more than the standard in one or more of the budget or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6B
if NOT met)

One time Federal/State revenues are no longer available in starting in 2024-2025. District has made adjustments to expenditures accordingly.

Explanation:
Services and Other Exps
(linked from 6B
if NOT met)

One time Federal/State revenues are no longer available in starting in 2024-2025. District has made adjustments to expenditures accordingly.

7. **CRITERION: Facilities Maintenance**

STANDARD: Confirm that the annual contribution for facilities maintenance funding is not less than the amount required pursuant to Education Code Section 17070.75, if applicable, and that the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute exclude the following resource codes from the total general fund expenditures calculation: 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690.

DATA ENTRY: Click the appropriate Yes or No button for special education local plan area (SELPA) administrative units (AUs); all other data are extracted or calculated. If standard is not met, enter an X in the appropriate box and enter an explanation, if applicable.

1. a. For districts that are the AU of a SELPA, do you choose to exclude revenues that are passed through to participating members of the SELPA from the OMMA/RMA required minimum contribution calculation?

| |
|-----|
| Yes |
|-----|

b. Pass-through revenues and apportionments that may be excluded from the OMMA/RMA calculation per EC Section 17070.75(b)(2)(D) (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)

| |
|------|
| 0.00 |
|------|

2. Ongoing and Major Maintenance/Restricted Maintenance Account

a. Budgeted Expenditures and Other Financing Uses (Form 01, objects 1000-7999, exclude resources 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690)

| |
|---------------|
| 44,500,012.88 |
|---------------|

b. Plus: Pass-through Revenues and Apportionments (Line 1b, if line 1a is No)

3% Required
Minimum Contribution
(Line 2c times 3%)

Budgeted Contribution¹
to the Ongoing and Major
Maintenance Account

c. Net Budgeted Expenditures and Other Financing Uses

| | | | |
|---------------|--------------|--------------|-----|
| 44,500,012.88 | 1,335,000.39 | 1,468,639.60 | Met |
|---------------|--------------|--------------|-----|

¹ Fund 01, Resource 8150, Objects 8900-8999

If standard is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

| |
|--|
| |
|--|

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in two out of three prior fiscal years.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

| | Third Prior Year (2021-22) | Second Prior Year (2022-23) | First Prior Year (2023-24) |
|---|-------------------------------|--------------------------------|-------------------------------|
| 1. District's Available Reserve Amounts (resources 0000-1999) | | | |
| a. Stabilization Arrangements (Funds 01 and 17, Object 9750) | 0.00 | 0.00 | 0.00 |
| b. Reserve for Economic Uncertainties (Funds 01 and 17, Object 9789) | 1,205,813.00 | 1,330,770.17 | 1,496,316.00 |
| c. Unassigned/Unappropriated (Funds 01 and 17, Object 9790) | 0.00 | 0.00 | 0.00 |
| d. Negative General Fund Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) | 0.00 | 0.00 | 0.00 |
| e. Available Reserves (Lines 1a through 1d) | 1,205,813.00 | 1,330,770.17 | 1,496,316.00 |
| 2. Expenditures and Other Financing Uses | | | |
| a. District's Total Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) | 40,193,779.72 | 44,356,672.64 | 47,648,105.78 |
| b. Plus: Special Education Pass-through Funds (Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223) | | | 0.00 |
| c. Total Expenditures and Other Financing Uses (Line 2a plus Line 2b) | 40,193,779.72 | 44,356,672.64 | 47,648,105.78 |
| 3. District's Available Reserve Percentage (Line 1e divided by Line 2c) | 3.0% | 3.0% | 3.1% |
| District's Deficit Spending Standard Percentage Levels (Line 3 times 1/3): | 1.0% | 1.0% | 1.0% |

¹Available reserves are the unrestricted amounts in the Stabilization Arrangement, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: All data are extracted or calculated.

| Fiscal Year | Net Change in Unrestricted Fund Balance (Form 01, Section E) | Total Unrestricted Expenditures and Other Financing Uses (Form 01, Objects 1000-7999) | Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A) | Status |
|--|--|--|---|---------|
| Third Prior Year (2021-22) | 469,061.54 | 27,292,987.53 | N/A | Met |
| Second Prior Year (2022-23) | (146,588.12) | 31,021,574.65 | .5% | Met |
| First Prior Year (2023-24) | (427,067.49) | 31,582,262.93 | 1.4% | Not Met |
| Budget Year (2024-25) (Information only) | (848,173.53) | 33,410,350.86 | | |

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in two or more of the three prior years.

Explanation:
(required if NOT met)

9. **CRITERION: Fund and Cash Balances**

A. Fund Balance STANDARD: Budgeted beginning unrestricted general fund balance has not been overestimated for two out of three prior fiscal years by more than the following percentage levels:

| Percentage Level ¹ | District ADA |
|-------------------------------|-------------------|
| 1.7% | 0 to 300 |
| 1.3% | 301 to 1,000 |
| 1.0% | 1,001 to 30,000 |
| 0.7% | 30,001 to 250,000 |
| 0.3% | 250,001 and over |

¹ Percentage levels equate to a rate of deficit spending which would eliminate recommended reserves for economic uncertainties over a three year period.

District Estimated P-2 ADA (Form A, Lines A6 and C4):

District's Fund Balance Standard Percentage Level:

9A-1. Calculating the District's Unrestricted General Fund Beginning Balance Percentages

DATA ENTRY: Enter data in the Original Budget column for the First, Second, and Third Prior Years; all other data are extracted or calculated.

| Fiscal Year | Unrestricted General Fund Beginning Balance ² (Form 01, Line F1e, Unrestricted Column) | | Beginning Fund Balance Variance Level (If overestimated, else N/A) | | Status |
|--|--|-----------------------------|--|--|--------|
| | Original Budget | Estimated/Unaudited Actuals | | | |
| Third Prior Year (2021-22) | 4,984,654.00 | 5,435,812.58 | N/A | | Met |
| Second Prior Year (2022-23) | 5,077,478.00 | 5,905,794.04 | N/A | | Met |
| First Prior Year (2023-24) | 3,989,533.16 | 5,926,747.89 | N/A | | Met |
| Budget Year (2024-25) (Information only) | 5,499,680.40 | | | | |

² Adjusted beginning balance, including audit adjustments and other restatements (objects 9791-9795)

9A-2. Comparison of District Unrestricted Beginning Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted general fund beginning fund balance has not been overestimated by more than the standard percentage level for two or more of the previous three years.

Explanation:
(required if NOT met)

B. Cash Balance Standard: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1: Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

| Fiscal Year | Ending Cash Balance General Fund (Form CASH, Line F, June Column) | Status |
|------------------------|---|--------|
| Current Year (2024-25) | 8,497,504.35 | Met |

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Budget Year data are extracted. If Form MYP exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

| Percentage Level | District ADA |
|-----------------------------|-------------------|
| 5% or \$87,000 (greater of) | 0 to 300 |
| 4% or \$87,000 (greater of) | 301 to 1,000 |
| 3% | 1,001 to 30,000 |
| 2% | 30,001 to 250,000 |
| 1% | 250,001 and over |

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| District Estimated P-2 ADA (Budget Year, Form A, Lines A4 and C4. Subsequent Years, Form MYP, Line F2, if available.) | 1,608 | 1,608 | 1,608 |
| District's Reserve Standard Percentage Level: | 3% | 3% | 3% |

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYP exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1. If Yes, enter data for item 2a. If No, enter data for the two subsequent years in item 2b; Budget Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYP, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?

2. If you are the SELPA AU and are excluding special education pass-through funds:

a. Enter the name(s) of the SELPA(s):

b. Special Education Pass-through Funds
(Fund 10, resources 3300-3499, 6500-6540 and 6546,
objects 7211-7213 and 7221-7223)

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| | 0.00 | | |

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 and 2 will be extracted; if not, enter data for the two subsequent years.

All other data are extracted or calculated.

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|--------------------------|----------------------------------|----------------------------------|
| 1. Expenditures and Other Financing Uses (Fund 01, objects 1000-7999) (Form MYP, Line B11) | 46,429,561.88 | 47,201,818.93 | 48,196,047.37 |
| 2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No) | | | |
| 3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2) | 46,429,561.88 | 47,201,818.93 | 48,196,047.37 |
| 4. Reserve Standard Percentage Level | 3% | 3% | 3% |
| 5. Reserve Standard - by Percent (Line B3 times Line B4) | 1,392,886.86 | 1,416,054.57 | 1,445,881.42 |
| 6. Reserve Standard - by Amount | | | |

| | | | | |
|----|--|---------------------|---------------------|---------------------|
| | (\$87,000 for districts with 0 to 1,000 ADA, else 0) | 0.00 | 0.00 | 0.00 |
| 7. | District's Reserve Standard | | | |
| | (Greater of Line B5 or Line B6) | 1,392,886.86 | 1,416,054.57 | 1,445,881.42 |

10C. Calculating the District's Budgeted Reserve Amount

DATA ENTRY: If Form MYP exists, 1st and 2nd Subsequent Year data for lines 1 through 7 will be extracted; if not, enter data for the two subsequent years.
All other data are extracted or calculated.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4):

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|-----------------------|-------------------------------|-------------------------------|
| 1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYP, Line E1a) | 0.00 | | |
| 2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYP, Line E1b) | 1,500,000.00 | 1,500,000.00 | 1,500,000.00 |
| 3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYP, Line E1c) | 0.00 | 0.00 | 0.00 |
| 4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYP, Line E1d) | 0.00 | 0.00 | 0.00 |
| 5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYP, Line E2a) | 0.00 | | |
| 6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYP, Line E2b) | 0.00 | | |
| 7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYP, Line E2c) | 0.00 | | |
| 8. District's Budgeted Reserve Amount (Lines C1 thru C7) | 1,500,000.00 | 1,500,000.00 | 1,500,000.00 |
| 9. District's Budgeted Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3) | 3.23% | 3.18% | 3.11% |
| District's Reserve Standard (Section 10B, Line 7): | 1,392,886.86 | 1,416,054.57 | 1,445,881.42 |
| Status: | Met | Met | Met |

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected available reserves have met the standard for the budget and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures in the budget in excess of one percent of the total general fund expenditures that are funded with one-time resources?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Use of Ongoing Revenues for One-time Expenditures

1a. Does your district have large non-recurring general fund expenditures that are funded with ongoing general fund revenues?

No

1b. If Yes, identify the expenditures:

S4. Contingent Revenues

1a. Does your district have projected revenues for the budget year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the budget year and two subsequent fiscal years. Provide an explanation if contributions have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether contributions are ongoing or one-time in nature.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the budget year and two subsequent fiscal years. Provide an explanation if transfers have changed from the prior fiscal year amounts by more than \$20,000 and more than ten percent. Explanation should include whether transfers are ongoing or one-time in nature.

Estimate the impact of any capital projects on the general fund operational budget.

District's Contributions and Transfers Standard: -10.0% to +10.0% or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: For Contributions, enter data in the Projection column for the 1st and 2nd Subsequent Years. Contributions for the First Prior Year and Budget Year data will be extracted. For Transfers In and Transfers Out, the First Prior Year and Budget Year data will be extracted. If Form MYP exists, the data will be extracted for the 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data for the 1st and 2nd Subsequent Years. Click the appropriate button for 1d. All other data are extracted or calculated.

| Description / Fiscal Year | Projection | Amount of Change | Percent Change | Status |
|---|----------------|------------------|----------------|--------|
| 1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980) | | | | |
| First Prior Year (2023-24) | (7,775,334.50) | | | |
| Budget Year (2024-25) | (7,985,201.67) | 209,867.17 | 2.7% | Met |
| 1st Subsequent Year (2025-26) | (8,200,000.00) | 214,798.33 | 2.7% | Met |
| 2nd Subsequent Year (2026-27) | (8,380,000.00) | 180,000.00 | 2.2% | Met |
| 1b. Transfers In, General Fund * | | | | |
| First Prior Year (2023-24) | 0.00 | | | |
| Budget Year (2024-25) | 0.00 | 0.00 | 0.0% | Met |
| 1st Subsequent Year (2025-26) | 0.00 | 0.00 | 0.0% | Met |
| 2nd Subsequent Year (2026-27) | 0.00 | 0.00 | 0.0% | Met |
| 1c. Transfers Out, General Fund * | | | | |
| First Prior Year (2023-24) | 400,000.00 | | | |
| Budget Year (2024-25) | 400,000.00 | 0.00 | 0.0% | Met |
| 1st Subsequent Year (2025-26) | 400,000.00 | 0.00 | 0.0% | Met |
| 2nd Subsequent Year (2026-27) | 400,000.00 | 0.00 | 0.0% | Met |

1d. Impact of Capital Projects

Do you have any capital projects that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

(required if NOT met)

1b. MET - Projected transfers in have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

(required if NOT met)

1c. MET - Projected transfers out have not changed by more than the standard for the budget and two subsequent fiscal years.

Explanation:

(required if NOT met)

1d. NO - There are no capital projects that may impact the general fund operational budget.

Project Information:

(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payments for the budget year and two subsequent fiscal years. Explain how any increase in annual payments will be funded. Also explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: Click the appropriate button in item 1 and enter data in all columns of item 2 for applicable long-term commitments; there are no extractions in this section.

- 1. Does your district have long-term (multiyear) commitments?
(If No, skip item 2 and Sections S6B and S6C)

Yes

- 2. If Yes to item 1, list all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in item S7A.

| Type of Commitment | # of Years Remaining | SACS Fund and Object Codes Used For: | | Principal Balance as of July 1, 2024 |
|-------------------------------|----------------------|--------------------------------------|-----------------------------|--------------------------------------|
| | | Funding Sources (Revenues) | Debt Service (Expenditures) | |
| Leases | 1 | Fund 01 | | 19,624 |
| Certificates of Participation | | | | |
| General Obligation Bonds | 16 | Fund 51 - Additional Property Taxes | | 35,433,000 |
| Supp Early Retirement Program | 5 | Fund 01 | | 1,437,250 |
| State School Building Loans | | | | |
| Compensated Absences | | | | 358,366 |

Other Long-term Commitments (do not include OPEB):

| | | | | |
|---------------|--|--|--|-------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL: | | | | 37,248,240 |

| Type of Commitment (continued) | Prior Year | Budget Year | 1st Subsequent Year | 2nd Subsequent Year |
|--|----------------|----------------|---------------------|---------------------|
| | (2023-24) | (2024-25) | (2025-26) | (2026-27) |
| | Annual Payment | Annual Payment | Annual Payment | Annual Payment |
| | (P & I) | (P & I) | (P & I) | (P & I) |
| Leases | 19,477 | 19,264 | 19,264 | 0 |
| Certificates of Participation | | | | |
| General Obligation Bonds | 5,622,783 | 4,572,062 | 4,218,604 | 4,057,036 |
| Supp Early Retirement Program | | | | |
| State School Building Loans | | | | |
| Compensated Absences | | | | |
| Other Long-term Commitments (continued): | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Annual Payments: | 5,642,260 | 4,591,326 | 4,237,868 | 4,057,036 |
| Has total annual payment increased over prior year (2023-24)? | No | No | No | No |

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. No - Annual payments for long-term commitments have not increased in one or more of the budget and two subsequent fiscal years.

Explanation:
(required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

Explanation:
(required if Yes)

S7. Unfunded Liabilities

Estimate the unfunded liability for postemployment benefits other than pensions (OPEB) based on an actuarial valuation, if required, or other method; identify or estimate the actuarially determined contribution (if available); and indicate how the obligation is funded (pay-as-you-go, amortized over a specific period, etc.).

Estimate the unfunded liability for self-insurance programs such as workers' compensation based on an actuarial valuation, if required, or other method; identify or estimate the required contribution; and indicate how the obligation is funded (level of risk retained, funding approach, etc.).

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other than Pensions (OPEB)

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section except the budget year data on line 5b.

1 Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 2-5)

2 For the district's OPEB:
a. Are they lifetime benefits?

b. Do benefits continue past age 65?

c. Describe any other characteristics of the district's OPEB program including eligibility criteria and amounts, if any, that retirees are required to contribute toward their own benefits:

3 a. Are OPEB financed on a pay-as-you-go, actuarial cost, or other method?

b. Indicate any accumulated amounts earmarked for OPEB in a self-insurance or governmental fund

| Self-Insurance Fund | Governmental Fund |
|---------------------|-------------------|
| 0 | 0 |

4 OPEB Liabilities

| | |
|--|----------------|
| a. Total OPEB liability | 7,846,234.00 |
| b. OPEB plan(s) fiduciary net position (if applicable) | 11,169,436.00 |
| c. Total/Net OPEB liability (Line 4a minus Line 4b) | (3,323,202.00) |
| d. Is total OPEB liability based on the district's estimate or an actuarial valuation? | Actuarial |
| e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation | 6/30/2023 |

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| 5. OPEB Contributions | | | |
| a. OPEB actuarially determined contribution (ADC), if available, per actuarial valuation or Alternative Measurement Method | 0.00 | 0.00 | 0.00 |
| b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (funds 01-70, objects 3701-3752) | 0.00 | 0.00 | 0.00 |
| c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount) | 460,832.00 | 490,397.00 | 531,185.00 |
| d. Number of retirees receiving OPEB benefits | 130.00 | 130.00 | 130.00 |

S7B. Identification of the District's Unfunded Liability for Self-Insurance Programs

DATA ENTRY: Click the appropriate button in item 1 and enter data in all other applicable items; there are no extractions in this section.

1 Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which is covered in Section S7A) (If No, skip items 2-4)

| |
|----|
| No |
|----|

2 Describe each self-insurance program operated by the district, including details for each such as level of risk retained, funding approach, basis for valuation (district's estimate or actuarial), and date of the valuation:

| |
|--|
| |
|--|

3. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

| |
|--|
| |
| |

4. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
- b. Amount contributed (funded) for self-insurance programs

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| a. Required contribution (funding) for self-insurance programs | | | |
| b. Amount contributed (funded) for self-insurance programs | | | |

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized at budget adoption, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards, and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

| | Prior Year (2nd Interim) (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|---------------------------------------|--------------------------|----------------------------------|----------------------------------|
| Number of certificated (non-management) full - time - equivalent(FTE) positions | 141 | 133.3 | 133.3 | 133.3 |

Certificated (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

District negotiates each year to adjust salary schedules at the end of the year as retro pay. District negotiations will open for 2024-2025 in January or February 2025 to be completed after Second Interim.

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

| |
|--|
| |
|--|

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

| |
|--|
| |
|--|

If Yes, date of Superintendent and CBO certification:

| |
|--|
| |
|--|

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

| |
|--|
| |
|--|

If Yes, date of budget revision board adoption:

| |
|--|
| |
|--|

4. Period covered by the agreement:

Begin Date:

| |
|--|
| |
|--|

 End Date:

| |
|--|
| |
|--|

5. Salary settlement:

| Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--------------------------|----------------------------------|----------------------------------|
| | | |

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

| | | |
|--|--|--|
| | | |
|--|--|--|

One Year Agreement

Total cost of salary settlement

| | | |
|--|--|--|
| | | |
|--|--|--|

% change in salary schedule from prior year

| | |
|--|--|
| | |
|--|--|

or

Multiyear Agreement

Total cost of salary settlement

| | | |
|--|--|--|
| | | |
|--|--|--|

% change in salary schedule from prior year (may enter text, such as "Reopener")

| | | |
|--|--|--|
| | | |
|--|--|--|

Identify the source of funding that will be used to support multiyear salary commitments:

| |
|--|
| |
|--|

Negotiations Not Settled

| | | | | |
|----|---|--------------------------|----------------------------------|----------------------------------|
| 6. | Cost of a one percent increase in salary and statutory benefits | 208209 | | |
| | | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
| 7. | Amount included for any tentative salary schedule increases | 0 | 0 | 0 |
| | | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |

Certificated (Non-management) Health and Welfare (H&W) Benefits

| | | | | |
|----|---|--------|--------|--------|
| 1. | Are costs of H&W benefit changes included in the budget and MYPs? | Yes | Yes | Yes |
| 2. | Total cost of H&W benefits | 796516 | 796516 | 796516 |
| 3. | Percent of H&W cost paid by employer | 0.0% | 0.0% | 0.0% |
| 4. | Percent projected change in H&W cost over prior year | 7.0% | 0.0% | 0.0% |

Certificated (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

| | | |
|--------|--|--|
| Yes | | |
| 966127 | | |

District has increased Salary Schedule for teachers 3.25% for 2023-2024. District also included a higher cap to Health and Welfare Benefits. These changes have been included in the costs for 2024-2025 along with step and column.

Certificated (Non-management) Step and Column Adjustments

| | | | | |
|----|--|--------|--------|--------|
| 1. | Are step & column adjustments included in the budget and MYPs? | Yes | Yes | Yes |
| 2. | Cost of step & column adjustments | 168682 | 171415 | 174191 |
| 3. | Percent change in step & column over prior year | 1.6% | 1.6% | 1.6% |

Certificated (Non-management) Attrition (layoffs and retirements)

| | | | | |
|----|--|----|----|----|
| 1. | Are savings from attrition included in the budget and MYPs? | No | No | No |
| 2. | Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs? | No | No | No |

Certificated (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

| | Prior Year (2nd Interim) (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|---------------------------------------|--------------------------|----------------------------------|----------------------------------|
| Number of classified(non - management) FTE positions | 122.7 | 122.7 | 122.7 | 122.7 |

Classified (Non-management) Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 6 and 7.

Negotiations Settled

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Budget Year
(2024-25)

1st Subsequent Year
(2025-26)

2nd Subsequent Year
(2026-27)

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

| | | | |
|--------------------------|----------------------------------|----------------------------------|--|
| | 104237 | | |
| Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) | |

7. Amount included for any tentative salary schedule increases

| | | | |
|--------------------------|----------------------------------|----------------------------------|---|
| 0 | 0 | 0 | 0 |
| Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) | |

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the budget and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

| | | | |
|----|----|----|--|
| No | No | No | |
| | | | |
| | | | |
| | | | |

Classified (Non-management) Prior Year Settlements

Are any new costs from prior year settlements included in the budget?

If Yes, amount of new costs included in the budget and MYPs

If Yes, explain the nature of the new costs:

| | | | |
|----|--|--|--|
| No | | | |
| | | | |

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the budget and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

| | | | |
|------|--------------------------|----------------------------------|----------------------------------|
| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
| Yes | 110614 | 112693 | 114812 |
| 1.9% | 1.9% | 1.9% | 1.9% |

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the budget and MYPs?

| | | | |
|----|----|----|--|
| No | No | No | |
| No | No | No | |

Classified (Non-management) - Other

List other significant contract changes and the cost impact of each change (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Enter all applicable data items; there are no extractions in this section.

| | Prior Year (2nd Interim) (2023-24) | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|---------------------------------------|--------------------------|----------------------------------|----------------------------------|
| Number of management, supervisor, and confidential FTE positions | 16 | 16 | 16 | 16 |

Management/Supervisor/Confidential

Salary and Benefit Negotiations

1. Are salary and benefit negotiations settled for the budget year?

No

If Yes, complete question 2.

If No, identify the unsettled negotiations including any prior year unsettled negotiations and then complete questions 3 and 4.

If n/a, skip the remainder of Section S8C.

Negotiations Settled

2. Salary settlement:

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|--------------------------|----------------------------------|----------------------------------|
| Is the cost of salary settlement included in the budget and multiyear projections (MYPs)? | | | |
| Total cost of salary settlement | | | |
| % change in salary schedule from prior year (may enter text, such as "Reopener") | | | |

Is the cost of salary settlement included in the budget and multiyear projections (MYPs)?

Total cost of salary settlement
% change in salary schedule from prior year (may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

| | | |
|--------|--|--|
| 39,993 | | |
|--------|--|--|

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|--------------------------|----------------------------------|----------------------------------|
| Amount included for any tentative salary schedule increases | 0 | 0 | 0 |

4. Amount included for any tentative salary schedule increases

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the budget and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|---|--------------------------|----------------------------------|----------------------------------|
| Are costs of H&W benefit changes included in the budget and MYPs? | | No | No |
| Total cost of H&W benefits | | | |
| Percent of H&W cost paid by employer | | | |
| Percent projected change in H&W cost over prior year | | | |

Management/Supervisor/Confidential

Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step and column adjustments
- Percent change in step & column over prior year

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| Are step & column adjustments included in the budget and MYPs? | Yes | Yes | Yes |
| Cost of step and column adjustments | 42283 | 43058 | 52356 |
| Percent change in step & column over prior year | 1.7% | 1.7% | 1.7% |

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the budget and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

| | Budget Year (2024-25) | 1st Subsequent Year (2025-26) | 2nd Subsequent Year (2026-27) |
|--|--------------------------|----------------------------------|----------------------------------|
| Are costs of other benefits included in the budget and MYPs? | No | No | No |
| Total cost of other benefits | | | |
| Percent change in cost of other benefits over prior year | | | |

S9. Local Control and Accountability Plan (LCAP)

Confirm that the school district's governing board has adopted an LCAP or an update to the LCAP effective for the budget year.

DATA ENTRY: Click the appropriate Yes or No button in item 1, and enter the date in item 2.

1. Did or will the school district's governing board adopt an LCAP or an update to the LCAP effective for the budget year?

| |
|-----|
| Yes |
|-----|

2. Adoption date of the LCAP or an update to the LCAP.

| |
|--------------|
| Jun 06, 2024 |
|--------------|

S10. LCAP Expenditures

Confirm that the school district's budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

DATA ENTRY: Click the appropriate Yes or No button.

Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template?

| |
|-----|
| Yes |
|-----|

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A1 through A9 except item A3, which is automatically completed based on data in Criterion 2.

| | | |
|-----|--|----|
| A1. | Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund? | No |
| A2. | Is the system of personnel position control independent from the payroll system? | No |
| A3. | Is enrollment decreasing in both the prior fiscal year and budget year? (Data from the enrollment budget column and actual column of Criterion 2A are used to determine Yes or No) | No |
| A4. | Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior fiscal year or budget year? | No |
| A5. | Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | No |
| A6. | Does the district provide uncapped (100% employer paid) health benefits for current or retired employees? | No |
| A7. | Is the district's financial system independent of the county office system? | No |
| A8. | Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education) | No |
| A9. | Have there been personnel changes in the superintendent or chief business official positions within the last 12 months? | No |

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Budget Criteria and Standards Review

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27-66134-0000000

Budget, July 1

Estimated Actuals 2023-24

Technical Review Checks

Phase - All

Display - All Technical Checks

Pacific Grove Unified**Monterey County**

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)**W/WC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)**O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)**IMPORT CHECKS****CHECKFUNCTION** - (**Fatal**) - All FUNCTION codes must be valid. **Passed****CHECKFUND** - (**Fatal**) - All FUND codes must be valid. **Passed****CHECKGOAL** - (**Fatal**) - All GOAL codes must be valid. **Passed****CHECKOBJECT** - (**Fatal**) - All OBJECT codes must be valid. **Passed****CHECKRESOURCE** - (**Warning**) - All RESOURCE codes must be valid. **Passed****CHK-FDXRS7690xOB8590** - (**Fatal**) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed****CHK-FUNCTIONxOBJECT** - (**Fatal**) - All FUNCTION and OBJECT account code combinations must be valid. **Passed****CHK-FUNDxFUNCTION-A** - (**Warning**) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed****CHK-FUNDxFUNCTION-B** - (**Fatal**) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed****CHK-FUNDxGOAL** - (**Warning**) - All FUND and GOAL account code combinations should be valid. **Passed****CHK-FUNDxOBJECT** - (**Fatal**) - All FUND and OBJECT account code combinations must be valid. **Passed****CHK-FUNDxRESOURCE** - (**Warning**) - All FUND and RESOURCE account code combinations should be valid. **Passed****CHK-GOALxFUNCTION-A** - (**Fatal**) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed****CHK-GOALxFUNCTION-B** - (**Fatal**) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

PY-EFB=CY-BFB - (Fatal) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). **Passed**

PY-EFB=CY-BFB-RES - (Fatal) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

AR-AP-POSITIVE - (Warning) - The following Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500) and/or Due to Other Funds (Object 9610) have a negative balance in excess of \$1,000 by resource, by fund: **Exception**

| FUND | RESOURCE | OBJECT | VALUE |
|------|----------|--------|--------------|
| 01 | 6388 | 9500 | (\$1,209.81) |

Explanation: District used wrong object code for PY setup. Object has been cleared for estimated actuals

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

DUE-FROM=DUE-TO - (Fatal) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EPA-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). **Passed**

EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

- EXP-POSITIVE - (Warning)** - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. **Passed**
- INTERFD-DIR-COST - (Fatal)** - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**
- INTERFD-IN-OUT - (Fatal)** - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**
- INTERFD-INDIRECT - (Fatal)** - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**
- INTERFD-INDIRECT-FN - (Fatal)** - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**
- INTRA-FD-DIR-COST - (Fatal)** - Transfers of Direct Costs (Object 5710) must net to zero by fund. **Passed**
- INTRA-FD-INDIRECT - (Fatal)** - Transfers of Indirect Costs (Object 7310) must net to zero by fund. **Passed**
- INTRA-FD-INDIRECT-FN - (Fatal)** - Transfers of Indirect Costs (Object 7310) must net to zero by function. **Passed**
- LCFF-TRANSFER - (Fatal)** - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. **Passed**
- LOTTERY-CONTRIB - (Fatal)** - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**
- NET-INV-CAP-ASSETS - (Warning)** - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-95, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. **Passed**
- OBJ-POSITIVE - (Warning)** - The following objects have a negative balance by resource, by fund: **Exception**
- | FUND | RESOURCE | OBJECT | VALUE |
|------|----------|--------|--------------|
| 12 | 0000 | 8660 | (\$1,200.00) |
- Explanation: County charges negative interest when cash flow is negative.
- PASS-THRU-REV=EXP - (Warning)** - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource. **Passed**
- REV-POSITIVE - (Warning)** - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. **Passed**
- RS-NET-POSITION-ZERO - (Fatal)** - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. **Passed**
- SE-PASS-THRU-REVENUE - (Warning)** - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**
- UNASSIGNED-NEGATIVE - (Fatal)** - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**
- UNR-NET-POSITION-NEG - (Fatal)** - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

ASSET-ACCUM-DEPR-NEG - (Fatal) - In Form ASSET, accumulated depreciation and amortization for governmental and business-type activities must be zero or negative. **Passed**

DEBT-ACTIVITY - (Informational) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. **Passed**

DEBT-POSITIVE - (Fatal) - In Form DEBT, long-term liability ending balances must be positive. **Passed**

EXPORT VALIDATION CHECKS

ADA-PROVIDE - (Fatal) - Average Daily Attendance data (Form A) must be provided. **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

FORM01-PROVIDE - (Fatal) - Form 01 (Form 01I) must be opened and saved. **Passed**

VERSION-CHECK - (Warning) - All versions are current. **Passed**

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27-66134-0000000

Budget, July 1
Budget 2024-25**Technical Review Checks**

Phase - All

Display - All Technical Checks

Pacific Grove Unified**Monterey County**

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)**W/WC** - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)**O** - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)**IMPORT CHECKS****CHECKFUNCTION** - (**Fatal**) - All FUNCTION codes must be valid. **Passed****CHECKFUND** - (**Fatal**) - All FUND codes must be valid. **Passed****CHECKGOAL** - (**Fatal**) - All GOAL codes must be valid. **Passed****CHECKOBJECT** - (**Fatal**) - All OBJECT codes must be valid. **Passed****CHECKRESOURCE** - (**Warning**) - All RESOURCE codes must be valid. **Passed****CHK-FDXRS7690xOB8590** - (**Fatal**) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed****CHK-FUNCTIONxOBJECT** - (**Fatal**) - All FUNCTION and OBJECT account code combinations must be valid. **Passed****CHK-FUNDxFUNCTION-A** - (**Warning**) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed****CHK-FUNDxFUNCTION-B** - (**Fatal**) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed****CHK-FUNDxGOAL** - (**Warning**) - All FUND and GOAL account code combinations should be valid. **Passed****CHK-FUNDxOBJECT** - (**Fatal**) - All FUND and OBJECT account code combinations must be valid. **Passed****CHK-FUNDxRESOURCE** - (**Warning**) - All FUND and RESOURCE account code combinations should be valid. **Passed****CHK-GOALxFUNCTION-A** - (**Fatal**) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed****CHK-GOALxFUNCTION-B** - (**Fatal**) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). **Passed**

CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid. **Passed**

CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code. **Passed**

SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332. **Passed**

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. **Passed**

CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. **Passed**

CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. **Passed**

EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund. **Passed**

EPA-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). **Passed**

EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95). **Passed**

EXP-POSITIVE - (Warning) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. **Passed**

INTERFD-DIR-COST - (Fatal) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. **Passed**

INTERFD-IN-OUT - (Fatal) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). **Passed**

INTERFD-INDIRECT - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. **Passed**

INTERFD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. **Passed**

INTRAFD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund. **Passed**

INTRAFD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. **Passed**

INTRA-FD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function. **Passed**

LCFF-TRANSFER - (Fatal) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. **Passed**

LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**

OBJ-POSITIVE - (Warning) - The following objects have a negative balance by resource, by fund: **Exception**

| FUND | RESOURCE | OBJECT | VALUE |
|------|----------|--------|--------------|
| 12 | 0000 | 8660 | (\$1,200.00) |

Explanation: District is charge negative interest when cash is negative in a fund. by the County Office

PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource. **Passed**

REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. **Passed**

RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. **Passed**

SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**

UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

CB-BALANCE-ABOVE-MIN - (Warning) - In Form CB, the district checked the box relating to compliance with EC Section 42127(a)(2)(B) and (C). **Passed**

CB-BUDGET-CERTIFY - (Fatal) - In Form CB, the district checked the box relating to the required budget certifications. **Passed**

CS-EXPLANATIONS - (Fatal) - Explanations must be provided in the Criteria and Standards Review (Form 01CS) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. **Passed**

CS-YES-NO - (Fatal) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CS) must be answered Yes or No, where applicable, for the form to be complete. **Passed**

EXPORT VALIDATION CHECKS

ADA-PROVIDE - (Fatal) - Average Daily Attendance data (Form A) must be provided. **Passed**

BUDGET-CERT-PROVIDE - (Fatal) - Budget Certification (Form CB) must be provided. **Passed**

CASHFLOW-PROVIDE - (Warning) - A Cashflow Worksheet (Form CASH) must be provided with your Budget Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

CS-PROVIDE - (Fatal) - The Criteria and Standards Review (Form 01CS) has been provided. **Passed**

FORM01-PROVIDE - (Fatal) - Form 01 (Form 01I) must be opened and saved. **Passed**

MYP-PROVIDE - (Warning) - A Multiyear Projection Worksheet must be provided with your Budget. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) **Passed**

VERSION-CHECK - (Warning) - All versions are current. **Passed**

WK-COMP-CERT-PROVIDE - (Fatal) - Workers' Compensation Certification (Form CC) must be provided. **Passed**

Pacific Grove Unified School District

District Adopted Budget

2024-2025



June 6, 2024

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 Pacific Grove Unified School District

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Pacific Grove Unified School District

School Board and Staff**DISTRICT INFORMATION**

Pacific Grove Unified School District began offering a K-12 educational program beginning with the 1895-96 year. The District is comprised of an area of approximately 12 square miles serving the City of Pacific Grove portion of Pebble Beach. The District currently operates two elementary schools, one middle school, one high school, a continuation high school, an adult education center, and two Before and After School Recreation

GOVERNING BOARD

| | | |
|-----------------|-----------|------|
| Brian Swanson | President | 2024 |
| Elliott Hazen | Clerk | 2026 |
| Laura Ottmar | Trustee | 2026 |
| Jennifer McNary | Trustee | 2026 |
| Carolyn Swanson | Trustee | 2024 |

ADMINISTRATION

| | |
|----------------------|--|
| Linda Adamson | Superintendent |
| Joshua Jorn | Assistant Superintendent (Chief Business Official) |
| Claudia Arellano | Director II, Human Resources |
| Yolanda Cork-Anthony | Director, Student Services |
| Buck Roggeman | Director, Curriculum and Special Projects |
| Matthew Binder | Director, Education Technology |
| Robert Silveira | Director, School Nutrition |
| Jon Anderson | Director, Maintenance and Transportation |
| Louis Algaze | Director of Technology Systems |
| Abbie Arbrun | Principal, Forest Grove Elementary School |
| Sean Keller | Principal, Robert Down Elementary School |
| Sean Roach | Principal, Pacific Grove Middle School |
| Jason Tovani | Assistant Principal, Pacific Grove Middle School |
| Lito Garcia | Principal, Pacific Grove High School and Community High School |
| Larry Haggquist | Assistant Principal, Pacific Grove High School |
| Barbara Martinez | Principal, Pacific Grove Adult School and Safety |

| ALL EMPLOYEES | 18-19 | 20-21 | 21-22 | 22-23 |
|--|---------------|---------------|---------------|---------------|
| Adult School Teachers (Fund 11) | 34.67 | 11.89 | 12.38 | 12.38 |
| Administration | 16.20 | 17.00 | 17.00 | 17.00 |
| Before & After School Program (Fund 12) | 4.81 | 5.32 | 5.32 | 5.32 |
| Campus Supervisors | 2.38 | 2.38 | 2.38 | 2.38 |
| Clerical | 18.89 | 18.84 | 20.09 | 20.09 |
| Confidential | 7.63 | 5.88 | 7.38 | 7.38 |
| Counselors | 5.40 | 6.00 | 6.00 | 6.00 |
| Food Services (Fund 13) | 4.38 | 4.38 | 4.38 | 4.38 |
| Health Care Assistants | 2.25 | 2.25 | 2.25 | 2.25 |
| Instructional Assistants | 48.44 | 45.83 | 46.39 | 46.39 |
| Maintenance, Grounds & Custodial | 24.69 | 25.50 | 25.75 | 25.75 |
| Noon Duty | 2.50 | 2.13 | 2.13 | 2.13 |
| Occupational Therapists | 1.60 | 1.60 | 1.60 | 1.60 |
| Psychologists | 2.60 | 2.60 | 2.60 | 2.60 |
| Speech Therapists | 3.80 | 3.80 | 3.80 | 3.80 |
| Teachers & Librarians | 126.40 | 127.60 | 127.70 | 127.70 |
| Technicians (Library, Computer & Career) | 7.50 | 8.00 | 8.00 | 8.00 |
| Total All Employees | 314.12 | 290.98 | 295.14 | 295.14 |

Pacific Grove Unified School District

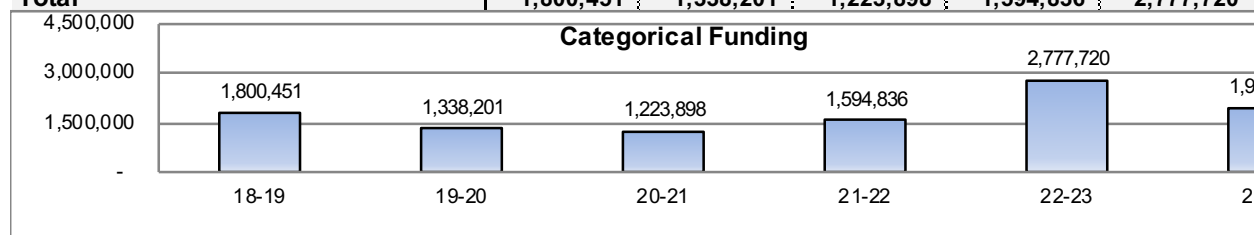
Budget Details

| | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2021-22 | 2022-23 | 2023-24 |
|----------------------------------|------------------|------------------|------------------|------------------|-------------------|--------------------|-------------------|
| | actual | actual | actual | budgeted | actual | actual | Budgeted |
| Categorical Funding | 1,800,451 | 1,338,201 | 1,223,898 | 1,594,836 | 2,777,720 | 2,777,720 | 1,941,006 |
| change | (39,613) | (462,250) | (114,303) | 370,938 | 1,182,884 | 1,182,884 | (836,714) |
| Enrollment (CBEDS) | 2,031 | 1,981 | 1,922 | 1,822 | 1,822 | 1,780 | 1,780 |
| change | (57) | (50) | (59) | (100) | - | (42) | (42) |
| Staffing | 250.0 | 250.9 | 250.9 | 258.1 | 258.1 | 260.5 | 260.5 |
| change | 12.6 | 0.9 | - | 7.2 | - | 2.4 | 2.4 |
| Class Size | 20.4 | 20.4 | 20.4 | 20.3 | 20.2 | 20.2 | 20.7 |
| change | (0.1) | - | (0.1) | (0.1) | (0.1) | (0.1) | 0.5 |
| Step-and-Column Costs | 100,911 | 215,001 | 215,001 | 371,895 | 371,895 | 371,895 | 371,895 |
| change | - | 114,091 | - | 156,894 | - | - | - |
| Health Care Plan (single) | 851.00 | 954.00 | 954.00 | 1,031.00 | 1,326.00 | 1,326.00 | 1,326.00 |
| change | 6.2% | 12.1% | 0.0% | 8.1% | 28.6% | 28.6% | 0.0% |
| Site Allocations | 287,737 | 281,280 | 270,080 | 265,702 | 268,302 | 268,302 | 268,900 |
| change | (8,183) | (6,457) | (11,200) | (4,378) | 2,600 | 2,600 | 598 |
| Property Tax Revenue | 26,573,259 | 28,129,637 | 29,254,822 | 30,697,161 | 30,697,161 | 33,152,779 | 34,750,125 |
| change | 1,627,611 | 1,556,378 | 1,125,185 | 1,442,339 | - | 2,455,618 | 4,052,964 |
| Contrib to Rest. Programs | 5,306,570 | 5,474,073 | 5,252,269 | 6,533,988 | 6,399,825 | 6,533,988 | 6,734,039 |
| change | 825,851 | 167,503 | (221,804) | 1,281,719 | (134,163) | - | 334,214 |
| Mandated Costs | 436,319 | 79,086 | 79,086 | 79,086 | 79,086 | 79,000 | 79,000 |
| change | 143,014 | (357,233) | - | - | - | (86) | (86) |
| Bus Ridership | 236 | 186 | 186 | - | 24 | 24 | - |
| change | (17) | (50) | - | (186) | 24 | 24 | (24) |
| Meals Served | 117,820 | 141,412 | 150,458 | 325,145 | 325,145 | 272,640 | 318,500 |
| change | (5,516) | 23,592 | 9,046 | 174,687 | - | (52,505) | (6,645) |
| Free and Reduced Meals | 19.1% | 18.7% | 18.7% | 18.7% | 18.7% | 18.7% | 18.7% |
| change | -0.9% | -0.3% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| General Fund Reserve % | 12.1% | 12.3% | 14.8% | 17.1% | 15.8% | 13.7% | 6.1% |
| change | -0.5% | 0.2% | 2.5% | 2.2% | -1.3% | -3.4% | -9.6% |
| Surplus (Deficit) | 367,317 | 146,651 | 1,083,898 | (176,316) | 1,512,538 | (131,139) | 169,437 |
| change | 1,107,044 | (220,666) | 937,247 | (1,260,214) | 1,688,854 | (1,643,677) | 300,576 |
| Ongoing Salary Increases | 3.20% | 0.00% | 0.00% | 0.00% | 5.00% | 5.00% | 5.00% |
| One-time Salary Increases | | | | | | | |
| STRS Employer % | 16.28% | 17.10% | 18.40% | 16.92% | 16.92% | 19.10% | 19.10% |
| Cost | 4,115,746 | 4,394,914 | 4,628,990 | 4,430,432 | 4,713,639 | 5,195,792 | 5,196,108 |
| change | 613,050 | 279,168 | 234,076 | (198,558) | 283,207 | 482,153 | 316 |
| PERS Employer % | 18.06% | 19.72% | 22.68% | 22.91% | 22.91% | 25.37% | 25.37% |
| Cost | 1,044,666 | 1,606,322 | 1,860,487 | 1,474,005 | 1,555,904 | 2,004,269 | 2,044,411 |
| change | 234,273 | 561,656 | 254,165 | (386,482) | (304,583) | 448,365 | 40,142 |
| Ending Fund Balances | | | | | | | |
| Fund 01 - General Fund | 4,696,366 | 4,843,020 | 5,643,670 | 6,405,742 | 8,352,750 | 8,288,699 | 8,179,294 |
| Fund 11 - Adult Education | 2,005,884 | 801,393 | 805,084 | 1,517,860 | 1,926,664 | 1,748,765 | 376,057 |
| Fund 12 - Child Development | 37,885 | 40,209 | 44,861 | 283 | 24,329 | 64,590 | 51,440 |
| Fund 13 - Cafeteria Fund | 11,778 | 5,127 | 14,408 | 50,544 | 534,681 | 828,314 | 834,933 |
| Fund 14 - Deferred Maintenance | 5,571 | 43,143 | 101,565 | 202,008 | 173,873 | 232,927 | 224,426 |
| Fund 20 - Post Employment | 6,034 | 6,059 | 6,084 | 6,257 | 6,153 | 6,202 | 6,406 |
| Fund 21 - Building Fund | 951,155 | 306,155 | 1,578,671 | 1,144,847 | 6,511,730 | 2,563,187 | 3,137,340 |
| Fund 40 - Capital Projects | 136,813 | 152,806 | 179,596 | 433,424 | 485,814 | 624,055 | 607,958 |
| Total Ending Fund Balance | 7,851,485 | 6,197,911 | 8,373,938 | 9,760,965 | 18,015,993 | 14,356,739 | 13,417,854 |

Pacific Grove Unified School District

Categoricals

| Title | Obj-Res | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|------------------------------|-----------|------------------|------------------|------------------|------------------|------------------|
| 1 Special Ed/ Mental health | 8181-3310 | 382,284 | 377,224 | 379,110 | 381,006 | 386,663 |
| 2 MAA | 8290-0000 | 51,500 | 50,000 | 50,000 | 50,000 | 25,000 |
| 3 Title I | 8290-3010 | 124,888 | 126,137 | 128,394 | 164,859 | 137,472 |
| 5 Title II Teacher Quality | 8290-4035 | 31,476 | 31,791 | 32,839 | 40,531 | 34,612 |
| 7 Title III Limited English | 8290-4201 | 36,983 | 10,000 | 10,000 | 10,000 | 10,000 |
| 10 Mandated Costs | 8550-0000 | 443,730 | 79,086 | 79,086 | 78,833 | 71,667 |
| 11 Lottery - Rest | 8560-6300 | 108,650 | 102,816 | 103,032 | 91,580 | 101,246 |
| 12 Lottery - Unrest | 8560-1100 | 309,550 | 291,312 | 291,924 | 274,740 | 288,231 |
| 13 Oth State Rev/Medi Cal | | 30,909 | 31,218 | 31,530 | - | - |
| 14 Fair Share | 8590-0000 | - | - | - | - | - |
| 13 Oral Health Assessment | 8590-0000 | 0 | - | - | - | 487,172 |
| 14 Core/Supplemental | 8590-0000 | 0 | - | - | - | - |
| 15 MENTAL HTL - SPEC | 8590-6512 | 38,671 | 38,671 | 38,671 | - | 118,395 |
| 16 School Counselor | 8590-0080 | - | - | - | - | - |
| 17 CSR 9-12 | 8590-0120 | - | - | - | - | - |
| 18 K-3 Class Size Reduction | 8590-0130 | - | - | - | - | - |
| 19 SPED Mental Health | 8590-6046 | - | - | - | - | 3,631 |
| 20 Instructional Materials | 8590-0156 | - | - | - | - | - |
| 21 PAR | 8590-0271 | - | - | - | - | - |
| 22 CBET | 8590-0285 | - | - | - | - | 606,105 |
| 23 ELOP | 8590-2600 | - | - | - | - | 140,174 |
| 24 Math and Reading | 8590-0296 | - | - | - | - | 117,144 |
| 25 Adminstrator Training | 8590-0325 | - | - | - | - | 80 |
| 26 CTEIG Grant | 8590-6387 | - | - | - | - | - |
| 27 ROP (CTE) | 8590-0350 | 87,772 | 178,700 | 52,000 | 59,000 | 116,583 |
| 28 Adult Education | 8590-0390 | - | - | - | - | 9,199 |
| 29 Prof Development | 8590-0393 | - | - | - | - | 3,449 |
| 30 TIIG | 8590-0394 | - | - | - | - | - |
| 31 SIP | 8590-0395 | - | - | - | - | - |
| 32 School Safety | 8590-0405 | - | - | - | - | - |
| 33 Pupil Retention | 8590-0739 | - | - | - | - | - |
| 34 CAHSEE | 8590-0755 | - | - | - | - | - |
| 35 Art and Music Grant | 8590-6762 | - | - | - | - | 95,222 |
| 36 Prop 39 Energy Efficiency | 8590-6230 | 15,943 | - | - | - | - |
| 37 TUPE | 8590-6690 | - | - | - | - | 0 |
| 38 Common Core | 8590-7405 | 116,585 | - | - | 248,916 | - |
| Total | | 1,800,451 | 1,338,201 | 1,223,898 | 1,594,836 | 2,777,720 |



Budget Calendar 2023-2024

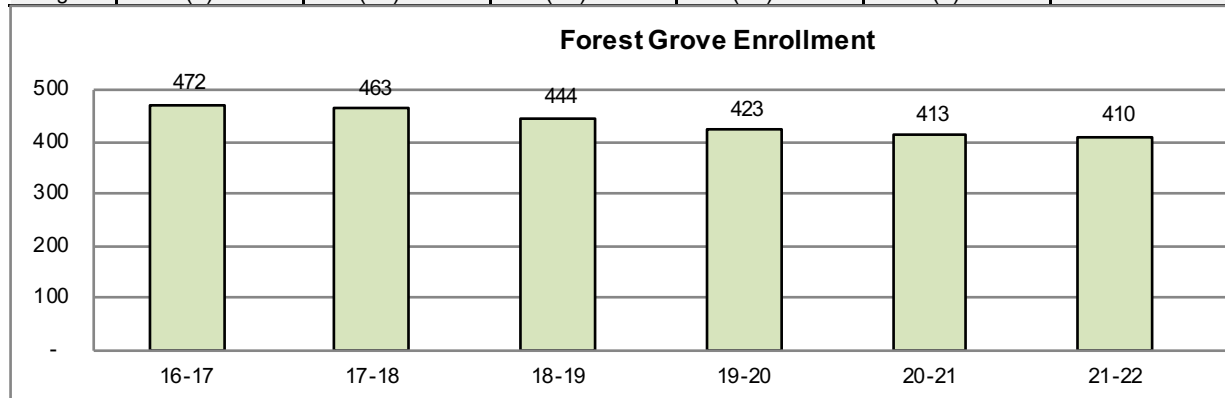
| | |
|---------------|---|
| Aug 3 | Board Meeting Review of Legal Services Costs Facilities Update (Bonds) |
| Aug 9 | First Day of School |
| Aug 17 | Board Meeting Student Enrollment Update Property Tax Report |
| Sep 7 | Board Meeting Quarterly Treasurer's Report CSBA Policy Update |
| Sep 14 | Special Board Meeting Board Self Evaluation |
| Sep 21 | Board Meeting 23/24 Gann Limit Increase 22/23 Unaudited Actuals Report |
| Oct 2 | Special Board Meeting Candidate Selection - Superintendent Search |
| Oct 5 | Board Meeting Superintendent Goals |
| Oct 10 | Special Board Meeting Candidate Interviews - Superintendent Search |
| Oct 26 | Board Meeting 23/24 Budget Revision #1 (prelim 1st Interim Budget Report) |
| Nov 2 | Board Meeting |
| Nov 16 | Board Meeting |
| Dec 7 | Board Meeting |
| Dec 14 | Board Meeting 23/24 1st Interim Report |
| Jan 11 | Board Meeting 22/23 Annual Audit 24/25 Preliminary Enrollment Projections Property Tax Update |
| Jan 25 | Board Meeting |
| Feb 8 | Board Meeting 24/25 Budget Development Calendar Prelim Review of Site Master Schedules Governor's Budget Proposal Report Budget Development Calendar |
| Mar 7 | Board Meeting 2nd Interim Report 22/23 Audit Report TRAN Resolution |
| Apr 4 | Board Meeting |
| May 9 | Board Meeting |
| May 23 | Board Meeting Review Governor's May Revised Budget 24/25 Budget Public Hearing LCAP Public Hearing |
| Jun 6 | Board Meeting 23/24 Budget Public Adoption LCAP & Local Indicators Adoption |

Pacific Grove Unified School District

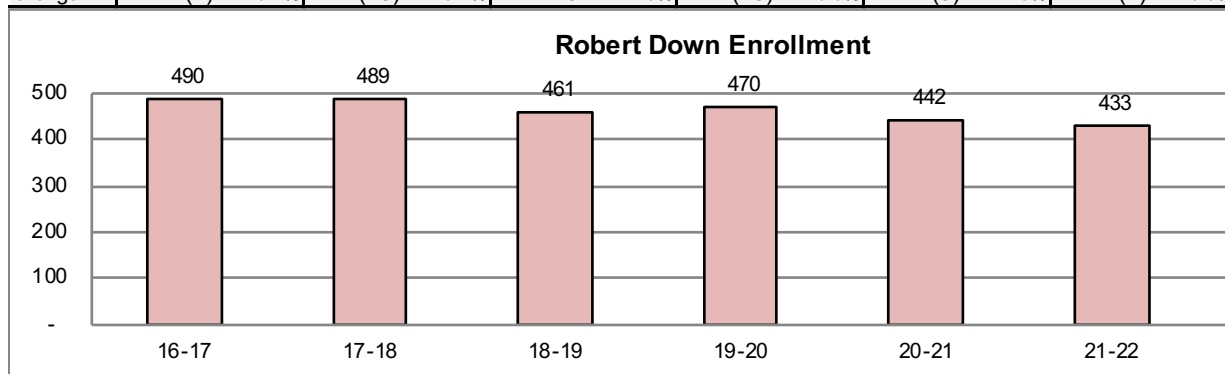
Enrollment - CBEDS

| | 2017-18 | | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | |
|--|---------|---|---------|---|---------|---|---------|---|---------|---|----------|---|
| | actual | | actual | | actual | | actual | | actual | | Estimate | |
| | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % |

| Forest Grove | | | | | | | | | | | | |
|---------------|------------|-------|------------|--------|------------|--------|------------|-------|------------|--------|------------|------|
| TK | 27 | | 26 | | 25 | | 17 | | 18 | | 22 | |
| K | 65 | | 65 | | 68 | | 59 | | 71 | | 71 | |
| 1 | 86 | 1.2% | 58 | -10.8% | 62 | -4.6% | 66 | -2.9% | 61 | 3.4% | 71 | 0.0% |
| 2 | 66 | -9.6% | 89 | 3.5% | 60 | 3.4% | 66 | 6.5% | 64 | -3.0% | 61 | 0.0% |
| 3 | 77 | -3.8% | 63 | -4.5% | 84 | -5.6% | 61 | 1.7% | 58 | -12.1% | 64 | 0.0% |
| 4 | 76 | 5.6% | 73 | -5.2% | 55 | -12.7% | 83 | -1.2% | 70 | 14.8% | 58 | 0.0% |
| 5 | 66 | -2.9% | 70 | -7.9% | 69 | -5.5% | 61 | 10.9% | 68 | -18.1% | 70 | 0.0% |
| Total | 463 | | 444 | | 423 | | 413 | | 410 | | 417 | |
| change | (9) | -1.9% | (19) | -4.1% | (21) | -4.7% | (10) | -2.4% | (3) | -0.7% | 7 | 1.7% |

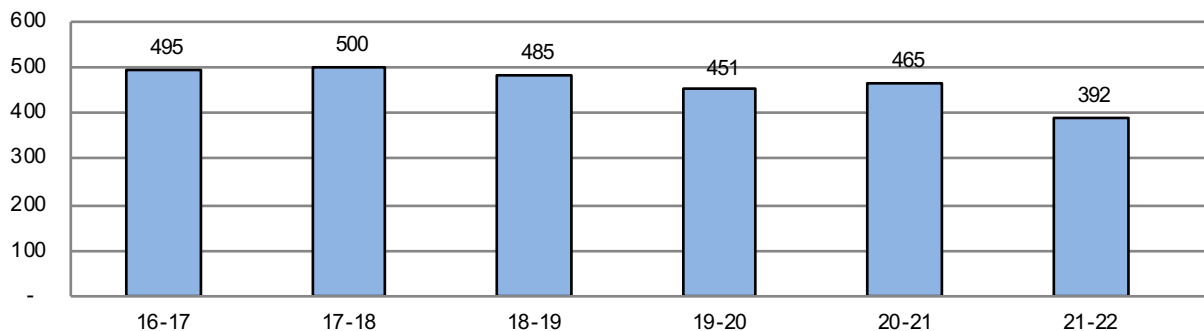


| Robert Down | | | | | | | | | | | | |
|---------------|------------|-------|------------|--------|------------|-------|------------|--------|------------|-------|------------|-------|
| TK | - | | - | | - | | - | | - | | - | |
| K | 76 | | 81 | | 66 | | 61 | | 72 | | 72 | |
| 1 | 90 | 3.4% | 73 | -3.9% | 86 | 6.2% | 72 | 9.1% | 62 | 1.6% | 72 | 0.0% |
| 2 | 81 | 3.8% | 88 | -2.2% | 74 | 1.4% | 88 | 2.3% | 70 | -2.8% | 62 | 0.0% |
| 3 | 76 | -2.6% | 76 | -6.2% | 92 | 4.5% | 75 | 1.4% | 82 | -6.8% | 70 | 0.0% |
| 4 | 73 | 0.0% | 79 | 3.9% | 73 | -3.9% | 79 | -14.1% | 71 | -5.3% | 82 | 0.0% |
| 5 | 93 | 0.0% | 64 | -12.3% | 79 | 0.0% | 67 | -8.2% | 76 | -3.8% | 71 | 0.0% |
| Total | 489 | | 461 | | 470 | | 442 | | 433 | | 429 | |
| change | (1) | -0.2% | (28) | -5.7% | 9 | 2.0% | (28) | -6.0% | (9) | -2.0% | (4) | -0.9% |



| | 2017-18 | | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | |
|----------------------|------------|-------------|------------|--------------|------------|--------------|------------|-------------|------------|---------------|------------|-------------|
| | actual | | actual | | actual | | actual | | actual | | Estimate | |
| | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % | CBEDS | % |
| Middle School | | | | | | | | | | | | |
| 6 | 155 | 5.4% | 174 | 9.4% | 131 | -2.2% | 151 | 2.0% | 127 | -0.8% | 144 | 0.0% |
| 7 | 161 | 6.6% | 144 | -7.1% | 180 | 3.4% | 133 | 1.5% | 139 | -7.9% | 127 | 0.0% |
| 8 | 184 | -1.1% | 167 | 3.7% | 140 | -2.8% | 181 | 0.6% | 126 | -5.3% | 139 | 0.0% |
| Total | 500 | 1.0% | 485 | -3.0% | 451 | -7.0% | 465 | 3.1% | 392 | -15.7% | 410 | 4.6% |
| change | 5 | 1.0% | (15) | -3.0% | (34) | -7.0% | 14 | 3.1% | (73) | -15.7% | 18 | 4.6% |

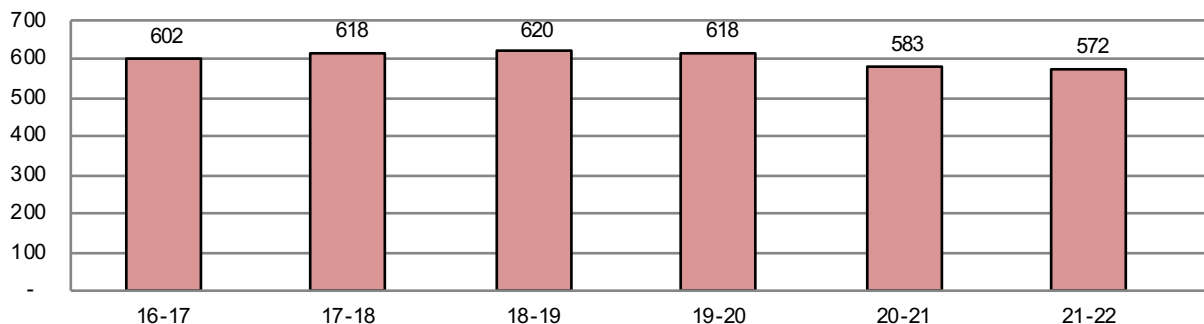
Middle School Enrollment



High School

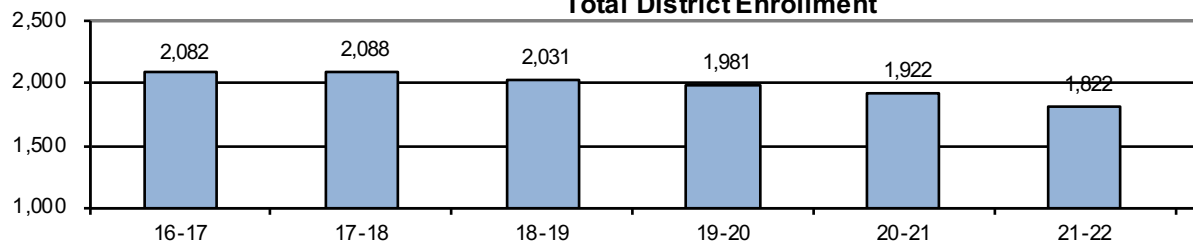
| | | | | | | | | | | | | |
|--------------|------------|-------|------------|--------|------------|-------|------------|-------|------------|--------|------------|-------|
| 9 | 169 | 7.0% | 184 | 0.0% | 168 | 0.6% | 136 | -2.9% | 163 | -9.9% | 126 | 0.0% |
| 10 | 170 | 0.0% | 150 | -11.2% | 171 | -7.1% | 157 | -6.5% | 123 | -9.6% | 163 | 0.0% |
| 11 | 144 | -5.3% | 148 | -12.9% | 138 | -8.0% | 154 | -9.9% | 141 | -10.2% | 123 | 0.0% |
| 12 | 135 | -2.2% | 138 | -4.2% | 141 | -4.7% | 136 | -1.4% | 145 | -5.8% | 141 | 0.0% |
| Total | 618 | | 620 | | 618 | | 583 | | 572 | | 553 | |
| change | 16 | 2.7% | 2 | 0.3% | (2) | -0.3% | (35) | -5.7% | (11) | -1.9% | (19) | -3.3% |

High School Enrollment



| | | | | | | | | | | | | |
|-----------------|--------------|------|--------------|-------|--------------|-------|--------------|-------|--------------|-------|--------------|------|
| CHS | 18 | | 21 | | 19 | | 19 | | 15 | | 15 | |
| District | 2,088 | | 2,031 | | 1,981 | | 1,922 | | 1,822 | | 1,824 | |
| change | 6 | 0.3% | (57) | -2.7% | (50) | -2.5% | (59) | -3.0% | (100) | -5.2% | 2 | 0.1% |

Total District Enrollment



CBEDS Estimates vs Actuals

| | 2020-21 | | | 2021-22 | | | 2022-23 | | |
|-----------------------|--------------|--------------|------------|--------------|--------------|------------|--------------|--------------|-------------|
| | Est | Act | + (-) | Est | Act | + (-) | Est | Act | + (-) |
| Forest Grove | | | | | | | | | |
| TK | 26 | 17 | 9 | 25 | 18 | 7 | 25 | 27 | (2) |
| K | 68 | 59 | 9 | 65 | 71 | (6) | 65 | 39 | 26 |
| 1 | 68 | 66 | 2 | 59 | 61 | (2) | 59 | 65 | (6) |
| 2 | 62 | 66 | (4) | 66 | 64 | 2 | 66 | 60 | 6 |
| 3 | 61 | 61 | - | 66 | 58 | 8 | 66 | 69 | (3) |
| 4 | 82 | 83 | (1) | 61 | 70 | (9) | 61 | 59 | 2 |
| 5 | 56 | 61 | (5) | 83 | 68 | 15 | 83 | 64 | 19 |
| | 423 | 413 | 10 | 425 | 410 | 15 | 425 | 383 | 42 |
| Robert Down | | | | | | | | | |
| TK | | | - | | | - | | | - |
| K | 63 | 61 | 2 | 65 | 72 | (7) | 65 | 61 | 4 |
| 1 | 63 | 72 | (9) | 61 | 62 | (1) | 61 | 69 | (8) |
| 2 | 86 | 88 | (2) | 72 | 70 | 2 | 72 | 61 | 11 |
| 3 | 74 | 75 | (1) | 88 | 82 | 6 | 88 | 70 | 18 |
| 4 | 92 | 79 | 13 | 75 | 71 | 4 | 75 | 77 | (2) |
| 5 | 73 | 67 | 6 | 79 | 76 | 3 | 79 | 75 | 4 |
| | 451 | 442 | 9 | 440 | 433 | 7 | 440 | 413 | 27 |
| Middle School | | | | | | | | | |
| 6 | 150 | 151 | (1) | 128 | 127 | 1 | 128 | 153 | (25) |
| 7 | 130 | 133 | (3) | 151 | 139 | 12 | 151 | 141 | 10 |
| 8 | 179 | 181 | (2) | 133 | 126 | 7 | 133 | 131 | 2 |
| | 459 | 465 | (6) | 412 | 392 | 20 | 412 | 425 | (13) |
| High School | | | | | | | | | |
| 9 | 138 | 136 | 2 | 181 | 163 | 18 | 181 | 148 | 33 |
| 10 | 169 | 157 | 12 | 136 | 123 | 13 | 136 | 154 | (18) |
| 11 | 170 | 154 | 16 | 157 | 141 | 16 | 157 | 109 | 48 |
| 12 | 138 | 136 | 2 | 154 | 145 | 9 | 154 | 128 | 26 |
| | 615 | 583 | 32 | 628 | 572 | 56 | 628 | 539 | 89 |
| CHS | 20 | 19 | 1 | 20 | 15 | 5 | 20 | - | 20 |
| Total District | 1,968 | 1,922 | 46 | 1,925 | 1,822 | 103 | 1,925 | 1,760 | 165 |
| | | | 2.3% | | | 5.4% | | | 8.6% |

Pacific Grove Unified School District

Enrollment - 2023-24

| | Jul | Aug 9 | Aug 22 | Sep 20 | Oct 4 | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|-----|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | 1st Day | 10th Day | 30th day | CBEDs | 17th | 8th | 19th | 9th | 15th | 21st | 20th |
| TK 2.00 | - | 24 | 24 | 24 | 24 | 23 | 23 | 23 | 23 | 24 | 24 | 24 |
| sped=0 | - | | | | | | | | | | | |
| K 2.00 | - | 42 | 43 | 42 | 42 | 39 | 39 | 39 | 39 | 40 | 41 | 41 |
| Boston sped=2 | - | | | | | | | | | | | |
| 1 2.00 | - | 36 | 36 | 36 | 35 | 36 | 36 | 36 | 35 | 36 | 37 | 37 |
| Boston sped=2 | - | | | | | | | | | | | |
| 2 4.00 | - | 66 | 66 | 65 | 65 | 62 | 62 | 62 | 61 | 63 | 64 | 64 |
| Boston sped=4 | - | | | | | | | | | | | |
| 3 2.00 | - | 60 | 60 | 58 | 57 | 56 | 56 | 55 | 56 | 57 | 57 | 57 |
| Boston sped=2 | - | | | | | | | | | | | |
| 4 3.00 | - | 69 | 69 | 69 | 69 | 67 | 66 | 65 | 65 | 65 | 67 | 67 |
| Kelly sped=3 | - | | | | | | | | | | | |
| 5 3.00 | - | 68 | 68 | 69 | 68 | 63 | 63 | 62 | 62 | 62 | 62 | 62 |
| Kelly sped=3 | - | | | | | | | | | | | |
| Total 18.00 | - | 365 | 366 | 363 | 360 | 346 | 345 | 342 | 341 | 347 | 352 | 352 |
| Avg Class Size | - | 20.3 | 20.3 | 20.2 | 20.0 | 20.4 | 20.3 | 20.1 | 20.1 | 20.4 | 20.7 | 20.7 |
| SE (SDC) 2.00 | - | | | | | | | | | | | |
| Robert Down | | | | | | | | | | | | |
| TK 2.00 | - | 21 | 22 | 22 | 22 | 23 | 23 | 22 | 22 | 22 | 22 | 22 |
| Kelly sped=0 | - | | | | | | | | | | | |
| K 2.00 | - | 44 | 44 | 45 | 45 | 46 | 46 | 48 | 48 | 48 | 48 | 48 |
| Bloomer sped=2 | - | | | | | | | | | | | |
| 1 3.00 | - | 60 | 60 | 61 | 62 | 63 | 63 | 64 | 65 | 66 | 66 | 66 |
| Bloomer sped=2 | - | | | | | | | | | | | |
| 2 3.00 | - | 71 | 72 | 71 | 71 | 72 | 73 | 75 | 76 | 76 | 76 | 76 |
| Bloomer sped=1 | - | | | | | | | | | | | |
| 3 3.00 | - | 61 | 60 | 59 | 59 | 58 | 58 | 61 | 61 | 60 | 59 | 59 |
| Bloomer sped=4 | - | | | | | | | | | | | |
| 4 3.00 | - | 69 | 69 | 68 | 68 | 69 | 69 | 70 | 71 | 71 | 72 | 72 |
| Bloomer sped=2 | - | | | | | | | | | | | |
| 5 3.00 | - | 76 | 76 | 76 | 76 | 76 | 76 | 73 | 73 | 74 | 73 | 73 |
| sped=0 | - | | | | | | | | | | | |
| Total 19.00 | - | 402 | 403 | 402 | 403 | 407 | 408 | 413 | 416 | 395 | 394 | 394 |
| Avg Class Size | - | 21.2 | 21.2 | 21.2 | 21.2 | 20.4 | 20.4 | 20.7 | 21.9 | 20.8 | 20.7 | 20.7 |
| SE/Reading 1.00 | - | | | | | | | | | | | |
| Middle School | | | | | | | | | | | | |
| 6 | | 147 | 149 | 148 | 148 | 148 | 149 | 147 | 146 | 148 | 147 | 147 |
| 7 | | 158 | 158 | 155 | 155 | 156 | 156 | 154 | 154 | 156 | 155 | 154 |
| 8 | | 144 | 145 | 143 | 142 | 143 | 142 | 143 | 143 | 142 | 142 | 142 |
| Total MS 27.00 | - | 449 | 452 | 446 | 445 | 447 | 447 | 444 | 443 | 446 | 444 | 443 |
| Avg Class Size | - | 16.6 | 16.7 | 16.5 | 16.5 | 16.5 | 16.5 | 16.5 | 16.5 | 16.5 | 16.4 | 16.4 |
| High School | | | | | | | | | | | | |
| 9 | - | 128 | 128 | 128 | 127 | 127 | 127 | 127 | 126 | 125 | 126 | 126 |
| 10 | - | 124 | 126 | 126 | 126 | 127 | 126 | 123 | 122 | 121 | 121 | 121 |
| 11 | - | 152 | 152 | 152 | 152 | 150 | 150 | 152 | 152 | 152 | 152 | 151 |
| 12 | - | 107 | 108 | 108 | 108 | 108 | 108 | 108 | 108 | 108 | 108 | 109 |
| Total HS 37.00 | - | 511 | 514 | 514 | 513 | 512 | 511 | 510 | 508 | 506 | 507 | 507 |
| Avg Class Size | - | 13.8 | 13.9 | 13.9 | 13.9 | 13.8 | 13.8 | 13.8 | 13.7 | 13.7 | 13.7 | 13.7 |
| Community High School | | | | | | | | | | | | |
| Total CHS | - | 15 | 14 | 14 | 14 | 15 | 15 | 15 | 13 | 13 | 14 | 13 |
| Total District | - | 1,741 | 1,748 | 1,739 | 1,735 | 1,727 | 1,726 | 1,724 | 1,721 | 1,729 | 1,733 | 1,731 |

Enrollment - 2022-23

| | Jul | Aug 4 | Aug 10 | Sep 15 | Oct 5 | Nov | Dec | Jan | Feb | Mar | Apr | May | |
|------------------------------|--------------|------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | 1st Day | 5th Day | | CBEDs | 17th | 10th | 20th | 10th | 15th | 21st | 20th | |
| TK | 2.00 | - | 29 | 28 | - | 28 | 27 | 27 | 28 | 28 | 28 | 29 | 27 |
| | sped=0 | - | 14.5 | 14.0 | - | 14.0 | 13.5 | 13.5 | 14.0 | 14.0 | 14.0 | 14.5 | 13.5 |
| K | 2.00 | - | 34 | 35 | - | 39 | 39 | 39 | 40 | 40 | 41 | 39 | 39 |
| Boston | sped=1 | - | 17.0 | 17.5 | - | 19.5 | 19.5 | 19.5 | 20.0 | 20.0 | 20.5 | 19.5 | 19.5 |
| 1 | 3.00 | - | 64 | 66 | - | 65 | 64 | 64 | 66 | 67 | 64 | 65 | 65 |
| Boston | sped=1 | - | 21.3 | 22.0 | - | 21.7 | 21.3 | 21.3 | 22.0 | 22.3 | 21.3 | 21.7 | 21.7 |
| 2 | 3.00 | - | 60 | 60 | - | 60 | 60 | 60 | 62 | 63 | 61 | 60 | 60 |
| Boston | sped=1 | - | 20.0 | 20.0 | - | 20.0 | 20.0 | 20.0 | 20.6 | 21.0 | 20.3 | 20.0 | 20.0 |
| 3 | 3.00 | - | 70 | 71 | - | 73 | 70 | 70 | 74 | 73 | 71 | 70 | 69 |
| Boston | sped=2 | - | 23.3 | 23.7 | - | 24.3 | 23.3 | 23.3 | 24.6 | 24.3 | 23.7 | 23.3 | 23.0 |
| 4 | 3.00 | - | 60 | 60 | - | 66 | 60 | 59 | 64 | 63 | 57 | 59 | 59 |
| Kelly | sped=4 | - | 20.0 | 20.0 | - | 22.0 | 20.0 | 19.7 | 21.3 | 21.0 | 19.0 | 19.6 | 19.6 |
| 5 | 3.00 | - | 64 | 67 | - | 71 | 67 | 67 | 71 | 70 | 66 | 64 | 64 |
| Kelly | sped=4 | - | 21.3 | 22.3 | - | 23.7 | 22.3 | 22.3 | 23.6 | 23.3 | 22.0 | 21.3 | 21.3 |
| Total | 19.00 | - | 381 | 387 | - | 402 | 387 | 386 | 405 | 404 | 388 | 386 | 383 |
| Avg Class Size | - | - | 20.1 | 20.4 | - | 21.2 | 20.4 | 20.3 | 21.3 | 21.3 | 20.9 | 20.3 | 20.2 |
| SE (SDC) | 2.00 | - | 13 | 12 | - | 7.5 | 8.5 | 8.5 | 8.5 | 8.5 | 8.5 | 9.0 | 9.0 |
| Robert Down | | | | | | | | | | | | | |
| K | 3.00 | - | 55 | 56 | - | 60 | 60 | 60 | 61 | 61 | 61 | 61 | 61 |
| Bloomer | sped=1 | - | 18.3 | 18.7 | - | 20.0 | 20.0 | 20.0 | 20.3 | 20.3 | | 20.3 | 20.3 |
| 1 | 3.00 | - | 67 | 67 | - | 67 | 67 | 67 | 68 | 68 | 69 | 69 | 69 |
| Bloomer | sped=1 | - | 22.3 | 22.3 | - | 22.3 | 22.3 | 22.3 | 22.7 | 22.7 | | 23.0 | 23.0 |
| 2 | 3.00 | - | 57 | 57 | - | 60 | 60 | 60 | 59 | 59 | 60 | 61 | 61 |
| Bloomer | sped=3 | - | 19.0 | 19.0 | - | 20.0 | 20.0 | 20.0 | 19.6 | 19.6 | | 20.3 | 20.3 |
| 3 | 3.00 | - | 66 | 65 | - | 68 | 68 | 68 | 70 | 71 | 70 | 70 | 70 |
| Bloomer | sped=1 | - | 22.0 | 21.7 | - | 22.7 | 22.7 | 22.7 | 23.3 | 23.6 | | 23.3 | 23.3 |
| 4 | 4.00 | - | 85 | 80 | - | 79 | 79 | 80 | 78 | 78 | 78 | 77 | 77 |
| Bloomer | sped=0 | - | 21.3 | 20.0 | - | 19.8 | 19.8 | 20.0 | 19.5 | 19.5 | | 25.6 | 25.6 |
| 5 | 3.00 | - | 70 | 71 | - | 74 | 74 | 74 | 75 | 75 | 74 | 75 | 75 |
| | sped=3 | - | 23.3 | 23.7 | - | 24.7 | 24.7 | 24.7 | 25.0 | 25.0 | | 24.6 | 24.6 |
| Total | 19.00 | - | 400 | 396 | - | 408 | 408 | 409 | 411 | 412 | 412 | 413 | 413 |
| Avg Class Size | - | - | 21.1 | 20.8 | - | 21.5 | 20.4 | 20.5 | 20.6 | 21.7 | 21.7 | 21.7 | 21.7 |
| SE/Reading | 1.00 | 0.0 | 5.0 | 5.0 | 0.0 | 5.0 | 5.0 | 5.5 | 5.5 | 5.5 | 5.5 | 5.0 | 5.0 |
| Middle School | | | | | | | | | | | | | |
| 6 | | - | 131 | 131 | - | 150 | 152 | 152 | 154 | 153 | 151 | 153 | 153 |
| 7 | | - | 132 | 132 | - | 140 | 140 | 140 | 141 | 142 | 143 | 141 | 141 |
| 8 | | - | 119 | 119 | - | 130 | 130 | 130 | 131 | 130 | 129 | 131 | 131 |
| Total MS | 27.20 | - | 382 | 382 | - | 420 | 422 | 422 | 426 | 425 | 423 | 425 | 425 |
| Avg Class Size | - | - | 14.0 | 14.0 | - | 16.2 | 16.2 | 16.2 | 16.4 | 16.3 | 16.2 | 15.6 | 15.6 |
| High School | | | | | | | | | | | | | |
| 9 | | - | 157 | 157 | - | 133 | 132 | 132 | 133 | 132 | 131 | 131 | 131 |
| 10 | | - | 118 | 118 | - | 159 | 161 | 160 | 158 | 157 | 154 | 155 | 154 |
| 11 | | - | 132 | 132 | - | 117 | 114 | 114 | 112 | 111 | 110 | 109 | 109 |
| 12 | | - | 135 | 146 | - | 132 | 132 | 132 | 129 | 129 | 129 | 128 | 128 |
| Total HS | 34.00 | - | 542 | 553 | - | 541 | 539 | 538 | 532 | 529 | 524 | 523 | 522 |
| Avg Class Size | - | - | 15.9 | 16.3 | - | 16.4 | 16.3 | 16.3 | 15.6 | 15.6 | 15.9 | 15.4 | 15.4 |
| Community High School | | | | | | | | | | | | | |
| Total CHS | - | - | 16 | 16 | - | 11 | 11 | 14 | 15 | 14 | 15 | 13 | 12 |
| Total District | - | - | 1,739 | 1,751 | - | 1,795 | 1,781 | 1,769 | 1,789 | 1,784 | 1,776 | 1,774 | 1,769 |
| Change | - | - | (135) | (119) | (1,900) | (105) | (160) | (162) | (142) | (179) | (193) | (2) | (5) |

9

Updated 5-9-2023

Pacific Grove Unified School District

Enrollment - 2021-22

| | Jul | Aug 5 | Aug 11 | Sep 14 | Oct 6 | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|--------------|----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | | | | | | | | |
| | | 1st Day | 5th Day | | CBEDs | 17th | 10th | 20th | 10th | 15th | 21st | 20th |
| TK | 1.00 | - | 16 | 16 | 18 | 18 | 19 | 19 | 20 | 20 | 20 | 19 |
| | sped=0 | - | 16.0 | 16.0 | 18.0 | 18.0 | 19.0 | 19.0 | 20.0 | 20.0 | 20.0 | 19.0 |
| K | 3.00 | - | 67 | 68 | 69 | 71 | 72 | 72 | 73 | 75 | 74 | 74 |
| Boston | sped=1 | - | 22.3 | 22.7 | 23.0 | 23.7 | 24.0 | 24.0 | 24.3 | 25.0 | 24.7 | 24.7 |
| 1 | 3.00 | - | 62 | 60 | 60 | 61 | 61 | 62 | 62 | 63 | 63 | 63 |
| Boston | sped=1 | - | 20.7 | 20.0 | 20.0 | 20.3 | 20.3 | 20.7 | 20.7 | 21.0 | 21.0 | 21.0 |
| 2 | 3.00 | - | 63 | 64 | 65 | 64 | 66 | 66 | 66 | 67 | 66 | 66 |
| Boston | sped=2 | - | 21.0 | 21.3 | 21.7 | 21.3 | 22.0 | 22.0 | 22.0 | 22.3 | 22.0 | 22.0 |
| 3 | 3.00 | - | 55 | 52 | 58 | 58 | 58 | 57 | 57 | 56 | 56 | 56 |
| Boston/Kelly | sped=4 | - | 18.3 | 17.3 | 19.3 | 19.3 | 19.3 | 19.0 | 19.0 | 18.7 | 18.7 | 18.7 |
| 4 | 3.00 | - | 69 | 67 | 71 | 70 | 69 | 69 | 67 | 67 | 67 | 67 |
| Kelly | sped=3 | - | 23.0 | 22.3 | 23.7 | 23.3 | 23.0 | 23.0 | 22.3 | 22.3 | 22.3 | 22.3 |
| 5 | 3.00 | - | 66 | 63 | 68 | 68 | 68 | 68 | 70 | 71 | 71 | 72 |
| Kelly | sped=5 | - | 22.0 | 21.0 | 22.7 | 22.7 | 22.7 | 23.3 | 23.7 | 23.3 | 23.7 | 24.0 |
| Total | 19.00 | - | 398 | 390 | 409 | 410 | 413 | 413 | 413 | 416 | 418 | 417 |
| Avg Class Size | - | - | 20.9 | 20.5 | 21.5 | 21.6 | 21.7 | 21.7 | 21.9 | 22.0 | 21.9 | 21.9 |
| SE (SDC) | 2.00 | - | - | 15 | 16 | 16 | 16 | 15 | 15 | 16 | 16 | 16 |
| Robert Down | | | | | | | | | | | | |
| K | 3.00 | - | 66 | 67 | 69 | 70 | 70 | 70 | 68 | 68 | 70 | 70 |
| Bloomer | sped=2 | - | 22.0 | 22.3 | 23.0 | 23.3 | 23.3 | 23.3 | 22.7 | 22.7 | 23.3 | 23.3 |
| 1 | 3.00 | - | 63 | 62 | 61 | 61 | 62 | 61 | 57 | 57 | 57 | 57 |
| Bloomer | sped=1 | - | 21.0 | 20.7 | 20.3 | 20.3 | 20.7 | 20.3 | 19.0 | 19.0 | 19.0 | 19.0 |
| 2 | 3.00 | - | 68 | 66 | 66 | 69 | 67 | 68 | 67 | 67 | 68 | 70 |
| Bloomer | sped=1 | - | 22.7 | 22.0 | 22.0 | 23.0 | 22.3 | 22.7 | 22.3 | 22.7 | 23.3 | 23.3 |
| 3 | 4.00 | - | 80 | 81 | 81 | 81 | 80 | 80 | 77 | 77 | 77 | 76 |
| Bloomer | sped=1 | - | 20.0 | 20.3 | 20.3 | 20.3 | 20.0 | 20.0 | 19.3 | 19.3 | 19.3 | 19.0 |
| 4 | 3.00 | - | 66 | 67 | 67 | 68 | 68 | 69 | 71 | 71 | 73 | 74 |
| Bloomer | sped=3 | - | 22.0 | 22.3 | 22.3 | 22.7 | 22.7 | 23.0 | 23.7 | 24.3 | 24.7 | 24.7 |
| 5 | 3.00 | - | 74 | 74 | 75 | 76 | 75 | 73 | 71 | 71 | 73 | 75 |
| | sped=0 | - | 24.7 | 24.7 | 25.0 | 25.3 | 25.0 | 24.3 | 23.7 | 24.3 | 25.0 | 25.0 |
| Total | 19.00 | - | 417 | 417 | 419 | 425 | 422 | 421 | 411 | 411 | 418 | 423 |
| Avg Class Size | - | - | 21.9 | 21.9 | 22.1 | 22.4 | 21.1 | 21.1 | 20.6 | 21.6 | 22.0 | 22.3 |
| SE/Reading | 1.00 | - | 8 | 8 | 8 | 8 | 7 | 7 | 8 | 8 | 9 | 10 |
| Middle School | | | | | | | | | | | | |
| 6 | - | - | 126 | 124 | 128 | 127 | 130 | 131 | 134 | 134 | 135 | 136 |
| 7 | - | - | 142 | 142 | 141 | 139 | 141 | 141 | 144 | 144 | 143 | 143 |
| 8 | - | - | 126 | 126 | 125 | 126 | 126 | 126 | 127 | 127 | 126 | 127 |
| Total MS | 25.00 | - | 394 | 392 | 394 | 392 | 397 | 398 | 405 | 405 | 404 | 406 |
| Avg Class Size | - | - | 15.8 | 15.7 | 15.8 | 15.7 | 15.9 | 15.9 | 16.2 | 16.2 | 16.2 | 16.2 |
| High School | | | | | | | | | | | | |
| 9 | - | - | 170 | 167 | 164 | 163 | 164 | 164 | 162 | 160 | 160 | 160 |
| 10 | - | - | 129 | 126 | 124 | 123 | 123 | 121 | 119 | 118 | 119 | 120 |
| 11 | - | - | 147 | 141 | 141 | 141 | 139 | 137 | 135 | 135 | 135 | 135 |
| 12 | - | - | 138 | 135 | 134 | 147 | 135 | 135 | 145 | 145 | 145 | 146 |
| Total HS | 36.40 | - | 584 | 569 | 563 | 574 | 561 | 557 | 561 | 558 | 559 | 560 |
| Avg Class Size | - | - | 16.0 | 15.6 | 15.5 | 15.8 | 15.4 | 15.3 | 15.4 | 15.3 | 15.4 | 15.4 |
| Community High School | | | | | | | | | | | | |
| Total CHS | - | - | 14 | 14 | 14 | 15 | 18 | 17 | 18 | 18 | 17 | 16 |
| Total District | - | - | 1,815 | 1,805 | 1,823 | 1,840 | 1,834 | 1,828 | 1,831 | 1,831 | 1,841 | 1,847 |
| Change | - | - | 1,874 | 1,870 | 1,900 | 1,899 | 1,940 | 1,931 | 1,931 | 1,963 | 1,969 | (26) |

Updated 06-16-2021

Pacific Grove Unified School District

Enrollment - 2020-21

| | Jul | Aug 12 | Aug 19 | Sep 16 | Oct 7 | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|--------------|----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | | | | | | | | |
| | | 1st Day | 6th Day | | CBEDs | 25th | 10th | 21st | 23rd | 18th | 21st | 6th |
| TK | 1.00 | - | 20 | 18 | 19 | 17 | 16 | 16 | 17 | 18 | 17 | 17 |
| | sped=0 | - | 20.0 | 18.0 | 19.0 | 17.0 | 16.0 | 16.0 | 17.0 | 18.0 | 17.0 | 17.0 |
| K | 3.00 | - | 51 | 53 | 54 | 57 | 56 | 57 | 58 | 57 | 56 | 59 |
| McMillan | sped=2 | - | 17.0 | 17.7 | 18.0 | 19.0 | 18.7 | 19.0 | 19.3 | 19.0 | 18.7 | 19.7 |
| 1 | 3.00 | - | 63 | 63 | 63 | 64 | 61 | 61 | 63 | 64 | 65 | 65 |
| McMillan | sped=1 | - | 21.0 | 21.0 | 21.0 | 21.3 | 20.3 | 20.3 | 21.0 | 21.3 | 21.7 | 21.7 |
| 2 | 3.00 | - | 55 | 56 | 58 | 60 | 59 | 59 | 57 | 56 | 57 | 56 |
| McMillan | sped=2 | - | 18.3 | 18.7 | 19.3 | 20.0 | 19.7 | 19.7 | 19.0 | 18.7 | 19.0 | 18.7 |
| 3 | 3.00 | - | 55 | 57 | 58 | 59 | 59 | 59 | 59 | 59 | 59 | 60 |
| McMillan | sped=1 | - | 18.3 | 19.0 | 19.3 | 19.7 | 19.7 | 19.7 | 19.7 | 19.7 | 19.7 | 20.0 |
| 4 | 4.00 | - | 69 | 66 | 67 | 75 | 75 | 75 | 75 | 75 | 76 | 77 |
| Cabalza | sped=8 | - | 17.3 | 16.5 | 16.8 | 18.8 | 18.8 | 18.8 | 18.8 | 18.8 | 19.0 | 19.3 |
| 5 | 3.00 | - | 60 | 55 | 58 | 59 | 58 | 58 | 58 | 58 | 59 | 58 |
| Kelly | sped=2 | - | 20.0 | 18.3 | 19.3 | 19.7 | 19.3 | 19.3 | 19.3 | 19.3 | 19.7 | 19.3 |
| Total | 20.00 | - | 373 | 368 | 377 | 391 | 384 | 385 | 387 | 387 | 389 | 393 |
| Avg Class Size | - | - | 18.7 | 18.4 | 18.9 | 19.6 | 19.2 | 19.3 | 19.4 | 19.4 | 19.5 | 19.7 |
| SE (SDC) | 2.00 | - | 21 | 16 | 16 | 22 | 22 | 22 | 22 | 21 | 20 | 20 |
| Robert Down | | | | | | | | | | | | |
| K | 3.00 | - | 56 | 61 | 61 | 61 | 59 | 58 | 59 | 61 | 60 | 62 |
| Bloomer | sped=0 | - | 18.7 | 20.3 | 20.3 | 20.3 | 19.7 | 19.3 | 19.7 | 20.3 | 20.0 | 20.7 |
| 1 | 3.00 | - | 72 | 74 | 69 | 69 | 70 | 70 | 70 | 68 | 68 | 67 |
| Bloomer | sped=3 | - | 24.0 | 24.7 | 23.0 | 23.0 | 23.3 | 23.3 | 23.3 | 22.7 | 22.7 | 22.3 |
| 2 | 4.00 | - | 87 | 89 | 88 | 87 | 86 | 85 | 85 | 84 | 84 | 83 |
| Bloomer | sped=1 | - | 21.8 | 22.3 | 22.0 | 21.8 | 21.5 | 21.3 | 21.3 | 21.0 | 21.0 | 20.8 |
| 3 | 3.00 | - | 73 | 76 | 72 | 72 | 72 | 72 | 71 | 70 | 70 | 69 |
| Bloomer | sped=3 | - | 24.3 | 25.3 | 24.0 | 24.0 | 24.0 | 24.0 | 23.7 | 23.3 | 23.3 | 23.0 |
| 4 | 4.00 | - | 84 | 84 | 79 | 78 | 78 | 78 | 79 | 80 | 81 | 81 |
| | sped=1 | - | 21.0 | 21.0 | 19.8 | 19.5 | 19.5 | 19.5 | 19.8 | 20.0 | 20.3 | 20.3 |
| 5 | 3.00 | - | 68 | 69 | 67 | 67 | 64 | 63 | 63 | 62 | 62 | 62 |
| | sped=0 | - | 22.7 | 23.0 | 22.3 | 22.3 | 21.3 | 21.0 | 21.0 | 20.7 | 20.7 | 20.7 |
| Total | 20.00 | - | 440 | 453 | 436 | 434 | 429 | 426 | 427 | 425 | 425 | 424 |
| Avg Class Size | - | - | 22.0 | 22.7 | 21.8 | 21.7 | 21.5 | 21.3 | 21.4 | 21.3 | 21.3 | 21.2 |
| SE/Reading | 1.00 | - | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 7 |
| Middle School | | | | | | | | | | | | |
| 6 | - | - | 153 | 154 | 151 | 151 | 145 | 146 | 147 | 142 | 145 | 147 |
| 7 | - | - | 136 | 131 | 132 | 133 | 128 | 128 | 129 | 128 | 128 | 129 |
| 8 | - | - | 187 | 183 | 181 | 181 | 176 | 176 | 177 | 175 | 175 | 175 |
| Total MS | 24.80 | - | 476 | 468 | 464 | 465 | 449 | 450 | 453 | 445 | 448 | 451 |
| Avg Class Size | - | - | 19.2 | 18.9 | 18.7 | 18.8 | 18.1 | 18.1 | 18.3 | 17.9 | 18.1 | 18.2 |
| High School | | | | | | | | | | | | |
| 9 | - | - | 141 | 135 | 136 | 136 | 130 | 130 | 131 | 131 | 132 | 133 |
| 10 | - | - | 165 | 159 | 157 | 157 | 153 | 153 | 154 | 153 | 153 | 153 |
| 11 | - | - | 161 | 154 | 154 | 154 | 140 | 140 | 141 | 137 | 137 | 138 |
| 12 | - | - | 135 | 133 | 136 | 136 | 136 | 136 | 136 | 136 | 136 | 136 |
| Total HS | 29.20 | - | 602 | 581 | 583 | 583 | 559 | 559 | 562 | 557 | 558 | 560 |
| Avg Class Size | - | - | 20.6 | 19.9 | 20.0 | 20.0 | 19.1 | 19.1 | 19.2 | 19.1 | 19.1 | 19.2 |
| Community High School | | | | | | | | | | | | |
| Total CHS | - | - | 16 | 17 | 19 | 19 | 19 | 19 | 19 | 18 | 17 | 18 |
| Total District | - | - | 1,936 | 1,911 | 1,903 | 1,922 | 1,870 | 1,869 | 1,878 | 1,861 | 1,865 | 1,873 |
| Change | - | - | (59) | (65) | (77) | (59) | (106) | (103) | (100) | (132) | (128) | 1,873 |

Updated 08-06-20

Pacific Grove Unified School District

Enrollment - 2019-20

| | Jul | Aug 7 | Aug 14 | Sep 16 | Oct 2 | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|--------------|----------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|
| Forest Grove | | | | | | | | | | | | |
| | | 1st Day | 6th Day | | CBEDs | 25th | 10th | | | | | |
| TK | 1.00 | - | 21 | 21 | 25 | 26 | 26 | 26 | 24 | 25 | 25 | - |
| | sped=0 | - | 21.0 | 21.0 | 25.0 | 26.0 | 26.0 | 26.0 | 24.0 | 25.0 | 25.0 | - |
| K | 4.00 | - | 68 | 67 | 66 | 65 | 67 | 66 | 68 | 70 | 70 | - |
| McMillan | sped=2 | - | 17.0 | 16.8 | 16.5 | 16.3 | 16.8 | 16.5 | 17.0 | 17.5 | 17.5 | - |
| 1 | 3.00 | - | 59 | 58 | 59 | 61 | 61 | 60 | 59 | 59 | 59 | - |
| McMillan | sped=3 | - | 19.7 | 19.3 | 19.7 | 20.3 | 20.3 | 20.0 | 19.7 | 19.7 | 19.7 | - |
| 2 | 3.00 | - | 60 | 59 | 59 | 60 | 60 | 59 | 59 | 61 | 61 | - |
| McMillan | sped=1 | - | 20.0 | 19.7 | 19.7 | 20.0 | 20.0 | 19.7 | 19.7 | 20.3 | 20.3 | - |
| 3 | 4.00 | - | 86 | 78 | 77 | 76 | 75 | 77 | 81 | 81 | 81 | - |
| K 2 & K 5 | sped=7 | - | 21.5 | 19.5 | 19.3 | 19.0 | 18.8 | 19.3 | 20.3 | 20.3 | 20.3 | - |
| 4 | 3.00 | - | 56 | 53 | 52 | 52 | 52 | 53 | 56 | 56 | 56 | - |
| Kreeger | sped=3 | - | 18.7 | 17.7 | 17.3 | 17.3 | 17.3 | 17.7 | 18.7 | 18.7 | 18.7 | - |
| 5 | 3.00 | - | 70 | 66 | 65 | 66 | 65 | 65 | 67 | 67 | 67 | - |
| Kreeger | sped=2 | - | 23.3 | 22.0 | 21.7 | 22.0 | 21.7 | 21.7 | 22.3 | 22.3 | 22.3 | - |
| Total | 21.00 | - | 420 | 402 | 403 | 406 | 406 | 406 | 414 | 419 | 419 | - |
| Avg Class Size | - | - | 20.0 | 19.1 | 19.2 | 19.3 | 19.3 | 19.3 | 19.7 | 20.0 | 20.0 | - |
| SE (SDC) | 3.00 | - | 18 | 17 | 17 | 17 | 18 | 18 | 18 | 17 | 17 | - |
| Robert Down | | | | | | | | | | | | |
| K | 3.00 | - | 60 | 61 | 64 | 63 | 64 | 63 | 67 | 67 | 67 | - |
| Bloomer | sped=3 | - | 20.0 | 20.3 | 21.3 | 21.0 | 21.3 | 21.0 | 22.3 | 22.3 | 22.3 | - |
| 1 | 4.00 | - | 84 | 86 | 84 | 84 | 85 | 85 | 88 | 88 | 88 | - |
| Bloomer | sped=2 | - | 21.0 | 21.5 | 21.0 | 21.0 | 21.3 | 21.3 | 22.0 | 22.0 | 22.0 | - |
| 2 | 3.00 | - | 72 | 70 | 74 | 71 | 71 | 71 | 73 | 74 | 74 | - |
| Bloomer | sped=3 | - | 24.0 | 23.3 | 24.7 | 23.7 | 23.7 | 23.7 | 24.3 | 24.7 | 24.7 | - |
| 3 | 4.00 | - | 90 | 90 | 90 | 91 | 92 | 92 | 92 | 93 | 94 | - |
| Bloomer | sped=1 | - | 22.5 | 22.5 | 22.5 | 22.8 | 23.0 | 23.0 | 23.0 | 23.3 | 23.5 | - |
| 4 | 3.00 | - | 72 | 72 | 70 | 72 | 70 | 70 | 70 | 72 | 72 | - |
| | sped=0 | - | 24.0 | 24.0 | 23.3 | 24.0 | 23.3 | 23.3 | 23.3 | 24.0 | 24.0 | - |
| 5 | 3.00 | - | 81 | 82 | 81 | 79 | 79 | 78 | 76 | 78 | 78 | - |
| | sped=0 | - | 27.0 | 27.3 | 27.0 | 26.3 | 26.3 | 26.0 | 25.3 | 26.0 | 26.0 | - |
| Total | 20.00 | - | 459 | 461 | 463 | 460 | 461 | 459 | 466 | 472 | 473 | - |
| Avg Class Size | - | - | 23.0 | 23.1 | 23.2 | 23.0 | 23.1 | 23.0 | 23.3 | 23.6 | 23.7 | - |
| SE/Reading | 1.00 | - | 9 | 9 | 9 | 10 | 10 | 10 | 10 | 10 | 10 | - |
| Middle School | | | | | | | | | | | | |
| 6 | - | - | 132 | 131 | 131 | 131 | 130 | 131 | 131 | 133 | 133 | - |
| 7 | - | - | 178 | 180 | 179 | 180 | 179 | 178 | 179 | 180 | 180 | - |
| 8 | - | - | 138 | 139 | 140 | 140 | 138 | 137 | 137 | 137 | 137 | - |
| Total MS | 21.32 | - | 448 | 450 | 450 | 451 | 447 | 446 | 447 | 450 | 450 | - |
| Avg Class Size | - | - | 21.0 | 21.1 | 21.1 | 21.2 | 21.0 | 20.9 | 21.0 | 21.1 | 21.1 | - |
| High School | | | | | | | | | | | | |
| 9 | - | - | 174 | 172 | 170 | 168 | 169 | 169 | 164 | 164 | 164 | - |
| 10 | - | - | 169 | 169 | 171 | 171 | 170 | 170 | 167 | 167 | 167 | - |
| 11 | - | - | 141 | 139 | 138 | 138 | 137 | 137 | 132 | 132 | 132 | - |
| 12 | - | - | 141 | 142 | 142 | 141 | 140 | 140 | 140 | 140 | 140 | - |
| Total HS | 29.20 | - | 625 | 622 | 621 | 618 | 616 | 616 | 603 | 603 | 603 | - |
| Avg Class Size | - | - | 21.4 | 21.3 | 21.3 | 21.2 | 21.1 | 21.1 | 20.7 | 20.7 | 20.7 | - |
| Community High School | | | | | | | | | | | | |
| Total CHS | - | - | 16 | 15 | 17 | 19 | 18 | 17 | 20 | 21 | 21 | - |
| Total District | - | - | 1,995 | 1,976 | 1,980 | 1,981 | 1,976 | 1,972 | 1,978 | 1,993 | 1,993 | - |
| Change | - | - | (49) | (68) | (53) | (50) | (41) | (7) | (28) | (36) | (38) | (2,029) |

Updated 04-07-20

Pacific Grove Unified School District

Enrollment - 2018-19

| | Jul | Aug 8 | Aug 15 | Sep 15 | Oct 3 | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|----------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | 1st Day | 6th Day | | CBEDs | | | | | | | |
| TK | 1.00 | - | 27 | 27 | 27 | 26 | 26 | 26 | 26 | 26 | 25 | 25 |
| | sped=0 | - | 27.0 | 27.0 | 27.0 | 26.0 | 26.0 | 26.0 | 26.0 | 26.0 | 25.0 | 25.0 |
| K | 4.00 | - | 65 | 64 | 64 | 64 | 63 | 62 | 62 | 64 | 63 | 61 |
| Barrett | sped=1 | - | 16.3 | 16.0 | 16.0 | 16.0 | 15.8 | 15.5 | 15.5 | 16.0 | 15.8 | 15.3 |
| 1 | 3.00 | - | 58 | 58 | 57 | 58 | 57 | 56 | 58 | 59 | 58 | 58 |
| | sped=0 | - | 19.3 | 19.3 | 19.0 | 19.3 | 19.0 | 18.7 | 19.3 | 19.7 | 19.3 | 19.3 |
| 2 | 4.00 | - | 87 | 82 | 82 | 83 | 82 | 80 | 82 | 89 | 88 | 88 |
| B & K | sped=5 | - | 21.8 | 20.5 | 20.5 | 20.8 | 20.5 | 20.0 | 20.5 | 22.3 | 22.0 | 22.0 |
| 3 | 3.00 | - | 63 | 61 | 60 | 61 | 61 | 57 | 58 | 62 | 62 | 61 |
| B & K | sped=3 | - | 21.0 | 20.3 | 20.0 | 20.3 | 20.3 | 19.0 | 19.3 | 20.7 | 20.7 | 20.3 |
| 4 | 3.00 | - | 70 | 70 | 70 | 70 | 69 | 69 | 69 | 73 | 73 | 73 |
| Knight | sped=4 | - | 23.3 | 23.3 | 23.3 | 23.3 | 23.0 | 23.0 | 23.0 | 24.3 | 24.3 | 24.3 |
| 5 | 3.00 | - | 65 | 65 | 63 | 63 | 63 | 61 | 60 | 67 | 67 | 67 |
| Kreeger | sped=7 | - | 21.7 | 21.7 | 21.0 | 21.0 | 21.0 | 20.3 | 20.0 | 22.3 | 22.3 | 22.3 |
| Total | 21.00 | - | 435 | 427 | 423 | 425 | 421 | 411 | 415 | 440 | 437 | 436 |
| Avg Class Size | - | - | 20.7 | 20.3 | 20.1 | 20.2 | 20.0 | 19.6 | 19.8 | 21.0 | 20.8 | 20.8 |
| SE (SDC) | 2.00 | - | 12 | 20 | 20 | 19 | 17 | 17 | 17 | 18 | 19 | 19 |
| Robert Down | | | | | | | | | | | | |
| K | 4.00 | - | 80 | 80 | 79 | 78 | 78 | 77 | 78 | 82 | 81 | 80 |
| Bloomer | sped=3 | - | 20.0 | 20.0 | 19.8 | 19.5 | 19.5 | 19.3 | 19.5 | 20.5 | 20.3 | 20.0 |
| 1 | 4.00 | - | 70 | 70 | 70 | 70 | 70 | 67 | 67 | 70 | 70 | 70 |
| Bloomer | sped=3 | - | 17.5 | 17.5 | 17.5 | 17.5 | 17.5 | 16.8 | 16.8 | 17.5 | 17.5 | 17.5 |
| 2 | 4.00 | - | 86 | 86 | 87 | 87 | 85 | 86 | 86 | 88 | 89 | 87 |
| Bloomer | sped=1 | - | 21.5 | 21.5 | 21.8 | 21.8 | 21.3 | 21.5 | 21.5 | 22.0 | 22.3 | 22.0 |
| 3 | 3.00 | - | 79 | 79 | 78 | 76 | 74 | 71 | 73 | 74 | 74 | 73 |
| | sped=0 | - | 26.3 | 26.3 | 26.0 | 25.3 | 24.7 | 23.7 | 24.3 | 24.7 | 24.7 | 24.3 |
| 4 | 3.00 | - | 76 | 76 | 79 | 78 | 77 | 76 | 82 | 83 | 82 | 83 |
| Bloomer | sped=1 | - | 25.3 | 25.3 | 26.3 | 26.0 | 25.7 | 25.3 | 27.3 | 27.7 | 27.3 | 27.7 |
| 5 | 3.00 | - | 66 | 66 | 65 | 64 | 64 | 62 | 63 | 63 | 64 | 65 |
| | sped=0 | - | 22.0 | 22.0 | 21.7 | 21.3 | 21.3 | 20.7 | 21.0 | 21.0 | 21.3 | 21.7 |
| Total | 23.00 | - | 457 | 457 | 458 | 453 | 448 | 439 | 449 | 460 | 460 | 460 |
| Avg Class Size | - | - | 19.9 | 19.9 | 19.9 | 19.7 | 19.5 | 19.1 | 19.5 | 20.0 | 20.0 | 19.8 |
| SE/Reading | 1.00 | - | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 7 |
| Middle School | | | | | | | | | | | | |
| 6 | - | - | 176 | 174 | 175 | 174 | 174 | 173 | 177 | 178 | 179 | 179 |
| 7 | - | - | 149 | 145 | 143 | 144 | 143 | 140 | 142 | 143 | 143 | 143 |
| 8 | - | - | 168 | 168 | 167 | 167 | 165 | 164 | 163 | 162 | 164 | 164 |
| Total MS | 24.80 | - | 493 | 487 | 485 | 485 | 482 | 477 | 482 | 483 | 486 | 486 |
| Avg Class Size | - | - | 19.9 | 19.6 | 19.6 | 19.6 | 19.4 | 19.2 | 19.4 | 19.5 | 19.6 | 19.6 |
| High School | | | | | | | | | | | | |
| 9 | - | - | 184 | 185 | 184 | 184 | 183 | 179 | 180 | 177 | 177 | 177 |
| 10 | - | - | 150 | 153 | 150 | 150 | 149 | 145 | 149 | 141 | 141 | 141 |
| 11 | - | - | 156 | 157 | 148 | 148 | 149 | 147 | 147 | 145 | 145 | 145 |
| 12 | - | - | 132 | 133 | 138 | 138 | 138 | 138 | 139 | 139 | 139 | 139 |
| Total HS | 32.90 | - | 622 | 628 | 620 | 620 | 619 | 609 | 615 | 602 | 602 | 602 |
| Avg Class Size | - | - | 18.9 | 19.1 | 18.8 | 18.8 | 18.8 | 18.5 | 18.7 | 18.3 | 18.3 | 18.3 |
| Community High School | | | | | | | | | | | | |
| Total CHS | - | - | 17 | 17 | 19 | 21 | 22 | 18 | 20 | 18 | 19 | 20 |
| Total District | - | - | 2,044 | 2,044 | 2,033 | 2,031 | 2,017 | 1,979 | 2,006 | 2,029 | 2,031 | 2,029 |
| Change | (2,023) | (37) | (37) | (55) | (57) | (60) | (98) | (63) | (35) | (21) | (69) | 2,023 |

Updated 05-23-19

Pacific Grove Unified School District

Enrollment - 2017-18

| | Jul | Aug 9 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | 1st Day | | | CBEDS | | | | | | | | |
| TK | 1.00 | 20 | 27 | 27 | 27 | 27 | 26 | 26 | 26 | 27 | 25 | 19 | 19 |
| sped=0 | | 20.0 | 27.0 | 27.0 | 27.0 | 27.0 | 26.0 | 26.0 | 26.0 | 27.0 | 25.0 | 19.0 | 19.0 |
| K | 4.00 | 39 | 62 | 64 | 65 | 65 | 62 | 62 | 61 | 61 | 61 | 67 | 67 |
| sped=0 | | 9.8 | 15.5 | 16.0 | 16.3 | 16.3 | 15.5 | 15.5 | 15.3 | 15.3 | 15.3 | 16.8 | 16.8 |
| 1 | 4.00 | 100 | 84 | 80 | 81 | 80 | 78 | 78 | 80 | 81 | 81 | 89 | 88 |
| sped=6 | | 25.0 | 21.0 | 20.0 | 20.3 | 20.0 | 19.5 | 19.5 | 20.0 | 20.3 | 20.3 | 22.3 | 22.0 |
| 2 | 3.00 | 64 | 66 | 64 | 64 | 64 | 62 | 62 | 61 | 62 | 61 | 63 | 63 |
| sped=2 | | 21.3 | 22.0 | 21.3 | 21.3 | 21.3 | 20.7 | 20.7 | 20.3 | 20.7 | 20.3 | 21.0 | 21.0 |
| 3 | 3.00 | 77 | 75 | 75 | 74 | 74 | 71 | 71 | 72 | 72 | 73 | 76 | 76 |
| sped=3 | | 25.7 | 25.0 | 25.0 | 24.7 | 24.7 | 23.7 | 23.7 | 24.0 | 24.0 | 24.3 | 25.3 | 25.3 |
| 4 | 3.00 | 68 | 68 | 67 | 68 | 68 | 70 | 70 | 69 | 69 | 68 | 76 | 76 |
| sped=8 | | 22.7 | 22.7 | 22.3 | 22.7 | 22.7 | 23.3 | 23.3 | 23.0 | 23.0 | 22.7 | 25.3 | 25.3 |
| 5 | 3.00 | 61 | 63 | 62 | 61 | 61 | 61 | 61 | 59 | 59 | 61 | 67 | 67 |
| sped=5 | | 20.3 | 21.0 | 20.7 | 20.3 | 20.3 | 20.3 | 20.3 | 19.7 | 19.7 | 20.3 | 22.3 | 22.3 |
| Total | 21.00 | 429 | 445 | 439 | 440 | 439 | 430 | 430 | 428 | 431 | 430 | 457 | 456 |
| Avg Class Size | | 20.4 | 21.2 | 20.9 | 21.0 | 20.9 | 20.5 | 20.5 | 20.4 | 20.5 | 20.5 | 21.8 | 21.7 |
| SE | 2.00 | 15 | 22 | 22 | 24 | 24 | 24 | 24 | 23 | 23 | 20 | 21 | |
| Robert Down | | | | | | | | | | | | | |
| K | 4.00 | 49 | 69 | 71 | 71 | 72 | 71 | 71 | 71 | 71 | 71 | 75 | 75 |
| sped=4 | | 12.3 | 17.3 | 17.8 | 17.8 | 18.0 | 17.8 | 17.8 | 17.8 | 17.8 | 17.8 | 18.8 | 18.8 |
| 1 | 4.00 | 86 | 85 | 85 | 87 | 88 | 89 | 89 | 90 | 90 | 88 | 89 | 89 |
| sped=2 | | 21.5 | 21.3 | 21.3 | 21.8 | 22.0 | 22.3 | 22.3 | 22.5 | 22.5 | 22.0 | 22.3 | 22.3 |
| 2 | 3.00 | 81 | 82 | 83 | 81 | 81 | 81 | 81 | 80 | 78 | 78 | 78 | 78 |
| sped=0 | | 27.0 | 27.3 | 27.7 | 27.0 | 27.0 | 27.0 | 27.0 | 26.7 | 26.0 | 26.0 | 26.0 | 26.0 |
| 3 | 3.00 | 78 | 74 | 74 | 74 | 75 | 74 | 74 | 73 | 72 | 72 | 73 | 73 |
| sped=1 | | 26.0 | 24.7 | 24.7 | 24.7 | 25.0 | 24.7 | 24.7 | 24.3 | 24.0 | 24.0 | 24.3 | 24.3 |
| 4 | 3.00 | 72 | 74 | 73 | 73 | 73 | 76 | 76 | 76 | 75 | 75 | 74 | 73 |
| sped=0 | | 24.0 | 24.7 | 24.3 | 24.3 | 24.3 | 25.3 | 25.3 | 25.3 | 25.0 | 25.0 | 24.7 | 24.3 |
| 5 | 4.00 | 91 | 94 | 94 | 93 | 93 | 95 | 95 | 95 | 96 | 97 | 98 | 98 |
| sped=0 | | 22.8 | 23.5 | 23.5 | 23.3 | 23.3 | 23.8 | 23.8 | 23.8 | 24.0 | 24.3 | 24.5 | 24.5 |
| Total | 21.00 | 457 | 478 | 480 | 479 | 482 | 486 | 486 | 485 | 482 | 481 | 487 | 486 |
| Avg Class Size | | 21.8 | 22.8 | 22.9 | 22.8 | 23.0 | 23.1 | 23.1 | 23.1 | 23.0 | 22.9 | 23.2 | 23.1 |
| SE/Reading | 1.00 | 4 | 6 | 6 | 7 | 7 | 6 | 6 | 6 | 6 | 6 | 6 | |
| Middle School | | | | | | | | | | | | | |
| 6 | | 152 | 153 | 155 | 155 | 155 | 156 | 156 | 154 | 152 | 151 | 153 | 153 |
| 7 | | 154 | 160 | 162 | 162 | 161 | 160 | 160 | 161 | 162 | 163 | 162 | 161 |
| 8 | | 183 | 181 | 185 | 185 | 184 | 189 | 189 | 188 | 187 | 186 | 188 | 188 |
| Total MS | 25.96 | 489 | 494 | 502 | 502 | 500 | 505 | 505 | 503 | 501 | 500 | 503 | 502 |
| Avg Class Size | | 18.8 | 19.0 | 19.3 | 19.3 | 19.3 | 19.5 | 19.5 | 19.4 | 19.3 | 19.3 | 19.4 | 19.3 |
| High School | | | | | | | | | | | | | |
| 9 | | 162 | 170 | 168 | 169 | 169 | 167 | 167 | 165 | 163 | 162 | 163 | 162 |
| 10 | | 176 | 171 | 168 | 170 | 170 | 166 | 166 | 166 | 167 | 165 | 166 | 165 |
| 11 | | 145 | 146 | 145 | 144 | 144 | 143 | 143 | 144 | 141 | 142 | 146 | 146 |
| 12 | | 131 | 134 | 134 | 135 | 135 | 133 | 133 | 131 | 130 | 128 | 130 | 130 |
| Total HS | 32.60 | 614 | 621 | 615 | 618 | 618 | 609 | 609 | 606 | 601 | 597 | 605 | 603 |
| Avg Class Size | | 18.8 | 19.0 | 18.9 | 19.0 | 19.0 | 18.7 | 18.7 | 18.6 | 18.4 | 18.3 | 18.6 | 18.5 |
| Community High School | | | | | | | | | | | | | |
| Total CHS | | 15 | 15 | 17 | 18 | 18 | 17 | 17 | 18 | 20 | 18 | 19 | 19 |
| Total District | | 2,023 | 2,081 | 2,081 | 2,088 | 2,088 | 2,077 | 2,077 | 2,069 | 2,064 | 2,052 | 2,098 | 2,066 |
| Change | | 37 | (7) | (5) | 7 | 6 | (4) | 2 | (15) | (14) | (26) | 26 | (9) |

Updated 4-25-2018

Pacific Grove Unified School District

Enrollment - 2016-17

| | Jul | Aug 10 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | 1st Day | | | CBEDS | | | | | | | | |
| TK | 1.00 | 22 | 28 | 28 | 28 | 28 | 27 | 26 | 27 | 27 | 27 | 28 | 28 |
| | sped=0 | 22.0 | 28.0 | 28.0 | 28.0 | 28.0 | 27.0 | 26.0 | 27.0 | 27.0 | 27.0 | 28.0 | 28.0 |
| K | 4.00 | 63 | 86 | 86 | 85 | 85 | 87 | 86 | 86 | 85 | 85 | 85 | 85 |
| | sped=1 | 15.8 | 21.5 | 21.5 | 21.3 | 21.3 | 21.8 | 21.5 | 21.5 | 21.3 | 21.3 | 21.3 | 21.3 |
| 1 | 4.00 | 73 | 72 | 72 | 70 | 70 | 70 | 73 | 74 | 71 | 71 | 71 | 71 |
| | sped=2 | 18.3 | 18.0 | 18.0 | 17.5 | 17.5 | 17.5 | 18.3 | 18.5 | 17.8 | 17.8 | 17.8 | 17.8 |
| 2 | 3.00 | 74 | 78 | 79 | 79 | 79 | 79 | 79 | 76 | 77 | 77 | 78 | 78 |
| | sped=1 | 24.7 | 26.0 | 26.3 | 26.3 | 26.3 | 26.3 | 26.3 | 25.3 | 25.7 | 25.7 | 26.0 | 26.0 |
| 3 | 3.00 | 57 | 67 | 67 | 65 | 65 | 66 | 66 | 67 | 67 | 67 | 68 | 68 |
| | sped=7 | 19.0 | 22.3 | 22.3 | 21.7 | 21.7 | 22.0 | 22.0 | 22.3 | 22.3 | 22.3 | 22.7 | 22.7 |
| 4 | 3.00 | 60 | 63 | 63 | 64 | 64 | 63 | 62 | 61 | 63 | 63 | 64 | 65 |
| | sped=4 | 20.0 | 21.0 | 21.0 | 21.3 | 21.3 | 21.0 | 20.7 | 20.3 | 21.0 | 21.0 | 21.3 | 21.7 |
| 5 | 3.00 | 60 | 65 | 64 | 64 | 64 | 63 | 63 | 65 | 66 | 66 | 67 | 68 |
| | sped=1 | 20.0 | 21.7 | 21.3 | 21.3 | 21.3 | 21.0 | 21.0 | 21.7 | 22.0 | 22.0 | 22.3 | 22.7 |
| Total | 21.00 | 409 | 459 | 459 | 455 | 455 | 455 | 455 | 456 | 456 | 456 | 461 | 463 |
| Class Size | | 19.5 | 21.9 | 21.9 | 21.7 | 21.7 | 21.7 | 21.7 | 21.7 | 21.7 | 21.7 | 22.0 | 22.0 |
| SE | 2.00 | 17 | 17 | 17 | 17 | 17 | 17 | 16 | 15 | 16 | 16 | 15 | 15 |
| Robert Down | | | | | | | | | | | | | |
| K | 4.00 | 64 | 79 | 87 | 85 | 85 | 87 | 87 | 88 | 84 | 84 | 86 | 85 |
| Robinson | sped=2 | 16.0 | 19.8 | 21.8 | 21.3 | 21.3 | 21.8 | 21.8 | 22.0 | 21.0 | 21.0 | 21.5 | 21.3 |
| 1 | 3.00 | 68 | 74 | 76 | 78 | 78 | 79 | 79 | 82 | 81 | 81 | 81 | 80 |
| | sped=0 | 22.7 | 24.7 | 25.3 | 26.0 | 26.0 | 26.3 | 26.3 | 27.3 | 27.0 | 27.0 | 27.0 | 26.7 |
| 2 | 3.00 | 74 | 77 | 77 | 77 | 77 | 74 | 75 | 74 | 74 | 74 | 74 | 74 |
| Menig | sped=1 | 24.7 | 25.7 | 25.7 | 25.7 | 25.7 | 24.7 | 25.0 | 24.7 | 24.7 | 24.7 | 24.7 | 24.7 |
| 3 | 3.00 | 74 | 77 | 73 | 73 | 73 | 74 | 73 | 74 | 73 | 73 | 73 | 73 |
| | sped=0 | 24.7 | 25.7 | 24.3 | 24.3 | 24.3 | 24.7 | 24.3 | 24.7 | 24.3 | 24.3 | 24.3 | 24.3 |
| 4 | 4.00 | 83 | 91 | 92 | 92 | 92 | 91 | 89 | 89 | 89 | 89 | 89 | 88 |
| Ballard | sped=1 | 20.8 | 22.8 | 23.0 | 23.0 | 23.0 | 22.8 | 22.3 | 22.3 | 22.3 | 22.3 | 22.3 | 22.0 |
| 5 | 3.00 | 80 | 82 | 81 | 81 | 81 | 81 | 81 | 81 | 81 | 81 | 81 | 83 |
| | sped=0 | 26.7 | 27.3 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.7 |
| Total | 20.00 | 443 | 480 | 486 | 486 | 486 | 486 | 484 | 488 | 482 | 482 | 484 | 483 |
| Class Size | | 22.2 | 24.0 | 24.3 | 24.3 | 24.3 | 24.3 | 24.2 | 24.4 | 24.1 | 24.1 | 24.2 | 24.2 |
| SE/Reading | 2.00 | 6 | 5 | 3 | 4 | 4 | 4 | 4 | 5 | 5 | 5 | 6 | 5 |
| Middle School | | | | | | | | | | | | | |
| 6 | | 148 | 151 | 151 | 151 | 151 | 151 | 151 | 155 | 154 | 154 | 153 | 155 |
| 7 | | 188 | 186 | 185 | 186 | 186 | 188 | 189 | 185 | 187 | 187 | 185 | 185 |
| 8 | | 155 | 161 | 159 | 158 | 158 | 158 | 157 | 159 | 160 | 160 | 159 | 162 |
| Total MS | 25.96 | 491 | 498 | 495 | 495 | 495 | 497 | 497 | 499 | 501 | 501 | 497 | 502 |
| Class Size | | 18.9 | 19.2 | 19.1 | 19.1 | 19.1 | 19.1 | 19.1 | 19.2 | 19.3 | 19.3 | 19.1 | 19.3 |
| High School | | | | | | | | | | | | | |
| 9 | | 167 | 171 | 167 | 170 | 170 | 170 | 170 | 174 | 175 | 175 | 174 | 174 |
| 10 | | 154 | 152 | 155 | 153 | 152 | 148 | 147 | 146 | 147 | 147 | 145 | 145 |
| 11 | | 146 | 146 | 143 | 138 | 138 | 134 | 133 | 134 | 132 | 132 | 129 | 129 |
| 12 | | 136 | 141 | 142 | 142 | 142 | 143 | 142 | 142 | 141 | 141 | 141 | 141 |
| Total HS | 32.60 | 603 | 610 | 607 | 603 | 602 | 595 | 592 | 596 | 595 | 595 | 589 | 589 |
| Class Size | | 18.5 | 18.7 | 18.6 | 18.5 | 18.5 | 18.3 | 18.2 | 18.3 | 18.3 | 18.3 | 18.1 | 18.1 |
| Community High School | | | | | | | | | | | | | |
| Total CHS | | 17 | 19 | 19 | 21 | 23 | 27 | 27 | 25 | 23 | 23 | 20 | 18 |
| Total District | | 1,986 | 2,088 | 2,086 | 2,081 | 2,082 | 2,081 | 2,075 | 2,084 | 2,078 | 2,078 | 2,072 | 2,075 |
| Change | | (109) | - | 10 | (1) | (1) | 7 | 7 | 26 | 16 | 30 | 20 | 23 |

Pacific Grove Unified School District

Enrollment - 2015-16

| | Apr | May | Jun | Jul | Aug 5 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | CBEDS | | | | | | | | | |
| TK 1.00 | 14 | 20 | 22 | 24 | 27 | 28 | 26 | 26 | 26 | 26 | 26 | 26 | 27 | 26 | 26 |
| 10RD 16FD | 14.0 | 20.0 | 22.0 | 24.0 | 27.0 | 28.0 | 26.0 | 26.0 | 26.0 | 26.0 | 26.0 | 26.0 | 27.0 | 26.0 | 26.0 |
| K 3.00 | 41 | 60 | 66 | 76 | 74 | 74 | 78 | 78 | 78 | 77 | 79 | 80 | 79 | 79 | 79 |
| sped=0 | 13.7 | 20.0 | 22.0 | 25.3 | 24.7 | 24.7 | 26.0 | 26.0 | 26.0 | 25.7 | 26.3 | 26.7 | 26.3 | 26.3 | 26.3 |
| 1 4.00 | 76 | 74 | 78 | 83 | 82 | 79 | 81 | 81 | 81 | 79 | 78 | 78 | 78 | 78 | 78 |
| sped=1 | 19.0 | 18.5 | 19.5 | 20.8 | 20.5 | 19.8 | 20.3 | 20.3 | 20.3 | 19.8 | 19.5 | 19.5 | 19.5 | 19.5 | 19.5 |
| 2 3.00 | 56 | 56 | 58 | 61 | 62 | 63 | 61 | 61 | 61 | 61 | 61 | 62 | 63 | 64 | 64 |
| sped=5 | 18.7 | 18.7 | 19.3 | 20.3 | 20.7 | 21.0 | 20.3 | 20.3 | 20.3 | 20.3 | 20.3 | 20.7 | 21.0 | 21.3 | 21.3 |
| 3 3.00 | 65 | 65 | 67 | 69 | 68 | 65 | 67 | 67 | 69 | 68 | 68 | 67 | 66 | 68 | 68 |
| sped=3 | 21.7 | 21.7 | 22.3 | 23.0 | 22.7 | 21.7 | 22.3 | 22.3 | 23.0 | 22.7 | 22.7 | 22.3 | 22.0 | 22.7 | 22.7 |
| 4 3.00 | 68 | 69 | 67 | 70 | 67 | 69 | 69 | 69 | 67 | 65 | 63 | 64 | 63 | 63 | 63 |
| sped=3 | 22.7 | 23.0 | 22.3 | 23.3 | 22.3 | 23.0 | 23.0 | 23.0 | 22.3 | 21.7 | 21.0 | 21.3 | 21.0 | 21.0 | 21.0 |
| 5 3.00 | 71 | 72 | 73 | 77 | 79 | 74 | 73 | 73 | 75 | 75 | 76 | 76 | 75 | 76 | 76 |
| sped=4 | 23.7 | 24.0 | 24.3 | 25.7 | 26.3 | 24.7 | 24.3 | 24.3 | 25.0 | 25.0 | 25.3 | 25.3 | 25.0 | 25.3 | 25.3 |
| Total 20.00 | 391 | 416 | 431 | 460 | 459 | 452 | 455 | 455 | 457 | 451 | 451 | 453 | 451 | 454 | 454 |
| Class Size | 19.6 | 20.8 | 21.6 | 23.0 | 23.0 | 22.6 | 22.8 | 22.8 | 22.9 | 22.6 | 22.6 | 22.7 | 22.6 | 22.7 | 22.7 |
| SE 2.00 | 12 | 12 | 12 | 14 | 15 | 16 | 15 | 15 | 15 | 15 | 15 | 15 | 16 | 16 | 16 |
| Robert Down | | | | | | | | | | | | | | | |
| K 3.00 | 32 | 44 | 52 | 64 | 71 | 69 | 68 | 68 | 69 | 70 | 71 | 70 | 70 | 70 | 70 |
| | 10.7 | 14.7 | 17.3 | 21.3 | 23.7 | 23.0 | 22.7 | 22.7 | 23.0 | 23.3 | 23.7 | 23.3 | 23.3 | 23.3 | 23.3 |
| 1 4.00 | 78 | 78 | 77 | 84 | 84 | 82 | 83 | 83 | 85 | 86 | 83 | 83 | 82 | 83 | 83 |
| | 19.5 | 19.5 | 19.3 | 21.0 | 21.0 | 20.5 | 20.8 | 20.8 | 21.3 | 21.5 | 20.8 | 20.8 | 20.5 | 20.8 | 20.8 |
| 2 3.00 | 71 | 72 | 74 | 76 | 77 | 77 | 78 | 79 | 79 | 80 | 79 | 80 | 80 | 80 | 80 |
| | 23.7 | 24.0 | 24.7 | 25.3 | 25.7 | 25.7 | 26.0 | 26.3 | 26.3 | 26.7 | 26.3 | 26.7 | 26.7 | 26.7 | 26.7 |
| 3 3.00 | 82 | 80 | 82 | 87 | 87 | 85 | 87 | 87 | 87 | 85 | 85 | 86 | 87 | 87 | 87 |
| | 27.3 | 26.7 | 27.3 | 29.0 | 29.0 | 28.3 | 29.0 | 29.0 | 29.0 | 28.3 | 28.3 | 28.7 | 29.0 | 29.0 | 29.0 |
| 4 4.00 | 77 | 80 | 83 | 88 | 90 | 86 | 86 | 86 | 84 | 85 | 88 | 87 | 85 | 85 | 85 |
| | 19.3 | 20.0 | 20.8 | 22.0 | 22.5 | 21.5 | 21.5 | 21.5 | 21.0 | 21.3 | 22.0 | 21.8 | 21.3 | 21.3 | 21.3 |
| 5 3.00 | 68 | 69 | 68 | 69 | 70 | 67 | 69 | 69 | 69 | 68 | 66 | 68 | 66 | 66 | 66 |
| | 22.7 | 23.0 | 22.7 | 23.0 | 23.3 | 22.3 | 23.0 | 23.0 | 23.0 | 22.7 | 22.0 | 22.7 | 22.0 | 22.0 | 22.0 |
| Total 20.00 | 408 | 423 | 436 | 468 | 479 | 466 | 471 | 472 | 473 | 474 | 472 | 474 | 470 | 471 | 471 |
| Class Size | 20.4 | 21.2 | 21.8 | 23.4 | 24.0 | 23.3 | 23.6 | 23.6 | 23.7 | 23.7 | 23.6 | 23.7 | 23.5 | 23.6 | 23.6 |
| Middle School | | | | | | | | | | | | | | | |
| 6 | 159 | 160 | 160 | 185 | 186 | 187 | 188 | 188 | 186 | 186 | 187 | 187 | 187 | 187 | 187 |
| 7 | 153 | 153 | 153 | 165 | 161 | 164 | 164 | 164 | 162 | 163 | 164 | 164 | 161 | 161 | 161 |
| 8 | 157 | 163 | 163 | 165 | 160 | 161 | 160 | 160 | 159 | 159 | 159 | 160 | 158 | 158 | 158 |
| Total 25.16 | 469 | 476 | 476 | 515 | 507 | 512 | 512 | 512 | 507 | 508 | 510 | 511 | 506 | 506 | 506 |
| Class Size | 18.6 | 18.9 | 18.9 | 20.5 | 20.2 | 20.3 | 20.3 | 20.3 | 20.2 | 20.2 | 20.3 | 20.3 | 20.1 | 20.1 | 20.1 |
| High School | | | | | | | | | | | | | | | |
| 9 | 157 | 156 | 156 | 172 | 165 | 163 | 164 | 164 | 162 | 162 | 160 | 159 | 159 | 159 | 159 |
| 10 | 151 | 151 | 151 | 158 | 157 | 156 | 155 | 155 | 153 | 153 | 147 | 145 | 141 | 142 | 142 |
| 11 | 149 | 149 | 149 | 149 | 149 | 150 | 147 | 147 | 145 | 144 | 139 | 140 | 139 | 146 | 146 |
| 12 | 140 | 140 | 140 | 142 | 140 | 145 | 147 | 147 | 146 | 146 | 144 | 144 | 142 | 135 | 135 |
| Total 32.60 | 597 | 596 | 596 | 621 | 611 | 614 | 613 | 613 | 606 | 605 | 590 | 588 | 581 | 582 | 582 |
| Class Size | 18.3 | 18.3 | 18.3 | 19.0 | 18.7 | 18.8 | 18.8 | 18.8 | 18.6 | 18.6 | 18.1 | 18.0 | 17.8 | 17.9 | 17.9 |
| Community High School | | | | | | | | | | | | | | | |
| Total CHS | 18 | 18 | 18 | 17 | 17 | 16 | 16 | 16 | 16 | 15 | 20 | 21 | 24 | 23 | 23 |
| Total District | 1,895 | 1,941 | 1,969 | 2,095 | 2,088 | 2,076 | 2,082 | 2,083 | 2,074 | 2,068 | 2,058 | 2,062 | 2,048 | 2,052 | 2,052 |
| Prior Year | 102 | 153 | 1,893 | 2,038 | 2,041 | 2,019 | 2,018 | 2,015 | 2,016 | 2,005 | 2,015 | 2,012 | 2,009 | 2,004 | 2,001 |
| Change | 1,793 | 1,788 | 76 | 57 | 47 | 57 | 64 | 68 | 58 | 63 | 43 | 50 | 39 | 48 | 51 |

Pacific Grove Unified School District

Enrollment - 2014-15

Registrars are out 6/19 through 7/19

| | Apr | May | Jun | Jul | 8/6 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | CBEDS | | | | | | | | | |
| TK 1.00 | 12 | 15 | 24 | 29 | 28 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 26 | 27 | 27 |
| (Klevan 9RD 18FG) | 12.0 | 15.0 | 24.0 | 29.0 | 28.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 27.0 | 26.0 | 27.0 | 27.0 |
| K 3.00 | 47 | 69 | 65 | 67 | 78 | 79 | 78 | 78 | 79 | 79 | 83 | 83 | 84 | 84 | 83 |
| sped=0 | 15.7 | 23.0 | 21.7 | 22.3 | 26.0 | 26.3 | 26.0 | 26.0 | 26.3 | 26.3 | 27.7 | 27.7 | 28.0 | 28.0 | 27.7 |
| 1 3.00 | | | 57 | 63 | 64 | 61 | 61 | 60 | 60 | 62 | 63 | 63 | 63 | 63 | 63 |
| sped=5 | | - | 19.0 | 21.0 | 21.3 | 20.3 | 20.3 | 20.0 | 20.0 | 20.7 | 21.0 | 21.0 | 21.0 | 21.0 | 21.0 |
| 2 3.00 | | | 56 | 64 | 67 | 67 | 67 | 67 | 67 | 67 | 68 | 68 | 68 | 68 | 67 |
| sped=2 | | - | 18.7 | 21.3 | 22.3 | 22.3 | 22.3 | 22.3 | 22.3 | 22.3 | 22.7 | 22.7 | 22.7 | 22.7 | 22.3 |
| 3 3.00 | | | 64 | 69 | 68 | 68 | 67 | 68 | 66 | 67 | 68 | 69 | 69 | 69 | 70 |
| sped=1 | | - | 21.3 | 23.0 | 22.7 | 22.7 | 22.3 | 22.7 | 22.0 | 22.3 | 22.7 | 23.0 | 23.0 | 23.0 | 23.3 |
| 4 3.00 | | | 68 | 73 | 74 | 69 | 71 | 71 | 70 | 71 | 72 | 72 | 73 | 73 | 72 |
| sped=4 | | - | 22.7 | 24.3 | 24.7 | 23.0 | 23.7 | 23.7 | 23.3 | 23.7 | 24.0 | 24.0 | 24.3 | 24.3 | 24.0 |
| 5 3.00 | | | 76 | 78 | 76 | 78 | 76 | 75 | 76 | 76 | 77 | 77 | 75 | 75 | 74 |
| sped=4 | | - | 25.3 | 26.0 | 25.3 | 26.0 | 25.3 | 25.0 | 25.3 | 25.3 | 25.7 | 25.7 | 25.0 | 25.0 | 24.7 |
| Total 19.00 | 59 | 84 | 410 | 443 | 455 | 449 | 447 | 446 | 445 | 449 | 458 | 459 | 458 | 459 | 456 |
| Class Size | 3.1 | 4.4 | 21.6 | 23.3 | 23.9 | 23.6 | 23.5 | 23.5 | 23.4 | 23.6 | 24.1 | 24.2 | 24.1 | 24.2 | 24.0 |
| SE 2.00 | | | 11 | 12 | 12 | 12 | 14 | 14 | 14 | 13 | 15 | 15 | 15 | 16 | 16 |
| Robert Down | | | | | | | | | | | | | | | |
| K 3.00 | 43 | 69 | 72 | 78 | 78 | 75 | 76 | 76 | 79 | 79 | 79 | 77 | 77 | 77 | 77 |
| | 14.3 | 23.0 | 24.0 | 26.0 | 26.0 | 25.0 | 25.3 | 25.3 | 26.3 | 26.3 | 26.3 | 25.7 | 25.7 | 25.7 | 25.7 |
| 1 4.00 | | | 67 | 77 | 76 | 72 | 72 | 72 | 72 | 74 | 74 | 74 | 75 | 76 | 76 |
| | | | 16.8 | 19.3 | 19.0 | 18.0 | 18.0 | 18.0 | 18.0 | 18.5 | 18.5 | 18.5 | 18.8 | 19.0 | 19.0 |
| 2 4.00 | | | 79 | 83 | 84 | 79 | 79 | 79 | 80 | 80 | 80 | 81 | 82 | 81 | 81 |
| | | | 19.8 | 20.8 | 21.0 | 19.8 | 19.8 | 19.8 | 20.0 | 20.0 | 20.0 | 20.3 | 20.5 | 20.3 | 20.3 |
| 3 3.00 | | | 75 | 84 | 85 | 84 | 86 | 85 | 82 | 81 | 82 | 82 | 80 | 80 | 80 |
| | | | 25.0 | 28.0 | 28.3 | 28.0 | 28.7 | 28.3 | 27.3 | 27.0 | 27.3 | 27.3 | 26.7 | 26.7 | 26.7 |
| 4 3.00 | | | 66 | 74 | 75 | 72 | 73 | 72 | 71 | 72 | 74 | 72 | 71 | 70 | 70 |
| | | | 22.0 | 24.7 | 25.0 | 24.0 | 24.3 | 24.0 | 23.7 | 24.0 | 24.7 | 24.0 | 23.7 | 23.3 | 23.3 |
| 5 3.00 | | | 75 | 80 | 81 | 82 | 84 | 84 | 87 | 85 | 86 | 85 | 85 | 85 | 85 |
| | | | 25.0 | 26.7 | 27.0 | 27.3 | 28.0 | 28.0 | 29.0 | 28.3 | 28.7 | 28.3 | 28.3 | 28.3 | 28.3 |
| Total 20.00 | 43 | 69 | 434 | 476 | 479 | 464 | 470 | 468 | 471 | 471 | 475 | 471 | 470 | 469 | 469 |
| Class Size | 2.2 | 3.5 | 21.7 | 23.8 | 24.0 | 23.2 | 23.5 | 23.4 | 23.6 | 23.6 | 23.8 | 23.6 | 23.5 | 23.5 | 23.5 |
| Middle School | | | | | | | | | | | | | | | |
| 6 | | | 135 | 154 | 151 | 152 | 153 | 153 | 155 | 152 | 153 | 152 | 154 | 153 | 153 |
| 7 | | | 159 | 166 | 164 | 164 | 163 | 163 | 163 | 163 | 163 | 163 | 165 | 163 | 163 |
| 8 | | | 146 | 156 | 155 | 155 | 156 | 156 | 159 | 159 | 156 | 156 | 156 | 156 | 157 |
| Total M 28.20 | - | - | 440 | 476 | 470 | 471 | 472 | 472 | 477 | 474 | 472 | 471 | 475 | 472 | 473 |
| Class Size | - | - | 15.6 | 16.9 | 16.7 | 16.7 | 16.7 | 16.7 | 16.9 | 16.8 | 16.7 | 16.7 | 16.8 | 16.7 | 16.8 |
| High School | | | | | | | | | | | | | | | |
| 9 | | | 153 | 168 | 166 | 163 | 160 | 160 | 159 | 154 | 154 | 153 | 151 | 151 | 151 |
| 10 | | | 143 | 152 | 151 | 152 | 151 | 151 | 150 | 150 | 149 | 150 | 149 | 149 | 149 |
| 11 | | | 156 | 161 | 159 | 156 | 151 | 151 | 150 | 147 | 141 | 141 | 140 | 140 | 140 |
| 12 | | | 131 | 132 | 132 | 134 | 134 | 134 | 132 | 128 | 129 | 129 | 129 | 129 | 129 |
| Total H 36.80 | - | - | 583 | 613 | 608 | 605 | 596 | 596 | 591 | 579 | 573 | 573 | 569 | 569 | 569 |
| Class Size | - | - | 15.8 | 16.7 | 16.5 | 16.4 | 16.2 | 16.2 | 16.1 | 15.7 | 15.6 | 15.6 | 15.5 | 15.5 | 15.5 |
| Community High School | | | | | | | | | | | | | | | |
| CHS | | | 15 | 18 | 17 | 18 | 19 | 19 | 18 | 19 | 22 | 23 | 22 | 19 | 18 |
| Total District | 102 | 153 | 1,893 | 2,038 | 2,041 | 2,019 | 2,018 | 2,015 | 2,016 | 2,005 | 2,015 | 2,012 | 2,009 | 2,004 | 2,001 |
| Prior Year | - | - | - | - | 2,043 | 2,043 | 2,049 | 2,051 | 2,055 | 2,034 | 2,037 | 2,028 | 2,017 | 2,011 | 2,009 |
| Change | 102 | 153 | 1,893 | 2,038 | (2) | (24) | (31) | (36) | (39) | (29) | (22) | (16) | (8) | (7) | (8) |

Pacific Grove Unified School District

Enrollment - 2013-14

| | Apr | May | Jun | Jul | 8/6 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|------|-------|---------|---------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | CBEDS | | | | | | | | | |
| TK 1.00 | 13 | 16 | 18 | 23 | 22 | 22 | 22 | 21 | 21 | 23 | 23 | 23 | 23 | 24 | 24 |
| (Klevan) | 13.0 | 16.0 | 18.0 | 23.0 | 22.0 | 22.0 | 22.0 | 21.0 | 21.0 | 23.0 | 23.0 | 23.0 | 23.0 | 24.0 | 24.0 |
| K 3.00 | 33 | 35 | 43 | 51 | 58 | 58 | 64 | 64 | 69 | 65 | 69 | 68 | 68 | 69 | 69 |
| sped=0 | 11.0 | 11.7 | 14.3 | 17.0 | 19.3 | 19.3 | 21.3 | 21.3 | 23.0 | 21.7 | 23.0 | 22.7 | 22.7 | 23.0 | 23.0 |
| 1 3.00 | | | | | 69 | 69 | 68 | 67 | 65 | 64 | 65 | 64 | 65 | 66 | 66 |
| sped=3 | | | | | 23.0 | 23.0 | 22.7 | 22.3 | 21.7 | 21.3 | 21.7 | 21.3 | 21.7 | 22.0 | 22.0 |
| 2 3.00 | | | | | 68 | 68 | 71 | 71 | 70 | 68 | 70 | 71 | 68 | 68 | 68 |
| sped=0 | | | | | 22.7 | 22.7 | 23.7 | 23.7 | 23.3 | 22.7 | 23.3 | 23.7 | 22.7 | 22.7 | 22.7 |
| 3 3.00 | | | | | 66 | 66 | 63 | 65 | 67 | 65 | 69 | 70 | 70 | 72 | 73 |
| sped=2 | | | | | 22.0 | 22.0 | 21.0 | 21.7 | 22.3 | 21.7 | 23.0 | 23.3 | 23.3 | 24.0 | 24.3 |
| 4 3.00 | | | | | 85 | 85 | 88 | 88 | 87 | 86 | 85 | 86 | 84 | 85 | 86 |
| sped=4 | | | | | 28.3 | 28.3 | 29.3 | 29.3 | 29.0 | 28.7 | 28.3 | 28.7 | 28.0 | 28.3 | 28.7 |
| 5 3.00 | | | | | 71 | 71 | 72 | 72 | 72 | 69 | 69 | 70 | 69 | 69 | 69 |
| sped=3 | | | | | 23.7 | 23.7 | 24.0 | 24.0 | 24.0 | 23.0 | 23.0 | 23.3 | 23.0 | 23.0 | 23.0 |
| Total 19.00 | | | | | 439 | 439 | 448 | 448 | 451 | 440 | 450 | 452 | 447 | 453 | 455 |
| Class Size Ratio | - | - | - | - | 23.1 | 23.1 | 23.6 | 23.6 | 23.7 | 23.2 | 23.7 | 23.8 | 23.5 | 23.8 | 23.9 |
| SE 325 1.00 | | | | | 9 | 9 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| Robert Down | | | | | | | | | | | | | | | |
| K 3.00 | | | | | 71 | 71 | 70 | 70 | 69 | 69 | 72 | 73 | 72 | 72 | 72 |
| | | | | | 23.7 | 23.7 | 23.3 | 23.3 | 23.0 | 23.0 | 24.0 | 24.3 | 24.0 | 24.0 | 24.0 |
| 1 4.00 | | | | | 92 | 92 | 91 | 91 | 94 | 93 | 89 | 88 | 88 | 89 | 89 |
| | | | | | 23.0 | 23.0 | 22.8 | 22.8 | 23.5 | 23.3 | 22.3 | 22.0 | 22.0 | 22.3 | 22.3 |
| 2 4.00 | | | | | 90 | 90 | 90 | 90 | 89 | 89 | 88 | 88 | 86 | 83 | 83 |
| | | | | | 22.5 | 22.5 | 22.5 | 22.5 | 22.3 | 22.3 | 22.0 | 22.0 | 21.5 | 20.8 | 20.8 |
| 3 3.00 | | | | | 74 | 74 | 72 | 72 | 72 | 72 | 72 | 71 | 71 | 71 | 71 |
| | | | | | 24.7 | 24.7 | 24.0 | 24.0 | 24.0 | 24.0 | 24.0 | 23.7 | 23.7 | 23.7 | 23.7 |
| 4 3.00 | | | | | 86 | 86 | 87 | 87 | 87 | 88 | 87 | 85 | 85 | 83 | 82 |
| | | | | | 28.7 | 28.7 | 29.0 | 29.0 | 29.0 | 29.3 | 29.0 | 28.3 | 28.3 | 27.7 | 27.3 |
| 5 3.00 | | | | | 77 | 77 | 77 | 77 | 73 | 73 | 74 | 72 | 71 | 70 | 70 |
| | | | | | 25.7 | 25.7 | 25.7 | 25.7 | 24.3 | 24.3 | 24.7 | 24.0 | 23.7 | 23.3 | 23.3 |
| Total 20.00 | | | | | 490 | 490 | 487 | 487 | 484 | 484 | 482 | 477 | 473 | 468 | 467 |
| Class Size Ratio | - | - | - | - | 24.5 | 24.5 | 24.4 | 24.4 | 24.2 | 24.2 | 24.1 | 23.9 | 23.7 | 23.4 | 23.4 |
| Middle School | | | | | | | | | | | | | | | |
| 6 | | | | | 171 | 171 | 174 | 174 | 172 | 171 | 172 | 172 | 173 | 176 | 176 |
| 7 | | | | | 162 | 162 | 161 | 162 | 164 | 160 | 160 | 158 | 157 | 157 | 157 |
| 8 | | | | | 146 | 146 | 148 | 148 | 153 | 152 | 155 | 155 | 154 | 152 | 152 |
| Total 25.20 | | | | | 479 | 479 | 483 | 484 | 489 | 483 | 487 | 485 | 484 | 485 | 485 |
| Class Size Ratio | - | - | - | - | 19.0 | 19.0 | 19.2 | 19.2 | 19.4 | 19.2 | 19.3 | 19.2 | 19.2 | 19.2 | 19.2 |
| High School | | | | | | | | | | | | | | | |
| 9 | | | | | 152 | 152 | 153 | 153 | 156 | 156 | 150 | 148 | 148 | 147 | 147 |
| 10 | | | | | 170 | 170 | 167 | 167 | 166 | 165 | 159 | 156 | 156 | 155 | 155 |
| 11 | | | | | 140 | 140 | 139 | 140 | 137 | 136 | 135 | 135 | 135 | 134 | 134 |
| 12 | | | | | 134 | 134 | 135 | 135 | 135 | 135 | 134 | 134 | 133 | 133 | 133 |
| Total 31.20 | | | | | 596 | 596 | 594 | 595 | 594 | 592 | 578 | 573 | 572 | 569 | 569 |
| Class Size Ratio | - | - | - | - | 19.1 | 19.1 | 19.0 | 19.1 | 19.0 | 19.0 | 18.5 | 18.4 | 18.3 | 18.2 | 18.2 |
| Community High School | | | | | | | | | | | | | | | |
| Total CHS | | | | | 30 | 30 | 27 | 27 | 27 | 25 | 30 | 31 | 31 | 26 | 23 |
| Total District | - | - | - | - | 2,043 | 2,043 | 2,049 | 2,051 | 2,055 | 2,034 | 2,037 | 2,028 | 2,017 | 2,011 | 2,009 |
| Prior Year | 43 | 472 | 1,826 | 1,921 | 2,007 | 2,009 | 2,052 | 2,064 | 2,041 | 2,046 | 2,052 | 2,042 | 2,028 | 2,037 | 2,037 |
| Change | (43) | (472) | (1,826) | (1,921) | 36 | 34 | (3) | (13) | 14 | (12) | (15) | (14) | (11) | (26) | (28) |

Pacific Grove Unified School District

Enrollment - 2012-13

| | Apr | May | Jun | Jul | 8/6 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | |
|------------------------------|--------------|-----------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | | | CBEDS | | | | | | | | |
| TK | | | | | | | | | | | | | | | | |
| K | 3.00 | 43 | 50 | 59 | 55 | 65 | 65 | 73 | 75 | 75 | 78 | 80 | 83 | 83 | 84 | 84 |
| | | 14.3 | 16.7 | 19.7 | 18.3 | 21.7 | 21.7 | 24.3 | 25.0 | 25.0 | 26.0 | 26.7 | 27.7 | 27.7 | 28.0 | 28.0 |
| 1 | 3.00 | | | 70 | 72 | 72 | 72 | 77 | 77 | 74 | 72 | 70 | 68 | 67 | 66 | 66 |
| | | | | 23.3 | 24.0 | 24.0 | 24.0 | 25.7 | 25.7 | 24.7 | 24.0 | 23.3 | 22.7 | 22.3 | 22.0 | 22.0 |
| 2 | 3.00 | | | 71 | 72 | 71 | 71 | 74 | 74 | 75 | 74 | 73 | 71 | 71 | 72 | 72 |
| | | | | 23.7 | 24.0 | 23.7 | 23.7 | 24.7 | 24.7 | 25.0 | 24.7 | 24.3 | 23.7 | 23.7 | 24.0 | 24.0 |
| 3 | 3.00 | | | 73 | 74 | 76 | 76 | 76 | 77 | 78 | 78 | 81 | 81 | 71 | 82 | 82 |
| | | | | 24.3 | 24.7 | 25.3 | 25.3 | 25.3 | 25.7 | 26.0 | 26.0 | 27.0 | 27.0 | 23.7 | 27.3 | 27.3 |
| 4 | 3.00 | | | 81 | 82 | 81 | 81 | 82 | 82 | 82 | 80 | 79 | 78 | 77 | 77 | 77 |
| | | | | 27.0 | 27.3 | 27.0 | 27.0 | 27.3 | 27.3 | 27.3 | 26.7 | 26.3 | 26.0 | 25.7 | 25.7 | 25.7 |
| 5 | 3.00 | | | 83 | 85 | 87 | 87 | 90 | 90 | 89 | 88 | 88 | 88 | 87 | 87 | 87 |
| | | | | 27.7 | 28.3 | 29.0 | 29.0 | 30.0 | 30.0 | 29.7 | 29.3 | 29.3 | 29.3 | 29.0 | 29.0 | 29.0 |
| Total | 18.00 | 43 | 50 | 437 | 440 | 452 | 452 | 472 | 475 | 473 | 470 | 471 | 469 | 456 | 468 | 468 |
| Class Size Ratio | | 2.4 | 2.8 | 24.3 | 24.4 | 25.1 | 25.1 | 26.2 | 26.4 | 26.3 | 26.1 | 26.2 | 26.1 | 25.3 | 26.0 | 26.0 |
| Sped | 2.00 | | | | | 12 | 12 | 12 | 14 | 15 | 15 | 13 | 14 | 14 | 13 | 13 |
| Robert Down | | | | | | | | | | | | | | | | |
| K | 3.00 | | 53 | 33 | 81 | 83 | 83 | 85 | 88 | 84 | 84 | 84 | 83 | 84 | 84 | 84 |
| | | | 17.7 | 11.0 | 27.0 | 27.7 | 27.7 | 28.3 | 29.3 | 28.0 | 28.0 | 28.0 | 27.7 | 28.0 | 28.0 | 28.0 |
| 1 | 4.00 | | 82 | 84 | 86 | 86 | 86 | 85 | 86 | 83 | 85 | 90 | 90 | 89 | 89 | 89 |
| | | | 20.5 | 21.0 | 21.5 | 21.5 | 21.5 | 21.3 | 21.5 | 20.8 | 21.3 | 22.5 | 22.5 | 22.3 | 22.3 | 22.3 |
| 2 | 3.00 | | 79 | 75 | 82 | 83 | 83 | 81 | 84 | 80 | 80 | 78 | 74 | 76 | 76 | 76 |
| | | | 26.3 | 25.0 | 27.3 | 27.7 | 27.7 | 27.0 | 28.0 | 26.7 | 26.7 | 26.0 | 24.7 | 25.3 | 25.3 | 25.3 |
| 3 | 3.00 | | 78 | 70 | 77 | 82 | 82 | 83 | 81 | 82 | 81 | 82 | 83 | 83 | 83 | 83 |
| | | | 26.0 | 23.3 | 25.7 | 27.3 | 27.3 | 27.7 | 27.0 | 27.3 | 27.0 | 27.3 | 27.7 | 27.7 | 27.7 | 27.7 |
| 4 | 3.00 | | 66 | 63 | 70 | 70 | 70 | 74 | 78 | 76 | 80 | 81 | 81 | 81 | 80 | 80 |
| | | | 22.0 | 21.0 | 23.3 | 23.3 | 23.3 | 24.7 | 26.0 | 25.3 | 26.7 | 27.0 | 27.0 | 27.0 | 26.7 | 26.7 |
| 5 | 3.00 | | 64 | 64 | 67 | 68 | 68 | 70 | 71 | 72 | 75 | 78 | 79 | 79 | 79 | 79 |
| | | | 21.3 | 21.3 | 22.3 | 22.7 | 22.7 | 23.3 | 23.7 | 24.0 | 25.0 | 26.0 | 26.3 | 26.3 | 26.3 | 26.3 |
| Total | 19.00 | - | 422 | 389 | 463 | 472 | 472 | 478 | 488 | 477 | 485 | 493 | 490 | 492 | 491 | 491 |
| Class Size Ratio | | | 22.2 | 20.5 | 24.4 | 24.8 | 24.8 | 25.2 | 25.7 | 25.1 | 25.5 | 25.9 | 25.8 | 25.9 | 25.8 | 25.8 |
| Middle School | | | | | | | | | | | | | | | | |
| 6 | | | | 133 | 133 | 151 | 151 | 150 | 150 | 148 | 149 | 150 | 149 | 149 | 148 | 148 |
| 7 | | | | 141 | 141 | 155 | 155 | 161 | 162 | 160 | 160 | 160 | 159 | 159 | 159 | 159 |
| 8 | | | | 143 | 143 | 156 | 156 | 158 | 157 | 153 | 154 | 154 | 154 | 154 | 155 | 155 |
| Total | 24.20 | - | - | 417 | 417 | 462 | 462 | 469 | 469 | 461 | 463 | 464 | 462 | 462 | 462 | 462 |
| Class Size Ratio | | | | 17.2 | 17.2 | 19.1 | 19.1 | 19.4 | 19.4 | 19.0 | 19.1 | 19.2 | 19.1 | 19.1 | 19.1 | 19.1 |
| High School | | | | | | | | | | | | | | | | |
| 9 | | | | 161 | 168 | 172 | 172 | 175 | 173 | 174 | 172 | 171 | 169 | 167 | 167 | 167 |
| 10 | | | | 148 | 153 | 155 | 155 | 155 | 155 | 154 | 155 | 156 | 154 | 153 | 152 | 152 |
| 11 | | | | 146 | 150 | 151 | 151 | 154 | 153 | 149 | 147 | 144 | 142 | 140 | 140 | 140 |
| 12 | | | | 113 | 115 | 117 | 117 | 116 | 116 | 116 | 117 | 117 | 117 | 117 | 117 | 117 |
| Total | 30.20 | - | - | 568 | 586 | 595 | 595 | 600 | 597 | 593 | 591 | 588 | 582 | 577 | 576 | 576 |
| Class Size Ratio | | | | 18.8 | 19.4 | 19.7 | 19.7 | 19.9 | 19.8 | 19.6 | 19.6 | 19.5 | 19.3 | 19.1 | 19.1 | 19.1 |
| Community High School | | | | | | | | | | | | | | | | |
| Total CHS | | | | 15 | 15 | 14 | 16 | 21 | 21 | 22 | 22 | 23 | 25 | 27 | 27 | 27 |
| Total District | | 43 | 472 | 1,826 | 1,921 | 2,007 | 2,009 | 2,052 | 2,064 | 2,041 | 2,046 | 2,052 | 2,042 | 2,028 | 2,037 | 2,037 |
| Prior Year | | 40 | 53 | 66 | 71 | 1,921 | 1,921 | 1,923 | 1,934 | 1,963 | 1,922 | 1,938 | 1,939 | 1,930 | 1,939 | 1,920 |
| Change | | 3 | 419 | 1,760 | 1,850 | 86 | 88 | 129 | 130 | 78 | 124 | 114 | 103 | 98 | 98 | 117 |

Pacific Grove Unified School District

Enrollment - 2011-12

| | Apr | May | Jun | Jul | 8/6 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
|------------------------------|------------|------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | | | CBEDS | | | | | | | |
| TK | | | | | | | | | | | | | | | |
| K 3.00 | 40 | 53 | 66 | 71 | 77 | 77 | 78 | 78 | 78 | 75 | 75 | 74 | 72 | 72 | 71 |
| | 13.3 | 17.7 | 22.0 | 23.7 | 25.7 | 25.7 | 26.0 | 26.0 | 26.0 | 25.0 | 25.0 | 24.7 | 24.0 | 24.0 | 23.7 |
| 1 3.00 | | | | | 70 | 70 | 72 | 72 | 72 | 70 | 72 | 72 | 73 | 74 | 73 |
| | | | | | 23.3 | 23.3 | 24.0 | 24.0 | 24.0 | 23.3 | 24.0 | 24.0 | 24.3 | 24.7 | 24.3 |
| 2 3.00 | | | | | 77 | 77 | 79 | 77 | 77 | 75 | 78 | 78 | 77 | 77 | 77 |
| | | | | | 25.7 | 25.7 | 26.3 | 25.7 | 25.7 | 25.0 | 26.0 | 26.0 | 25.7 | 25.7 | 25.7 |
| 3 3.00 | | | | | 80 | 80 | 79 | 80 | 78 | 79 | 81 | 82 | 81 | 82 | 81 |
| | | | | | 26.7 | 26.7 | 26.3 | 26.7 | 26.0 | 26.3 | 27.0 | 27.3 | 27.0 | 27.3 | 27.0 |
| 4 3.00 | | | | | 80 | 80 | 80 | 80 | 80 | 79 | 82 | 82 | 83 | 85 | 84 |
| | | | | | 26.7 | 26.7 | 26.7 | 26.7 | 26.7 | 26.3 | 27.3 | 27.3 | 27.7 | 28.3 | 28.0 |
| 5 3.00 | | | | | 75 | 75 | 76 | 75 | 76 | 77 | 78 | 79 | 79 | 79 | 78 |
| | | | | | 25.0 | 25.0 | 25.3 | 25.0 | 25.3 | 25.7 | 26.0 | 26.3 | 26.3 | 26.3 | 26.0 |
| Total 18.00 | 40 | 53 | 66 | 71 | 459 | 459 | 464 | 462 | 461 | 455 | 466 | 467 | 465 | 469 | 464 |
| Class Size Ratio | 2.2 | 2.9 | 3.7 | 3.9 | 25.5 | 25.5 | 25.8 | 25.7 | 25.6 | 25.3 | 25.9 | 25.9 | 25.8 | 26.1 | 25.8 |
| Sped | | | | | | | | | | | | | | | |
| Robert Down | | | | | | | | | | | | | | | |
| K 3.00 | | | | | 86 | 86 | 86 | 86 | 88 | 87 | 93 | 93 | 93 | 95 | 94 |
| | | | | | 28.7 | 28.7 | 28.7 | 28.7 | 29.3 | 29.0 | 31.0 | 31.0 | 31.0 | 31.7 | 31.3 |
| 1 4.00 | | | | | 80 | 80 | 80 | 80 | 79 | 78 | 78 | 77 | 75 | 77 | 77 |
| | | | | | 20.0 | 20.0 | 20.0 | 20.0 | 19.8 | 19.5 | 19.5 | 19.3 | 18.8 | 19.3 | 19.3 |
| 2 3.00 | | | | | 79 | 79 | 79 | 79 | 79 | 78 | 80 | 80 | 78 | 78 | 78 |
| | | | | | 26.3 | 26.3 | 26.3 | 26.3 | 26.3 | 26.0 | 26.7 | 26.7 | 26.0 | 26.0 | 26.0 |
| 3 3.00 | | | | | 73 | 73 | 74 | 76 | 76 | 72 | 72 | 74 | 72 | 72 | 71 |
| | | | | | 72.0 | 24.3 | 24.7 | 25.3 | 25.3 | 24.0 | 24.0 | 24.7 | 24.0 | 24.0 | 23.7 |
| 4 3.00 | | | | | 72 | 72 | 72 | 72 | 73 | 70 | 70 | 70 | 68 | 69 | 69 |
| | | | | | 24.0 | 24.0 | 24.0 | 24.0 | 24.3 | 23.3 | 23.3 | 23.3 | 22.7 | 23.0 | 23.0 |
| 5 3.00 | | | | | 64 | 64 | 62 | 62 | 61 | 62 | 62 | 62 | 62 | 62 | 61 |
| | | | | | 21.3 | 21.3 | 20.7 | 20.7 | 20.3 | 20.7 | 20.7 | 20.7 | 20.7 | 20.7 | 20.3 |
| Total 19.00 | - | - | - | - | 454 | 454 | 453 | 455 | 456 | 447 | 455 | 456 | 448 | 453 | 450 |
| Class Size Ratio | - | - | - | - | 23.9 | 23.9 | 23.8 | 23.9 | 24.0 | 23.5 | 23.9 | 24.0 | 23.6 | 23.8 | 23.7 |
| Middle School | | | | | | | | | | | | | | | |
| 6 | | | | | 153 | 153 | 151 | 150 | 154 | 152 | 152 | 151 | 150 | 151 | 149 |
| 7 | | | | | 144 | 144 | 146 | 148 | 148 | 146 | 148 | 146 | 150 | 150 | 150 |
| 8 | | | | | 150 | 150 | 152 | 152 | 158 | 154 | 157 | 157 | 157 | 157 | 156 |
| Total 24.20 | - | - | - | - | 447 | 447 | 449 | 450 | 460 | 452 | 457 | 454 | 457 | 458 | 455 |
| Class Size Ratio | - | - | - | - | 18.5 | 18.5 | 18.6 | 18.6 | 19.0 | 18.7 | 18.9 | 18.8 | 18.9 | 18.9 | 18.8 |
| High School | | | | | | | | | | | | | | | |
| 9 | | | | | 143 | 143 | 142 | 146 | 161 | 147 | 146 | 146 | 145 | 146 | 147 |
| 10 | | | | | 149 | 149 | 149 | 151 | 148 | 150 | 148 | 149 | 148 | 148 | 148 |
| 11 | | | | | 127 | 127 | 126 | 128 | 146 | 125 | 117 | 116 | 116 | 115 | 115 |
| 12 | | | | | 127 | 127 | 125 | 125 | 113 | 128 | 126 | 125 | 125 | 125 | 125 |
| Total 30.20 | - | - | - | - | 546 | 546 | 542 | 550 | 568 | 550 | 537 | 536 | 534 | 534 | 535 |
| Class Size Ratio | - | - | - | - | 18.1 | 18.1 | 17.9 | 18.2 | 18.8 | 18.2 | 17.8 | 17.7 | 17.7 | 17.7 | 17.7 |
| Community High School | | | | | | | | | | | | | | | |
| Total CHS | | | | | 15 | 15 | 15 | 17 | 18 | 18 | 23 | 26 | 26 | 25 | 16 |
| Total District | 40 | 53 | 66 | 71 | 1,921 | 1,921 | 1,923 | 1,934 | 1,963 | 1,922 | 1,938 | 1,939 | 1,930 | 1,939 | 1,920 |
| Prior Year | 27 | 43 | 48 | 756 | 1,817 | 1,815 | 1,811 | 1,821 | 1,818 | 1,811 | 1,841 | 1,841 | 1,842 | 1,845 | 1,831 |
| Change | 13 | 10 | 18 | (685) | 104 | 106 | 112 | 113 | 145 | 111 | 97 | 98 | 88 | 94 | 89 |

Pacific Grove Unified School District

Enrollment - 2010-11

| | Apr | May | Jun | Jul | 8/6 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | |
|------------------------------|--------------|-----------|-----------|-----------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Forest Grove | | | | | 1st Day | CBEDS | | | | | | | | | | |
| TK | | | | | | | | | | | | | | | | |
| K | 3.00 | 27 | 43 | 48 | 59 | 71 | 71 | 71 | 72 | 72 | 67 | 75 | 75 | 74 | 76 | 75 |
| | | 9.0 | 14.3 | 16.0 | 19.7 | 23.7 | 23.7 | 23.7 | 24.0 | 24.0 | 22.3 | 25.0 | 25.0 | 24.7 | 25.3 | 25.0 |
| 1 | 3.00 | | | | 68 | 71 | 71 | 70 | 70 | 71 | 71 | 72 | 71 | 70 | 71 | 71 |
| | | | | | 22.7 | 23.7 | 23.7 | 23.3 | 23.3 | 23.7 | 23.7 | 24.0 | 23.7 | 23.3 | 23.7 | 23.7 |
| 2 | 3.00 | | | | 65 | 68 | 68 | 68 | 68 | 69 | 69 | 71 | 70 | 71 | 72 | 72 |
| | | | | | 21.7 | 22.7 | 22.7 | 22.7 | 22.7 | 23.0 | 23.0 | 23.7 | 23.3 | 23.7 | 24.0 | 24.0 |
| 3 | 3.00 | | | | 68 | 71 | 71 | 71 | 71 | 72 | 71 | 72 | 72 | 74 | 74 | 73 |
| | | | | | 22.7 | 23.7 | 23.7 | 23.7 | 23.7 | 24.0 | 23.7 | 24.0 | 24.0 | 24.7 | 24.7 | 24.3 |
| 4 | 2.50 | | | | 61 | 68 | 68 | 67 | 67 | 69 | 69 | 70 | 69 | 69 | 69 | 67 |
| | | | | | 24.4 | 27.2 | 27.2 | 26.8 | 26.8 | 27.6 | 27.6 | 28.0 | 27.6 | 27.6 | 27.6 | 26.8 |
| 5 | 2.50 | | | | 66 | 69 | 69 | 70 | 70 | 71 | 70 | 73 | 73 | 71 | 70 | 70 |
| | | | | | 26.4 | 27.6 | 27.6 | 28.0 | 28.0 | 28.4 | 28.0 | 29.2 | 29.2 | 28.4 | 28.0 | 28.0 |
| Total | 17.00 | 27 | 43 | 48 | 387 | 418 | 418 | 417 | 418 | 424 | 417 | 433 | 430 | 429 | 432 | 428 |
| Class Size Ratio | | 1.6 | 2.5 | 2.8 | 22.8 | 24.6 | 24.6 | 24.5 | 24.6 | 24.9 | 24.5 | 25.5 | 25.3 | 25.2 | 25.4 | 25.2 |
| Sped | 2.00 | | | | | | | | | | | | | | | |
| Robert Down | | | | | | | | | | | | | | | | |
| K | 3.00 | | | | 61 | 73 | 73 | 74 | 74 | 76 | 75 | 75 | 76 | 76 | 75 | 75 |
| | | | | | 20.3 | 24.3 | 24.3 | 24.7 | 24.7 | 25.3 | 25.0 | 25.0 | 25.3 | 25.3 | 25.0 | 25.0 |
| 1 | 3.00 | | | | 58 | 69 | 68 | 71 | 71 | 69 | 69 | 75 | 76 | 77 | 75 | 75 |
| | | | | | 19.3 | 23.0 | 22.7 | 23.7 | 23.7 | 23.0 | 23.0 | 25.0 | 25.3 | 25.7 | 25.0 | 25.0 |
| 2 | 3.00 | | | | 61 | 66 | 66 | 66 | 66 | 66 | 68 | 71 | 71 | 71 | 71 | 70 |
| | | | | | 20.3 | 22.0 | 22.0 | 22.0 | 22.0 | 22.0 | 22.7 | 23.7 | 23.7 | 23.7 | 23.7 | 23.3 |
| 3 | 3.00 | | | | 67 | 71 | 71 | 69 | 70 | 69 | 67 | 66 | 68 | 67 | 68 | 68 |
| | | | | | 22.3 | 23.7 | 23.7 | 23.0 | 23.3 | 23.0 | 22.3 | 22.0 | 22.7 | 22.3 | 22.7 | 22.7 |
| 4 | 2.50 | | | | 59 | 61 | 61 | 61 | 61 | 58 | 57 | 58 | 63 | 62 | 63 | 64 |
| | | | | | 23.6 | 24.4 | 24.4 | 24.4 | 24.4 | 23.2 | 22.8 | 23.2 | 25.2 | 24.8 | 25.2 | 25.6 |
| 5 | 2.50 | | | | 63 | 68 | 67 | 66 | 66 | 67 | 67 | 68 | 69 | 69 | 69 | 68 |
| | | | | | 25.2 | 27.2 | 26.8 | 26.4 | 26.4 | 26.8 | 26.8 | 27.2 | 27.6 | 27.6 | 27.6 | 27.2 |
| Total | 17.00 | - | - | - | 369 | 408 | 406 | 407 | 408 | 405 | 403 | 413 | 423 | 422 | 421 | 420 |
| Class Size Ratio | | - | - | - | 21.7 | 24.0 | 23.9 | 23.9 | 24.0 | 23.8 | 23.7 | 24.3 | 24.9 | 24.8 | 24.8 | 24.7 |
| Middle School | | | | | | | | | | | | | | | | |
| 6 | | | | | 124 | 124 | 125 | 126 | 126 | 125 | 125 | 127 | 128 | 128 | 127 | |
| 7 | | | | | 144 | 144 | 144 | 144 | 149 | 151 | 153 | 151 | 151 | 152 | 152 | |
| 8 | | | | | 134 | 134 | 135 | 138 | 136 | 136 | 133 | 134 | 136 | 136 | 137 | |
| Total | 24.20 | | | | 402 | 402 | 404 | 408 | 411 | 412 | 411 | 412 | 415 | 416 | 416 | |
| Class Size Ratio | | | | | 16.6 | 16.6 | 16.7 | 16.9 | 17.0 | 17.0 | 17.0 | 17.0 | 17.1 | 17.2 | 17.2 | |
| High School | | | | | | | | | | | | | | | | |
| 9 | | | | | 148 | 150 | 148 | 150 | 148 | 149 | 151 | 149 | 153 | 155 | 155 | |
| 10 | | | | | 139 | 139 | 136 | 137 | 137 | 138 | 139 | 137 | 135 | 136 | 136 | |
| 11 | | | | | 133 | 134 | 132 | 132 | 131 | 131 | 129 | 128 | 127 | 127 | 127 | |
| 12 | | | | | 142 | 139 | 141 | 141 | 140 | 139 | 138 | 136 | 135 | 134 | 134 | |
| Total | 30.20 | | | | 562 | 562 | 557 | 560 | 556 | 557 | 557 | 550 | 550 | 552 | 552 | |
| Class Size Ratio | | | | | 18.6 | 18.6 | 18.4 | 18.5 | 18.4 | 18.4 | 18.4 | 18.2 | 18.2 | 18.3 | 18.3 | |
| Community High School | | | | | | | | | | | | | | | | |
| Total CHS | | | | | 27 | 27 | 26 | 27 | 22 | 22 | 27 | 26 | 26 | 24 | 15 | |
| Total District | | 27 | 43 | 48 | 756 | 1,817 | 1,815 | 1,811 | 1,821 | 1,818 | 1,811 | 1,841 | 1,841 | 1,842 | 1,845 | 1,831 |

Pacific Grove Unified School District

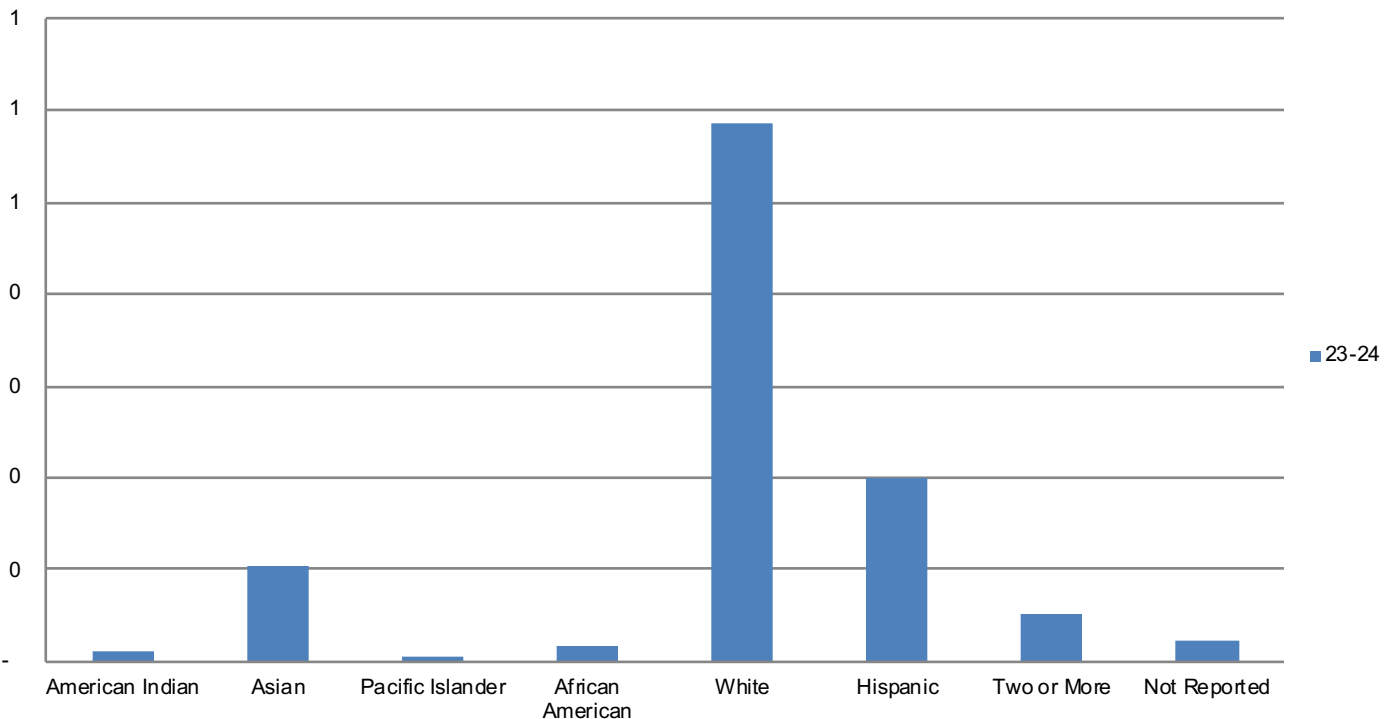
Enrollment by Ethnicity

| | 2017-18 | | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | | 2023-24 | |
|----------------------|------------|-----|------------|-----|------------|-----|------------|-----|------------|-----|------------|-----|------------|-----|
| | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | |
| Forest Grove | | | | | | | | | | | | | | |
| Native American | 1 | 0% | 5 | 1% | 4 | 1% | 3 | 1% | 4 | 1% | 2 | 1% | 1 | 0% |
| Asian | 33 | 7% | 59 | 13% | 53 | 13% | 52 | 13% | 41 | 10% | 39 | 10% | 30 | 9% |
| Pacific Islander | 1 | 0% | 4 | 1% | 3 | 1% | 2 | 1% | 4 | 1% | 4 | 1% | 2 | 1% |
| African American | 7 | 2% | 14 | 3% | 11 | 3% | 6 | 2% | 6 | 1% | 6 | 2% | 8 | 2% |
| White | 257 | 57% | 262 | 59% | 240 | 57% | 211 | 54% | 217 | 53% | 197 | 51% | 161 | 47% |
| Hispanic | 90 | 20% | 91 | 21% | 99 | 23% | 104 | 27% | 107 | 26% | 100 | 26% | 102 | 30% |
| Two or More | 46 | 10% | 8 | 2% | 13 | 3% | 14 | 4% | 21 | 5% | 28 | 7% | 28 | 8% |
| None Reported | 16 | 4% | - | 0% | - | 0% | - | 0% | 10 | 2% | 13 | 3% | 13 | 4% |
| Total FG | 451 | | 443 | | 423 | | 392 | | 410 | | 389 | | 345 | |
| Robert Down | | | | | | | | | | | | | | |
| Native American | 2 | 0% | 9 | 2% | 6 | 1% | 6 | 1% | | 0% | 3 | 1% | 1 | 0% |
| Asian | 38 | 8% | 52 | 11% | 53 | 11% | 36 | 8% | 36 | 9% | 25 | 6% | 35 | 8% |
| Pacific Islander | 1 | 0% | 2 | 0% | 3 | 1% | 3 | 1% | 3 | 1% | 3 | 1% | 2 | 0% |
| African American | 3 | 1% | 10 | 2% | 12 | 3% | 12 | 3% | 9 | 2% | 5 | 1% | 4 | 1% |
| White | 296 | 61% | 299 | 64% | 303 | 64% | 267 | 62% | 277 | 66% | 268 | 66% | 255 | 61% |
| Hispanic | 73 | 15% | 79 | 17% | 85 | 18% | 82 | 19% | 67 | 16% | 67 | 16% | 61 | 15% |
| Two or More | 42 | 9% | 11 | 2% | 8 | 2% | 21 | 5% | 23 | 6% | 29 | 7% | 48 | 11% |
| None Reported | 31 | 6% | 4 | 1% | 2 | 0% | 3 | 1% | 3 | 1% | 8 | 2% | 13 | 3% |
| Total RD | 486 | | 466 | | 472 | | 430 | | 418 | | 408 | | 419 | |
| Middle School | | | | | | | | | | | | | | |
| Native American | 3 | 1% | 5 | 1% | 3 | 1% | 4 | 1% | 6 | 2% | 8 | 2% | 7 | 2% |
| Asian | 41 | 8% | 59 | 12% | 38 | 8% | 55 | 12% | 57 | 15% | 63 | 15% | 63 | 14% |
| Pacific Islander | 5 | 1% | 6 | 1% | 5 | 1% | 6 | 1% | 3 | 1% | 1 | 0% | 1 | 0% |
| African American | 3 | 1% | 17 | 4% | 12 | 3% | 11 | 2% | 7 | 2% | 7 | 2% | 5 | 1% |
| White | 306 | 61% | 288 | 59% | 278 | 62% | 259 | 58% | 221 | 58% | 238 | 57% | 252 | 56% |
| Hispanic | 94 | 19% | 87 | 18% | 86 | 19% | 89 | 20% | 70 | 19% | 84 | 20% | 86 | 19% |
| Two or More | 39 | 8% | 1 | 0% | 15 | 3% | 15 | 3% | 12 | 3% | 18 | 4% | 29 | 6% |
| None Reported | 9 | 2% | 22 | 5% | 13 | 3% | 11 | 2% | 2 | 1% | 2 | 0% | 4 | 1% |
| Total MS | 500 | | 485 | | 450 | | 450 | | 378 | | 421 | | 447 | |
| High School | | | | | | | | | | | | | | |
| Native American | 1 | 0% | 8 | 1% | 8 | 1% | 8 | 1% | 6 | 1% | 6 | 1% | 10 | 2% |
| Asian | 63 | 11% | 87 | 14% | 64 | 10% | 63 | 11% | 66 | 12% | 61 | 11% | 61 | 12% |
| Pacific Islander | 5 | 1% | 5 | 1% | 9 | 1% | 5 | 1% | 3 | 1% | 4 | 1% | 1 | 0% |
| African American | 13 | 2% | 20 | 3% | 17 | 3% | 15 | 3% | 11 | 2% | 13 | 2% | 10 | 2% |
| White | 345 | 58% | 381 | 61% | 377 | 61% | 333 | 59% | 328 | 60% | 335 | 61% | 305 | 59% |
| Hispanic | 104 | 17% | 120 | 19% | 121 | 19% | 127 | 23% | 107 | 20% | 100 | 18% | 97 | 19% |
| Two or More | 41 | 7% | - | 0% | 16 | 3% | 4 | 1% | 11 | 2% | 16 | 3% | 22 | 4% |
| None Reported | 25 | 4% | 1 | 0% | 10 | 2% | 6 | 1% | 16 | 3% | 16 | 3% | 13 | 3% |
| Total HS | 597 | | 622 | | 622 | | 561 | | 548 | | 551 | | 519 | |

| | 2017-18 | | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | | 2023-24 | |
|-----------------------|-----------|----|-----------|----|-----------|----|-----------|----|-----------|----|-----------|----|-----------|----|
| | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | |
| Community High | | | | | | | | | | | | | | |
| Native American | - | 0% | 1 | 0% | 1 | 0% | - | 0% | - | 0% | - | 0% | 1 | 0% |
| Asian | - | 0% | 1 | 0% | 1 | 0% | 1 | 0% | 1 | 0% | - | 0% | - | 0% |
| Pacific Islander | - | 0% | - | 0% | - | 0% | - | 0% | - | 0% | - | 0% | 1 | 0% |
| African American | - | 0% | - | 0% | 1 | 0% | 1 | 0% | | 0% | - | 0% | - | 0% |
| White | 6 | 1% | 12 | 2% | 12 | 2% | 10 | 2% | 9 | 2% | - | 0% | - | 0% |
| Hispanic | 9 | 2% | 3 | 0% | 1 | 0% | 5 | 1% | 7 | 1% | 6 | 1% | 5 | 1% |
| Two or More | 2 | 0% | - | 0% | - | 0% | - | 0% | 1 | 0% | 5 | 1% | - | 0% |
| None Reported | - | 0% | 2 | 0% | 1 | 0% | - | 0% | | 0% | 1 | 0% | 8 | 2% |
| Total CHS | 17 | | 19 | | 17 | | 17 | | 18 | | 12 | | 15 | |

| | 2017-18 | | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | | 2023-24 | |
|-----------------------|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|--------------|-----|
| | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | | Actual | |
| District Total | | | | | | | | | | | | | | |
| Native American | 7 | 0% | 28 | 1% | 22 | 1% | 21 | 1% | 16 | 1% | 19 | 1% | 15 | 1% |
| Asian | 175 | 9% | 258 | 13% | 209 | 11% | 207 | 11% | 201 | 11% | 184 | 10% | 190 | 11% |
| Pacific Islander | 12 | 1% | 17 | 1% | 20 | 1% | 16 | 1% | 13 | 1% | 12 | 1% | 9 | 1% |
| African American | 26 | 1% | 61 | 3% | 53 | 3% | 45 | 2% | 33 | 2% | 31 | 2% | 27 | 2% |
| White | 1,210 | 59% | 1,242 | 61% | 1,210 | 61% | 1,080 | 58% | 1,052 | 59% | 1,038 | 59% | 981 | 56% |
| Hispanic | 370 | 18% | 380 | 19% | 392 | 20% | 407 | 22% | 358 | 20% | 354 | 20% | 351 | 20% |
| Two or More | 170 | 8% | 20 | 1% | 52 | 3% | 54 | 3% | 68 | 4% | 92 | 5% | 127 | 7% |
| Not Reported | 81 | 4% | 29 | 1% | 26 | 1% | 20 | 1% | 31 | 2% | 39 | 2% | 51 | 3% |
| Total District | 2,051 | | 2,035 | | 1,984 | | 1,850 | | 1,772 | | 1,769 | | 1,751 | |

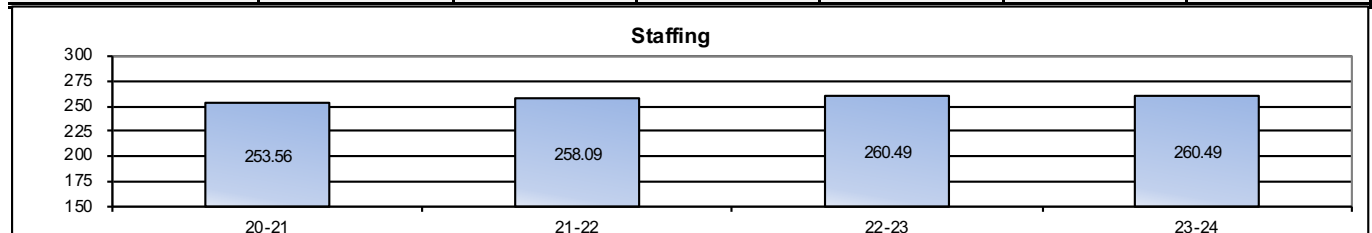
Ethnicity Actuals 2023-2024



Pacific Grove Unified School District

Staffing by Classification - General Fund Only

| General Fund Only | 2018-19 actual | | 2019-20 actual | | 2020-21 actual | | 2021-22 actual | | 2022-23 actual | | 2023-24 actual | |
|---------------------------|-------------------|--------------|-------------------|-------------|-------------------|-------------|-------------------|---------------|-------------------|-------------|-------------------|-------------|
| Certificated | | | | | | | | | | | | |
| Counselors | 5.4 | 0.2 | 6 | 0.6 | 5.8 | -0.2 | 5.8 | 0 | 5.8 | 0 | 5.80 | 0.00 |
| Librarians | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1.00 | 0.00 |
| Nurse | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 1.00 | 0.00 |
| Psychologists | 2.6 | 0 | 2.6 | 0 | 2.6 | 0 | 2.6 | 0 | 2.6 | 0 | 2.60 | 0.00 |
| Speech | 3.8 | 0.8 | 3.8 | 0 | 3.8 | 0 | 3.8 | 0 | 3.8 | 0 | 3.80 | 0.00 |
| Teachers | 123.4 | 1.75 | 123.7 | 0.3 | 124.6 | 0.9 | 123.3 | -1.3 | 123.3 | 0 | 123.30 | 0.00 |
| Total Certificated | 137.20 | 2.75 | 138.10 | 0.90 | 138.80 | 0.70 | 137.50 | (1.30) | 137.50 | 0.00 | 137.50 | 0.00 |
| Classified | | | | | | | | | | | | |
| Account Clerks | 1.25 | 0.00 | 1.25 | 0.00 | 1.25 | 0.00 | 0.50 | -0.75 | 0.50 | 0.00 | 0.50 | 0.00 |
| Admin Asst | 5.13 | 0.00 | 5.13 | 0.00 | 5.87 | 0.75 | 5.87 | 0.00 | 5.87 | 0.00 | 5.87 | 0.00 |
| Admin Specialist | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 |
| Campus Sups | 1.63 | -0.75 | 1.63 | 0.00 | 2.38 | 0.75 | 2.38 | 0.00 | 2.38 | 0.00 | 2.38 | 0.00 |
| CT/Clerks/Office Mgr | 7.02 | 0.79 | 6.98 | -0.04 | 6.98 | 0.00 | 6.98 | 0.00 | 6.98 | 0.00 | 6.98 | 0.00 |
| Comp Lab Tech | 3.00 | -1.00 | 4.00 | 1.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 |
| Custodial | 14.03 | 0.03 | 12.00 | -2.03 | 13.00 | 1.00 | 13.00 | 0.00 | 13.00 | 0.00 | 13.00 | 0.00 |
| Grounds/Maintenance | 5.94 | -1.00 | 6.94 | 1.00 | 7.93 | 0.99 | 8.06 | 0.13 | 9.06 | 1.00 | 9.06 | 0.00 |
| Health Care Asst | 2.25 | 0.00 | 2.25 | 0.00 | 2.25 | 0.00 | 2.25 | 0.00 | 2.25 | 0.00 | 2.25 | 0.00 |
| Inst Assistants | 21.48 | 0.26 | 20.79 | -0.69 | 21.04 | 0.25 | 21.04 | 0.00 | 21.04 | 0.00 | 21.04 | 0.00 |
| Library Media Tech | 2.75 | 0.00 | 2.75 | 0.00 | 2.75 | 0.00 | 2.25 | -0.50 | 2.25 | 0.00 | 2.25 | 0.00 |
| Noon Duty | 2.50 | 0.38 | 2.13 | -0.38 | 2.13 | 0.00 | 2.13 | 0.00 | 2.13 | 0.00 | 2.13 | 0.00 |
| Occup Therapist | 1.60 | 0.00 | 1.60 | 0.00 | 1.60 | 0.00 | 1.60 | 0.00 | 1.60 | 0.00 | 1.60 | 0.00 |
| Paraprofessionals | 18.38 | 10.70 | 19.72 | 1.34 | 19.72 | 0.00 | 26.10 | 6.38 | 26.50 | 0.40 | 26.50 | 0.00 |
| Transportation | 3.75 | 0.19 | 3.56 | -0.19 | 1.80 | -1.76 | 2.37 | 0.57 | 2.37 | 0.00 | 2.37 | 0.00 |
| Total Classified | 92.69 | 9.59 | 92.71 | 0.03 | 94.69 | 1.97 | 100.52 | 5.83 | 101.92 | 1.40 | 101.92 | 0.00 |
| Management | | | | | | | | | | | | |
| Fiscal Officer | | | | | | | | | 1.00 | | 1.00 | |
| Principals | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 | 4.00 | 0.00 |
| Asst Principals | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 |
| Director - Cert | 4.00 | 0.00 | 4.00 | 0.00 | 3.00 | -1.00 | 3.00 | 0.00 | 3.00 | 0.00 | 3.00 | 0.00 |
| Director - Class | 2.00 | 0.00 | 2.00 | 0.00 | 3.00 | 1.00 | 3.00 | 0.00 | 3.00 | 0.00 | 3.00 | 0.00 |
| Director of Safety | 0.20 | 0.00 | 0.20 | 0.00 | 0.20 | 0.00 | 0.20 | 0.00 | 0.20 | 0.00 | 0.20 | 0.00 |
| Asst Supt | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Superintendent | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Total Management | 14.20 | - | 14.20 | - | 14.20 | - | 14.20 | - | 15.20 | 0.00 | 15.20 | 0.00 |
| Confidential | | | | | | | | | | | | |
| Payroll/Personnel | 2.88 | 0.25 | 2.88 | - | 2.88 | - | 2.88 | - | 2.88 | 0.00 | 2.88 | 0.00 |
| Accounting | 1.00 | - | 1.00 | - | 1.00 | - | 1.00 | - | 1.00 | 0.00 | 1.00 | 0.00 |
| Admin Asst | 2.00 | - | 2.00 | - | 2.00 | - | 2.00 | - | 2.00 | 0.00 | 2.00 | 0.00 |
| Total Confidential | 5.88 | 0.25 | 5.88 | - | 5.88 | - | 5.88 | - | 5.88 | 0.00 | 5.88 | 0.00 |
| Total District | 249.96 | 12.59 | 250.89 | 0.93 | 253.56 | 2.67 | 258.09 | 4.53 | 260.49 | 2.40 | 260.49 | 0.00 |



Pacific Grove Unified School District

Staffing by Location - 2022-23

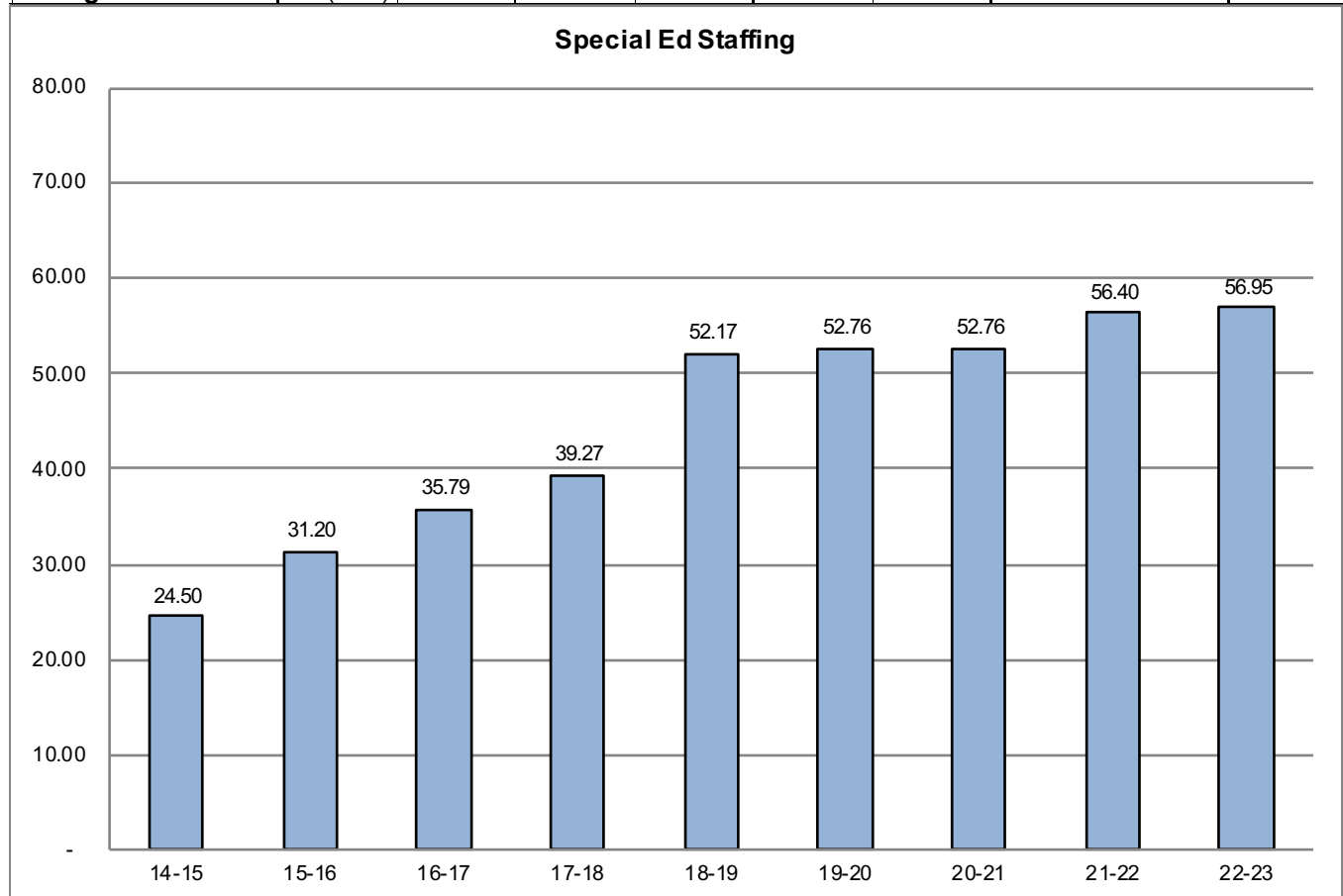
| Positions | Forest Grove | Robert Down | Middle School | High School | Comm High | Adult Ed | David Ave | M&O Transp | Spec Ed | Food Serv | District Office | Total Staffing |
|----------------------------|--------------|--------------|---------------|--------------|-------------|--------------|-------------|--------------|-------------|-------------|-----------------|----------------|
| Account Clerk I | | | | 0.50 | | | | | | | | 0.50 |
| Admin Secretary I | | | | | | | | | | | 2.00 | 2.00 |
| Admin Specialist | | | | | | | | | | | 2.00 | 2.00 |
| Admin Asst II-III-IV | | | 1.00 | 3.50 | 0.63 | 1.00 | | 0.75 | | | | 6.88 |
| Bus Drivers/Foreman | | | | | | | | 2.38 | | | | 2.38 |
| Campus Supervisor | | | 0.75 | 1.63 | | | | | | | | 2.38 |
| Career Tech | | | | 0.75 | | | | | | | | 0.75 |
| Child care attendant | - | - | | | | 2.61 | | | | | | 2.61 |
| Clerk III | 0.73 | 0.75 | 1.75 | 1.00 | | 3.24 | | | | | 1.25 | 8.72 |
| Computer Tech II/Info Tech | 1.00 | 1.00 | 1.00 | 1.00 | | 0.50 | | | | | | 4.50 |
| Coordinator | - | | | | | 1.00 | | | | | 1.00 | 2.00 |
| Counselor | 1.00 | 1.00 | 1.00 | 3.00 | | | | | | | | 6.00 |
| Custodian I-II | 2.00 | 3.00 | 3.00 | 4.50 | 0.50 | 2.00 | | | | | | 15.00 |
| Director I | | | | | | | | 1.00 | 1.00 | 1.00 | 2.20 | 5.20 |
| Director II | | | | | | | | | | | 1.00 | 1.00 |
| Fiscal Officer | | | | | | | | | | | 1.00 | 1.00 |
| Food Service I-II-III | | | | | | | | | | 4.38 | | 4.38 |
| Grounds | | | | | | | | 2.00 | | | | 2.00 |
| Health Care/Nurse | 0.75 | 0.75 | 0.75 | | | | | | | | 1.00 | 3.25 |
| Inst Assistant II | 2.15 | 1.25 | 3.00 | 3.81 | | | | | | | | 10.21 |
| Inst Assistant (SIP/PE) | 4.19 | 2.90 | 1.38 | 0.84 | | | 0.75 | | | | | 10.05 |
| Inst Assistant I | 1.18 | 1.16 | | - | | 6.25 | | | | | | 8.59 |
| Library Tech I | | | | 0.25 | | | | | | | | 0.25 |
| Library Tech II | 0.75 | 0.75 | 0.75 | | | | | | | | | 2.25 |
| Library Tech III | | | | 0.25 | | | | | | | | 0.25 |
| Librarian | | | | 1.00 | | | | | | | | 1.00 |
| Lunch Noon Duty | 1.13 | 0.88 | 0.13 | | | | | | | | | 2.13 |
| Maintenance II | | | | | | | | 3.00 | | | | 3.00 |
| Maintenance III | | | | | | | | | | | | - |
| Maintenance Utility | | | | | | | | 2.37 | | | | 2.37 |
| Office Manager | 1.00 | 1.00 | | | | | | | | | | 2.00 |
| OT-Occupational Therapist | 0.80 | 0.80 | | | | | | | | | | 1.60 |
| Paraprofessional | 5.65 | 3.31 | 4.88 | 4.06 | | 2.11 | 0.74 | | | | | 20.75 |
| Payroll/Benefits | | | | | | | | | | | 1.00 | 1.00 |
| Personnel Spec/Tech | | | | | | | | | | | 1.88 | 1.88 |
| Preschool Teacher | | | | | | | 2.00 | | | | | 2.00 |
| Principal Asst | | | 1.00 | 1.00 | | | | | | | | 2.00 |
| Principal | 1.00 | 1.00 | 1.00 | 0.80 | 0.20 | 0.80 | | | | | | 4.80 |
| Psychologist | 0.60 | | 1.00 | 1.00 | | | | | | | | 2.60 |
| Program Specialist | | | | | | | | | | | | - |
| Rec Attendant | 1.54 | 1.78 | | | | | | | | | | 3.32 |
| Rec Coordinator/Lead | 1.00 | 1.00 | | | | | | | | | | 2.00 |
| Speech Teacher | 1.00 | 1.00 | 0.80 | | | | | | 1.00 | | | 3.80 |
| Supt/Asst Supt | | | | | | | | | | | 2.00 | 2.00 |
| Teachers (& L/T subs) | 30.00 | 27.90 | 28.20 | 36.80 | 2.00 | 11.16 | | | | | 1.20 | 137.26 |
| Staffing - 2022-23 | 57.47 | 51.21 | 51.38 | 65.69 | 3.33 | 30.67 | 3.49 | 11.50 | 2.00 | 5.38 | 17.53 | 299.63 |
| Staffing - 2021-22 | 57.47 | 51.21 | 51.38 | 65.69 | 3.33 | 30.67 | 3.49 | 11.50 | 2.00 | 5.38 | 17.53 | 299.65 |
| Staffing - 2020-21 | 56.75 | 49.21 | 50.56 | 62.88 | 3.33 | 29.26 | 3.49 | 10.25 | 3.20 | 5.38 | 15.83 | 299.65 |
| Staffing - 2019-20 | 56.89 | 49.80 | 50.56 | 61.24 | 3.33 | 35.43 | 4.08 | 11.50 | - | 5.38 | 19.03 | 297.24 |
| Staffing - 2018-19 | 57.01 | 50.33 | 50.79 | 59.75 | 2.83 | 47.47 | 8.03 | 12.19 | 3.20 | 5.31 | 17.58 | 314.49 |

Pacific Grove Unified School District

Special Ed Staffing

| | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 |
|----------------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|
| | FTE | FTE | FTE | FTE | FTE | FTE | FTE | FTE | FTE |
| Forest Grove | | | | | | | | | |
| Inst Asst/Para | 1.25 | 1.88 | 1.88 | 1.88 | 6.53 | 8.05 | 8.05 | 8.05 | 8.05 |
| Teachers | 2.60 | 3.00 | 3.00 | 3.00 | 4.00 | 3.85 | 3.85 | 3.50 | 3.50 |
| Speech | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Occup Therap | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 |
| Total | 5.45 | 6.48 | 6.48 | 6.48 | 12.13 | 13.50 | 13.50 | 13.15 | 13.15 |
| Robert Down | | | | | | | | | |
| Inst Asst/Para | 1.25 | 1.25 | 2.13 | 2.13 | 4.50 | 5.38 | 5.38 | 6.93 | 6.93 |
| Teachers | 2.00 | 2.00 | 3.00 | 3.00 | 3.00 | 2.40 | 2.40 | 2.50 | 2.50 |
| Speech | 1.00 | 1.20 | 1.20 | 1.20 | 1.20 | 1.20 | 1.20 | 1.20 | 1.00 |
| Occup Therap | 0.60 | 0.60 | 0.60 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | 4.85 | 5.05 | 6.93 | 6.83 | 9.20 | 9.48 | 9.48 | 11.13 | 10.93 |
| Middle School | | | | | | | | | |
| Inst Asst/Para | 3.00 | 3.00 | 3.88 | 3.88 | 7.94 | 7.06 | 7.06 | 6.83 | 6.83 |
| Teachers | 4.00 | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Speech | 0.50 | 0.40 | 0.40 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Occup Therap | 0.10 | 0.10 | 0.10 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| Total | 7.60 | 7.50 | 9.38 | 9.58 | 13.64 | 12.76 | 12.76 | 12.53 | 12.53 |
| High School | | | | | | | | | |
| Inst Asst/Para | 3.00 | 3.00 | 3.00 | 3.81 | 4.63 | 6.25 | 6.25 | 6.50 | 6.85 |
| Teachers | 3.00 | 3.00 | 3.00 | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 | 5.00 |
| Speech | 0.50 | 0.60 | 0.40 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Occup Therap | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Total | 6.60 | 6.70 | 6.50 | 8.41 | 9.23 | 10.85 | 10.85 | 12.10 | 12.45 |
| Transition | | | | | | | | | |
| Inst Asst/Para | | 1.63 | 2.44 | 2.44 | 2.44 | 1.63 | 1.63 | 1.63 | 1.63 |
| Teachers | | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Speech | | | | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.50 |
| Occup Therap | | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Total | - | 2.73 | 3.54 | 3.74 | 3.74 | 2.93 | 2.93 | 2.93 | 3.23 |
| Preschool | | | | | | | | | |
| Inst Asst/Para | | 1.25 | 1.48 | 1.48 | 1.48 | 0.74 | 0.74 | 1.31 | 1.31 |
| Teachers | | 1.00 | 1.00 | 1.00 | 1.00 | 0.75 | 0.75 | 0.75 | 0.75 |
| Speech | | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.50 |
| Occup Therap | | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| Total | - | 2.75 | 2.98 | 2.98 | 2.98 | 1.99 | 1.99 | 2.56 | 2.66 |
| Bus Drivers | | | | | | | | | |
| Drivers | | - | - | 1.25 | 1.25 | 1.25 | 1.25 | 2.00 | 2.00 |
| Total | - | - | - | 1.25 | 1.25 | 1.25 | 1.25 | 2.00 | 2.00 |

| | 14-15 | 15-16 | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 |
|-----------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | FTE | FTE | FTE | FTE | FTE | FTE | FTE | FTE | FTE |
| District Total | | | | | | | | | |
| Inst Asst/Para | 8.50 | 12.00 | 14.79 | 15.62 | 27.52 | 29.11 | 29.11 | 31.25 | 31.60 |
| Teachers | 11.60 | 14.00 | 16.00 | 17.00 | 18.00 | 17.00 | 17.00 | 17.75 | 17.75 |
| Speech | 3.00 | 3.60 | 3.40 | 3.80 | 3.80 | 3.80 | 3.80 | 3.80 | 4.00 |
| Occup Therap | 1.40 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 | 1.60 |
| Bus Drivers | - | - | - | 1.25 | 1.25 | 1.25 | 1.25 | 2.00 | 2.00 |
| District Total | 24.50 | 31.20 | 35.79 | 39.27 | 52.17 | 52.76 | 52.76 | 56.40 | 56.95 |
| Change | (0.70) | 6.70 | 4.59 | 3.48 | 12.90 | 0.59 | - | 3.64 | 0.55 |



Employees - 2017-18

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|--------------|-----------------------|--------|------|------|---------|------|-----|----------|
| 1 | Confidential | Admin Secretary I | 1.0000 | 01 | ODO | 6110 | D | | |
| 2 | Clerical | Admin Asst IIB | 0.5000 | 01 | 6HS | 8410 | 35 | G | CL 10.5 |
| | Clerical | Account Clerk I | 0.5000 | 01 | 6HS | 7200 | 34 | G | CL 11.0 |
| 3 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 27 | CE 183 |
| 4 | Campus Sup | Campus Supervisor | 0.7500 | 01 | 6HS | 1000 | 29 | E | |
| 5 | Inst Asst | Inst Asst | 0.3750 | 01 | 2RD | 1000 | 30 | B | CL 180 |
| 6 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 2420 | V | 8 | CE 183 |
| 7 | Teacher | Teacher Elementary | 0.5000 | 01 | 3FG | 1030 | III | 4 | CE 183 |
| 8 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | IV | 1 | |
| 9 | Inst Asst | Inst Asst I | 0.3125 | 01 | 3FG | 1375 | 30 | B | |
| 10 | Inst Asst | Inst Asst II | 0.7500 | 01 | 6HS | 3700 | 31 | D | CL 180 |
| 11 | MOT | Custodian II | 1.0000 | 01 | 8AS | 7800 | 37 | H | CL 12 |
| 12 | Clerical | Clerk III | 0.8750 | 01 | 5MS | 7200 | 33 | F | CL 10.5 |
| 13 | Inst Asst | Inst Ast II | 0.7500 | 01 | 6HS | 3700 | 31 | A | |
| 14 | Clerical | Clerk III | 0.3000 | 11 | 8AS | 7200 | 34 | E | AS Class |
| | Inst Asst | Inst Asst PS | 0.3750 | 11 | 8AS | 1036 | 30 | B | |
| 15 | MOT | Custodian I | 1.0000 | 01 | 3FG | 7800 | 36 | E | CL 12 |
| 16 | Adult School | Preschool | 0.2500 | 11 | 8AS | 1036 | 13 | C | AS Tchr |
| 17 | Adult School | Teacher Adult School | 0.7375 | 11 | 8AS | various | 13 | D | AS Tchr |
| 18 | Inst Asst | Inst Asst | 0.3750 | 01 | 2RD | 1000 | 30 | F | CL 180 |
| 19 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 2100 | IV | 8 | CE 183 |
| 20 | Adult School | Teacher Adult School | 0.2250 | 11 | 8AS | 1032 | 3 | A | AS Tchr |
| 21 | Adult School | Teacher Adult School | 0.2750 | 11 | 8AS | 1018 | 13 | D | AS Tchr |
| 22 | Mgmt Cert | Principal HS | 0.8000 | 01 | 6HS | 7200 | 8 | 6 | CE Mgt |
| | Mgmt Cert | Principal HS | 0.2000 | 01 | 6HS | 7200 | 8 | 6 | CE Mgt |
| 23 | Confidential | Fiscal Officer | 1.0000 | 01 | ODO | 6120 | 10 | AC | CL 12 |
| 24 | Teacher | Preschool | 1.0000 | 12 | 2RD | 4910 | C | 10 | CE 183 |
| 25 | Mgmt Cert | ET Dir | 1.0000 | 01 | ODO | 1228 | 10 | 4 | Mgt 215 |
| 26 | Food Service | Food I | 0.1563 | 12 | ODO | 8200 | 28 | C | CL 180 |
| 27 | Clerical | AdminSped | 1.0000 | 01 | ODO | 5500 | 40 | C | |
| 28 | Tech | Library Media Tech II | 0.7500 | 01 | 5MS | 7100 | 33 | F | CL 180 |
| 29 | Inst Asst | Para | 1.0000 | 01 | 2RD | 2425 | 37 | E | |
| 30 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 2420 | V | 10 | |
| 31 | Tech | Comp Lab II | 1.0000 | 01 | 2RD | 1000 | 33 | D | CL 10 |
| 32 | Adult School | Comp BG | 0.0625 | 11 | 8AS | 1032 | 1 | A | AS Tchr |
| 33 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 2425 | VI | 8 | CE 183 |
| 34 | Adult School | Parents Place | 0.5000 | 11 | 8AS | 1034 | 3 | D | AS Tchr |
| 35 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 9 | CE 183 |
| 36 | MOT | Maintenance II | 1.0000 | 01 | ODO | 6220 | 43 | F | CL 12 |
| 37 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 24 | CE 183 |
| 38 | Teacher | Teacher HS | 0.8000 | 01 | 6HS | 1520 | VI | 31 | CE 183 |
| 39 | MOT | Grounds | 1.0000 | 01 | ODO | 6250 | 37 | D | CL 12 |
| 40 | Inst Asst | Para | 0.8125 | 01 | ODO | 1380 | 37 | F | CL 180 |
| 41 | Counselor | Counselor | 0.8000 | 01 | 6HS | 8600 | IV | 3 | |
| 42 | Inst Asst | Inst Asst II | 0.6250 | 01 | 3FG | 3700 | 31 | B | |
| 43 | Teacher | Teacher Elementary | 0.5000 | 01 | 3FG | 1000 | VI | 23 | CE 183 |
| 44 | Adult School | AD Dis.BG | 0.2500 | 11 | 8AS | 1021 | 1 | A | |
| 45 | MOT | Custodian II | 1.0000 | 01 | 6HS | 7800 | 38 | G | CL 12 |

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|--------------|------------------------------|--------|------|------|------|------|-----|---------|
| 46 | Adult School | Teacher Adult School | 0.2500 | 11 | 8AS | 1032 | 1 | A | AS Tchr |
| 47 | Food Service | Food Service I | 0.0938 | 13 | ODO | 8200 | 28 | F3 | CL 180 |
| | Food Service | Food Service II | 0.4063 | 13 | ODO | 8200 | 30 | F3 | CL 180 |
| 48 | Mgt Class | Director Ed Tech | 1.0000 | 01 | ODO | 1225 | 2 | 8 | Mgt 225 |
| 49 | Clerical | Clerk III | 0.9375 | 11 | 8AS | 1034 | 33 | F | CL 11.5 |
| 50 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | V | 12 | CE 183 |
| 51 | Inst Asst | Inst Asst III | 0.5313 | 01 | 2RD | 1375 | 31 | I4 | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 2RD | 1000 | 31 | I4 | CL 180 |
| 52 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | V | 12 | CE 183 |
| 53 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 3200 | VI | 26 | CE 83 |
| 54 | Clerical | Clerk III | 0.8750 | 01 | 5MS | 5300 | 33 | G1 | CL10.5 |
| 55 | Food Service | Food II | 0.4063 | 13 | ODO | 8200 | 30 | C | CL 180 |
| 56 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | V | 21 | CE 183 |
| 57 | MOT | Custodian II | 1.0000 | 01 | 5MS | 7800 | 38 | G3 | CL 12 |
| 58 | Adult School | Comm Ed | 0.0750 | 11 | 8AS | 1018 | 1 | A | |
| 59 | Teacher | Teacher HS | 0.6000 | 01 | 6HS | 1000 | V | 9 | CE 183 |
| 60 | Teacher | Teacher HS | 1.0500 | 01 | 6HS | 1000 | V | 9 | CE 183 |
| 61 | Clerical | Clerk III | 0.6250 | 01 | 3FG | 7200 | 33 | G | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 33 | G | CL 180 |
| 62 | Teacher | TOSA | 1.0000 | 01 | 2RD | 1000 | IV | 23 | CE 183 |
| 63 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 23 | CE 183 |
| 64 | Adult School | Teacher Adult School | 0.1750 | 11 | 8AS | 1017 | 1 | A | AS Tchr |
| 65 | Teacher | Teacher HS | 0.4000 | 01 | 6HS | 1000 | V | 10 | |
| 66 | Teacher | Teacher Elementary | 0.5000 | 01 | 3FG | 1000 | III | 2 | CE 183 |
| 67 | Mgt Cert | Director of Student Services | 1.0000 | 01 | ODO | 5500 | 5 | 8 | Mgt 220 |
| 68 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 2100 | V | 4 | |
| 69 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 23 | CE 183 |
| 70 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 29 | CE 183 |
| 71 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | IV | 11 | CE 183 |
| 72 | Inst Asst | Inst Asst II | 0.7500 | 01 | 5MS | 3700 | 31 | F | |
| 73 | Inst Asst | Inst Asst I - PE | 0.7709 | 01 | 2RD | 1520 | 31 | J | CL 180 |
| | BASRP | Rec Attendant | 0.1250 | 12 | 2RD | 8300 | 26 | J | CL 180 |
| 74 | Adult School | Teacher Adult School | 0.0625 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 75 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1520 | II | 5 | CE 183 |
| 76 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | IV | 5 | |
| 77 | MOT | Bus Driver | 0.7500 | 01 | ODO | 7900 | 38 | F3 | CL 10.0 |
| 78 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | I | 2 | |
| 79 | MOT | Bus Driver | 0.5625 | 01 | ODO | 6250 | 38 | F1 | CL 12.0 |
| | MOT | Utility Worker | 0.4375 | 01 | ODO | 7800 | 37 | F1 | CL 12.0 |
| 80 | Inst Asst | Instructional Assistant I | 0.5750 | 01 | 3FG | 1375 | 31 | H2 | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 31 | H2 | CL 180 |
| 81 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1030 | VI | 40 | CE 183 |
| 82 | Confidential | Admin Secretary I | 1.0000 | 01 | ODO | 6120 | AS | H4 | CL 12.0 |
| 83 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 10 | |
| 84 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 8410 | III | 4 | CE 183 |
| 85 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1030 | VI | 22 | CE 183 |
| 86 | Adult School | Teacher Adult School | 0.5250 | 11 | 8AS | 1034 | 1 | D | AS Tchr |
| 87 | Psychologist | Psychologist | 0.6000 | 01 | ODO | 5500 | III | 15 | CE 183 |
| 88 | Clerical | Admin Asst II | 1.0000 | 01 | 6HS | 5300 | 35 | G1 | CL 11.0 |
| 89 | Adult School | AS Teacher | 0.0500 | 11 | | | 1 | C | AS Tchr |
| 90 | Tech | Computer Lab II | 1.0000 | 01 | 5MS | 1000 | 33 | F | CL 10.0 |
| 91 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 13 | CE 183 |
| 92 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 3 | CE 183 |
| 93 | Inst Asst | Inst Asst II | 0.6250 | 01 | 3FG | 3700 | 31 | G4 | CL 180 |
| | BASRP | Rec Attendant | 0.2063 | 12 | 2RD | 8300 | 26 | G4 | CL 180 |

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|--------------|----------------------------|--------|------|------|---------|------|-----|---------|
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 31 | G4 | CL 180 |
| 94 | Counselor | Counselor | 1.0000 | 01 | 2RD | various | VI | 13 | Cou 193 |
| 95 | BASRP | Rec Attendant | 0.8125 | 12 | 2RD | 8300 | 26 | J | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 26 | J | CL 180 |
| 96 | Inst Asst | Para | 0.7375 | 01 | ODO | 1380 | 37 | D | |
| 97 | Adult School | Community Ed | 0.0750 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 98 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 13 | CE 183 |
| 99 | Clerical | Clerk III | 1.0000 | 01 | 6HS | 7200 | 34 | J | CL 11.0 |
| 100 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 12 | CE 183 |
| 101 | Inst Asst | Instructional Assistant | 0.8438 | 01 | 6HS | 1520 | 30 | F | CL 180 |
| 102 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | V | 20 | CE 183 |
| 103 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 2100 | VI | 14 | CE 183 |
| 104 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 12 | |
| 105 | Speech | Speech Therapist | 1.0000 | 01 | ODO | 2200 | VI | 22 | CE 183 |
| 106 | Inst Asst | Inst Asst | 0.3750 | 01 | 2RD | 1000 | 30 | B | CL 180 |
| 107 | Adult School | Community Ed | 0.2125 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 108 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 2440 | VI | 11 | CE 183 |
| 109 | Teacher | Teacher | 1.0000 | 01 | ODO | 1380 | VI | 10 | CE 183 |
| 110 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 16 | CE 183 |
| 111 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 2440 | VI | 29 | CE 183 |
| 112 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 32 | CE 183 |
| | Teacher | Teacher Adult School | 0.0625 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 113 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 24 | CE 183 |
| 114 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1520 | VI | 29 | CE 183 |
| 115 | Adult School | Teacher Adult School | 0.2375 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 116 | Tech | Library Media Tech II | 0.7500 | 01 | 3FG | 7100 | 33 | G1 | CL 185 |
| 117 | Teacher | Teacher HS | 0.8000 | 01 | 6HS | 8410 | IV | 3 | CE 183 |
| 118 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 20 | CE 183 |
| 119 | Clerical | Clerk III | 0.7500 | 01 | 2RD | 7200 | 33 | B | |
| 120 | MOT | Custodian I | 1.0000 | 01 | 6HS | 7800 | 35 | C | CL12.0 |
| 121 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 9 | CE 183 |
| 122 | Inst Asst | Inst Asst | 0.6250 | 01 | 5MS | 1520 | 30 | B | CL 180 |
| 123 | Inst Asst | Instructional Assistant II | 0.6250 | 01 | 3FG | 3700 | 31 | F | CL 180 |
| 124 | Clerical | Clerk III | 0.5000 | 11 | 8AS | 3821 | 33 | F4 | CL 11.5 |
| 125 | Speech | Speech Therapist | 0.8000 | 01 | ODO | 2200 | VI | 3 | |
| 126 | Inst Asst | Para | 0.8125 | 01 | ODO | 1380 | 37 | F2 | CL 180 |
| 127 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1030 | III | 14 | CE 183 |
| 128 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 33 | CE 183 |
| 129 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 12 | CE 183 |
| 130 | Mgt Class | Dir Food Service | 1.0000 | 13 | ODO | 8200 | 1 | 7 | Mgt 220 |
| 131 | Teacher | Teacher | 1.0000 | 01 | ODO | 1390 | VI | 9 | CE 183 |
| 132 | Inst Asst | Inst Asst II-Sped | 0.7500 | 01 | 2RD | 3700 | 31 | J | CL 180 |
| 133 | BASRP | Rec Attendant | 1.0000 | 12 | 2RD | 8300 | 37 | D | |
| 134 | Campus Sup | Campus Supervisor | 0.8750 | 01 | 6HS | 1000 | 29 | G4 | CL 180 |
| 135 | Adult School | Comm Ed | 0.0250 | 11 | 8AS | 1018 | 1 | A | |
| 136 | Inst Asst | Inst Assistant | 0.8625 | 01 | 5MA | 1520 | 30 | C | |
| 137 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 13 | CE 183 |
| 138 | Adult School | Teacher Adult School | 0.1250 | 11 | 8AS | 1032 | 3 | C | AS Tchr |
| 139 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 13 | CE 183 |
| 140 | MOT | Custodian II | 1.0000 | 01 | 5MS | 7800 | 38 | G4 | CL 12.0 |
| 141 | MOT | Custodian I | 1.0000 | 01 | 2RD | 7800 | 36 | A | |
| 142 | Teacher | Teacher Adult School | 0.0250 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 143 | Clerical | Admin Asst IIC | 0.6250 | 01 | 7CH | 7200 | 35 | D | |
| 144 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1375 | IV | 10 | |
| 145 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1030 | VI | 10 | CE 183 |

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|--------------|-------------------------|--------|------|------|------|------|-----|----------|
| 146 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 18 | CE 183 |
| 147 | Inst Asst | Inst Asst | 0.3750 | 01 | 3FG | 1000 | 30 | B | CL 180 |
| 148 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1030 | V | 16 | CE 183 |
| 149 | Mgt Cert | Asst Principal HS | 1.0000 | 01 | 6HS | 7200 | 1 | 5 | Mgt 210 |
| 150 | MOT | Custodian I | 1.0000 | 01 | 6HS | 7800 | 36 | D | CL 12.0 |
| 151 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 8410 | VI | 24 | CE 183 |
| 152 | Mgt Class | Director of F&T | 1.0000 | 01 | ODO | 6220 | 4 | 6 | Mgt 225 |
| 153 | Adult School | Teacher Adult School | 0.5500 | 11 | 8AS | 1034 | 13 | D | AS Tchr |
| 154 | Psychologist | Psychologist | 1.0000 | 01 | ODO | 5500 | III | 14 | CE 183 |
| 155 | MOT | Maintenance III | 1.0000 | 01 | ODO | 6220 | 47 | G3 | CL 12.0 |
| 156 | Health Care | Health Care Asst | 0.7500 | 01 | ODO | 1545 | 37 | F | CL 180 |
| | BASRP | Rec Attendant | 0.2500 | 12 | 2RD | 8300 | 26 | F | CL 180 |
| 157 | Inst Asst | Instructional Assistant | 0.5000 | 01 | 2RD | 1000 | 30 | F1 | CL 180 |
| 158 | Teacher | Teacher Elementary | 0.5000 | 01 | 3FG | 1030 | VI | 30 | CE 183 |
| 159 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 2100 | V | 10 | CE 183 |
| 160 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 13 | CE 183 |
| 161 | Adult School | Teacher Adult School | 0.3000 | 11 | 8AS | 1031 | 3 | B | AS Tchr |
| 162 | Inst Asst | Inst Asst II | 0.6250 | 01 | 3FG | 3700 | 31 | A | |
| 163 | Teacher | Teacher Elementary | 1.0000 | 01 | 5MS | 2100 | V | 12 | CE 183 |
| 164 | Speech | Speech Therapist | 1.0000 | 0 | 2RD | 2200 | VI | 5 | CE 183 |
| 165 | Inst Asst | Instructional Assistant | 0.7500 | 12 | 2RD | 4910 | 30 | J | CL 180 |
| 166 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 2100 | VI | 11 | CE 183 |
| 167 | MOT | Custodian II | 1.0000 | 01 | 2RD | 7800 | 37 | H4 | CL 12.0 |
| 168 | Teacher | Teacher Elementary | 1.0000 | 01 | 8AS | 1035 | V | 12 | CE 183 |
| 169 | Teacher | Teacher HS | 0.6000 | 01 | 6HS | | VI | 6 | CE 183 |
| 170 | Counselor | Counselor | 1.0000 | 01 | 5MS | 5300 | VI | 23 | Cou 193 |
| 171 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 26 | CE 183 |
| 172 | Tech | Career Tech | 0.7500 | 01 | 6HS | 5325 | 42 | E | CL 10.5 |
| | Adult School | Adult Ed | 0.2375 | 11 | 8AS | 1017 | 12 | D | AS Tchr |
| 173 | Teacher | Teacher HS | 1.2000 | 01 | 6HS | 1000 | VI | 36 | CE 183 |
| 174 | Confidential | Personnel Specialist | 1.0000 | 01 | ODO | 6130 | | E | CL 12.0 |
| 175 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | V | 10 | CE 183 |
| 176 | Food Service | Food Service I | 0.1563 | 13 | ODO | 8200 | 28 | F3 | CL 180 |
| 177 | Inst Asst | Instructional Assistant | 0.3250 | 01 | 3FG | 1000 | 31 | D | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 31 | D | CL 180 |
| 178 | Teacher | Teacher Elementary | 1.0000 | 01 | ODO | 4200 | VI | 32 | CE 183 |
| 179 | Clerical | Clerk III | 1.0000 | 11 | 8AS | 7200 | 33 | J | CL 11.5 |
| 180 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 10 | CE |
| 181 | Food Service | Food Service III | 0.7188 | 13 | ODO | 8200 | 31 | G1 | CL 180 |
| 182 | Clerical | Admin Asst IV | 1.0000 | 11 | 8AS | 7200 | 39 | F1 | CL 11.5 |
| 183 | Inst Asst | Inst Asst | 0.5500 | 11 | 8AS | | 8 | A | CL185 |
| 184 | Inst Asst | Inst Asst I | 0.6875 | 01 | 3FG | 1000 | 30 | G1 | CL 180 |
| 185 | MOT | Transp Bus | 0.5000 | 01 | ODO | 2500 | 38 | E | CL 12.0 |
| | MOT | Utility Worker | 0.5000 | 01 | ODO | 7800 | 37 | F1 | CL 12.0 |
| 186 | Inst Asst | Para | 0.8750 | 01 | 5MS | | 37 | B | CL180 |
| 187 | Teacher | Teacher MS | 1.2000 | 01 | 5MS | 1000 | VI | 29 | CE 183 |
| 188 | Noon Duty | Lunch | 0.1250 | 01 | 3FG | | 30 | B | CL 180 |
| | Inst Asst | Inst Asst | 0.1875 | 01 | 3FG | | 30 | B | CL 180 |
| 189 | Mgt Class | Dir Human Resources II | 1.0000 | 01 | ODO | 6130 | 8 | 3 | Mgt 225 |
| 190 | Clerical | Office Manager | 1.0000 | 01 | 3FG | 7200 | 39 | I4 | CL 10.75 |
| 191 | Inst Asst | Instructional Assistant | 0.4375 | 01 | 3FG | 1000 | 30 | F | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 30 | F | CL 180 |
| 192 | Adult School | Teacher Adult School | 0.1500 | 11 | 8AS | 1018 | 1 | B | AS Tchr |
| 193 | Mgt Cert | Principal AS | 0.8000 | 11 | 8AS | 7200 | 8 | 5 | Mgt 220 |
| | Mgt Cert | Safety | 0.2000 | 01 | ODO | 4969 | 8 | 5 | Mgt 200 |

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|-----------------|----------------------|--------|------|------|------|------|-----|----------|
| 194 | Teacher | Teacher Elementary | 1.0000 | 01 | 0DO | 1432 | IV | 5 | CE 183 |
| | Teacher | Teacher MS | 0.2000 | 01 | 5MS | 1432 | IV | 5 | CE 183 |
| 195 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 2100 | VI | 12 | CE 183 |
| 196 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | V | 14 | CE 183 |
| 197 | Occup Therapist | Occup Therapist | 0.8000 | 01 | 0DO | 2100 | 8 | 1 | CE 183 |
| 198 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 7 | CE 183 |
| 199 | Adult School | ESL | 0.1500 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 200 | Clerical | Admin Asst IV | 1.0000 | 01 | 6HS | 7200 | 40 | H2 | CL 11.0 |
| 201 | Tech | Comp Lab IT I | 1.0000 | 01 | 6HS | 1000 | 33 | F1 | CL 10.0 |
| 202 | Inst Asst | InstAsstPS | 0.3750 | 11 | 8AS | 1036 | 30 | D | |
| 203 | Teacher | Teacher HS | 0.8000 | 01 | 6HS | 1000 | IV | 9 | CE 183 |
| 204 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 14 | CE 183 |
| 205 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 2100 | VI | 17 | CE 183 |
| 206 | Teacher | Teacher Elementary | 0.5000 | 01 | 0DO | 1000 | VI | 14 | CE 183 |
| 207 | Mgt Class | Asst Superintendent | 1.0000 | 01 | 0DO | 6120 | 3 | 2 | Mgt 225 |
| 208 | MOT | Bus Driver | 0.7500 | 01 | 0DO | 2500 | 38 | G4 | CL 10.0 |
| | Noon Duty | Lunch | 0.1250 | 01 | 2RD | 1000 | 38 | G4 | CL 180 |
| 209 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 29 | CE 183 |
| 210 | Clerical | Clerk III | 0.1000 | 01 | 3FG | 7200 | 33 | J | CL 180 |
| 211 | MOT | Maint II | 1.0000 | 01 | 0DO | 6220 | 43 | F4 | CL 12.0 |
| 212 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1030 | III | 16 | |
| 213 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1030 | III | 16 | CE 183 |
| 214 | Teacher | Librarian | 0.2000 | 01 | 6HS | 7100 | VI | 5 | CE 183 |
| | Teacher | Librarian | 0.8000 | 01 | 6HS | 7100 | VI | 5 | CE 183 |
| 215 | AS | Comm Ed | 0.0667 | 11 | 8AS | 1018 | 1 | A | |
| 216 | Inst Asst | Inst Asst II | 0.7500 | 01 | 5MS | 2440 | 31 | D | CL 180 |
| 217 | Adult School | Teacher Adult School | 0.1625 | 11 | 8AS | 1017 | 13 | D | AS Tchr |
| 218 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | V | 4 | CE 183 |
| 219 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 10 | CE 183 |
| 220 | Inst Asst | Inst Asst | 0.1250 | 01 | 5MS | 1000 | 30 | E | |
| 221 | Clerical | Admin Asst IV | 1.0000 | 01 | 5MS | 7200 | 39 | G1 | CL 10.75 |
| 222 | Food Service | Food I | 0.3750 | 13 | 0DO | 8200 | 28 | B | CL 180 |
| 223 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1520 | II | 19 | CE 183 |
| 224 | Teacher | Teacher | 1.0000 | 01 | 6HS | 1000 | VI | 10 | CE 183 |
| 225 | Inst Asst | Inst Asst II-Sped | 0.7500 | 01 | 5MS | 3700 | 31 | H2 | CL 180 |
| 226 | MOT | Custodian II | 1.0000 | 01 | 3FG | 7800 | 37 | H3 | CL 12.0 |
| 227 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 10 | CE 183 |
| 228 | MOT | Custodian | 1.0000 | 01 | 2RD | 7800 | 36 | D | CL 12.0 |
| 229 | Counselor | Counselor | 1.0000 | 01 | 6HS | 5300 | VI | 5 | Cou 193 |
| 230 | Tech | Comp Lab IT I | 1.0000 | 01 | 3FG | 1000 | 33 | G1 | CL10.0 |
| 231 | Adult School | Teacher Adult School | 0.4500 | 11 | 8AS | 1034 | 9 | D | AS Tchr |
| 232 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 12 | CE 183 |
| 233 | Teacher | Teacher HS | 0.4000 | 01 | 6HS | 8410 | VI | 9 | CE 183 |
| 234 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 12 | CE 183 |
| 235 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 10 | |
| 236 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1030 | VI | 17 | CE 183 |
| 237 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 16 | CE 183 |
| 238 | Adult School | Teacher Adult School | 0.1500 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 239 | Teacher | Teacher MS | 1.2000 | 01 | 5MS | 1000 | IV | 10 | |
| 240 | BASRP | Rec Attendant | 0.2688 | 12 | 0DO | 8300 | 26 | F1 | CL 180 |
| | Food Service | Food II | 0.6875 | 13 | 0DO | 8200 | 30 | F3 | CL 180 |
| 241 | Inst Asst | Inst Asst II | 0.7500 | 01 | 5MS | 3700 | 31 | F | CL 180 |
| 242 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 4 | CE 183 |
| 243 | BASRP | Rec Attendant | 0.5000 | 12 | 3FG | 8300 | 26 | F1 | CL 180 |
| | Food Service | Food Service I | 0.4375 | 13 | 0DO | 8200 | 30 | F1 | CL 180 |

| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|-----------------|-------------------------|--------|------|-------|------|------|-----|----------|
| 244 | Inst Asst | Inst Asst | 0.625 | | 1 3FG | 1000 | 30 | B | |
| 245 | Mgt Cert | Superintendent | 1.0000 | 01 | 0DO | 6110 | 6 | 1 | Mgt 225 |
| 246 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | IV | 16 | CE 183 |
| 247 | Teacher | Nurse | 1.0000 | 01 | 0DO | 1545 | VI | 4 | CE 183 |
| 248 | MOT | Custodian I | 1.0000 | 01 | 0DO | 7800 | 36 | F | CL 12.0 |
| 249 | Teacher | Teacher MS | 1.0000 | 01 | 0DO | 1432 | V | 20 | CE 183 |
| 250 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 24 | CE 183 |
| 251 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 2440 | V | 11 | CE 183 |
| 252 | Inst Asst | Para | 0.8750 | 01 | 2RD | 2420 | 37 | C | CL 180 |
| 253 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 14 | CE 183 |
| 254 | Inst Asst | Inst Asst PS | 0.3750 | 11 | 8AS | 1036 | 30 | A | |
| 255 | Counselor | Counselor | 1.0000 | 01 | 6HS | 5300 | V | 4 | |
| 256 | Teacher | Teacher HS | 1.0500 | 01 | 6HS | 1000 | VI | 4 | CE 183 |
| 257 | Clerical | Office Manager | 1.0000 | 01 | 2RD | 7200 | 39 | E | CL 10.75 |
| 258 | Speech | Speech Therapist | 1.0000 | 01 | 2RD | 2200 | VI | 12 | CE 183 |
| 259 | Occup Therapist | Occup Therapist | 0.8000 | 01 | 2RD | 2100 | 1 | 7 | CE 183 |
| 260 | Mgt Cert | Principal | 1.0000 | 01 | 5MS | 7200 | 4 | 6 | Mgt 215 |
| 261 | Counselor | Counselor | 0.4000 | 01 | 2RD | 5300 | VI | 9 | CE 183 |
| 262 | Inst Asst | Inst Asst II-Sped | 0.6250 | 01 | 2RD | 3700 | 31 | H3 | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 2RD | 1000 | 31 | H3 | CL 180 |
| 263 | BASRP | Rec Attendant | 0.3813 | 01 | 3FG | 1000 | 26 | B | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | | 25 | B | CL 180 |
| 264 | Inst Asst | Instrucitonal Assistant | 0.6250 | 01 | 3FG | 1000 | 30 | F | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 3FG | 1000 | 30 | F | CL 180 |
| 265 | Clerical | Clerk III | 0.5000 | 11 | 8AS | 7200 | 33 | F1 | CL 11.5 |
| 266 | Mgt Cert | Principal | 1.0000 | 01 | 5MS | 7200 | 3 | 8 | Mgt 215 |
| 267 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 6 | CE 183 |
| 268 | BASRP | Rec Leader | 1.0000 | 12 | 3FG | 8300 | 36 | J | CL 10.0 |
| 269 | Teacher | Teacher MS | 1.2000 | 01 | 5MS | 1000 | VI | 25 | CE 183 |
| 270 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | V | 5 | CE 183 |
| 271 | Teacher | Teacher HS | 1.1000 | 01 | 6HS | 1000 | VI | 6 | CE 183 |
| 272 | MOT | Custodian I | 1.0000 | 01 | 3FG | 7800 | 36 | F3 | CL 12.0 |
| 273 | Clerical | Admin Asst III | 1.0000 | 01 | 6HS | 7200 | 37 | I1 | CL 11.0 |
| 274 | Adult School | Teacher Adult School | 0.0250 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 275 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 11 | CE 183 |
| 276 | Adult School | Community Ed | 0.1000 | 11 | 8AS | 1032 | 1 | A | AS Tchr |
| 277 | Adult School | Teacher Adult School | 0.1500 | 11 | 8AS | 1034 | 8 | C | AS Tchr |
| 278 | Tech | Lib Media Tech II | 0.7500 | 01 | 2RD | 7100 | 33 | G3 | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 2RD | 1000 | 33 | G3 | CL 180 |
| 279 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | V | 16 | CE 183 |
| 280 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 17 | CE 183 |
| 281 | Adult School | Teacher Adult School | 0.1000 | 11 | 8AS | 1018 | 12 | D | AS Tchr |
| | Adult School | Teacher Adult School | 0.1500 | 11 | 8AS | 1031 | 12 | D | AS Tchr |
| 282 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 13 | CE 183 |
| 283 | Inst Asst | Inst Asst | 0.3750 | 01 | 3FG | 1000 | 30 | B | |
| 284 | Teacher | Teacher HS | 1.0000 | 01 | 7CH | 1100 | IV | 13 | CE 183 |
| 285 | Inst Asst | Para | 0.7375 | 01 | 0DO | 1390 | 37 | F | CL 180 |
| 286 | Mgt Cert | Dir Curriculum | 1.0000 | 01 | 0DO | 1000 | 9 | 7 | Mgt 220 |
| 287 | Adult School | Community Ed | 0.0620 | 11 | 8AS | 1018 | 1 | A | AS Tchr |
| 288 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 2440 | IV | 10 | |
| 289 | MOT | Custodian II | 1.0000 | 01 | 6HS | 7800 | 40 | J | CL 12.0 |
| 290 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | IV | 2 | CE 183 |
| 291 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | V | 38 | CE 183 |
| 292 | MOT | Transp Foreman | 1.0000 | 01 | 0DO | 7900 | 42 | I1 | CL 11.0 |
| 293 | Teacher | Teacher MS | 1.2000 | 01 | 5MS | 1000 | VI | 11 | CE 183 |

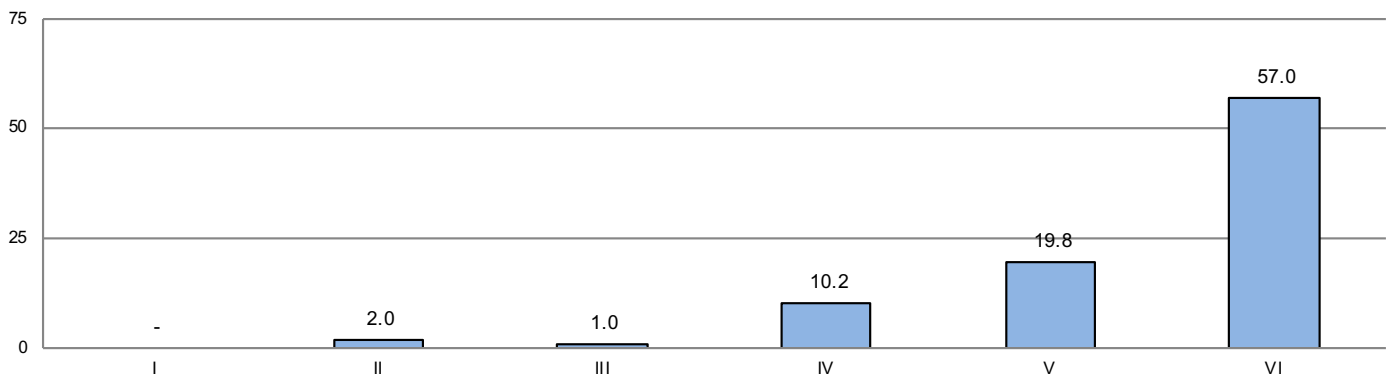
| Name | Category | Title | FTE | Fund | Site | Prog | Step | Col | Month |
|------|--------------|-------------------------|---------------|------|------|------|------|-----|---------|
| 294 | Teacher | Teacher HS | 1.0000 | 01 | 6HS | 1000 | VI | 11 | CE 183 |
| 295 | Adult School | HS GED | 0.2750 | 11 | 8AS | 1029 | 1 | A | |
| 296 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1000 | VI | 19 | CE 183 |
| 297 | MOT | Utility Worker | 1.0000 | 01 | ODO | 7800 | 37 | G2 | CL 12.0 |
| 298 | Teacher | Teacher MS | 0.6000 | 01 | 5MS | 1000 | VI | 8 | CE 183 |
| 299 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 12 | CE 183 |
| 300 | Food Service | Food Service II | 0.4063 | 13 | ODO | 8200 | 30 | J | CL 180 |
| | BASRP | Rec Attendant | 0.5000 | 12 | 3FG | 8300 | 26 | J | CL 180 |
| 301 | Inst Asst | Inst Asst III Title I | 0.6250 | 01 | 3FG | 1375 | 31 | H2 | CL 180 |
| | Noon Duty | Lunch | 0.1250 | 01 | 2RD | 1000 | 31 | H2 | CL 180 |
| 302 | Clerical | Clerk II | 1.0000 | 01 | ODO | 1300 | 40 | I3 | CL 10.5 |
| 303 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 21 | CE 183 |
| 304 | Adult School | ESL | 0.5250 | 11 | 8AS | 1031 | 4 | D | AS Tchr |
| 305 | Clerical | Accts Payable Clerk | 0.7500 | 01 | ODO | 6120 | 39 | H3 | CL 12.0 |
| 306 | Teacher | Teacher Elementary | 1.0000 | 01 | 2RD | 1520 | V | 1 | |
| 307 | MOT | Grounds | 1.0000 | 01 | ODO | 6250 | 37 | F1 | CL 12.0 |
| 308 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 1000 | VI | 12 | CE 183 |
| 309 | Mgt Cert | Asst Principal MS | 1.0000 | 01 | 5MS | 7200 | 1 | 6 | Mgt 210 |
| 310 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 2430 | IV | 9 | CE 183 |
| 311 | Teacher | Teacher MS | 1.0000 | 01 | 6HS | 2440 | V | 8 | CE 183 |
| 312 | Inst Asst | Inst Asst I | 0.3750 | 01 | 3FG | 1000 | 31 | J | CL 180 |
| | Tech | Lib Media Tech III | 0.2500 | 01 | 6HS | 1000 | 37 | J | CL 11.0 |
| | Tech | Lib Media Tech I | 0.2500 | 01 | 6HS | 7100 | 31 | J | CL 11.0 |
| 313 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 13 | CE 183 |
| 314 | Confidential | Payroll | 1.0000 | 01 | ODO | 6120 | E | F | CL 12.0 |
| 315 | Confidential | Personnel Specialist | 0.6250 | 01 | ODO | 6130 | B | C | CL 180 |
| 316 | Inst Asst | Para | 0.8125 | 01 | ODO | 1380 | 37 | D | CL 180 |
| 317 | Inst Asst | Instructional Assistant | 0.5000 | 01 | 2RD | 1000 | 30 | F1 | CL 180 |
| 318 | Health Care | Health Clerk | 0.7500 | 01 | ODO | 1545 | 37 | E | CL 180 |
| 319 | Inst Asst | Instructional Asst | 0.2813 | 01 | 3FG | 1375 | 31 | B | |
| 320 | Adult School | Teacher Adult School | 0.7500 | 11 | 8AS | 1029 | 5 | D | AS Tchr |
| 321 | Inst Asst | Inst Asst II-Sped | 0.7500 | 01 | 6HS | 3700 | 31 | G | CL 180 |
| 322 | Adult School | AD | 0.1500 | 11 | 8AS | 1017 | 10 | D | AS Tchr |
| 323 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | V | 4 | CE 183 |
| 324 | Inst Asst | Inst Asst I-PE | 0.7500 | 01 | 3FG | 1520 | 31 | J | CL 180 |
| 325 | Teacher | Teacher MS | 1.0000 | 01 | 5MS | 2100 | VI | 12 | CE 183 |
| 326 | Adult School | Preschool | 0.2000 | 11 | 8AS | 1035 | 8 | C | AS Tchr |
| 327 | Adult School | Comm Ed | 0.0750 | 11 | 8AS | 1018 | 1 | A | |
| 328 | Mgt Cert | Principal | 1.0000 | 01 | 2RD | 7200 | 3 | 8 | Mgt 215 |
| 329 | Teacher | Teacher HS | 1.0000 | 01 | 7CH | 1100 | VI | 34 | CE 183 |
| 330 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 14 | CE 183 |
| 331 | Teacher | Teacher Elementary | 1.0000 | 01 | 3FG | 1000 | VI | 28 | CE 183 |
| 332 | Psychologist | Psychologist | 1.0000 | 01 | ODO | 5500 | III | 17 | CE 183 |
| | | | 267.96 | | | | | | |

Pacific Grove Unified School District

Certificated FTE Matrix

| | I BA | | II BA+15 | | III BA+30 | | IV BA+45 or MA | | | V BA+60/MA+15 | | | VI BA+75/MS+30/Doc | | |
|----|---------|---|-------------|---------|--------------|---------|-------------------|-----------|-------------|------------------|--------------|-----------|-----------------------|--|--|
| 1 | 69,029 | 0 | 74,974 | 0 | 79,614 | 0 | 82,944 | 0 | 84,912 | 0 | 85,683 | 0 | | | |
| 2 | 70,462 | 0 | 0.4 76,823 | 30,729 | 81,886 | 0 | 1.0 85,636 | 85,636 | 88,075 | 0 | 89,208 | 0 | | | |
| 3 | 71,894 | 0 | 0.4 78,675 | 31,470 | 84,155 | 0 | 2.0 88,324 | 176,648 | 1.0 91,183 | 91,183 | 1.0 92,735 | 92,735 | | | |
| 4 | 73,328 | 0 | 80,527 | 0 | 86,424 | 0 | 91,015 | 0 | 1.0 94,292 | 94,292 | 1.0 96,262 | 96,262 | | | |
| 5 | 74,759 | 0 | 82,379 | 0 | 88,696 | 0 | 1.0 93,702 | 93,702 | 2.0 97,399 | 194,798 | 99,789 | 0 | | | |
| 6 | 76,194 | 0 | 84,231 | 0 | 90,965 | 0 | 1.0 96,390 | 96,390 | 100,508 | 0 | 0.6 103,315 | 61,989 | | | |
| 7 | 77,627 | 0 | 86,084 | 0 | 93,236 | 0 | 99,082 | 0 | 2.0 103,614 | 207,229 | 1.0 106,842 | 106,842 | | | |
| 8 | 79,061 | 0 | 87,937 | 0 | 95,507 | 0 | 0.2 101,770 | 20,354 | 3.2 106,724 | 341,518 | 5.2 110,369 | 573,919 | | | |
| 9 | 79,061 | 0 | 1.2 89,785 | 107,742 | 97,779 | 0 | 1.0 104,459 | 104,459 | 2.2 109,831 | 241,629 | 4.0 113,895 | 455,580 | | | |
| 10 | 79,917 | 0 | 90,642 | 0 | 101,815 | 0 | 108,915 | 0 | 0.8 114,389 | 91,511 | 3.7 118,879 | 439,852 | | | |
| 11 | | | | | 101,815 | 0 | 111,672 | 0 | 1.0 117,883 | 117,883 | 2.6 122,450 | 318,371 | | | |
| 12 | | | | | 101,815 | 0 | 111,672 | 0 | 3.0 120,991 | 362,974 | 126,312 | 0 | | | |
| 13 | | | | | 101,815 | 0 | 111,672 | 0 | 2.6 124,236 | 323,012 | 8.8 129,840 | 1,142,592 | | | |
| 14 | | | | | 101,815 | 0 | 1.0 111,672 | 111,672 | 1.0 126,304 | 126,304 | 5.5 132,010 | 726,054 | | | |
| 15 | | | | | 101,815 | 0 | 1.0 111,672 | 111,672 | | | 3.0 134,180 | 402,539 | | | |
| 16 | | | | | 101,815 | 0 | 111,672 | 0 | | | 11.8 135,915 | 1,603,799 | | | |
| 17 | | | | | 101,815 | 0 | 1.0 111,672 | 111,672 | | | 8.8 137,650 | 1,211,318 | | | |
| 18 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 19 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 20 | | | | | 1.0 101,815 | 101,815 | 1.0 111,672 | 111,672 | | | | | | | |
| 21 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 22 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 23 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 24 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 25 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 26 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 27 | | | | | 101,815 | 0 | 111,672 | 0 | | | | | | | |
| 28 | | | | | | | | | | | | | | | |
| 29 | | | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | | |
| 31 | | | | | | | | | | | | | | | |
| 32 | | | | | | | | | | | | | | | |
| 33 | | | | | | | | | | | | | | | |
| 34 | | | | | | | | | | | | | | | |
| 35 | | | | | | | | | | | | | | | |
| 36 | | | | | | | | | | | | | | | |
| 37 | | | | | | | | | | | | | | | |
| 38 | | | | | | | | | | | | | | | |
| | - | 0 | 2.0 | 169,942 | 1.0 | 101,815 | 10.2 | 1,023,878 | 19.8 | 2,192,333 | 57.0 | 7,231,853 | | | |

Certificated FTE by Column

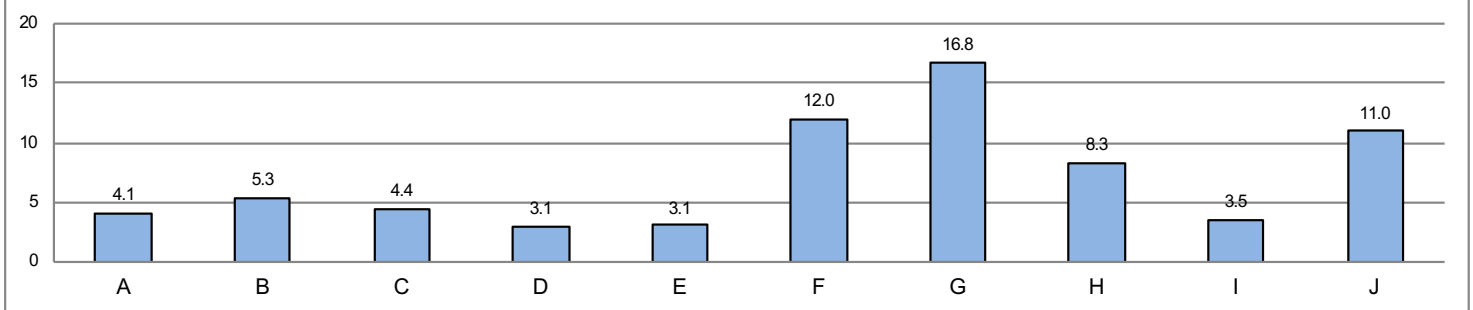


Pacific Grove Unified School District

Classified FTE Matrix

| | A | | B | | C | | D | | E | | F | | G 10 | | H 15 | | I 20 | | J 25 | |
|----|-----|-------|-----|-------|-----|-------|-----|-------|-----|-------|------|--------|---------|--------|---------|--------|---------|--------|---------|--------|
| | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal | FTE | Sal |
| 20 | | 3,070 | | 3,243 | | 3,421 | | 3,587 | | 3,762 | | 3,940 | | 4,190 | | 4,316 | | 4,445 | | 4,579 |
| 21 | | 3,157 | | 3,324 | | 3,496 | | 3,672 | | 3,858 | | 4,040 | | 4,296 | | 4,425 | | 4,558 | | 4,695 |
| 22 | | 3,243 | | 3,420 | | 3,587 | | 3,762 | | 3,941 | | 4,137 | | 4,400 | | 4,532 | | 4,668 | | 4,808 |
| 23 | | 3,324 | | 3,496 | | 3,672 | | 3,858 | | 4,040 | | 4,243 | | 4,512 | | 4,648 | | 4,787 | | 4,931 |
| 24 | | 3,420 | | 3,587 | | 3,762 | | 3,941 | | 4,137 | | 4,370 | | 4,647 | | 4,787 | | 4,930 | | 5,078 |
| 25 | | 3,496 | | 3,672 | | 3,858 | | 4,040 | | 4,243 | | 4,466 | | 4,749 | | 4,892 | | 5,039 | | 5,190 |
| 26 | 0.4 | 3,587 | | 3,762 | | 3,940 | | 4,137 | 0.3 | 4,370 | 0.5 | 4,571 | 0.2 | 4,861 | | 5,007 | | 5,157 | 1.3 | 5,312 |
| 27 | | 3,672 | | 3,858 | | 4,040 | | 4,243 | | 4,466 | | 4,693 | | 4,991 | | 5,141 | | 5,295 | | 5,454 |
| 28 | 0.2 | 3,762 | 0.2 | 3,940 | | 4,137 | | 4,370 | | 4,572 | 0.3 | 4,812 | | 5,117 | | 5,271 | | 5,429 | | 5,592 |
| 29 | | 3,858 | | 4,039 | | 4,243 | | 4,466 | | 4,693 | 0.8 | 4,940 | 0.9 | 5,254 | | 5,411 | | 5,574 | | 5,741 |
| 30 | 2.1 | 3,940 | 0.4 | 4,137 | 0.3 | 4,372 | | 4,571 | 1.3 | 4,812 | 2.0 | 5,037 | 1.2 | 5,357 | | 5,517 | | 5,683 | 1.5 | 5,853 |
| 31 | 0.8 | 4,039 | 0.3 | 4,243 | 0.3 | 4,467 | | 4,693 | 0.8 | 4,940 | 0.8 | 5,181 | 1.3 | 5,510 | 2.6 | 5,675 | 0.5 | 5,845 | 3.1 | 6,021 |
| 32 | | 4,137 | | 4,370 | | 4,572 | | 4,812 | | 5,037 | | 5,314 | | 5,651 | | 5,821 | | 5,995 | | 6,175 |
| 33 | | 4,242 | | 4,466 | 1.0 | 4,693 | | 4,940 | 0.8 | 5,181 | 3.5 | 5,452 | 3.4 | 5,798 | | 5,972 | | 6,151 | 1.1 | 6,336 |
| 34 | | 4,370 | | 4,571 | | 4,813 | 0.3 | 5,037 | | 5,314 | | 5,586 | 0.5 | 5,941 | | 6,119 | | 6,302 | 1.0 | 6,491 |
| 35 | 0.5 | 4,464 | 1.0 | 4,692 | | 4,941 | | 5,181 | | 5,453 | | 5,714 | 1.5 | 6,077 | | 6,259 | | 6,447 | 0.6 | 6,640 |
| 36 | 0.3 | 4,571 | 1.0 | 4,811 | 1.0 | 5,039 | 1.0 | 5,314 | | 5,586 | 1.0 | 5,871 | | 6,244 | | 6,431 | | 6,624 | 1.0 | 6,823 |
| 37 | | 4,692 | 2.5 | 4,940 | 1.8 | 5,182 | | 5,452 | | 5,714 | 0.9 | 5,998 | 2.0 | 6,379 | 4.0 | 6,570 | | 6,767 | 0.3 | 6,970 |
| 38 | | 4,811 | | 5,036 | | 5,315 | | 5,586 | | 5,871 | 1.3 | 6,152 | 3.8 | 6,542 | | 6,739 | | 6,941 | | 7,149 |
| 39 | | 4,940 | | 5,181 | | 5,454 | 1.0 | 5,714 | | 5,998 | | 6,311 | 1.0 | 6,712 | 0.8 | 6,913 | 1.0 | 7,120 | | 7,334 |
| 40 | | 5,036 | | 5,313 | | 5,587 | | 5,871 | | 6,152 | | 6,473 | | 6,884 | 1.0 | 7,090 | 1.0 | 7,303 | 1.0 | 7,522 |
| 41 | | 5,181 | | 5,452 | | 5,715 | | 5,998 | | 6,311 | | 6,629 | | 7,050 | | 7,261 | | 7,479 | | 7,703 |
| 42 | | 5,313 | | 5,586 | | 5,872 | 0.8 | 6,152 | | 6,473 | | 6,808 | | 7,240 | | 7,457 | 1.0 | 7,681 | | 7,911 |
| 43 | | 5,452 | | 5,714 | | 5,999 | | 6,311 | | 6,629 | 1.0 | 6,975 | | 7,418 | | 7,640 | | 7,869 | | 8,106 |
| 44 | | 5,585 | | 5,870 | | 6,153 | | 6,473 | | 6,808 | | 7,147 | | 7,601 | | 7,829 | | 8,064 | | 8,305 |
| 45 | | 5,714 | | 5,997 | | 6,312 | | 6,629 | | 6,975 | | 7,304 | | 7,768 | | 8,001 | | 8,241 | | 8,488 |
| 46 | | 5,870 | | 6,150 | | 6,474 | | 6,808 | | 7,147 | | 7,506 | | 7,982 | | 8,222 | | 8,469 | | 8,723 |
| 47 | | 5,997 | | 6,309 | | 6,631 | | 6,975 | | 7,304 | | 7,698 | 1.0 | 8,187 | | 8,432 | | 8,685 | | 8,946 |
| 48 | | 6,150 | | 6,472 | | 6,809 | | 7,147 | | 7,506 | | 7,885 | | 8,386 | | 8,637 | | 8,896 | | 9,163 |
| 49 | | 6,309 | | 6,629 | | 6,977 | | 7,304 | | 7,698 | | 8,084 | | 8,597 | | 8,855 | | 9,121 | | 9,394 |
| 50 | | 6,472 | | 6,807 | | 7,149 | | 7,506 | | 7,885 | | 8,289 | | 8,815 | | 9,080 | | 9,352 | | 9,633 |
| 51 | | 6,628 | | 6,975 | | 7,305 | | 7,698 | | 8,084 | | 8,488 | | 9,027 | | 9,298 | | 9,577 | | 9,864 |
| 52 | | 6,807 | | 7,146 | | 7,509 | | 7,885 | | 8,289 | | 8,710 | | 9,263 | | 9,541 | | 9,827 | | 10,122 |
| 53 | | 6,974 | | 7,303 | | 7,700 | | 8,084 | | 8,489 | | 8,912 | | 9,478 | | 9,762 | | 10,055 | | 10,357 |
| 54 | | 7,146 | | 7,505 | | 7,888 | | 8,289 | | 8,710 | | 9,153 | | 9,734 | | 10,026 | | 10,327 | | 10,637 |
| 55 | | 7,303 | | 7,697 | | 8,086 | | 8,488 | | 8,912 | | 9,386 | | 9,982 | | 10,281 | | 10,590 | | 10,907 |
| 56 | | 7,505 | | 7,884 | | 8,291 | | 8,710 | | 9,154 | | 9,613 | | 10,223 | | 10,530 | | 10,846 | | 11,171 |
| 57 | | 7,697 | | 8,083 | | 8,490 | | 8,912 | | 9,386 | | 9,837 | | 10,461 | | 10,775 | | 11,099 | | 11,431 |
| 58 | | 7,884 | | 8,289 | | 8,712 | | 9,154 | | 9,614 | | 10,081 | | 10,721 | | 11,043 | | 11,374 | | 11,715 |
| 59 | | 8,083 | | 8,488 | | 8,916 | | 9,386 | | 9,839 | | 10,333 | | 10,989 | | 11,319 | | 11,658 | | 12,008 |
| | 4.1 | | 5.3 | | 4.4 | | 3.1 | | 3.1 | | 12.0 | | 16.8 | | 8.3 | | 3.5 | | 11.0 | 71.52 |

Classified FTE by Column



Pacific Grove Unified School District

Step and Column 2013-14

| | Employee | 2013-14 | | | | 2014-15 | | | | Inc | % | | |
|----|----------|---------|----|--------|--------|---------------|-----|-----|--------|------|---------------|-------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | | | |
| 1 | | VI | 22 | 89,956 | 1.00 | 89,956 | VI | 23 | 89,956 | 1.00 | 89,956 | - | 0.0% |
| 2 | | VI | 23 | 89,956 | 1.00 | 89,956 | VI | 24 | 89,956 | 1.00 | 89,956 | - | 0.0% |
| 3 | | VI | 10 | 76,204 | 1.00 | 76,204 | VI | 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% |
| 4 | | III | 9 | 64,428 | 0.20 | 12,286 | III | 10 | 64,255 | 0.20 | 12,851 | 565 | 4.6% |
| 5 | | V | 13 | 79,956 | 1.00 | 79,956 | V | 14 | 79,956 | 1.00 | 79,956 | - | 0.0% |
| 6 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 7 | | VI | 27 | 95,918 | 1.00 | 95,918 | VI | 28 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 8 | | III | 30 | 64,255 | 1.00 | 64,255 | III | 31 | 64,255 | 1.00 | 64,255 | - | 0.0% |
| 9 | | VI | 19 | 86,918 | 1.00 | 86,918 | VI | 20 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 10 | | V | 35 | 82,852 | 1.00 | 82,852 | V | 36 | 82,852 | 1.00 | 82,852 | - | 0.0% |
| 11 | | VI | 30 | 95,918 | 1.00 | 95,918 | VI | 31 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 12 | | IV | 8 | 64,224 | 1.00 | 64,224 | IV | 9 | 66,107 | 1.00 | 66,107 | 1,883 | 2.9% |
| 13 | | VI | 22 | 89,956 | 1.00 | 89,956 | VI | 23 | 89,956 | 1.00 | 89,956 | - | 0.0% |
| 14 | | V | 17 | 82,852 | 1.00 | 82,852 | V | 18 | 82,852 | 1.00 | 82,852 | - | 0.0% |
| 15 | | I | 8 | 48,321 | 1.00 | 48,321 | I | 9 | 48,321 | 1.00 | 48,321 | - | 0.0% |
| 16 | | VI | 5 | 62,836 | 0.40 | 25,134 | VI | 6 | 65,306 | 0.40 | 26,122 | 988 | 3.9% |
| 17 | | V | 5 | 61,164 | 1.00 | 61,164 | V | 6 | 63,340 | 1.00 | 63,340 | 2,176 | 3.6% |
| 18 | | IV | 19 | 71,158 | 1.00 | 71,158 | IV | 20 | 71,158 | 1.00 | 71,158 | - | 0.0% |
| 19 | | VI | 19 | 86,918 | 1.00 | 86,918 | VI | 20 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 20 | | VI | 19 | 86,918 | 1.00 | 86,918 | VI | 20 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 21 | | VI | 25 | 93,104 | 0.70 | 65,173 | VI | 26 | 93,104 | 0.70 | 65,173 | - | 0.0% |
| 22 | | I | 1 | 41,296 | 0.20 | 8,259 | I | 2 | 42,300 | 0.20 | 8,460 | 201 | 2.4% |
| 23 | | VI | 26 | 93,104 | 0.50 | 46,552 | VI | 27 | 95,918 | 0.50 | 47,959 | 1,407 | 3.0% |
| 24 | | VI | 36 | 95,918 | 1.00 | 95,918 | VI | 37 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 25 | | VI | 18 | 86,918 | 1.00 | 86,918 | VI | 19 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 26 | | III | 11 | 64,255 | 0.60 | 38,553 | III | 12 | 64,255 | 0.60 | 38,553 | - | 0.0% |
| 27 | | VI | 1 | 52,958 | 1.00 | 52,958 | VI | 2 | 55,428 | 1.00 | 55,428 | 2,470 | 4.7% |
| 28 | | VI | 9 | 72,714 | 0.80 | 58,171 | VI | 10 | 76,204 | 0.80 | 60,963 | 2,792 | 4.8% |
| 29 | | VI | 9 | 72,714 | 0.50 | 36,357 | VI | 10 | 76,204 | 0.50 | 38,102 | 1,745 | 4.8% |
| 30 | | VI | 9 | 72,714 | 1.00 | 72,714 | VI | 10 | 72,714 | 1.00 | 72,714 | - | 0.0% |
| 31 | | VI | 8 | 70,245 | 1.00 | 70,245 | VI | 9 | 72,714 | 1.00 | 72,714 | 2,469 | 3.5% |
| 32 | | V | 16 | 79,956 | 1.00 | 79,956 | V | 17 | 82,852 | 1.00 | 82,852 | 2,896 | 3.6% |
| 33 | | VI | 10 | 76,204 | 1.00 | 76,204 | VI | 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% |
| 34 | | VI | 18 | 86,918 | 1.00 | 86,918 | VI | 19 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 35 | | VI | 12 | 81,409 | 1.00 | 81,409 | VI | 13 | 83,880 | 1.00 | 83,880 | 2,471 | 3.0% |
| 36 | | VI | 25 | 93,104 | 0.60 | 55,862 | VI | 26 | 93,104 | 0.60 | 55,862 | - | 0.0% |
| 37 | | VI | 28 | 95,918 | 1.00 | 95,918 | VI | 29 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 38 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 39 | | VI | 25 | 93,104 | 1.00 | 93,104 | VI | 26 | 93,104 | 1.00 | 93,104 | - | 0.0% |
| 40 | | VI | 35 | 95,918 | 1.00 | 95,918 | VI | 36 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 41 | | VI | 25 | 93,104 | 1.00 | 93,104 | VI | 26 | 93,104 | 1.00 | 93,104 | - | 0.0% |
| 42 | | VI | 16 | 83,880 | 1.00 | 83,880 | VI | 17 | 86,918 | 1.00 | 86,918 | 3,038 | 3.6% |
| 43 | | VI | 10 | 76,204 | 1.00 | 76,204 | VI | 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% |
| 44 | | VI | 17 | 86,918 | 1.00 | 86,918 | VI | 18 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 45 | | VI | 9 | 72,714 | 1.00 | 72,714 | VI | 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% |
| 45 | | V | 17 | 82,852 | 1.00 | 82,852 | V | 18 | 82,852 | 1.00 | 82,852 | - | 0.0% |
| 46 | | VI | 21 | 86,918 | 1.00 | 86,918 | VI | 22 | 89,956 | 1.00 | 89,956 | 3,038 | 3.5% |
| 47 | | III | 10 | 64,255 | 1.00 | 64,255 | III | 11 | 64,255 | 1.00 | 64,255 | - | 0.0% |
| 48 | | VI | 29 | 95,918 | 1.00 | 95,918 | VI | 30 | 95,918 | 1.00 | 95,918 | - | 0.0% |

| | Employee | 2013-14 | | | | 2014-15 | | | | Inc | % | | |
|-----|----------|---------|----|--------|--------|---------------|-----|-----|--------|------|---------------|-------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | | | |
| 49 | | VI | 5 | 62,836 | 1.00 | 62,836 | VI | 6 | 65,306 | 1.00 | 65,306 | 2,470 | 3.9% |
| 50 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 51 | | VI | 8 | 70,245 | 1.00 | 70,245 | VI | 9 | 72,714 | 1.00 | 72,714 | 2,469 | 3.5% |
| 52 | | V | 9 | 69,869 | 1.00 | 69,869 | V | 10 | 73,060 | 1.00 | 73,060 | 3,191 | 4.6% |
| 53 | | VI | 9 | 72,714 | 1.00 | 72,714 | VI | 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% |
| 54 | | VI | 6 | 65,306 | 1.00 | 65,306 | VI | 7 | 67,775 | 1.00 | 67,775 | 2,469 | 3.8% |
| 55 | | VI | 14 | 83,880 | 1.00 | 83,880 | VI | 15 | 83,880 | 1.00 | 83,880 | - | 0.0% |
| 56 | | I | 4 | 44,307 | 0.60 | 26,584 | I | 5 | 45,310 | 0.60 | 27,186 | 602 | 2.3% |
| 57 | | V | 12 | 77,684 | 1.00 | 77,684 | V | 13 | 79,956 | 1.00 | 79,956 | 2,272 | 2.9% |
| 58 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 59 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 60 | | III | 10 | 64,255 | 1.00 | 64,255 | III | 11 | 64,255 | 1.00 | 64,255 | - | 0.0% |
| 61 | | VI | 26 | 93,104 | 1.00 | 93,104 | VI | 27 | 95,918 | 1.00 | 95,918 | 2,814 | 3.0% |
| 62 | | VI | 9 | 72,714 | 1.00 | 72,714 | VI | 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% |
| 63 | | IV | 8 | 64,224 | 1.00 | 64,224 | IV | 9 | 66,107 | 1.00 | 66,107 | 1,883 | 2.9% |
| 64 | | VI | 19 | 86,918 | 1.00 | 86,918 | VI | 20 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 65 | | VI | 17 | 86,918 | 1.00 | 86,918 | VI | 18 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 66 | | V | 12 | 77,684 | 0.40 | 31,074 | V | 13 | 79,956 | 0.40 | 31,982 | 909 | 2.9% |
| 67 | | VI | 5 | 62,836 | 1.00 | 62,836 | VI | 6 | 65,306 | 1.00 | 65,306 | 2,470 | 3.9% |
| 68 | | VI | 22 | 89,956 | 1.00 | 89,956 | VI | 23 | 89,956 | 1.00 | 89,956 | - | 0.0% |
| 69 | | VI | 32 | 95,918 | 1.00 | 95,918 | VI | 33 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 70 | | IV | 3 | 54,808 | 1.00 | 54,808 | IV | 4 | 56,691 | 1.00 | 56,691 | 1,883 | 3.4% |
| 71 | | VI | 23 | 89,956 | 1.00 | 89,956 | VI | 24 | 89,956 | 1.00 | 89,956 | - | 0.0% |
| 72 | | VI | 28 | 95,918 | 1.00 | 95,918 | VI | 29 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 73 | | VI | 25 | 93,104 | 1.00 | 93,104 | VI | 26 | 93,104 | 1.00 | 93,104 | - | 0.0% |
| 74 | | VI | 27 | 95,918 | 1.00 | 95,918 | VI | 28 | 95,918 | 1.00 | 95,918 | - | 0.0% |
| 75 | | V | 10 | 73,060 | 1.00 | 73,060 | V | 11 | 75,506 | 1.00 | 75,506 | 2,446 | 3.3% |
| 76 | | VI | 10 | 76,204 | 1.00 | 76,204 | VI | 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% |
| 77 | | VI | 13 | 83,880 | 1.00 | 83,880 | VI | 14 | 83,880 | 1.00 | 83,880 | - | 0.0% |
| 78 | | VI | 10 | 76,204 | 0.50 | 38,102 | VI | 11 | 78,705 | 0.50 | 39,353 | 1,251 | 3.3% |
| 79 | | VI | 25 | 93,104 | 1.00 | 93,104 | VI | 26 | 93,104 | 1.00 | 93,104 | - | 0.0% |
| 80 | | III | 12 | 64,255 | 1.00 | 64,255 | III | 13 | 64,255 | 1.00 | 64,255 | - | 0.0% |
| 81 | | V | 2 | 54,635 | 1.00 | 54,635 | V | 3 | 56,811 | 1.00 | 56,811 | 2,176 | 4.0% |
| 82 | | VI | 6 | 65,306 | 0.50 | 32,653 | VI | 7 | 67,775 | 0.50 | 33,888 | 1,235 | 3.8% |
| 83 | | II | 15 | 56,432 | 1.00 | 56,432 | II | 16 | 56,432 | 1.00 | 56,432 | - | 0.0% |
| 84 | | VI | 8 | 70,245 | 1.00 | 70,245 | VI | 9 | 72,714 | 1.00 | 72,714 | 2,469 | 3.5% |
| 85 | | VI | 6 | 65,306 | 1.00 | 65,306 | VI | 7 | 67,775 | 1.00 | 67,775 | 2,469 | 3.8% |
| 86 | | VI | 16 | 83,880 | 0.80 | 67,104 | VI | 17 | 86,918 | 0.80 | 69,534 | 2,430 | 3.6% |
| 87 | | IV | 6 | 60,457 | 1.00 | 60,457 | IV | 7 | 62,341 | 1.00 | 62,341 | 1,884 | 3.1% |
| 88 | | VI | 1 | 52,958 | 1.00 | 52,958 | VI | 2 | 55,428 | 1.00 | 55,428 | 2,470 | 4.7% |
| 89 | | VI | 8 | 70,245 | 1.00 | 70,245 | VI | 9 | 72,714 | 1.00 | 72,714 | 2,469 | 3.5% |
| 90 | | VI | 5 | 62,836 | 0.20 | 12,567 | VI | 6 | 65,306 | 0.20 | 13,061 | 494 | 3.9% |
| 91 | | VI | 9 | 72,714 | 1.00 | 72,714 | VI | 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% |
| 92 | | V | 7 | 65,516 | 1.00 | 65,516 | V | 8 | 67,693 | 1.00 | 67,693 | 2,177 | 3.3% |
| 93 | | VI | 13 | 83,880 | 1.00 | 83,880 | VI | 14 | 83,880 | 1.00 | 83,880 | - | 0.0% |
| 94 | | V | 12 | 81,409 | 1.00 | 81,409 | V | 13 | 83,880 | 1.00 | 83,880 | 2,471 | 3.0% |
| 95 | | IV | 9 | 66,107 | 1.00 | 66,107 | IV | 10 | 69,227 | 1.00 | 69,227 | 3,120 | 4.7% |
| 96 | | IV | 12 | 71,158 | 1.00 | 71,158 | IV | 13 | 71,158 | 1.00 | 71,158 | - | 0.0% |
| 97 | | V | 16 | 79,956 | 1.00 | 79,956 | V | 17 | 82,852 | 1.00 | 82,852 | 2,896 | 3.6% |
| 98 | | VI | 20 | 86,918 | 1.00 | 86,918 | VI | 21 | 86,918 | 1.00 | 86,918 | - | 0.0% |
| 99 | | IV | 5 | 58,574 | 1.00 | 58,574 | IV | 6 | 60,457 | 1.00 | 60,457 | 1,883 | 3.2% |
| 100 | | VI | 10 | 76,204 | 1.00 | 76,204 | VI | 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% |
| 101 | | VI | 24 | 89,956 | 1.00 | 89,956 | VI | 25 | 93,104 | 1.00 | 93,104 | 3,148 | 3.5% |
| 102 | | V | 5 | 61,164 | 0.50 | 30,582 | V | 6 | 63,340 | 0.50 | 31,670 | 1,088 | 3.6% |

| | Employee | 2013-14 | | | | 2014-15 | | | | Inc | % |
|--|----------|---------------|------|------------------|--------|---------|---------------|------------------|----------------|------|---|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 103 | VI 16 | 83,880 | 1.00 | 83,880 | VI 17 | 86,918 | 1.00 | 86,918 | 3,038 | 3.6% | |
| 104 | VI 21 | 86,918 | 1.00 | 86,918 | VI 22 | 89,956 | 1.00 | 89,956 | 3,038 | 3.5% | |
| 105 | VI 23 | 89,956 | 1.00 | 89,956 | VI 24 | 89,956 | 1.00 | 89,956 | - | 0.0% | |
| 106 | IV 2 | 52,925 | 1.00 | 52,925 | IV 3 | 54,808 | 1.00 | 54,808 | 1,883 | 3.6% | |
| 107 | IV 19 | 71,158 | 0.80 | 56,926 | IV 20 | 71,158 | 0.80 | 56,926 | - | 0.0% | |
| 108 | VI 12 | 81,409 | 1.00 | 81,409 | VI 13 | 83,880 | 1.00 | 83,880 | 2,471 | 3.0% | |
| 109 | IV 6 | 60,457 | 1.00 | 60,457 | IV 7 | 62,341 | 1.00 | 62,341 | 1,884 | 3.1% | |
| 110 | V 12 | 77,684 | 0.80 | 62,147 | V 13 | 79,956 | 0.80 | 63,965 | 1,818 | 2.9% | |
| 111 | IV 13 | 71,158 | 1.00 | 71,158 | IV 14 | 71,158 | 1.00 | 71,158 | - | 0.0% | |
| 112 | VI 9 | 72,714 | 1.00 | 72,714 | VI 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% | |
| 113 | VI 19 | 86,918 | 1.00 | 86,918 | VI 20 | 86,918 | 1.00 | 86,918 | - | 0.0% | |
| 114 | IV 9 | 66,107 | 1.00 | 66,107 | IV 10 | 69,227 | 1.00 | 69,227 | 3,120 | 4.7% | |
| 115 | V 34 | 82,852 | 1.00 | 82,852 | V 35 | 82,852 | 1.00 | 82,852 | - | 0.0% | |
| 116 | IV 7 | 62,341 | 1.00 | 62,341 | IV 8 | 64,224 | 1.00 | 64,224 | 1,883 | 3.0% | |
| 117 | VI 15 | 83,880 | 1.00 | 83,880 | VI 16 | 83,880 | 1.00 | 83,880 | - | 0.0% | |
| 118 | VI 2 | 55,428 | 0.70 | 38,800 | VI 3 | 57,897 | 0.70 | 40,528 | 1,728 | 4.5% | |
| 119 | VI 17 | 86,918 | 1.00 | 86,918 | VI 18 | 86,918 | 1.00 | 86,918 | - | 0.0% | |
| 120 | VI 9 | 72,714 | 0.80 | 58,171 | VI 10 | 76,204 | 0.80 | 60,963 | 2,792 | 4.8% | |
| 121 | V 4 | 58,987 | 0.40 | 23,595 | V 5 | 61,164 | 0.40 | 24,466 | 871 | 3.7% | |
| 122 | VI 5 | 62,836 | 1.00 | 62,836 | VI 6 | 65,306 | 1.00 | 65,306 | 2,470 | 3.9% | |
| 123 | VI 9 | 72,714 | 1.00 | 72,714 | VI 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% | |
| 124 | V 18 | 82,852 | 1.00 | 82,852 | V 19 | 82,852 | 1.00 | 82,852 | - | 0.0% | |
| 125 | VI 9 | 72,714 | 1.00 | 72,714 | VI 10 | 76,204 | 1.00 | 76,204 | 3,490 | 4.8% | |
| 126 | VI 36 | 95,918 | 1.00 | 95,918 | VI 37 | 95,918 | 1.00 | 95,918 | - | 0.0% | |
| 127 | VI 30 | 95,918 | 1.00 | 95,918 | VI 31 | 95,918 | 1.00 | 95,918 | - | 0.0% | |
| 128 | VI 10 | 76,204 | 1.00 | 76,204 | VI 11 | 78,705 | 1.00 | 78,705 | 2,501 | 3.3% | |
| 129 | VI 24 | 89,956 | 1.00 | 89,956 | VI 25 | 93,104 | 1.00 | 93,104 | 3,148 | 3.5% | |
| 130 | III 13 | 64,255 | 1.00 | 64,255 | III 14 | 64,255 | 1.00 | 64,255 | - | 0.0% | |
| Total Certificated FTE/Salaries | | 121.50 | | 9,427,684 | | | 121.50 | 9,587,410 | 159,726 | | |

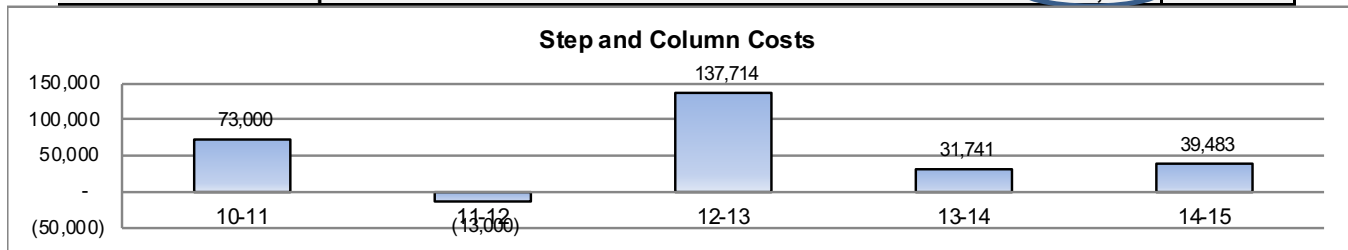
| | | | | | | | |
|----------|--------------------------------------|----------|---|--|--|----------------|--------------|
| A | Cost of Step Changes (actual) | | | | | 159,726 | 2.15% |
| B | Cost of Column Change | \$ 6,638 | 6 | | | 39,828 | 0.54% |

| | | | | | | | |
|--|--|--|--|--|--|----------------|--------------|
| Total Step and Column Costs - Gross | | | | | | 199,554 | 2.68% |
|--|--|--|--|--|--|----------------|--------------|

| | C1 - Retirees | | | | C2 - Replacements | | | | Savings | | |
|--------------|---------------|------|-------------|------|-------------------|-----|------|-------------|---------|----------------|----------------|
| | Col | Step | Salary | FTE | Salary | Col | Step | Salary | | FTE | |
| 1 | VI | 17 | 86,918 | 1.00 | 86,918 | IV | 6 | 60,457 | 1.00 | 60,457 | 26,461 |
| 2 | VI | 26 | 93,104 | 0.50 | 46,552 | IV | 6 | 60,457 | 0.50 | 30,229 | 16,324 |
| 3 | VI | 17 | 86,918 | 1.00 | 86,918 | IV | 6 | 60,457 | 1.00 | 60,457 | 26,461 |
| 4 | V | 13 | 79,956 | 1.00 | 79,956 | IV | 6 | 60,457 | 1.00 | 60,457 | 19,499 |
| 5 | IV | 19 | 71,158 | 0.80 | 56,926 | IV | 6 | 60,457 | 0.80 | 48,366 | 8,561 |
| 6 | VI | 23 | 89,956 | 1.00 | 89,956 | IV | 6 | 60,457 | 1.00 | 60,457 | 29,499 |
| 7 | III | 30 | 64,225 | 1.00 | 64,225 | IV | 6 | 60,457 | 1.00 | 60,457 | 3,768 |
| 8 | VI | 23 | 89,956 | 1.00 | 89,956 | IV | 6 | 60,457 | 1.00 | 60,457 | 29,499 |
| Total | | | 7.30 | | 601,407 | | | 7.30 | | 441,336 | 160,071 |

| | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|------------------|---------------|
| | | | | | | | | | | (160,071) | -2.15% |
|--|--|--|--|--|--|--|--|--|--|------------------|---------------|

| | | | | | | | |
|---|--|--|--|--|--|---------------|--------------|
| Total Certificated Step and Column Costs - Net | | | | | | 39,483 | 0.53% |
|---|--|--|--|--|--|---------------|--------------|



Pacific Grove Unified School District

Step and Column 2014-15

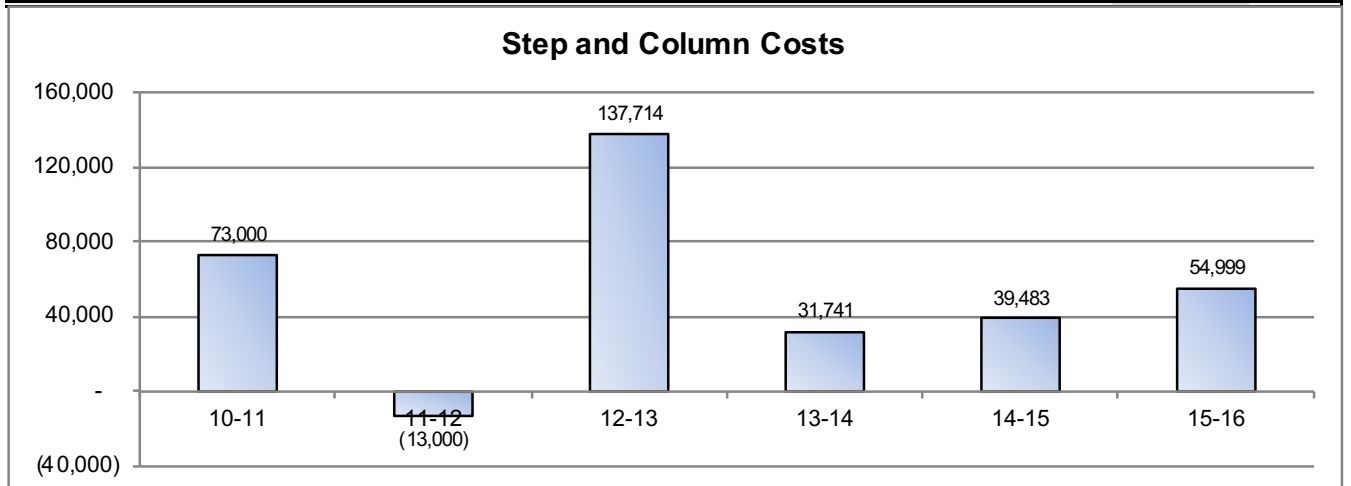
| 5/31/24 2:33 PM | | 2014-15 | | | | 2015-16 | | | | | |
|-----------------|-----|---------|------|---------|-----|---------|------|---------|----------|------|--|
| Employee | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % | |
| 1 | VI | 24 | 1.00 | 94,050 | VI | 25 | 1.00 | 97,341 | 3,291 | 3.5% | |
| 2 | IV | 5 | 1.00 | 61,240 | IV | 6 | 1.00 | 63,208 | 1,968 | 3.2% | |
| 3 | 10 | C | 1.00 | 50,086 | 10 | C | 1.00 | 50,086 | - | 0.0% | |
| 4 | VI | 11 | 0.60 | 82,287 | VI | 12 | 0.60 | 85,114 | 2,827 | 3.4% | |
| 5 | IV | 8 | 0.50 | 33,574 | IV | 9 | 0.50 | 34,558 | 984 | 2.9% | |
| 6 | III | 6 | 1.00 | 59,236 | III | 7 | 1.00 | 60,899 | 1,663 | 2.8% | |
| 7 | VI | 21 | 1.20 | 109,049 | VI | 22 | 1.20 | 112,860 | 3,811 | 3.5% | |
| 8 | VI | 28 | 1.00 | 100,283 | VI | 29 | 1.00 | 100,283 | - | 0.0% | |
| 9 | VI | 20 | 1.00 | 90,874 | VI | 21 | 1.00 | 90,874 | - | 0.0% | |
| 10 | V | 36 | 1.00 | 86,622 | V | 37 | 1.00 | 86,622 | - | 0.0% | |
| 11 | VI | 31 | 1.00 | 100,283 | VI | 32 | 1.00 | 100,283 | - | 0.0% | |
| 12 | IV | 9 | 1.00 | 69,115 | IV | 10 | 1.00 | 72,378 | 3,263 | 4.7% | |
| 13 | VI | 23 | 1.00 | 94,050 | VI | 24 | 1.00 | 94,050 | - | 0.0% | |
| 14 | V | 18 | 1.00 | 86,622 | V | 19 | 1.00 | 86,622 | - | 0.0% | |
| 15 | V | 6 | 1.00 | 65,911 | V | 7 | 1.00 | 68,497 | 2,586 | 3.9% | |
| 16 | V | 6 | 1.00 | 66,222 | V | 7 | 1.00 | 68,497 | 2,275 | 3.4% | |
| 17 | IV | 20 | 1.00 | 74,396 | IV | 21 | 1.00 | 74,396 | - | 0.0% | |
| 18 | VI | 20 | 1.00 | 90,874 | VI | 21 | 1.00 | 90,874 | - | 0.0% | |
| 19 | VI | 20 | 1.00 | 90,874 | VI | 21 | 1.00 | 90,874 | - | 0.0% | |
| 20 | VI | 26 | 1.00 | 68,139 | VI | 27 | 1.00 | 70,198 | 2,059 | 3.0% | |
| 21 | I | 2 | 0.20 | 8,845 | I | 3 | 0.20 | 9,055 | 210 | 2.4% | |
| 22 | VI | 37 | 1.00 | 100,283 | VI | 38 | 1.00 | 100,283 | - | 0.0% | |
| 23 | III | 1 | 0.60 | 30,177 | III | 2 | 0.60 | 31,553 | 1,376 | 4.6% | |
| 24 | VI | 19 | 1.00 | 90,874 | VI | 20 | 1.00 | 90,874 | - | 0.0% | |
| 25 | VI | 2 | 0.60 | 34,770 | VI | 3 | 0.60 | 36,319 | 1,549 | 4.5% | |
| 26 | VI | 2 | 1.00 | 57,950 | VI | 3 | 1.00 | 60,532 | 2,582 | 4.5% | |
| 27 | VI | 10 | 0.80 | 63,738 | VI | 11 | 0.80 | 65,830 | 2,092 | 3.3% | |
| 28 | VI | 10 | 0.50 | 39,836 | VI | 11 | 0.50 | 41,144 | 1,308 | 3.3% | |
| 29 | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% | |
| 30 | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% | |
| 31 | V | 17 | 1.00 | 86,622 | V | 18 | 1.00 | 86,622 | - | 0.0% | |
| 32 | VI | 11 | 1.00 | 82,287 | VI | 12 | 1.00 | 85,114 | 2,827 | 3.4% | |
| 33 | VI | 19 | 1.00 | 90,874 | VI | 20 | 1.00 | 90,874 | - | 0.0% | |
| 34 | VI | 13 | 1.00 | 87,697 | VI | 14 | 1.00 | 87,697 | - | 0.0% | |
| 35 | VI | 26 | 1.00 | 97,341 | VI | 27 | 1.00 | 100,283 | 2,942 | 3.0% | |
| 36 | VI | 29 | 1.00 | 100,283 | VI | 30 | 1.00 | 100,283 | - | 0.0% | |
| 37 | VI | 21 | 1.00 | 90,874 | VI | 22 | 1.00 | 94,050 | 3,176 | 3.5% | |
| 38 | VI | 26 | 1.00 | 97,341 | VI | 27 | 1.00 | 100,283 | 2,942 | 3.0% | |
| 39 | VI | 36 | 1.00 | 100,283 | VI | 37 | 1.00 | 100,283 | - | 0.0% | |
| 40 | VI | 26 | 1.00 | 97,341 | VI | 27 | 1.00 | 100,283 | 2,942 | 3.0% | |
| 41 | VI | 17 | 1.00 | 90,874 | VI | 18 | 1.00 | 90,874 | - | 0.0% | |
| 42 | VI | 11 | 1.00 | 82,287 | VI | 12 | 1.00 | 85,114 | 2,827 | 3.4% | |
| 43 | V | 18 | 1.00 | 86,622 | V | 19 | 1.00 | 86,622 | - | 0.0% | |
| 44 | VI | 22 | 1.00 | 94,050 | VI | 23 | 1.00 | 94,050 | - | 0.0% | |
| 45 | III | 11 | 1.00 | 67,179 | III | 12 | 1.00 | 67,179 | - | 0.0% | |
| 46 | VI | 30 | 1.00 | 100,283 | VI | 31 | 1.00 | 100,283 | - | 0.0% | |
| 47 | V | 6 | 1.00 | 66,222 | V | 7 | 1.00 | 68,497 | 2,275 | 3.4% | |
| 48 | VI | 21 | 1.00 | 90,874 | VI | 22 | 1.00 | 94,050 | 3,176 | 3.5% | |
| 49 | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% | |

| | Employee | 2014-15 | | | | 2015-16 | | | | Increase | |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | % |
| 50 | | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% |
| 51 | | VI | 7 | 1.00 | 70,859 | VI | 8 | 1.00 | 73,442 | 2,583 | 3.6% |
| 52 | | VI | 15 | 1.16 | 101,729 | VI | 16 | 1.16 | 101,729 | - | 0.0% |
| 53 | | V | 13 | 1.00 | 83,594 | V | 14 | 1.00 | 83,594 | - | 0.0% |
| 54 | | VI | 21 | 1.00 | 90,874 | VI | 22 | 1.00 | 94,050 | 3,176 | 3.5% |
| 55 | | VI | 27 | 1.00 | 100,283 | VI | 28 | 1.00 | 100,283 | - | 0.0% |
| 56 | | V | 7 | 1.00 | 68,497 | V | 8 | 1.00 | 70,773 | 2,276 | 3.3% |
| 57 | | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% |
| 58 | | V | 9 | 1.00 | 72,642 | V | 10 | 1.00 | 76,385 | 3,743 | 5.2% |
| 59 | | VI | 8 | 1.00 | 73,442 | VI | 9 | 1.00 | 76,023 | 2,581 | 3.5% |
| 60 | | VI | 20 | 1.00 | 90,874 | VI | 21 | 1.00 | 90,874 | - | 0.0% |
| 61 | | VI | 6 | 1.00 | 68,277 | VI | 7 | 1.00 | 70,859 | 2,582 | 3.8% |
| 62 | | VI | 23 | 1.00 | 94,050 | VI | 24 | 1.00 | 94,050 | - | 0.0% |
| 63 | | VI | 33 | 1.00 | 100,283 | VI | 34 | 1.00 | 100,283 | - | 0.0% |
| 64 | | VI | 29 | 1.00 | 100,283 | VI | 30 | 1.00 | 100,283 | - | 0.0% |
| 65 | | VI | 26 | 1.00 | 97,341 | VI | 27 | 1.00 | 100,283 | 2,942 | 3.0% |
| 66 | | VI | 28 | 1.00 | 100,283 | VI | 29 | 1.00 | 100,283 | - | 0.0% |
| 67 | | V | 11 | 1.00 | 78,942 | V | 12 | 1.00 | 81,219 | 2,277 | 2.9% |
| 68 | | IV | 4 | 1.00 | 63,208 | IV | 5 | 1.00 | 65,178 | 1,970 | 3.1% |
| 69 | | VI | 11 | 1.00 | 82,287 | VI | 12 | 1.00 | 85,114 | 2,827 | 3.4% |
| 70 | | VI | 14 | 1.00 | 87,697 | VI | 15 | 1.00 | 87,697 | - | 0.0% |
| 71 | | VI | 11 | 0.50 | 41,144 | VI | 12 | 0.50 | 42,557 | 1,414 | 3.4% |
| 72 | | VI | 26 | 1.00 | 97,341 | VI | 27 | 1.00 | 100,283 | 2,942 | 3.0% |
| 73 | | III | 13 | 1.00 | 67,179 | III | 14 | 1.00 | 67,179 | - | 0.0% |
| 74 | | IV | 2 | 1.00 | 55,334 | IV | 3 | 1.00 | 57,302 | 1,968 | 3.6% |
| 75 | | VI | 13 | 1.00 | 87,697 | VI | 14 | 1.00 | 87,697 | - | 0.0% |
| 76 | | VI | 7 | 1.00 | 70,859 | VI | 8 | 1.00 | 73,442 | 2,583 | 3.6% |
| 77 | | II | 16 | 1.00 | 59,000 | II | 17 | 1.00 | 59,000 | - | 0.0% |
| 78 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 79 | | VI | 7 | 1.00 | 70,859 | VI | 8 | 1.00 | 73,442 | 2,583 | 3.6% |
| 80 | | IV | 7 | 1.00 | 65,178 | IV | 8 | 1.00 | 67,147 | 1,969 | 3.0% |
| 81 | | VI | 2 | 1.00 | 57,950 | VI | 3 | 1.00 | 60,532 | 2,582 | 4.5% |
| 82 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 83 | | VI | 6 | 0.20 | 13,655 | VI | 7 | 0.20 | 14,172 | 516 | 3.8% |
| 84 | | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% |
| 85 | | V | 8 | 1.00 | 70,773 | V | 9 | 1.00 | 73,048 | 2,275 | 3.2% |
| 86 | | VI | 14 | 1.00 | 87,697 | VI | 15 | 1.00 | 87,697 | - | 0.0% |
| 87 | | VI | 13 | 1.00 | 87,697 | VI | 14 | 1.00 | 87,697 | - | 0.0% |
| 88 | | V | 1 | 0.60 | 54,845 | V | 2 | 0.60 | 57,121 | 2,276 | 4.1% |
| 89 | | IV | 13 | 1.00 | 74,396 | IV | 14 | 1.00 | 74,396 | - | 0.0% |
| 90 | | VI | 1 | 1.00 | 55,368 | VI | 2 | 1.00 | 57,950 | 2,582 | 4.7% |
| 91 | | V | 17 | 1.00 | 86,622 | V | 18 | 1.00 | 86,622 | - | 0.0% |
| 92 | | VI | 21 | 1.00 | 90,874 | VI | 22 | 1.00 | 94,050 | 3,176 | 3.5% |
| 93 | | IV | 6 | 1.00 | 63,208 | IV | 7 | 1.00 | 65,178 | 1,970 | 3.1% |
| 94 | | VI | 11 | 1.00 | 82,287 | VI | 12 | 1.00 | 85,114 | 2,827 | 3.4% |
| 95 | | VI | 25 | 1.00 | 97,341 | VI | 26 | 1.00 | 97,341 | - | 0.0% |
| 96 | | VI | 1 | 0.60 | 33,221 | VI | 2 | 0.60 | 34,770 | 1,549 | 4.7% |
| 97 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 98 | | V | 6 | 0.50 | 33,111 | V | 7 | 0.50 | 34,249 | 1,138 | 3.4% |
| 99 | | VI | 17 | 1.00 | 90,874 | VI | 18 | 1.00 | 90,874 | - | 0.0% |
| 100 | | VI | 4 | 1.00 | 61,548 | VI | 5 | 1.00 | 65,696 | 4,148 | 6.7% |
| 101 | | VI | 22 | 1.00 | 94,050 | VI | 23 | 1.00 | 94,050 | - | 0.0% |
| 102 | | V | 2 | 1.00 | 57,121 | V | 3 | 1.00 | 59,396 | 2,275 | 4.0% |
| 103 | | VI | 24 | 1.00 | 94,050 | VI | 25 | 1.00 | 97,341 | 3,291 | 3.5% |

| | Employee | 2014-15 | | | | 2015-16 | | | | | |
|--|--------------------------------------|---------|----|--------|-----------|---------|----|--------|-----------|----------------|--------------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 104 | | IV | 3 | 1.00 | 57,302 | IV | 4 | 1.00 | 59,271 | 1,969 | 3.4% |
| 105 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 106 | | VI | 13 | 1.00 | 87,697 | VI | 14 | 1.00 | 87,697 | - | 0.0% |
| 107 | | IV | 7 | 0.80 | 52,142 | IV | 8 | 0.80 | 53,718 | 1,575 | 3.0% |
| 108 | | V | 13 | 0.80 | 66,875 | V | 14 | 0.80 | 66,875 | - | 0.0% |
| 109 | | IV | 14 | 1.00 | 74,396 | IV | 15 | 1.00 | 74,396 | - | 0.0% |
| 110 | | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% |
| 111 | | IV | 10 | 1.00 | 72,378 | IV | 11 | 1.00 | 74,396 | 2,018 | 2.8% |
| 112 | | V | 35 | 1.00 | 86,622 | V | 36 | 1.00 | 86,622 | - | 0.0% |
| 113 | | IV | 8 | 1.00 | 67,147 | IV | 9 | 1.00 | 69,115 | 1,968 | 2.9% |
| 114 | | VI | 16 | 1.00 | 87,697 | VI | 17 | 1.00 | 90,874 | 3,177 | 3.6% |
| 115 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 116 | | VI | 3 | 0.70 | 60,532 | VI | 4 | 0.70 | 63,114 | 2,582 | 4.3% |
| 117 | | VI | 18 | 1.00 | 90,874 | VI | 19 | 1.00 | 90,874 | - | 0.0% |
| 118 | | VI | 10 | 0.80 | 63,738 | VI | 11 | 0.80 | 65,830 | 2,092 | 3.3% |
| 119 | | V | 5 | 0.40 | 25,579 | V | 6 | 0.40 | 26,489 | 910 | 3.6% |
| 120 | | II | 6 | 1.00 | 52,451 | II | 7 | 1.00 | 55,662 | 3,211 | 6.1% |
| 121 | | VI | 10 | 1.00 | 79,672 | VI | 11 | 1.00 | 82,287 | 2,615 | 3.3% |
| 122 | | V | 19 | 1.00 | 51,973 | V | 20 | 1.00 | 51,973 | - | 0.0% |
| 123 | | VI | 9 | 1.00 | 76,023 | VI | 10 | 1.00 | 79,672 | 3,649 | 4.8% |
| 124 | | VI | 37 | 1.00 | 100,283 | VI | 38 | 1.00 | 100,283 | - | 0.0% |
| 125 | | VI | 31 | 1.00 | 100,283 | VI | 32 | 1.00 | 100,283 | - | 0.0% |
| 126 | | VI | 11 | 1.00 | 82,287 | VI | 12 | 1.00 | 85,114 | 2,827 | 3.4% |
| 127 | | VI | 25 | 1.00 | 97,341 | VI | 26 | 1.00 | 97,341 | - | 0.0% |
| A | Cost of Step Changes (actual) | | | 120.06 | 9,703,777 | | | 120.06 | 9,897,926 | 194,149 | 2.00% |
| B | Cost of Column Changes (est) | | | 5 | 4,000 | | | | | 20,000 | 0.21% |
| Total Step and Column Costs - Gross | | | | | | | | | | 214,149 | 2.21% |

| C | Retiree | Rep | Retiree | | | | Replacement | | | | Savings | | | |
|------------------------------|---------|-----|---------|------|------|---------|-------------|------|------|--------|---------|---------|---------|-------|
| | | | Col | Step | FTE | Salary | Col | Step | FTE | Salary | | | | |
| 1 | | | VI | 37 | 1.00 | 107,644 | VI | 10 | 1.00 | 87,033 | 20,611 | | | |
| 2 | | | VI | 28 | 1.00 | 107,644 | VI | 2 | 1.00 | 65,311 | 42,333 | | | |
| 3 | | | V | 19 | 0.60 | 56,390 | VI | 6 | 0.60 | 45,383 | 11,007 | | | |
| 4 | | | V | 18 | 1.00 | 93,983 | I | 3 | 1.00 | 52,634 | 41,349 | | | |
| 5 | | | VI | 24 | 0.80 | 81,129 | IV | 5 | 0.80 | 54,881 | 26,248 | | | |
| 6 | | | VI | 25 | 1.00 | 97,341 | IV | 10 | 1.00 | 79,739 | 17,602 | | | |
| Total Retiree Savings | | | | | 5.40 | 544,131 | | | | | 5.40 | 384,981 | 159,150 | 1.64% |

| | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|---------------|--------------|
| Total Step and Column Costs - Net | | | | | | | | | | 54,999 | 0.57% |
|--|--|--|--|--|--|--|--|--|--|---------------|--------------|



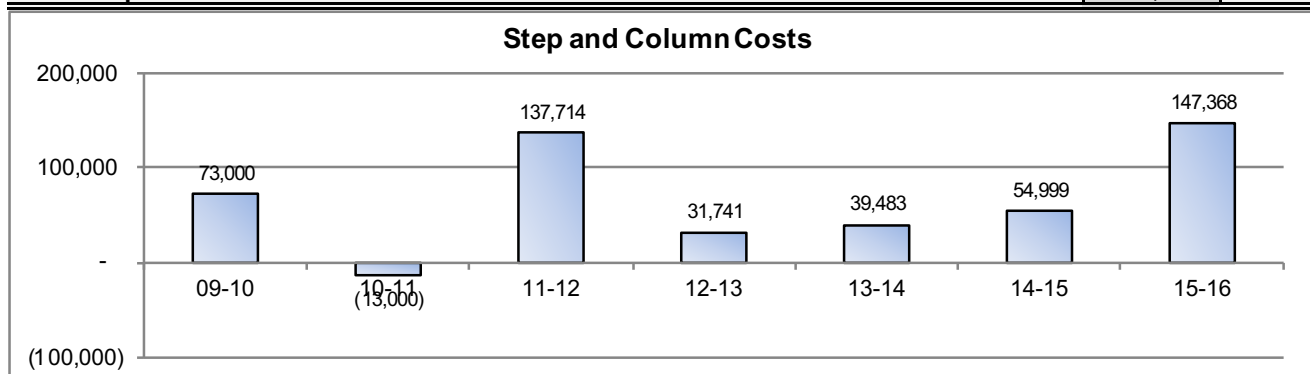
Pacific Grove Unified School District

Step and Column 2015-16

| | Employee | 2015-16 | | | | 2016-17 | | | | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 1 | | VI | 25 | 1.00 | 104,702 | VI | 26 | 1.00 | 104,702 | - | 0.0% |
| 2 | | III | 3 | 1.00 | 61,612 | III | 4 | 1.00 | 63,272 | 1,660 | 2.7% |
| 3 | | IV | 6 | 1.00 | 70,569 | IV | 7 | 1.00 | 72,539 | 1,970 | 2.8% |
| 4 | | 10 C | | 1.00 | 50,086 | 10 C | | 1.00 | 50,086 | - | 0.0% |
| 5 | | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% |
| 6 | | IV | 8 | 0.30 | 22,351 | IV | 9 | 0.30 | 22,943 | 592 | 2.6% |
| 7 | | VI | 6 | 1.00 | 75,638 | VI | 7 | 1.00 | 78,220 | 2,582 | 3.4% |
| 8 | | V | 7 | 1.00 | 75,858 | V | 8 | 1.00 | 78,134 | 2,276 | 3.0% |
| 9 | | VI | 22 | 1.00 | 101,411 | VI | 23 | 1.00 | 101,411 | - | 0.0% |
| 10 | | VI | 29 | 1.00 | 107,644 | VI | 30 | 1.00 | 107,644 | - | 0.0% |
| 11 | | VI | 21 | 1.00 | 98,235 | VI | 22 | 1.00 | 101,411 | 3,176 | 3.2% |
| 12 | | V | 37 | 1.00 | 93,983 | V | 38 | 1.00 | 93,983 | - | 0.0% |
| 13 | | VI | 32 | 1.20 | 129,173 | VI | 33 | 1.20 | 129,173 | - | 0.0% |
| 14 | | V | 10 | 1.00 | 83,746 | V | 11 | 1.00 | 86,303 | 2,557 | 3.1% |
| 15 | | V | 10 | 1.00 | 83,746 | V | 11 | 1.00 | 86,303 | 2,557 | 3.1% |
| 16 | | VI | 24 | 1.00 | 101,411 | VI | 25 | 1.00 | 104,702 | 3,291 | 3.2% |
| 17 | | V | 19 | 1.00 | 93,983 | V | 20 | 1.00 | 93,983 | - | 0.0% |
| 18 | | V | 7 | 1.00 | 75,858 | V | 8 | 1.00 | 78,134 | 2,276 | 3.0% |
| 19 | | V | 7 | 1.20 | 91,030 | V | 8 | 1.20 | 93,761 | 2,731 | 3.0% |
| 20 | | IV | 21 | 1.00 | 81,757 | IV | 22 | 1.00 | 81,757 | - | 0.0% |
| 21 | | VI | 21 | 1.00 | 98,235 | VI | 22 | 1.00 | 101,411 | 3,176 | 3.2% |
| 22 | | VI | 21 | 1.00 | 98,235 | VI | 22 | 1.00 | 101,411 | 3,176 | 3.2% |
| 23 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 24 | | I | 3 | 1.00 | 52,634 | I | 4 | 1.00 | 53,684 | 1,050 | 2.0% |
| 25 | | VI | 38 | 1.00 | 107,644 | VI | 39 | 1.00 | 107,644 | - | 0.0% |
| 26 | | III | 2 | 0.80 | 47,959 | III | 3 | 0.80 | 49,290 | 1,330 | 2.8% |
| 27 | | VI | 20 | 1.00 | 98,235 | VI | 21 | 1.00 | 98,235 | - | 0.0% |
| 28 | | III | 13 | 0.60 | 69,038 | III | 14 | 0.60 | 69,038 | - | 0.0% |
| 29 | | VI | 3 | 1.20 | 81,472 | VI | 4 | 1.20 | 84,570 | 3,098 | 3.8% |
| 30 | | VI | 11 | 0.80 | 71,718 | VI | 12 | 0.80 | 73,980 | 2,262 | 3.2% |
| 31 | | VI | 11 | 0.50 | 44,824 | VI | 12 | 0.50 | 46,238 | 1,414 | 3.2% |
| 32 | | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% |
| 33 | | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% |
| 34 | | IV | 5 | 0.80 | 54,881 | IV | 6 | 0.80 | 56,455 | 1,574 | 2.9% |
| 35 | | V | 18 | 1.00 | 93,983 | V | 19 | 1.00 | 93,983 | - | 0.0% |
| 36 | | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% |
| 37 | | VI | 20 | 1.00 | 98,235 | VI | 21 | 1.00 | 98,235 | - | 0.0% |
| 38 | | VI | 14 | 1.00 | 95,058 | VI | 15 | 1.00 | 95,058 | - | 0.0% |
| 39 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 40 | | VI | 30 | 1.00 | 107,644 | VI | 31 | 1.00 | 107,644 | - | 0.0% |
| 41 | | VI | 22 | 1.00 | 101,411 | VI | 23 | 1.00 | 101,411 | - | 0.0% |
| 42 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 43 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 44 | | II | 1 | 0.80 | 43,911 | II | 2 | 0.80 | 44,995 | 1,084 | 2.5% |
| 45 | | VI | 18 | 1.00 | 98,235 | VI | 19 | 1.00 | 98,235 | - | 0.0% |
| 46 | | V | 7 | 1.00 | 75,858 | V | 8 | 1.00 | 78,134 | 2,276 | 3.0% |
| 47 | | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% |
| 48 | | VI | 23 | 1.00 | 101,411 | VI | 24 | 1.00 | 101,411 | - | 0.0% |
| 49 | | III | 12 | 1.00 | 74,540 | III | 13 | 1.00 | 74,540 | - | 0.0% |

| | Employee | 2015-16 | | | | 2016-17 | | | | | |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 50 | | VI | 31 | 1.00 | 107,644 | VI | 32 | 1.00 | 107,644 | - | 0.0% |
| 51 | | V | 10 | 1.00 | 87,033 | V | 11 | 1.00 | 89,648 | 2,615 | 3.0% |
| 52 | | VI | 22 | 1.00 | 101,411 | VI | 23 | 1.00 | 101,411 | - | 0.0% |
| 53 | | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% |
| 54 | | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% |
| 55 | | VI | 8 | 1.00 | 80,803 | VI | 9 | 1.00 | 83,384 | 2,581 | 3.2% |
| 56 | | VI | 16 | 1.16 | 110,267 | VI | 17 | 1.16 | 113,952 | 3,685 | 3.3% |
| 57 | | V | 14 | 1.00 | 90,955 | V | 15 | 1.00 | 90,955 | - | 0.0% |
| 58 | | VI | 5 | 1.00 | 73,057 | VI | 6 | 1.00 | 75,638 | 2,581 | 3.5% |
| 59 | | VI | 22 | 1.00 | 101,411 | VI | 23 | 1.00 | 101,411 | - | 0.0% |
| 60 | | III | 12 | 1.00 | 115,063 | III | 13 | 1.00 | 115,063 | - | 0.0% |
| 61 | | VI | 28 | 1.00 | 107,644 | VI | 29 | 1.00 | 107,644 | - | 0.0% |
| 62 | | V | 8 | 1.00 | 78,134 | V | 9 | 1.00 | 80,409 | 2,275 | 2.9% |
| 63 | | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% |
| 64 | | V | 10 | 1.00 | 83,746 | V | 11 | 1.00 | 86,303 | 2,557 | 3.1% |
| 65 | | VI | 3 | 1.00 | 67,893 | VI | 4 | 1.00 | 70,475 | 2,582 | 3.8% |
| 66 | | VI | 9 | 1.00 | 83,384 | VI | 10 | 1.00 | 87,033 | 3,649 | 4.4% |
| 67 | | VI | 21 | 1.00 | 98,235 | VI | 22 | 1.00 | 101,411 | 3,176 | 3.2% |
| 68 | | VI | 24 | 1.00 | 101,411 | VI | 25 | 1.00 | 104,702 | 3,291 | 3.2% |
| 69 | | VI | 34 | 1.00 | 107,644 | VI | 35 | 1.00 | 107,644 | - | 0.0% |
| 70 | | VI | 30 | 1.00 | 107,644 | VI | 31 | 1.00 | 107,644 | - | 0.0% |
| 71 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 72 | | I | 3 | 1.00 | 52,634 | I | 4 | 1.00 | 53,684 | 1,050 | 2.0% |
| 73 | | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% |
| 74 | | V | 12 | 1.00 | 88,580 | V | 13 | 1.00 | 90,955 | 2,375 | 2.7% |
| 75 | | VI | 5 | 0.50 | 36,529 | VI | 6 | 0.50 | 37,819 | 1,291 | 3.5% |
| 76 | | IV | 7 | 0.60 | 43,523 | IV | 8 | 0.60 | 44,705 | 1,181 | 2.7% |
| 77 | | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% |
| 78 | | VI | 15 | 1.00 | 95,058 | VI | 16 | 1.00 | 95,058 | - | 0.0% |
| 79 | | VI | 12 | 0.50 | 46,238 | VI | 13 | 0.50 | 47,529 | 1,292 | 2.8% |
| 80 | | VI | 27 | 1.00 | 107,644 | VI | 28 | 1.00 | 107,644 | - | 0.0% |
| 81 | | III | 14 | 1.00 | 74,540 | III | 15 | 1.00 | 74,540 | - | 0.0% |
| 82 | | IV | 3 | 1.00 | 64,663 | IV | 4 | 1.00 | 66,632 | 1,969 | 3.0% |
| 83 | | V | 2 | 1.00 | 64,482 | V | 3 | 1.00 | 66,757 | 2,275 | 3.5% |
| 84 | | VI | 8 | 1.00 | 80,803 | VI | 9 | 1.00 | 83,384 | 2,581 | 3.2% |
| 85 | | II | 17 | 1.00 | 66,361 | II | 18 | 1.00 | 66,361 | - | 0.0% |
| 86 | | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% |
| 87 | | VI | 8 | 1.00 | 80,803 | VI | 9 | 1.00 | 83,384 | 2,581 | 3.2% |
| 88 | | IV | 8 | 1.00 | 74,508 | IV | 9 | 1.00 | 76,476 | 1,968 | 2.6% |
| 89 | | VI | 3 | 1.00 | 67,893 | VI | 4 | 1.00 | 70,475 | 2,582 | 3.8% |
| 90 | | VI | 10 | 0.50 | 43,517 | VI | 11 | 0.50 | 44,824 | 1,308 | 3.0% |
| 91 | | VI | 7 | 0.20 | 15,644 | VI | 8 | 0.20 | 16,161 | 517 | 3.3% |
| 92 | | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% |
| 93 | | VI | 15 | 1.00 | 95,058 | VI | 16 | 1.00 | 95,058 | - | 0.0% |
| 94 | | VI | 14 | 1.00 | 95,058 | VI | 15 | 1.00 | 95,058 | - | 0.0% |
| 95 | | V | 2 | 1.00 | 64,482 | V | 3 | 1.00 | 66,757 | 2,275 | 3.5% |
| 96 | | IV | 14 | 1.00 | 81,757 | IV | 15 | 1.00 | 81,757 | - | 0.0% |
| 97 | | VI | 2 | 1.00 | 65,311 | VI | 3 | 1.00 | 67,893 | 2,582 | 4.0% |
| 98 | | V | 18 | 1.00 | 93,983 | V | 19 | 1.00 | 93,983 | - | 0.0% |
| 99 | | VI | 22 | 1.00 | 101,411 | VI | 23 | 1.00 | 101,411 | - | 0.0% |
| 100 | | VI | 8 | 1.00 | 80,803 | VI | 9 | 1.00 | 83,384 | 2,581 | 3.2% |
| 101 | | IV | 7 | 1.00 | 72,539 | IV | 8 | 1.00 | 74,508 | 1,969 | 2.7% |
| 102 | | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% |
| 103 | | VI | 2 | 1.00 | 65,311 | VI | 3 | 1.00 | 67,893 | 2,582 | 4.0% |

| | | 2015-16 | | | | 2016-17 | | | | | | | | |
|--|------------------------------|--------------------|---------------------|--------------------|-----------------------|------------------------|-------------------------|------------------------|---------------------------|----------------|-------------|----------------|---------------|--------------|
| Employee | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % | | | | |
| 104 | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% | | | | |
| 105 | V | 7 | 0.50 | 37,929 | V | 8 | 0.50 | 39,067 | 1,138 | 3.0% | | | | |
| 106 | VI | 18 | 1.00 | 98,235 | VI | 19 | 1.00 | 98,235 | - | 0.0% | | | | |
| 107 | VI | 5 | 1.00 | 73,057 | VI | 6 | 1.00 | 75,638 | 2,581 | 3.5% | | | | |
| 108 | VI | 23 | 1.00 | 101,411 | VI | 24 | 1.00 | 101,411 | - | 0.0% | | | | |
| 109 | V | 3 | 1.00 | 66,757 | V | 4 | 1.00 | 69,032 | 2,275 | 3.4% | | | | |
| 110 | IV | 4 | 1.00 | 66,632 | IV | 5 | 1.00 | 68,601 | 1,969 | 3.0% | | | | |
| 111 | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% | | | | |
| 112 | VI | 14 | 0.50 | 47,529 | VI | 15 | 0.50 | 47,529 | - | 0.0% | | | | |
| 113 | V | 14 | 1.00 | 90,955 | V | 15 | 1.00 | 90,955 | - | 0.0% | | | | |
| 114 | IV | 15 | 1.00 | 81,757 | IV | 16 | 1.00 | 81,757 | - | 0.0% | | | | |
| 115 | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% | | | | |
| 116 | IV | 11 | 1.00 | 81,757 | IV | 12 | 1.00 | 81,757 | - | 0.0% | | | | |
| 117 | V | 36 | 1.00 | 93,983 | V | 37 | 1.00 | 93,983 | - | 0.0% | | | | |
| 118 | VI | 8 | 0.20 | 16,161 | VI | 9 | 0.20 | 16,677 | 516 | 3.2% | | | | |
| 119 | IV | 9 | 1.00 | 80,409 | IV | 10 | 1.00 | 83,746 | 3,337 | 4.2% | | | | |
| 120 | VI | 17 | 1.00 | 98,235 | VI | 18 | 1.00 | 98,235 | - | 0.0% | | | | |
| 121 | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% | | | | |
| 122 | VI | 4 | 0.80 | 56,380 | VI | 5 | 0.80 | 58,446 | 2,066 | 3.7% | | | | |
| 123 | VI | 19 | 1.00 | 98,235 | VI | 20 | 1.00 | 98,235 | - | 0.0% | | | | |
| 124 | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% | | | | |
| 125 | V | 6 | 0.50 | 36,792 | V | 7 | 0.50 | 37,929 | 1,138 | 3.1% | | | | |
| 126 | II | 7 | 1.00 | 63,023 | II | 8 | 1.00 | 64,379 | 1,356 | 2.2% | | | | |
| 127 | VI | 11 | 1.00 | 89,648 | VI | 12 | 1.00 | 92,475 | 2,827 | 3.2% | | | | |
| 128 | V | 2 | 1.00 | 64,482 | V | 3 | 1.00 | 66,757 | 2,275 | 3.5% | | | | |
| 129 | VI | 10 | 1.00 | 87,033 | VI | 11 | 1.00 | 89,648 | 2,615 | 3.0% | | | | |
| 130 | VI | 38 | 1.00 | 107,644 | VI | 39 | 1.00 | 107,644 | - | 0.0% | | | | |
| 131 | VI | 32 | 1.00 | 107,644 | VI | 33 | 1.00 | 107,644 | - | 0.0% | | | | |
| 132 | VI | 12 | 1.00 | 92,475 | VI | 13 | 1.00 | 95,058 | 2,583 | 2.8% | | | | |
| 133 | VI | 26 | 1.00 | 104,702 | VI | 27 | 1.00 | 107,644 | 2,942 | 2.8% | | | | |
| 134 | III | 15 | 1.00 | 115,063 | III | 16 | 1.00 | 115,063 | - | 0.0% | | | | |
| A | Step Changes (actual) | | | 127.16 | 11,146,105 | | 127.16 | 11,333,962 | 187,857 | 1.69% | | | | |
| B | Column Changes (est) | | | 5 | 4,000 | | | | 20,000 | 0.18% | | | | |
| Total Step and Column Costs - Gross | | | | | | | | | 207,857 | 1.86% | | | | |
| C | Retiree Name | Retiree Col | Retiree Step | Retiree FTE | Retiree Salary | Replacement Col | Replacement Step | Replacement FTE | Replacement Salary | Savings | | | | |
| 1 | | VI | 38 | 1.00 | 107,644 | IV | 6 | 1.00 | 70,569 | 37,075 | | | | |
| 2 | | V | 37 | 1.00 | 93,983 | IV | 6 | 1.00 | 70,569 | 23,414 | | | | |
| Total Retiree Savings | | | | | | | | | 2.00 | 201,627 | 2.00 | 141,138 | 60,489 | 0.54% |
| Total Step and Column Costs - Net | | | | | | | | | 147,368 | 1.32% | | | | |



Pacific Grove Unified School District

Step and Column 16-17 to 17-18

| | Employee | 2016-17 | | | | 2017-18 | | | | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 1 | | VI | 26 | 1.00 | 111,889 | VI | 27 | 1.00 | 115,032 | 3,143 | 2.8% |
| 2 | | III | 1 | 0.50 | 31,144 | III | 2 | 0.50 | 32,032 | 888 | 2.9% |
| 3 | | IV | 7 | 1.00 | 77,518 | IV | 8 | 1.00 | 79,623 | 2,105 | 2.7% |
| 4 | | 10 C | | 1.00 | 53,524 | 10 C | | 1.00 | 53,524 | - | 0.0% |
| 5 | | VI | 7 | 1.00 | 83,589 | VI | 8 | 1.00 | 86,349 | 2,760 | 3.3% |
| 6 | | V | 8 | 1.00 | 83,497 | V | 9 | 1.00 | 85,928 | 2,431 | 2.9% |
| 7 | | VI | 23 | 1.20 | 130,046 | VI | 24 | 1.20 | 130,046 | - | 0.0% |
| 8 | | VI | 30 | 1.00 | 115,032 | VI | 31 | 1.00 | 115,032 | - | 0.0% |
| 9 | | VI | 23 | 1.00 | 108,372 | VI | 24 | 1.00 | 108,372 | - | 0.0% |
| 10 | | V | 11 | 1.00 | 92,227 | V | 12 | 1.00 | 94,660 | 2,433 | 2.6% |
| 11 | | V | 11 | 1.00 | 92,227 | V | 12 | 1.00 | 94,660 | 2,433 | 2.6% |
| 12 | | VI | 25 | 1.00 | 111,889 | VI | 26 | 1.00 | 111,889 | - | 0.0% |
| 13 | | V | 20 | 1.00 | 100,433 | V | 21 | 1.00 | 100,433 | - | 0.0% |
| 14 | | V | 8 | 1.00 | 83,497 | V | 9 | 1.00 | 85,928 | 2,431 | 2.9% |
| 15 | | V | 8 | 1.20 | 83,497 | V | 9 | 1.20 | 85,928 | 2,431 | 2.9% |
| 16 | | IV | 22 | 1.00 | 87,368 | IV | 23 | 1.00 | 87,368 | - | 0.0% |
| 17 | | VI | 22 | 1.00 | 108,372 | VI | 23 | 1.00 | 108,372 | - | 0.0% |
| 18 | | III | 1 | 1.00 | 62,287 | III | 2 | 1.00 | 64,063 | 1,776 | 2.9% |
| 19 | | VI | 22 | 1.00 | 108,372 | VI | 23 | 1.00 | 108,372 | - | 0.0% |
| 20 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 21 | | IV | 10 | 1.00 | 85,213 | IV | 11 | 1.00 | 87,368 | 2,155 | 2.5% |
| 22 | | II | 4 | 1.00 | 63,001 | II | 5 | 1.00 | 64,450 | 1,449 | 2.3% |
| 23 | | VI | 39 | 1.00 | 115,032 | VI | 40 | 1.00 | 115,032 | - | 0.0% |
| 24 | | VI | 21 | 1.00 | 104,978 | VI | 22 | 1.00 | 108,372 | 3,394 | 3.2% |
| 25 | | III | 14 | 0.60 | 73,777 | III | 15 | 0.60 | 73,777 | - | 0.0% |
| 26 | | VI | 12 | 0.80 | 98,822 | VI | 13 | 0.80 | 101,582 | 2,760 | 2.8% |
| 27 | | IV | 2 | 1.00 | 66,999 | IV | 3 | 1.00 | 69,102 | 2,103 | 3.1% |
| 28 | | VI | 12 | 0.50 | 49,411 | VI | 13 | 0.50 | 50,791 | 1,380 | 2.8% |
| 29 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 30 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 31 | | V | 19 | 1.00 | 100,433 | V | 20 | 1.00 | 100,433 | - | 0.0% |
| 32 | | VI | 13 | 1.00 | 101,582 | VI | 14 | 1.00 | 101,582 | - | 0.0% |
| 33 | | VI | 21 | 1.00 | 104,978 | VI | 22 | 1.00 | 108,372 | 3,394 | 3.2% |
| 34 | | VI | 10 | 1.00 | 93,007 | VI | 11 | 1.00 | 95,802 | 2,795 | 3.0% |
| 35 | | VI | 9 | 1.00 | 89,107 | VI | 10 | 1.00 | 93,007 | 3,900 | 4.4% |
| 36 | | VI | 15 | 1.00 | 101,582 | VI | 16 | 1.00 | 101,582 | - | 0.0% |
| 37 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 38 | | VI | 31 | 1.00 | 115,032 | VI | 32 | 1.00 | 115,032 | - | 0.0% |
| 39 | | VI | 23 | 1.00 | 108,372 | VI | 24 | 1.00 | 108,372 | - | 0.0% |
| 40 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 41 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 42 | | VI | 19 | 1.00 | 104,978 | VI | 20 | 1.00 | 104,978 | - | 0.0% |
| 43 | | V | 8 | 1.00 | 83,497 | V | 9 | 1.00 | 85,928 | 2,431 | 2.9% |
| 44 | | VI | 13 | 1.00 | 101,582 | VI | 14 | 1.00 | 101,582 | - | 0.0% |
| 45 | | VI | 24 | 1.00 | 108,372 | VI | 25 | 1.00 | 111,889 | 3,517 | 3.2% |
| 46 | | III | 13 | 1.00 | 79,657 | III | 14 | 1.00 | 79,657 | - | 0.0% |
| 47 | | VI | 32 | 1.00 | 115,032 | VI | 33 | 1.00 | 115,032 | - | 0.0% |
| 48 | | V | 11 | 1.00 | 95,802 | V | 12 | 1.00 | 98,822 | 3,020 | 3.2% |

| | Employee | 2016-17 | | | | 2017-18 | | | | Increase | |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | % |
| 49 | | VI | 24 | 0.60 | 65,023 | VI | 25 | 0.60 | 65,023 | - | 0.0% |
| 50 | | VI | 8 | 1.00 | 86,349 | VI | 9 | 1.00 | 89,107 | 2,758 | 3.2% |
| 51 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 52 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 53 | | IV | 10 | 0.40 | 34,085 | IV | 11 | 0.40 | 34,947 | 862 | 2.5% |
| 54 | | VI | 9 | 1.00 | 89,107 | VI | 10 | 1.00 | 93,007 | 3,900 | 4.4% |
| 55 | | VI | 16 | 1.00 | 104,978 | VI | 17 | 1.00 | 104,978 | - | 0.0% |
| 56 | | V | 15 | 1.00 | 97,198 | V | 16 | 1.00 | 97,198 | - | 0.0% |
| 57 | | VI | 23 | 1.00 | 108,372 | VI | 24 | 1.00 | 108,372 | - | 0.0% |
| 58 | | III | 13 | 1.00 | 122,961 | III | 14 | 1.00 | 122,961 | - | 0.0% |
| 59 | | VI | 29 | 0.50 | 57,516 | VI | 30 | 0.50 | 57,516 | - | 0.0% |
| 60 | | V | 9 | 1.00 | 85,928 | V | 10 | 1.00 | 89,494 | 3,566 | 4.1% |
| 61 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 62 | | V | 11 | 1.00 | 92,227 | V | 12 | 1.00 | 94,660 | 2,433 | 2.6% |
| 63 | | VI | 4 | 1.00 | 75,312 | VI | 5 | 1.00 | 78,071 | 2,759 | 3.7% |
| 64 | | VI | 10 | 1.00 | 93,007 | VI | 11 | 1.00 | 95,802 | 2,795 | 3.0% |
| 65 | | IV | 11 | 1.00 | 87,368 | IV | 12 | 1.00 | 87,368 | - | 0.0% |
| 66 | | VI | 5 | 0.40 | 31,228 | VI | 6 | 0.40 | 32,332 | 1,104 | 3.5% |
| 67 | | VI | 22 | 1.00 | 108,372 | VI | 23 | 1.00 | 108,372 | - | 0.0% |
| 68 | | VI | 25 | 1.00 | 111,889 | VI | 26 | 1.00 | 111,889 | - | 0.0% |
| 69 | | VI | 35 | 1.00 | 115,032 | VI | 36 | 1.00 | 115,032 | - | 0.0% |
| 70 | | V | 9 | 1.00 | 85,928 | V | 10 | 1.00 | 89,494 | 3,566 | 4.1% |
| 71 | | VI | 31 | 1.00 | 115,032 | VI | 32 | 1.00 | 115,032 | - | 0.0% |
| 72 | | III | 4 | 0.50 | 33,807 | III | 5 | 0.50 | 34,696 | 889 | 2.6% |
| 73 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 74 | | II | 4 | 1.00 | 63,001 | II | 5 | 1.00 | 64,450 | 1,449 | 2.3% |
| 75 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 76 | | V | 13 | 1.00 | 97,198 | V | 14 | 1.00 | 97,198 | - | 0.0% |
| 77 | | IV | 8 | 0.80 | 63,698 | IV | 9 | 0.80 | 65,380 | 1,682 | 2.6% |
| 78 | | VI | 13 | 1.00 | 101,582 | VI | 14 | 1.00 | 101,582 | - | 0.0% |
| 79 | | VI | 16 | 1.00 | 101,582 | VI | 17 | 1.00 | 104,978 | 3,396 | 3.3% |
| 80 | | VI | 13 | 0.50 | 50,791 | VI | 14 | 0.50 | 50,791 | - | 0.0% |
| 81 | | VI | 28 | 1.00 | 115,032 | VI | 29 | 1.00 | 115,032 | - | 0.0% |
| 82 | | III | 15 | 1.00 | 79,657 | III | 16 | 1.00 | 79,657 | - | 0.0% |
| 83 | | IV | 4 | 1.00 | 71,206 | IV | 5 | 1.00 | 71,206 | - | 0.0% |
| 84 | | V | 3 | 1.00 | 71,339 | V | 4 | 1.00 | 73,771 | 2,432 | 3.4% |
| 85 | | VI | 9 | 1.00 | 89,107 | VI | 10 | 1.00 | 93,007 | 3,900 | 4.4% |
| 86 | | II | 18 | 1.00 | 70,916 | II | 19 | 1.00 | 70,916 | - | 0.0% |
| 87 | | VI | 11 | 0.60 | 57,481 | VI | 12 | 0.60 | 59,293 | 1,812 | 3.2% |
| 88 | | VI | 9 | 1.00 | 89,107 | VI | 10 | 1.00 | 93,007 | 3,900 | 4.4% |
| 89 | | IV | 9 | 1.00 | 81,725 | IV | 10 | 1.00 | 85,213 | 3,488 | 4.3% |
| 90 | | VI | 4 | 1.00 | 75,312 | VI | 5 | 1.00 | 78,071 | 2,759 | 3.7% |
| 91 | | VI | 11 | 0.50 | 95,802 | VI | 12 | 0.50 | 98,822 | 3,020 | 3.2% |
| 92 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 93 | | VI | 16 | 1.00 | 101,582 | VI | 17 | 1.00 | 104,978 | 3,396 | 3.3% |
| 94 | | VI | 15 | 1.00 | 101,582 | VI | 16 | 1.00 | 101,582 | - | 0.0% |
| 95 | | VI | 3 | 1.00 | 72,554 | VI | 4 | 1.00 | 75,312 | 2,758 | 3.8% |
| 96 | | IV | 15 | 1.00 | 87,368 | IV | 16 | 1.00 | 87,368 | - | 0.0% |
| 97 | | VI | 3 | 1.00 | 72,554 | VI | 4 | 1.00 | 75,312 | 2,758 | 3.8% |
| 98 | | V | 19 | 1.00 | 100,433 | V | 20 | 1.00 | 100,433 | - | 0.0% |
| 99 | | VI | 23 | 1.00 | 108,372 | VI | 24 | 1.00 | 108,372 | - | 0.0% |
| 100 | | V | 10 | 1.00 | 89,494 | V | 11 | 1.00 | 92,227 | 2,733 | 3.1% |
| 101 | | VI | 13 | 1.00 | 101,582 | VI | 14 | 1.00 | 101,582 | - | 0.0% |

| | Employee | 2016-17 | | | | 2017-18 | | | | Increase | % |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|-------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 102 | | VI | 3 | 1.00 | 72,554 | VI | 4 | 1.00 | 75,312 | 2,758 | 3.8% |
| 103 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 104 | | V | 8 | 0.50 | 41,749 | V | 9 | 0.50 | 42,964 | 1,216 | 2.9% |
| 105 | | VI | 19 | 1.00 | 104,978 | VI | 20 | 1.00 | 104,978 | - | 0.0% |
| 106 | | VI | 5 | 1.00 | 78,071 | VI | 6 | 1.00 | 80,829 | 2,758 | 3.5% |
| 107 | | VI | 24 | 1.00 | 108,372 | VI | 25 | 1.00 | 111,889 | 3,517 | 3.2% |
| 108 | | V | 4 | 1.00 | 73,771 | V | 5 | 1.00 | 76,203 | 2,432 | 3.3% |
| 109 | | IV | 5 | 1.00 | 68,422 | VI | 6 | 1.00 | 80,829 | 12,407 | 18.1% |
| 110 | | VI | 10 | 1.00 | 93,007 | VI | 11 | 1.00 | 95,802 | 2,795 | 3.0% |
| 111 | | VI | 15 | 0.50 | 50,791 | VI | 16 | 0.50 | 50,791 | - | 0.0% |
| 112 | | V | 16 | 1.00 | 97,198 | V | 17 | 1.00 | 97,198 | - | 0.0% |
| 113 | | VI | 16 | 1.00 | 101,582 | VI | 17 | 1.00 | 104,978 | 3,396 | 3.3% |
| 114 | | VI | 12 | 1.00 | 98,822 | VI | 13 | 1.00 | 101,582 | 2,760 | 2.8% |
| 115 | | IV | 12 | 1.00 | 87,368 | IV | 13 | 1.00 | 87,368 | - | 0.0% |
| 116 | | IV | 1 | 1.00 | 64,893 | IV | 2 | 1.00 | 66,999 | 2,106 | 3.2% |
| 117 | | V | 37 | 1.00 | 100,433 | V | 38 | 1.00 | 100,433 | - | 0.0% |
| 118 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 119 | | VI | 10 | 1.00 | 92,587 | VI | 11 | 1.00 | 95,802 | 3,215 | 3.5% |
| 120 | | VI | 18 | 1.00 | 104,978 | VI | 19 | 1.00 | 104,978 | - | 0.0% |
| 121 | | VI | 7 | 1.00 | 83,589 | VI | 8 | 1.00 | 86,349 | 2,760 | 3.3% |
| 122 | | VI | 11 | 0.60 | 57,481 | VI | 12 | 0.60 | 59,293 | 1,812 | 3.2% |
| 123 | | VI | 5 | 0.80 | 62,457 | VI | 6 | 0.80 | 64,663 | 2,206 | 3.5% |
| 124 | | VI | 20 | 1.00 | 104,978 | VI | 21 | 1.00 | 104,978 | - | 0.0% |
| 125 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 126 | | IV | 8 | 1.00 | 79,623 | IV | 9 | 1.00 | 81,725 | 2,102 | 2.6% |
| 127 | | V | 7 | 0.50 | 40,532 | V | 8 | 0.50 | 41,749 | 1,217 | 3.0% |
| 128 | | II | 8 | 1.00 | 68,797 | II | 9 | 1.00 | 70,244 | 1,447 | 2.1% |
| 129 | | VI | 12 | 0.80 | 79,058 | VI | 13 | 0.80 | 81,266 | 2,208 | 2.8% |
| 130 | | V | 3 | 1.00 | 71,339 | V | 4 | 1.00 | 73,771 | 2,432 | 3.4% |
| 131 | | VI | 11 | 1.00 | 95,802 | VI | 12 | 1.00 | 98,822 | 3,020 | 3.2% |
| 132 | | VI | 33 | 1.00 | 115,032 | VI | 34 | 1.00 | 115,032 | - | 0.0% |
| 133 | | VI | 13 | 1.00 | 101,582 | VI | 14 | 1.00 | 101,582 | - | 0.0% |
| 134 | | VI | 27 | 1.00 | 115,032 | VI | 28 | 1.00 | 115,032 | - | 0.0% |
| 135 | | III | 16 | 1.00 | 122,961 | III | 17 | 1.00 | 122,961 | - | 0.0% |

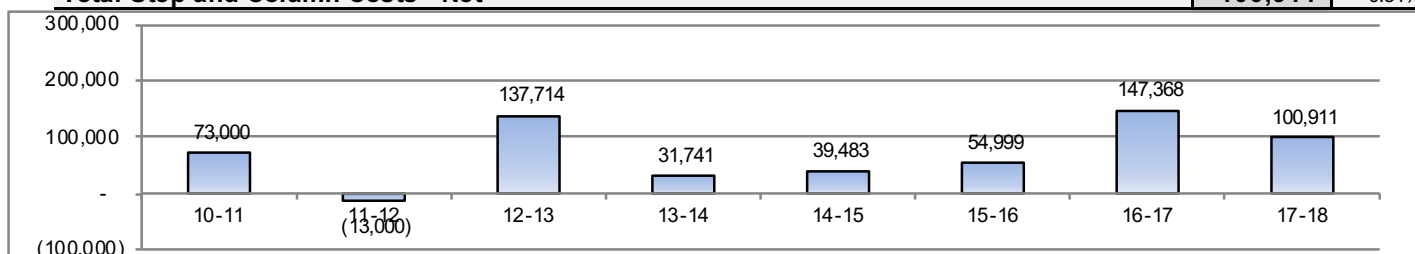
| | | | | | | | |
|----------|------------------------------|--------|------------|--------|------------|---------|-------|
| A | Step Changes (actual) | 127.30 | 12,081,920 | 127.30 | 12,288,627 | 206,707 | 1.71% |
| B | Column Changes (est) | 5 | 4,000 | | | 20,000 | 0.17% |

| | | | | | | | |
|--|--|--|--|--|--|----------------|--------------|
| Total Step and Column Costs - Gross | | | | | | 226,707 | 1.88% |
|--|--|--|--|--|--|----------------|--------------|

| C | Retiree Name | Replac Name | Retiree | | | | Replacement | | | | Savings |
|---|---|-------------|---------|------|------|---------|-------------|------|------|--------|---------|
| | | | Col | Step | FTE | Salary | Col | Step | FTE | Salary | |
| 1 | | | VI | 13 | 1.00 | 101,583 | IV | 6 | 1.00 | 75,413 | 26,170 |
| 2 | | | VI | 28 | 1.00 | 115,032 | IV | 6 | 1.00 | 75,413 | 39,619 |
| 3 | | | VI | 32 | 1.00 | 115,032 | IV | 6 | 1.00 | 75,413 | 39,619 |
| 4 | | | VI | 11 | 1.00 | 95,801 | IV | 6 | 1.00 | 75,413 | 20,388 |
| 5 | retired mid year - replaced with a temp | | | | | | | | | | |

| | | | | | | | | | | | |
|------------------------------|--|--|--|--|--|-------------|----------------|-------------|----------------|----------------|--------------|
| Total Retiree Savings | | | | | | 4.00 | 427,448 | 4.00 | 301,652 | 125,796 | 1.04% |
|------------------------------|--|--|--|--|--|-------------|----------------|-------------|----------------|----------------|--------------|

| | | | | | | | |
|--|--|--|--|--|--|----------------|--------------|
| Total Step and Column Costs - Net | | | | | | 100,911 | 0.84% |
|--|--|--|--|--|--|----------------|--------------|

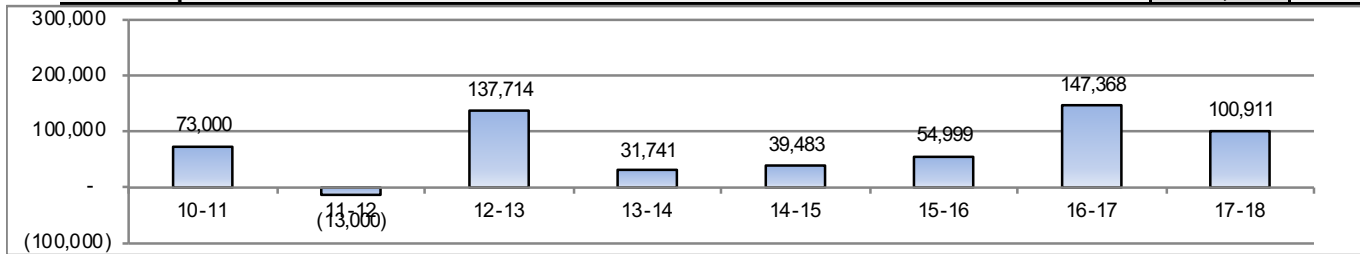


Step and Column 18-19 to 19-20

| | Employee | 2018-19 | | | | 2019-20 | | | | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 1 | | VI | 28 | 1.00 | 123,820 | VI | 29 | 1.00 | 123,820 | - | 0.0% |
| 2 | | III | 4 | 1.00 | 71,705 | III | 5 | 1.00 | 74,694 | 2,989 | 4.2% |
| 3 | | IV | 1 | 1.00 | 69,851 | IV | 2 | 1.00 | 72,118 | 2,267 | 3.2% |
| 4 | | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 5 | | IV | 9 | 1.00 | 87,968 | IV | 10 | 1.00 | 91,723 | 3,755 | 4.3% |
| 6 | | V | 11 | 1.00 | 99,273 | V | 12 | 1.00 | 101,892 | | 2.6% |
| 7 | | VI | 7 | 1.00 | 89,976 | VI | 8 | 1.00 | 92,946 | 2,970 | 3.3% |
| 8 | | VI | 9 | 1.00 | 95,915 | VI | 10 | 1.00 | 100,112 | 4,197 | 4.4% |
| 9 | | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 10 | | VI | 25 | 1.20 | 130,046 | VI | 26 | 1.20 | 130,046 | - | 0.0% |
| 11 | | VI | 12 | 1.20 | 123,820 | VI | 13 | 1.20 | 123,820 | - | 0.0% |
| 12 | | IV | 4 | 1.00 | 76,646 | IV | 5 | 1.00 | 78,911 | 2,265 | 3.0% |
| 13 | | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 14 | | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 15 | | VI | 27 | 1.00 | 123,820 | VI | 28 | 1.00 | 123,820 | - | 0.0% |
| 16 | | VI | 22 | 1.00 | 116,652 | VI | 23 | 1.00 | 116,652 | - | 0.0% |
| 17 | | V | 9 | 0.60 | 55,495 | V | 10 | 0.60 | 57,799 | 2,304 | 4.2% |
| 18 | | V | 10 | 1.10 | 105,964 | V | 11 | 1.10 | 109,200 | 3,236 | 3.1% |
| 19 | | IV | 24 | 1.00 | 94,043 | IV | 25 | 1.00 | 94,043 | - | 0.0% |
| 20 | | VI | 24 | 1.00 | 116,652 | VI | 25 | 1.00 | 120,437 | 3,785 | 3.2% |
| 21 | | V | 3 | 1.00 | 76,789 | V | 4 | 1.00 | 79,407 | 2,618 | 3.4% |
| 22 | | III | 2 | 1.00 | 72,961 | V | 3 | 1.00 | 76,789 | 3,828 | 5.2% |
| 23 | | V | 5 | 1.00 | 82,025 | V | 6 | 1.00 | 84,640 | 2,615 | 3.2% |
| 23 | | VI | 24 | 1.00 | 116,652 | VI | 25 | 1.00 | 120,437 | 3,785 | 3.2% |
| 24 | | VI | 30 | 1.00 | 123,820 | VI | 31 | 1.00 | 123,820 | - | 0.0% |
| 25 | | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 26 | | II | 6 | 1.00 | 70,933 | II | 7 | 1.00 | 72,493 | 1,560 | 2.2% |
| 27 | | I | 3 | 1.00 | 60,545 | I | 4 | 1.00 | 61,752 | 1,207 | 2.0% |
| 28 | | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 29 | | III | 5 | 1.00 | 74,694 | III | 6 | 1.00 | 76,605 | 1,911 | 2.6% |
| 30 | | VI | 23 | 1.00 | 116,652 | VI | 24 | 1.00 | 116,652 | - | 0.0% |
| 31 | | IV | 4 | 1.00 | 76,646 | IV | 4 | 1.00 | 78,911 | 2,265 | 3.0% |
| 32 | | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% |
| 33 | | VI | 4 | 1.00 | 81,066 | VI | 5 | 1.00 | 84,035 | 2,969 | 3.7% |
| 34 | | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 35 | | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% |
| 36 | | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 37 | | VI | 21 | 1.00 | 112,998 | VI | 22 | 1.00 | 116,652 | 3,654 | 3.2% |
| 38 | | VI | 15 | 1.00 | 109,342 | VI | 16 | 1.00 | 109,342 | - | 0.0% |
| 39 | | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 40 | | VI | 23 | 1.00 | 116,652 | VI | 24 | 1.00 | 116,652 | - | 0.0% |
| 41 | | IV | 10 | 1.00 | 91,723 | IV | 11 | 1.00 | 94,043 | 2,320 | 2.5% |
| 42 | | VI | 12 | 1.00 | 106,372 | VI | 13 | 1.00 | 109,342 | 2,970 | 2.8% |
| 43 | | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 44 | | V | 5 | 1.00 | 82,025 | V | 6 | 1.00 | 84,640 | 2,615 | 3.2% |
| 45 | | VI | 17 | 1.00 | 112,998 | VI | 18 | 1.00 | 112,998 | - | 0.0% |
| 46 | | VI | 30 | 1.00 | 123,820 | VI | 31 | 1.00 | 123,820 | - | 0.0% |
| 47 | | VI | 33 | 1.00 | 123,820 | VI | 34 | 1.00 | 123,820 | - | 0.0% |
| 48 | | VI | 25 | 1.00 | 120,437 | VI | 26 | 1.00 | 120,437 | - | 0.0% |
| 49 | | VI | 30 | 1.00 | 123,820 | VI | 31 | 1.00 | 123,820 | - | 0.0% |

| Employee | 2018-19 | | | | 2019-20 | | | | 614,970 | |
|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 50 | VI | 7 | 1.00 | 89,976 | VI | 8 | 1.00 | 92,946 | 2,970 | 3.3% |
| 51 | VI | 21 | 1.00 | 112,998 | VI | 22 | 1.00 | 116,652 | 3,654 | 3.2% |
| 52 | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 53 | III | 15 | 1.00 | 85,743 | III | 16 | 1.00 | 85,743 | - | 0.0% |
| 54 | VI | 34 | 1.00 | 123,820 | VI | 35 | 1.00 | 123,820 | - | 0.0% |
| 55 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 56 | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 57 | V | 10 | 1.00 | 96,331 | V | 11 | 1.00 | 99,273 | 2,942 | 3.1% |
| 58 | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% |
| 59 | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% |
| 60 | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 61 | VI | 19 | 1.00 | 112,998 | VI | 20 | 1.00 | 112,998 | - | 0.0% |
| 62 | V | 17 | 1.00 | 108,106 | V | 18 | 1.00 | 108,106 | - | 0.0% |
| 63 | VI | 25 | 1.00 | 120,437 | VI | 26 | 1.00 | 120,437 | - | 0.0% |
| 64 | V | 11 | 1.00 | 99,273 | V | 12 | 1.00 | 101,892 | 2,619 | 2.6% |
| 65 | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% |
| 66 | V | 13 | 1.00 | 104,624 | V | 14 | 1.00 | 104,624 | - | 0.0% |
| 67 | VI | 6 | 1.00 | 87,004 | VI | 7 | 1.00 | 89,976 | 2,972 | 3.4% |
| 68 | VI | 12 | 1.00 | 106,372 | VI | 13 | 1.00 | 109,342 | 2,970 | 2.8% |
| 69 | VI | 13 | 1.00 | 108,322 | VI | 14 | 1.00 | 109,342 | 1,020 | 0.9% |
| 70 | VI | 7 | 0.60 | 53,986 | VI | 8 | 0.60 | 55,768 | 1,782 | 3.3% |
| 71 | VI | 24 | 1.00 | 116,652 | VI | 25 | 1.00 | 120,437 | 3,785 | 3.2% |
| 72 | VI | 10 | 1.00 | 100,112 | VI | 11 | 1.00 | 103,121 | 3,009 | 3.0% |
| 73 | VI | 27 | 1.00 | 123,820 | VI | 28 | 1.00 | 123,820 | - | 0.0% |
| 74 | VI | 37 | 0.70 | 86,674 | VI | 38 | 0.70 | 86,674 | - | 0.0% |
| 75 | VI | 33 | 1.00 | 123,820 | VI | 34 | 1.00 | 123,820 | - | 0.0% |
| 76 | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 77 | VI | 30 | 1.00 | 123,820 | VI | 31 | 1.00 | 123,820 | - | 0.0% |
| 78 | IV | 6 | 1.00 | 83,773 | V | 6 | 1.00 | 87,257 | 3,484 | 4.2% |
| 79 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 80 | V | 15 | 1.00 | 104,624 | V | 16 | 1.00 | 104,624 | - | 0.0% |
| 81 | VI | 8 | 1.00 | 92,946 | VI | 9 | 1.00 | 95,915 | 2,969 | 3.2% |
| 82 | V | 9 | 1.00 | 92,492 | V | 10 | 1.00 | 96,331 | 3,839 | 4.2% |
| 83 | IV | 10 | 0.60 | 55,034 | IV | 11 | 0.60 | 56,426 | 1,392 | 2.5% |
| 84 | VI | 15 | 1.00 | 109,342 | VI | 16 | 1.00 | 109,342 | - | 0.0% |
| 85 | VI | 15 | 0.50 | 54,671 | VI | 16 | 0.50 | 54,671 | - | 0.0% |
| 86 | VI | 30 | 1.00 | 123,820 | VI | 31 | 1.00 | 123,820 | - | 0.0% |
| 87 | III | 17 | 1.00 | 85,743 | III | 18 | 1.00 | 85,743 | - | 0.0% |
| 88 | VI | 6 | 1.00 | 87,004 | VI | 7 | 1.00 | 89,976 | 2,972 | 3.4% |
| 89 | IV | 5 | 1.00 | 78,911 | IV | 6 | 1.00 | 81,173 | 2,262 | 2.9% |
| 90 | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 91 | IV | 18 | 1.00 | 102,253 | V | 19 | 1.00 | 108,106 | 5,853 | 5.7% |
| 92 | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 93 | VI | 11 | 1.00 | 103,121 | VI | 12 | 1.00 | 106,372 | 3,251 | 3.2% |
| 94 | VI | 6 | 1.00 | 87,004 | VI | 7 | 1.00 | 89,976 | 2,972 | 3.4% |
| 95 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 96 | VI | 10 | 0.40 | 40,045 | VI | 11 | 0.40 | 41,248 | 1,203 | 3.0% |
| 97 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% |
| 98 | VI | 18 | 1.00 | 112,998 | VI | 19 | 1.00 | 112,998 | - | 0.0% |
| 99 | VI | 17 | 1.00 | 112,998 | VI | 18 | 1.00 | 112,998 | - | 0.0% |
| 100 | IV | 11 | 1.20 | 94,043 | IV | 12 | 1.20 | 94,043 | - | 0.0% |
| 101 | VI | 5 | 1.00 | 84,035 | VI | 6 | 1.00 | 87,004 | 2,969 | 3.5% |
| 102 | IV | 17 | 1.00 | 94,043 | IV | 18 | 1.00 | 94,043 | - | 0.0% |
| 103 | VI | 5 | 1.00 | 84,035 | VI | 6 | 1.00 | 87,004 | 2,969 | 3.5% |
| 104 | V | 21 | 1.00 | 108,106 | V | 22 | 1.00 | 108,106 | - | 0.0% |

| | Employee | 2018-19 | | | | 2019-20 | | | | 615,970 | | |
|--|------------------------------|---------------------|--------------------|---------------------|--------------------|-----------------------|------------------------|-------------------------|------------------------|---------------------------|----------------|--------------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % | |
| 105 | VI | 25 | 1.00 | 120,437 | VI | 26 | 1.00 | 120,437 | - | 0.0% | | |
| 106 | V | 12 | 1.00 | 101,892 | V | 13 | 1.00 | 104,624 | 2,732 | 2.7% | | |
| 107 | VI | 15 | 1.00 | 109,342 | VI | 16 | 1.00 | 109,342 | - | 0.0% | | |
| 108 | V | 5 | 1.00 | 82,025 | V | 6 | 1.00 | 84,640 | 2,615 | 3.2% | | |
| 109 | VI | 5 | 1.00 | 84,035 | VI | 6 | 1.00 | 87,004 | 2,969 | 3.5% | | |
| 110 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% | | |
| 111 | VI | 10 | 0.40 | 40,045 | VI | 11 | 0.40 | 41,248 | 1,203 | 3.0% | | |
| 112 | VI | 26 | 1.00 | 120,437 | VI | 27 | 1.00 | 123,820 | 3,383 | 2.8% | | |
| 113 | V | 6 | 1.00 | 84,640 | V | 7 | 1.00 | 87,257 | 2,617 | 3.1% | | |
| 114 | VI | 7 | 1.00 | 89,976 | VI | 8 | 1.00 | 92,946 | 2,970 | 3.3% | | |
| 115 | VI | 12 | 1.00 | 106,372 | VI | 13 | 1.00 | 109,342 | 2,970 | 2.8% | | |
| 116 | V | 17 | 1.00 | 108,106 | V | 18 | 1.00 | 108,106 | - | 0.0% | | |
| 117 | VI | 18 | 1.00 | 112,998 | VI | 19 | 1.00 | 112,998 | - | 0.0% | | |
| 118 | VI | 14 | 1.00 | 109,342 | VI | 15 | 1.00 | 109,342 | - | 0.0% | | |
| 119 | IV | 14 | 1.00 | 94,043 | IV | 15 | 1.00 | 94,043 | - | 0.0% | | |
| 120 | VI | 7 | 1.00 | 89,976 | VI | 8 | 1.00 | 92,946 | 2,970 | 3.3% | | |
| 121 | V | 39 | 1.00 | 108,106 | V | 40 | 1.00 | 108,106 | - | 0.0% | | |
| 122 | VI | 20 | 1.00 | 112,998 | VI | 21 | 1.00 | 112,998 | - | 0.0% | | |
| 123 | VI | 9 | 0.60 | 57,549 | VI | 10 | 0.60 | 60,067 | 2,518 | 4.4% | | |
| 124 | VI | 13 | 0.60 | 65,605 | VI | 14 | 0.60 | 65,605 | - | 0.0% | | |
| 125 | VI | 22 | 1.00 | 116,652 | VI | 23 | 1.00 | 116,652 | - | 0.0% | | |
| 126 | V | 2 | 1.00 | 74,173 | V | 3 | 1.00 | 76,789 | 2,616 | 3.5% | | |
| 127 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% | | |
| 128 | V | 10 | 1.00 | 96,331 | V | 11 | 1.00 | 99,273 | 2,942 | 3.1% | | |
| 129 | V | 9 | 1.00 | 92,492 | V | 10 | 1.00 | 96,331 | 3,839 | 4.2% | | |
| 130 | V | 10 | 0.80 | 77,065 | V | 11 | 0.80 | 79,418 | 2,353 | 3.1% | | |
| 131 | VI | 14 | 0.80 | 87,474 | VI | 15 | 0.80 | 87,474 | - | 0.0% | | |
| 132 | V | 5 | 1.00 | 82,025 | V | 6 | 1.00 | 84,640 | 2,615 | 3.2% | | |
| 133 | VI | 13 | 1.00 | 109,342 | VI | 14 | 1.00 | 109,342 | - | 0.0% | | |
| 134 | VI | 21 | 1.00 | 112,998 | VI | 22 | 1.00 | 116,652 | 3,654 | 3.2% | | |
| 135 | VI | 35 | 1.00 | 123,820 | VI | 36 | 1.00 | 123,820 | - | 0.0% | | |
| 136 | VI | 15 | 1.00 | 109,342 | VI | 16 | 1.00 | 109,342 | - | 0.0% | | |
| 137 | VI | 29 | 1.00 | 123,820 | VI | 30 | 1.00 | 123,820 | - | 0.0% | | |
| A | Step Changes (actual) | | | 134.30 | 13,706,582 | | 134.30 | 13,914,660 | 208,079 | 1.52% | | |
| B | Column Changes (est) | | | 2 | 3,800 | | | | 7,600 | 0.06% | | |
| Total Step and Column Costs - Gross | | | | | | | | | 215,679 | 1.57% | | |
| C | Retiree Name | Replace Name | Retiree Col | Retiree Step | Retiree FTE | Retiree Salary | Replacement Col | Replacement Step | Replacement FTE | Replacement Salary | Savings | |
| 1 | | | VI | 25 | 1.00 | 120,437 | V | 10 | 1.00 | 96,331 | 24,106 | |
| 2 | | | | | | | | | | | - | |
| 3 | | | | | | | | | | | - | |
| 4 | | | | | | | | | | | - | |
| 5 | | | | | | | | | | | - | |
| Total Retiree Savings | | | | | 1.00 | 120,437 | | | 1.00 | 96,331 | 24,106 | 0.18% |
| Total Step and Column Costs - Net | | | | | | | | | 191,573 | 1.40% | | |

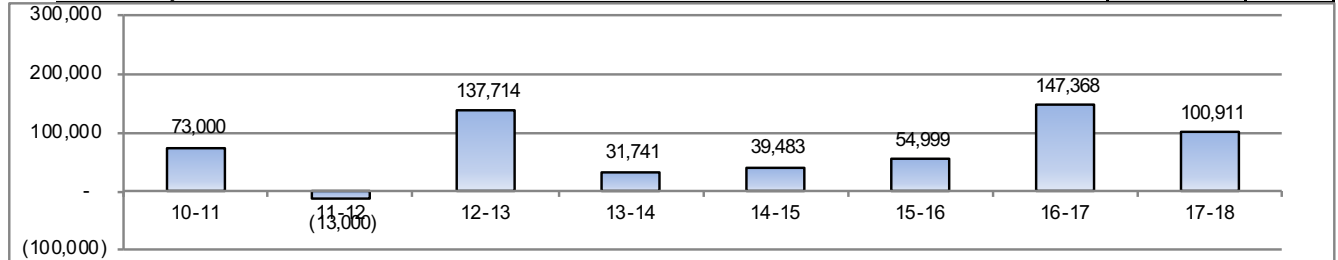


Step and Column 19-20 to 20-21

| | Employee | 2019-20 | | | | 2020-21 | | | | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 1 | | VI | 29 | 1.00 | 126,297 | VI | 30 | 1.00 | 126,297 | - | 0.0% |
| 2 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 3 | | IV | 10 | 1.00 | 93,556 | IV | 11 | 1.00 | 95,925 | 2,369 | 2.5% |
| 4 | | C | 10 | 1.00 | 58,765 | C | 10 | 1.00 | 58,765 | - | 0.0% |
| 5 | | IV | 19 | 1.00 | 115,258 | VI | 20 | 1.00 | 115,258 | - | 0.0% |
| 6 | | V | 12 | 1.00 | 103,930 | V | 13 | 1.00 | 106,716 | 2,786 | 2.7% |
| 7 | | VI | 2 | 1.00 | 76,729 | VI | 3 | 1.00 | 79,658 | 2,929 | 3.8% |
| 8 | | IV | 7 | 1.00 | 85,109 | IV | 8 | 1.00 | 87,419 | 2,310 | 2.7% |
| 9 | | VI | 10 | 1.00 | 102,114 | VI | 11 | 1.00 | 105,182 | 3,068 | 3.0% |
| 10 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 11 | | VI | 26 | 1.20 | 122,846 | VI | 27 | 1.20 | 126,297 | 3,451 | 2.8% |
| 12 | | VI | 33 | 1.00 | 126,297 | VI | 34 | 1.00 | 126,297 | - | 0.0% |
| 13 | | II | 1 | 0.40 | 25,760 | II | 2 | 0.40 | 26,396 | 636 | 2.5% |
| 14 | | IV | 5 | 1.00 | 80,488 | IV | 6 | 1.00 | 82,797 | 2,309 | 2.9% |
| 15 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 16 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 17 | | V | 3 | 1.00 | 78,325 | V | 4 | 1.00 | 80,994 | 2,669 | 3.4% |
| 18 | | VI | 23 | 1.00 | 118,984 | VI | 24 | 1.00 | 118,984 | - | 0.0% |
| 19 | | VI | 25 | 1.00 | 122,846 | VI | 26 | 1.00 | 122,846 | - | 0.0% |
| 20 | | V | 10 | 0.60 | 58,955 | V | 11 | 1.00 | 60,755 | 1,800 | 3.1% |
| 21 | | V | 11 | 1.20 | 121,511 | V | 12 | 1.20 | 124,716 | 3,205 | 2.6% |
| 22 | | V | 4 | 1.00 | 82,147 | V | 5 | 1.00 | 85,717 | 3,570 | 4.3% |
| 23 | | V | 6 | 1.00 | 86,334 | V | 7 | 1.00 | 89,003 | 2,669 | 3.1% |
| 24 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 25 | | II | 7 | 1.20 | 88,733 | II | 8 | 1.20 | 90,642 | 1,909 | 2.2% |
| 26 | | VI | 12 | 1.00 | 108,499 | VI | 13 | 1.00 | 111,530 | 3,031 | 2.8% |
| 27 | | III | 6 | 1.00 | 78,137 | III | 7 | 1.00 | 80,088 | 1,951 | 2.5% |
| 28 | | VI | 24 | 1.00 | 118,984 | VI | 25 | 1.00 | 122,846 | 3,862 | 3.2% |
| 29 | | IV | 5 | 0.40 | 32,195 | V | 6 | 0.40 | 33,119 | 924 | 2.9% |
| 30 | | IV | 3 | 1.00 | 75,868 | IV | 4 | 1.00 | 78,179 | 2,311 | 3.0% |
| 31 | | VI | 15 | 0.80 | 89,224 | VI | 16 | 0.80 | 89,224 | - | 0.0% |
| 32 | | VI | 5 | 1.20 | 102,860 | VI | 6 | 1.20 | 106,494 | 3,634 | 3.5% |
| 33 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 34 | | VI | 15 | 1.00 | 111,530 | VI | 16 | 1.00 | 111,530 | - | 0.0% |
| 35 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.20 | 115,258 | 3,728 | 3.3% |
| 36 | | VI | 16 | 1.00 | 111,530 | VI | 17 | 1.00 | 117,258 | 5,728 | 5.1% |
| 37 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 38 | | IV | 11 | 1.00 | 105,182 | IV | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 39 | | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | - | 0.0% |
| 40 | | VI | 12 | 0.60 | 65,099 | VI | 13 | 0.60 | 66,918 | 1,819 | 2.8% |
| 41 | | V | 6 | 1.00 | 86,334 | V | 7 | 1.00 | 89,003 | 2,669 | 3.1% |
| 42 | | VI | 18 | 0.80 | 92,206 | VI | 19 | 0.80 | 92,206 | (0) | 0.0% |
| 43 | | VI | 31 | 1.00 | 126,297 | VI | 32 | 1.00 | 126,297 | - | 0.0% |
| 44 | | VI | 34 | 1.00 | 126,297 | VI | 35 | 1.00 | 126,297 | - | 0.0% |
| 45 | | VI | 26 | 1.00 | 122,846 | VI | 27 | 1.00 | 126,297 | 3,451 | 2.8% |
| 46 | | VI | 31 | 1.00 | 126,297 | VI | 32 | 1.00 | 126,297 | - | 0.0% |
| 47 | | VI | 8 | 1.00 | 94,805 | VI | 9 | 1.00 | 97,833 | 3,028 | 3.2% |
| 48 | | VI | 22 | 1.00 | 118,984 | VI | 23 | 1.00 | 118,984 | - | 0.0% |

| | Employee | 2019-20 | | | | 2020-21 | | | | Increase | % |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | |
| 49 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 50 | | VI | 35 | 1.00 | 126,297 | VI | 36 | 1.00 | 126,297 | - | 0.0% |
| 51 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 52 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 53 | | V | 11 | 1.00 | 101,258 | V | 12 | 1.00 | 103,930 | 2,672 | 2.6% |
| 54 | | VI | 15 | 1.00 | 111,530 | VI | 16 | 1.00 | 111,530 | - | 0.0% |
| 55 | | VI | 15 | 1.00 | 111,530 | VI | 16 | 1.00 | 111,530 | - | 0.0% |
| 56 | | VI | 12 | 1.00 | 108,499 | VI | 13 | 1.00 | 111,530 | 3,031 | 2.8% |
| 57 | | VI | 20 | 1.00 | 115,258 | VI | 21 | 1.00 | 115,258 | - | 0.0% |
| 58 | | V | 18 | 1.00 | 110,269 | V | 19 | 1.00 | 110,269 | - | 0.0% |
| 59 | | VI | 26 | 1.00 | 122,846 | VI | 27 | 1.00 | 126,297 | 3,451 | 2.8% |
| 60 | | III | 16 | 1.00 | 135,001 | III | 17 | 1.00 | 135,001 | - | 0.0% |
| 61 | | VI | 15 | 1.00 | 111,530 | VI | 16 | 1.00 | 113,530 | 2,000 | 1.8% |
| 62 | | V | 14 | 1.00 | 106,716 | V | 15 | 1.00 | 106,716 | - | 0.0% |
| 63 | | VI | 7 | 1.00 | 91,775 | VI | 8 | 1.00 | 94,805 | 3,030 | 3.3% |
| 64 | | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | - | 0.0% |
| 65 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 66 | | VI | 8 | 0.60 | 56,883 | VI | 9 | 0.60 | 58,700 | 1,817 | 3.2% |
| 67 | | VI | 25 | 1.00 | 122,846 | VI | 26 | 1.00 | 122,846 | - | 0.0% |
| 68 | | VI | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,499 | 3,317 | 3.2% |
| 69 | | VI | 28 | 1.00 | 126,297 | VI | 29 | 1.00 | 126,297 | - | 0.0% |
| 70 | | VI | 34 | 0.70 | 88,408 | VI | 35 | 0.70 | 88,408 | - | 0.0% |
| 71 | | VI | 12 | 1.00 | 108,499 | VI | 13 | 1.00 | 111,530 | 3,031 | 2.8% |
| 72 | | VI | 31 | 1.20 | 151,556 | VI | 32 | 1.20 | 151,556 | - | 0.0% |
| 73 | | IV | 7 | 1.20 | 106,804 | V | 8 | 1.20 | 110,009 | 3,205 | 3.0% |
| 74 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 75 | | VI | 22 | 1.00 | 118,984 | VI | 23 | 1.00 | 118,984 | - | 0.0% |
| 76 | | V | 16 | 1.00 | 106,716 | V | 17 | 1.00 | 110,269 | 3,553 | 3.3% |
| 77 | | VI | 9 | 1.00 | 97,833 | VI | 10 | 1.00 | 102,114 | 4,281 | 4.4% |
| 78 | | V | 10 | 1.00 | 98,258 | V | 11 | 1.00 | 101,258 | 3,000 | 3.1% |
| 79 | | IV | 11 | 0.60 | 57,555 | IV | 12 | 0.60 | 57,555 | - | 0.0% |
| 80 | | VI | 16 | 1.00 | 111,530 | VI | 17 | 1.00 | 115,258 | 3,728 | 3.3% |
| 81 | | VI | 16 | 0.50 | 55,765 | VI | 17 | 0.50 | 57,629 | 1,864 | 3.3% |
| 82 | | VI | 31 | 1.00 | 126,297 | VI | 32 | 1.00 | 126,297 | - | 0.0% |
| 83 | | VI | 7 | 1.00 | 91,775 | VI | 8 | 1.00 | 94,805 | 3,030 | 3.3% |
| 84 | | IV | 6 | 1.00 | 86,897 | IV | 7 | 1.00 | 91,775 | 4,878 | 5.6% |
| 85 | | VI | 12 | 0.50 | 54,250 | VI | 13 | 0.50 | 55,765 | 1,516 | 2.8% |
| 86 | | IV | 21 | 1.00 | 110,269 | V | 22 | 1.00 | 110,269 | - | 0.0% |
| 87 | | IV | 6 | 1.00 | 82,797 | IV | 7 | 1.00 | 85,109 | 2,312 | 2.8% |
| 88 | | VI | 12 | 1.00 | 108,499 | VI | 13 | 1.00 | 111,530 | 3,031 | 2.8% |
| 89 | | VI | 7 | 1.00 | 91,775 | VI | 8 | 1.00 | 94,805 | 3,030 | 3.3% |
| 90 | | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% |
| 91 | | VI | 11 | 0.60 | 63,109 | VI | 12 | 0.60 | 65,099 | 1,990 | 3.2% |
| 92 | | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | 0 | 0.0% |
| 93 | | VI | 19 | 1.00 | 115,258 | VI | 20 | 1.00 | 115,258 | - | 0.0% |
| 94 | | VI | 18 | 1.00 | 115,258 | VI | 19 | 1.00 | 115,258 | - | 0.0% |
| 95 | | IV | 12 | 1.00 | 95,925 | IV | 13 | 1.00 | 95,925 | - | 0.0% |
| 96 | | VI | 6 | 1.00 | 88,745 | VI | 7 | 1.00 | 91,775 | 3,030 | 3.4% |
| 97 | | IV | 4 | 1.00 | 76,455 | IV | 5 | 1.00 | 80,488 | 4,034 | 5.3% |
| 98 | | IV | 18 | 1.00 | 95,925 | IV | 19 | 1.00 | 95,925 | - | 0.0% |
| 99 | | VI | 6 | 1.00 | 88,745 | VI | 7 | 1.00 | 91,775 | 3,030 | 3.4% |
| 100 | | V | 22 | 1.00 | 110,269 | V | 23 | 1.00 | 110,269 | - | 0.0% |

| | Employee | 2019-20 | | | | 2020-21 | | | | Increase | % | |
|--|------------------------------|---------------------|--------------------|---------------------|------------|---------------|------------------------|-------------------------|------------|----------------|----------------|-------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | | |
| 101 | VI | 26 | 1.00 | 122,846 | VI | 27 | 1.00 | 126,297 | 3,451 | 2.8% | | |
| 102 | V | 13 | 1.00 | 106,716 | V | 13 | 1.00 | 106,716 | - | 0.0% | | |
| 103 | VI | 16 | 1.00 | 111,530 | VI | 17 | 1.00 | 115,258 | 3,728 | 3.3% | | |
| 104 | V | 6 | 1.00 | 86,334 | V | 7 | 1.00 | 89,003 | 2,669 | 3.1% | | |
| 105 | VI | 5 | 1.00 | 88,745 | VI | 7 | 1.00 | 91,775 | 3,030 | 3.4% | | |
| 106 | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% | | |
| 107 | IV | 11 | 1.00 | 95,925 | IV | 12 | 1.00 | 95,925 | - | 0.0% | | |
| 108 | VI | 27 | 1.00 | 126,297 | VI | 28 | 1.00 | 126,297 | - | 0.0% | | |
| 109 | III | 10 | 1.00 | 87,457 | III | 11 | 1.00 | 87,457 | - | 0.0% | | |
| 110 | V | 7 | 1.00 | 89,003 | V | 8 | 1.00 | 91,674 | 2,671 | 3.0% | | |
| 111 | VI | 8 | 1.20 | 94,805 | VI | 9 | 1.20 | 97,833 | 3,028 | 3.2% | | |
| 112 | IV | 8 | 0.60 | 52,451 | IV | 9 | 0.60 | 53,837 | 1,386 | 2.6% | | |
| 113 | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | - | 0.0% | | |
| 114 | V | 18 | 1.00 | 110,269 | V | 19 | 1.00 | 110,269 | - | 0.0% | | |
| 115 | VI | 19 | 1.00 | 115,258 | VI | 20 | 1.00 | 115,258 | - | 0.0% | | |
| 116 | VI | 15 | 1.00 | 111,530 | VI | 16 | 1.00 | 111,530 | - | 0.0% | | |
| 117 | IV | 15 | 1.00 | 95,925 | IV | 16 | 1.00 | 95,925 | - | 0.0% | | |
| 118 | VI | 21 | 1.00 | 115,258 | VI | 22 | 1.00 | 118,984 | 3,726 | 3.2% | | |
| 119 | VI | 14 | 0.60 | 66,918 | VI | 15 | 1.00 | 66,918 | - | 0.0% | | |
| 120 | VI | 23 | 1.00 | 118,984 | VI | 24 | 1.00 | 118,984 | - | 0.0% | | |
| 121 | V | 3 | 1.00 | 78,325 | V | 4 | 1.00 | 80,994 | 2,669 | 3.4% | | |
| 122 | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% | | |
| 123 | V | 11 | 1.00 | 105,182 | VI | 12 | 1.00 | 108,449 | 3,267 | 3.1% | | |
| 124 | V | 10 | 1.00 | 98,258 | V | 11 | 1.00 | 101,258 | 3,000 | 3.1% | | |
| 125 | V | 11 | 0.80 | 81,006 | V | 12 | 0.80 | 83,144 | 2,138 | 2.6% | | |
| 126 | VI | 15 | 0.80 | 89,224 | VI | 16 | 0.80 | 89,224 | - | 0.0% | | |
| 127 | VI | 11 | 0.20 | 21,036 | VI | 12 | 0.20 | 21,700 | 664 | 3.2% | | |
| 128 | V | 6 | 1.00 | 86,334 | V | 7 | 1.00 | 89,003 | 2,669 | 3.1% | | |
| 129 | VI | 14 | 1.00 | 111,530 | VI | 15 | 1.00 | 111,530 | - | 0.0% | | |
| 130 | VI | 36 | 1.00 | 126,297 | VI | 37 | 1.00 | 126,297 | - | 0.0% | | |
| 131 | VI | 16 | 1.00 | 111,530 | VI | 17 | 1.00 | 115,258 | 3,728 | 3.3% | | |
| 132 | VI | 30 | 1.00 | 126,297 | VI | 31 | 1.00 | 126,297 | - | 0.0% | | |
| 133 | III | 17 | 1.00 | 135,001 | III | 17 | 1.00 | 137,001 | 2,000 | 1.5% | | |
| A | Step Changes (actual) | | | 127.50 | 13,401,161 | | | | 128.50 | 13,608,563 | 207,401 | 1.55% |
| B | Column Changes (est) | | | 2 | 3,800 | | | | | | 7,600 | 0.06% |
| Total Step and Column Costs - Gross | | | | | | | | | | 215,001 | 1.60% | |
| C | Retiree Name | Replace Name | Retiree Col | Retiree Step | FTE | Salary | Replacement Col | Replacement Step | FTE | Salary | Savings | |
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |
| Total Retiree Savings | | | | | - | - | | | - | - | - | 0.00% |
| Total Step and Column Costs - Net | | | | | | | | | | 215,001 | 1.60% | |

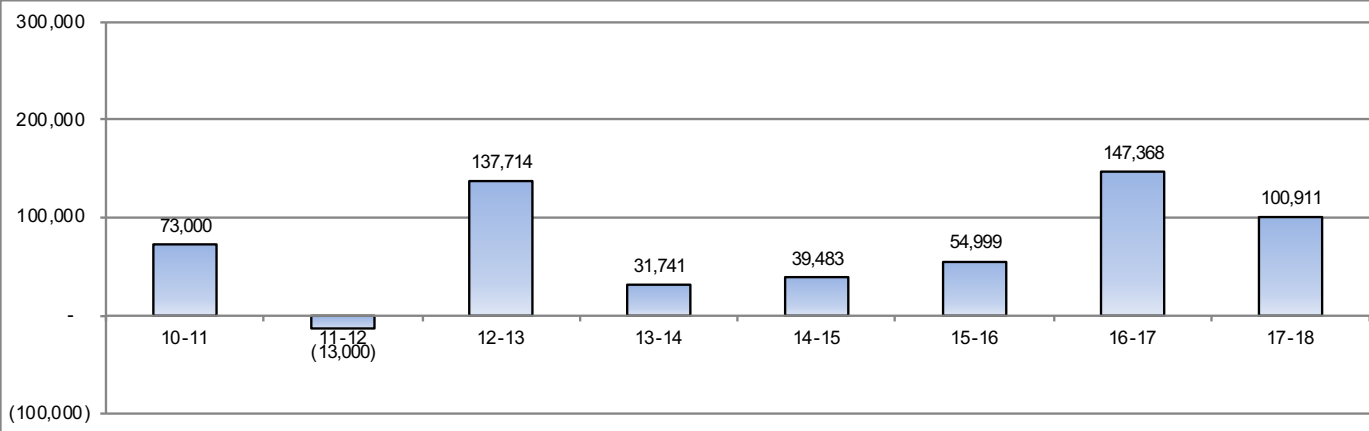


Step and Column 21-22 to 22-23

| | Employee | 2021-22 | | | | 2022-23 | | | | Salary w/ Add-Ons (Pro Rated by FTE) | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|---|----------|--------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | | |
| 1 | | - | - | - | - | VI | 6 | 1.00 | 95,298 | 97,298 | | |
| 2 | | VI | 31 | 1.00 | 129,164 | VI | 32 | 1.00 | 135,622 | 139,872 | 6,458 | 5.0% |
| 2 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 119,765 | 122,765 | 5,703 | 5.0% |
| 3 | | VI | 3 | 1.00 | 81,466 | IV | 4 | 1.00 | 88,792 | 90,792 | 7,326 | 9.0% |
| 4 | | IV | 15 | 1.00 | 98,102 | IV | 16 | 1.00 | 103,007 | 105,007 | 4,905 | 5.0% |
| 5 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 119,765 | 119,765 | 5,703 | 5.0% |
| | | - | - | - | - | V | 12 | 1.00 | 111,603 | 113,603 | | |
| 6 | | C | 10 | 1.00 | 60,099 | C | 10 | 1.00 | 60,099 | | - | 0.0% |
| 7 | | - | - | - | - | VI | 22 | 1.00 | 121,685 | | 121,685 | 100.0% |
| 8 | | VI | 14 | 1.00 | 112,492 | VI | 15 | 1.00 | 114,062 | | 1,570 | 1.4% |
| 9 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | | 3,097 | 3.2% |
| 10 | | VI | 4 | 1.00 | 84,564 | VI | 5 | 1.00 | 87,663 | | 3,099 | 3.7% |
| 11 | | IV | 9 | 1.00 | 91,765 | IV | 10 | 1.00 | 95,680 | | 3,915 | 4.3% |
| 12 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | | - | 0.0% |
| 13 | | II | 3 | 0.40 | 27,646 | II | 4 | 0.40 | 28,296 | | 651 | 2.4% |
| 14 | | IV | 7 | 1.00 | 94,039 | IV | 8 | 1.00 | 96,592 | | 2,553 | 2.7% |
| 15 | | VI | 14 | 0.50 | 57,031 | VI | 15 | 0.50 | 57,031 | | - | 0.0% |
| 16 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 17 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 18 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 19 | | VI | 5 | 1.00 | 87,663 | V | 6 | 1.00 | 90,760 | | 3,097 | 3.5% |
| 20 | | VI | 25 | 1.00 | 125,635 | VI | 26 | 1.00 | 125,635 | | - | 0.0% |
| 21 | | VI | 27 | 1.00 | 129,164 | VI | 28 | 1.00 | 129,164 | | - | 0.0% |
| 22 | | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | | 2,849 | 2.7% |
| 23 | | V | 13 | 1.00 | 109,138 | V | 14 | 1.00 | 109,138 | | - | 0.0% |
| 24 | | VI | 6 | 0.60 | 54,456 | VI | 7 | 0.60 | 56,315 | | 1,859 | 3.4% |
| 25 | | V | 8 | 1.00 | 93,755 | V | 9 | 1.00 | 96,485 | | 2,730 | 2.9% |
| 26 | | III | 1 | 1.00 | 69,939 | III | 2 | 1.00 | 71,934 | | 1,995 | 2.9% |
| 27 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | | - | 0.0% |
| 28 | | IV | 8 | 0.20 | 17,881 | IV | 9 | 0.20 | 18,353 | | 472 | 2.6% |
| 29 | | II | 9 | 1.20 | 94,649 | II | 10 | 1.20 | 95,554 | | 905 | 1.0% |
| 30 | | IV | 2 | 1.00 | 75,229 | II | 3 | 1.20 | 77,590 | | 2,361 | 3.1% |
| 31 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | | - | 0.0% |
| 32 | | V | 8 | 1.00 | 93,755 | III | 9 | 1.00 | 96,485 | | 2,730 | 2.9% |
| 33 | | VI | 26 | 1.00 | 125,635 | VI | 27 | 1.00 | 129,164 | | 3,529 | 2.8% |
| 34 | | V | 7 | 1.00 | 91,023 | V | 8 | 1.00 | 93,755 | | 2,732 | 3.0% |
| 35 | | VI | 10 | 1.00 | 104,432 | IV | 11 | 1.00 | 107,570 | | 3,138 | 3.0% |
| 36 | | VI | 17 | 0.80 | 94,299 | VI | 18 | 0.80 | 94,299 | | (0) | 0.0% |
| 37 | | VI | 7 | 1.00 | 93,858 | VI | 8 | 1.00 | 96,957 | | 3,099 | 3.3% |
| 38 | | VI | 16 | 1.00 | 123,233 | VI | 17 | 1.00 | 127,353 | | 4,120 | 3.3% |
| 39 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | | - | 0.0% |
| 40 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 41 | | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | | - | 0.0% |
| 42 | | IV | 13 | 1.00 | 114,062 | IV | 14 | 1.00 | 114,062 | | - | 0.0% |
| 43 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | | - | 0.0% |
| 44 | | VI | 14 | 0.60 | 68,437 | VI | 15 | 0.60 | 68,437 | | - | 0.0% |
| 45 | | V | 7 | 1.00 | 91,023 | V | 8 | 1.00 | 93,755 | | 2,732 | 3.0% |
| 46 | | VI | 20 | 0.80 | 94,299 | VI | 21 | 0.80 | 94,299 | | - | 0.0% |
| 47 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | | - | 0.0% |
| 48 | | VI | 28 | 1.00 | 129,164 | VI | 29 | 1.00 | 129,164 | | - | 0.0% |
| 49 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | | - | 0.0% |

| | Employee | 2021-22 | | | | 2022-23 | | | | 620,970 | |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 52 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 53 | | VI | 37 | 1.00 | 129,164 | VI | 38 | 1.00 | 129,164 | - | 0.0% |
| 54 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 55 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 56 | | V | 3 | 1.00 | 80,103 | V | 4 | 1.00 | 82,833 | 2,730 | 3.4% |
| 57 | | VI | 11 | 0.60 | 64,542 | VI | 12 | 0.60 | 66,577 | 2,035 | 3.2% |
| 58 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 59 | | VI | 14 | 1.00 | 114,062 | VI | 13 | 1.00 | 114,062 | - | 0.0% |
| 60 | | VI | 22 | 1.00 | 121,685 | VI | 23 | 1.00 | 121,685 | - | 0.0% |
| 61 | | V | 20 | 1.00 | 112,772 | V | 21 | 1.00 | 112,772 | - | 0.0% |
| 62 | | III | 3 | 0.60 | 70,266 | III | 4 | 0.60 | 72,130 | 1,864 | 2.7% |
| 63 | | V | 4 | 1.00 | 82,833 | V | 5 | 1.00 | 85,563 | 2,730 | 3.3% |
| 64 | | VI | 28 | 1.00 | 129,164 | VI | 29 | 1.00 | 129,164 | - | 0.0% |
| 65 | | III | 17 | 1.00 | 138,066 | III | 18 | 1.00 | 138,066 | - | 0.0% |
| 66 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 67 | | V | 16 | 1.00 | 109,138 | V | 17 | 1.00 | 112,772 | 3,634 | 3.3% |
| 68 | | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.00 | 104,432 | 4,378 | 4.4% |
| 69 | | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | - | 0.0% |
| 70 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 71 | | VI | 10 | 0.60 | 62,659 | VI | 11 | 0.60 | 64,542 | 1,883 | 3.0% |
| 72 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 73 | | VI | 30 | 1.00 | 129,164 | VI | 31 | 1.00 | 129,164 | - | 0.0% |
| 74 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | - | 0.0% |
| 75 | | IV | 3 | 1.00 | 77,590 | IV | 4 | 1.00 | 79,954 | 2,364 | 3.0% |
| 76 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 77 | | VI | 33 | 1.20 | 154,997 | VI | 34 | 1.20 | 154,997 | - | 0.0% |
| 78 | | V | 9 | 1.20 | 115,782 | V | 10 | 1.20 | 120,586 | 4,804 | 4.1% |
| 79 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 80 | | VI | 25 | 1.00 | 121,685 | VI | 26 | 1.00 | 125,635 | 3,950 | 3.2% |
| 81 | | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.00 | 104,432 | 4,378 | 4.4% |
| 82 | | V | 18 | 1.00 | 112,772 | V | 19 | 1.00 | 112,772 | - | 0.0% |
| 83 | | VI | 11 | 1.00 | 107,570 | VI | 12 | 1.00 | 110,962 | 3,392 | 3.2% |
| 84 | | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | 2,849 | 2.7% |
| 85 | | V | 13 | 0.60 | 65,483 | V | 14 | 0.60 | 65,483 | - | 0.0% |
| 86 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | - | 0.0% |
| 87 | | VI | 9 | 1.00 | 100,054 | VI | 8 | 1.00 | 104,432 | 4,378 | 4.4% |
| 88 | | IV | 8 | 1.00 | 96,957 | IV | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 89 | | V | 23 | 1.00 | 112,772 | V | 24 | 1.00 | 112,772 | - | 0.0% |
| 90 | | IV | 5 | 1.00 | 82,315 | IV | 6 | 1.00 | 84,676 | 2,361 | 2.9% |
| 91 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | - | 0.0% |
| 92 | | VI | 9 | 1.00 | 108,099 | VI | 10 | 1.00 | 112,829 | 4,730 | 4.4% |
| 93 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 94 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | - | 0.0% |
| 95 | | VI | 21 | 1.00 | 117,874 | VI | 22 | 1.00 | 121,685 | 3,811 | 3.2% |
| 96 | | VI | 20 | 1.00 | 117,874 | VI | 21 | 1.00 | 117,874 | - | 0.0% |
| 97 | | IV | 14 | 1.00 | 98,102 | IV | 15 | 1.00 | 98,102 | - | 0.0% |
| 98 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 99 | | IV | 6 | 1.00 | 84,676 | IV | 7 | 1.00 | 87,041 | 2,365 | 2.8% |
| 100 | | IV | 20 | 1.00 | 98,102 | IV | 21 | 1.00 | 98,102 | - | 0.0% |
| 101 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 102 | | V | 24 | 1.00 | 112,772 | V | 25 | 1.00 | 112,772 | - | 0.0% |

| | Employee | 2021-22 | | | | 2022-23 | | | | 621,970 | |
|--|------------------------------|---------|---------------|-------------------|--------|---------|---------------|-------------------|----------------|--------------|---|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 103 | V | 16 | 1.00 | 109,138 | V | 17 | 1.00 | 112,772 | 3,634 | 3.3% | |
| 104 | V | 11 | 1.00 | 103,557 | V | 12 | 1.00 | 106,289 | 2,732 | 2.6% | |
| 105 | V | 15 | 1.00 | 109,138 | V | 16 | 1.00 | 109,138 | - | 0.0% | |
| 106 | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | - | 0.0% | |
| 107 | VI | 8 | 1.00 | 104,752 | VI | 9 | 1.00 | 108,099 | 3,347 | 3.2% | |
| 108 | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% | |
| 109 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 110 | IV | 13 | 1.00 | 105,990 | IV | 14 | 1.00 | 105,990 | - | 0.0% | |
| 111 | V | 9 | 1.00 | 96,485 | V | 10 | 1.00 | 100,488 | 4,003 | 4.1% | |
| 112 | VI | 10 | 1.10 | 114,875 | VI | 11 | 1.10 | 118,327 | 3,452 | 3.0% | |
| 113 | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.10 | 104,432 | 4,378 | 4.4% | |
| 114 | IV | 10 | 0.80 | 79,496 | V | 11 | 0.60 | 82,846 | 3,349 | 4.2% | |
| 115 | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | - | 0.0% | |
| 116 | V | 20 | 1.00 | 112,772 | V | 21 | 1.00 | 112,772 | - | 0.0% | |
| 117 | VI | 21 | 1.20 | 141,449 | VI | 22 | 1.20 | 146,022 | 4,573 | 3.2% | |
| 118 | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% | |
| 119 | IV | 17 | 1.00 | 98,102 | IV | 18 | 1.00 | 98,102 | - | 0.0% | |
| 120 | IV | 3 | 1.00 | 77,590 | IV | 4 | 1.00 | 79,954 | 2,364 | 3.0% | |
| 121 | VI | 23 | 1.00 | 121,685 | VI | 24 | 1.00 | 121,685 | - | 0.0% | |
| 122 | VI | 16 | 0.80 | 91,250 | VI | 17 | 1.00 | 94,299 | 3,050 | 3.3% | |
| 123 | VI | 25 | 1.00 | 129,031 | VI | 26 | 1.00 | 125,635 | (3,396) | -2.6% | |
| 124 | V | 5 | 1.00 | 85,563 | V | 6 | 1.00 | 88,294 | 2,731 | 3.2% | |
| 125 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 126 | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% | |
| 127 | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | 2,849 | 2.7% | |
| 128 | V | 13 | 0.80 | 87,310 | V | 14 | 0.80 | 87,310 | - | 0.0% | |
| 129 | VI | 17 | 1.00 | 117,874 | VI | 18 | 0.80 | 117,874 | - | 0.0% | |
| 130 | VI | 17 | 1.00 | 117,874 | VI | 18 | 0.80 | 117,874 | - | 0.0% | |
| 131 | V | 8 | 1.00 | 93,755 | V | 9 | 1.00 | 96,485 | 2,730 | 2.9% | |
| 132 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 133 | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | - | 0.0% | |
| 134 | VI | 32 | 1.00 | 129,164 | VI | 33 | 1.00 | 129,164 | - | 0.0% | |
| 135 | III | 17 | 1.00 | 138,066 | III | 18 | 1.00 | 138,066 | - | 0.0% | |
| 136 | VI | 11 | 1.00 | 107,570 | III | 12 | 1.00 | 110,962 | 3,392 | 3.2% | |
| A | Step Changes (actual) | | 130.60 | 14,142,513 | | | 132.50 | 14,618,411 | 364,295 | 2.58% | |
| B | Column Changes (est) | | 2 | 3,800 | | | | | 7,600 | 0.05% | |
| Total Step and Column Costs - Gross | | | | | | | | | 371,895 | 2.63% | |

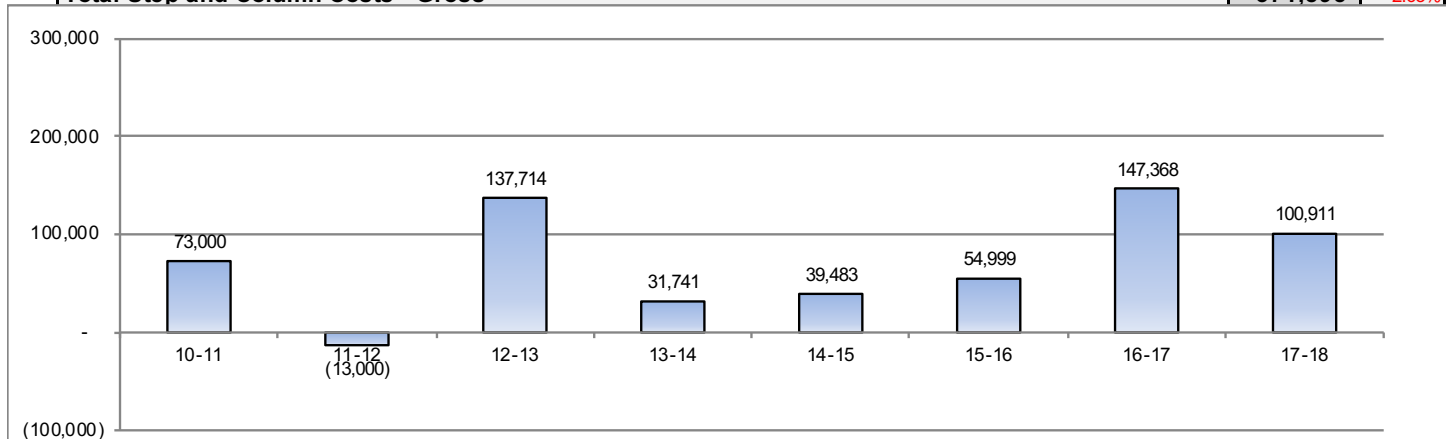


Step and Column 22-23 to 23-24

| | Employee | 2021-22 | | | | 2022-23 | | | | Salary w/ Add-Ons (Pro Rated by FTE) | Increase | % |
|----|----------|---------|----|------|---------|---------|----|------|---------|---|----------|--------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | | | |
| 1 | | - | - | - | - | VI | 6 | 1.00 | 95,298 | 97,298 | | |
| 2 | | VI | 31 | 1.00 | 129,164 | VI | 32 | 1.00 | 135,622 | 139,872 | 6,458 | 5.0% |
| 2 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 119,765 | 122,765 | 5,703 | 5.0% |
| 3 | | VI | 3 | 1.00 | 81,466 | IV | 4 | 1.00 | 88,792 | 90,792 | 7,326 | 9.0% |
| 4 | | IV | 15 | 1.00 | 98,102 | IV | 16 | 1.00 | 103,007 | 105,007 | 4,905 | 5.0% |
| 5 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 119,765 | 119,765 | 5,703 | 5.0% |
| | | - | - | - | - | V | 12 | 1.00 | 111,603 | 113,603 | | |
| 6 | | C | 10 | 1.00 | 60,099 | C | 10 | 1.00 | 60,099 | | - | 0.0% |
| 7 | | - | - | - | - | VI | 22 | 1.00 | 121,685 | | 121,685 | 100.0% |
| 8 | | VI | 14 | 1.00 | 112,492 | VI | 15 | 1.00 | 114,062 | | 1,570 | 1.4% |
| 9 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | | 3,097 | 3.2% |
| 10 | | VI | 4 | 1.00 | 84,564 | VI | 5 | 1.00 | 87,663 | | 3,099 | 3.7% |
| 11 | | IV | 9 | 1.00 | 91,765 | IV | 10 | 1.00 | 95,680 | | 3,915 | 4.3% |
| 12 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | | - | 0.0% |
| 13 | | II | 3 | 0.40 | 27,646 | II | 4 | 0.40 | 28,296 | | 651 | 2.4% |
| 14 | | IV | 7 | 1.00 | 94,039 | IV | 8 | 1.00 | 96,592 | | 2,553 | 2.7% |
| 15 | | VI | 14 | 0.50 | 57,031 | VI | 15 | 0.50 | 57,031 | | - | 0.0% |
| 16 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 17 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 18 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 19 | | VI | 5 | 1.00 | 87,663 | V | 6 | 1.00 | 90,760 | | 3,097 | 3.5% |
| 20 | | VI | 25 | 1.00 | 125,635 | VI | 26 | 1.00 | 125,635 | | - | 0.0% |
| 21 | | VI | 27 | 1.00 | 129,164 | VI | 28 | 1.00 | 129,164 | | - | 0.0% |
| 22 | | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | | 2,849 | 2.7% |
| 23 | | V | 13 | 1.00 | 109,138 | V | 14 | 1.00 | 109,138 | | - | 0.0% |
| 24 | | VI | 6 | 0.60 | 54,456 | VI | 7 | 0.60 | 56,315 | | 1,859 | 3.4% |
| 25 | | V | 8 | 1.00 | 93,755 | V | 9 | 1.00 | 96,485 | | 2,730 | 2.9% |
| 26 | | III | 1 | 1.00 | 69,939 | III | 2 | 1.00 | 71,934 | | 1,995 | 2.9% |
| 27 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | | - | 0.0% |
| 28 | | IV | 8 | 0.20 | 17,881 | IV | 9 | 0.20 | 18,353 | | 472 | 2.6% |
| 29 | | II | 9 | 1.20 | 94,649 | II | 10 | 1.20 | 95,554 | | 905 | 1.0% |
| 30 | | IV | 2 | 1.00 | 75,229 | II | 3 | 1.20 | 77,590 | | 2,361 | 3.1% |
| 31 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | | - | 0.0% |
| 32 | | V | 8 | 1.00 | 93,755 | III | 9 | 1.00 | 96,485 | | 2,730 | 2.9% |
| 33 | | VI | 26 | 1.00 | 125,635 | VI | 27 | 1.00 | 129,164 | | 3,529 | 2.8% |
| 34 | | V | 7 | 1.00 | 91,023 | V | 8 | 1.00 | 93,755 | | 2,732 | 3.0% |
| 35 | | VI | 10 | 1.00 | 104,432 | IV | 11 | 1.00 | 107,570 | | 3,138 | 3.0% |
| 36 | | VI | 17 | 0.80 | 94,299 | VI | 18 | 0.80 | 94,299 | | (0) | 0.0% |
| 37 | | VI | 7 | 1.00 | 93,858 | VI | 8 | 1.00 | 96,957 | | 3,099 | 3.3% |
| 38 | | VI | 16 | 1.00 | 123,233 | VI | 17 | 1.00 | 127,353 | | 4,120 | 3.3% |
| 39 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | | - | 0.0% |
| 40 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | | 3,812 | 3.3% |
| 41 | | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | | - | 0.0% |
| 42 | | IV | 13 | 1.00 | 114,062 | IV | 14 | 1.00 | 114,062 | | - | 0.0% |
| 43 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | | - | 0.0% |
| 44 | | VI | 14 | 0.60 | 68,437 | VI | 15 | 0.60 | 68,437 | | - | 0.0% |
| 45 | | V | 7 | 1.00 | 91,023 | V | 8 | 1.00 | 93,755 | | 2,732 | 3.0% |
| 46 | | VI | 20 | 0.80 | 94,299 | VI | 21 | 0.80 | 94,299 | | - | 0.0% |
| 47 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | | - | 0.0% |
| 48 | | VI | 28 | 1.00 | 129,164 | VI | 29 | 1.00 | 129,164 | | - | 0.0% |
| 49 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | | - | 0.0% |

| | Employee | 2021-22 | | | | 2022-23 | | | | 623,970 | |
|-----|----------|---------|----|------|---------|---------|----|------|---------|----------|------|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 52 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 53 | | VI | 37 | 1.00 | 129,164 | VI | 38 | 1.00 | 129,164 | - | 0.0% |
| 54 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 55 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 56 | | V | 3 | 1.00 | 80,103 | V | 4 | 1.00 | 82,833 | 2,730 | 3.4% |
| 57 | | VI | 11 | 0.60 | 64,542 | VI | 12 | 0.60 | 66,577 | 2,035 | 3.2% |
| 58 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 59 | | VI | 14 | 1.00 | 114,062 | VI | 13 | 1.00 | 114,062 | - | 0.0% |
| 60 | | VI | 22 | 1.00 | 121,685 | VI | 23 | 1.00 | 121,685 | - | 0.0% |
| 61 | | V | 20 | 1.00 | 112,772 | V | 21 | 1.00 | 112,772 | - | 0.0% |
| 62 | | III | 3 | 0.60 | 70,266 | III | 4 | 0.60 | 72,130 | 1,864 | 2.7% |
| 63 | | V | 4 | 1.00 | 82,833 | V | 5 | 1.00 | 85,563 | 2,730 | 3.3% |
| 64 | | VI | 28 | 1.00 | 129,164 | VI | 29 | 1.00 | 129,164 | - | 0.0% |
| 65 | | III | 17 | 1.00 | 138,066 | III | 18 | 1.00 | 138,066 | - | 0.0% |
| 66 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 67 | | V | 16 | 1.00 | 109,138 | V | 17 | 1.00 | 112,772 | 3,634 | 3.3% |
| 68 | | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.00 | 104,432 | 4,378 | 4.4% |
| 69 | | VI | 13 | 1.00 | 111,530 | VI | 14 | 1.00 | 111,530 | - | 0.0% |
| 70 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 71 | | VI | 10 | 0.60 | 62,659 | VI | 11 | 0.60 | 64,542 | 1,883 | 3.0% |
| 72 | | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% |
| 73 | | VI | 30 | 1.00 | 129,164 | VI | 31 | 1.00 | 129,164 | - | 0.0% |
| 74 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | - | 0.0% |
| 75 | | IV | 3 | 1.00 | 77,590 | IV | 4 | 1.00 | 79,954 | 2,364 | 3.0% |
| 76 | | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% |
| 77 | | VI | 33 | 1.20 | 154,997 | VI | 34 | 1.20 | 154,997 | - | 0.0% |
| 78 | | V | 9 | 1.20 | 115,782 | V | 10 | 1.20 | 120,586 | 4,804 | 4.1% |
| 79 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 80 | | VI | 25 | 1.00 | 121,685 | VI | 26 | 1.00 | 125,635 | 3,950 | 3.2% |
| 81 | | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.00 | 104,432 | 4,378 | 4.4% |
| 82 | | V | 18 | 1.00 | 112,772 | V | 19 | 1.00 | 112,772 | - | 0.0% |
| 83 | | VI | 11 | 1.00 | 107,570 | VI | 12 | 1.00 | 110,962 | 3,392 | 3.2% |
| 84 | | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | 2,849 | 2.7% |
| 85 | | V | 13 | 0.60 | 65,483 | V | 14 | 0.60 | 65,483 | - | 0.0% |
| 86 | | VI | 33 | 1.00 | 129,164 | VI | 34 | 1.00 | 129,164 | - | 0.0% |
| 87 | | VI | 9 | 1.00 | 100,054 | VI | 8 | 1.00 | 104,432 | 4,378 | 4.4% |
| 88 | | IV | 8 | 1.00 | 96,957 | IV | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 89 | | V | 23 | 1.00 | 112,772 | V | 24 | 1.00 | 112,772 | - | 0.0% |
| 90 | | IV | 5 | 1.00 | 82,315 | IV | 6 | 1.00 | 84,676 | 2,361 | 2.9% |
| 91 | | VI | 14 | 1.00 | 114,062 | VI | 15 | 1.00 | 114,062 | - | 0.0% |
| 92 | | VI | 9 | 1.00 | 108,099 | VI | 10 | 1.00 | 112,829 | 4,730 | 4.4% |
| 93 | | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% |
| 94 | | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | - | 0.0% |
| 95 | | VI | 21 | 1.00 | 117,874 | VI | 22 | 1.00 | 121,685 | 3,811 | 3.2% |
| 96 | | VI | 20 | 1.00 | 117,874 | VI | 21 | 1.00 | 117,874 | - | 0.0% |
| 97 | | IV | 14 | 1.00 | 98,102 | IV | 15 | 1.00 | 98,102 | - | 0.0% |
| 98 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 99 | | IV | 6 | 1.00 | 84,676 | IV | 7 | 1.00 | 87,041 | 2,365 | 2.8% |
| 100 | | IV | 20 | 1.00 | 98,102 | IV | 21 | 1.00 | 98,102 | - | 0.0% |
| 101 | | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% |
| 102 | | V | 24 | 1.00 | 112,772 | V | 25 | 1.00 | 112,772 | - | 0.0% |

| | Employee | 2021-22 | | | | 2022-23 | | | | 624,970 | |
|--|------------------------------|---------|---------------|-------------------|--------|---------|---------------|-------------------|----------------|--------------|---|
| | | C | S | FTE | Salary | C | S | FTE | Salary | Increase | % |
| 103 | V | 16 | 1.00 | 109,138 | V | 17 | 1.00 | 112,772 | 3,634 | 3.3% | |
| 104 | V | 11 | 1.00 | 103,557 | V | 12 | 1.00 | 106,289 | 2,732 | 2.6% | |
| 105 | V | 15 | 1.00 | 109,138 | V | 16 | 1.00 | 109,138 | - | 0.0% | |
| 106 | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | - | 0.0% | |
| 107 | VI | 8 | 1.00 | 104,752 | VI | 9 | 1.00 | 108,099 | 3,347 | 3.2% | |
| 108 | VI | 8 | 1.00 | 96,957 | VI | 9 | 1.00 | 100,054 | 3,097 | 3.2% | |
| 109 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 110 | IV | 13 | 1.00 | 105,990 | IV | 14 | 1.00 | 105,990 | - | 0.0% | |
| 111 | V | 9 | 1.00 | 96,485 | V | 10 | 1.00 | 100,488 | 4,003 | 4.1% | |
| 112 | VI | 10 | 1.10 | 114,875 | VI | 11 | 1.10 | 118,327 | 3,452 | 3.0% | |
| 113 | VI | 9 | 1.00 | 100,054 | VI | 10 | 1.10 | 104,432 | 4,378 | 4.4% | |
| 114 | IV | 10 | 0.80 | 79,496 | V | 11 | 0.60 | 82,846 | 3,349 | 4.2% | |
| 115 | VI | 15 | 1.00 | 114,062 | VI | 16 | 1.00 | 114,062 | - | 0.0% | |
| 116 | V | 20 | 1.00 | 112,772 | V | 21 | 1.00 | 112,772 | - | 0.0% | |
| 117 | VI | 21 | 1.20 | 141,449 | VI | 22 | 1.20 | 146,022 | 4,573 | 3.2% | |
| 118 | VI | 17 | 1.00 | 117,874 | VI | 18 | 1.00 | 117,874 | - | 0.0% | |
| 119 | IV | 17 | 1.00 | 98,102 | IV | 18 | 1.00 | 98,102 | - | 0.0% | |
| 120 | IV | 3 | 1.00 | 77,590 | IV | 4 | 1.00 | 79,954 | 2,364 | 3.0% | |
| 121 | VI | 23 | 1.00 | 121,685 | VI | 24 | 1.00 | 121,685 | - | 0.0% | |
| 122 | VI | 16 | 0.80 | 91,250 | VI | 17 | 1.00 | 94,299 | 3,050 | 3.3% | |
| 123 | VI | 25 | 1.00 | 129,031 | VI | 26 | 1.00 | 125,635 | (3,396) | -2.6% | |
| 124 | V | 5 | 1.00 | 85,563 | V | 6 | 1.00 | 88,294 | 2,731 | 3.2% | |
| 125 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 126 | VI | 13 | 1.00 | 114,062 | VI | 14 | 1.00 | 114,062 | - | 0.0% | |
| 127 | V | 12 | 1.00 | 106,289 | V | 13 | 1.00 | 109,138 | 2,849 | 2.7% | |
| 128 | V | 13 | 0.80 | 87,310 | V | 14 | 0.80 | 87,310 | - | 0.0% | |
| 129 | VI | 17 | 1.00 | 117,874 | VI | 18 | 0.80 | 117,874 | - | 0.0% | |
| 130 | VI | 17 | 1.00 | 117,874 | VI | 18 | 0.80 | 117,874 | - | 0.0% | |
| 131 | V | 8 | 1.00 | 93,755 | V | 9 | 1.00 | 96,485 | 2,730 | 2.9% | |
| 132 | VI | 16 | 1.00 | 114,062 | VI | 17 | 1.00 | 117,874 | 3,812 | 3.3% | |
| 133 | VI | 18 | 1.00 | 117,874 | VI | 19 | 1.00 | 117,874 | - | 0.0% | |
| 134 | VI | 32 | 1.00 | 129,164 | VI | 33 | 1.00 | 129,164 | - | 0.0% | |
| 135 | III | 17 | 1.00 | 138,066 | III | 18 | 1.00 | 138,066 | - | 0.0% | |
| 136 | VI | 11 | 1.00 | 107,570 | III | 12 | 1.00 | 110,962 | 3,392 | 3.2% | |
| A | Step Changes (actual) | | 130.60 | 14,142,513 | | | 132.50 | 14,618,411 | 364,295 | 2.58% | |
| B | Column Changes (est) | | 2 | 3,800 | | | | | 7,600 | 0.05% | |
| Total Step and Column Costs - Gross | | | | | | | | | 371,895 | 2.63% | |



PACIFIC GROVE UNIFIED SCHOOL DISTRICT STIPENDS

| HIGH SCHOOL-TIER I | | | | | |
|---------------------------|--------------|-----------------|---------------------------|--------------------------|---------------------------|
| POSITION | TIME | Year 1-2 | Year 3-4 7.50% | Year 5+ 7.50% | Funding Source |
| Athletic Director | Teacher-Year | \$6,694 | \$7,159 | \$7,658 | GF |
| Football | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| Assistants | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Volleyball | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Frosh | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Boys Basketball | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Frosh | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Girls Basketball | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Wrestling | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| Assistant | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Boys Soccer | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| Assistant | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Girls Soccer | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| Assistant | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Baseball | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Softball | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Track | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Lacrosse | | | | | |
| Varsity | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| JV | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Cheer | | | | | |
| Coach = 1 | Season | \$4,917 | \$5,195 | \$5,495 | |
| Dance | | | | | |
| Coach = 1 | Season | \$4,917 | \$5,195 | \$5,495 | GF |

| HIGH SCHOOL-TIER II | | | | | |
|----------------------|--------|----------|-------------------|------------------|----|
| POSITION | TIME | Year 1-2 | Year 3-4 7.50% | Year 5+ 7.50% | |
| Cross Country | | | | | |
| Cross Country | Season | \$4,191 | \$4,408 | \$4,641 | GF |
| Assistant | Season | \$3,084 | \$3,286 | \$3,502 | GF |
| Golf | | | | | |
| Boys | Season | \$4,191 | \$4,408 | \$4,641 | GF |
| Girls | Season | \$4,191 | \$4,408 | \$4,641 | GF |
| Swimming | | | | | |
| Girls | Season | \$4,191 | \$4,408 | \$4,641 | GF |
| Boys | Season | \$3,084 | \$3,286 | \$3,502 | GF |
| Water Polo | | | | | |
| Varsity (Girls) | Season | \$4,917 | \$5,195 | \$5,495 | GF |
| Varsity (Boys) | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| JV (CoEd) | Season | \$3,684 | \$3,886 | \$4,102 | GF |
| Tennis | | | | | |
| Girls | Season | \$4,191 | \$4,408 | \$4,641 | GF |
| Boys | Season | \$4,191 | \$4,408 | \$4,641 | GF |

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Updated 03-07-2024

| MIDDLE SCHOOL | | | | | |
|-----------------------------|--------------|---------------------|---------------------|-----------------|-----------|
| POSITION | TIME | 1ST/2ND YEAR | 3RD/4TH YEAR | 5+ YEARS | |
| MS Athletic Director | Teacher-Year | \$3,643 | \$3,841 | \$4,054 | GF |
| Volleyball Girls | | | | | |
| 6th grade | Season | \$1,156 | \$1,243 | \$1,336 | GF |
| 7th grade | Season | \$1,156 | \$1,243 | \$1,336 | GF |
| 8th grade | Season | \$1,156 | \$1,243 | \$1,336 | GF |
| Volleyball Boys | | | | | |
| 6th grade | Season | \$2,156 | \$2,243 | \$2,336 | |
| 7th grade | Season | \$2,156 | \$2,243 | \$2,336 | |
| 8th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Basketball Boys | | | | | |
| 6th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| 7th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| 8th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Basketball Girls | | | | | |
| 6th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| 7th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| 8th grade | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Wrestling | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Soccer | | | | | |
| Boys | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Girls | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Track | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Cross Country | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Golf | Season | \$2,156 | \$2,243 | \$2,336 | GF |
| Tennis | Season | \$2,156 | \$2,243 | \$2,336 | GF |

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Updated 03-07-2024

| EXTRA CURRICULAR STIPEND ASSIGNMENTS | | | | | |
|--------------------------------------|------|-----------------|-----------------|-------------|----|
| POSITION | TIME | 1ST/2ND YEAR | 3RD/4TH YEAR | 5+ YEARS | |
| HS Musical | | | | | |
| Advisor | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| Assistant | Year | \$3,084 | \$3,286 | \$3,502 | GF |
| HS Drama | | | | | |
| Coach | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| HS Newspaper | | | | | |
| Advisor | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| HS Yearbook | | | | | |
| Year | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| HS Robotics | | | | | |
| Coach | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| Assistant | Year | \$3,084 | \$3,286 | \$3,502 | |
| MS Robotics | | | | | |
| Coach | Year | \$2,156 | \$2,243 | \$2,336 | GF |
| HS Choral Club | | | | | |
| Year | Year | \$4,191 | \$4,408 | \$4,641 | GF |
| HS Mock Trial | | | | | |
| Coach | Year | \$1,652 | \$1,776 | \$1,909 | GF |
| Assistant | Year | \$3,084 | \$3,286 | \$3,502 | |
| MS Yearbook | | | | | |
| Advisor | Year | \$1,952 | \$2,076 | \$2,209 | |
| MS Musical | | | | | |
| Year | Year | \$1,952 | \$2,076 | \$2,209 | |
| Robotics/ROV | | | | | |
| Advisor (FGE) | Year | \$1,500 | \$1,500 | \$1,500 | |
| Advisor (RHD) | Year | \$1,500 | \$1,500 | \$1,500 | |
| Drama Advisor | Year | \$1,500 | \$1,500 | \$1,500 | |

| OTHER STIPEND POSITIONS | | | | | |
|---|--|-----------------|-----------------|-------------|----|
| POSITION | TIME | 1ST/2ND YEAR | 3RD/4TH YEAR | 5+ YEARS | |
| Lead Teacher, CHS | Work-Year | \$8,177 | | | GF |
| HS Band/Orchestra | | | | | |
| Fall Director | Seasonal | \$2,610 | \$2,806 | \$3,016 | |
| Spring Director | Seasonal | \$2,610 | \$2,806 | \$3,016 | |
| MS/ES Music Performance Coach | | | | | |
| Instrumental | Seasonal | \$2,552 | \$2,743 | \$2,949 | |
| Vocal | Seasonal | \$1,020 | \$1,097 | \$1,179 | |
| HS Leadership Teacher | \$7,658; See Notes | | | | |
| GATE Coordinator | \$5,000 | | | | |
| HS WASC Report | Hourly Instructional Rate, Not to exceed \$2,500 | | | | |
| Teacher Tech Lead | | | | | |
| High School | | | | | |
| Middle School | \$1,000 | | | | |
| Forest Grove | | | | | |
| Robert Down | | | | | |
| HS 8th Grade Witing Assessment | \$400 | | | | |
| Garden Coordinator | | | | | |
| RHD | \$3,300 | | | | |
| FGE | \$3,300 | | | | |
| Overnight Camp Trips | \$150/Day | | | | |
| Afterschool Intervention | Hourly Instructional Rate | | | | |
| GATE Teacher | Hourly Instructional Rate | | | | |
| PAR Mentor | \$1,500 | | | | |
| BTSA Mentor | \$1,200 | | | | |
| Teacher In-Charge | \$90.85/day | | | | |
| Dual Enrollment Curriculum | See Notes | | | | |
| | \$90.85/day | | | | |

High School Leadership Teacher: Based on staffing needs, the High School site administrator may assign the Leadership teacher position as a teaching section or sections with a stipend of \$7,658 or as teaching section(s) with one additional prep period. If multiple teachers are assigned the Leadership class with a stipend, the stipend will be split between them

Teacher-In-Charge: Any teacher acting as principal will be paid the daily factor if the principal leaves the school site. A Teacher-In-Charge shall be paid for a half-day assignment on a prorated basis. A substitute will be provided for the class of a Teacher-In-Charge if the principal expects to be off site for two (2) days

Dual Enrollment: In order to encourage teachers to teach one or more Dual Enrollment classes through MPC or another qualified community college with whom PGUSD has an agreement, the following compensation will be paid:

a. For teachers who meet the college's hiring requirements, stipends will be issued based on the amount paid to PGUSD from MPC per course, with 80% of the amount identified in the MPC/PGUSD Instructional Services Agreement paid as a stipend. The District will retain the California Department of Education (CDE) Indirect Cost Rate, and the remainder of the MPC reimbursement will be retained for classroom supplies specific to the course of study. For fully funded courses, stipends shall not be less than \$1,800 for one (1) dual enrolled course; \$2,600 for two (2) dual enrolled courses; \$3,400 for three (3) dual enrolled courses; \$4,200 for four (4) dual enrolled courses; and \$5,000 for five (5) or more dual enrolled courses per year.

b. Courses must maintain a minimum of 15 students to seek full reimbursement from MPC. In the event of a course not maintaining the minimum number of students, the course can be canceled, resulting in no payment. The course may continue based on MPC's recommendation and in consultation with PGUSD, and the PGUSD teacher will be reimbursed 15% of the original agreed upon amount as stipulated above.

c. All stipend amounts are subject to MPC rate adjustment in accordance with the most current MPC salary schedule.

Curriculum Coordinator/Department Chairs: The stipend for all secondary department chairs shall be

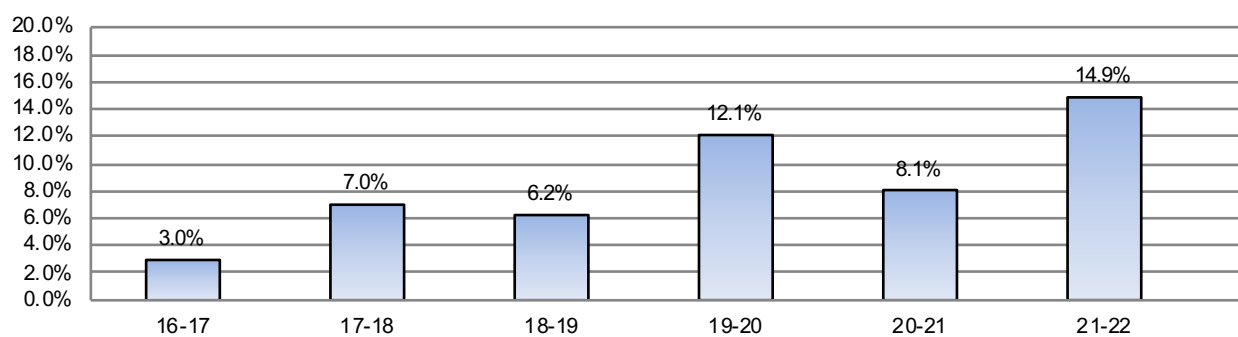
a base of \$700 with an additional \$20 increment per section. At the elementary level, the hourly instructional rate will be paid to designated curriculum coordinators up to \$700 per assignment

Pacific Grove Unified School District

Health Care Plans

| | | 2017 Cal | 2018 Cal | 2019 Cal | 2020 Cal | 2021 Cal | 2022 Cal |
|--------------------------|---------------|---------------|---------------|---------------|---------------|-----------------|-----------------|
| | | actual | actual | actual | actual | actual | actual |
| \$20 | Single | 1,038.00 | 1,131.00 | 1,201.00 | 1,465.00 | N/A | N/A |
| | Emp + 1 | 2,073.00 | 2,260.00 | 2,400.00 | 2,927.00 | N/A | N/A |
| | Family | 2,694.00 | 2,936.00 | 3,118.00 | 3,802.00 | N/A | N/A |
| \$25 | Single | 749.00 | 801.00 | 851.00 | 954.00 | 1,031.00 | 1,326.00 |
| | Emp + 1 | 1,494.00 | 1,599.00 | 1,698.00 | 1,904.00 | 2,057.00 | 2,645.00 |
| | Family | 1,941.00 | 2,077.00 | 2,206.00 | 2,473.00 | 2,672.00 | 3,435.00 |
| \$30 | Single | 711.00 | 761.00 | 808.00 | 866.00 | 936.00 | 988.00 |
| | Emp + 1 | 1,419.00 | 1,518.00 | 1,612.00 | 1,728.00 | 1,867.00 | 1,971.00 |
| | Family | 1,844.00 | 1,973.00 | 2,095.00 | 2,245.00 | 2,426.00 | 2,561.00 |
| \$35 | Single | 693.00 | 742.00 | 755.00 | 884.00 | N/A | N/A |
| | Emp + 1 | 1,382.00 | 1,479.00 | 1,571.00 | 1,761.00 | N/A | N/A |
| | Family | 1,795.00 | 1,921.00 | 2,040.00 | 2,287.00 | N/A | N/A |
| \$40 | Single | 674.00 | 721.00 | 766.00 | 821.00 | 887.00 | 936.00 |
| | Emp + 1 | 1,345.00 | 1,439.00 | 1,528.00 | 1,638.00 | 1,770.00 | 1,869.00 |
| | Family | 1,747.00 | 1,869.00 | 1,985.00 | 2,127.00 | 2,298.00 | 2,426.00 |
| \$50 | Single | 632.00 | 676.00 | 718.00 | 770.00 | 832.00 | 878.00 |
| | Emp + 1 | 1,262.00 | 1,350.00 | 1,434.00 | 1,537.00 | 1,661.00 | 1,754.00 |
| | Family | 1,639.00 | 1,754.00 | 1,863.00 | 1,997.00 | 2,158.00 | 2,278.00 |
| \$60 | Single | 568.00 | 608.00 | 646.00 | 693.00 | 749.00 | 791.00 |
| | Emp + 1 | 1,132.00 | 1,211.00 | 1,286.00 | 1,378.00 | 1,489.00 | 1,572.00 |
| | Family | 1,471.00 | 1,574.00 | 1,672.00 | 1,792.00 | 1,936.00 | 2,044.00 |
| EPO | Single | 499.00 | 544.00 | 578.00 | 620.00 | 670.00 | 707.00 |
| | Emp + 1 | 995.00 | 1,085.00 | 1,152.00 | 1,235.00 | 1,334.00 | 1,408.00 |
| | Family | 1,293.00 | 1,409.00 | 1,496.00 | 1,603.00 | 1,732.00 | 1,829.00 |
| Percent Change | | 2.95% | 7.00% | 6.24% | 12.10% | 8.07% | 14.86% |
| Dental With Ortho | | | | | | | |
| | Single | 62.00 | 59.00 | 59.00 | 59.00 | 59.00 | 60.00 |
| | Emp + 1 | 113.00 | 107.00 | 107.00 | 107.00 | 107.00 | 111.00 |
| | Family | 185.00 | 176.00 | 176.00 | 176.00 | 176.00 | 192.00 |
| Vision | | | | | | | |
| | Single | 12.33 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| | Emp + 1 | 20.62 | 20.00 | 20.00 | 20.00 | 20.00 | 20.00 |
| | Family | 36.99 | 35.00 | 35.00 | 35.00 | 35.00 | 35.00 |

Percentage Change in Health Care Costs



Pacific Grove Unified School District

Health Care for Employees - 2023-2024 (not by FTEs)

| Medical | | Monthly | Yearly | Cert | Class | Mgt | Confid | AS | Total | Employee | District |
|-----------------------|--------|-------------|-----------|-----------|-----------|-----------|----------|----------|------------|--------------------|---------------------|
| Compl care | Single | \$ 428.00 | \$ 5,136 | 1 | | | | | 1 | \$ - | \$ 5,136 |
| | Emp+1 | \$ 428.00 | \$ 5,136 | | | | | | - | \$ - | \$ - |
| | Family | \$ 428.00 | \$ 5,136 | 2 | 3 | - | 1 | | 6 | \$ - | \$ 30,816 |
| Total \$20 | | | | 3 | 3 | - | 1 | - | 7 | \$ - | \$ 35,952 |
| Kaiser High | Single | \$ 811.00 | \$ 9,732 | - | 2 | - | | | 2 | \$ 2,614 | \$ 16,850 |
| | Emp+1 | \$ 1,605.00 | \$ 19,260 | 1 | | | | | 1 | \$ 4,440 | \$ 14,820 |
| | Family | \$ 2,265.00 | \$ 27,180 | | | | | | - | \$ - | \$ - |
| Total Kaiser H | | | | 1 | 2 | - | - | - | 3 | \$ 7,054 | \$ 31,670 |
| Kaiser Low | Single | \$ 634.00 | \$ 7,608 | | | | | | - | \$ - | \$ - |
| | Emp+1 | \$ 1,251.00 | \$ 15,012 | | | 1 | | | 1 | \$ 6,512 | \$ 8,500 |
| | Family | \$ 1,764.00 | \$ 21,168 | | | | | | - | \$ - | \$ - |
| Total Kaiser L | | | | - | - | 1 | - | - | 1 | \$ 6,512 | \$ 8,500 |
| \$25 | Single | \$ 1,089.00 | \$ 13,068 | 10 | 6 | | - | | 16 | \$ 23,538 | \$ 185,550 |
| | Emp+1 | \$ 2,172.00 | \$ 26,064 | 2 | | 1 | | | 3 | \$ 40,052 | \$ 38,140 |
| | Family | \$ 2,821.00 | \$ 33,852 | 9 | | | | | 9 | \$ 171,288 | \$ 133,380 |
| Total \$25 | | | | 21 | 6 | 1 | - | - | 28 | \$ 234,878 | \$ 357,070 |
| \$30 | Single | \$ 988.00 | \$ 11,856 | 2 | - | | | - | 2 | \$ (3,288) | \$ 27,000 |
| | Emp+1 | \$ 1,971.00 | \$ 23,652 | | | | | | - | \$ - | \$ - |
| | Family | \$ 2,561.00 | \$ 30,732 | 1 | | | - | | 1 | \$ 15,912 | \$ 14,820 |
| Total \$30 | | | | 3 | - | - | - | - | 3 | \$ 12,624 | \$ 41,820 |
| \$40 | Single | \$ 936.00 | \$ 11,232 | 9 | 15 | 4 | | 1 | 29 | \$ 33,910 | \$ 291,818 |
| | Emp+1 | \$ 1,869.00 | \$ 22,428 | 3 | 1 | 2 | | | 6 | \$ 64,372 | \$ 70,196 |
| | Family | \$ 2,426.00 | \$ 29,112 | 11 | 1 | | 1 | | 13 | \$ 200,500 | \$ 177,956 |
| Total \$40 | | | | 23 | 17 | 6 | 1 | 1 | 48 | \$ 298,782 | \$ 539,970 |
| \$50 | Single | \$ 878.00 | \$ 10,536 | 6 | 11 | - | - | | 17 | \$ 5,437 | \$ 173,675 |
| | Emp+1 | \$ 1,754.00 | \$ 21,048 | 1 | - | | | | 1 | \$ 6,228 | \$ 14,820 |
| | Family | \$ 2,278.00 | \$ 27,336 | 3 | 2 | - | | | 5 | \$ 74,748 | \$ 61,932 |
| Total \$50 | | | | 10 | 13 | - | - | - | 23 | \$ 86,413 | \$ 250,427 |
| \$60 | Single | \$ 791.00 | \$ 9,492 | 2 | 3 | | | | 5 | \$ (4,815) | \$ 52,275 |
| | Emp+1 | \$ 1,572.00 | \$ 18,864 | 1 | 1 | | | | 2 | \$ 14,172 | \$ 23,556 |
| | Family | \$ 2,044.00 | \$ 24,528 | 1 | 1 | | | | 2 | \$ 25,500 | \$ 23,556 |
| Total \$60 | | | | 4 | 5 | - | - | - | 9 | \$ 34,857 | \$ 99,387 |
| PPO Select | Single | \$ 707.00 | \$ 8,484 | 15 | 13 | 3 | 1 | | 32 | \$ (72,237) | \$ 343,725 |
| | Emp+1 | \$ 1,408.00 | \$ 16,896 | 7 | | | | | 7 | \$ 14,532 | \$ 103,740 |
| | Family | \$ 1,829.00 | \$ 21,948 | 3 | 1 | | | | 4 | \$ 34,596 | \$ 53,196 |
| Total PPO | | | | 25 | 14 | 3 | 1 | - | 43 | \$ (23,109) | \$ 500,661 |
| Total Medical | | | | 90 | 60 | 10 | 3 | 1 | 164 | 651,499 | 1,856,957 |
| Dental | | Monthly | Yearly | Cert | Class | Mgt | Confid | AS | Total | Employee | District |
| | Single | \$ 60.00 | \$ 720 | 41 | 51 | 5 | 2 | 1 | 100 | \$ 71,329 | \$ 671 |
| | Emp+1 | \$ 111.00 | \$ 1,332 | 20 | 10 | 4 | | 1 | 35 | \$ 45,949 | \$ 671 |
| | Family | \$ 192.00 | \$ 2,304 | 30 | 5 | 1 | 1 | | 37 | \$ 85,248 | \$ - |
| Total Dental | | | | 91 | 66 | 10 | 3 | 2 | 172 | \$ 202,525 | \$ 1,343 |
| Vision | | Monthly | Yearly | Cert | Class | Mgt | Confid | AS | Total | Employee | District |
| | Single | \$ 12.00 | \$ 144 | 39 | 47 | 5 | 1 | 1 | 93 | \$ 13,380 | \$ 12 |
| | Emp+1 | \$ 20.00 | \$ 240 | 21 | 12 | 4 | | 1 | 38 | \$ 9,108 | \$ 12 |
| | Family | \$ 35.00 | \$ 420 | 25 | 7 | 1 | - | | 33 | \$ 13,860 | \$ - |
| Total Vision | | | | 85 | 66 | 10 | 1 | 2 | 164 | \$ 36,348 | \$ 24 |
| Total | | | | | | | | | | \$ 890,372 | \$ 1,858,324 |
| EAP/Life | Single | | | | 1 | 1 | | 1 | 3 | \$ 147 | \$ - |

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Updated 05-23-2024

| | Cert | Class | Mgt | Confid | AS | | | | | |
|--|---------------|----------|-----------|-----------|-------------|----------|----------|------------|-------------|-------------|
| Health Care Allowance | \$ 13,500 | \$ 8,425 | \$ 8,500 | \$ 6,200 | \$ 9,943.36 | | | | | |
| Health Care Allowance EE+1/FULL FAMILY | \$ 14,820 | \$ 8,736 | \$ 8,500 | \$ 6,200 | \$ 9,943.36 | | | | | |
| Dental Allowance for AS EE's | \$ 671 | | | | | | | | | |
| Vision Allowance for AS EE's | Employee Only | 12 | EE+1/Fa m | \$ 12.33 | | | | | | |
| Opt Out Med | Single | \$ - | \$ - | 48 | 61 | 4 | 1 | 114 | \$ - | \$ - |
| Total Opt Out | | | | 48 | 61 | 4 | 1 | 114 | \$ - | \$ - |

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Pacific Grove Unified School District

Health Care - Retirees

| Name | DOB | Age | DOR | | Medical | Dental | Vision | 12 Mos | District | Employee |
|------|-----|-------|----------|----|----------|--------|--------|-----------|----------|-----------|
| 1 | | | 06/01/15 | AS | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 2 | | | 01/01/19 | AS | 1,198.00 | 107.00 | 20.00 | 15,900.00 | - | 15,900.00 |
| 3 | | | 02/01/10 | AS | - | 59.00 | - | 708.00 | - | 708.00 |
| 4 | | | 06/30/10 | AS | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 5 | | | 09/27/13 | AS | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 6 | | Board | | BD | - | 107.00 | 20.00 | 1,524.00 | - | 1,524.00 |
| 7 | | Board | | BD | 2,206.00 | 176.00 | 2.00 | 28,608.00 | - | 28,608.00 |
| 8 | | | 05/02/14 | CL | - | 107.00 | 20.00 | 1,524.00 | 852.00 | 672.00 |
| 9 | | | 11/02/14 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 10 | | | 06/30/09 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 11 | | | 02/02/09 | CL | - | 107.00 | 20.00 | 1,524.00 | - | 1,524.00 |
| 12 | | | 02/28/94 | CL | 579.00 | 59.00 | 12.00 | 7,800.00 | - | 7,800.00 |
| 13 | | | 06/11/99 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 14 | | | 06/02/18 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 15 | | | 02/28/15 | CL | 50.00 | - | 35.00 | 1,020.00 | 600.00 | 420.00 |
| 16 | | | 06/11/04 | CL | - | - | 12.00 | 144.00 | - | 144.00 |
| 17 | | | 12/31/17 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 18 | | | 05/28/16 | CL | - | 107.00 | 20.00 | 1,524.00 | - | 1,524.00 |
| 19 | | | 10/01/97 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 20 | | | 06/10/88 | CL | 63.53 | 59.00 | 12.00 | 1,614.36 | 1,614.36 | - |
| 21 | | | 05/30/14 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 22 | | | 06/04/16 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 23 | | | 01/31/04 | CL | - | 59.00 | - | 708.00 | - | 708.00 |
| 24 | | | 10/09/18 | CL | 50.00 | - | - | - | 600.00 | - |
| 25 | | | 01/01/16 | CL | 718.00 | 59.00 | 12.00 | 9,468.00 | 6,225.36 | 3,242.64 |
| 26 | | | 06/30/03 | CL | 50.00 | - | 12.00 | 744.00 | 600.00 | 144.00 |
| 27 | | | 12/08/03 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 28 | | | 05/30/08 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 29 | | | 07/31/13 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 30 | | | 06/01/15 | CL | - | 107.00 | 12.00 | 1,428.00 | 891.96 | 536.04 |
| 31 | | | 11/01/09 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 32 | | | 05/30/15 | CL | 50.00 | - | - | - | 600.00 | - |
| 33 | | | 05/28/16 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 34 | | | 05/27/11 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 35 | | | 06/30/99 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 36 | | | 06/02/17 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 37 | | | 06/10/03 | CL | 579.00 | 59.00 | 12.00 | 7,800.00 | 1,614.36 | 6,185.64 |
| 38 | | | 06/25/99 | CL | - | 59.00 | 20.00 | 948.00 | - | 948.00 |
| 39 | | | 03/31/06 | CL | 50.00 | 107.00 | 12.00 | 2,028.00 | 600.00 | 1,428.00 |
| 40 | | | 08/18/08 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 41 | | | 06/03/87 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 42 | | | 03/31/06 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 43 | | | 12/31/12 | CL | 50.00 | - | 12.00 | 744.00 | 600.00 | 144.00 |
| 44 | | | 06/11/93 | CL | - | - | 12.00 | 144.00 | - | 144.00 |
| 45 | | | 01/30/86 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 46 | | | 12/31/14 | CL | 50.00 | 107.00 | 20.00 | 2,124.00 | 600.00 | 1,524.00 |
| 47 | | | 09/30/11 | CL | 50.00 | 59.00 | 12.00 | 1,452.00 | 600.00 | 852.00 |
| 48 | | | 06/30/00 | CL | - | - | 12.00 | 144.00 | - | 144.00 |
| 49 | | | 06/05/09 | CL | 718.00 | 59.00 | 12.00 | 9,468.00 | 6,225.36 | 3,242.64 |
| 50 | | | 06/12/86 | CL | - | 59.00 | 12.00 | 852.00 | - | 852.00 |

65

Updated 3-15-2019

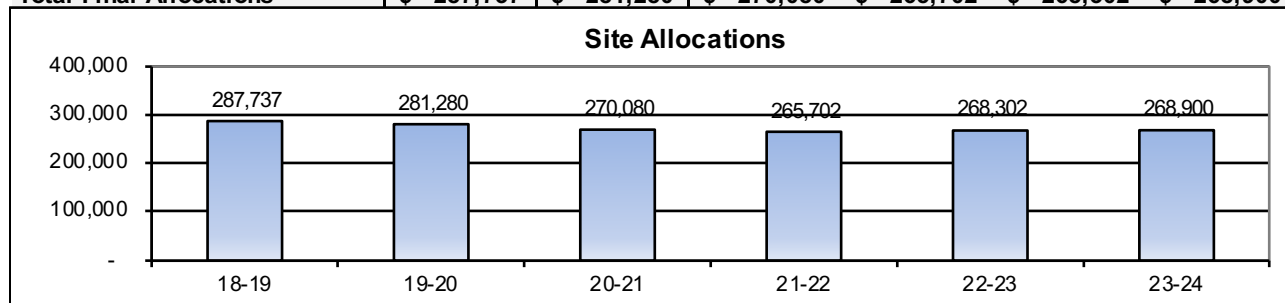
| Name | DOB | Age | DOR | Medical | Dental | Vision | 12 Mos | District | Employee | |
|------|-----|-----|----------|---------|----------|--------|--------|-----------|-----------|-----------|
| 51 | | | 12/30/11 | CO | - | 59.00 | 12.00 | 852.00 | 852.00 | - |
| 52 | | | 07/01/16 | CO | 150.00 | 59.00 | 12.00 | 2,652.00 | 1,800.00 | 852.00 |
| 53 | | | 10/31/06 | CO | 100.00 | 107.00 | 12.00 | 2,628.00 | 1,200.00 | 1,428.00 |
| 54 | | | 12/30/12 | CO | 150.00 | - | 20.00 | 2,040.00 | 1,800.00 | 240.00 |
| 55 | | | 12/30/12 | CO | 150.00 | 59.00 | 12.00 | 2,652.00 | 1,800.00 | 852.00 |
| 56 | | | 05/29/10 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 57 | | | 06/09/06 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 58 | | | 06/09/07 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 59 | | | 06/13/97 | CT | - | 59.00 | 12.00 | 852.00 | 852.00 | - |
| 60 | | | 06/11/04 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 61 | | | 06/30/00 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 62 | | | 06/05/09 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 63 | | | 06/06/08 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 64 | | | 06/30/11 | CT | 848.00 | 59.00 | 12.00 | 11,028.00 | 10,361.04 | 666.96 |
| 65 | | | 06/11/04 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 66 | | | 06/28/02 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 67 | | | 05/30/14 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 68 | | | 06/30/00 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| | | | 06/02/18 | CT | 848.00 | 59.00 | 12.00 | 11,028.00 | 3,000.00 | 8,028.00 |
| 69 | | | 05/30/16 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 70 | | | 08/20/16 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 71 | | | 06/01/11 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 72 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 73 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 74 | | | 05/29/10 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 75 | | | 06/11/04 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 76 | | | 06/01/13 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 77 | | | 06/01/14 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 78 | | | 06/11/04 | CT | 102.00 | 107.00 | 12.00 | 2,652.00 | 2,076.00 | 576.00 |
| 79 | | | 06/02/18 | CT | 1,695.00 | 107.00 | 20.00 | 21,864.00 | 3,000.00 | 18,864.00 |
| 80 | | | 05/29/10 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 81 | | | 02/14/08 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 82 | | | 06/01/13 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 83 | | | 06/01/15 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 84 | | | 06/03/17 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 85 | | | 06/05/09 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 86 | | | 05/09/89 | CT | 397.67 | 59.00 | 12.00 | 5,624.04 | 5,624.04 | - |
| 87 | | | 06/09/07 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 88 | | | 06/01/14 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 89 | | | 06/01/15 | CT | 1,198.00 | 59.00 | 12.00 | 15,228.00 | 10,361.04 | 4,866.96 |
| 90 | | | 06/01/13 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 91 | | | 06/11/87 | CT | 331.67 | 59.00 | 12.00 | 4,832.04 | 4,832.04 | - |
| 92 | | | 05/26/12 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 93 | | | 06/01/13 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 94 | | | 06/11/04 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 95 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 96 | | | 06/30/96 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | - | 2,076.00 |
| 97 | | | 06/30/96 | CT | 102.00 | 107.00 | 12.00 | 2,652.00 | 2,076.00 | 576.00 |
| 98 | | | 06/09/07 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 99 | | | 06/01/13 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 100 | | | 06/05/09 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 101 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 102 | | | 06/13/97 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 103 | | | 06/01/14 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 104 | | | 06/11/04 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |

| Name | DOB | Age | DOR | Medical | Dental | Vision | 12 Mos | District | Employee | |
|--------------|-----|--------|--------------------------------|---------|---------------|---------------|--------------|----------------|----------------|----------------|
| 105 | | | 06/05/09 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 106 | | | 06/01/14 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 107 | | | 06/30/00 | CT | 579.00 | 107.00 | 12.00 | 8,376.00 | 2,076.00 | 6,300.00 |
| 108 | | | 06/30/02 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 109 | | | 06/14/91 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 110 | | | 06/12/99 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 111 | | | 06/01/15 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 112 | | | 06/11/04 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 113 | | | 06/30/02 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 114 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 115 | | | 02/01/90 | CT | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 116 | | | 06/11/04 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 117 | | | 05/29/10 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 118 | | | 06/08/84 | CT | 313.92 | 59.00 | 12.00 | 4,619.04 | 4,619.04 | - |
| 119 | | | 06/05/09 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 120 | | | 06/03/17 | CT | 718.00 | 59.00 | 12.00 | 9,468.00 | 3,000.00 | 6,468.00 |
| 121 | | | 06/01/14 | CT | 848.00 | 59.00 | 12.00 | 11,028.00 | 10,361.04 | 666.96 |
| 122 | | | 06/10/05 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 123 | | | 05/26/11 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 124 | | | 06/06/08 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 125 | | | 07/03/03 | CT | 102.00 | 107.00 | 12.00 | 2,652.00 | 2,076.00 | 576.00 |
| 126 | | | 06/15/90 | CT | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 127 | | | 06/01/15 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 128 | | | 05/27/11 | CT | - | 107.00 | - | 1,284.00 | - | 1,284.00 |
| 129 | | | 06/01/15 | CT | 1,695.00 | 107.00 | 20.00 | 21,864.00 | 10,361.04 | 11,502.96 |
| 130 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 131 | | | 06/01/14 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 132 | | | 05/30/14 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 133 | | | 06/11/04 | CT | 102.00 | 107.00 | 12.00 | 2,652.00 | 2,076.00 | 576.00 |
| 134 | | | 06/11/93 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 135 | | | 05/29/10 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 136 | | | 12/09/06 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 137 | | | 06/10/05 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 138 | | | 06/09/06 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 139 | | | 06/30/00 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 140 | | | 06/01/15 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 141 | | | 06/06/08 | CT | 152.00 | 107.00 | 20.00 | 3,348.00 | 2,676.00 | 672.00 |
| 142 | | | 06/07/03 | CT | 102.00 | 107.00 | 20.00 | 2,748.00 | 2,076.00 | 672.00 |
| 143 | | | 06/09/07 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 144 | | | 07/01/16 | CT | 2,397.00 | 107.00 | 20.00 | 30,288.00 | 3,000.00 | 27,288.00 |
| 145 | | | 06/05/09 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 146 | | | 06/10/94 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 147 | | | 06/13/97 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 148 | | | 06/09/07 | CT | 152.00 | 59.00 | 12.00 | 2,676.00 | 2,676.00 | - |
| 149 | | | 06/30/99 | CT | 102.00 | 59.00 | 12.00 | 2,076.00 | 2,076.00 | - |
| 150 | | | 06/30/96 | MG | 100.00 | 107.00 | 12.00 | 2,628.00 | 2,052.00 | 576.00 |
| 151 | | | 06/30/14 | MG | - | 107.00 | 20.00 | 1,524.00 | - | 1,524.00 |
| 152 | | | 06/30/11 | MG | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 153 | | | 06/30/07 | MG | - | 59.00 | 12.00 | 852.00 | - | 852.00 |
| 154 | | spouse | | SU | 579.00 | 59.00 | - | 7,656.00 | - | 7,656.00 |
| 155 | | spouse | | SU | - | 59.00 | - | 708.00 | - | 708.00 |
| 156 | | spouse | | SU | - | 59.00 | - | 708.00 | - | 708.00 |
| 157 | | spouse | | SU | - | - | 12.00 | 144.00 | - | 144.00 |
| Total | | | Today's Date = 05/31/24 | | 30,418 | 10,961 | 2,101 | 520,557 | 298,703 | 223,055 |

Pacific Grove Unified School District

Site Allocations

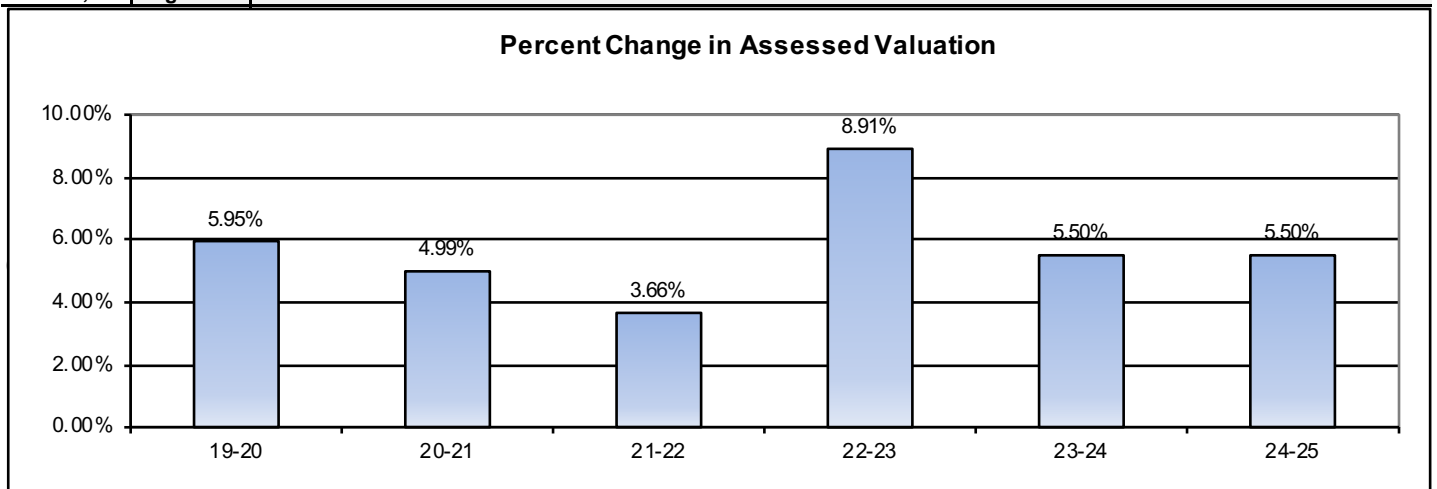
| | 2018-19 actual | 2019-20 actual | 2020-21 actual | 2021-22 budget | 2022-23 budget | 2023-24 budget |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Forest Grove | | | | | | |
| Enrollment (97% of estimate) | 448 | 437 | 423 | 415 | 404 | 404 |
| Allocation per Student | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 150.00 | \$ 150.00 |
| Initial Allocation | \$ 62,740 | \$ 61,180 | \$ 59,220 | \$ 58,122 | \$ 60,674 | \$ 60,674 |
| Enrollment (actual CBEDS) | 448 | 422 | 393 | 415 | 404 | 390 |
| Final Allocation | \$ 62,740 | \$ 59,080 | \$ 55,020 | \$ 58,122 | \$ 60,674 | \$ 58,500 |
| Increase (Decrease) | \$ - | \$ (2,100) | \$ (4,200) | \$ - | \$ - | \$ (2,174) |
| Robert Down | | | | | | |
| Enrollment (97% of estimate) | 458 | 462 | 451 | 427 | 416 | 410 |
| Allocation per Student | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 150.00 | \$ 150.00 |
| Initial Allocation | \$ 64,098 | \$ 64,680 | \$ 63,140 | \$ 59,752 | \$ 62,420 | \$ 61,500 |
| Enrollment (actual CBEDS) | 458 | 472 | 443 | 427 | 416 | 410 |
| Final Allocation | \$ 64,098 | \$ 66,080 | \$ 62,020 | \$ 59,752 | \$ 62,420 | \$ 61,500 |
| Increase (Decrease) | \$ - | \$ 1,400 | \$ (1,120) | \$ - | \$ - | \$ - |
| Middle School | | | | | | |
| Enrollment (97% of estimate) | 461 | 440 | 459 | 400 | 398 | 422 |
| Allocation per Student | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 150.00 | \$ 150.00 |
| Initial Allocation | \$ 64,540 | \$ 61,600 | \$ 64,260 | \$ 55,950 | \$ 59,655 | \$ 63,300 |
| Enrollment (actual CBEDS) | 461 | 451 | 464 | 400 | 398 | 422 |
| Final Allocation | \$ 64,540 | \$ 63,140 | \$ 64,960 | \$ 55,950 | \$ 59,655 | \$ 63,300 |
| Increase (Decrease) | \$ - | \$ 1,540 | \$ 700 | \$ - | \$ - | \$ - |
| High School | | | | | | |
| Enrollment (97% of estimate) | 647 | 633 | 615 | 609 | 536 | 538 |
| Allocation per Student | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 140.00 | \$ 150.00 | \$ 150.00 |
| Initial Allocation | \$ 90,579 | \$ 88,620 | \$ 86,100 | \$ 85,282 | \$ 80,462 | \$ 80,700 |
| Enrollment (actual CBEDS) | 647 | 618 | 583 | 609 | 536 | 538 |
| Final Allocation | \$ 90,579 | \$ 86,520 | \$ 81,620 | \$ 85,282 | \$ 80,462 | \$ 80,700 |
| Increase (Decrease) | \$ - | \$ (2,100) | \$ (4,480) | \$ - | \$ - | \$ - |
| Community High School | | | | | | |
| Enrollment (97% of estimate) | 17 | 19 | 20 | 19 | 15 | 14 |
| Allocation per Student | \$ 340.00 | \$ 340.00 | \$ 340.00 | \$ 340.00 | \$ 350.00 | \$ 350.00 |
| Initial Allocation | \$ 5,780 | \$ 6,460 | \$ 6,800 | \$ 6,596 | \$ 5,093 | \$ 4,900 |
| Enrollment (actual CBEDS) | 17 | 19 | 19 | 19 | 15 | 14 |
| Final Allocation | \$ 5,780 | \$ 6,460 | \$ 6,460 | \$ 6,596 | \$ 5,093 | \$ 4,900 |
| Increase (Decrease) | \$ - | \$ - | \$ (340) | \$ - | \$ - | \$ - |
| Total Final Allocations | \$ 287,737 | \$ 281,280 | \$ 270,080 | \$ 265,702 | \$ 268,302 | \$ 268,900 |



Allocations are adjusted at CBEDS. Starting 12-13, Health Permits & Copier Leases are excluded.

Assessed Valuation

| Tax District | | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|----------------|---------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Projected | Projected | Projected | Projected | Projected | Projected |
| PG | AV | 3,192,283,741 | 3,336,457,310 | 3,509,304,610 | 3,819,511,699 | 4,068,713,659 | 4,292,492,910 |
| 004-000 | Rate | 0.471707 | 0.472042 | 0.472042 | 0.472042 | 0.472042 | 0.472042 |
| Parcels | Tax | 15,058,226 | 15,749,480 | 16,565,392 | 18,029,699 | 19,206,037 | 20,262,369 |
| 7,481 | Change | 879,026 | 691,254 | 815,912 | 1,464,308 | 2,640,646 | 2,232,670 |
| PG | AV | 161,527 | 164,755 | 511,567 | 1,155,894 | 1,179,011 | 1,179,011 |
| 004-001 | Rate | 0.475908 | 0.475908 | 0.475908 | 0.475908 | 0.475908 | 0.475908 |
| Parcels | Tax | 769 | 784 | 2,435 | 5,501 | 5,611 | 5,611 |
| 2 | Change | 15 | 15 | 1,651 | 3,066 | 3,176 | 110 |
| PG | AV | 472,203,642 | 499,051,541 | 527,226,406 | 572,453,142 | 608,626,883 | 642,101,362 |
| 004-002 | Rate | 0.471707 | 0.471707 | 0.471707 | 0.471707 | 0.471707 | 0.471707 |
| Parcels | Tax | 2,227,418 | 2,354,061 | 2,486,964 | 2,700,302 | 2,870,936 | 3,028,837 |
| 1,149 | Change | 116,776 | 126,643 | 132,903 | 213,338 | 383,972 | 328,536 |
| PG | AV | 17,101,663 | 17,548,510 | 17,681,513 | 18,036,900 | 18,459,815 | 19,475,105 |
| 004-004 | Rate | 0.471707 | 0.471707 | 0.471707 | 0.471707 | 0.471707 | 0.471707 |
| Parcels | Tax | 80,670 | 82,778 | 83,405 | 85,081 | 87,076 | 91,865 |
| 33 | Change | 1,187 | 2,108 | 627 | 1,676 | 3,671 | 6,784 |
| PG | AV | 162,200 | 158,870 | 153,205 | 149,399 | 150,495 | 158,772 |
| 004-005 | Rate | 0.569710 | 0.569710 | 0.569710 | 0.569710 | 0.569710 | 0.569710 |
| Parcels | Tax | 924 | 905 | 873 | 851 | 857 | 905 |
| 9 | Change | (77) | (19) | (32) | (22) | (15) | 53 |
| PB | AV | 2,301,836,960 | 2,427,213,287 | 2,452,945,007 | 2,676,507,930 | 2,811,284,298 | 2,811,284,298 |
| 102-001 | Rate | 0.453536 | 0.453536 | 0.453536 | 0.453536 | 0.453536 | 0.453536 |
| Parcels | Tax | 10,439,659 | 11,008,286 | 11,124,989 | 12,138,927 | 12,750,186 | 12,750,186 |
| 1,844 | Change | 567,761 | 568,627 | 116,703 | 1,013,938 | 1,625,198 | 611,259 |
| PB | AV | 1,279,480 | 896,694 | 878,416 | 847,008 | - | - |
| 102-003 | Rate | 0.453536 | 0.453536 | 0.453536 | 0.453536 | 0.453536 | 0.453536 |
| Parcels | Tax | 5,803 | 4,067 | 3,984 | 3,841 | - | - |
| 2 | Change | (1,698) | (1,736) | (83) | (142) | (3,984) | (3,841) |
| Totals | AV | 5,985,029,213 | 6,281,490,967 | 6,508,700,724 | 7,088,661,972 | 7,529,719,664 | 7,787,996,961 |
| | Tax | 27,813,468 | 29,200,360 | 30,268,040 | 32,964,203 | 34,920,704 | 36,139,774 |
| Parcels | Change | 1,562,991 | 1,386,892 | 1,067,680 | 2,696,162 | 1,956,501 | 1,219,070 |
| 10,520 | Chg % | 5.95% | 4.99% | 3.66% | 8.91% | 5.50% | 5.50% |



Pacific Grove Unified School District

Property Tax History

| Year | December | | | April | | | Final | | | Dec/Jan | Apr/Jan |
|-------|------------------|------------|-------|------------|------------|-------|------------|-----------|-------|---------|---------|
| | Tax | Inc (Dec) | % | Tax | Inc (Dec) | % | Tax | Inc (Dec) | % | | |
| 90-91 | | | | | | | 6,034,000 | 577,000 | 10.6% | | |
| 91-92 | Basic Aid | | | | | | 7,331,761 | 1,297,761 | 21.5% | | |
| 92-93 | | | | | | | 7,399,872 | 68,111 | 0.9% | | |
| 93-94 | | | | | | | 7,482,522 | 82,650 | 1.1% | | |
| 94-95 | | | | | | | 7,737,330 | 254,808 | 3.4% | | |
| 95-96 | | | | | | | 7,923,391 | 186,061 | 2.4% | | |
| 96-97 | | | | | | | 8,239,086 | 315,695 | 4.0% | | |
| 97-98 | | | | | | | 8,565,798 | 326,712 | 4.0% | | |
| 98-99 | | | | | | | 9,101,506 | 535,708 | 6.3% | | |
| 99-00 | | | | | | | 9,610,100 | 508,594 | 5.6% | | |
| 00-01 | | | | | | | 10,502,617 | 892,517 | 9.3% | | |
| 01-02 | | | | | | | 11,485,691 | 983,074 | 9.4% | | |
| 02-03 | | | | | | | 12,335,985 | 850,294 | 7.4% | | |
| 03-04 | | | | | | | 13,164,922 | 828,937 | 6.7% | | |
| 04-05 | | | | | | | 14,182,257 | 1,017,335 | 7.7% | | |
| 05-06 | | | | | | | 15,476,998 | 1,294,741 | 9.1% | | |
| 06-07 | 9,371,209 | | | 16,397,261 | | | 16,683,456 | 1,206,458 | 7.8% | 56.2% | 98.3% |
| 07-08 | 9,632,175 | 260,966 | 2.8% | 17,221,319 | 824,058 | 5.0% | 17,609,716 | 926,260 | 5.6% | 54.7% | 97.8% |
| 08-09 | 10,701,909 | 1,069,734 | 11.1% | 18,701,131 | 1,479,812 | 8.6% | 19,157,064 | 1,547,348 | 8.8% | 55.9% | 97.6% |
| 09-10 | 10,574,851 | (127,058) | -1.2% | 18,607,024 | (94,107) | -0.5% | 19,114,959 | (42,105) | -0.2% | 55.3% | 97.3% |
| 10-11 | 10,703,836 | 128,985 | 1.2% | 18,414,267 | (192,757) | -1.0% | 18,878,723 | (236,236) | -1.2% | 56.7% | 97.5% |
| 11-12 | 10,694,939 | (8,897) | -0.1% | 18,466,514 | 52,247 | 0.3% | 19,064,987 | 186,264 | 1.0% | 56.1% | 96.9% |
| 12-13 | 10,959,537 | 264,598 | 2.5% | 18,931,299 | 464,785 | 2.5% | 19,407,223 | 342,236 | 1.8% | 56.5% | 97.5% |
| 13-14 | 11,385,033 | 425,496 | 3.9% | 19,809,903 | 878,604 | 4.6% | 20,283,021 | 875,798 | 4.5% | 56.1% | 97.7% |
| 14-15 | 12,074,561 | 689,528 | 6.1% | 20,509,066 | 699,163 | 3.5% | 21,005,314 | 722,293 | 3.6% | 57.5% | 97.6% |
| 15-16 | 12,527,599 | 453,038 | 3.8% | 21,762,445 | 1,253,379 | 6.1% | 22,231,404 | 1,226,090 | 5.8% | 56.4% | 97.9% |
| 16-17 | 13,573,161 | 1,045,562 | 8.3% | 23,025,529 | 1,263,084 | 5.8% | 23,542,062 | 1,310,658 | 5.9% | 57.7% | 97.8% |
| 17-18 | 14,569,991 | 996,829 | 7.3% | 24,454,944 | 1,429,416 | 6.2% | 24,945,648 | 1,403,586 | 6.0% | 58.4% | 98.0% |
| 18-19 | 14,617,191 | 47,200 | 0.3% | 26,046,422 | 1,591,478 | 6.5% | 26,573,259 | 1,627,611 | 6.5% | 55.0% | 98.0% |
| 19-20 | 15,748,723 | 1,131,532 | 7.7% | 27,109,326 | 1,062,904 | 4.1% | 27,823,800 | 1,250,541 | 4.7% | 56.6% | 97.4% |
| 20-21 | 17,027,376 | 1,278,653 | 8.1% | 28,941,111 | 1,831,784 | 6.8% | 29,666,244 | 1,842,444 | 6.6% | 57.4% | 97.6% |
| 21-22 | 17,884,211 | 856,835 | 5.0% | 29,875,543 | 934,433 | 3.2% | 30,697,161 | 1,030,917 | 3.5% | 58.3% | 97.3% |
| 22-23 | 19,314,947 | 1,430,737 | 8.0% | 32,265,432 | 2,389,888 | 8.0% | 33,152,779 | 2,455,618 | 8.5% | 58.3% | 97.3% |
| 23-24 | 20,116,517 | 19,806,789 | 5.3% | 14,752,087 | 34,864,024 | 5.3% | 34,864,024 | 2,585,531 | 5.3% | - | - |

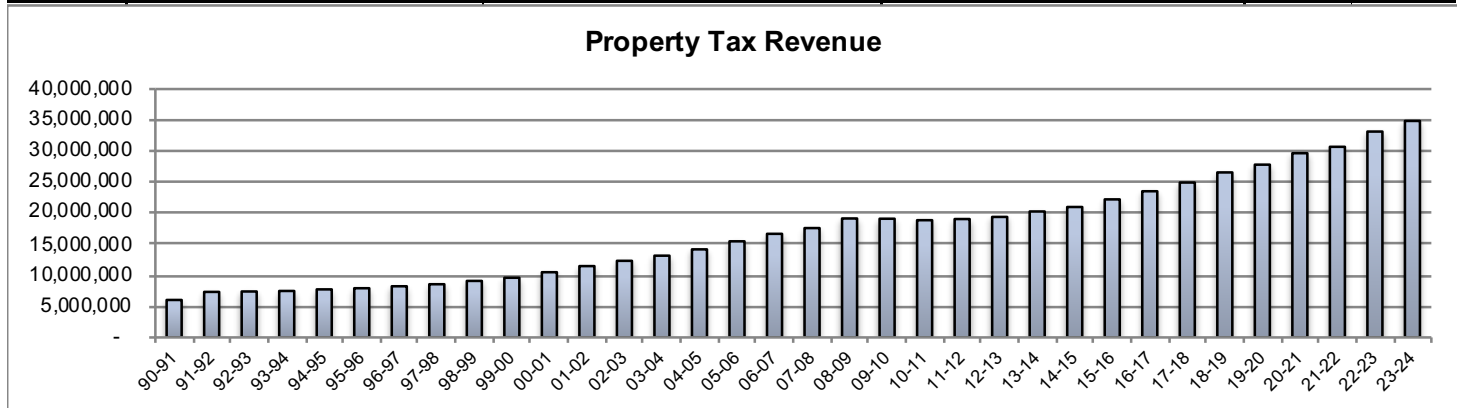
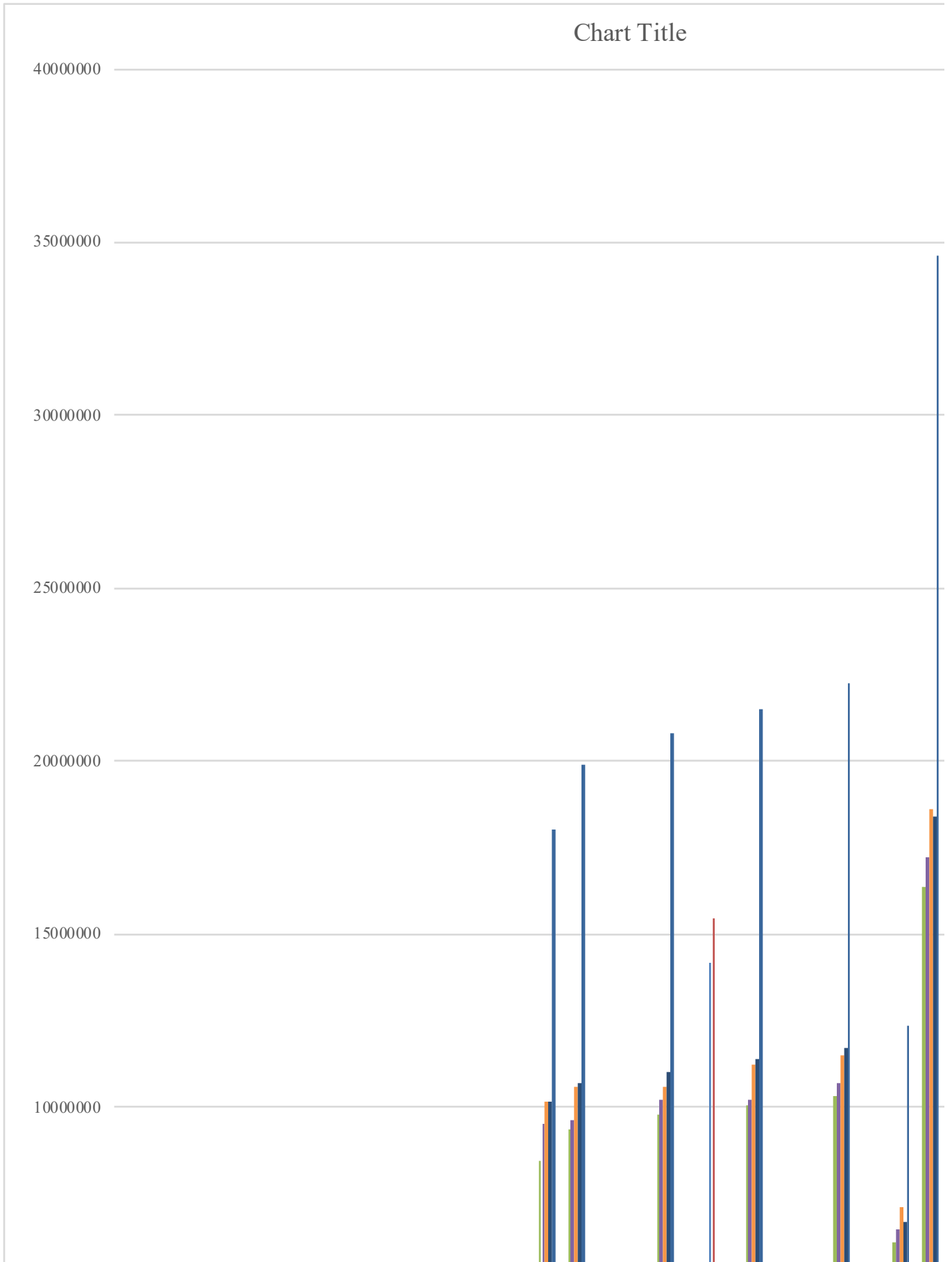
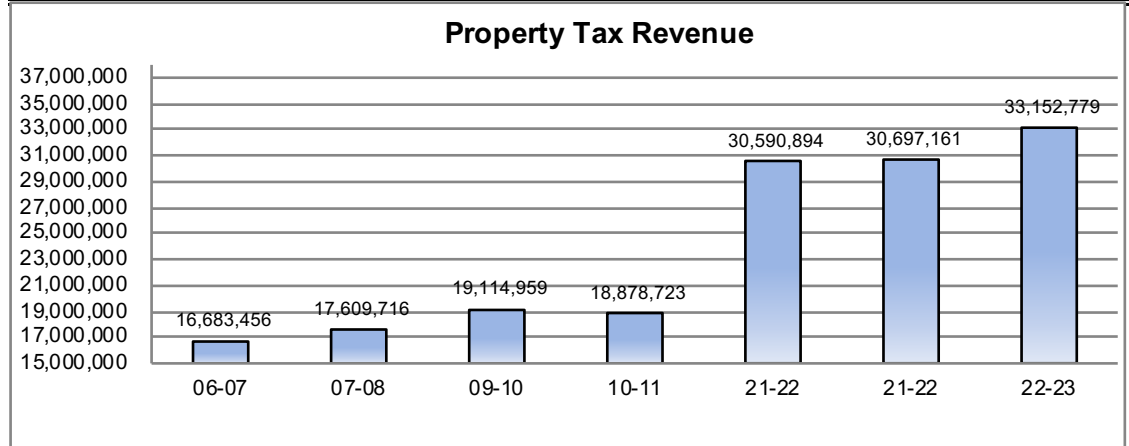


Chart Title



Property Tax Revenue

| | 4.57% | 3.48% | 8.00% | 8.39% | 5.25% |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 2021-22 | 2021-22 | 2022-23 | 2022-23 | 2023-24 |
| | Est. -10/28 | Actuals | Est - 10/20 | Actuals Jan 2023 | Actuals |
| July | - | - | - | - | - |
| Year-to-Date | - | - | - | - | - |
| August | - | - | - | - | - |
| Year-to-Date | - | - | - | - | - |
| September | 113,080 | 85,291 | 92,114 | - | 159,512 |
| Year-to-Date | 113,080 | 85,291 | 92,114 | - | 159,512 |
| October | - | - | - | 84,668 | 89,113 |
| Year-to-Date | 113,080 | 85,291 | 92,114 | 84,668 | 248,625 |
| November | 1,057,702 | 1,327,911 | 1,434,144 | 1,417,723 | 1,604,438 |
| Year-to-Date | 1,170,782 | 1,413,202 | 1,526,258 | 1,502,391 | 1,581,267 |
| December | 16,387,310 | 16,471,008 | 17,788,689 | 17,844,023 | 18,042,839 |
| Year-to-Date | 17,558,092 | 17,884,211 | 19,314,947 | 19,346,414 | 19,895,902 |
| percent change | 7.32% | 5.03% | 8.00% | 0.16% | 3.01% |
| January | 289,118 | 331,670 | 358,204 | 314,679 | 943,944 |
| Year-to-Date | 17,847,210 | 18,215,881 | 19,673,151 | 19,661,093 | 20,839,846 |
| percent change | 4.79% | 5.25% | 8.00% | -0.06% | 5.93% |
| February | 678,468 | 698,073 | 753,919 | 760,950 | 651,889 |
| Year-to-Date | 18,525,678 | 18,913,954 | 20,427,070 | 20,422,043 | 21,491,735 |
| percent change | 4.15% | 5.28% | 8.00% | -0.02% | 5.21% |
| March | 893,967 | 794,324 | 857,870 | 856,129 | 763,433 |
| Year-to-Date | 19,419,645 | 19,708,278 | 21,284,940 | 21,278,172 | 22,255,168 |
| percent change | 5.41% | 4.65% | 8.00% | -0.03% | 4.56% |
| April | 10,423,514 | 10,167,265 | 10,980,491 | 11,284,001 | 12,392,821 |
| Year-to-Date | 29,843,159 | 29,875,543 | 32,265,432 | 32,562,173 | 34,647,989 |
| percent change | 4.14% | 3.23% | 8.00% | 0.92% | 7.38% |
| May | 84,602 | 72,767 | 78,588 | 56,333 | 102,136 |
| Year-to-Date | 29,927,761 | 29,948,310 | 32,344,020 | 32,618,506 | 34,750,125 |
| percent change | 4.01% | 3.19% | 8.00% | 0.85% | 7.44% |
| June | 663,133 | 748,851 | 808,760 | 764,183 | |
| Year-to-Date | 30,590,894 | 30,697,161 | 33,152,779 | 33,382,689 | 34,750,125 |
| percent change | 4.57% | 3.48% | 8.00% | 0.69% | 4.82% |
| Total | 30,590,894 | 30,697,161 | 33,152,779 | 33,382,689 | 34,750,125 |
| Inc (Dec) | 1,336,072 | 1,030,917 | 2,455,618 | 2,585,531 | 1,367,436 |
| percent change | 4.57% | 3.48% | 8.06% | 8.45% | 4.45% |



Pacific Grove Unified School District

PG Property Tax Bills

| | | 300,000 | 400,000 | 500,000 | 600,000 | 700,000 | 800,000 | 900,000 |
|----------------------|-----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|
| | (Percent) | | | | | | | |
| 1 | Countywide 1% Rate 1.00% | \$ 3,000 | \$ 4,000 | \$ 5,000 | \$ 6,000 | \$ 7,000 | \$ 8,000 | \$ 9,000 |
| 2 | City of PG Debt 0.003% | \$ 9 | \$ 12 | \$ 15 | \$ 18 | \$ 21 | \$ 24 | \$ 27 |
| 3 | PGUSD 2006 ABCDE 0.07360% | \$ 221 | \$ 294 | \$ 368 | \$ 442 | \$ 515 | \$ 589 | \$ 662 |
| 4 | PGUSD 2014 (Ed Tec 0.01796% | \$ 54 | \$ 72 | \$ 90 | \$ 108 | \$ 126 | \$ 144 | \$ 162 |
| 5 | MP CCD 2013 0.016% | \$ 47 | \$ 63 | \$ 79 | \$ 95 | \$ 111 | \$ 126 | \$ 142 |
| | (Fixed) | | | | | | | |
| 6 | MP Parks \$ 23.28 | \$ 23 | \$ 23 | \$ 23 | \$ 23 | \$ 23 | \$ 23 | \$ 23 |
| 7 | MPWMD Water \$ 55.34 | \$ 55 | \$ 55 | \$ 55 | \$ 55 | \$ 55 | \$ 55 | \$ 55 |
| 8 | CSA74 EMS Amb \$ 12.00 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 | \$ 12 |
| Total | | \$ 3,422 | \$ 4,532 | \$ 5,642 | \$ 6,753 | \$ 7,863 | \$ 8,974 | \$ 10,084 |
| PGUSD Items | | \$ 275 | \$ 366 | \$ 458 | \$ 549 | \$ 641 | \$ 732 | \$ 824 |
| PGUSD percent | | 8.0% | 8.1% | 8.1% | 8.1% | 8.2% | 8.2% | 8.2% |

| Bond & Parcel Tax Elections: | | | Term | Result | Needed | Outcome | Title | Votes |
|---|--------------------|---------------|-------------|---------------|---------------|----------------|--------------|--------------|
| 1 | 3/1995 Parcel Tax | \$35/parcel | 20 years | 61.50% | 66.7% | no | Measure ? | |
| 2 | 11/1995 Parcel Tax | \$35/parcel | 20 years | 62.80% | 66.7% | no | Measure ? | |
| 3 | 11/1999 GO Bond | \$ 12,000,000 | | 77.50% | 66.7% | yes | Measure A | |
| 4 | 11/2003 Parcel Tax | \$35/parcel | 5 years | 72.50% | 66.7% | yes | Measure A | |
| 5 | 6/2006 GO Bond | \$ 42,000,000 | 30 years | 65.60% | 55.0% | yes | Measure D | |
| 6 | 11/2008 Parcel Tax | \$35/parcel | 5 years | 76.70% | 66.7% | yes | Measure X | |
| 7 | 11/2011 Parcel Tax | \$60/parcel | 4 years | 62.40% | 66.7% | no | Measure ? | |
| 8 | 11/2012 Parcel Tax | \$65/parcel | 5 years | 66.40% | 66.7% | no | Measure A | |
| 9 | 11/2013 Ed Tech GO | \$ 28,700,000 | 25 years | 52.17% | 55.0% | no | Measure G | |
| 10 | 11/2014 Ed Tech GO | \$ 18,000,000 | 18 years | 59.79% | 55.0% | yes | Measure A | 6,724 |
| 11 | 3/2020 GO Bond | \$ 30,000,000 | 20 years | 67.91% | 55.0% | yes | Measure D | 5,155 |

Assessed Valuation of Single Family Homes 2014-15

| | | |
|-----------|-------|------|
| 100,000 | 1,040 | 17% |
| 200,000 | 700 | 11% |
| 300,000 | 625 | 10% |
| 400,000 | 610 | 10% |
| 500,000 | 635 | 10% |
| 600,000 | 650 | 10% |
| 700,000 | 480 | 8% |
| 800,000 | 380 | 6% |
| 900,000 | 250 | 4% |
| 1,000,000 | 195 | 3% |
| 1,000,000 | 630 | 10% |
| | 6,195 | 100% |

Pacific Grove Unified School District

Measure D - Facilities Bond

SERIES A 2020-2021

| Site-Project | Project # | Budget | Expended | Balance | Percent Complete |
|-------------------------------------|--------------|------------------|------------------|-----------------|---------------------|
| Forest Grove | | 96,250 | | | |
| Bells and Intercom system | 2021-002-003 | 86,250 | 120,740 | (34,490) | 100.0% |
| Gutters in K-Wing | | 10,000 | | 10,000 | Moved to 2022-23 |
| Total Forest Grove | | 96,250 | 120,740 | (24,490) | 125.4% |
| Robert Down | | 315,000 | | | |
| Exterior Painting & Dry Rot Repair | 5028 | 135,000 | 88,000 | 47,000 | 100.0% |
| Roofing and Gutters | 5028 | 150,000 | 257,140 | (107,140) | 100.0% |
| Playground Structures | 5069 | 100,000 | 153,837 | (53,837) | 100.0% |
| VCT Flooring | | 80,000 | - | 80,000 | Moved to 2023-24 |
| Robert Down Playground Structures | | 100,000 | - | 100,000 | Moved to 2024-25 |
| Total Robert Down | | 565,000 | 498,977 | 66,023 | 88.3% |
| Middle School | | 350,000 | | | |
| Exterior Painting & Dry Rot Repair | | 140,000 | - | 140,000 | Moved to 2023-24 |
| PAC Stage & Production Improvements | | 100,000 | - | 100,000 | Moved to 2023-24 |
| Replace Phone System | 5015 | 50,000 | 397 | 49,603 | 100.0% |
| Woodshop Roof | | 60,000 | 84,726 | (24,726) | 100.0% |
| Woodshop Gutters | | - | 26,500 | (26,500) | 0.0% |
| Total Middle School | | 350,000 | 111,623 | 238,377 | 31.9% |
| High School | | 1,765,000 | | | |
| Termite Dry Rot K&L | 2021-009006 | 500,000 | 382,685 | 117,315 | 76.5% |
| Bells and Intercom system | 2021-009-006 | 115,000 | 157,459 | (42,459) | 136.9% |
| Culinary (Foods) classroom | 2021-010-006 | 100,000 | 18,511 | 81,489 | 18.5% |
| Stadium Track Replacement | 2021-005-006 | 300,000 | 283,326 | 16,674 | 94.4% |
| Stadium Field Replacement | 2021-006-006 | 550,000 | 803,373 | (253,373) | 146.1% |
| Pool Heater Replacement | | 100,000 | 256 | 99,744 | 0.3% |
| Replace Phone System | | 100,000 | 12,304 | 87,696 | 12.3% |
| Total High School | | 1,765,000 | 1,657,914 | 107,086 | 93.9% |
| Adult School | | 95,000 | | | |
| Replace Phone System | | 20,000 | - | 20,000 | 0.0% |
| Sewer Line Repair | | 75,000 | 25,000 | 50,000 | 16.5% |
| Total Adult School | | 95,000 | 25,000 | 70,000 | 26.3% |

Measure D - Facilities Bond

| SERIES A 2021-2022 Site-Project | Project # | Budget | Expended | Balance | Percent Complete |
|--|-----------|------------------|------------------|-------------------|------------------|
| Community High School (David Ave School) | | 1,113,000 | | | |
| Driveway Improvements | | 110,000 | 110,000 | - | 100.0% |
| Playground Structures | | 150,000 | 149,998 | 2 | 100.0% |
| Replace Phone System | | 5,000 | - | 5,000 | 0.0% |
| Roofing & Gutters | | 530,000 | 549,967 | (19,967) | 100.0% |
| Sewer Line Replacement | | 230,000 | 14,514 | 215,486 | 6.3% |
| Total Community High School | | 1,025,000 | 824,479 | 200,521 | 80.4% |
| District Office/Maintenance Facility | | 355,000 | | | |
| Maintenance Facility Upgrade | | 50,000 | 47,545 | 2,455 | 100.0% |
| Exterior Painting | | 46,000 | 9,400 | 36,000 | 100.0% |
| Total District Office/Maintenance | | 96,000 | 56,945 | 38,455 | 100.0% |
| District Wide | | 1,895,480 | | | |
| General Administration Costs | | 100,000 | 67,928 | 32,072 | 67.9% |
| Technology Infrastructure and Wiring | | 50,000 | 31,637 | 18,363 | 63.3% |
| All sites HVAC Covid Modifications | | 800,000 | 130,540 | 669,460 | 16.3% |
| Bond Fees (Issuance of Underwriter) | | 220,000 | 199,761 | 20,239 | 90.8% |
| In-House Maintenance Projects | | 75,000 | 15,834 | 59,166 | 21.1% |
| Re-Key & Replace Hardware | | 500,480 | - | 500,480 | 0.0% |
| Emergency Repair Contingency | | 150,000 | - | 150,000 | 0.0% |
| Transfer of Debt Service Fund - assessments for Debt | | | - | - | 0.0% |
| Total District Wide | | 1,895,480 | 445,700 | 1,449,780 | 23.5% |
| Total All Measure D Projects - SERIES A 2020-2021 | | 5,887,730 | 3,741,378 | 2,145,752 | 63.5% |
| Summary: | | Funding | Expended | Unbudgeted | |
| Measure D Funding | | 6,523,000 | 3,741,378 | 2,781,622 | 57.4% |

Measure D - Facilities Bond

SERIES B 2022-2023

| Site-Project | Project # | Budget | Expended | Balance | Percent Complete |
|--|-----------|-------------------|------------------|------------------|------------------|
| Forest Grove | | 338,950 | | | |
| Exterior Painting and Roof- Bldgs A, G, K | | 1,000,000 | 1,095,980 | - | 100.0% |
| Playground Slurry and Stripe | | 112,700 | - | | 0.0% |
| Drive Entry Slurry and Stripe | | 5,000 | 5,665 | | 100.0% |
| Playground Structures | | 25,000 | - | | 0.0% |
| Total Forest Grove | | 1,481,650 | 1,101,645 | - | 74.4% |
| Robert Down | | 523,450 | | | |
| HVAC | | 281,750 | - | 281,750 | 0.0% |
| Intercom and Bell System | | 75,000 | 133,877 | (58,877) | 100.0% |
| Slurry and Stripe | | 66,700 | - | 66,700 | 0.0% |
| Outterorium Improvements | | 100,000 | - | 100,000 | 0.0% |
| Total Robert Down | | 523,450 | 133,877 | 389,573 | 25.6% |
| Middle School | | 300,000 | | | 0.0% |
| Flooring | | 300,000 | - | - | 0.0% |
| Intercom and Bell System | | 75,000 | 127,728 | (52,728) | 100.0% |
| Total Middle School | | 300,000 | 127,728 | - | 42.6% |
| High School | | 3,962,000 | | | |
| Exterior Painting and Roof- Bldgs A, B, C, D, M | | 1,000,000 | 1,596,311 | - | 100.0% |
| Music Room Flooring | | 10,000 | 41,720 | - | 100.0% |
| JV & Varsity Backstop & Bleachers | | 172,500 | 74,565 | 97,935 | 0.0% |
| O-Wing Portables | | 1,625,000 | - | 1,625,000 | 0.0% |
| Roofing & Gutters | | 1,750,000 | - | 1,750,000 | 0.0% |
| Electrical Room Ground Water Sealing | | 75,000 | - | 75,000 | 0.0% |
| Library Basement Ground Water Sealing | | 75,000 | - | 75,000 | 0.0% |
| Total High School | | 4,707,500 | 1,712,596 | 3,622,935 | 36.4% |
| David Ave School | | 56,350 | | | 0.0% |
| Playground, Slurry and Stripe | | 56,350 | - | - | 0.0% |
| Total David Ave School | | 56,350 | - | - | 0.0% |
| Community High School | | | | | |
| Total Community High School | | - | 3,425,192 | - | |
| District Office/Maintenance Facility | | 46,000 | | | |
| Exterior Painting | | 46,000 | - | - | 0.0% |
| Total District Office/Maintenance | | 46,000 | - | - | 0.0% |
| District Wide | | 4,242,182 | | | |
| General Administration Costs | | 100,000 | - | 100,000 | |
| Transfer of Debt Service Fund - assessments for Debt Service were deposited with the proceeds by Monterey County | | | - | - | |
| Total District Wide | | 4,342,182 | 6,373,310 | 100,000 | 146.8% |
| Technology infrastructure and wiring | | | - | - | |
| All sites HVAC Covid Modifications | | | - | - | |
| Issuance of underwriter | | | - | - | |
| Transfer of Debt Service Fund - assessments for Debt Service were deposited with the proceeds by Monterey County | | | - | - | |
| Total District Wide | | 4,342,182 | 6,373,310 | 100,000 | 146.8% |
| Total All Measure D Projects - SERIES B 2022-2023 | | 11,411,132 | 9,449,156 | 4,112,508 | 82.8% |

Measure D - Facilities Bond

SERIES B 2023-2024

| Site-Project | Project # | Budget | Expended | Balance | Percent Complete |
|--|-----------|------------------|----------|---------|------------------|
| Forest Grove | | 2,887,254 | | | |
| Exterior Painting and Roof- Bldgs B, C, D and Library | | 1,100,000 | - | - | 0.0% |
| HVAC Systems Upgrade - Entire Campus | | 1,662,145 | - | - | 0.0% |
| Building Automation | | 69,547 | - | - | 0.0% |
| Building Envelope Modifications | | 37,562 | - | - | 0.0% |
| Site and Building Signage | | 18,000 | | | |
| Total Forest Grove | | 2,887,254 | - | - | 0.0% |
| Robert Down | | 633,964 | | | |
| HVAC Systems - Kinder Wing | | 311,601 | - | - | 0.0% |
| Building Automation | | 10,000 | - | - | 0.0% |
| Water Conservation Measures | | 98,363 | - | - | 0.0% |
| VCT Hallway Flooring (<i>Moved from Series A</i>) | | 80,000 | - | - | 0.0% |
| Playground Structures (<i>Moved from Series A</i>) | | 100,000 | | | |
| Site and Building Signage | | 34,000 | | | |
| Total Robert Down | | 633,964 | - | - | 0.0% |
| Middle School | | 354,745 | - | - | 0.0% |
| Building Envelope Modifications | | 33,327 | - | - | 0.0% |
| Electrical upgrades (Generator/Resiliency) | | 114,861 | - | - | 0.0% |
| Water Conservation Measures | | 59,669 | - | - | 0.0% |
| Appliance Upgrades | | 86,888 | - | - | 0.0% |
| PAC Stage (<i>Moved from Series A</i>) | | 15,000 | - | - | 0.0% |
| PAC Lighting (<i>Moved from Series A</i>) | | 45,000 | - | - | 0.0% |
| Total Middle School | | 354,745 | - | - | 0.0% |
| High School | | 2,488,814 | | | |
| Exterior Painting and Roof- Bldgs E, F, Library, Gym 1, Gym 2, Lockerrooms | | 1,500,000 | - | - | 0.0% |
| Lighting - Stadium | | 99,325 | - | - | 100.0% |
| Building Envelope Modifications | | 54,804 | - | - | 0.0% |
| Electrical upgrades (Main Service) | | 665,071 | - | - | 0.0% |
| Water Conservation Measures | | 169,614 | - | - | 0.0% |
| | | - | - | - | 0.0% |
| | | - | - | - | 0.0% |
| Total High School | | 2,488,814 | - | - | 0.0% |
| Adult School | | 111,897 | - | - | 0.0% |
| Building Envelope Modifications | | 83,504 | - | - | 0.0% |
| Water Conservation Measures | | 28,393 | - | - | 0.0% |
| Total David Ave School | | 111,897 | - | - | 0.0% |
| Community High School | | 30,710 | | | |
| Building Envelope Modifications | | 4,689 | - | - | 0.0% |
| Water Conservation Measures | | 26,021 | - | - | 0.0% |
| Total Community High School | | 30,710 | - | - | |
| District Office/Maintenance Facility | | 18,309 | | | |
| Building Envelope Modifications | | 3,965 | - | - | 0.0% |
| Water Conservation Measures | | 14,344 | - | - | 0.0% |
| Total District Office/Maintenance | | 18,309 | - | - | 0.0% |
| District Wide | | 314,286 | | | |
| LED Outdoor Lighting - All Campuses | | 194,569 | - | - | 0.0% |
| ADA Update Contingency | | 82,678 | - | - | 0.0% |
| Engineering and Soft Costs | | 37,039 | - | - | 0.0% |
| Total District Wide | | 314,286 | - | - | 0.0% |
| Total District Wide | | 314,286 | - | - | 0.0% |
| Total All Measure D Projects - SERIES B 2022-2023 | | 6,839,979 | - | - | 0.0% |

Pacific Grove Unified School District

Measure A - Ed Tech Bond - Series A and B

| Series A | | 2014-15 | 2015-16 | 2021-22 | 2022-23 | Total |
|--------------------------------|---------------------------------|------------------|------------------|----------------|----------------|------------------|
| Beginning Fund Balance | | 2,328,234 | 1,424,194 | | | 2,328,234 |
| Measure A Expenditures: | | | | | | |
| 1 SRI & SMI Curriculum | Scholastic | 21,887 | | | | 21,887 |
| 2 Projectors | Compview | 4,038 | 7,897 | | | 11,934 |
| 3 Tech supplies | Grainger | 559 | | | | 559 |
| 4 Headsets for SBAC | Insight | 19,944 | 8,636 | | | 28,579 |
| 5 Microsoft Licenses | SHI | 41,872 | 37,786 | | | 79,658 |
| 6 Network Ports | Cxtec | 558 | 2,343 | | | 2,901 |
| 7 Fingerprint Scanner | Biometrics | 5,585 | | | | 5,585 |
| 8 Replacement CPU | Dell | 1,516 | 5,687 | | | 7,203 |
| 9 Chromebooks | HP-SHI | 463,056 | 201,178 | | | 664,234 |
| 10 Chromebook Cabinets | Datum & MCOE | 50,839 | 31,594 | | | 82,434 |
| 11 Wifi Transmitters & Antenna | Carousel | 42,347 | 18,826 | | | 61,173 |
| 12 Chromebook security carts | Portola | 8,752 | | | | 8,752 |
| 13 Computer replacements | Dell | 34,922 | 112,335 | | | 147,257 |
| 14 Student Union Equipment | Trinity | 5,283 | | | | 5,283 |
| 15 License for Certify | Certica | 3,055 | 4,064 | | | 7,119 |
| 16 School Messenger | Reliance | 8,770 | | | | 8,770 |
| 17 Ed Tech Survey | DS&C | 20,000 | | | | 20,000 |
| 18 School Dude Software | School Dude | 9,424 | | | | 9,424 |
| 19 Ed Tech Financial Advisor | DS&C | 146,514 | 1,156 | | | 147,669 |
| 20 Security Camera Project | Trinity | 15,120 | 245,821 | | | 260,941 |
| 21 Software | YoYo | | 1,200 | | | 1,200 |
| 22 Servers | Firefly | | 22,453 | | | 22,453 |
| 23 Read 180 | Scholastic & Houghton Mifflin | | 33,441 | | | 33,441 |
| 24 Memory Upgrade | Lifetime Memory Products | | 610 | | | 610 |
| 25 Software | Pixologic & Teachers Curriculum | | 33,271 | | | 33,271 |
| 26 Graphing Calculators | Bach | | 28,481 | | | 28,481 |
| 27 Robotics | Lego | | 7,401 | | | 7,401 |
| 28 MS Math | Think Through Learning | | 23,490 | | | 23,490 |
| 29 Curriculum Licenses & Train | Curriculum Associates | | 30,544 | | | 30,544 |
| 30 Math 180 | Houghton-Mifflin | | 121,796 | | | 121,796 |
| 31 Apple iMacs | Apple | | 120,627 | | | 120,627 |
| 32 EL software | Brain Pop & Burlington | | 8,570 | | | 8,570 |
| 33 MS Big Ideas Math | Houghton-Mifflin | | 3,500 | | | 3,500 |
| 34 Apple Apps | Apple | | 2,000 | | | 2,000 |
| 35 HS Foreign Language | Vista | | 4,201 | | | 4,201 |
| 36 HS Media Tech | Adafruit | | 660 | | | 660 |
| 37 Audio Devices | Hearing & Communication | | 5,234 | | | 5,234 |
| 38 RD Bluetooth Speakers | Costco | | 424 | | | 424 |
| 39 Read Naturally | Read Naturally | | 3,998 | | | 3,998 |
| 40 Starfall Software | Starfall | | 810 | | | 810 |
| 41 Launch Pad Licenses | Class Link | | 13,736 | | | 13,736 |
| 42 Math site licenses | McGraw Hill | | 900 | | | 900 |
| 43 Learning A-Z licenses | Learning A-Z | | 4,437 | | | 4,437 |
| 44 Turnitin licenses | Turnitin | | 6,153 | | | 6,153 |
| 45 Wireless Boards | Trinity | | 7,360 | | | 7,360 |
| 46 Equipment | Amazon | | 2,620 | | | 2,620 |
| 47 Equipment | Kano Computing Limited | | 2,476 | | | 2,476 |

| Series A | 2014-15 | 2015-16 | Total |
|--|------------------|------------------|------------------|
| 48 Equipment Mio Global | | 9,701 | 9,701 |
| 49 Reading Counts! Houghton-Mifflin | | 641 | 641 |
| 50 Equipment for CHS and / B&H Photo Video | | 2,377 | 2,377 |
| 51 Equipment for CHS Davis Instruments | | 1,794 | 1,794 |
| 52 Equipment for Adult Ed School Outfitters | | 618 | 618 |
| 53 Equipment for Middle Sch Vermier | | 304 | 304 |
| 54 Printers and Misc Equipr Office Depot / Staples | | 5,798 | 5,798 |
| 55 Type to Learn Sunburst Digital | | 2,200 | 2,200 |
| 56 Software Licenses Hula Networks | | 12,597 | 12,597 |
| 57 Biodex machine Biodex Medical Systems | | 6,564 | 6,564 |
| 58 Software Safari Montage | | 2,770 | 2,770 |
| 59 Software Learning Ally | | 4,200 | 4,200 |
| 60 Telephone System Fores Mavericks/Trinity | | 24,756 | 24,756 |
| 61 Telephone System Distric Mavericks | | 14,750 | 14,750 |
| 62 FG - Renaissance Learni Renaissance Learning | | 5,824 | 5,824 |
| 63 ISP Services & Registrati School Mint | | 24,930 | 24,930 |
| 64 iMacs for Middle School Apple | | 5,968 | 5,968 |
| 65 Document Camera for Mi Touchboards | | 1,462 | 1,462 |
| 66 Computers for CHS Apple | | 2,270 | 2,270 |
| 67 Redmike for FG Lightspeed Tech | | 5,171 | 5,171 |
| 68 MS Microscopes w/camer Amazon | | 3,003 | 3,003 |
| 69 Equipment for Adult Sch Apple | | 9,315 | 9,315 |
| 70 Apple iPads for Curriculu Apple | | 1,155 | 1,155 |
| 71 LED TVs for MS Amazon | | 1,791 | 1,791 |
| 72 Equipment for FG Amazon | | 1,583 | 1,583 |
| 73 Equipment for CHS Amazon | | 1,369 | 1,369 |
| 74 Equipment for RD Office Depot | | 851 | 851 |
| 75 Equipment for MS Academic Superstore | | 1,146 | 1,146 |
| 76 Equipment for CHS Maker Bot | | 3,001 | 3,001 |
| 77 Equipment | | 98,573 | 98,573 |
| Total Expended | 904,040 | 1,424,193 | 2,328,234 |
| Ending Fund Balance | 1,424,194 | 0 | 0 |

On November 4, 2014, the voters within the Pacific Grove Unified School District approved an \$18 million GO Bond, charging \$17.96 per \$100,000 of Assessed Valuation over 18 years. Measure A passed with 59.79% of the vote.

The bond measure will improve technology by:

- Increasing student access to computers, upgrading educational software in every classroom, implementing a multiyear District-wide educational technology plan, improving classroom and campus security systems, and installing student performance assessment software for statewide testing/learning requirements.

Pacific Grove Unified School District

Measure A - Ed Tech Bond - Series C

| Series B | 2016-17 | 2017-18 | 2018-19 | 2019-20 | Total | |
|---------------------------------------|------------------|----------------|----------------|------------------|------------------|------------------|
| Allocation | 2,000,000 | 100,450 | 399,550 | 600,000 | 650,000 | 2,050,000 |
| Expenditures: | | | | | | |
| 1 Chromebooks | 33,825 | 49,717 | 23,567 | 77,280 | 235,888 | |
| 2 iPads | 4,500 | 37,311 | 24,761 | | 66,572 | |
| 3 Document Cameras - Audit Visual | 4,560 | | | | 4,560 | |
| 4 LCD Projectors - Audio Visual | 2,500 | 13,480 | | | 15,980 | |
| 5 Projector Screens - Audio Visual | 200 | 304 | | | 504 | |
| 6 Laptop Computers (for staff) | 5,415 | 11,070 | | | 16,485 | |
| 7 Desktop Computers | 1,966 | 2,512 | 92,425 | 6,801 | 103,703 | |
| 8 AP Wifi Routers | 4,410 | | | | 4,410 | |
| 9 Laptop Computers | 19,096 | | 15,946 | 10,152 | 70,509 | |
| 10 Printers & scanners | 1,200 | 2,349 | 906 | 662 | 5,117 | |
| 11 Physics (online software)/software | 19,478 | | 69,977 | | 141,125 | |
| 12 Security Camera Licenses | 3,300 | | | | 3,300 | |
| 13 Cameras | | 45,446 | | | 45,446 | |
| 14 Online class/Curriculum software | | 82,974 | 56,727 | 43,855 | 199,403 | |
| 15 Illuminate | | 27,390 | | | 27,390 | |
| 16 Subscription | | 13,220 | | | 13,220 | |
| 17 Network Infrastructure | | 3,479 | 25,693 | 446,840 | 476,012 | |
| 18 Calculators / Accessories | | 3,244 | | | 3,244 | |
| 19 Monitor | | 289 | | 3,779 | 4,068 | |
| 20 Food Service Software | | 29,243 | | | 29,243 | |
| 21 Cloud/Caspar software | | 8,831 | | | 8,831 | |
| 22 Schoo to Parents Software | | 2,923 | | | 4,423 | |
| 23 Surface pro computers | | 11,779 | | | 11,779 | |
| 24 Microsoft computers | | 3,694 | | | 3,694 | |
| 25 Financial Adv / Bond Audits | | 5,473 | | 6,000 | 11,473 | |
| 26 Informed K-12 | | 8,100 | | | 8,100 | |
| 27 Chromebooks repairs | | 6,616 | | 8,805 | 16,224 | |
| 28 Network | | 13,500 | | | 13,500 | |
| 29 Tablets | | | 5,247 | | 5,247 | |
| 30 Flat Panel Interactive Displays | | | 41,884 | 38,902 | 80,786 | |
| 31 Tech Infrastructure svcs/Maint. | | | 91,261 | 46,429 | 359,496 | |
| 32 Data management software | | | 44,346 | 120,220 | 283,640 | |
| 33 Audio/visual hardware | | | 34,425 | 9,552 | 43,977 | |
| 34 Accessories | | | 17,112 | 12,950 | 30,062 | |
| 35 Lab Devices | | | 37,402 | 4,733 | 42,135 | |
| 36 | | | | | - | |
| 37 | | | | | - | |
| Total Expended | 100,450 | 382,944 | 581,678 | 836,960 | 2,389,547 | |
| Ending Balance | - | 16,606 | 18,322 | (186,960) | (339,547) | |

On November 4, 2014, the voters within the Pacific Grove Unified School District approved an \$18 million GO Bond, charging \$17.96 per \$100,000 of Assessed Valuation over 18 years. Measure A passed with 59.79% of the vote.

The bond measure will improve technology by:

- Increasing student access to computers, upgrading educational software in every classroom, implementing a multiyear District-wide educational technology plan, improving classroom and campus security systems, and installing student performance assessment software for statewide testing/learning requirements.

| | 2014-15 | 2015-16 | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|-----|---------------------------|---------|------------------------|---------|---------|---------|------------------------|---------|----------|---------|
| Jul | | 933,840 | 579,403 | 140,075 | 285,611 | 285,612 | 278,926 | 325,000 | 325,000 | 350,000 |
| Aug | | | | | | | | | | |
| Sep | | | | | | | | | | |
| Oct | | | | | | | | | | |
| Nov | Series A (issued \$2.37M) | | Series B (issued \$2M) | | | | | | | |
| Dec | | | | | | | | | | |
| Jan | 904,040 | 596,557 | 174,775 | 242,869 | 296,066 | 296,066 | 371,074 | 325,000 | 325,000 | 400,000 |
| Feb | | | | | | | | | | |
| Mar | | | | | | | | | | |
| Apr | | | | | | | | | Series D | |
| May | | | | | | | Series C (issued \$2M) | | | |
| Jun | | | | | | | | | | |
| | 904,040 | ##### | 754,177 | 382,944 | 581,677 | 581,678 | 650,000 | 650,000 | 650,000 | 750,000 |

Series A \$2,370,000
 Net Proceeds \$2,328,234
 Cost of Issuance \$ 41,766

Series B \$2,103,000
 Net Proceeds \$1,998,574
 Cost of Issuance \$ 104,426
 Balance as of 6/30/18 \$1,504,309

Series C \$2,108,000
 Net Proceeds \$1,998,574
 Cost of Issuance \$ 109,426

Pacific Grove Unified School District

Bonded Debt

| General Obligation Bonds Election - Series | | Issuance Amount | Maturity Date | Balance June 30, 2020 | Notes |
|---|---|----------------------------|--------------------------|----------------------------------|------------------|
| 1 | 2005 Election - refunding On December 16, 2005, the District issued \$3,065,000 of 2005 GO Bonds to refund a portion of the 1999 Series A | 3,065,000 | 2015 | - | Matured |
| 2 | 2006 Election - Measure D - Series A On March 21, 2007, the District issued \$6,000,000 of a \$42 million General Obligation Bond approved by voters on June 6, 2006 by more than 55%. The bonds were issued to repair and renovate schools, and to build new classrooms and educational facilities in the District. | 6,000,000 | 2036 | - | Refunded |
| 3 | 2007 Election - refunding On March 27, 2007, the District issued \$3,035,000 of 2007 GO Bonds to refund a portion of the 1999 Series B | 3,035,000 | 2015 | - | Matured |
| 4 | 2006 Election - Measure D - Series B On March 11, 2008, the District issued \$9,720,000 of a \$42 million General Obligation Bond approved by voters on June 6, 2006 by more than 55%. The bonds were issued to repair and renovate schools, and to build new classrooms and educational facilities in the District. | 9,720,000 | 2037 | - | Refunded |
| 5 | 2006 Election - Series C On April 8, 2009, the District issued \$9,500,000 of a \$42 million General Obligation Bond approved by voters on June 6, 2006 by more than 55%. The bonds were issued to repair and renovate schools, and to build new classrooms and educational facilities in the District. | 9,500,000 | 2019 | 230,000 | Measure D |
| 6 | 2006 Election - Series D On February 9, 2010, the District issued \$9,000,000 of a \$42 million General Obligation Bond approved by voters on June 6, 2006 by more than 55%. The bonds were issued to repair and renovate schools, and to build new classrooms and educational facilities in the District. | 9,000,000 | 2020 | 430,000 | Measure D |
| 7 | 2006 Election - Series E (final) On July 12, 2011, the District issued \$7,780,000 of a \$42 million General Obligation Bond approved by voters on June 6, 2006 by more than 55%. The bonds were issued to repair and renovate schools, and to build new classrooms and educational facilities in the District. This is a Qualified School Construction Bond and interest payments are to be paid for by Federal interest subsidies. | 7,780,000 | 2026 | 6,207,000 | Measure D |
| 8 | 2011 Refunding On December 6, 2011, the District issued \$4,690,000 of 2011 General Obligation Refunding Bonds to refund all of the outstanding principal of the District's General Obligation Bonds from the 1999 Election, Series B, C and D. | 4,690,000 | 2021 | 550,000 | Refunding |
| 9 | 2014 Election - Ed Tech Bond Series A On February 15, 2015, the District issued \$2,370,000 of 2014 Election, Series A General Obligation Ed Tech Bonds (Bank Qualified). The Bonds represent a portion of the \$18,000,000 of General Obligation Bonds approved by more than 55% of the voters on November 4, 2014. The Bonds were issued to increase student access to computers, maintain and upgrade educational software, and keep pace with 21st century technological innovations. | 2,370,000 | 2018 | - | Matured |
| 10 | 2015 Election - refunding On June 30, 2015, the District issued \$4,925,000 and \$3,380,000 of Series A and Series B General Obligation Refunding Bonds. The Series A Refunding Bonds were issued to refund a portion of the 2005 and 2007 Refunding Bonds. The Series B Refunding Bonds were issued to refund a portion of the 2006 Series A Refunding Bonds. | 4,925,000 | 2030 | 3,950,000 | Refunding |
| 11 | 2015 Refunding - Series B On June 30, 2015, the District issued \$4,925,000 and \$3,380,000 of Series A and Series B General Obligation Refunding Bonds. The Series A Refunding Bonds were issued to refund a portion of the 2005 and 2007 Refunding Bonds. The Series B Refunding Bonds were issued to refund a portion of the 2006 Series A Refunding Bonds. | 3,380,000 | 2031 | 2,815,000 | Refunding |
| 12 | 2016 Refunding On August 4, 2016, the District issued \$16,125,000 of the 2016 General Obligation Bonds. This refunded a portion of the 2006 Election, Series A, B, and C GO Bonds. | 16,125,000 | 2039 | 15,760,000 | Refunding |
| 13 | 2017 Refunding On December 28, 2017, the District issued \$10,130,000 of the 2017 General Obligation Refunding Bonds. This refunded a portion of the 2006 Election, Series D GO Bonds. | 10,130,000 | 2037 | 9,910,000 | Refunding |

Bonded Debt

| General Obligation Bonds Election - Series | Issuance Amount | Maturity Date | Balance June 30, 2019 | Notes |
|---|--------------------|-----------------------|--------------------------|----------------|
| 14 2014 Election - Ed Tech Bond Series B | 2,103,000 | 2021 | 1,654,000 | Ed Tech |
| On December 15, 2016, the District issued \$2,103,000 of 2014 Election, Series B General Obligation Ed Tech Bonds. The Bonds represent a portion of the \$18,000,000 of General Obligation Bonds approved by more than 55% of the voters on November 4, 2014. The Bonds were issued to increase student access to computers, maintain and upgrade educational software, and keep pace with 21st century technological innovations. | | | | |
| 15 2014 Election - Ed Tech Bond Series C | 2,108,000 | August 1, 2022 | 2,108,000 | Ed Tech |
| On April 16, 2020, the District issued \$2,108,000 of 2014 Election, Series C General Obligation Ed Tech Bonds. The Bonds represent a portion of the \$18,000,000 of General Obligation Bonds approved by more than 55% of the voters on November 4, 2014. The Bonds were issued to increase student access to computers, maintain and upgrade educational software, and keep pace with 21st century technological innovations. | | | | |
| 16 2020 Election - Measure D Series A | 6,388,830 | August 1, 2032 | | |
| On April 27, 2021, the District issued \$6,388,830 of 2020 Election, Series A General Obligation Facilities Bonds. The Bonds represent a portion of the \$30,000,000 of General Obligation Bonds approved by more than 55% of the voters on March 3, 2020. The Bonds were issued to repair and replace High School field & track, K & W wing at the High School, culinary classroom, HS intercom & bell system, Forest Grove intercom & bell system; purchased maintenance trucks/vans. | | | | |
| 17 2014 Election - Ed Tech Bond Series D | 2,126,000 | August 1, 2024 | 2,108,000 | Ed Tech |
| On April 28, 2022, the District issued \$2,126,000 of 2014 Election, Series D General Obligation Ed Tech Bonds. The Bonds represent a portion of the \$18,000,000 of General Obligation Bonds approved by more than 55% of the voters on November 4, 2014. The Bonds were issued to increase student access to computers, maintain and upgrade educational software, and keep pace with 21st century technological innovations. | | | | |
| 18 Premium | | | 971,764 | |
| Total General Obligation Bonds | 102,445,830 | | 46,693,764 | |

Pacific Grove Unified School District

Copiers

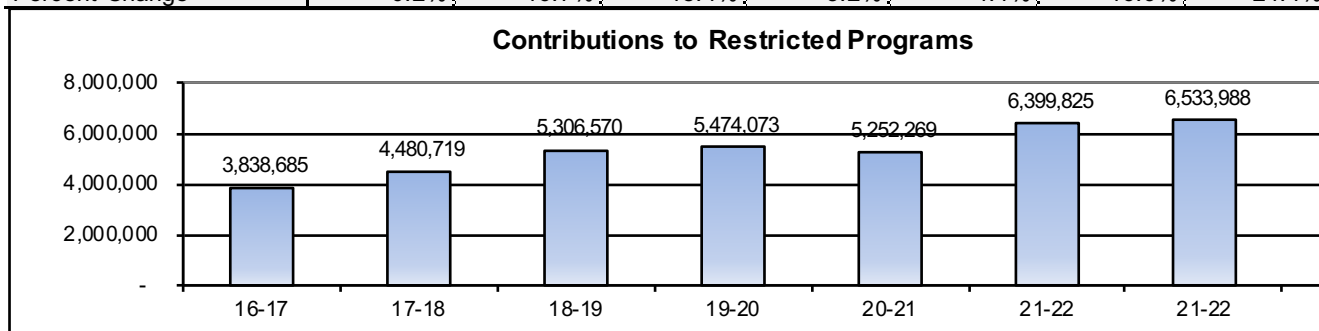
| Location | Model | Term | Lease | Maintenance Agreement | | |
|----------------------|------------|----------------|---------------------------------------|---------------------------------------|--------|---------|
| | | | | Cost/Month | Limit | Overage |
| Forest Grove | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| Robert Down | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| Middle School | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| High School | 1 MX-M7570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| Adult School | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| District Office | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| District Office | 1 MX-M6570 | 7/1/19-6/30/22 | \$ 245.74 12 \$ 2,948.88 | \$ 243.60 12 \$ 2,923.20 | 45,804 | 0.005 |
| Total | 7 | | \$ 1,720.18 per month 12 | \$ 1,705.20 per month 12 | | |
| Total 2020-21 | | | \$ 20,642.16 per year | \$ 20,462.40 per year | | |
| Total 2019-20 | | | \$ 22,937.59 | \$ 14,400.14 | | |

Current leases expire June 30, 2022

Pacific Grove Unified School District

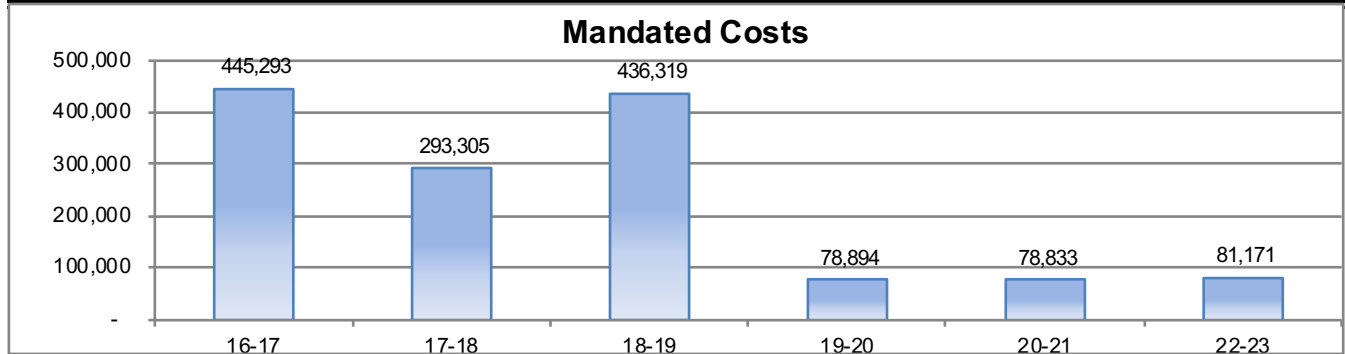
Contributions to Restricted Programs

| Program | | 2016-17 actual | 2017-18 actual | 2018-19 actual | 2019-20 actual | 2020-21 actual | 2021-22 actual | 2022-23 actual |
|---|------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Title I | 3010 | - | - | 49,051 | 24,038 | | - | - |
| CARES Act | 3220 | | | | 33,634 | | | |
| Title II | 4035 | 38,010 | 64,400 | 72,678 | 77,980 | 64,106 | 70,081 | - |
| Title III | 4203 | | | | | | | |
| ESSA Title IV | 4127 | | | | 1,302 | 5,322 | | |
| Federal Special Ed | 3310 | 91,488 | 138,565 | 165,331 | 177,748 | 141,776 | 124,650 | - |
| State Special Ed | 6500 | 2,939,840 | 3,425,293 | 4,075,006 | 4,126,891 | 4,005,189 | 5,124,529 | 5,212,809 |
| Maintenance & Ops | 8150 | 769,348 | 852,460 | 944,504 | 1,032,479 | 1,035,876 | 1,080,565 | 1,321,179 |
| Total Restricted Contrib | | 3,838,685 | 4,480,719 | 5,306,570 | 5,474,073 | 5,252,269 | 6,399,825 | 6,533,988 |
| <i>Beginning in 2013-14, the programs listed below were included in the LCFF and are no longer considered restricted:</i> | | | | | | | | |
| 9th Grade CSR | 1030 | | | | | | | |
| GATE | 1300 | | | | | | | |
| K-3 CSR | 1030 | | | | | | | |
| School Safety | 4969 | | | | | | | |
| Economic Impact Aic | 4200 | | | | | | | |
| HTS Transportation | 7900 | | | | | | | |
| ROP | 8410 | | | | | | | |
| Total Unrest Contributions | | - | - | - | - | - | - | - |
| TOTAL | | 3,838,685 | 4,480,719 | 5,306,570 | 5,474,073 | 5,252,269 | 6,399,825 | 6,533,988 |
| Change | | (6,489) | 642,034 | 825,851 | 167,503 | (221,804) | 925,752 | 1,281,719 |
| Percent Change | | -0.2% | 16.7% | 18.4% | 3.2% | -4.1% | 16.9% | 24.4% |



Mandated Cost Claims

| | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | Total Claims |
|-----------------------------------|----------------|----------------|----------------|---------------|---------------|---------------|---------------|------------------|
| Block Grant | | | 436,319 | 78,894 | 78,833 | 81,171 | 81,171 | 827,702 |
| One time Funds | 445,293 | 293,305 | | | | | | 1,771,840 |
| Academic Perf Index | | | | | | | | 3,819 |
| AIDS Prevention | | | | | | | | 383 |
| Annual Parent Notification | | | | | | | | 9,637 |
| Behavioral Intervention | | | | | | | | 255,427 |
| Caregiver Affidavits | | | | | | | | 2,114 |
| Child Abuse and Neglect | | | | | | | | 211 |
| Collective Bargaining | | | | | | | | 186,732 |
| Comp School Safety Plans | | | | | | | | 15,933 |
| Suspension, Expulsions, Appeals | | | | | | | | 1,485 |
| Financial Compliance Audits | | | | | | | | 618 |
| Grad Requirements I | | | | | | | | 660,394 |
| Grad Requirements II | | | | | | | | 107,689 |
| Grad Requirements III | | | | | | | | 1,095,254 |
| Habitual Truant | | | | | | | | 9,443 |
| High School Exit Exam | | | | | | | | 52,206 |
| Immunization Records | | | | | | | | 12,093 |
| Immunization Records | | | | | | | | 10,518 |
| Interdistrict Attendance | | | | | | | | 169 |
| Juvenile Court Notices II | | | | | | | | 51 |
| Law Enforcement Notifications | | | | | | | | 246 |
| Mandate Reimb Process | | | | | | | | 72,328 |
| Notification of Truancy | | | | | | | | 13,132 |
| Notification to Teachers | | | | | | | | 16,657 |
| Open Meetings Act | | | | | | | | 30,967 |
| Physical Performance Tests | | | | | | | | 3,379 |
| Pupil Health Screenings | | | | | | | | 1,131 |
| Pupil Promotion-Retention | | | | | | | | 9,959 |
| Pupil Suspensions/Expulsions II | | | | | | | | 869 |
| Pupil Suspensions/Expulsions II | | | | | | | | 153 |
| SARC | | | | | | | | 10,932 |
| School Dist Fiscal Accountability | | | | | | | | 21,291 |
| Standardized Testing | | | | | | | | 8,124 |
| The Stull Act (Evaluations) | | | | | | | | 148,854 |
| Williams Act Implementation | | | | | | | | 120 |
| Total Claims | 445,293 | 293,305 | 436,319 | 78,894 | 78,833 | 81,171 | 81,171 | 5,361,860 |



Pacific Grove Unified School District

Bell Schedules

| Forest Grove | Regular | | | | | | Thursday | Minimum Day |
|--------------------|--------------|-------------|---------|-------|---------|-------|----------|--------------|
| | TK | Kinder | 1st-3rd | | 4th-5th | | 1st-5th | all students |
| Instruction | 8:45-12:45 E | 8:45-10:40 | 8:45 | 10:30 | 8:45 | 10:15 | 8:45 | 8:45 9:55 |
| Recess | | 10:40-10:55 | 10:30 | 10:40 | 10:15 | 10:25 | | 9:55 10:05 |
| Instruction | 10:00-2:00 L | 10:55-12:10 | 10:40 | 12:10 | 10:25 | 12:10 | | 10:05 12:10 |
| Lunch/Recess | | 12:10-12:55 | 12:10 | 12:55 | 12:10 | 12:55 | | |
| Instruction | | 12:55-2:00 | 12:55 | 1:55 | 12:55 | 1:55 | 2:00 | |
| Recess | | | 1:55 | 2:05 | 1:55 | 2:05 | | |
| Instruction | | | 2:05 | 3:10 | 2:05 | 3:10 | | |

E=Early Bird L= Late Bird

| Robert Down | Regular | | | | Thursday | | Minimum Day |
|--------------------|---------|-------|---------|-------|----------|--|--------------|
| | Kinder | | 1st-5th | | | | all students |
| Instruction | 8:45 | 9:35 | 8:45 | 9:55 | | | 8:45 9:55 |
| Recess | 9:35 | 9:50 | 9:55 | 10:05 | | | 9:55 10:05 |
| Instruction | 9:50 | 12:05 | 10:05 | 12:05 | | | 10:05 12:10 |
| Lunch/Recess | 12:05 | 12:50 | 12:05 | 12:50 | | | |
| Instruction | 12:50 | 2:10 | 12:50 | 1:55 | | | 12:50 1:55 |
| Recess | | | 1:55 | 2:05 | | | |
| Instruction | | | 2:05 | 3:10 | | | |

| Middle School | Regular | | Thursday | | Minimum Day | | Assembly | |
|-----------------|---------|-------|----------|-------|-------------|-------|----------|-------|
| Period 1 | 7:45 | 8:30 | 7:45 | 8:30 | 7:45 | 8:30 | 7:45 | 8:30 |
| Period 2 | 8:34 | 9:28 | 8:34 | 9:18 | 8:34 | 9:08 | 8:34 | 9:18 |
| Period 3 | 9:32 | 10:22 | 9:22 | 10:02 | 9:12 | 9:42 | 9:22 | 10:02 |
| Break | 10:22 | 10:35 | 10:02 | 10:15 | | | 10:02 | 10:15 |
| Period 4 | 10:39 | 11:29 | 10:19 | 10:59 | 9:46 | 10:16 | 10:19 | 10:59 |
| Break | | | | | 10:16 | 10:29 | | |
| Period 5 | 11:33 | 12:23 | 11:03 | 11:43 | 10:33 | 11:03 | 11:03 | 11:43 |
| Lunch | 12:27 | 1:12 | 11:47 | 12:32 | | | 11:47 | 12:32 |
| Period 6 | 1:16 | 2:06 | 12:36 | 1:16 | 11:07 | 11:37 | 12:36 | 1:16 |
| Period 7 | 2:10 | 3:00 | 1:20 | 2:00 | 11:41 | 12:11 | 1:20 | 2:00 |
| Assembly | | | | | | | 2:00 | 3:00 |

| High School | A Day Collab Monday | | B Day Tue & Thu | | C Day Wed & Fri | | D Day Non-Collab | | Late Start Collab | |
|------------------------|------------------------|-------|--------------------|-------|--------------------|-------|---------------------|-------|-------------------|-------|
| Period 1/Collab | 7:20 | 8:22 | 7:20 | 8:22 | 7:20 | 8:22 | 7:20 | 8:22 | 8:00 | 10:45 |
| Period 2 | 8:27 | 9:15 | 8:27 | 10:08 | | | 8:27 | 9:15 | 10:50 | 11:50 |
| Period 3 | 9:20 | 10:08 | | | 8:27 | 10:08 | 9:20 | 10:08 | | |
| Break | 10:08 | 10:23 | 10:08 | 10:23 | 10:08 | 10:23 | 10:08 | 10:23 | 9:25 | 9:40 |
| Period 4 | 10:28 | 11:21 | 10:28 | 12:14 | | | 10:28 | 11:21 | 12:40 | 1:40 |
| Period 5 | 11:26 | 12:14 | | | 10:28 | 12:14 | 11:26 | 12:14 | | |
| Lunch | 12:14 | 12:59 | 12:14 | 12:59 | 12:14 | 12:59 | 12:14 | 12:59 | 11:50 | 12:35 |
| Period 6 | 1:04 | 1:52 | 1:04 | 2:45 | | | 1:04 | 1:52 | 1:45 | 2:45 |
| Period 7 | 1:57 | 2:45 | | | 1:04 | 2:45 | 1:57 | 2:45 | | |

Pacific Grove Unified School District

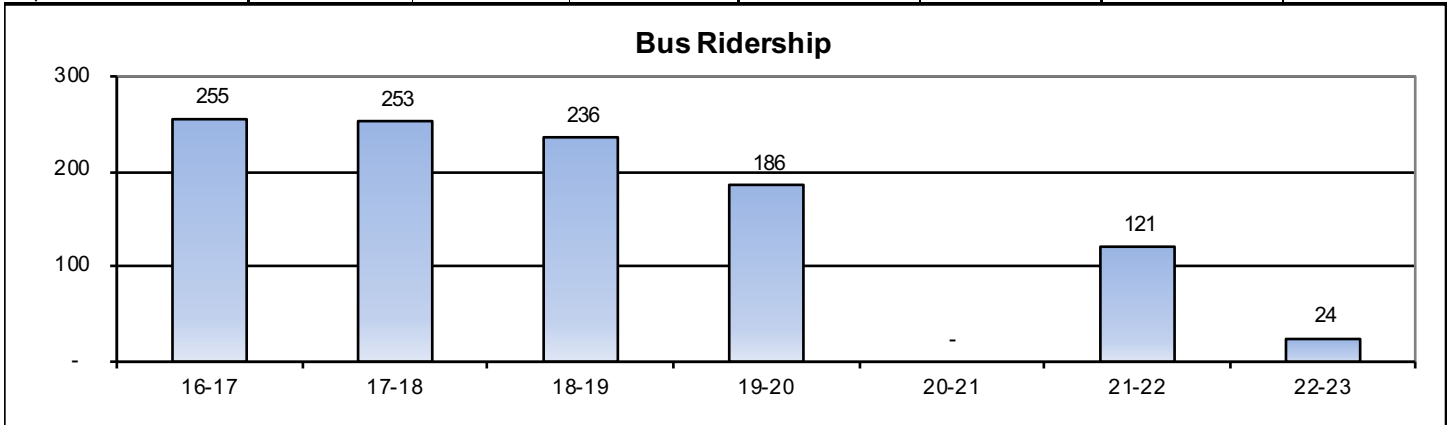
Instructional Minutes

| Grade Level | Days | 2014-15 audited | 2015-16 audited | 2016-17 audited | 2017-18 audited | 2018-19 audited | 2019-20 audited | 2020-21 audited | 2021-22 audited |
|--------------------|-------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| Kindergarten | 180 | 52,755 | 48,880 | 48,880 | 47,885 | 47,885 | 48,405 | 48,405 | 48,405 |
| Grade 1 | 180 | 53,825 | 54,760 | 54,760 | 54,015 | 54,015 | 54,635 | 54,635 | 54,635 |
| Grade 2 | 180 | 53,825 | 54,760 | 54,760 | 54,015 | 54,015 | 54,635 | 54,635 | 54,635 |
| Grade 3 | 180 | 53,825 | 54,760 | 54,760 | 54,015 | 54,015 | 54,635 | 54,635 | 54,635 |
| Grade 4 | 180 | 53,825 | 54,760 | 54,760 | 54,015 | 54,015 | 54,635 | 54,635 | 54,635 |
| Grade 5 | 180 | 53,825 | 54,760 | 54,760 | 54,015 | 54,015 | 54,635 | 54,635 | 54,635 |
| Grade 6 | 180 | 55,580 | 65,204 | 65,204 | 63,940 | 63,940 | 64,310 | 64,310 | 64,310 |
| Grade 7 | 180 | 55,580 | 65,204 | 65,204 | 63,940 | 63,940 | 64,310 | 64,310 | 64,310 |
| Grade 8 | 180 | 55,580 | 65,204 | 65,204 | 63,940 | 63,940 | 64,310 | 64,310 | 64,310 |
| Grade 9 | 180 | 66,315 | 68,524 | 68,524 | 69,035 | 69,035 | 68,364 | 68,364 | 68,364 |
| Grade 10 | 180 | 66,315 | 68,524 | 68,524 | 69,035 | 69,035 | 68,364 | 68,364 | 68,364 |
| Grade 11 | 180 | 66,315 | 68,524 | 68,524 | 69,035 | 69,035 | 68,364 | 68,364 | 68,364 |
| Grade 12 | 180 | 66,315 | 68,524 | 68,524 | 69,035 | 69,035 | 68,364 | 68,364 | 68,364 |
| Total | | 753,880 | 792,388 | 792,388 | 785,920 | 785,920 | 787,966 | 787,966 | 787,966 |

Note: All school districts (including Basic Aid districts) must maintain their instructional minutes above the 1986-87 required level.

Bus Ridership

| | 16-17 actual | 17-18 actual | 18-19 actual | 19-20 actual | 20-21 actual | 21-22 actual | 22-23 actual |
|----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Forest Grove | | | | | | | |
| Del Monte Park | 6 | 52 | 57 | 51 | Covid 19 | 27 | 10 |
| Pebble Beach | 73 | 37 | 25 | 17 | | 10 | - |
| Beach Track | 18 | 4 | 7 | 13 | | 5 | 1 |
| Total Forest Grove | 97 | 93 | 89 | 81 | - | 42 | 11 |
| Robert Down | | | | | | | |
| Del Monte Park | 1 | 2 | 2 | 1 | | 1 | 1 |
| Pebble Beach | 3 | 1 | 3 | 3 | | 1 | - |
| Beach Track | 41 | 51 | 47 | 28 | | 24 | 3 |
| Total Robert Down | 45 | 54 | 52 | 32 | - | 26 | 4 |
| Middle School | | | | | | | |
| Del Monte Park | 37 | 22 | 19 | 17 | | 15 | 6 |
| Pebble Beach | 13 | 24 | 21 | 12 | | 4 | - |
| Beach Track | 27 | 33 | 32 | 17 | | 9 | 2 |
| Total Middle School | 77 | 79 | 72 | 46 | - | 28 | 8 |
| High School | | | | | | | |
| Del Monte Park | 9 | 2 | 2 | 6 | | 1 | - |
| Pebble Beach | 5 | 8 | 9 | 10 | | 10 | - |
| Beach Track | 22 | 17 | 12 | 11 | | 14 | - |
| Total High School | 36 | 27 | 23 | 27 | - | 25 | - |
| Total Ridership | | | | | | | |
| Del Monte Park | 53 | 78 | 80 | 75 | | 44 | 17 |
| Pebble Beach | 94 | 70 | 58 | 42 | | 25 | - |
| Beach Track | 108 | 105 | 98 | 69 | | 52 | 7 |
| Total District | 255 | 253 | 236 | 186 | - | 121 | 24 |
| Change | (78) | (2) | (17) | (50) | | (65) | 24 |
| Percent Change | -23.4% | -0.8% | -6.7% | -21.2% | | -48.7% | -87.1% |
| Free Riders | 98 | 84 | 76 | 70 | | 45 | 8 |
| Punch Pass riders | | | 19 | 9 | | 13 | - |
| percent of total | 38% | 33% | 40% | 42% | | 48% | 33% |



Free and Reduced Meals

| | As of 10/1/2020 | | | As of 10/1/2021 | | | As of 10/1/2021 | | | | | |
|----------------------|-----------------|------------|--------------|-----------------|------------|--------------|-----------------|------------|--------------|----------------|------------|--------------|
| | 2019-20 | | % | 2020-21 | | % | 2021-22 | | % | 2022-23 | | % |
| | CBEDS | F&RM | | CBEDS | F&RM | | CBEDS | F&RM | | CBEDS | F&RM | |
| Forest Grove | | | | | | | | | | | | |
| K/TK | 76 | 15 | 20% | 76 | 15 | 20% | 89 | 11 | 12% | 28 | 9 | 32% |
| 1 | 65 | 12 | 18% | 66 | 12 | 18% | 61 | 13 | 21% | 64 | 14 | 22% |
| 2 | 60 | 15 | 25% | 66 | 15 | 23% | 64 | 10 | 16% | 59 | 13 | 22% |
| 3 | 59 | 6 | 10% | 61 | 6 | 10% | 58 | 10 | 17% | 71 | 14 | 20% |
| 4 | 75 | 14 | 19% | 83 | 14 | 17% | 70 | 7 | 10% | 61 | 13 | 21% |
| 5 | 59 | 17 | 29% | 61 | 17 | 28% | 68 | 11 | 16% | 67 | 11 | 16% |
| Total | 394 | 79 | 20% | 413 | 79 | 19% | 410 | 62 | 15% | 350 | 74 | 21% |
| Robert Down | | | | | | | | | | | | |
| K | 61 | 11 | 18% | 61 | 11 | 18% | 72 | 7 | 10% | 60 | 8 | 13% |
| 1 | 72 | 14 | 19% | 72 | 14 | 19% | 62 | 7 | 11% | 67 | 13 | 19% |
| 2 | 89 | 11 | 12% | 88 | 11 | 13% | 70 | 9 | 13% | 60 | 12 | 20% |
| 3 | 75 | 10 | 13% | 75 | 10 | 13% | 82 | 8 | 10% | 79 | 7 | 9% |
| 4 | 80 | 13 | 16% | 79 | 13 | 16% | 71 | 8 | 11% | 74 | 7 | 9% |
| 5 | 67 | 10 | 15% | 67 | 10 | 15% | 76 | 10 | 13% | 74 | 7 | 9% |
| Total | 444 | 69 | 16% | 442 | 69 | 16% | 433 | 49 | 11% | 414 | 54 | 13% |
| Middle School | | | | | | | | | | | | |
| 6 | 151 | 29 | 19% | 151 | 29 | 19% | 127 | 18 | 14% | 150 | 25 | 17% |
| 7 | 132 | 29 | 22% | 133 | 29 | 22% | 139 | 19 | 14% | 140 | 24 | 17% |
| 8 | 182 | 35 | 19% | 181 | 35 | 19% | 126 | 20 | 16% | 131 | 25 | 19% |
| Total | 465 | 93 | 20% | 465 | 93 | 20% | 392 | 57 | 15% | 421 | 74 | 18% |
| High School | | | | | | | | | | | | |
| 9 | 157 | 29 | 18% | 136 | 27 | 20% | 163 | 23 | 14% | 133 | 21 | 16% |
| 10 | 154 | 31 | 20% | 157 | 29 | 18% | 123 | 19 | 15% | 159 | 24 | 15% |
| 11 | 136 | 22 | 16% | 154 | 31 | 20% | 141 | 22 | 16% | 117 | 20 | 17% |
| 12 | 136 | 27 | 20% | 136 | 22 | 16% | 147 | 16 | 11% | 132 | 18 | 14% |
| Total | 583 | 109 | 19% | 583 | 109 | 19% | 574 | 80 | 14% | 541 | 83 | 15% |
| CHS | | | | | | | | | | | | |
| 9 | - | | | - | | | - | | | - | - | 0% |
| 10 | 2 | 1 | 50% | 2 | 1 | 50% | 2 | 1 | 50% | 1 | 1 | 100% |
| 11 | 7 | 3 | 43% | 7 | 3 | 43% | 4 | 1 | 25% | 5 | 5 | 100% |
| 12 | 10 | 3 | 30% | 10 | 3 | 30% | 9 | 2 | 22% | 6 | 3 | 50% |
| Pre | | | | | | | | | | 8 | 4 | 50% |
| Total | 19 | 7 | 37% | 19 | 7 | 37% | 15 | 4 | 27% | 20 | 13 | 65% |
| Total | 1,905 | 357 | 18.7% | 1,922 | 357 | 18.6% | 1,824 | 252 | 13.8% | 1,746 | 298 | 17.6% |

Pacific Grove Unified School District

SBAC Test: % met or exceeded & students took the test

| | | 2018-19 | 2019-20 | 2020-21 | 2021-22 | | | 2022-23 | |
|----------------------|-------------|------------|--------------|---------|------------|------|------|------------|-----|
| FOREST GROVE | 3rd | 57 | | | 55 | | | 68 | |
| ELA | | 0 | 0% | | 6 & 4 | 33% | 25% | | 55% |
| Math | | 63.0% | | | 60% | | | | 68% |
| Science | | 63.0% | | | 56% | | | | N/A |
| FOREST GROVE | 4th | 72 | No SBAC data | | 65 | | | 57 | |
| ELA | | 1 | 50% | | 4 | 25% | 25% | | 58% |
| Math | | 61.0% | | | 56% | | | | 50% |
| Science | | 73.0% | | | 62% | | | | N/A |
| FOREST GROVE | 5th | 67 | | | 71 | | | 61 | |
| ELA | | 6 | 100% | | 6 | 17% | 0% | | 66% |
| Math | | 52% | | | 33% | | | | 55% |
| Science | | 70% | | | 65% | | | | 55% |
| ROBERT DOWN | 3rd | 72 | | | 74 | | | 70 | |
| ELA | | 0 | 0% | | 1 | 100% | 100% | | 79% |
| Math | | 55% | | | 81% | | | | 86% |
| Science | | 54% | | | 81% | | | | N/A |
| ROBERT DOWN | 4th | 82 | | | 74 | | | 76 | |
| ELA | | 2 | 100% | | 2 | 100% | 100% | | 77% |
| Math | | 58.0% | | | 71.0% | | | | 73% |
| Science | | 62.0% | | | 81.0% | | | | N/A |
| ROBERT DOWN | 5th | 61 | | | 73 | | | 67 | |
| ELA | | 0 | 0% | | 4 | 50% | 66% | | 77% |
| Math | | 48% | | | 70% | | | | 56% |
| Science | | 52% | | | 86% | | | | N/A |
| MIDDLE SCHOOL | 6th | | | | 133 | | | 150 | |
| ELA | | | | | 8 | 0% | 25% | | 73% |
| Math | | | | | 47% | | | | 60% |
| Science | | | | | 67% | | | | N/A |
| MIDDLE SCHOOL | 7th | 159 | | | 136 | | | 138 | |
| ELA | | 2 | 67% | | 3 | 33% | 33% | | 68% |
| Math | | 63% | | | 52% | | | | 53% |
| Science | | 77% | | | 77% | | | | N/A |
| MIDDLE SCHOOL | 8th | 159 | | | 123 | | | 124 | |
| ELA | | 2 | 67% | | 5 | 40% | 40% | | 69% |
| Math | | 63% | | | 52% | | | | 46% |
| Science | | 77% | | | 76% | | | | 56% |
| HIGH SCHOOL | 11th | 144 | | | 121 | | | 98 | |
| ELA | | 2 | 40% | | 4 | 0% | 0% | | 81% |
| Math | 11th | 67% | | | 59% | | | | 52% |
| Science | | | | | | | | | 56% |

Pacific Grove Unified School District

Insurance

| Property & Liability | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| General Fund Costs | 197,508 | 204,617 | 223,750 | 250,803 | 272,767 | 239,453 |
| % Increase | 1.77% | 3.60% | 9.35% | 12.09% | 8.76% | -12.21% |

The District's property and liability insurance is covered by the Monterey & San Benito Counties Property and Liat JPA which is administered through Keenan and Associates.

Coverage includes:

- Property Insurance of \$250,250,000
- Liability Insurance of \$50,000,000
- Equipment Breakdown of \$100,000,000
- Crime of \$5,000,000
- Cyber Liability of \$5,000,000
- EDP of \$447,357

Maria Malone Acct Mgr
Frances Freeman COIs

| Health Care | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| General Fund Costs | 1,093,944 | 823,193 | 641,507 | 509,154 | 511,395 | 524,967 |

Monterey County Schools Insurance Group (MCSIG)
Roxanne Buckner - Administrative Manager
rbuckner@mcsig.com

| Workers Comp | 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| WC Rate | 1.5860 | 1.7500 | 1.6500 | 1.5800 | 2.3356 | 2.7730 |
| Projected Payroll | 18,301,748 | 26,523,105 | 23,904,701 | 23,578,268 | 27,034,002 | 26,947,088 |
| 80% CL Rate | \$ 2.426 | \$ 2.761 | \$ 2.552 | \$ 1.580 | \$ 2.462 | \$ 2.462 |
| Manual Premium | 443,982 | 732,276 | 609,928 | 647,336 | 665,604 | 663,518 |
| Experience Mod Rate | 0.781 | 0.898 | 0.646 | 0.647 | 0.949 | 1.126 |
| Off Balance Factor | 0.8371 | 0.7075 | N/A | N/A | N/A | N/A |
| Modified Premium | 290,264 | 465,241 | 394,013 | 418,997 | 631,415 | 747,238 |
| Offset from Surplus | | | | | | |
| General Fund Costs | 327,712 | 385,837 | 390,496 | 374,169 | 589,836 | 698,540 |

Marcus Beverly - First Vice President, MERMA

Marlene Richardson - Claims Supervisor, InterCare

Student Accident Insurance

Myers, Stevens, Toohey
1-800-827-4695

Pacific Grove Unified School District

Facilities Use Fees

| Facility | Site | Pacific Grove | | | | Carmel USD | | | Salinas UHSD | | MPUSD | |
|---|----------|---------------|-------|-------|--------|------------|-------|--------|--------------|----------|--------|----------|
| | | 1 | 1A | 2 | 3 | 2 | 3 | 4 | 2 | 3 | 2 | 3 |
| 1 Classroom & Outdoor Eating Area | All | \$ - | \$ 10 | \$ 20 | \$ 25 | \$ 8 | \$ 17 | \$ 33 | \$ 10 | \$ 27 | \$ 30 | \$ 150 |
| 2 Library | FG,RD | \$ - | \$ 10 | \$ 20 | \$ 25 | | | | | | | |
| 3 Library | MS,HS | \$ - | \$ 23 | \$ 45 | \$ 50 | \$ 8 | \$ 17 | \$ 33 | | | | |
| 4 Multipurpose Room* | HS | \$ - | \$ 25 | \$ 50 | \$ 75 | | | | | | | |
| 5 Multipurpose Room* | FG,RD | \$ - | \$ 25 | \$ 50 | \$ 75 | \$ 27 | \$ 50 | \$ 99 | \$ 75 | \$ 250 | \$ 65 | \$ 475 |
| 6 Auditorium | RD | \$ - | \$ 15 | \$ 30 | \$ 35 | | | | | | | |
| 7 Auditorium ** & *** | MS | \$ - | \$ 38 | \$ 75 | \$ 100 | \$ 32 | \$ 64 | \$ 128 | \$ 75 | \$ 120 | \$ 85 | \$ 990 |
| 8 Gymnasium* | MS | \$ - | \$ 38 | \$ 75 | \$ 100 | | | | \$ 75 | \$ 300 | \$ 80 | \$ 650 |
| 9 Gymnasium* | HS | \$ - | \$ 38 | \$ 75 | \$ 100 | \$ 15 | \$ 30 | \$ 60 | \$ 150 | \$ 500 | \$ 95 | \$ 990 |
| 10 Shower Rooms* | MS,HS | \$ - | \$ 20 | \$ 40 | \$ 45 | \$ 21 | \$ 42 | \$ 84 | \$ 70 | \$ 100 | \$ 75 | \$ 75 |
| High School Stadium: | | | | | | | | | | | | |
| 11 Stadium and restrooms (no lights) | HS | \$ - | \$ 25 | \$ 50 | \$ 75 | | | \$ 125 | \$ 500 | \$ 1,500 | \$ 105 | \$ 1,125 |
| 12 Stadium and restrooms (with lights) | HS | \$ - | \$ 38 | \$ 75 | \$ 100 | | | | \$ 750 | \$ 1,750 | \$ 170 | \$ 1,750 |
| 13 Track (included above) | HS | | | | | | | | \$ 100 | \$ 200 | | |
| 14 Press Box | HS | \$ - | \$ 5 | \$ 10 | \$ 15 | | | | | | | |
| 15 Concession Building | HS | \$ - | \$ 25 | \$ 50 | \$ 75 | | | | | | | |
| 16 Field House | HS | \$ - | \$ 15 | \$ 30 | \$ 40 | | | | | | | |
| 17 Tennis Courts | HS | \$ - | \$ 13 | \$ 25 | \$ 50 | | | | \$ 20 | \$ 70 | | |
| 18 Swimming Pool | HS | \$ - | \$ 25 | \$ 50 | \$ 75 | | | \$ 60 | \$ 120 | \$ 600 | \$ 300 | |
| 19 Audio Visual Equipment | All | \$ - | \$ 5 | \$ 10 | \$ 15 | \$ 5 | \$ 10 | \$ 20 | | | \$ 40 | \$ 40 |
| 20 Computer Labs*** | All | \$ - | \$ 20 | \$ 40 | \$ 45 | | | | | | | |
| 21 Teacher Lounges | All | \$ - | \$ 8 | \$ 15 | \$ 20 | | | | | | | |
| 22 Kitchen Facilities*** | All | \$ - | \$ 25 | \$ 50 | \$ 75 | | | | \$ 70 | \$ 170 | \$ 50 | |
| 23 Play Fields | All | \$ - | \$ 13 | \$ 25 | \$ 35 | | | | \$ 40 | | | |
| 24 Parking Lots | All | \$ - | \$ 10 | \$ 20 | \$ 30 | \$ 4 | \$ 8 | \$ 16 | \$ 5 | \$ 27 | \$ 100 | \$ 875 |
| 25 Processing Fee | All | \$ - | \$ 1 | \$ 2 | \$ 5 | \$ 10 | \$ 20 | \$ 20 | | | | |
| 26 Custodial charge per hour | All | \$ - | \$ 39 | \$ 39 | \$ 39 | \$ 22 | \$ 45 | \$ 45 | | | \$ 50 | \$ 50 |
| 27 Custodial OT per hour | All **** | \$ 58 | \$ 58 | \$ 58 | \$ 58 | | | | | | | |

ALL GROUPS, INCLUDING PG USD, MUST ENTER RESERVATIONS IN FACILITRON

Pacific Grove USD:

Group 1 - Free use for District-related meetings, PG USD school groups and clubs, approved school connected organizations, booster clubs, Boy/Girl Scouts.

**** Group 1 is subject to the \$58 custodial overtime rate on non-school days, weekends and holidays.

Group 1A - Users not in Group 1, which serve only PGUSD students, are non-profit, do not charge admission or fees, and reserve the facilities for 10 or more consecutive weekdays.

Group 2 - Users not in Group 1, not charging admission or fees or, if a charge, it is for charitable purposes. Public, non-commercial groups, such as city, county, state agencies, youth sports leagues, and other school districts.

Group 3 - Users not in Group 1, do charge admission or fees, not for charitable purposes. Events such as dances, dealer exhibits, sporting shows and commercial sales.

* Overnight use is charged at 8 hours and the rates are subject to be updated annually.

** A damage deposit of \$1,000 is required for use of the Middle School Auditorium (Performing Arts Center) unless waived by the Superintendent or designee.

*** Paid District employee required to be present at user's expense. This applies to using the 1) Middle School Auditorium sound or lighting system and 2) all site cafeterias with kitchen equipment and food preparation.

Pacific Grove Unified School District

Contacts

| | | | | | |
|-------------------------|------------------|-------------------------------|-------------|--|-----------------|
| District Office: | 646- 6510 | Middle School: | 6568 | Adult School: | 646-6580 |
| FAX | 646- 6500 | FAX | 6652 | FAX | 646-6578 |
| Linda Adamson | 6520 | Sean Roach | 309 | Barbara Martinez | 646-6426 |
| Buck Roggeman | 6510 | Vacant | 300 | Michelle Maas | 646-6422 |
| Joshua Jorn | 6509 | Jason Tovani | 308 | Sandra Dorantes | 646-6400 |
| Carly Adams | 6517 | Robin Cochran | 305 | Diane Cate-Pegis | 646-6441 |
| Claudia Arellano | 6507 | Melissa Gibson | 306 | TBD - Vacancy | 646-6420 |
| Angela Lippert | 6593 | Fran Petty | 338 | Marion Heebink | 646-6405 |
| Jon Andersen | 6537 | Grayson Fong | 311 | Jenn Hall | 646-6434 |
| Phyllis Lewis | 6519 | Janie Lawrence | 304 | Kelly Ann Joyce | 646-6432 |
| Angela Rodriguez | 6516 | Jason Cota | 301 | TBD | 646-6415 |
| Robert Silveria | 6521 | Tammi Kirmil | 307 | | 646-6443 |
| Louis Algaze | 6525 | Darcy Tuinenga | 332 | Jackie Kite | 646-6583 |
| Kristen Quilty | 6515 | Jodi Bitter | 310 | Ireneo Asignacion | 646-6424 |
| Yolanda Anthony-Clark | 6523 | Chip Dorey | 336 | Diane Beron | 646-6547 |
| Sara Birkett | 6524 | Dezi Pettas | 335 | | |
| Leslie Ternullo | 6508 | Dessie Zanger | 347 | Board of Trustees: | |
| Vacant | | Kathy Wheeler | 331 | pgboard@pgusd.org | |
| | | Amy Tulley | 330 | Sprint Turf Maintenance | |
| | | Tara Tullius | 334 | mmirante@sprinturf.com | |
| Forest Grove: | 646- 6560 | High School: | 6590 | | |
| FAX | 646- 8415 | FAX | 6660 | | |
| Abbie Arbrun | 200 | Lito Garcia | 273 | MCOE | 755-0300 |
| Carey O'Sullivan | 201 | Jill Houston | 208 | Deneen Guss | 755-0301 |
| TBD | 202 | Larry Hagquist | 274 | Colleen Stanley | 755-0308 |
| Marlene Roman | 646- 6501 | Johanna Biondi | 201 | SELPA | 784-4231 |
| Fran Castorina | 203 | DiAnna Gamecho | 211 | City of Pacific Grove | |
| Natalie Adams | 646- 6558 | Becky Goldfinch | 285 | City Manager | 648-3106 |
| Christine Gruber | 204 | Bob Howell/Ginny Roggeman | 276 | Kyle Susic | 648-3130 |
| Zoe Roach | 126 | TBD | 204 | Daniel Gho | 648-5722 |
| Molly Kriva | 154 | Linda Lyon | 202 | Moe Ammar | 373-3304 |
| Katie Kreeger | 129 | Kristin Paris | 279 | Construction | |
| Mary Quindimil | 152 | Margaret Rice | 278 | | |
| Rebecca Boston | 104 | Summer Coe | 277 | Insurance | |
| Ocar Orozco | 207 | Donna O'Donnell | 230 | Jennifer Lampley - Keenan | 408-441-0876 |
| Robert Down: | 646- 6540 | Miguel Soria | 238 | jlampley@keenan.com | |
| FAX | 646- 8414 | Janet Light | 269 | COIs - Francis Freeman | |
| Sean Keller | 300 | Tammi Kirmil | 212 | ffreeman@keenan.com | |
| Amy Riedel | 300 | Alex Morrison | 240 | Legal | |
| Jill Houston | 646- 6548 | Leslie King | 210 | | |
| Summer Coe | 131 | Nick Lackey | 233 | Lozano - Tom or Sarah | 646-1501 |
| Kelly Van Houtan | 301 | Vivian Bliss | 309 | Monterey Bay Charter School | |
| Cindy Waznis | 303 | Tara Tullius/Molly Kriva | 301 | Cassandra | 655-4638 |
| Anne Scanlon | 112 | Maddy Portela | 285 | First Alarm Acct=12-6555 | 649-1111 |
| Dessie Zanger | 140 | Felicia Afifi | 209 | Tope Tree Service (Andrew) | 373-7765 |
| Lauren Davis | 118 | Community High School: | 6535 | | |
| Patty Bloomer | 119 | FAX | 8417 | | |
| Diane Beron | 646- 6547 | Sheri Deeter | 6535 | | |
| | | Amanda Jaramillo | 6535 | | |

 Pacific Grove Unified School District

Bond Oversight Committee

Because Measure D and Measure A were passed in a 55% vote election, the District must comply with the provisions of Ed Code 15278 required by Proposition 39. These provisions require that the Board appoint an oversight committee composed of a minimum seven (7) members, with membership from each of the following categories:

- 1 One (1) member active in a business organization located in the District.
- 2 One (1) member active in a senior citizen's organization.
- 3 One (1) member active in a taxpayer's association.
- 4 One (1) member shall be a parent or guardian of a student enrolled in the District.
- 5 One (1) member shall be both a parent or guardian of a student enrolled in the District and active in PTA/SSC.
- 6 Two (2) members of the community at large.

Duties:

- 1 The Committee shall inform the public concerning the District's expenditures of bond proceeds.
- 2 The Committee may review quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses.
- 3 The Committee shall present to the Board, in public session, an annual written report which shall include the following: (a) a statement whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and (b) a summary of the Committee's proceedings and activities for the preceding year.

Activities:

- 1 Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
- 2 Inspect school facilities and grounds for which the bond proceeds have been, or will be expended.
- 3 Review copies of deferred maintenance proposals or plans developed by the District.
- 4 Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Committee Members:

| Name | Type | email | Phone | |
|--------------------|------|--|-------|-------|
| 1 Alex Lorca | 1 | alejandro3316@yahoo.com | | Chair |
| 2 Jessica Thompson | 6 | jessicalynn.thompson@gmail.com | | |
| 3 Joe Amelio | 2 | joseph.amelio@yahoo.com | | |
| 4 Anastasia Aziz | 5 | anastazia.aziz@gmail.com | | |
| 5 Stephanie | 5 | stephatigh@sbcglobal.net | | |
| 6 Travis Long | 6 | travis@tlongcpa.com | | |
| 7 Garry T. Miller | 4 | gtmiller13@icloud.com | | |

**Pacific Grove Unified School District
Measure D and Measure A Citizen's Oversight Committee
ANNUAL REPORT TO THE COMMUNITY - 2023-2024**

Committee Members:

Alex Lorca (Chairman) - Active parent
Travis Long - Business
Stephanie Atigh - Senior Citizen's
Maria Fonferek - Active parent
Elliott Hazen - Parent/PTA
Laurel Peiffer - Community Member
Jessica Thompson - Community Member

Board of Trustees:

Brian Swanson - President
Elliott Hazen- Clerk
Laura Ottmar - Trustee
Jennifer McNary- Trustee
Carolyn Swanson - Trustee

For detailed information on the Measure D (Facilities Bond) and Measure A (Education Technology Bond) expenditures, please visit the PGUSD District website at www.pgusd.org

Independent Performance Audit for Fiscal Year 2018-19

The Committee received and reviewed the District's Independent Performance Audit on May 11, 2020. The report was prepared by EideBailly in accordance with the requirement of Proposition 39.

The auditor's opinion was that: *"...the financial statements ...present fairly, in all material respects, the financial position of the Building Fund (Measures D and A) of the Pacific Grove Unified School District at June 30, 2019 and the respective changes in the financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America."*

Letter from the Chair

As Chair of the Measure A Technolong Bond Citizens Oversight Committee, I am pleased to issue this Annual Report to the community. It is the task of the Oversight Committee to review bond expenditures and report to the Community on the progress made to fulfill the terms of the bond. This report includes the financial and performance audit for the 2018-19 fiscal year. It also provides information on the status of the authorized bond project. The Committee further reports that the remaining balance of Measure A funds, Series B funds to be expended during the 2018-2019 fiscal year. The Committee further reports the remaining balance of Measure A, Series B funds to be expended at a rate of \$600,000 for the 2019-2020 fiscal year and \$300,000 for 2020-2021 fiscal year.

I invite you to stay informed on the progress of Measure A by visiting the District website at www.pgusd.org and clicking on Business Documents for information. Tech Team meetings are held monthly to discuss technology needs of the district and to plan the use of Measure A funds. For more information go to edtech.pgusd.org or contact Matthew Binder, Director of Educational Technology, at (831)646-6618. You are also invited to attend the meetings of the Citizens Oversight Committee. Agendas and meeting minutes are posted on the website. For more information, call (831)646-6509. Thank you for your investment in the renovation and upgrades to the school's technology in the Pacific Grove Unified School District.

Alex Lorca
Citizen's Oversight Committee Chair

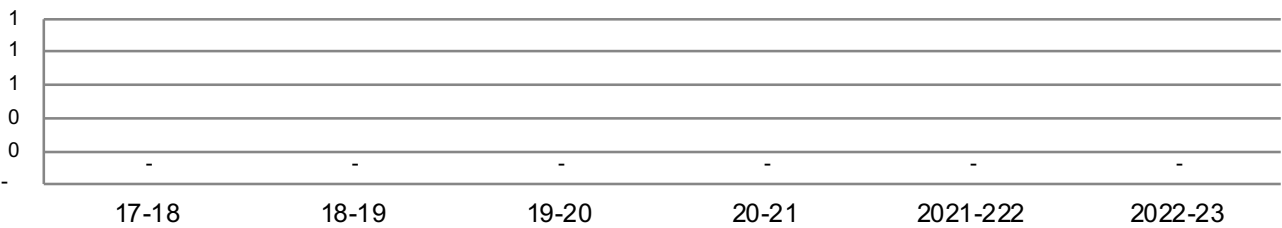
Pacific Grove Unified School District

Special Education

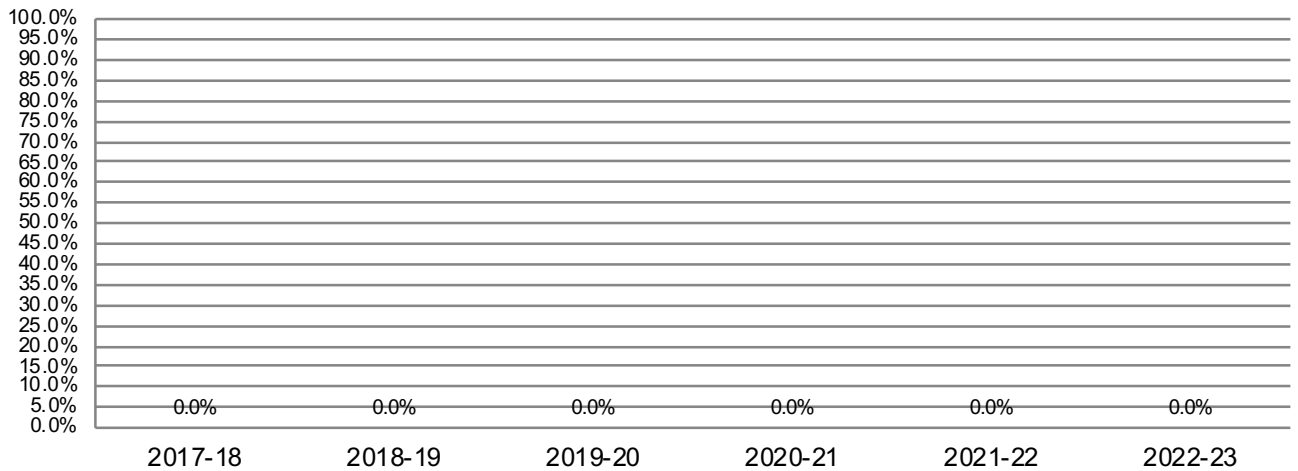
| | 2017-18 budget | 2018-19 budget | 2019-20 budget | 2020-21 budget | 2021-21 budget | 2022-23 budget |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Preschool | | | | | | |
| SDC | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | | | | |
| Psychologist | | | | | | |
| Occupational Therapist | | | | | | |
| Total Staffing Preschool | - | - | - | - | - | - |
| Special Ed Students | | | | | | |
| Forest Grove | | | | | | |
| SDC | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | 1.00 | 1.00 | 1.00 | 1.00 |
| Psychologist | | | 0.60 | 0.60 | 0.60 | 0.60 |
| Occupational Therapist | | | 0.80 | 0.80 | 0.80 | 0.80 |
| Total Staffing FG | - | - | 2.40 | 2.40 | 2.40 | 2.40 |
| Enrollment | 463 | 444 | 423 | 423 | 423 | 423 |
| Special Ed Students | | | | | | |
| Percent Special Ed | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Robert Down | | | | | | |
| SDC | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | 1.00 | 1.00 | 1.00 | 1.00 |
| Psychologist | | | | | | |
| Occupational Therapist | | | 1.60 | 1.60 | 1.60 | 1.60 |
| Total Staffing RD | - | - | 2.60 | 2.60 | 2.60 | 2.60 |
| Enrollment | 489 | 461 | 470 | 470 | 470 | 470 |
| Special Ed Students | | | | | | |
| Percent Special Ed | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| Middle School | | | | | | |
| SDC | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | 0.80 | 0.80 | 0.80 | 0.80 |
| Psychologist | | | 1.00 | 1.00 | 1.00 | 1.00 |
| Occupational Therapist | | | | | | |
| Total Staffing MS | - | - | 1.80 | 1.80 | 1.80 | 1.80 |
| Enrollment | 500 | 485 | 451 | 451 | 451 | 451 |
| Special Ed Students | | | | | | |
| Percent Special Ed | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |
| High School | | | | | | |
| SDC (includes CHS 0.20) | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | | | | |
| Psychologist | | | 1.00 | 1.00 | 1.00 | 1.00 |
| Occupational Therapist | | | | | | |
| Total Staffing HS | - | - | 1.00 | 1.00 | 1.00 | 1.00 |
| Enrollment (includes CHS) | 636 | 641 | 637 | 637 | 637 | 637 |
| Special Ed Students | | | | | | |
| Percent Special Ed | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |

| | 2017-18 budget | 2018-19 budget | 2019-20 budget | 2020-21 budget | 2021-21 budget | 2022-23 budget |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| District-Paid | | | | | | |
| SDC | | | | | | |
| RSP | | | | | | |
| Speech Therapist | | | 1.00 | 1.00 | 1.00 | 1.00 |
| Psychologist | | | | | | |
| Occupational Therapist | | | | | | |
| Total Staffing District | - | - | 1.00 | 1.00 | 1.00 | 1.00 |
| Summary - All Sites | | | | | | |
| SDC | - | - | - | - | - | - |
| RSP | - | - | - | - | - | - |
| Speech Therapist | - | - | 3.80 | 3.80 | 3.80 | 3.80 |
| Psychologist | - | - | 2.60 | 2.60 | 2.60 | 2.60 |
| Occupational Therapist | - | - | 2.40 | 2.40 | 2.40 | 2.40 |
| Total Staffing All Sites | - | - | 8.80 | 8.80 | 8.80 | 8.80 |
| Enrollment | 2,088 | 2,031 | 1,981 | 1,981 | 1,981 | 1,981 |
| Special Ed Students | - | - | - | - | - | - |
| Percent Special Ed | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |

Special Ed Students



Percent Special Ed



Pacific Grove Unified School District

Goals

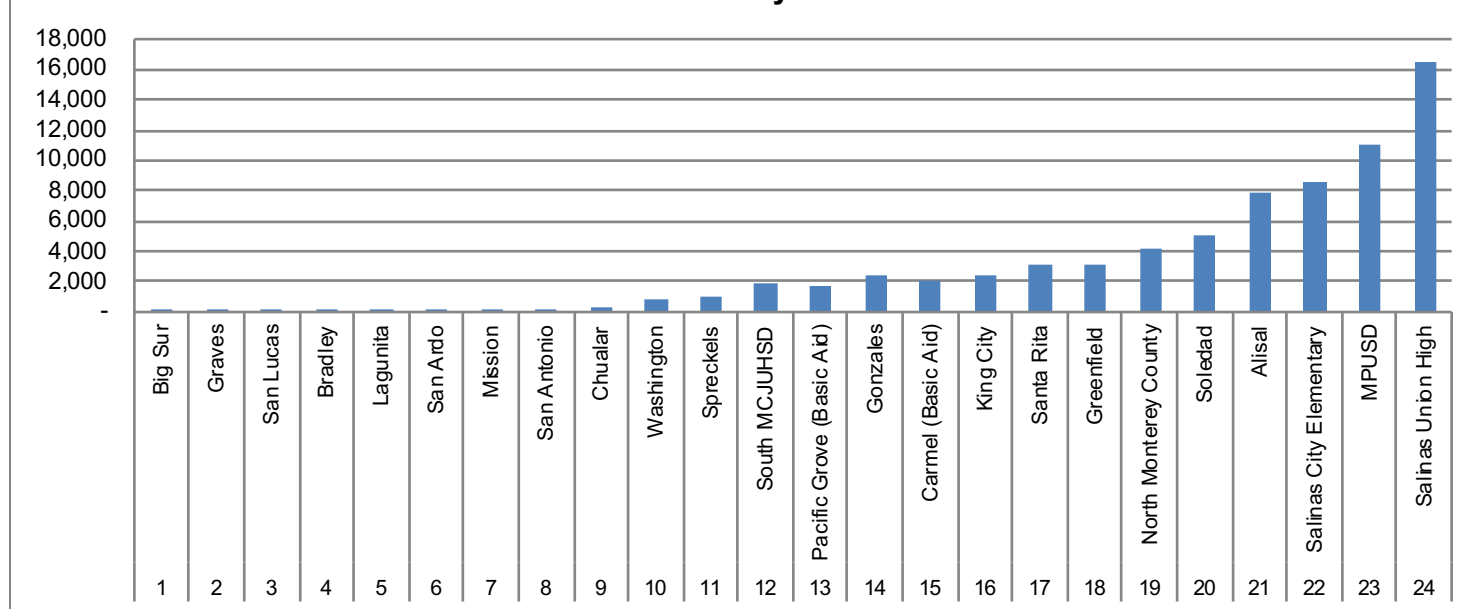
- 1 Revise method of calculating Site Allocation and use actual CBEDS to adjust in October
- 2 Revise method of calculating SIP Allocation and use actual CBEDS to adjust in October
- 3 Eliminate carryover of unspent unrestricted budgets
- 4 Simplify the Purchase Order process
- 5 Revise the format of Budget Revisions to include all funds and bring them to the Board quarterly
- 6 Refurbish and Lease the empty rooms at the David Avenue campus to maximize Fund 40 revenue
- 7 Create a comprehensive, easy to read District Budget Book that covers multiple years
- 8 Move Athletics accounting back to High School Student Body Accounts
- 9 Improve conditions at the JV and Varsity Baseball fields
- 10 Audit the Property Tax revenue posted by the County Assessor's Office
- 11 Simplify the Resource-Program codes and clarify who is responsible for each program
- 12 Install a District-wide wireless system
- 13 New Buses for special ed transportation
- 14 Replace Pool heaters at High School
- 15 Relocate PGUSD State Preschool to David Avenue campus
- 16 Implement safety list from sites
- 17 Contract out for E-Rate services
- 18 Site Visits, staff meetings
- 19 Budget 101 for Board and Staff
- 20 Monthly District Office and Business Office staff meetings
- 21 Community Forums on District Budget
- 22 Newsletter from Business Office
- 23

Pacific Grove Unified School District

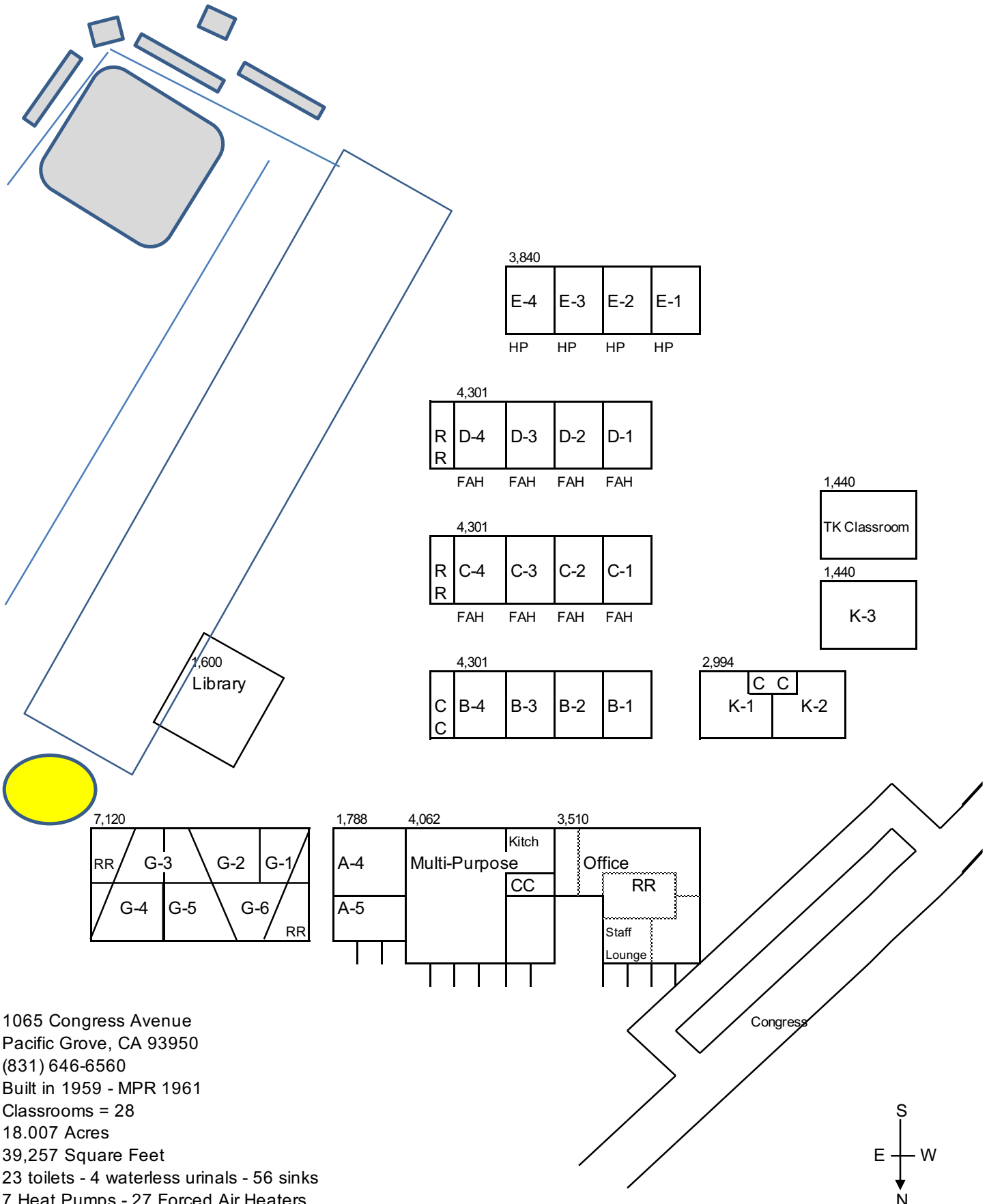
School Districts in Monterey County

| District | ADA | % | F&R Meals | Undup Count | Base Funding | Add'l Funding | LCFF Funding | Funding per ADA |
|-------------------------------------|------------------|--------------|--------------|---------------|----------------------|----------------------|----------------------|------------------|
| 1 Big Sur | 18.86 | 0.0% | 33.3% | 100.00% | \$ 350,510 | \$ 22,524 | \$ 373,034 | 19,779.11 |
| 2 Graves | 43.91 | 0.1% | 44.4% | 68.29% | \$ 325,178 | \$ 25,474 | \$ 350,652 | 7,985.70 |
| 3 San Lucas | 70.10 | 0.1% | 88.5% | 85.00% | \$ 596,263 | \$ 67,265 | \$ 663,528 | 9,465.45 |
| 4 Bradley | 74.05 | 0.1% | 44.9% | 54.79% | \$ 705,638 | \$ 63,212 | \$ 768,850 | 10,382.85 |
| 5 Lagunita | 98.02 | 0.1% | 15.0% | 15.31% | \$ 694,222 | \$ 10,395 | \$ 704,617 | 7,188.50 |
| 6 San Ardo | 104.04 | 0.1% | 90.0% | 99.12% | \$ 687,329 | \$ 132,548 | \$ 819,877 | 7,880.40 |
| 7 Mission | 126.99 | 0.2% | 7.0% | 18.80% | \$ 891,804 | \$ 16,277 | \$ 908,081 | 7,150.81 |
| 8 San Antonio | 152.43 | 0.2% | 51.8% | 52.80% | \$ 1,286,450 | \$ 44,452 | \$ 1,330,902 | 8,731.23 |
| 9 Chualar | 329.56 | 0.5% | 89.6% | 96.51% | \$ 2,320,339 | \$ 394,468 | \$ 2,714,807 | 8,237.67 |
| 10 Washington | 922.51 | 1.3% | 3.2% | 6.25% | \$ 6,065,077 | \$ 36,150 | \$ 6,101,227 | 6,613.72 |
| 11 Spreckels | 951.32 | 1.3% | 15.1% | 16.41% | \$ 6,221,522 | \$ 108,260 | \$ 6,329,782 | 6,653.68 |
| 12 South MCJUHSD | 1,841.82 | 2.5% | 82.5% | 82.86% | \$ 14,923,638 | \$ 1,663,323 | \$ 16,586,961 | 9,005.74 |
| 13 Pacific Grove (Basic Aid) | 1,776.00 | 2.4% | 20.2% | 24.57% | \$ 21,828,229 | \$ 542,059 | \$ 22,370,288 | 12,595.88 |
| 14 Gonzales | 2,342.83 | 3.2% | 82.5% | 90.10% | \$ 17,223,557 | \$ 2,347,590 | \$ 19,571,147 | 8,353.64 |
| 15 Carmel (Basic Aid) | 2,158.00 | 3.0% | 15.4% | 16.98% | \$ 39,126,706 | \$ 622,580 | \$ 39,749,286 | 18,419.50 |
| 16 King City | 2,493.87 | 3.4% | 89.3% | 91.06% | \$ 16,791,523 | \$ 2,437,540 | \$ 19,229,063 | 7,710.53 |
| 17 Santa Rita | 3,061.01 | 4.2% | 66.1% | 76.19% | \$ 19,971,316 | \$ 2,329,403 | \$ 22,300,719 | 7,285.41 |
| 18 Greenfield | 3,192.60 | 4.4% | 85.5% | 93.20% | \$ 21,137,000 | \$ 339,319 | \$ 21,476,319 | 6,726.91 |
| 19 North Monterey County | 4,169.17 | 5.7% | 78.7% | 82.45% | \$ 30,853,279 | \$ 3,691,232 | \$ 34,544,511 | 8,285.70 |
| 20 Soledad | 4,987.00 | 6.8% | 91.5% | 91.88% | \$ 33,091,918 | \$ 4,801,321 | \$ 37,893,239 | 7,598.40 |
| 21 Alisal | 7,851.00 | 10.8% | 84.6% | 91.16% | \$ 55,639,344 | \$ 9,220,268 | \$ 64,859,612 | 8,261.32 |
| 22 Salinas City Elementary | 8,612.40 | 11.8% | 64.4% | 85.35% | \$ 57,487,648 | \$ 7,885,001 | \$ 65,372,649 | 7,590.53 |
| 23 MPUSD | 10,977.00 | 15.1% | 63.9% | 70.44% | \$ 70,026,721 | \$ 6,387,942 | \$ 76,414,663 | 6,961.34 |
| 24 Salinas Union High | 16,525.00 | 22.7% | 64.4% | 71.64% | ##### | \$ 9,262,366 | \$112,588,928 | 6,813.25 |
| | 72,879.49 | 100% | | | ##### | \$ 52,450,969 | \$574,022,742 | |

Enrollment by District

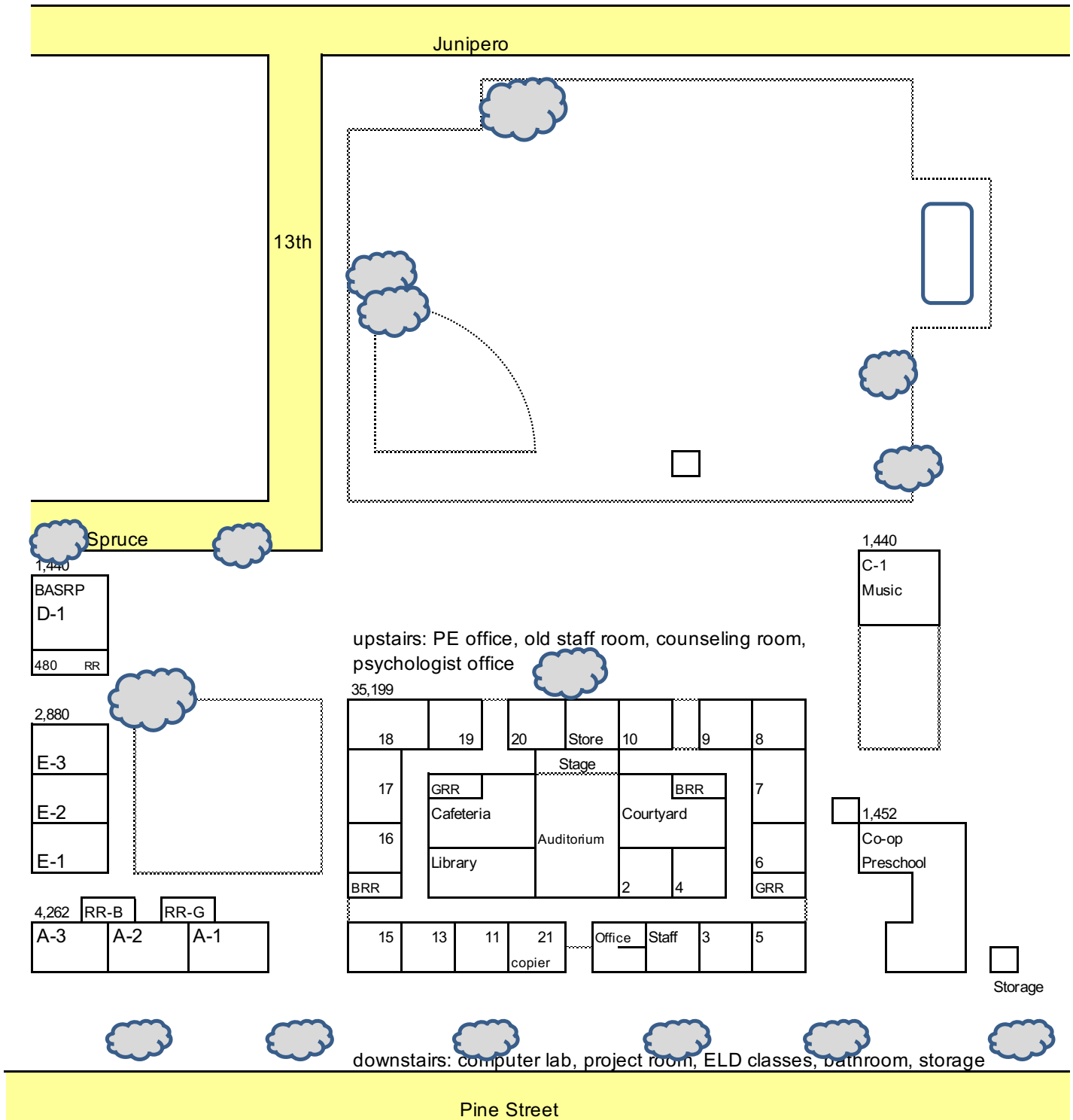


Forest Grove Elementary School

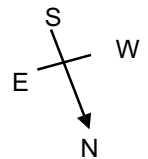


1065 Congress Avenue
 Pacific Grove, CA 93950
 (831) 646-6560
 Built in 1959 - MPR 1961
 Classrooms = 28
 18.007 Acres
 39,257 Square Feet
 23 toilets - 4 waterless urinals - 56 sinks
 7 Heat Pumps - 27 Forced Air Heaters

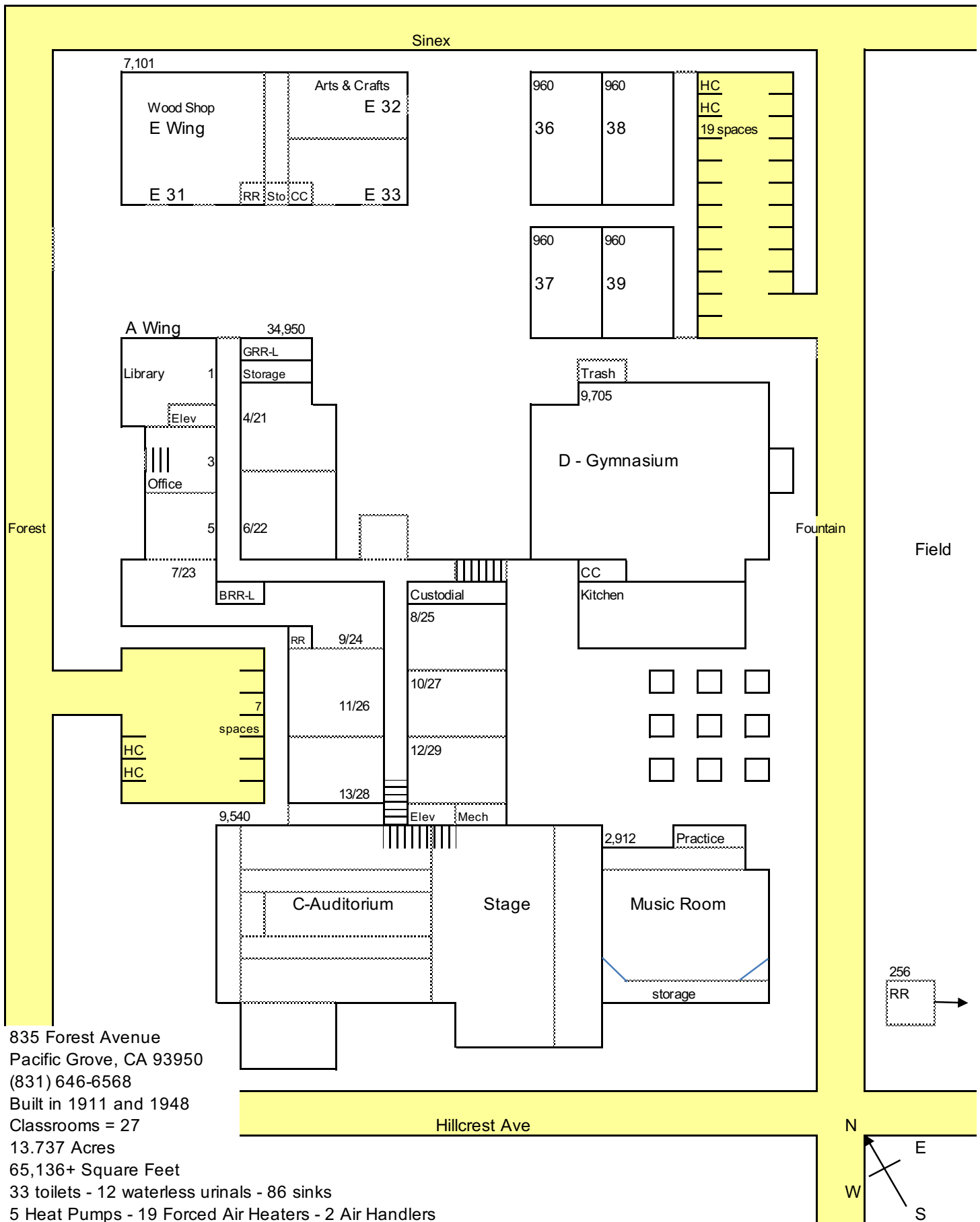
Robert Down Elementary School



485 Pine Avenue
 Pacific Grove, CA 93950
 (831) 646-6540
 Built in 1921-1929
 Classrooms = 24
 7.938 Acres
 47,153 Square Feet
 35 toilets - 11 waterless urinals - 67 sinks
 5 Heat Pumps - 33 Forced Air Heaters - 2 Air Handlers



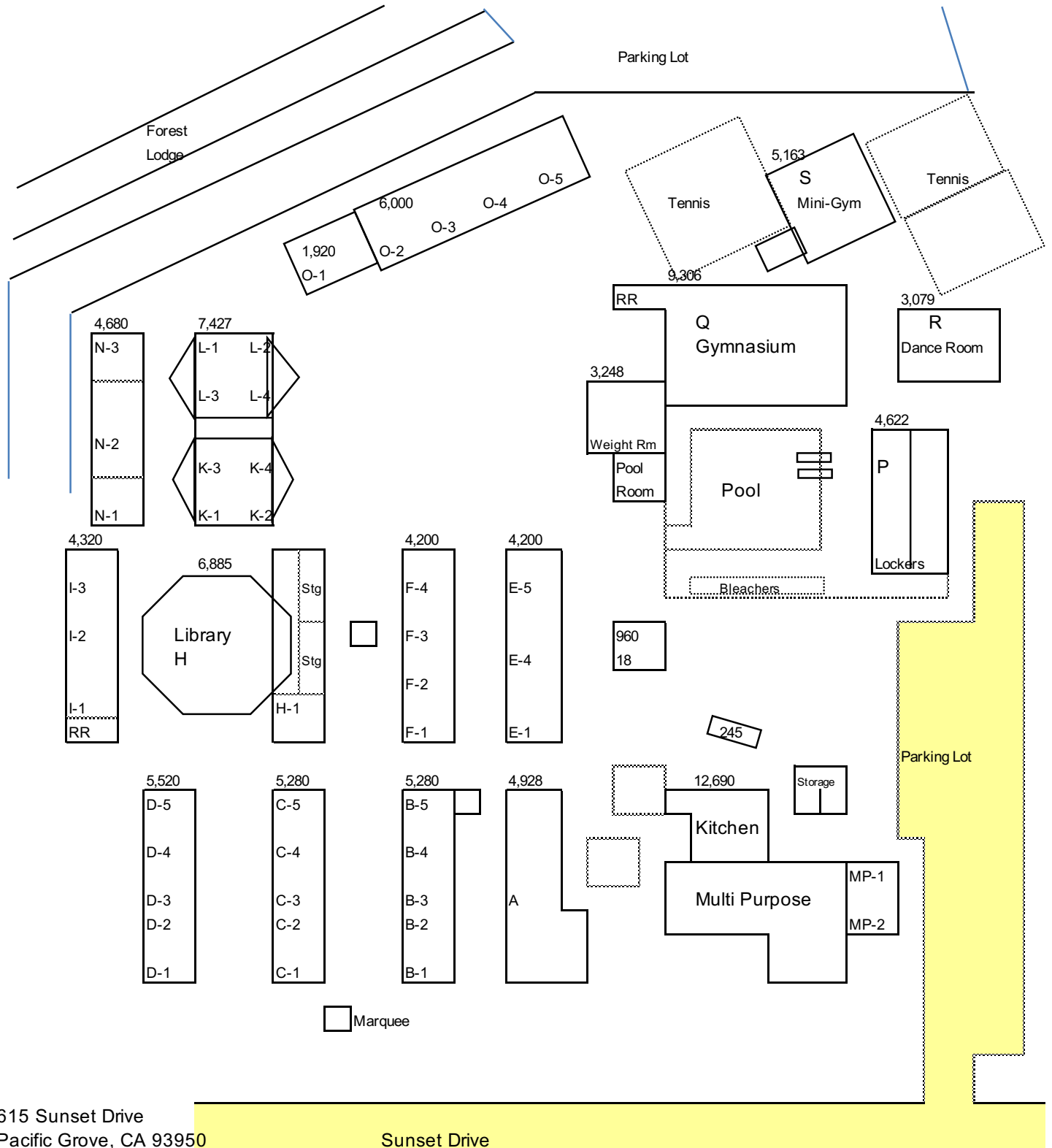
Pacific Grove Middle School



835 Forest Avenue
 Pacific Grove, CA 93950
 (831) 646-6568
 Built in 1911 and 1948
 Classrooms = 27

13.737 Acres
 65,136+ Square Feet
 33 toilets - 12 waterless urinals - 86 sinks
 5 Heat Pumps - 19 Forced Air Heaters - 2 Air Handlers

Pacific Grove High School



615 Sunset Drive
 Pacific Grove, CA 93950
 (831) 646-6590

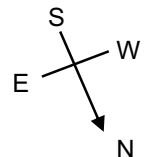
Built in 1955-1959, 2011
 Classrooms = 43

31.474 Acres

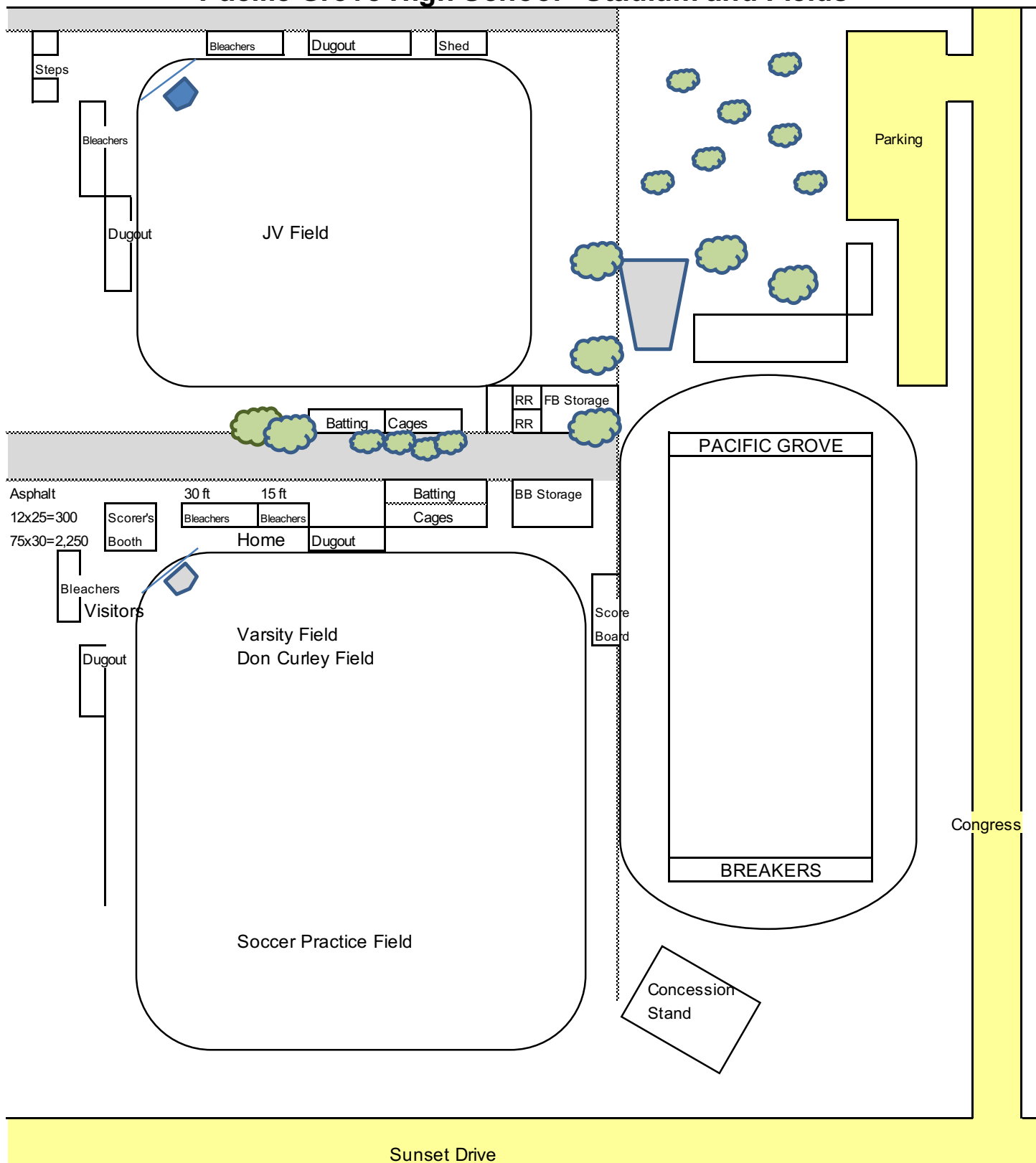
95,338 Square Feet

57 toilets - 30 waterless urinals - 12 showers - 179 sinks

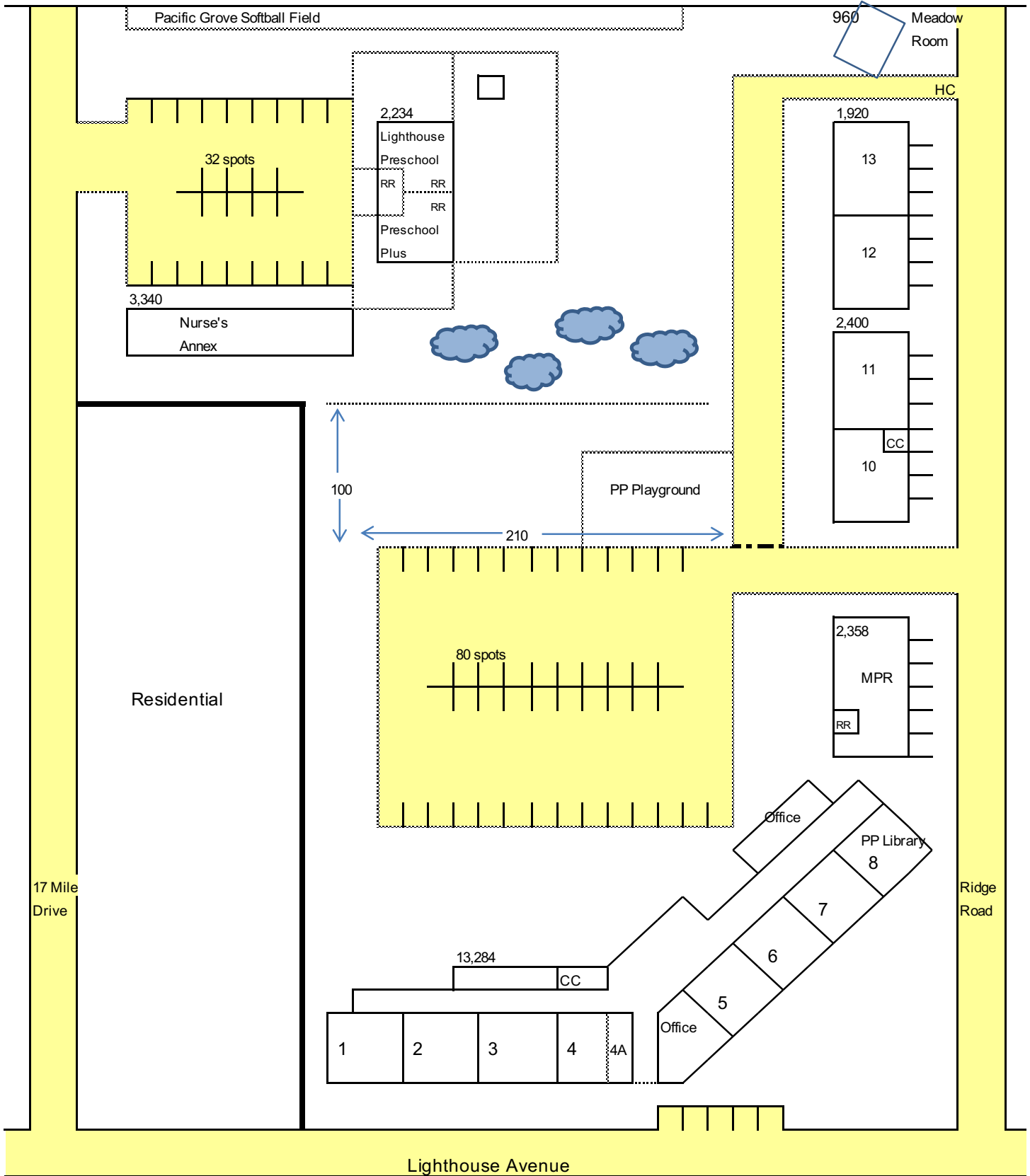
3 Pumps-38 FA Heaters-8 Air Handlers-16 Radiators



Pacific Grove High School - Stadium and Fields



Pacific Grove Adult School



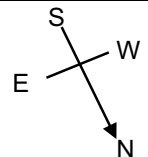
1025 Lighthouse Avenue, Pacific Grove, CA 93950 - 646-6580

Built in 1948 - 7.177 Acres

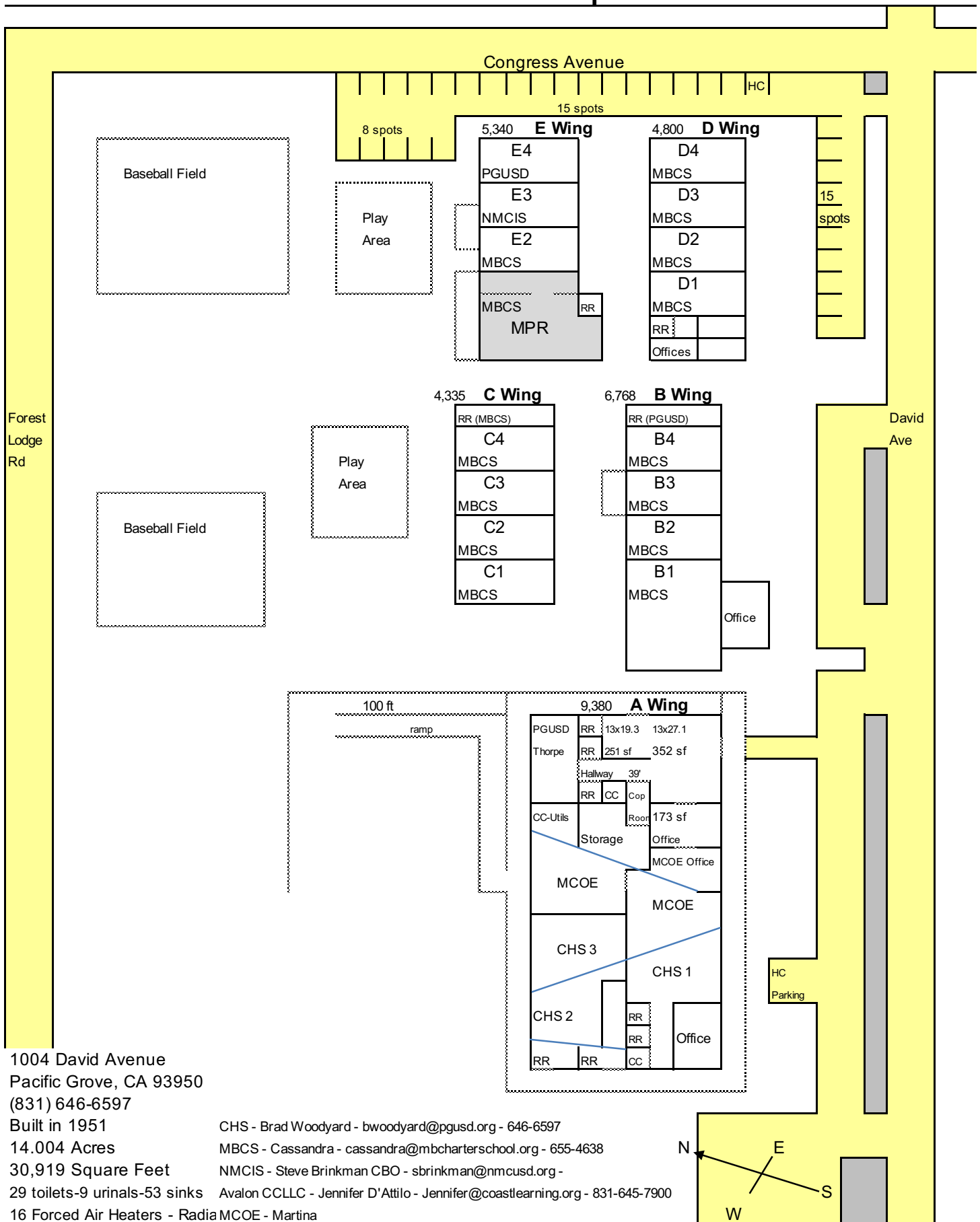
25,536 Square Feet

22 toilets - 2 waterless urinals - 29 sinks

1 Heat Pump - 17 Forced Air Heaters



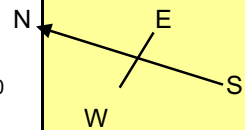
David Avenue Campus



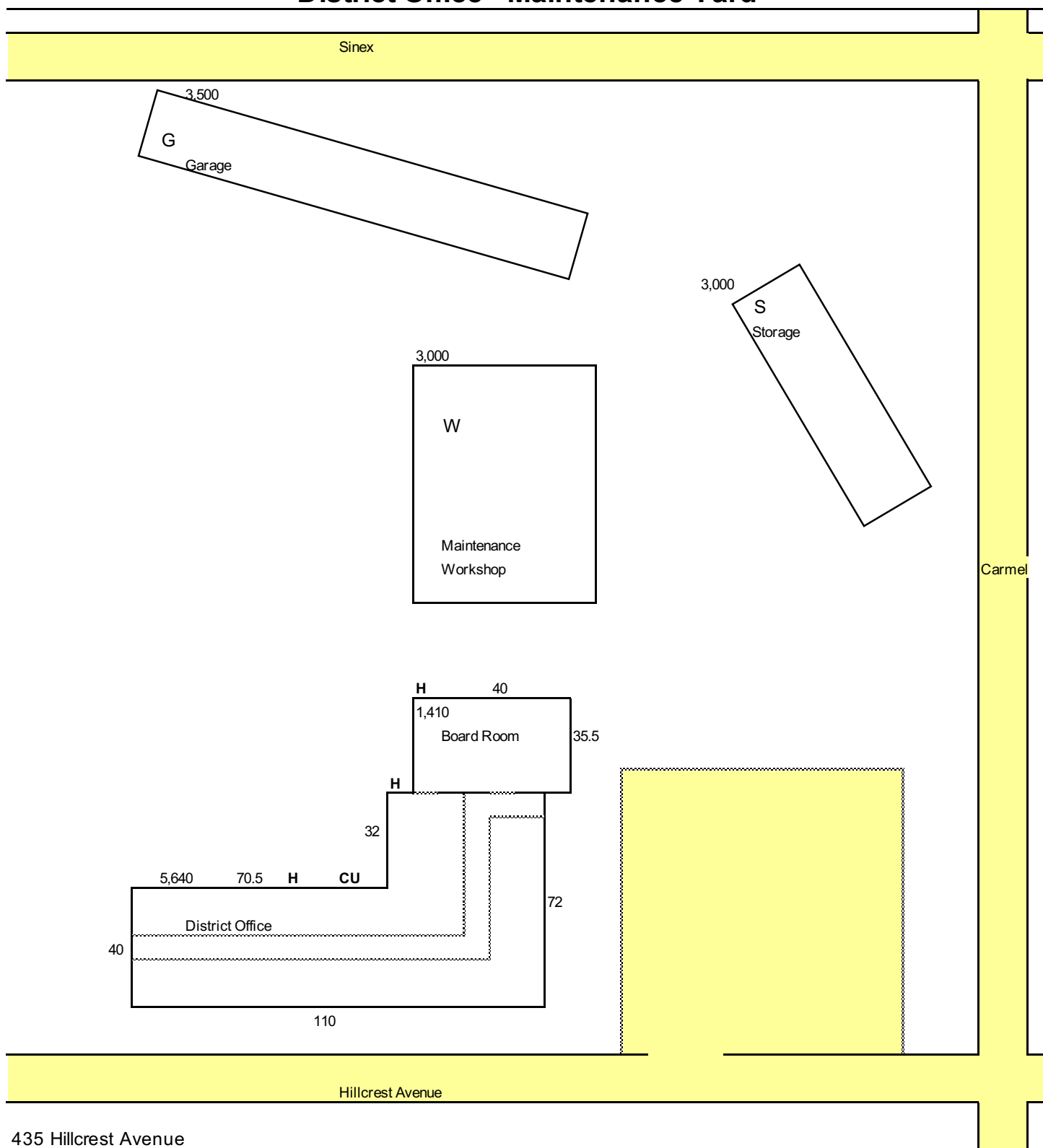
1004 David Avenue
 Pacific Grove, CA 93950
 (831) 646-6597

Built in 1951
 14.004 Acres
 30,919 Square Feet
 29 toilets-9 urinals-53 sinks
 16 Forced Air Heaters - Radia

MCOE - Martina
 CHS - Brad Woodyard - bwoodyard@pgusd.org - 646-6597
 MBCS - Cassandra - cassandra@mbcharterschool.org - 655-4638
 NMCIS - Steve Brinkman CBO - sbrinkman@nmcusd.org -
 Avalon CCLLC - Jennifer D'Attilo - Jennifer@coastlearning.org - 831-645-7900



District Office - Maintenance Yard



435 Hillcrest Avenue
 Pacific Grove, CA 93950
 (831) 646-6510
 Built in 2010

Acres
 16,550 Square Feet
 6 toilets - 1 waterless urinal - 6 sinks
 3 Heat Pumps - 1 Furnace

Basic Aid Reserve

4,000,000

3,500,000

3,000,000

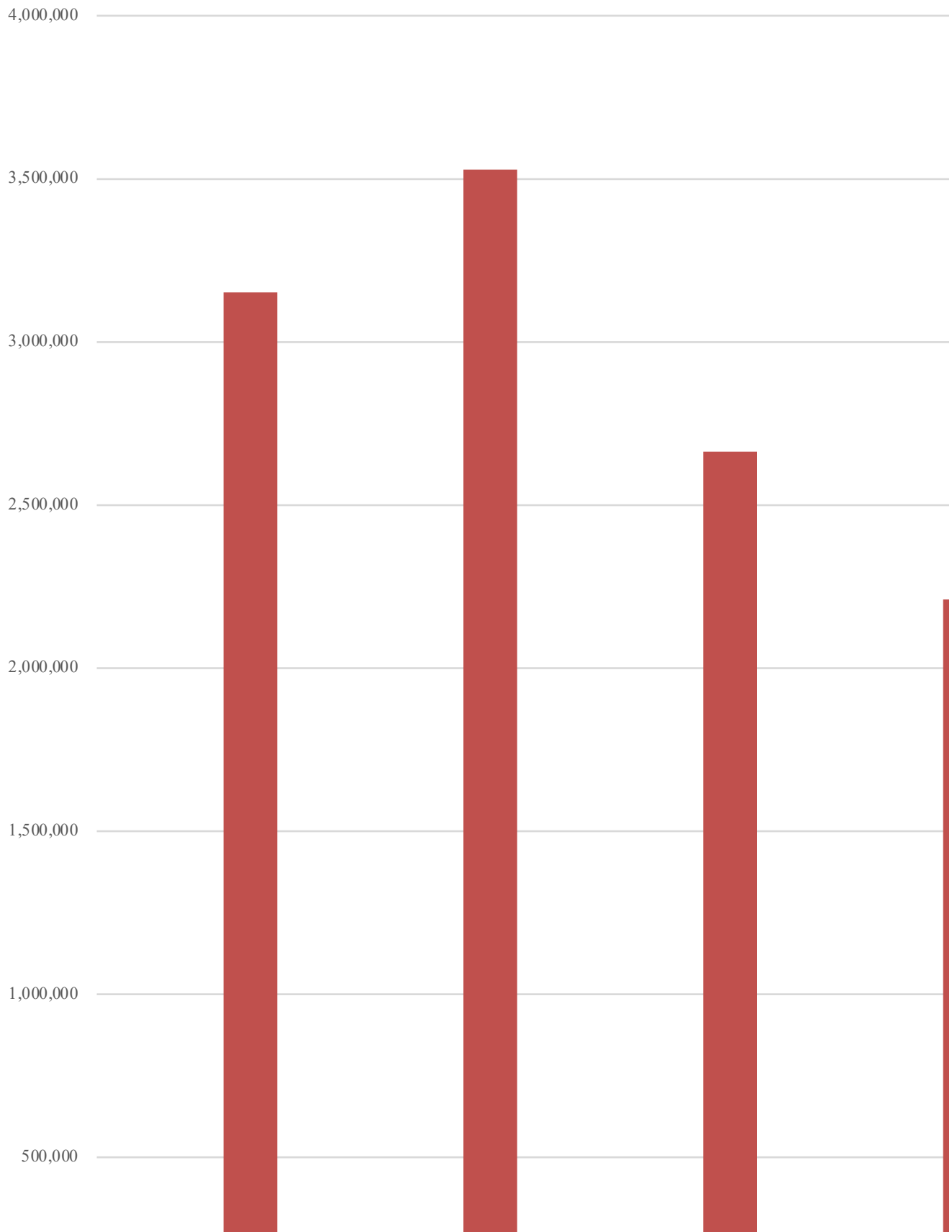
2,500,000

2,000,000

1,500,000

1,000,000

500,000



Fund 1 - General Fund - Combined

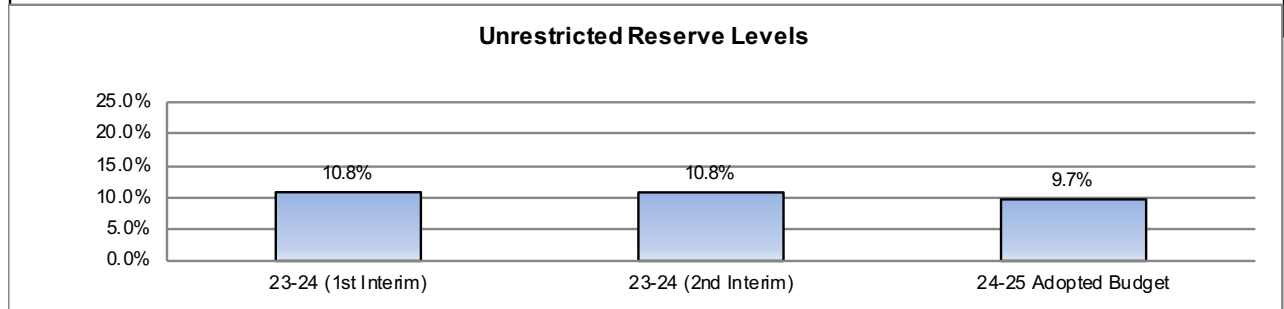
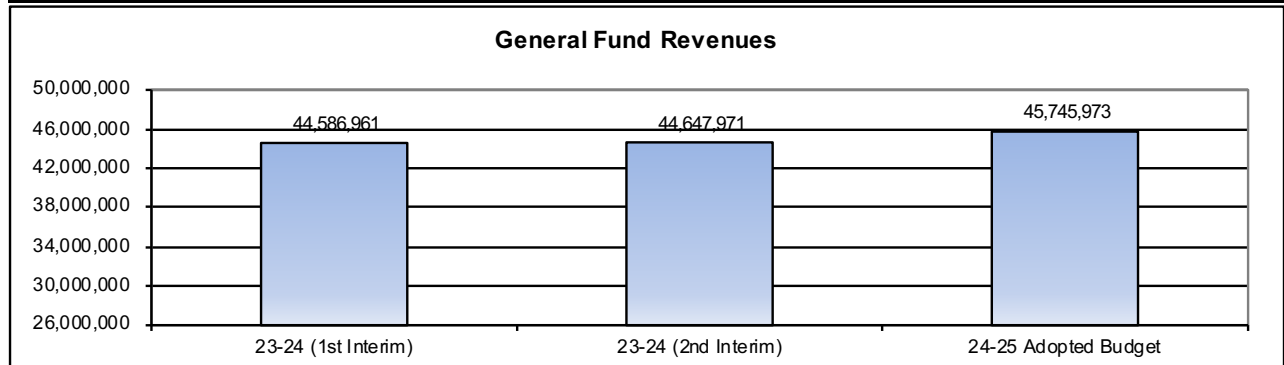
| | 2023-24 | | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|--|--------------------|--------------------|-------------------|-------------------|-------------------|---------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate | |
| Beginning Fund Balance - Rest | 3,459,861 | 3,459,861 | 1,153,599 | 1,318,183 | 1,335,822 | |
| Beginning Fund Balance - Unrest. | 5,759,619 | 5,759,205 | 5,499,680 | 4,646,508 | 4,207,545 | |
| Beginning Fund Balance | 9,219,480 | 9,219,066 | 6,653,279 | 5,969,691 | 5,548,368 | |
| Revenues: | | | | | | |
| LCFF Sources 8000 | 37,323,418 | 37,326,152 | 38,715,228 | 40,526,270 | 42,119,903 | |
| Federal Sources 8100 | 1,051,287 | 1,031,788 | 649,267 | 621,199 | 625,328 | |
| State Sources 8300 | 3,756,550 | 3,756,550 | 3,548,242 | 3,194,357 | 3,261,117 | |
| Local Sources 8600 | 2,455,706 | 2,533,478 | 2,833,233 | 2,497,089 | 2,458,089 | |
| Total Revenues | 44,586,961 | 44,647,971 | 45,745,973 | 46,838,915 | 48,464,437 | |
| percent change | -1.3% | 0.1% | 2.5% | 2.4% | 3.5% | |
| Expenditures: | | | | | | |
| Certificated Salaries 1000 | 19,751,435 | 19,698,323 | 19,831,348 | 20,152,912 | 20,479,087 | |
| Classified Salaries 2000 | 8,831,677 | 8,719,120 | 9,105,745 | 9,286,597 | 9,461,185 | |
| Employee Benefits 3000 | 10,477,245 | 10,693,670 | 11,524,408 | 11,720,315 | 11,919,560 | |
| Books and Supplies 4000 | 2,665,550 | 2,459,038 | 1,101,210 | 1,110,332 | 1,115,883 | |
| Services and Other 5000 | 5,260,413 | 5,492,275 | 4,346,792 | 4,449,959 | 4,738,329 | |
| Capital Outlay 6000 | 60,909 | 265,909 | 28,385 | 250,000 | 225,698 | |
| Other Outgo 7100/7400 | 82,000 | 82,000 | 82,000 | 82,000 | 82,000 | |
| Other Outgo 7600/29 | (191,875) | (191,875) | (191,875) | (191,875) | (191,875) | |
| Total Expenditures | 46,937,357 | 47,213,154 | 46,029,561 | 46,860,239 | 48,196,047 | |
| percent change | 1.2% | 0.6% | -2.5% | 1.8% | 2.9% | |
| Surplus (Deficit) | (2,350,396) | (2,565,183) | (283,588) | (21,324) | 268,390 | |
| Unrestricted | (627,137) | (193,877) | (283,588) | | | |
| Restricted | (1,723,256) | (2,370,241) | - | | | |
| Transfers In (Out) | | | | | | |
| Fund 11 - Adult Education | - | - | - | - | - | |
| Fund 12 - Child Development | - | - | - | - | - | |
| Fund 13 - Cafeteria | - | - | - | - | - | |
| Fund 14 - Deferred Maintenance | (200,000) | (200,000) | (200,000) | (200,000) | (200,000) | |
| Fund 40 - Cap Reserve | (200,000) | (200,000) | (200,000) | (200,000) | (200,000) | |
| Net Transfers In (Out) | (400,000) | (400,000) | (400,000) | (400,000) | (400,000) | |
| Ending Fund Balance | 6,469,084 | 6,653,279 | 5,969,691 | 5,548,367 | 5,416,758 | |
| Components of Ending Fund Balance | | | | | | |
| a Nonspendable - Revolving Cash | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| b Restricted (restricted carryover) | 1,336,605 | 1,153,599 | 1,318,183 | 1,335,822 | 682,386 | |
| c Committed / Prepaid Exp. | | | | | | |
| d Assigned | | | | | | |
| Prop Tax Reserve (0.50%) | 163,922 | 165,267 | 165,270 | 174,835 | 175,698 | |
| Basic Aid Reserve | 3,151,001 | 3,529,384 | 2,665,380 | 2,212,802 | 2,686,878 | |
| Sick Leave Incentive Reserve | - | - | - | - | - | |
| Deferred Maint. & RRM Reserve | 261,017 | 261,017 | 276,846 | 268,047 | 274,861 | |
| STRS/PERS Reserve 2021-22 | 131,422 | 103,896 | 103,896 | 131,422 | 131,422 | |
| C/o to FD 40; Donations | | | | 14,632 | 14,632 | |
| e 3% Resv for Econ Uncertainties (3%) | 1,420,120 | 1,435,116 | 1,435,116 | 1,405,807 | 1,445,881 | |
| Unassigned/Unappropriated | | | | | | |
| Subtotal Unrestricted Reserves | 5,127,482 | 5,494,680 | 4,646,508 | 4,207,545 | 4,729,372 | |
| Undesignated Resv Percent | 10.8% | 10.8% | 9.7% | 8.9% | 9.7% | |
| Ending Fund Balance | 6,469,087 | 6,653,279 | 5,969,691 | 5,548,367 | 5,416,758 | |

Revenues - 8000

680/970

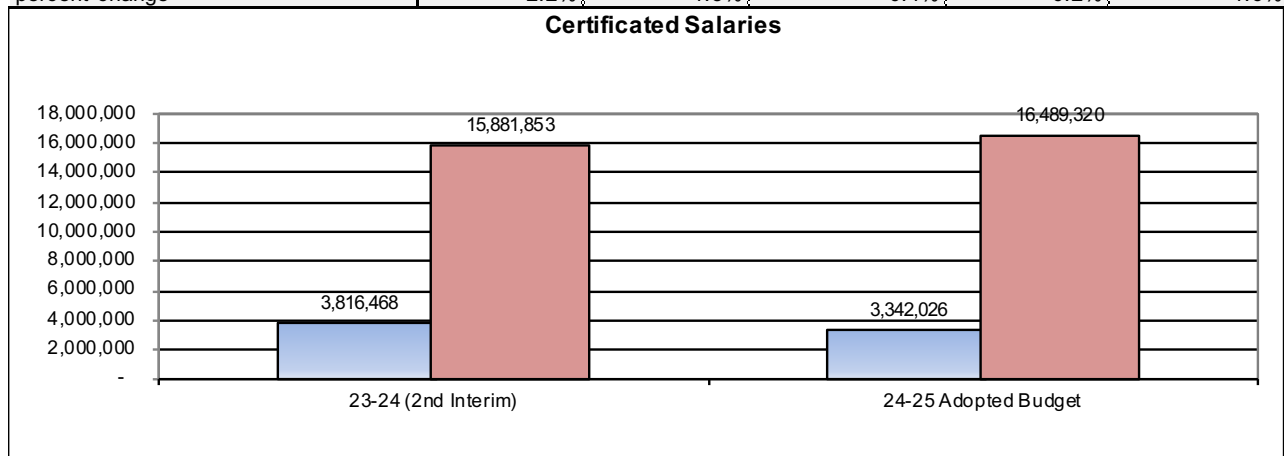
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|-----------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| LCFF Sources: | 8000 | | | | | |
| U LCFF - Current Year | 8011 | 2,505,456 | 2,505,456 | 2,505,456 | 2,505,456 | 2,505,456 |
| U Prop 30 EPA (thru 18-19) | 8012 | 333,956 | 332,884 | 321,554 | 321,554 | 321,554 |
| U Revenue Limit - Prior Year | 8019 | - | - | - | - | - |
| Prop 30/Rev Limit subtotal | | 2,839,412 | 2,838,340 | 2,827,010 | 2,827,010 | 2,827,010 |
| U Home Owners Exemption | 8021 | 115,941 | 115,941 | 124,844 | 128,148 | 135,196 |
| U Secured Tax Roll | 8041 | 33,053,449 | 33,053,449 | 34,347,483 | 36,236,595 | 37,729,607 |
| U Unsecured Tax Roll | 8042 | 1,690,841 | 1,690,841 | 1,792,291 | 1,711,432 | 1,805,561 |
| U Prior Years Taxes | 8043 | 3,793 | 3,793 | - | - | - |
| U Delinquent Taxes | 8048 | - | - | - | - | - |
| Property Tax subtotal | | 34,864,024 | 34,864,024 | 36,264,618 | 38,076,174 | 39,670,364 |
| U Transfer-Funds 11&14 | 8091 | (358,831) | (358,831) | (358,831) | (358,831) | (358,831) |
| U Transfers to Charter Sch | 8096 | (21,187) | (17,381) | (17,569) | (18,083) | (18,640) |
| Total LCFF Sources | | 37,323,418 | 37,326,152 | 38,715,228 | 40,526,270 | 42,119,903 |
| percent change | | -0.7% | 0.0% | 3.7% | 8.6% | 3.9% |
| Federal Sources: | 8100 | | | | | |
| R Special Education-per UE | 8181 | 431,832 | 405,023 | 404,379 | 404,379 | 406,401 |
| U Medical Adm Act (MAA) | 8290 | - | - | - | - | - |
| R Title I | 3010 | 158,311 | 162,778 | 149,266 | 150,753 | 152,261 |
| R CTIG | 3550 | 33,574 | 33,574 | 25,454 | 25,709 | 25,966 |
| R Title II Teacher Quality | 4035 | 37,932 | 39,006 | 35,758 | 35,661 | 8,092 |
| R Title III Limited English P | 4203 | 12,342 | 12,342 | 12,357 | 12,484 | 12,609 |
| R Medi-Cal Billing | 5640 | 23,724 | 25,493 | 20,000 | - | - |
| R All Other Federal Revenue | 8290 | 353,572 | 353,572 | 2,053 | - | - |
| Total Federal Sources | | 1,051,287 | 1,031,788 | 649,267 | 618,971 | 623,078 |
| percent change | | -15.1% | 0.2% | -38.2% | -50.0% | 0.7% |
| State Sources: | 8300 | | | | | |
| U Transportation | 8311 | 2,382 | 2,382 | 2,382 | 2,382 | 2,382 |
| U All other state | 8590 | 71,667 | 71,667 | 76,916 | - | - |
| U Mandated Costs/one time | 8550 | - | - | - | 79,000 | 79,086 |
| R State Lottery - Restrictec | 8560 | 101,246 | 101,246 | 118,724 | 118,724 | 118,724 |
| R STRS on Behalf | 7690 | 1,800,099 | 1,800,099 | 1,804,160 | 1,804,160 | 1,804,160 |
| U State Lottery - Unrestrict | 8560 | 389,477 | 389,477 | 301,240 | 301,240 | 301,240 |
| R ELOP - 2600 | 2600 | 340,133 | 340,133 | 428,892 | - | - |
| R Learning Recovery | 7345 | - | - | 104,854 | - | - |
| R Arts and Music Block Gr | 0760 | 481,908 | 481,908 | 121,084 | - | - |
| R CTE Incentive Grant | 6387 | 116,100 | 116,100 | 116,583 | 116,583 | 116,583 |
| R Mental Health | 6546 | 122,457 | 122,457 | 10,000 | 10,000 | 122,000 |
| R All Other Restricted | 7338 | - | - | 463,407 | - | - |
| Total State Sources | | 3,756,550 | 3,756,550 | 3,548,242 | 2,432,089 | 2,544,175 |

| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|--------------------------------------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Revenues (continued) | | | | | | 681,970 |
| Local Sources: | 8600 | | | | | |
| U Parcel Taxes | 8621 | - | - | - | - | - |
| U Sale of Equipment | 8631 | - | - | 332,971 | - | - |
| U Leases and Rentals | 8650 | - | - | - | - | - |
| R Interest - Restricted | 8660 | - | - | - | - | - |
| U Interest - Unrestricted | 8660 | 305,062 | 305,062 | 248,741 | 248,741 | 248,741 |
| U Gain or Loss on Investm | 8662 | 217,944 | 281,657 | 227,987 | 227,987 | 227,987 |
| U Transportation Fees | 8675 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| R Interagency Fees betwe | 8677 | - | - | - | - | - |
| U Other Fees and Contract | 8689 | - | - | - | - | - |
| R Other Local Revenue - R | 8699 | 332,971 | 332,971 | 271,020 | 267,847 | 267,847 |
| U Local Rev (grants,donati | 8699 | 323,510 | 323,510 | 430,830 | 430,830 | 430,830 |
| U ACSA Stipend | 7500 | - | - | - | - | - |
| R Transfers-COE Sped | 8792 | 1,222,219 | 1,236,278 | 1,267,684 | 1,267,684 | 1,267,684 |
| U LEA Billing | 9021 | 39,000 | 39,000 | 39,000 | - | - |
| Total Local Sources | | 2,455,706 | 2,533,478 | 2,833,233 | 2,458,089 | 2,562,213 |
| percent change | | 29.5% | 47.6% | 58.7% | -4.5% | 4.2% |
| Total Revenues - Restricted | | 4,392,807 | 4,387,367 | 4,698,792 | 4,213,984 | 4,302,326 |
| Total Revenues - Unrestricted | | 39,768,915 | 39,835,362 | 40,968,209 | 41,831,450 | 43,425,169 |
| Total Revenues | | 45,017,836 | 45,017,836 | 45,667,001 | 46,045,434 | 47,727,495 |
| percent change | | 1.9% | -0.4% | 1.4% | 4.2% | 3.7% |



Certificated Salaries - 1000

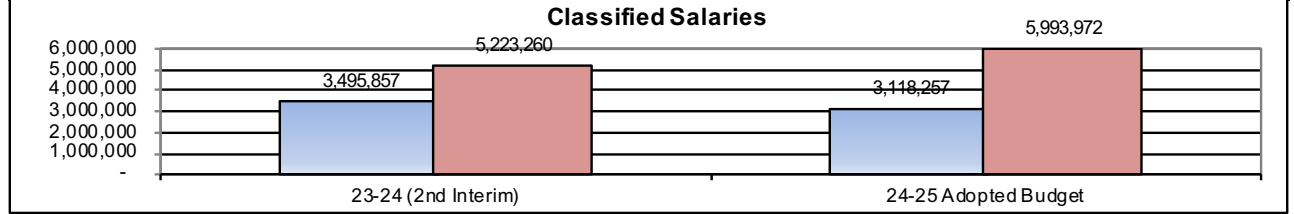
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|-----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Teacher Salaries | 1100 | | | | | |
| Restricted | | 2,441,078 | 2,448,801 | 2,229,910 | 2,266,036 | 2,306,220 |
| Unrestricted | | 13,004,432 | 12,961,996 | 13,434,568 | 13,652,208 | 13,874,167 |
| Total Teacher Salaries | | 15,445,510 | 15,410,797 | 15,664,478 | 15,918,243 | 16,180,387 |
| Pupil Support | 1200 | | | | | |
| Restricted | | 827,950 | 809,537 | 535,847 | 544,528 | 552,750 |
| Unrestricted | | 948,706 | 949,028 | 979,871 | 995,745 | 1,010,781 |
| Total Pupil Support | | 1,776,656 | 1,758,565 | 1,515,718 | 1,540,273 | 1,563,531 |
| Supervisors and Administration | | | | | | |
| Restricted | 1300/1360 | 216,001 | 216,037 | 223,058 | 226,672 | 230,344 |
| Unrestricted | | 1,746,435 | 1,764,280 | 1,861,619 | 1,892,074 | 1,922,726 |
| Total Supervisors and Administration | | 1,962,436 | 1,980,317 | 2,084,677 | 2,118,746 | 2,153,070 |
| Other Certificated | | | | | | |
| Restricted | 1900 | 362,058 | 342,093 | 353,211 | 358,933 | 361,872 |
| Unrestricted | 1960 | 204,773 | 206,549 | 213,262 | 216,717 | 220,227 |
| Total Other Certificated | | 566,831 | 548,642 | 566,473 | 575,650 | 582,100 |
| Total Restricted | | 3,847,087 | 3,816,468 | 3,342,026 | 3,396,168 | 3,451,186 |
| Total Unrestricted | | 15,904,346 | 15,881,853 | 16,489,320 | 16,756,744 | 17,027,902 |
| Total Certificated Salaries | | 19,751,433 | 19,698,321 | 19,831,346 | 20,152,912 | 20,479,087 |
| percent change | | -2.2% | -1.3% | 0.4% | -0.2% | 1.6% |



Classified Salaries - 2000

683/970

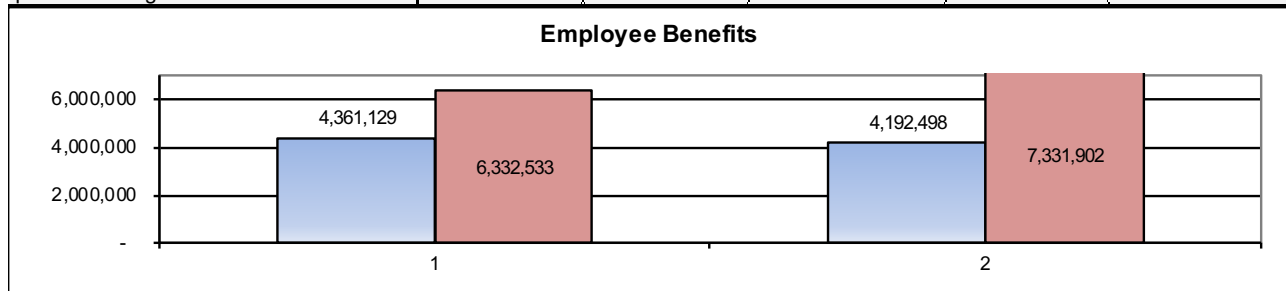
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|-------------|------------------|------------------|------------------|------------------|------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Instructional Aides | 2000 | | | | | |
| Restricted | 2100 | 1,987,200 | 1,985,063 | 1,858,363 | 1,895,598 | 1,935,571 |
| Unrestricted | | 713,952 | 739,106 | 975,087 | 1,006,672 | 1,035,847 |
| Total Instructional Aides | | 2,701,152 | 2,724,169 | 2,833,449 | 2,902,269 | 2,971,418 |
| Support Salaries | | | | | | |
| Restricted | 2200 | 586,062 | 586,062 | 505,109 | 514,605 | 522,254 |
| Unrestricted | | 1,682,816 | 1,677,509 | 1,732,028 | 1,764,590 | 1,797,764 |
| Total Support Salaries | | 2,268,878 | 2,263,571 | 2,237,137 | 2,279,195 | 2,320,018 |
| Support Substitutes | | | | | | |
| Restricted | 2210/2230 | - | - | - | - | - |
| Unrestricted | 2230 | - | - | - | - | - |
| Total Support Substitutes | | - | - | - | - | - |
| Supervisors & Administrators | | | | | | |
| Restricted | 2300 | 164,860 | 164,860 | 170,218 | 171,120 | 172,027 |
| Unrestricted | | 654,460 | 634,602 | 755,227 | 759,229 | 763,253 |
| Total Supervisors & Administrators | | 819,320 | 799,462 | 925,445 | 930,349 | 935,280 |
| Clerical & Office | | | | | | |
| Restricted | 2400 | 88,670 | 85,235 | 88,005 | 89,660 | 91,345 |
| Unrestricted | | 1,878,172 | 1,852,392 | 2,062,595 | 2,101,372 | 2,140,877 |
| Total Clerical & Office | | 1,966,842 | 1,937,627 | 2,150,600 | 2,191,031 | 2,232,223 |
| Other Classified Salaries | | | | | | |
| Restricted | 2900 | 640,194 | 674,637 | 496,563 | 505,898 | 515,409 |
| Unrestricted | | 435,288 | 311,899 | 469,036 | 477,854 | 486,837 |
| Total Other Classified Salaries | | 1,075,482 | 986,536 | 965,598 | 983,752 | 1,002,246 |
| Total Restricted | | 3,466,986 | 3,495,857 | 3,118,257 | 3,176,881 | 3,236,606 |
| Total Unrestricted | | 5,364,688 | 5,223,260 | 5,993,972 | 6,109,716 | 6,224,579 |
| Total Classified Salaries | | 8,831,674 | 8,719,117 | 9,112,229 | 9,286,597 | 9,461,185 |
| percent change | | -2.8% | -2.9% | 3.2% | 2.2% | 1.9% |



Employee Benefits - 3000

684/970

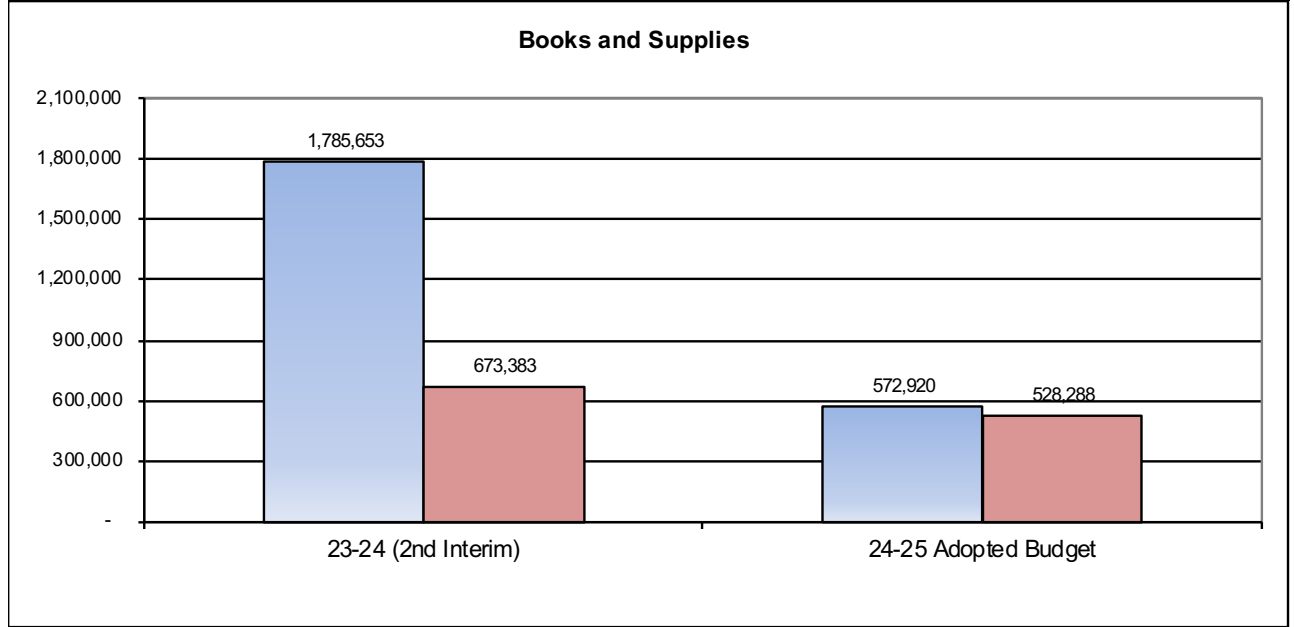
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| STRS | | | | | | |
| Restricted | 3100 | 2,513,773 | 2,596,695 | 2,540,839 | 2,584,033 | 2,627,962 |
| Unrestricted | | 2,945,516 | 2,978,290 | 3,198,438 | 3,252,811 | 3,308,109 |
| Total STRS | | 5,459,289 | 5,574,985 | 5,739,277 | 5,836,845 | 5,936,071 |
| Employee - STRS | | 10.25% | 10.25% | 10.25% | 10.25% | 10.25% |
| Employer - STRS | | 19.10% | 19.10% | 19.10% | 19.10% | 19.10% |
| PERS | | | | | | |
| Restricted | 3200 | 894,769 | 983,382 | 896,730 | 911,974 | 927,478 |
| Unrestricted | | 1,405,449 | 1,379,237 | 1,502,684 | 1,528,230 | 1,554,210 |
| Total PERS | | 2,300,218 | 2,362,619 | 2,399,414 | 2,440,204 | 2,481,688 |
| Employee - PERS | | 7.00% | 7.00% | 7.00% | 7.00% | 7.00% |
| Employer - PERS | | 26.7% | 26.7% | 27.3% | 27.3% | 27.3% |
| Social Security - Medicare | | | | | | |
| Restricted | 3300 | 305,870 | 305,926 | 311,127 | 316,416 | 321,795 |
| Unrestricted | | 625,895 | 634,864 | 645,657 | 656,633 | 667,796 |
| Total Social Security - Medicare | | 931,765 | 940,790 | 956,784 | 973,049 | 989,591 |
| Employee - FICA | | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% |
| Employer - FICA | | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% |
| Employer/Employee - Medicare | | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% |
| Health and Welfare | | | | | | |
| Restricted | 3400 | 340,137 | 338,072 | 304,419 | 309,594 | 314,857 |
| Unrestricted | | 899,999 | 927,495 | 1,364,462 | 1,387,658 | 1,411,248 |
| Total Health and Welfare | | 1,240,136 | 1,265,567 | 1,668,881 | 1,697,252 | 1,726,105 |
| SUI | | | | | | |
| Restricted | 3500 | 3,660 | 3,662 | 3,724 | 3,787 | 3,852 |
| Unrestricted | | 10,892 | 11,078 | 11,266 | 11,458 | 11,652 |
| Total SUI | | 14,552 | 14,740 | 14,990 | 15,245 | 15,504 |
| Employee - SUI | | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| Employer - SUI | | 0.50% | 0.50% | 0.50% | 0.20% | 0.20% |
| Workers Comp | | | | | | |
| Restricted | 3600 | 129,914 | 130,077 | 132,288 | 134,537 | 136,824 |
| Unrestricted | | 378,264 | 381,785 | 488,275 | 496,576 | 505,017 |
| Total Workers Comp | | 508,178 | 511,862 | 620,563 | 631,113 | 641,841 |
| Experience Mod Rate | | 2.178 | 2.178 | 2.178 | 2.178 | 2.178 |
| Other Benefits | | | | | | |
| Restricted | 3900 | 3,315 | 3,315 | 3,371 | 3,428 | 3,487 |
| Unrestricted | | 19,784 | 19,784 | 121,120 | 123,179 | 125,273 |
| Total Workers Comp | | 23,099 | 23,099 | 124,491 | 126,607 | 128,760 |
| Total Restricted | | 4,191,438 | 4,361,129 | 4,192,498 | 4,263,770 | 4,336,255 |
| Total Unrestricted | | 6,285,799 | 6,332,533 | 7,331,902 | 7,456,544 | 7,583,306 |
| Total Employee Benefits | | 10,477,237 | 10,693,662 | 11,524,400 | 11,720,315 | 11,919,560 |
| percent change | | -2.3% | 2.1% | 7.8% | 1.7% | 1.7% |



Books and Supplies - 4000

685/970

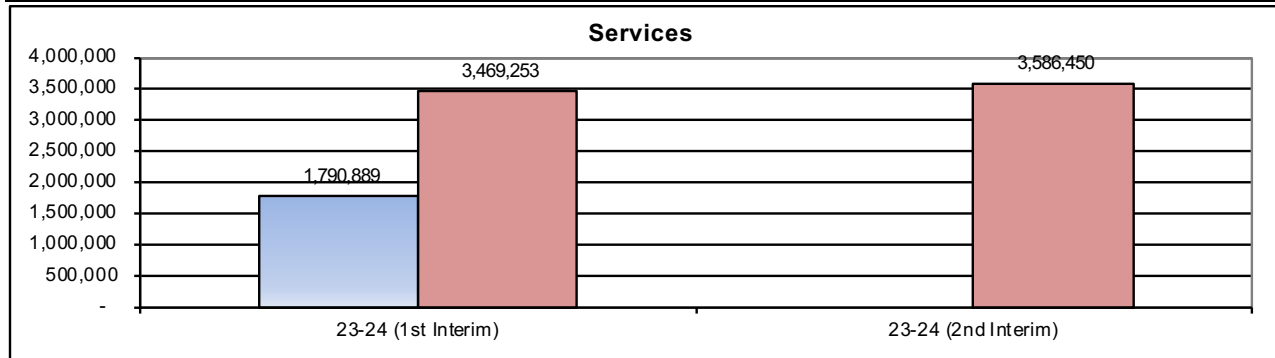
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|--|------|------------------|------------------|------------------|------------------|------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Books and Supplies | | | | | | |
| Restricted | 4100 | 135,946 | 135,946 | 94,463 | 118,553 | 119,146 |
| Unrestricted | | 190,500 | 190,500 | 97,692 | 98,180 | 98,671 |
| Total Books and Supplies | | 326,446 | 326,446 | 192,155 | 216,733 | 217,817 |
| Books and Reference Materials | | | | | | |
| Restricted | 4200 | 18,138 | 18,138 | 23,563 | 23,681 | 23,799 |
| Unrestricted | | 20,104 | 20,104 | 20,300 | 20,402 | 20,504 |
| Total Books and Reference Materials | | 38,242 | 38,242 | 43,863 | 44,082 | 44,303 |
| Materials and Supplies | | | | | | |
| Restricted | 4300 | 1,400,595 | 1,406,396 | 431,894 | 414,053 | 416,124 |
| Unrestricted | | 420,731 | 429,859 | 398,296 | 400,287 | 402,289 |
| Total Materials and Supplies | | 1,821,326 | 1,836,255 | 830,190 | 814,341 | 818,413 |
| Noncapitalized Equipment | | | | | | |
| Restricted | 4400 | 450,860 | 227,173 | 25,000 | 25,125 | 25,251 |
| Unrestricted | | 28,674 | 30,920 | 10,000 | 10,050 | 10,100 |
| Total Noncapitalized Equipment | | 479,534 | 258,093 | 35,000 | 35,175 | 35,351 |
| Total Restricted | | 2,003,539 | 1,785,653 | 572,920 | 581,412 | 584,319 |
| Total Unrestricted | | 662,009 | 673,383 | 528,288 | 528,919 | 531,564 |
| Total Books and Supplies | | 2,665,548 | 2,459,036 | 1,101,208 | 1,110,332 | 1,115,883 |
| percent change | | 72.3% | 20.1% | -58.7% | -28.2% | 0.5% |



Services and Other - 5000

686/970

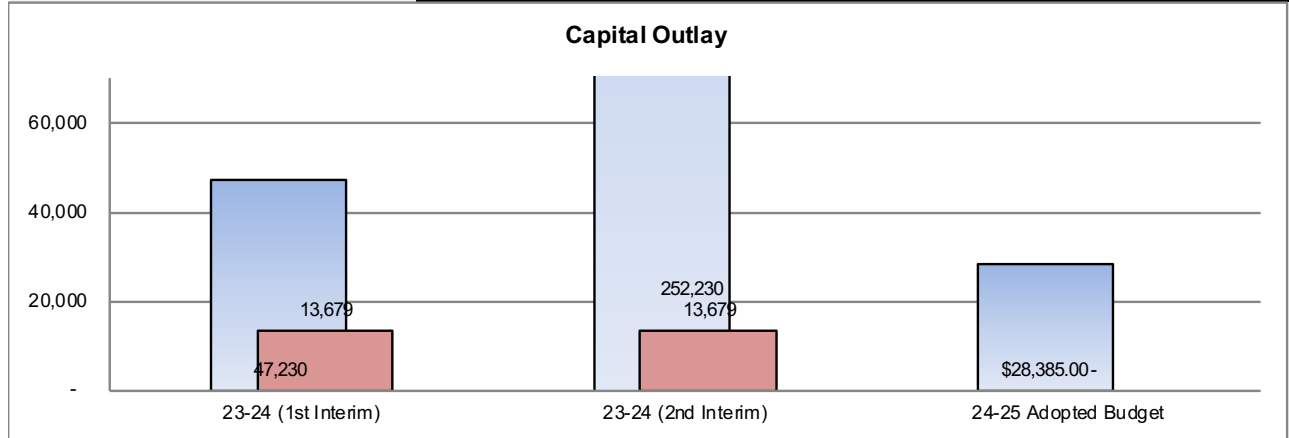
| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|------|------------------|------------------|------------------|------------------|------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Travel and Conferences | | | | | | |
| Restricted | 5200 | 136,324 | 145,990 | 98,687 | 99,180 | 99,676 |
| Unrestricted | | 95,053 | 90,533 | 55,840 | 56,390 | 56,671 |
| Total Travel and Conferences | | 231,377 | 236,523 | 154,527 | 155,570 | 156,348 |
| Dues and Memberships | | | | | | |
| Restricted | 5300 | - | - | 2,500 | 2,513 | 2,525 |
| Unrestricted | | 48,072 | 46,889 | 38,720 | 38,914 | 39,108 |
| Total Dues and Memberships | | 48,072 | 46,889 | 41,220 | 41,426 | 41,633 |
| Insurance | | | | | | |
| Restricted | 5450 | - | - | - | - | - |
| Unrestricted | | 295,500 | 295,500 | 258,768 | 276,882 | 296,263 |
| Total Insurance | | 295,500 | 295,500 | 258,768 | 276,882 | 296,263 |
| Utilities | | | | | | |
| Restricted | 5500 | - | - | - | - | - |
| Unrestricted | | 1,130,776 | 1,130,776 | 1,135,184 | 1,203,295 | 1,287,526 |
| Total Utilities | | 1,130,776 | 1,130,776 | 1,135,184 | 1,203,295 | 1,287,526 |
| Rentals, Leases & Repairs | | | | | | |
| Restricted | 5600 | 104,700 | 116,319 | 174,136 | 175,877 | 177,636 |
| Unrestricted | | 139,344 | 137,344 | 92,264 | 93,187 | 94,119 |
| Total Rental Leases & Repairs | | 244,044 | 253,663 | 266,400 | 269,064 | 271,755 |
| Professional/Consulting Services | | | | | | |
| Restricted | 5800 | 1,543,832 | 1,635,570 | 1,354,789 | 1,361,563 | 1,368,371 |
| Unrestricted | | 1,611,612 | 1,727,399 | 966,197 | 971,028 | 1,145,946 |
| Total Professional/Consulting Services | | 3,155,444 | 3,362,969 | 2,320,986 | 2,332,591 | 2,514,317 |
| Communications | | | | | | |
| Restricted | 5900 | 6,033 | 7,675 | 4,436 | 3,004 | 3,004 |
| Unrestricted | | 148,896 | 158,009 | 165,000 | 167,483 | 167,483 |
| Total Communications | | 154,929 | 165,684 | 169,436 | 170,487 | 170,487 |
| Total Postage | | - | - | - | - | - |
| Total Restricted | | 1,790,889 | 1,905,554 | 1,634,548 | 1,643,356 | 1,651,212 |
| Total Unrestricted | | 3,469,253 | 3,586,450 | 2,711,973 | 2,806,603 | 3,087,117 |
| Total Services and Other | | 5,260,411 | 5,492,273 | 4,346,790 | 4,449,959 | 4,738,329 |
| percent change | | 12.4% | 4.4% | -20.9% | 12.8% | 6.5% |



Capital Outlay - 6000

687/970

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|-----------------------------|---------------|----------------|----------------|--------------|--------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Capital Outlay | 6400 | | | | |
| Restricted | 47,230 | 252,230 | 28,385 | - | - |
| Unrestricted | 13,679 | 13,679 | - | - | - |
| Total Capital Outlay | 60,909 | 265,909 | 28,385 | - | - |
| Total Restricted | 47,230 | 252,230 | 28,385 | - | - |
| Total Unrestricted | 13,679 | 13,679 | - | - | - |
| Total Capital Outlay | 60,909 | 265,909 | 28,385 | - | - |



Other Outgo - 7000

688/970

| | | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---------------------------------|------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Other Tuition | | | | | | |
| Restricted | 7142 | 82,000 | 82,000 | 82,000 | 82,000 | 82,000 |
| Unrestricted | | - | - | - | - | - |
| Total | | 82,000 | 82,000 | 82,000 | 82,000 | 82,000 |
| Indirect Costs | | | | | | |
| Restricted | 7310 | - | - | - | - | - |
| Unrestricted | | - | - | - | - | - |
| Total | | - | - | - | - | - |
| Indirect Costs | | | | | | |
| Restricted | 7350 | - | - | - | - | - |
| Unrestricted | | - | - | - | - | - |
| Total | | - | - | - | - | - |
| Debt Service - Principal | | | | | | |
| Restricted | 7600 | - | - | - | - | - |
| Unrestricted | | - | - | - | - | - |
| Total | | - | - | - | - | - |
| Total Restricted | | 82,000 | 82,000 | 82,000 | 82,000 | 82,000 |
| Total Unrestricted | | - | - | - | - | - |
| Total Other Outgo | | 82,000 | 82,000 | 82,000 | 82,000 | 82,000 |
| TOTAL EXPENDITURES | | 47,020,704 | 47,301,810 | 45,917,851 | 46,802,114 | 47,796,045 |

| | | | | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
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Fund 11 - Adult Education Fund

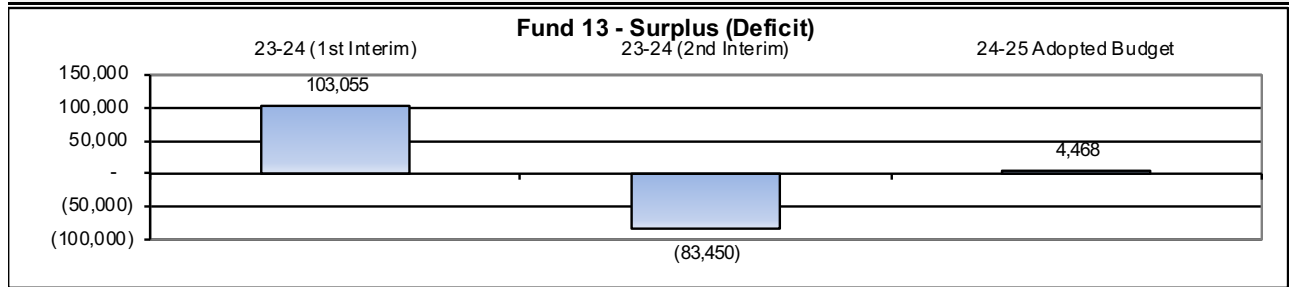
| | 2023-24 | | 2024-25 | 2025-26 | 2026-27 |
|---|--------------------|--------------------|------------------|------------------|------------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 2,675,466 | 2,674,621 | 138,580 | 140,772 | 202,639 |
| Revenues: | | | | | |
| LCFF Sources 8000 | 265,459 | 265,459 | 265,459 | 265,459 | 265,459 |
| Federal Revenue 8200 | 51,465 | 51,465 | 55,295 | 55,295 | 55,295 |
| Other State Revenue 8091/8590 | 1,896,913 | 1,896,913 | 2,026,598 | 2,026,598 | 2,057,249 |
| Other Local Revenue 8600 | 622,112 | 673,647 | 658,798 | 658,798 | 671,433 |
| Total Revenues | 2,835,949 | 2,887,485 | 3,006,150 | 3,006,150 | 3,049,436 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | 716,444 | 770,441 | 775,866 | 675,909 | 686,521 |
| Classified Salaries 2000 | 1,030,974 | 1,101,453 | 1,240,559 | 1,174,323 | 1,194,639 |
| Employee Benefits 3000 | 637,737 | 719,422 | 785,948 | 798,287 | 810,385 |
| Books and Supplies 4000 | 1,383,523 | 1,410,488 | 114,443 | 135,890 | 135,890 |
| Services & Other Operat 5000 | 1,064,008 | 1,065,395 | 87,120 | 159,874 | 159,874 |
| Capital Outlay 6000 | 303,328 | 268,840 | - | - | - |
| Other Outgo 7100 | 104,857 | 104,857 | - | - | - |
| Indirect Costs 7350 | - | - | - | - | - |
| Total Expenditures | 5,240,874 | 5,440,899 | 3,003,957 | 2,944,283 | 2,987,309 |
| Surplus (Deficit) | (2,404,925) | (2,553,414) | 2,193 | 61,867 | 62,127 |
| Transfers In - Fund 1 8900 | | | | | |
| Ending Fund Balance | 270,742 | 138,580 | 140,772 | 202,639 | 264,766 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolv in 9711 | | | | | |
| b) Restricted - grants/donat 9740 | 131,966 | | | 15,782 | 14,756 |
| c) Committed 9750 | | | | | |
| d) Assigned 9780 | 138,775 | 138,580 | 140,772 | 186,857 | 250,010 |
| e) Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 270,742 | 138,580 | 140,772 | 202,639 | 264,766 |

Fund 12 - Child Development Fund

| | 2023-24 | | 2024-25 | 2025-26 | 2026-27 |
|---|----------------|----------------|----------------|----------------|----------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 137,379 | 137,379 | 137,716 | 209,824 | 214,067 |
| Revenues: | | | | | |
| LCFF Sources 8000 | - | - | - | | |
| Federal Revenue 8100 | 3,764 | 3,764 | - | - | - |
| State Rev. (Preschool) 8500 | 191,549 | 191,549 | 133,266 | 131,000 | 131,000 |
| Local Rev. (BASRP) 8600 | 358,651 | 358,651 | 358,736 | 358,736 | 359,236 |
| Total Revenues | 553,964 | 553,964 | 492,002 | 489,736 | 490,236 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | 88,235 | 88,235 | 52,272 | 68,823 | 69,903 |
| Classified Salaries 2000 | 271,314 | 268,958 | 219,994 | 267,226 | 271,849 |
| Employee Benefits 3000 | 135,067 | 136,863 | 134,080 | 132,244 | 135,428 |
| Books and Supplies 4000 | 31,078 | 30,957 | 9,846 | 12,000 | 12,000 |
| Services & Other Operat 5000 | 9,242 | 9,363 | 3,700 | 5,200 | 5,200 |
| Capital Outlay 6000 | - | - | - | - | - |
| Other Outgo 7100 | 19,251 | 19,251 | - | | |
| Indirect Costs 7300 | - | - | - | - | - |
| Total Expenditures | 554,189 | 553,628 | 419,892 | 485,493 | 494,381 |
| Surplus (Deficit) | (225) | 336 | 72,110 | 4,243 | (4,145) |
| Transfers In Fund 01 8900 | - | - | - | | |
| Ending Fund Balance | 137,155 | 137,716 | 209,824 | 214,067 | 209,922 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolv in 9711 | | | | | |
| b) Restricted 9740 | - | - | - | | |
| c) Committed 9750 | | | | | |
| d) Assigned 9780 | 137,155 | 137,155 | 137,155 | 214,067 | 209,922 |
| e) Unassigned-Res for Ecor 9789 | | | | | |
| Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 137,155 | 137,155 | 137,155 | 214,067 | 209,922 |

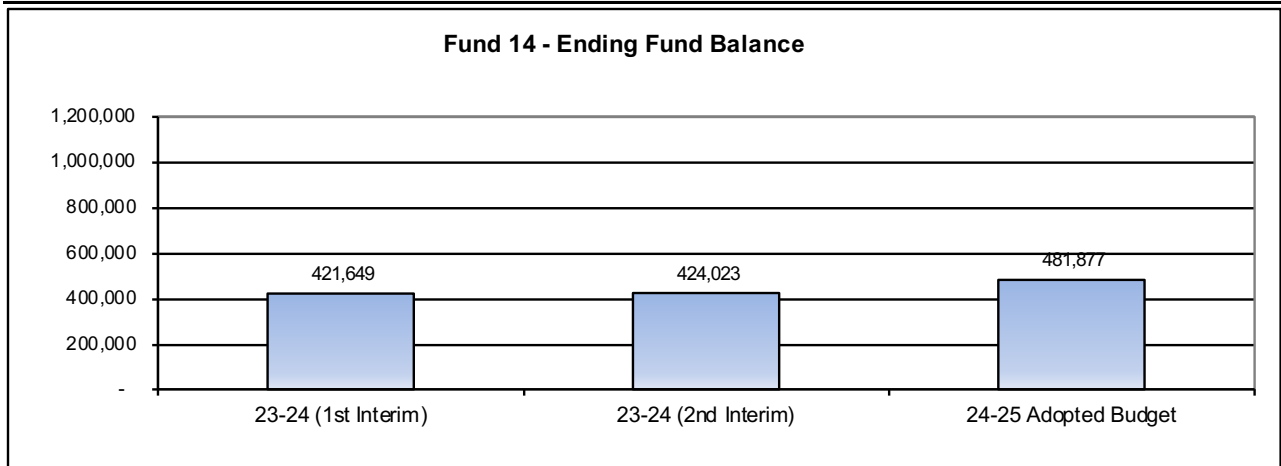
Fund 13 - Cafeteria Fund

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|------------------|------------------|------------------|------------------|------------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 837,640 | 837,640 | 754,190 | 758,658 | 834,664 |
| Revenues: | | | | | |
| LCFF Sources 8000 | - | - | - | - | - |
| Federal Revenue 8200 | 500,091 | 526,358 | 365,536 | 365,536 | 365,536 |
| Other State Revenue 8500 | 1,040,000 | 1,040,000 | 941,000 | 941,000 | 941,000 |
| Other Local Revenue 8600 | 28,854 | 28,854 | 19,854 | 19,854 | 19,584 |
| Total Revenues | 1,568,945 | 1,595,212 | 1,326,390 | 1,326,390 | 1,326,120 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | - | - | - | - | - |
| Classified Salaries 2000 | 414,966 | 442,765 | 509,121 | 418,210 | 425,947 |
| Employee Benefits 3000 | 133,807 | 157,177 | 217,021 | 134,751 | 140,288 |
| Supplies 4000 | 711,036 | 823,357 | 581,000 | 564,036 | 564,536 |
| Services 5000 | 40,893 | 41,673 | 14,780 | 33,387 | 33,387 |
| Capital Outlay 6000 | 100,000 | 148,500 | - | 100,000 | 100,000 |
| Other Outgo/indirect 7100/7350 | 65,188 | 65,188 | - | - | - |
| Total Expenditures | 1,465,890 | 1,678,662 | 1,321,922 | 1,250,384 | 1,264,158 |
| Surplus (Deficit) | 103,055 | (83,450) | 4,468 | 76,006 | 61,962 |
| Transfers In - General Fun 8900 | | | | | |
| Ending Fund Balance | 940,695 | 754,190 | 758,658 | 834,664 | 896,626 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Stores 9711 | | | | | |
| b) Restricted 9740 | 940,695 | 754,190 | 758,658 | 834,664 | 896,626 |
| c) Committed | | | | | |
| d) Assigned - cash in drawer | | | | | |
| e) Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 940,695 | 754,190 | 758,658 | 834,664 | 896,626 |



Fund 14 - Deferred Maintenance Fund

| | 2023-24 | | 2024-25 | 2025-26 | 2026-27 |
|---|------------------|------------------|------------------|-----------------|-----------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 387,441 | 387,441 | 424,023 | 481,877 | 669,731 |
| Revenues: | | | | | |
| LCFF Sources 8000 | 93,372 | 93,372 | 93,372 | 93,372 | 93,372 |
| Federal Revenue 8100 | | | | | |
| Other State Revenue 8590 | - | - | - | - | - |
| Other Local Revenue 8660 | 4,482 | 4,482 | 4,482 | 4,482 | 4,482 |
| Total Revenues | 97,854 | 97,854 | 97,854 | 97,854 | 97,854 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | | | | | |
| Classified Salaries 2000 | | | | | |
| Employee Benefits 3000 | | | | | |
| Supplies 4300 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 |
| Repair/rental/Services 5600/5800 | 183,646 | 183,646 | 160,000 | 30,000 | 30,000 |
| Capital Outlay 6000 | | | | | |
| Other Outgo 7100 | | | | | |
| Indirect Costs 7300 | | | | | |
| Total Expenditures | 263,646 | 263,646 | 240,000 | 110,000 | 110,000 |
| Surplus (Deficit) | (165,792) | (165,792) | (142,146) | (12,146) | (12,146) |
| Transfers In (Out) - to Gen 8900 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Ending Fund Balance | 421,649 | 424,023 | 481,877 | 669,731 | 857,585 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolvin 9711 | | | | | |
| b) Restricted 9740 | | | | | |
| c) Committed 9750 | | | | | |
| d) Assigned 9780 | 421,649 | 424,023 | 481,877 | 669,731 | 857,585 |
| e) Unassigned-Reserve for 9789 | | | | | |
| Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 421,649 | 424,023 | 481,877 | 669,731 | 857,585 |



Fund 20 - Postemployment Benefits Fund

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|---------------|----------------|----------------|--------------|--------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 6,407 | 6,407 | 6,407 | 6,661 | 6,915 |
| Revenues: | | | | | |
| LCFF Sources 8000 | | | | | |
| Federal Revenue 8100 | | | | | |
| Other State Revenue 8300 | | | | | |
| Other Local Revenue 8600 | 254 | 254 | 254 | 254 | 254 |
| Total Revenues | 254 | 254 | 254 | 254 | 254 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | | | | | |
| Classified Salaries 2000 | | | | | |
| Employee Benefits 3000 | | | | | |
| Supplies 4000 | | | | | |
| Services 5000 | | | | | |
| Capital Outlay 6000 | | | | | |
| Other Outgo 7100 | | | | | |
| Indirect Costs 7300 | | | | | |
| Total Expenditures | - | - | - | - | - |
| Surplus (Deficit) | 254 | 254 | 254 | 254 | 254 |
| Transfers In (Out) - from C 8900 | | | | | |
| Ending Fund Balance | 6,661 | 6,661 | 6,661 | 6,915 | 7,169 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolving 9711 | | | | | |
| b) Restricted 9740 | | | | | |
| c) Committed 9750 | | | | | |
| d) Assigned - Medigap 9780 | 6,661 | 6,661 | 6,661 | 6,915 | 7,169 |
| e) Unassigned-Reserve for 9789 | | | | | |
| Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 6,661 | 6,661 | 6,661 | 6,915 | 7,169 |

Fund 21 - Building Fund (Education Technology)

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|--------------------|--------------------|------------------|--------------------|------------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 3,459,950 | 3,441,393 | 2,331,763 | 2,958,773 | 1,315,753 |
| Revenues: | | | | | |
| Mea D - Series A 8951 | | | | | |
| Mea D - Series B | 6,354,000 | 6,354,000 | | | |
| Mea A - Series C 8951 | | | 6,500,000 | | 6,354,000 |
| Mea A - Series D 8951 | | | - | | |
| Other Local Revenue 8600 | 317,096 | 324,955 | - | 240,116 | 240,116 |
| Total Revenues | 6,671,096 | 6,678,955 | 6,500,000 | 240,116 | 6,594,116 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | | | | | |
| Classified Salaries 2000 | 52,821 | 47,150 | 55,087 | 87,566 | 89,317 |
| Employee Benefits 3000 | 23,625 | 21,224 | 27,218 | 34,578 | 35,270 |
| Supplies 4000 | 448,975 | 274,931 | 25,000 | 273,097 | 278,559 |
| Services 5000 | 646,236 | 879,593 | 2,992,168 | 287,895 | 293,653 |
| Capital Outlay 6000 | 7,022,124 | 6,597,321 | 2,773,515 | 1,200,000 | 3,487,531 |
| Other Outgo 7100 | | | | | |
| Indirect Costs 7300 | | | | | |
| Total Expenditures | 8,193,781 | 7,820,221 | 5,872,990 | 1,883,136 | 4,184,330 |
| Surplus (Deficit) | (1,522,685) | (1,141,266) | 627,010 | (1,643,020) | 2,409,786 |
| Transfers In (Out) 8900/(7619) | | | | | |
| Ending Fund Balance | 1,937,265 | 2,331,763 | 2,958,773 | 1,315,753 | 3,725,540 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolv in 9711 | | | | | |
| b) Restricted 9740 | 1,699,078 | 2,264,036 | 2,891,047 | 1,315,753 | 3,725,540 |
| c) Committed 9750 | | | | | |
| d) Assigned 9780 | 238,184 | 67,727 | 67,727 | - | - |
| e) Unassigned-Reserve for 9789 | | | | | |
| Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 1,937,265 | 2,331,763 | 2,958,774 | 1,315,753 | 3,725,540 |

Fund 25 - Developer Fees (Capital Fund)

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|--|---------|---------|---------|---------|---------|
|--|---------|---------|---------|---------|---------|

| | First Interim | Second Interim | Adopted Budget | MYP Estimate | 695/970 MYP Estimate |
|---|---------------|----------------|----------------|--------------|--------------------------------|
| Beginning Fund Balance | | | | | |
| Revenues: | | | | | |
| Other State Revenue | 8300 | | | | |
| Other Local Revenue | 8600 | | - | | |
| Total Revenues | - | - | - | | - |
| Expenditures: | | | | | |
| Certificated Salaries | 1000 | | | | |
| Classified Salaries | 2000 | | | | |
| Employee Benefits | 3000 | | | | |
| Supplies | 4000 | | | | |
| Services | 5000 | | | | |
| Capital Outlay | 6000 | | | | |
| Other Outgo | 7100 | | | | |
| Indirect Costs | 7300 | | | | |
| Total Expenditures | - | - | - | - | - |
| Surplus (Deficit) | - | - | - | - | - |
| Transfers In (Out) | 8900/(7619) | | | | |
| Ending Fund Balance | - | - | - | - | - |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolvin | 9711 | | | | |
| b) Restricted | 9740 | | | - | - |
| c) Committed | 9750 | | | | |

| | | | | | | |
|----------------------------|------|----------|----------|----------|----------|----------|
| d) Assigned | 9780 | | | | - | |
| e) Unassigned-Reserve for | 9789 | | | | | 696/970 |
| Unassigned/Unappropriat | 9790 | | | | | |
| Ending Fund Balance | | 3 | - | - | - | - |

| | | | | | | |
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| | | | | | | |
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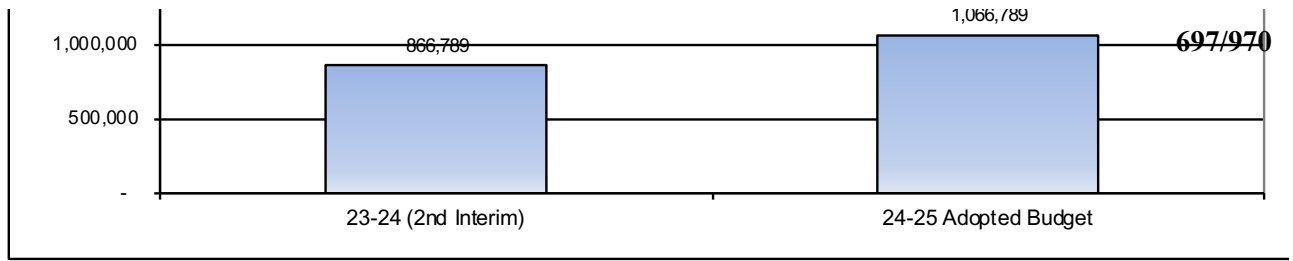
Updated 05-31-2024

Pacific Grove Unified School District

Fund 40 - Capital Outlay Projects Fund

| | 2023-24 | 2023-24 | 2024-25 | 2025-26 | 2026-27 |
|---|------------------|------------------|------------------|------------------|------------------|
| | First Interim | Second Interim | Adopted Budget | MYP Estimate | MYP Estimate |
| Beginning Fund Balance | 782,280 | 782,280 | 866,789 | 1,066,789 | 1,209,139 |
| Revenues: | | | | | |
| LCFF Sources 8000 | | | | | |
| Other State Revenue 8300 | | | | | |
| Leases & Rentals 8600 | 272,747 | 272,747 | 308,047 | 280,929 | 289,357 |
| Interest income 8600 | - | - | - | - | - |
| Total Revenues | 272,747 | 272,747 | 308,047 | 280,929 | 289,357 |
| Expenditures: | | | | | |
| Certificated Salaries 1000 | | | | | |
| Classified Salaries 2000 | | | | | |
| Employee Benefits 3000 | | | | | |
| Supplies 4000 | - | 17,551 | 10,000 | 22,345 | 24,789 |
| Services 5000 | 174,550 | 312,846 | 298,047 | 316,234 | 321,332 |
| Capital Outlay - Equipme 6000 | | 57,840 | - | - | - |
| Other Outgo 7100 | - | - | - | - | - |
| Indirect Costs 7300 | - | - | - | - | - |
| Total Expenditures | 174,550 | 388,237 | 308,047 | 338,579 | 346,121 |
| Surplus (Deficit) | 98,197 | (115,490) | - | (57,650) | (56,764) |
| Transfers In (Out) 8900 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| Ending Fund Balance | 1,080,477 | 866,789 | 1,066,789 | 1,209,139 | 1,352,376 |
| Components of Ending Fund Balance: | | | | | |
| a) Nonspendable - Revolvin 9711 | | | | | |
| b) Restricted 9740 | | | | | |
| c) Committed 9750 | | | | | |
| d) Assigned 9780 | 1,080,477 | 866,789 | 1,066,789 | 1,209,139 | 1,352,376 |
| e) Unassigned/Unappropriat 9790 | | | | | |
| Ending Fund Balance | 1,080,477 | 866,789 | 1,066,789 | 1,209,139 | 1,352,376 |

Fund 40 - Ending Fund Balance



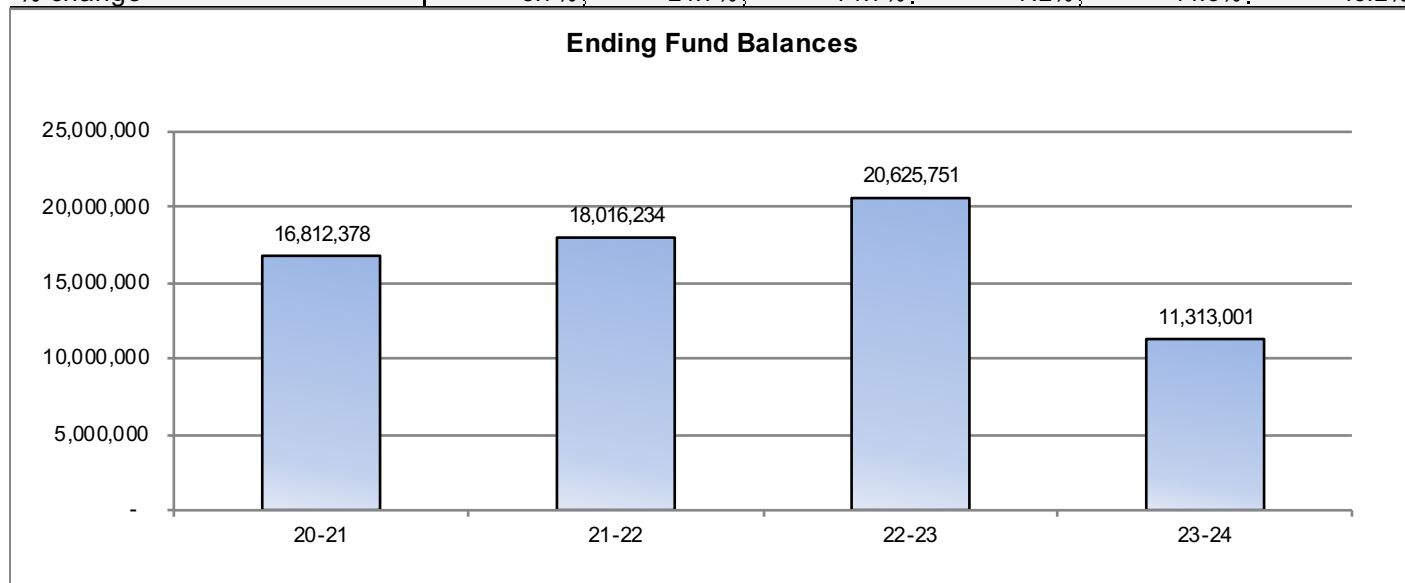
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Pacific Grove Unified School District

Ending Fund Balances

| | 2018-19 Actual | 2019-20 Actual | 2020-21 Actuals | 2021-22 Actuals | 2022-23 Actuals | 2023-24 Projected |
|-------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|---------------------------|----------------------------|
| Fund 1 General Fund | 4,696,366 2.2% | 5,412,712 15.3% | 6,840,211 26.4% | 8,352,750 22.1% | 8,455,792 1.2% | 6,653,279 -21.3% |
| Fund 11 Adult Education | 2,005,884 -14.2% | 1,922,958 -4.1% | 2,210,657 15.0% | 1,926,664 -12.8% | 1,965,650 2.0% | 138,580 -92.9% |
| Fund 12 Child Development | 37,885 -65.0% | 284 -99.3% | 130,483 45912.9% | 24,329 -81.4% | 32,011 31.6% | 137,716 330.2% |
| Fund 13 Cafeteria Fund | 11,778 -14.4% | 7,653 -35.0% | 317,145 4043.9% | 534,681 68.6% | 464,676 -13.1% | 754,190 62.3% |
| Fund 14 Deferred Maintenance | 5,571 -78.6% | 74,714 1241.2% | 150,141 101.0% | 173,873 15.8% | 242,744 39.6% | 424,023 74.7% |
| Fund 20 Post Emp Benefits | 6,034 3.0% | 6,182 2.5% | 6,294 1.8% | 6,394 1.6% | 6,202 -3.0% | 6,661 7.4% |
| Fund 21 Building Fund | 951,155 -36.8% | 2,134,074 124.4% | 6,808,838 219.1% | 6,511,730 -4.4% | 8,835,921 35.7% | 2,331,763 -73.6% |
| Fund 40 Capital Outlay Fund | 136,813 1186.4% | 231,708 69.4% | 348,608 50.5% | 485,814 39.4% | 622,755 28.2% | 866,789 39.2% |
| TOTAL | 7,851,485 | 9,790,283 | 16,812,378 | 18,016,234 | 20,625,751 | 11,313,001 |
| change | (751,284) | 1,938,798 | 7,022,095 | 1,203,856 | 2,609,517 | (9,312,750) |
| % change | -8.7% | 24.7% | 71.7% | 7.2% | 14.5% | -45.2% |



Multi-Year Projection

| | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | 2026-27 | |
|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | Budget | Assumptions | Budget |
| Revenue Limit Sources | | | | | | | | |
| 8011 LCFF - Current Year | 2,505,456 | 2,505,456 | 2,505,456 | 2,505,456 | | 2,505,456 | | 2,505,456 |
| 8012 Prop 30 EPA (thru 18-19) | 346,638 | 333,956 | 332,884 | 321,554 | \$ 212 | 321,554 | \$ 212 | 321,554 |
| 8019 Revenue Limit - Prior Year | - | - | - | - | 1,785 CBEDS | - | 1,782 CBEDS | - |
| 8021 Home Owners Exemption | 121,467 | 115,941 | 115,941 | 124,844 | 5.50% AV Increase | 128,148 | 5.50% AV Increase | 135,196 |
| 8041 Secured Tax Roll | 33,417,471 | 33,053,449 | 33,053,449 | 34,347,483 | 5.50% AV Increase | 36,236,595 | 5.50% AV Increase | 37,729,607 |
| 8042 Unsecured Tax Roll | 1,578,022 | 1,690,841 | 1,690,841 | 1,792,291 | 5.50% AV Increase | 1,711,432 | 3.25% AV Increase | 1,805,561 |
| 8043 Prior Years Taxes | 4,243 | 3,793 | 3,793 | - | 5.50% AV Increase | - | 5.50% AV Increase | - |
| 8048 Delinquent Taxes | - | - | - | - | 5.50% AV Increase | - | 5.50% AV Increase | - |
| sub total Prop Tax | 35,121,203 | 37,703,436 | 37,702,364 | 39,091,628 | 16.14% | 38,076,174 | 4.19% | 39,670,364 |
| 8091 LCFF Transfers | (358,831) | (358,831) | (358,831) | (358,831) | Fund 11 and 14 | (358,831) | Fund 11 and 14 | (358,831) |
| 8096 Revenue Limit State Aid CY | (15,445) | (21,187) | (17,381) | (17,569) | | (18,083) | | (18,640) |
| Total Revenue Limit Sources | 37,599,021 | 37,323,418 | 37,326,152 | 38,715,228 | | 40,526,270 | | 42,119,903 |
| \$ change - % change | 0.00% | -0.73% | 0.01% | 3.72% | | 0.00% | | 0.00% |
| Federal Revenue | | | | | | | | |
| 8181 Special Education-per UDC | 392,033 | 431,832 | 405,023 | 404,379 | 0.00% COLA | 404,379 | 0.50% COLA | 406,401 |
| 8182 SPED Discretionary | 20,007 | 23,724 | 25,493 | 20,000 | | | | 20,000 |
| 8290 Medical Adm Act (MAA) | 25,000 | - | - | - | 0.00% | - | 0.00% | - |
| 3010 Title I | 158,311 | 158,311 | 162,778 | 149,266 | 1.00% | 150,753 | 1.00% | 152,261 |
| 3500-99 CTE | - | 33,574 | 33,574 | 25,454 | 1.00% | 25,709 | 1.00% | 25,966 |
| 3210/3212 ESSER - covid 19 | - | - | - | - | 1.00% | - | 1.00% | - |
| 3213-4 GEER - covid 19 | - | - | - | - | | - | | - |
| 3220 CRF - covid 19 | - | - | - | - | | - | | - |
| 4035 Title II Teacher Quality | 34,683 | 37,932 | 39,006 | 35,758 | 1.00% | 35,661 | 1.00% | 8,092 |
| 3216-19 ELO - covid 19 | - | - | - | - | 1.00% | - | 1.00% | - |
| 42013 Title III Immigrant Education | - | - | - | - | 1.00% | - | 1.00% | - |
| 4127/4203 ESSA | 12,065 | 12,342 | 12,342 | 12,357 | 1.00% | 12,484 | 1.00% | 12,609 |
| 8290 All Other Federal Revenue | 387,146 | 353,572 | 353,572 | 2,053 | 1.00% | - | | - |
| 5640/5810 Medi-Cal Billing | - | - | - | - | 1.00% | - | 1.00% | - |
| Total Federal Revenue | 1,029,245 | 1,051,288 | 1,031,789 | 649,268 | | 648,986 | | 625,328 |
| \$ change - % change | -46.03% | -36.10% | -16.64% | -36.92% | (1,269,123) | -66.17% | (23,658) | -3.65% |
| State Revenue | | | | | | | | |
| 8311 EIA | - | - | - | - | | - | | - |
| 0000 All other state revenues | 2,382 | 2,382 | 2,382 | 2,382 | | 2,382 | | 2,382 |
| 8550 Mandated Costs/one time | 71,667 | 71,667 | 71,667 | 76,916 | \$ 48 | 79,000 | \$ 48 | 79,086 |
| 6300 State Lottery - Restricted | 101,246 | 101,246 | 101,246 | 118,724 | \$ 53 | 118,724 | \$ 63 | 118,724 |
| 7690 STRS On Behalf | 1,800,099 | 1,800,099 | 1,800,099 | 1,804,160 | | 1,804,160 | | 1,804,160 |
| 1100 State Lottery - Unrestricted | 288,231 | 389,477 | 389,477 | 301,240 | \$ 151 | 301,240 | \$ 151 | 301,240 |
| 8590 RS 6266 - Ed Effect grant | - | - | - | - | 1,785 ADA | - | 1,782 ADA | - |
| 8590 RS 7420 LLM Prop 98 | 0 | 0 | 0 | 0 | 0.00% | - | 0.00% | - |
| 8590 RS 7422 IPI allocation | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 RS 2600 - ELOP | 340,133 | 340,133 | 340,133 | 428,892 | 1.00% | 315,047 | 1.00% | 318,197 |
| 8590 RS 7426 - ELP para | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 TUPE | 66,879 | 66,879 | 66,879 | - | 1.00% | - | 1.00% | - |
| 8590 9-12 Class Size Reduction | - | - | - | - | 1.00% | - | 1.00% | - |
| Res 7810 | 14,905 | 14,905 | 14,905 | - | 1.00% | - | 1.00% | - |
| 8590 Res 000 Object 8590 - U | 80,782 | 80,782 | 80,782 | - | 1.00% | - | 1.00% | - |
| 8590 Instructional Materials | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 Dispute resolution RS 6536 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 Learning recovery RS 7435 | - | - | - | 104,854 | 1.00% | - | 1.00% | - |
| 8590 Learning recovery RS 6537 | - | - | - | - | | - | | - |
| 8590 CBET/ SPED Early Int RS 6547 | 103,524 | 103,524 | 103,524 | - | 1.00% | - | 1.00% | - |
| 8590 PreK Planning Grant - Res 6053 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 Res 6690 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8520 Kit Inf & Equipment - Cafeteria | 10,662 | 10,662 | 10,662 | - | 1.00% | - | 1.00% | - |
| 8590 ROP | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 A-Z Success Gr RS 7412 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 A-G LLM grant - RS 7413 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 TIIG | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 Reserve 7810 | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 School Safety Violence Prevention | - | 54,329 | 54,329 | - | 1.00% | - | 1.00% | - |
| 8590 Pupil Retention | - | - | - | - | 1.00% | - | 1.00% | - |

| | | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | 2026-27 | |
|----------------------------|-------------------------------------|--------------------|------------------|------------------|------------------|-------------|------------------|-------------|------------------|
| | | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | Budget | Assumptions | Budget |
| 8590 | Res 000 Object 8590 - U | - | - | - | - | 1.00% | - | 1.00% | - |
| 8590 | Arts and Music Block Grant | 481,908 | 481,908 | 481,908 | 121,084 | 1.00% | - | 1.00% | - |
| 8590 | Other State (CASPP/PD Block gt) | - | - | - | - | 1.00% | - | 1.00% | - |
| 6387 | CTE Incentive Grant | 116,100 | 116,100 | 116,100 | 116,583 | | 116,583 | | 116,583 |
| 7388 | Covid 19 | - | - | - | - | 0.00% | - | 0.00% | - |
| 6546 | Mental Health 6546 | 122,457 | 122,457 | 122,457 | 10,000 | | 10,000 | | 122,000 |
| 6512/46 | Mental Health Sped | - | - | - | - | 0.00% | - | 0.00% | - |
| 8590 | All other (R) state revenues | - | - | - | 463,407 | | 447,221 | | 398,745 |
| 8590 | CAASPP | - | - | - | - | 1.00% | - | 1.00% | - |
| 7425/7510 | LLM / Low Performance | - | - | - | - | 0.00% | - | 0.00% | - |
| Total State Revenue | | 3,600,975 | 3,756,550 | 3,756,550 | 3,548,242 | | 3,194,357 | | 3,261,117 |
| \$ change - % change | | -20.54% | 10.32% | 4.32% | -5.55% | (829,290) | -20.61% | 66,760 | 2.09% |

125

Updated 5-17-2024

| | | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | | 2026-27 | | | | |
|------------------------------------|------------------------------------|--------------------|-------------------|-------------------|-------------------|--------------|------------------|-------------------|-------------------|------------------|-------------------|-------------|-------------------|
| | | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | | Budget | Assumptions | | Budget | | |
| Local Revenue | | | | | | | | | | | | | |
| 8621 | Parcel Taxes | | | | | | | - | | | - | | |
| 8631 | Sale of Equipment | | | | 332,971 | | | - | | | - | | |
| 8650 | Leases and Rentals | | | | | | | - | | | - | | |
| 8660 | Interest - Rest | | | | | | | - | | | - | | |
| 8660 | Interest - Unrest | 305,062 | 305,062 | 305,062 | 248,741 | | | 248,741 | | | 248,741 | | |
| 8662 | Gain/Loss on Investments | 217,944 | 217,944 | 281,657 | 227,987 | | | 227,987 | | | 227,987 | | |
| 8675 | Transportation Fees - Unrest | 15,000 | 15,000 | 15,000 | 15,000 | | | 15,000 | | | 15,000 | | |
| 8677 | Interagency Fees | | | | | | | - | | | - | | |
| 8699 | Prop 39 Clean Energy | | | | | | | - | | | - | | |
| 8699 | Other Local Rev - R - Spec Ed/Don | 332,971 | 332,971 | 332,971 | 271,020 | | | 267,847 | | | 267,847 | | |
| 8699 | Other Local Rev - Unrest - w/c div | 486,246 | 323,510 | 323,510 | 430,830 | | | 430,830 | | | 430,830 | | |
| 8699 | Donations | - | - | - | - | | | - | | | - | | |
| 8699 | 9021- LEA Medical Billing Option | 39,000 | 39,000 | 39,000 | 39,000 | | | 39,000 | | | 39,000 | | |
| 8792 | SELPA funding | 1,236,279 | 1,222,219 | 1,236,278 | 1,267,684 | | | 1,267,684 | | | 1,267,684 | | |
| 8799/8621 | Other Transfers In | - | - | - | - | | | - | | | - | | |
| Total Local Revenue | | 2,632,502 | 2,455,706 | 2,533,478 | 2,833,233 | | | 2,497,089 | | (39,000) | 2,458,089 | | |
| \$ change - % change | | 4.07% | -20.57% | -3.06% | 7.63% | | 600,851 | 31.69% | | | -1.56% | | |
| Total Revenues | | 44,861,743 | 44,586,964 | 44,647,971 | 45,745,972 | | 7,047,239 | 46,866,702 | | 1,597,735 | 48,464,437 | | |
| \$ change - % change | | -0.65% | -0.61% | 0.14% | 2.46% | | | 5.50% | | | 5.50% | | |
| Certificated Salaries | | | | | | | | | | | | | |
| 1100 | Teacher Salaries - R | 2,447,236 | 2,441,078 | 2,448,801 | 2,229,910 | 1.62% | 2,205,023 | 0.00 | 2,266,036 | 1.51% | 2,238,319 | 0.00 | 2,306,220 |
| | Teacher Salaries - U | 13,235,242 | 13,004,432 | 12,961,996 | 13,434,568 | 1.62% | | | 13,652,208 | 1.51% | | | 13,874,167 |
| 1110 | Substitute Teachers - R | | | | | 0.50% | | | | 0.50% | | | |
| | Substitute Teachers - U | | | | | 0.50% | | | | 0.50% | | | |
| 1120/30 | Teachers Hourly - R | | | | | 1.62% | | | | 1.51% | | | |
| | Teachers Hourly - U | | | | | 1.62% | | | | 1.51% | | | |
| 1160 | Teachers Stipends - R | | | | | 1.62% | | | | 1.51% | | | |
| | Teachers Stipends - U | | | | | 1.62% | | | | 1.51% | | | |
| 1200 | Pupil Support - R | 837,786 | 827,950 | 809,537 | 535,847 | 1.62% | | | 544,528 | 1.51% | | | 552,750 |
| | Pupil Support - U | 952,024 | 948,706 | 949,028 | 979,871 | 1.62% | | | 995,745 | 1.51% | | | 1,010,781 |
| 1220/30 | Pupil Support Hourly - R | | | | | | | | | | | | |
| | Pupil Support Hourly - U | | | | | | | | | | | | |
| 1300/20 | Supervisors & Admin - R | 226,256 | 216,001 | 216,037 | 223,058 | 1.62% | | | 226,672 | 1.62% | | | 230,344 |
| | Supervisors & Admin - U | 1,708,520 | 1,746,435 | 1,764,280 | 1,861,619 | 1.62% | | | 1,892,074 | 1.62% | | | 1,922,726 |
| 1360/65 | Supervisors - stipends - R | | | | | | | | | | | | |
| | Supervisors - stipends - U | | | | | | | | | | | | |
| 1900/60 | Other Certificated - R | 350,765 | 362,058 | 342,093 | 353,211 | 1.62% | | | 358,933 | | | | 361,872 |
| | Other Certificated - U | 207,049 | 204,773 | 206,549 | 213,262 | 1.62% | | | 216,717 | 1.62% | | | 220,227 |
| Restricted | | 3,862,043 | 3,847,088 | 3,816,469 | 3,342,027 | | | | 3,396,168 | | | | 3,451,186 |
| Unrestricted | | 16,102,835 | 15,904,347 | 15,881,854 | 16,489,321 | | | | 16,756,448 | | | | 17,027,902 |
| Total Certificated Salaries | | 19,964,878 | 19,751,435 | 19,698,323 | 19,831,348 | | | 20,152,616 | | 326,471 | 20,479,087 | | |
| \$ change - % change | | -0.09% | -2.15% | -1.34% | 0.40% | | (33,514) | -0.18% | | | 1.62% | | |

| | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | | 2026-27 | | | | |
|---|--------------------|---------------|----------------|----------------|-------------|------------------------|-------------|------------|--------|------------------------|------|------------|
| | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | Budget | Assumptions | Budget | | | | |
| Classified Salaries | | | | | SC&SI | \$/FTE | # FTE | SC&SI | \$/FTE | # FTE | | |
| 2100 Instl Aides - Salaries - R | 1,995,317 | 1,987,200 | 1,985,063 | 1,858,363 | 1.88% | 1,716,574 | 0.00 | 1,895,598 | 1.88% | 1,748,846 | 0.00 | 1,935,571 |
| Instl Aides - Salaries - U | 724,395 | 713,952 | 739,106 | 975,087 | 1.88% | | | 1,006,672 | 1.88% | | | 1,035,847 |
| 2110 Instl Aides - Substitutes - R | - | - | - | - | 1.88% | - | 0.00 | - | 1.88% | - | 0.00 | - |
| Instl Aides - Salaries - U | - | - | - | - | 1.88% | - | | - | 1.88% | - | | - |
| 2125 Instl Aides - vacation payout - R | - | - | - | - | | - | | - | | - | | - |
| Instl Aides - vacation payout - U | - | - | - | - | 1.73% | - | | - | 1.88% | - | | - |
| 2130/60 Instl Aides - Hourly - R | - | - | - | - | 1.88% | - | 0.00 | - | 1.88% | - | 0.00 | - |
| Instl Aides - Salaries - U | - | - | - | - | 1.88% | - | | - | 1.88% | - | | - |
| 2200 Support Salaries - R | 592,117 | 586,062 | 586,062 | 505,109 | 1.88% | | | 514,605 | 1.88% | | | 522,254 |
| Support Salaries - U | 1,706,608 | 1,682,816 | 1,677,509 | 1,732,028 | 1.88% | | | 1,764,590 | 1.88% | | | 1,797,764 |
| 2210 Support Substitutes - R | - | - | - | - | | - | | - | | - | | - |
| Support Substitutes - U | 24,150 | - | - | - | 1.88% | - | | - | 1.83% | - | | - |
| 2230/2225 Support Hourly - R | - | - | - | - | 1.88% | - | | - | 1.88% | - | | - |
| Support Hourly - U | - | - | - | - | 1.88% | - | | - | 1.88% | - | | - |
| 2250 Support Overtime - R | - | - | - | - | 1.88% | - | | - | 1.73% | - | | - |
| Support Overtime - U | - | - | - | - | 1.83% | - | | - | 1.73% | - | | - |
| 2260/65 Support Stipend - R | - | - | - | - | 1.83% | - | | - | 1.73% | - | | - |
| Support Stipend - U | - | - | - | - | 1.53% | - | | - | 1.88% | - | | - |
| 2300/20 Supervisors & Admin - R | 164,860 | 164,860 | 164,860 | 170,218 | 0.53% | | | 171,120 | 0.53% | | | 172,027 |
| Supervisors & Admin - U | 749,319 | 654,460 | 634,602 | 755,227 | 0.53% | | | 759,229 | 0.53% | | | 763,253 |
| 2360/65 Sup & Admin - Board - R | - | - | - | - | | - | | - | | - | | - |
| Sup & Admin - Board - U | - | - | - | - | | - | | - | | - | | - |
| 2400/40 Clerical & Office Salaries - R | 93,013 | 88,670 | 85,235 | 88,005 | 1.88% | | | 89,660 | 1.88% | | | 91,345 |
| Clerical & Office Salaries - U | 1,886,439 | 1,878,172 | 1,852,392 | 2,062,595 | 1.88% | | | 2,101,372 | 1.88% | | | 2,140,877 |
| 2430/50 Clerical & Office Hrly/OT - R | - | - | - | - | | - | | - | | - | | - |
| Clerical & Office Hrly/OT - U | - | - | - | - | 1.88% | - | | - | | - | | - |
| 2930/60 Other Classified subs/hrly - R | - | - | - | - | | - | | - | | - | | - |
| Other Classified Subs/hrly - U | - | - | - | - | 1.73% | - | | - | 1.88% | - | | - |
| 2900 Other Classified Salaries - R | 642,226 | 640,194 | 674,637 | 496,563 | 1.88% | | | 505,898 | 1.88% | | | 515,409 |
| Other Classified Salaries - U | 401,931 | 435,288 | 311,899 | 469,036 | 1.88% | | | 477,854 | 1.88% | | | 486,837 |
| Restricted | 3,487,533 | 3,466,987 | 3,495,858 | 3,118,258 | | | | 3,176,881 | | | | 3,236,606 |
| Unrestricted | 5,492,842 | 5,364,689 | 5,215,509 | 5,996,973 | | | | 6,109,716 | | | | 6,224,579 |
| Total Classified Salaries | 8,980,375 | 8,831,676 | 8,711,367 | 9,115,232 | | 198,804 | | 9,286,597 | | 174,588 | | 9,461,185 |
| \$ change - % change | 8.93% | -2.82% | -3.00% | 3.21% | | | | 0.00% | | | | 1.88% |
| Benefits | | | | | | | | | | | | |
| 3100 STRS - R | 2,573,308 | 2,513,773 | 2,596,695 | 2,540,839 | 19.10% | of Cert Salaries | | 2,584,033 | 19.1% | of Cert Salaries | | 2,627,962 |
| STRS - U | 2,937,700 | 2,945,516 | 2,978,290 | 3,198,438 | 19.10% | | | 3,252,811 | 19.1% | | | 3,308,109 |
| 3200 PERS - R | 925,171 | 894,769 | 983,382 | 896,730 | 26.7% | of Class Salaries | | 911,974 | 27.7% | of Class Salaries | | 927,478 |
| PERS - U | 1,430,769 | 1,405,449 | 1,379,237 | 1,502,684 | 26.7% | | | 1,528,230 | 27.7% | | | 1,554,210 |
| 3300 SS - Medicare - R | 319,593 | 305,870 | 305,926 | 311,127 | 7.65% | of Cert+Class Salaries | | 316,416 | 7.65% | of Cert+Class Salaries | | 321,795 |
| SS - Medicare - U | 652,422 | 625,895 | 634,864 | 645,657 | 7.65% | | | 656,633 | 7.65% | | | 667,796 |
| 3400 Health and Welfare - R | 383,626 | 340,137 | 338,072 | 304,419 | 7.1% | of Cert+Class Salaries | | 309,594 | 7.1% | of Cert+Class Salaries | | 314,857 |
| Health and Welfare - U | 932,483 | 899,999 | 927,495 | 1,364,462 | 7.1% | | | 1,387,658 | 7.1% | | | 1,411,248 |
| 3500 SUI - R | 4,436 | 3,660 | 3,662 | 3,724 | 0.50% | of Cert+Class Salaries | | 3,787 | 0.50% | of Cert+Class Salaries | | 3,852 |
| SUI - U | 18,272 | 10,892 | 11,078 | 11,266 | 0.50% | | | 11,458 | 0.50% | | | 11,652 |
| 3600 Workers Comp - R | 136,658 | 129,914 | 130,077 | 132,288 | 2.18% | of Cert+Class Salaries | | 134,537 | 2.18% | of Cert+Class Salaries | | 136,824 |
| Workers Comp - U | 386,639 | 378,264 | 381,785 | 488,275 | 2.18% | | | 496,576 | 2.18% | | | 505,017 |
| 37/3900 Other - R | 3,530 | 3,315 | 3,315 | 3,371 | 3.0% | | | 3,428 | 3.0% | | | 3,487 |
| Other - U | 18,615 | 19,784 | 19,784 | 121,120 | 3.0% | | | 123,179 | 3.0% | | | 125,273 |
| 3701/02 OPEB - R | - | - | - | - | | | | - | | | | - |
| OPEB - U | - | - | - | - | | | | - | | | | - |
| Restricted | 4,346,322 | 4,191,442 | 4,361,133 | 4,192,502 | | | | 4,263,770 | | | | 4,336,255 |
| Unrestricted | 6,376,900 | 6,285,803 | 6,332,537 | 7,331,906 | | | | 7,456,544 | | | | 7,583,306 |
| Total Benefits | 10,723,222 | 10,477,245 | 10,693,670 | 11,524,409 | | 1,773,067 | | 11,720,315 | | 199,245 | | 11,919,560 |
| \$ change - % change | 3.11% | -5.92% | -0.28% | 9.99% | | | | 17.82% | | | | 1.70% |

| | | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | 2026-27 | |
|-----------------------------------|-------------------------------------|--------------------|------------------|------------------|------------------|-------------|------------------|-------------|------------------|
| | | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | Budget | Assumptions | Budget |
| Books and Supplies | | | | | | | | | |
| 4100 | Books and Supplies - R | 138,303 | 135,946 | 135,946 | 94,463 | 0.5% | 118,553 | 0.5% | 119,146 |
| | Books and Supplies - U | 190,500 | 190,500 | 190,500 | 97,692 | 0.5% | 98,180 | 0.5% | 98,671 |
| 4200 | Books & Ref Mats - R | 18,138 | 18,138 | 18,138 | 23,563 | 0.5% | 23,681 | 0.5% | 23,799 |
| | Books & Ref Mats - U | 20,105 | 20,104 | 20,104 | 20,300 | 0.5% | 20,402 | 0.5% | 20,504 |
| 4300/47 | Materials and Supplies - R | 1,131,985 | 1,400,595 | 1,406,396 | 431,894 | 0.5% | 414,053 | 0.5% | 416,124 |
| | Materials and Supplies - U | 420,955 | 420,731 | 429,859 | 398,296 | 0.5% | 400,287 | 0.5% | 402,289 |
| 4400/4700 | Noncapitalized Equip - R | 99,660 | 450,860 | 227,173 | 25,000 | 0.5% | 25,125 | 0.5% | 25,251 |
| | Noncapitalized Equip - U | 28,314 | 28,674 | 30,920 | 10,000 | 0.5% | 10,050 | 0.5% | 10,100 |
| Restricted | | 1,388,086 | 2,005,539 | 1,787,653 | 574,920 | | 581,412 | | 584,319 |
| Unrestricted | | 659,874 | 660,011 | 671,385 | 526,290 | | 528,919 | | 531,564 |
| Total Books & Supplies | | 2,047,960 | 2,665,550 | 2,459,038 | 1,101,210 | | 1,110,332 | | 1,115,883 |
| \$ change - % change | | 49.87% | 72.52% | 20.07% | -50.94% | | (1,135,557) | -50.56% | 5,552 |
| Services and Other | | | | | | | | | |
| 5200 | Travel and Conferences - R | 70,649 | 136,324 | 145,990 | 98,687 | 0.5% | 99,180 | 0.5% | 99,676 |
| | Travel and Conferences - U | 106,629 | 95,322 | 90,802 | 56,109 | 0.5% | 56,390 | 0.5% | 56,671 |
| 5300 | Dues and Memberships - R | - | - | - | 2,500 | 0.5% | 2,513 | 0.5% | 2,525 |
| | Dues and Memberships - U | 47,774 | 48,072 | 46,889 | 38,720 | 0.5% | 38,914 | 0.5% | 39,108 |
| 5450 | Insurance - R | - | - | - | - | 0.5% | - | 0.5% | - |
| | Insurance - U | 295,500 | 295,500 | 295,500 | 258,768 | 7.0% | 276,882 | 7.0% | 296,263 |
| 5500 | Utilities - R | - | - | - | - | 7.0% | - | 7.0% | - |
| | Utilities - U | 1,134,824 | 1,130,776 | 1,130,776 | 1,135,184 | 6.0% | 1,203,295 | 7.0% | 1,287,526 |
| 5600 | Rentals, Leases, Repairs-R | 104,700 | 104,700 | 116,319 | 174,136 | 1.0% | 175,877 | 1.0% | 177,636 |
| | Rentals, Leases, Repairs-U | 114,630 | 139,344 | 137,344 | 92,264 | 1.0% | 93,187 | 1.0% | 94,119 |
| 5710 | Direct Costs - R | - | - | - | - | 1.0% | - | 1.0% | - |
| | Direct Costs - U | - | - | - | - | 1.0% | - | 1.0% | - |
| 5800 | Prof/Consulting Services - R | 1,504,262 | 1,543,832 | 1,635,570 | 1,354,789 | 0.5% | 1,361,563 | 0.5% | 1,368,371 |
| | Prof/Consulting Services - U | 1,143,691 | 1,611,612 | 1,727,399 | 966,197 | 0.5% | 971,028 | 0.5% | 1,145,946 |
| 5900 | Communications - R | 2,500 | 6,033 | 7,675 | 4,436 | 1.0% | 4,480 | 0.5% | 3,004 |
| | Communications - U | 146,289 | 148,896 | 158,009 | 165,000 | 1.0% | 166,650 | 0.5% | 167,483 |
| 5930 | Postage - R | 154 | - | - | - | 1.0% | - | 0.5% | - |
| | Postage - U | 6,950 | - | - | - | 1.0% | - | 0.5% | - |
| Restricted | | 1,682,265 | 1,790,890 | 1,905,555 | 1,634,549 | | 1,643,614 | | 1,651,212 |
| Unrestricted | | 2,996,287 | 3,469,523 | 3,586,720 | 2,712,243 | | 2,806,345 | | 3,087,117 |
| Total Services & Other | | 4,678,552 | 5,260,413 | 5,492,275 | 4,346,793 | | 4,449,958 | | 4,738,329 |
| \$ change - % change | | 22.65% | 33.33% | 17.39% | -17.37% | | 470,037 | 11.81% | 288,371 |
| Capital Outlay | | | | | | | | | |
| 6400/65 | Capital Outlay - R | 57,115 | 47,230 | 252,230 | 28,385 | | - | | - |
| 6400/6500 | Capital Outlay - U | - | 13,679 | - | - | | - | | - |
| Total Capital Outlay | | 57,115 | 60,909 | 265,909 | 28,385 | | - | | - |
| \$ change - % change | | | | | | | (109,235) | -648.43% | - |

| | 2023-24 | 2023-24 | 2023-24 | 2024-25 | 2025-26 | | 2026-27 | |
|--|--------------------|--------------------|--------------------|-------------------|-------------|-------------------|-------------|-------------------|
| | Budget Revision #1 | First Interim | Second Interim | Adopted Budget | Assumptions | Budget | Assumptions | Budget |
| Other Outgo/Ind Costs | | | | | | | | |
| 7130 State Special Schools - R | | | | | | - | | - |
| State Special Schools - U | | | | | | - | | - |
| 7142 Other Tuition - R | 82,000 | 82,000 | 82,000 | 82,000 | | 82,000 | | 82,000 |
| Other Tuition - U | - | - | - | - | | - | | - |
| 7310 Indirect Costs - R | - | - | - | - | | - | | - |
| Indirect Costs - U | - | - | - | - | | - | | - |
| 7350 Indirect Costs - R | 57,595 | | | | | - | | - |
| Indirect Costs - U | (191,508) | | | | | - | | - |
| Debt Service - Principal - U | | | | | | - | | - |
| 7612 GF to Child Dev/Cafeteria - R | - | - | - | - | | - | | - |
| 7616 GF to Cafeteria | - | - | - | - | | - | | - |
| 7619 GF to Child Dev/Adult Ed/Fund 14 and 40 | | | | | | - | | - |
| Restricted | (51,913) | 82,000 | 82,000 | 82,000 | | 82,000 | | 82,000 |
| Unrestricted | (109,508) | 82,000 | 82,000 | 82,000 | | 398,835 | | 398,835 |
| Total Other Outgo | (161,421) | (191,875) | (191,875) | (191,875) | | 480,835 | | 480,835 |
| \$ change - % change | -296.85% | 18.87% | 0.00% | 0.00% | 449,713 | 281.51% | - | 0.00% |
| Total Expenditures | 46,290,681 | 46,937,356 | 47,210,710 | 45,837,506 | | 47,230,780 | | 48,194,880 |
| \$ change - % change | 5.60% | 6.83% | 2.43% | -0.98% | 4,126,069 | 10.16% | 964,100 | 2.04% |
| Surplus (Deficit) | (1,428,938) | (2,350,392) | (2,562,739) | (91,534) | | (364,077) | | 269,558 |
| \$ change - % change | -278.79% | 90.02% | 79.35% | -96.11% | (272,815) | 35.14% | 633,635 | -174.04% |
| Transfers Out (Fund 12) | | | | | | 19,635 | | 19,635 |
| Transfers Out (Fund 14) | 200,000 | 200,000 | 200,000 | 200,000 | | 200,000 | | 200,000 |
| Transfers Out (Fund 40) | 200,000 | 200,000 | 200,000 | 200,000 | | 200,000 | | 200,000 |
| Total Transfers Out | 400,000 | 400,000 | 400,000 | 400,000 | | 419,635 | | 419,635 |
| Beginning Balance | 5,969,691 | 9,219,480 | 9,219,066 | 6,653,279 | | 4,963,430 | | 4,599,353 |
| Ending Balance | 4,540,746 | 6,869,081 | 6,656,320 | 6,561,738 | | 4,599,353 | | 4,868,910 |
| \$ change - % change | -50.75% | 38.39% | 46.59% | -4.47% | (364,077) | -7.69% | 269,558 | 5.86% |

2023-2024 Budget Revisions - General Fund 01

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Reconciling Interim |
|----------------------------|--------------------|------------------|--------------------|---------------|---------------------|
| Beginning Balance | 6,200,342 | 3,018,724 | 9,219,066 | | |
| Revenues | | | | | |
| LCFF | 37,599,021 | - | 37,599,021 | | |
| Federal Revenues | 1,015,180 | 14,065 | 1,029,245 | | |
| State Revenues | 3,402,805 | 198,170 | 3,600,975 | | |
| Local Revenues | 2,613,213 | 19,289 | 2,632,502 | | |
| Total Revenues | 44,630,219 | 231,524 | 44,861,743 | - | - |
| Expenditures | | | | | |
| Certificated Salaries | 20,186,130 | (221,252) | 19,964,878 | | |
| Classified Salaries | 9,087,793 | (107,418) | 8,980,375 | | |
| Benefits | 11,136,773 | (413,551) | 10,723,222 | | |
| Books & Supplies | 1,547,105 | 500,855 | 2,047,960 | | |
| Services | 3,945,272 | 733,280 | 4,678,552 | | |
| Capital Outlay | 109,235 | (52,120) | 57,115 | | |
| Other Outgo | 82,000 | (82,000) | - | | |
| Indirect Costs | | - | | | |
| Total Expenditures | 46,094,308 | 357,794 | 46,452,102 | - | - |
| Surplus (Deficit) | (1,464,093) | | (1,513,562) | - | - |
| Transfers In (Out) | (19,635) | (62,944) | (82,579) | | |
| Ending Fund Balance | 3,916,614 | 2,892,454 | 7,411,170 | - | - |

| Components of Ending Fund Balance | | | | | |
|-----------------------------------|------------------|------------------|------------------|---|---|
| Revolving Cash | 5,000 | - | 5,000 | | |
| Restricted Balances | 420,843 | 2,094,122 | 2,514,965 | | |
| Committed | | - | - | | |
| Assigned | 3,285,200 | 773,276 | 4,058,476 | | |
| Resv for Ec Unc | 1,212,340 | 1,892 | 1,214,232 | | |
| Ending Fund Balance | 4,923,383 | 2,869,290 | 7,792,673 | - | - |

- a to update state funds per LCFF calculator
- 14,065 b to update ELO and ESSER funds based on the newly released resource codes by C
- 19,289 c to reflect new state Mental Health funds
- d to post increases for current estimates of interest and donations received to date
- (107,418) e to post decrease reflecting actual salaries & encumbrances
- 500,855 f to increase extra duty/substitutes/overtime per review of expenditures to date
- (52,120) g to increase estimates for retiree costs based on review of billings
- h to post transfers to object code 5800 (services)
- i to post increase based on recent updates of ELO and ESSER resource codes
- j to reflect decreased Special Ed billback from the SELPA

2023-2024 Budget Revisions - Adult Ed Fund 11

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|--|------------------|------------------|------------------|---------------|----------------|
| Beginning Balance | 491,979 | 2,182,642 | 2,674,621 | | |
| Revenues | | | | | |
| LCFF | 265,459 | - | 265,459 | | |
| Federal Revenues | 55,295 | - | 55,295 | | |
| State Revenues | 1,896,913 | - | 1,896,913 | | |
| Local Revenues | 631,769 | (76,252) | 555,517 | | |
| Total Revenues | 2,849,436 | (76,252) | 2,773,184 | | |
| Expenditures | | | | | |
| Certificated Salaries | 685,817 | (24,859) | 660,958 | | |
| Classified Salaries | 1,217,259 | (123,736) | 1,093,523 | | |
| Benefits | 683,778 | (50,205) | 633,573 | | |
| Books & Supplies | 275,221 | (10,033) | 265,188 | | |
| Services | 187,130 | 265,119 | 452,249 | | |
| Capital Outlay | 151,419 | 151,909 | 303,328 | | |
| Other Outgo | - | 96,476 | 96,476 | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 3,200,624 | 304,671 | 3,505,295 | | |
| Surplus (Deficit) | (351,188) | | (732,111) | | |
| Transfers In (Out) | - | - | - | | |
| Ending Fund Balance | 140,789 | 1,801,721 | 1,942,510 | | |
| Components of Ending Fund Balance | | | | | |
| Revolving Cash | - | - | - | | |
| Restricted Balances | 13,373 | 133,082 | 146,455 | | |
| Committed | | - | | | |
| Assigned | 127,416 | 1,668,636 | 1,796,052 | | |
| Resv for Ec Unc | - | - | - | | |
| Ending Fund Balance | 140,789 | 1,801,718 | 1,942,507 | | |

- (76,252) a to post increase based on funds received to date
- b to decrease due to vacancies not filled to date for instructional staff
- (24,859) c to decrease budget based on vacancies not filled to date for classified staff
- (50,205) d to decrease budget based on vacancies not filled
- 265,119 e to increase budget for IMAC lab, Tech and chromebooks
- 96,476 f to post increase for additional services
- 304,671 g to post increase for fencing project

2023-2024 Budget Revisions - Child Development Fund 12

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|-----------------|----------------|----------------|---------------|----------------|
| Beginning Balance | 51,217 | 86,162 | 137,379 | | |
| Revenues | | | | | |
| LCFF | - | - | - | | |
| Federal Revenues | - | - | - | | |
| State Revenues | 131,018 | - | 131,018 | | |
| Local Revenues | 358,236 | - | 358,236 | | |
| Total Revenues | 489,254 | - | 489,254 | - | - |
| Expenditures | | | | | |
| Certificated Salaries | 67,759 | (1,500) | 66,259 | | |
| Classified Salaries | 262,682 | (10,605) | 252,077 | | |
| Benefits | 129,114 | 4,613 | 133,727 | | |
| Books & Supplies | 11,840 | (161) | 11,679 | | |
| Services | 9,242 | - | 9,242 | | |
| Capital Outlay | - | - | - | | |
| Other Outgo | - | - | - | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 480,637 | (7,653) | 472,984 | | |
| Surplus (Deficit) | 8,617 | 7,653 | 13,831 | | |
| Transfers In (Out) | 19,635 | - | 19,635 | | |
| Ending Fund Balance | 79,469 | 93,815 | 170,846 | | |

| Components of Ending Fund Balance | | | | | |
|--|---------------|---------------|----------------|--|--|
| Revolving Cash | | - | - | | |
| Restricted Balances | 10,800 | 16,444 | 27,244 | | |
| Committed | | | | | |
| Assigned | 68,668 | | 143,602 | | |
| Resv for Ec Unc | - | - | - | | |
| Ending Fund Balance | 79,468 | 16,444 | 170,846 | | |

- (1,500) **a** to post a slight increase for extra hours worked
- 4,613 **b** to increase substitute costs
- **c** to reflect increased certificated and classified costs
- **d** to post budget transfers between object codes
- (7,653) **e** to post budget transfers between object codes

2023-2024 Budget Revisions - Cafeteria Fund 13

| 0 | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|--------------------|-------------------|-------------------|------------------|-------------------|
| Beginning Balance | 828,403 | 9,237 | 837,640 | | |
| Revenues | | | | | |
| LCFF | | - | | | |
| Federal Revenues | 365,536 | - | 365,536 | | |
| State Revenues | 941,000 | 99,000 | 1,040,000 | | |
| Local Revenues | 19,854 | 9,000 | 28,854 | | |
| Total Revenues | 1,326,390 | 108,000 | 1,434,390 | | |
| Expenditures | | | | | |
| Certificated Salaries | | - | | | |
| Classified Salaries | 410,614 | (4,762) | 405,852 | | |
| Benefits | 129,314 | 10,736 | 140,050 | | |
| Supplies | 563,536 | 132,411 | 695,947 | | |
| Services | 33,387 | 7,456 | 40,843 | | |
| Capital Outlay | - | 100,000 | 100,000 | | |
| Other Outgo | - | 35,000 | 35,000 | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 1,136,851 | 280,841 | 1,417,692 | | |
| Surplus (Deficit) | 189,539 | | 16,698 | | |
| Transfers In (Out) | - | - | - | | |
| Ending Fund Balance | 1,017,942 | (163,604) | 854,338 | | |

| Components of Ending Fund Balance | | | | | |
|-----------------------------------|------------------|------------------|----------------|--|--|
| Stores-Rev Cash | - | - | - | | |
| Restricted Balances | 1,017,941 | (163,603) | 854,338 | | |
| Committed | - | | - | | |
| Assigned | - | | - | | |
| Resv for Ec Unc | - | | - | | |
| Ending Fund Balance | 1,017,941 | (163,603) | 854,338 | | |

- 9,000** a to post income received from interest and adult lunch sales
- b to increase classified substitute costs
- c to increase classified statutory costs

2023-2024 Budget Revisions - Deferred Maintenance Fund 14

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|------------------|----------------|------------------|---------------|----------------|
| Beginning Balance | 224,427 | 163,014 | 387,441 | | |
| Revenues | | | | | |
| LCFF | 93,372 | - | 93,372 | | |
| Federal Revenues | - | - | - | | |
| State Revenues | - | - | - | | |
| Local Revenues | 4,482 | - | 4,482 | | |
| Total Revenues | 97,854 | - | 97,854 | | |
| Expenditures | | | | | |
| Certificated Salaries | - | - | - | | |
| Classified Salaries | - | - | - | | |
| Benefits | - | - | - | | |
| Supplies | 80,000 | - | 80,000 | | |
| Services | 183,646 | - | 183,646 | | |
| Capital Outlay | - | - | - | | |
| Other Outgo | - | - | - | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 263,646 | - | 263,646 | | |
| Surplus (Deficit) | (165,792) | | (165,792) | | |
| Transfers In (out) | - | - | - | | |
| Ending Fund Balance | 58,635 | 163,014 | 221,649 | | |

| Components of Ending Fund Balance | | | | | |
|--|----------------|----------------|----------------|--|--|
| Revolving Cash | - | - | - | | |
| Restricted Balances | | | | | |
| Committed | | | | | |
| Assigned | 258,635 | 163,014 | 421,649 | | |
| Resv for Ec Unc | | - | | | |
| Ending Fund Balance | 258,635 | 163,014 | 421,649 | | |

2023-2024 Budget Revisions - Post Emp Benefits Fund 20

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|-----------------|----------------|----------------|---------------|----------------|
| Beginning Balance | 6,407 | - | 6,407 | | |
| Revenues | | | | | |
| LCFF | - | - | | | |
| Federal Revenues | - | - | | | |
| State Revenues | - | - | | | |
| Local Revenues | 254 | - | 254 | | |
| Total Revenues | 254 | - | 254 | | |
| Expenditures | | | | | |
| Certificated Salaries | - | - | | | |
| Classified Salaries | - | - | | | |
| Benefits | - | - | | | |
| Books & Supplies | - | - | | | |
| Services | - | - | | | |
| Capital Outlay | - | - | | | |
| Other Outgo | - | - | | | |
| Indirect Costs | - | - | | | |
| Total Expenditures | - | - | - | | |
| Surplus (Deficit) | 254 | | 254 | | |
| Transfers In (Out) | - | - | - | | |
| Ending Fund Balance | 6,661 | - | 6,661 | | |

| Components of Ending Fund Balance | | | | | |
|--|-------|---|-------|--|--|
| Revolving Cash | | - | | | |
| Restricted Balances | | | | | |
| Committed | | | - | | |
| Assigned | 6,661 | - | 6,661 | | |
| Resv for Ec Unc | | - | | | |
| Ending Fund Balance | 6,661 | - | 6,661 | | |

2023-2024 Budget Revisions - Building Fund 21

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|------------------|------------------|------------------|---------------|----------------|
| Beginning Balance | 3,162,358 | 279,035 | 3,441,393 | | |
| Revenues | | | | | |
| Meas D - Series A | - | - | - | | |
| Meas D - Series B | 5,871,750 | - | 5,871,750 | | |
| Meas A - Series C | - | - | - | | |
| Meas A - Series D | - | - | - | | |
| Other Local Revenue | 240,116 | - | 240,116 | | |
| Total Revenues | 6,111,866 | - | 6,111,866 | | |
| Expenditures | | | | | |
| Certificated Salaries | - | - | - | | |
| Classified Salaries | 85,849 | (25,154) | 60,695 | | |
| Benefits | 33,900 | (9,914) | 23,986 | | |
| Supplies | 267,742 | 139,977 | 407,719 | | |
| Services | 282,250 | 389,391 | 671,641 | | |
| Capital Outlay | 4,688,775 | 766,382 | 5,455,157 | | |
| Other Outgo | - | - | - | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 5,358,516 | 1,260,682 | 6,619,198 | | |
| Surplus (Deficit) | 753,350 | | (507,332) | | |
| Transfers In (Out) | - | - | - | | |
| Ending Fund Balance | 3,915,708 | (981,647) | 2,934,061 | | |

| Components of Ending Fund Balance | | | | | |
|-----------------------------------|------------------|---------------|------------------|--|--|
| Revolving Cash | | - | | | |
| Restricted Balances | 3,780,652 | | 2,786,700 | | |
| Committed | | | - | | |
| Assigned | 135,056 | 12,302 | 147,358 | | |
| Resv for Ec Unc | | - | | | |
| Ending Fund Balance | 3,915,708 | 12,302 | 2,934,058 | | |

- a to post estimated interest income
- b to post changes to classified salaries
- c to post changes to classified benefits
- (9,914) d to post transfers between object codes, from 4xxx to 5800
- 389,391 e to post transfers between object codes, from 4xxx to 5800

2023-2024 Budget Revisions - Capital Projects Fund 40

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|----------------------------|-----------------|----------------|------------------|---------------|----------------|
| Beginning Balance | 608,230 | 174,050 | 782,280 | | |
| Revenues | | | | | |
| LCFF | - | - | - | | |
| Other State Revenue | - | - | - | | |
| Leases and Rentals | 272,747 | - | 272,747 | | |
| Interest Income | - | - | - | | |
| Total Revenues | 272,747 | - | 272,747 | | |
| Expenditures | | | | | |
| Certificated Salaries | - | - | - | | |
| Classified Salaries | - | - | - | | |
| Benefits | - | - | - | | |
| Supplies | - | - | - | | |
| Services | 165,000 | - | 165,000 | | |
| Capital Outlay | - | - | - | | |
| Other Outgo | - | - | - | | |
| Indirect Costs | - | - | - | | |
| Total Expenditures | 165,000 | - | 165,000 | | |
| Surplus (Deficit) | 107,747 | | 107,747 | | |
| Transfers In (Out) | - | - | - | | |
| Ending Fund Balance | 915,977 | 174,050 | 1,090,027 | | |

| | Original Budget | Rev #1 Changes | Revised Budget | First Interim | Second Interim |
|--|-----------------|----------------|------------------|---------------|----------------|
| Components of Ending Fund Balance | | | | | |
| Revolving Cash | | - | - | | |
| Restricted Balances | | | | | |
| Committed | | | | | |
| Assigned | 915,977 | 174,050 | 1,090,027 | | |
| Resv for Ec Unc | | - | | | |
| Ending Fund Balance | 915,977 | 174,050 | 1,090,027 | | |

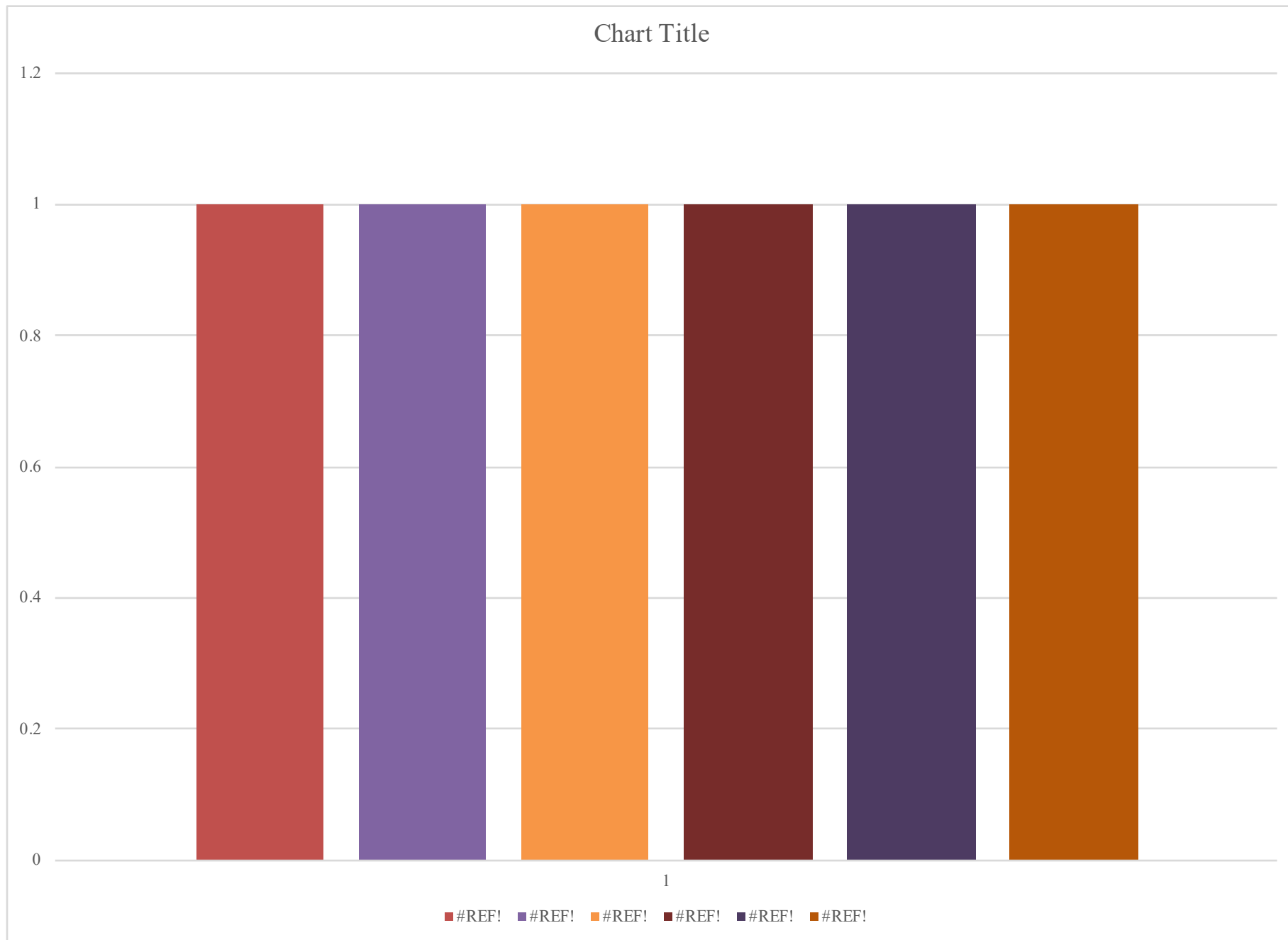
Pacific Grove Unified School District

SACS Codes

| Fund | Resource | Y | Goal | Function | Object | M | Site | Program | |
|-------|----------------------|---|--------------------|----------------------|--------------------|----|---------|-------------------|---------------------|
| xx | xxxx | x | xxxx | xxxx | xxxx | xx | xxx | xxxx | |
| 01 GF | 0000 Gen Fund | 0 | 0000 Undistributed | 0000 Revenues | 1100 Teachers | | 000 DO | 0000 Unspecified | 2300 NPS |
| 11 AE | 0005 Site Alloc | | 0001 GE Pre K | 1000 Instruction | 1110 Subs | | 001 --- | 0080 MS/HS Coun | 2350 NPA |
| 12 CD | 0010 Parcel Tax | | 1110 Reg Ed K-12 | 1110 Sped | 1120 Other | | 002 RD | 0120 CSR | 2375 Private Cont |
| 13 CF | 0023 Clrm. fees | | 1133 Art | 1120 Sped | 1130 Hourly | | 003 FG | 0130 CSR K-3 | 2400 Program Sp |
| 14 DM | 0038 Donations | | 1135 AVID | 1130 Sped | 1160 Stipends | | 004 --- | 0140 GATE | 2420 Mod Severe |
| 20 PR | 0050 MPC Cst. | | 1138 Business | 1180 Sped NPS | 1200 Pupil Support | | 005 MS | 0156 IMF | 2425 Mod Sev HS |
| 21 BF | 0295 PD/Staff D | | 1140 Comp Sci | 1190 Sped Other | 1230 Hourly | | 006 HS | 0205 DM | 2430 Mod Severe |
| 40 CP | 0460 TRANs | | 1143 English | 2100 Instrc Supr | 1300 Admin | | 007 CHS | 0271 Peer Asst | 2435 Mod CCKS |
| | 0755 CAHSEE | | 1145 For Language | 2110 Instrc Supr | 1900 Other | | 008 AS | 0285 CBET Tutor | 2440 SDC |
| | 0910 Base Gt | | 1149 Home Eco | 2130 Curric Dev | 2100 Instr Aides | | | 0350 ROP | 2450 Assess cst |
| | 0920 K-C CSR | | 1150 H & H | 2140 Inst S | 2200 Support | | | 0390 AE | 2460 Hear Imp |
| | 0930 9-12 Gr | | 1152 Math | 2420 Inst M | 2210 Subs | | | 0394 Targeted Ins | 2475 MPUSD |
| | 0940 Supp gt | | 1155 Music | 2490 Other Instruc | 2250 OT | | | 0395 Sch Impr | 2480 Carmel cost |
| | 0950 Concen. Gt | | 1156 Music/Band | 2700 School Admin | 2300 Admin | | | 0405 Sch Safety | 2500 Sped Trsp |
| | 0960 Add ons | | 1157 Music/Choir | 3110 Counselors | 2360 Trustees | | | 0709 EIA | 2645 Sped Summ |
| | 0999 Temp Cash | | 1160 PE | 3120 Psychologist | 2400 Clerical | | | 0723 Home/Sch | 2695 MCOE PT |
| | 1100 Lottery | | 1164 Reading | 3130 Attendance | 2430 Hourly/OT | | | 0739 Pupil Ret | 2800 RTI |
| | 1200 CSR 9-12 | | 1167 Science | 3140 Health Serv | 2900 Other | | | 0755 CA Exit | 2900 Medi Cal Ad |
| | 1400 EPA | | 1169 Soc Studies | 3150 Speech Path | 3110 STRS | | | 0760 Arts/Music | 3000 MediCal |
| | 3010 Title I | | 1172 Summer Sch | 3160 Pupil Testing | 3210 PERS | | | 1000 Reg Ed | 3100 Voc Ed |
| | 3310 Sped | | 1176 Coaching | 3600 Pupil Transp | 3310 SS-Medicare | | | 1005 Site Instruc | 3200 Title I |
| | 3550 Perkins | | 1182 Health | 3700 Food Services | 3410 H&W | | | 1014 HiSet Test | 3403 Title III |
| | 3905 AE | | 1189 ESL | 3900 Other Services | 3510 SUI | | | 1015 Basic Pro | 3435 Title II |
| | 3913 AE - Basic | | 3200 Cont Sch | 4000 Ancillary | 3610 WC | | | 1016 ABE/GED | 3445 Title II Tech |
| | 3910 AE | | 3550 Comm Day | 4200 School Spons | 4100 Textbooks | | | 1017 Older Adult | 3700 Sped |
| | 3913 A Basic Ed | | 3800 C Tech | 4900 Oth Anc | 4200 Ref Materials | | | 1018 Comm Ed | 3820 ABE Award |
| | 4010 Title II: Eisen | | 4110 Reg AE | 5000 Comm Svc | 4300 Mats/Supplies | | | 1019 Hth & Safe | 3821 ABE ESL |
| | 4035 Title II | | 4135 CAN/CEU | 6000 Enterprise | 4400 NonCap Equip | | | 1021 Adult w Dis | 3822 ABE GED |
| | 4036 Title II | | 4141 Driver Train | 7110 Board | 5200 Travel/Conf | | | 1025 Apprent | 4200 EIA |
| | 4201 T.III Immig | | 5001 Special Ed | 7150 Supt | 5300 Dues/Membs | | | 1029 GED | 4201 Suppl Matl |
| | 4203 T.III LEP | | 5730 Spec Presch | 7180 Publ Infor. | 5450 Insurance | | | 1030 CSR | 4202 CELDT |
| | 5310 Child Nut | | 5750 Spec Severe | 7190 Ext Financ | 5500 Utilities | | | 1031 ESL Blck | 4203 ELD |
| | 5640 Med Billing | | 5770 Spec Non Sev | 7200 Other Genl | 5600 Rentals/Reprs | | | 1032 Comp Class | 4204 Title III Imig |
| | 6055 CC & Dev | | 6000 ROP | 7210 Genl Admin | 5710 Dir Costs | | | 1033 Eng Tutor | 4300 Ed Tech |
| | 6105 CC - PreSch | | 7110 Non Agency | 7300 Fiscal Services | 5800 Prof/Consult | | | 1034 AE parents | 4350 Data Tech |
| | 6130 Child Dev | | 8500 Chd Care | 7400 Personnel/HR | 5900 Communic | | | 1035 AE Pre sch | 4401 PAR |
| | 6230 P 39 | | 9000 Other Local | 7500 Central Suppt | 5930 Postage | | | 1036 AE Blck gt | 4910 State p sch |
| | 6264 EEG | | | 7540 Warehousing | 6400 Equip >\$5k | | | 1037 Technology | 4920 10th G Cou |
| | 6300 Lottery | | | 7550 Printing/Public | 6500 Equip Replac | | | 1038 AEBG Child | 4949 CAHSEE |
| | 6387 CTE Inc gt | | | 7600 Other Gen Ad | 7438 Debt Interest | | | 1040 Excess | 4950 Prof Dev |
| | 6391 AE Blk gt | | | 7700 Data Process | 7439 Debt Service | | | 1050 New FG K | 4962 FingerPrint |
| | 6500 Sped | | | 8110 Maintenance | 7616 F1 to F13 | | | 1056 Inst Mats | 4969 Sch Safety |
| | 6501 Sped asst | | | 8200 Operations | 7619 F12 to F1 | | | 1100 Alt School | 4973 JPA Match |
| | 6512 Sped Mnt | | | 8300 Safety & Sec | | | | 1105 CHS Instruc | 5300 Guidance |
| | 6513 Sped pre gt | | | 8400 Other Plant | | | | 1134 AE PAT | 5325 Career |

SACS Codes

| Fund xx | Resource xxxx | Y x | Goal xxxx | Function xxxx | Object xxxx | M xx | Site xxx | Program xxxx | |
|------------|------------------|--------|--------------|----------------------|----------------|---------|-------------|-------------------|-----------------|
| | 6690 TUPE | | | 8500 Fac Acq | | | | 1160 County | 5350 PSAT |
| | 7235 Transp | | | 8700 Rent & Lease | | | | 1225 Comp Tech | 5400 Pupil S |
| | 7240 Sped - trsp | | | 9000 Other Outgo | | | | 1228 Inst Tech | 5410 Pupil H |
| | 7338 Coll Read | | | 9100 Debt Service | | | | 1229 Tech Asst | 5500 Psych |
| | 7405 Comm Cor | | | 9200 Transfers | | | | 1230 Home/Hosp | 5995 PG Pride |
| | 7690 STRS on B | | | 9300 Interfund Trans | | | | 1300 GATE | 6100 Dist Ad |
| | 8150 RRM | | | | | | | 1350 Enrich After | 6110 Dist Ad |
| | 9010 Oth Local | | | | | | | 1375 Dist Inter | 6120 Dist Ad |
| | 9014 Mea A | | | | | | | 1380 SPED Transi | 6130 Dist Ad |
| | | | | | | | | 1390 SPED Presch | 6140 Mileage |
| | | | | | | | | 1400 Outdoor Sci | 6150 Dist Ad |
| | | | | | | | | 1432 Music | 6160 Facilities |
| | | | | | | | | 1433 Vocal Music | 6220 Plant M |
| | | | | | | | | 1434 Don -music | 6230 Comput |
| | | | | | | | | 1435 A & Music | 6235 Attend |
| | | | | | | | | 1520 PE | 6240 Audio V |
| | | | | | | | | 1545 Nurse | 6250 Grounds |
| | | | | | | | | 1546 Mental Hlth | 7000 Instruct |
| | | | | | | | | 1550 Oral Assess | 7100 Instruct |
| | | | | | | | | 1560 Curriculum | 7105 Beg Te |
| | | | | | | | | 1570 Comm Core | 7200 Sch Adm |
| | | | | | | | | 1645 Summer S | 7205 Site Adm |
| | | | | | | | | 1650 SRO | 7280 Donat |
| | | | | | | | | 1701 Access core | 7310 Counsel |
| | | | | | | | | 1702 Impl Core | 7350 MS Math |
| | | | | | | | | 1703 Acc - Broad | 7410 Chapman |
| | | | | | | | | 1704 Stud Ach | 7420 Chp Lib |
| | | | | | | | | 1705 Oth Stu Out | 7500 ACSA |
| | | | | | | | | 1706 Stu Eng | 7800 Plant Op |
| | | | | | | | | 1707 Par Involve | 7900 Transpo |
| | | | | | | | | 1708 Sch Climate | 7950 Bus Rep |
| | | | | | | | | 1800 GS trust | 8000 Athletics |
| | | | | | | | | 2000 Spec Rev | 8100 Ret Bene |
| | | | | | | | | 2003 Series D | 8200 Food Svs |
| | | | | | | | | 2014 Series A | 8300 BASRP |
| | | | | | | | | 2017 Series B | 8410 ROP |
| | | | | | | | | 2100 RSP | 8500 CTEIG |
| | | | | | | | | 2200 DIS | 8600 College Re |
| | | | | | | | | 2275 SDC | 9000 Rent & Lea |
| | | | | | | | | | 9100 DM |
| | | | | | | | | | 9500 Elem Port |



Pacific Grove Unified School District

2023-2024 Salary Schedule - Certificated Comparison

| SCHOOL DISTRICT | PGUSD | Allisal | Carmel | Salinas UHSD | Gonzales | MPUSD | Soledad | North MCUSD | AVG. |
|--------------------------------------|-------------|----------|----------|--------------|-------------|-------------|-------------|-------------|------------|
| Work Year | 185 days | 188 days | 186 days | 184 days | 184.5 days | 185 days | 185 days | 185 days | |
| BA30 Step 1 | 73,436 | 52,479 | 78,504 | 55,388 | 54,864 | 55,048 | 54,425 | 57,304 | \$ 60,181 |
| BA45 Step 4 | 83,952 | 60,306 | 92,241 | 65,420 | 65,988 | 61,567 | 62,564 | 65,885 | \$ 69,740 |
| BA 60 Step 8 | 98,443 | 73,934 | 108,728 | 80,358 | 77,404 | 71,355 | 74,575 | 78,307 | \$ 82,888 |
| BA 75 Step 22 (w/ Master Stipend) | 129,769 | 103,733 | 140,954 | 108,941 | 110,012 | 98,946 | ##### | (F) 109,394 | \$ 114,256 |
| BA75 Step 30 (w/ Master Stipend) | (A) 137,622 | 111,433 | 151,942 | (B) 115,609 | (C) 118,851 | (D) 109,800 | (E) 116,208 | 115,000 | \$ 126,125 |
| (A) PGUSD (Step 27) | | | | | | | | | |
| (B) Salinas UHSD (Step 31) | | | | | | | | | |
| (C) Gonzales (Step 29) | | | | | | | | | |
| (D) MPUSD (Step 26) | | | | | | | | | |
| (E) Soledad (Step 29) | | | | | | | | | |
| (F) NMCUSD (Step 23) | | | | | | | | | |

Pacific Grove Unified School District

2023-2024 Salary Schedule - Certificated

| Step | BA I | BA+15 II | BA+30 III | BA+45 or MA IV | BA+60/MA+15 V | BA+75/MS+30/DF VI |
|------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% |
| 1 | 69,029 | 74,974 | 79,614 | 82,944 | 84,912 | 85,683 |
| 2 | 70,462 | 76,823 | 81,886 | 85,636 | 88,075 | 89,208 |
| 3 | 71,894 | 78,675 | 84,155 | 88,324 | 91,183 | 92,735 |
| 4 | 73,328 | 80,527 | 86,424 | 91,015 | 94,292 | 96,262 |
| 5 | 74,759 | 82,379 | 88,696 | 93,702 | 97,399 | 99,789 |
| 6 | 76,194 | 84,231 | 90,965 | 96,390 | 100,508 | 103,315 |
| 7 | 77,627 | 86,084 | 93,236 | 99,082 | 103,614 | 106,842 |
| 8 | 79,061 | 87,937 | 95,507 | 101,770 | 106,724 | 110,369 |
| 9 | 79,061 | 89,785 | 97,779 | 104,459 | 109,831 | 113,895 |
| 10 | 79,917 | 90,642 | 101,815 | 108,915 | 114,389 | 118,879 |
| 11 | | | | 111,672 | 117,883 | 122,450 |
| 12 | | | | | 120,991 | 126,312 |
| 13 | | | | | 124,236 | 129,840 |
| 15 | | | | | 126,304 | 132,010 |
| 17 | | | | | 128,373 | 134,180 |
| 19 | | | | | | 135,915 |
| 21 | | | | | | 137,650 |
| 22 | | | | | | 138,517 |
| 23 | | | | | | 140,016 |
| 25 | | | | | | 143,015 |
| 27 | | | | | | 147,031 |
| 18 | | | | | | |
| 19 | | | | | | |
| 20 | | | | | | |
| 21 | | | | | | |
| 22 | | | | | | |
| 27 | | | | | | |

Longevity:

\$600 stipend after year 10, which is included in the salary schedule and subject to COLA
 \$750 additional stipend at years 20-24, \$1,500 years 25-29 and \$2,250 year 30 and above. (Not

Masters-Doctorate Stipend:

\$1,500 stipend for a Masters or Doctorate Degree beginning 7/1/2006. Effective 15/16 Masters stipend

Health Care Allowance: \$10,361 changed to \$3,000 eff. 4/1/2015. Changed to \$3350 eff 7/1/2019. Changed

History:

- 2012-13 Increase of 2.00% effective 7/1/2012 (1 addtl work day=184), and a 2.00% one-time payment.
- 2013-14 Increase of 2.25%
- 2014-15 Increase of 2.25% - \$7,361 was added to each cell on the salary schedule effective 4/1/2015
- 2015-16 Increase of 3.25%
- 2016-17 Increase of 3.50%
- 2017-18 Increase of 3.50%
- 2018-19 Increase of 4.00% (3.20% on the salary schedule and 0.80% for one extra day)
- 2019-20 Increase of 2.00% plus an increase of \$350 to the annual health benefits
- 2020-21 Increase of 2.27% plus an increase of \$1,350 to the annual health benefits, and \$2,500 one-time pa
- 2021-22 Increase of 5% plus an increase of \$1,250 to the annual health benefits
- 2022-23 Increase of 5% plus an increase of \$1,000 to the annual health benefits
- 2023-24 Increase of 3.25% to base salary plus \$3,300 to annual health benefits and added steps (15,19,21,2

Pacific Grove Unified School District

2023-2024 Salary Schedule - Counselor - 195 work days

| | BA I | BA+15 II | BA+30 III | BA+45 or MA IV | BA+60/MA+15 V | BA+75/MS+30/DR VI |
|----|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% |
| 1 | 74,578 | 81,002 | 86,016 | 89,613 | 91,800 | 92,571 |
| 2 | 76,127 | 83,002 | 88,470 | 92,520 | 95,159 | 96,381 |
| 3 | 77,674 | 85,001 | 90,923 | 95,425 | 98,516 | 100,192 |
| 4 | 79,225 | 87,003 | 93,372 | 98,331 | 101,872 | 104,003 |
| 5 | 80,770 | 89,003 | 95,827 | 101,237 | 105,231 | 107,813 |
| 6 | 82,321 | 91,002 | 98,280 | 104,142 | 108,588 | 111,622 |
| 7 | 83,868 | 93,003 | 100,734 | 107,048 | 111,949 | 115,432 |
| 8 | 85,417 | 95,008 | 103,185 | 109,954 | 115,305 | 119,242 |
| 9 | 85,417 | 97,003 | 105,639 | 112,858 | 118,663 | 123,052 |
| 10 | 86,343 | 97,932 | 110,002 | 117,673 | 123,586 | 128,436 |
| 11 | | | | 120,653 | 127,360 | 132,297 |
| 12 | | | | | 130,721 | 136,469 |
| 13 | | | | | 134,224 | 140,281 |
| 15 | | | | | 136,908 | 142,625 |
| 17 | | | | | | 144,970 |
| 19 | | | | | | 146,845 |
| 21 | | | | | | 148,719 |
| 22 | | | | | | 149,657 |
| 23 | | | | | | 152,085 |
| 25 | | | | | | 154,514 |
| 27 | | | | | | 158,852 |

Longevity:

\$600 stipend after year 10, which is included in the salary schedule and subject to COLA
 \$750 additional stipend at years 20-24, \$1,500 years 25-29 and \$2,250 year 30 and above. (Not subject to COLA)
 Stipends are based on initial salary placement plus accumulated years of satisfactory service thereafter.

Masters-Doctorate Stipend:

\$1,500 stipend for a Masters or Doctorate Degree beginning 7/1/2006. Effective 15/16 Masters stipend

Health Care Allowance: \$10,361 changed to \$3,000 eff. 4/1/2015. Changed to \$3350 eff 7/1/2019. Changed to

History:

2007-08 Increase of 3.42% effective 7/1/2007 (4.00% Total Compensation)
 2008-09 Increase of 0.70% effective 7/1/2008 (2.00% Total Compensation)
 2009-10 No increase for 7/1/2009
 2010-11 Increase In-Lieu up to \$10,361 effective 7/1/2010 (1.40% Total Compensation) 1.10% One-time
 2011-12 Increase of 0.70% effective 7/1/2011 (0.70% Total Compensation)
 2012-13 Increase of 2.00% effective 7/1/2012 (1 addtl work day=184), and a 2.00% one-time payment.
 2013-14 Increase of 2.25%
 2014-15 Increase of 2.25% - \$7,361 was added to each cell on the salary schedule effective 4/1/2015
 2015-16 Increase of 3.25%
 2016-17 Increase of 3.50%
 2022-23 Increase of 5.00% to base salary
 2023-24 Increase of 3.25% to base salary plus \$3,300 to annual health benefits and added steps (15,19,21,23) SS AND removal of ste

Pacific Grove Unified School District

2023-2024 Salary Schedule - Classified

| | A | | B | | C | | D | | E | | F | | G | | H | | I | | J | |
|----|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 23-24 w/ retro 3.25% | 10 Year | | 15 Year | | 20 Year | | 25 Year | |
| | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly | Hourly | Monthly |
| 20 | 18.29 | 3,170 | 19.32 | 3,348 | 20.38 | 3,532 | 21.37 | 3,704 | 22.41 | 3,884 | 23.47 | 4,068 | 24.17 | 4,190 | 24.90 | 4,316 | 25.65 | 4,445 | 26.42 | 4,579 |
| 21 | 18.81 | 3,260 | 19.80 | 3,432 | 20.83 | 3,610 | 21.87 | 3,791 | 22.98 | 3,983 | 24.07 | 4,171 | 24.79 | 4,296 | 25.53 | 4,425 | 26.30 | 4,558 | 27.09 | 4,695 |
| 22 | 19.32 | 3,348 | 20.37 | 3,531 | 21.37 | 3,704 | 22.41 | 3,884 | 23.48 | 4,069 | 24.64 | 4,271 | 25.38 | 4,400 | 26.14 | 4,532 | 26.93 | 4,668 | 27.74 | 4,808 |
| 23 | 19.89 | 3,432 | 20.83 | 3,610 | 21.87 | 3,791 | 22.98 | 3,983 | 24.07 | 4,171 | 25.27 | 4,381 | 26.03 | 4,512 | 26.81 | 4,648 | 27.62 | 4,787 | 28.45 | 4,931 |
| 24 | 20.37 | 3,531 | 21.37 | 3,704 | 22.41 | 3,884 | 23.48 | 4,069 | 24.64 | 4,271 | 26.03 | 4,512 | 26.81 | 4,647 | 27.62 | 4,787 | 28.45 | 4,930 | 29.30 | 5,078 |
| 25 | 20.83 | 3,610 | 21.87 | 3,791 | 22.98 | 3,983 | 24.07 | 4,171 | 25.27 | 4,381 | 26.60 | 4,611 | 27.40 | 4,749 | 28.22 | 4,892 | 29.07 | 5,039 | 29.94 | 5,190 |
| 26 | 21.37 | 3,704 | 22.41 | 3,884 | 23.47 | 4,068 | 24.64 | 4,271 | 26.03 | 4,512 | 27.23 | 4,720 | 28.05 | 4,861 | 28.89 | 5,007 | 29.75 | 5,157 | 30.65 | 5,312 |
| 27 | 21.87 | 3,791 | 22.98 | 3,983 | 24.07 | 4,171 | 25.27 | 4,381 | 26.60 | 4,611 | 27.96 | 4,846 | 28.79 | 4,991 | 29.66 | 5,141 | 30.55 | 5,295 | 31.46 | 5,454 |
| 28 | 22.41 | 3,884 | 23.47 | 4,068 | 24.64 | 4,271 | 26.03 | 4,512 | 27.23 | 4,721 | 28.66 | 4,968 | 29.52 | 5,117 | 30.41 | 5,271 | 31.32 | 5,429 | 32.26 | 5,592 |
| 29 | 22.98 | 3,983 | 24.06 | 4,170 | 25.27 | 4,381 | 26.60 | 4,611 | 27.96 | 4,846 | 29.43 | 5,101 | 30.31 | 5,254 | 31.22 | 5,411 | 32.16 | 5,574 | 33.12 | 5,741 |
| 30 | 23.47 | 4,068 | 24.64 | 4,271 | 26.04 | 4,514 | 27.23 | 4,720 | 28.66 | 4,968 | 30.00 | 5,201 | 30.90 | 5,357 | 31.83 | 5,517 | 32.79 | 5,683 | 33.77 | 5,853 |
| 31 | 24.06 | 4,170 | 25.27 | 4,381 | 26.61 | 4,612 | 27.96 | 4,846 | 29.43 | 5,101 | 30.86 | 5,349 | 31.79 | 5,510 | 32.74 | 5,675 | 33.72 | 5,845 | 34.74 | 6,021 |
| 32 | 24.64 | 4,271 | 26.03 | 4,512 | 27.23 | 4,721 | 28.66 | 4,968 | 30.00 | 5,201 | 31.65 | 5,487 | 32.60 | 5,651 | 33.58 | 5,821 | 34.59 | 5,995 | 35.63 | 6,175 |
| 33 | 25.27 | 4,380 | 26.60 | 4,611 | 27.96 | 4,846 | 29.43 | 5,101 | 30.86 | 5,349 | 32.48 | 5,629 | 33.45 | 5,798 | 34.45 | 5,972 | 35.49 | 6,151 | 36.55 | 6,336 |
| 34 | 26.03 | 4,512 | 27.23 | 4,720 | 28.67 | 4,969 | 30.00 | 5,201 | 31.65 | 5,487 | 33.27 | 5,768 | 34.27 | 5,941 | 35.30 | 6,119 | 36.36 | 6,302 | 37.45 | 6,491 |
| 35 | 26.59 | 4,609 | 27.95 | 4,844 | 29.43 | 5,102 | 30.86 | 5,349 | 32.48 | 5,630 | 34.04 | 5,900 | 35.06 | 6,077 | 36.11 | 6,259 | 37.19 | 6,447 | 38.31 | 6,640 |
| 36 | 27.23 | 4,720 | 28.66 | 4,967 | 30.02 | 5,203 | 31.65 | 5,487 | 33.27 | 5,768 | 34.97 | 6,062 | 36.02 | 6,244 | 37.10 | 6,431 | 38.22 | 6,624 | 39.36 | 6,823 |
| 37 | 27.95 | 4,844 | 29.43 | 5,101 | 30.87 | 5,350 | 32.48 | 5,629 | 34.04 | 5,900 | 35.73 | 6,193 | 36.80 | 6,379 | 37.91 | 6,570 | 39.04 | 6,767 | 40.21 | 6,970 |
| 38 | 28.66 | 4,967 | 30.00 | 5,200 | 31.66 | 5,488 | 33.27 | 5,768 | 34.97 | 6,062 | 36.65 | 6,352 | 37.75 | 6,542 | 38.88 | 6,739 | 40.04 | 6,941 | 41.25 | 7,149 |
| 39 | 29.43 | 5,101 | 30.86 | 5,349 | 32.49 | 5,631 | 34.04 | 5,900 | 35.73 | 6,193 | 37.59 | 6,516 | 38.72 | 6,712 | 39.88 | 6,913 | 41.08 | 7,120 | 42.31 | 7,334 |
| 40 | 30.00 | 5,200 | 31.65 | 5,486 | 33.28 | 5,769 | 34.97 | 6,062 | 36.65 | 6,352 | 38.56 | 6,683 | 39.72 | 6,884 | 40.91 | 7,090 | 42.13 | 7,303 | 43.40 | 7,522 |
| 41 | 30.86 | 5,349 | 32.48 | 5,629 | 34.04 | 5,901 | 35.73 | 6,193 | 37.59 | 6,516 | 39.49 | 6,844 | 40.67 | 7,050 | 41.89 | 7,261 | 43.15 | 7,479 | 44.44 | 7,703 |
| 42 | 31.65 | 5,486 | 33.27 | 5,768 | 34.98 | 6,063 | 36.65 | 6,352 | 38.56 | 6,683 | 40.55 | 7,029 | 41.77 | 7,240 | 43.02 | 7,457 | 44.31 | 7,681 | 45.64 | 7,911 |
| 43 | 32.48 | 5,629 | 34.04 | 5,900 | 35.74 | 6,194 | 37.59 | 6,516 | 39.49 | 6,844 | 41.55 | 7,202 | 42.80 | 7,418 | 44.08 | 7,640 | 45.40 | 7,869 | 46.76 | 8,106 |
| 44 | 33.27 | 5,767 | 34.97 | 6,061 | 36.65 | 6,353 | 38.56 | 6,683 | 40.55 | 7,029 | 42.57 | 7,379 | 43.85 | 7,601 | 45.17 | 7,829 | 46.52 | 8,064 | 47.92 | 8,305 |
| 45 | 34.04 | 5,900 | 35.72 | 6,192 | 37.60 | 6,517 | 39.49 | 6,844 | 41.55 | 7,202 | 43.51 | 7,541 | 44.81 | 7,768 | 46.16 | 8,001 | 47.54 | 8,241 | 48.97 | 8,488 |
| 46 | 34.97 | 6,061 | 36.63 | 6,350 | 38.56 | 6,684 | 40.55 | 7,029 | 42.57 | 7,379 | 44.71 | 7,750 | 46.05 | 7,982 | 47.44 | 8,222 | 48.86 | 8,469 | 50.32 | 8,723 |
| 47 | 35.72 | 6,192 | 37.58 | 6,514 | 39.50 | 6,847 | 41.55 | 7,202 | 43.51 | 7,541 | 45.86 | 7,948 | 47.23 | 8,187 | 48.65 | 8,432 | 50.11 | 8,685 | 51.61 | 8,946 |
| 48 | 36.63 | 6,350 | 38.55 | 6,682 | 40.56 | 7,030 | 42.57 | 7,379 | 44.71 | 7,750 | 46.97 | 8,141 | 48.38 | 8,386 | 49.83 | 8,637 | 51.33 | 8,896 | 52.86 | 9,163 |
| 49 | 37.58 | 6,514 | 39.49 | 6,844 | 41.56 | 7,204 | 43.51 | 7,541 | 45.86 | 7,948 | 48.16 | 8,347 | 49.60 | 8,597 | 51.09 | 8,855 | 52.62 | 9,121 | 54.20 | 9,394 |
| 50 | 38.55 | 6,682 | 40.55 | 7,028 | 42.59 | 7,381 | 44.71 | 7,750 | 46.97 | 8,141 | 49.38 | 8,558 | 50.86 | 8,815 | 52.38 | 9,080 | 53.95 | 9,352 | 55.57 | 9,633 |
| 51 | 39.48 | 6,843 | 41.55 | 7,202 | 43.51 | 7,542 | 45.86 | 7,948 | 48.16 | 8,347 | 50.56 | 8,764 | 52.08 | 9,027 | 53.64 | 9,298 | 55.25 | 9,577 | 56.91 | 9,864 |
| 52 | 40.55 | 7,028 | 42.57 | 7,378 | 44.73 | 7,753 | 46.97 | 8,141 | 49.38 | 8,558 | 51.88 | 8,993 | 53.44 | 9,263 | 55.04 | 9,541 | 56.70 | 9,827 | 58.40 | 10,122 |
| 53 | 41.54 | 7,201 | 43.50 | 7,540 | 45.87 | 7,950 | 48.16 | 8,347 | 50.57 | 8,765 | 53.09 | 9,202 | 54.68 | 9,478 | 56.32 | 9,762 | 58.01 | 10,055 | 59.75 | 10,357 |
| 54 | 42.57 | 7,378 | 44.71 | 7,749 | 46.99 | 8,144 | 49.38 | 8,558 | 51.88 | 8,993 | 54.52 | 9,450 | 56.16 | 9,734 | 57.84 | 10,026 | 59.58 | 10,327 | 61.37 | 10,637 |
| 55 | 43.50 | 7,540 | 45.85 | 7,947 | 48.17 | 8,349 | 50.56 | 8,764 | 53.09 | 9,202 | 55.91 | 9,691 | 57.59 | 9,982 | 59.32 | 10,281 | 61.10 | 10,590 | 62.93 | 10,907 |
| 56 | 44.71 | 7,749 | 46.96 | 8,140 | 49.39 | 8,560 | 51.88 | 8,993 | 54.53 | 9,452 | 57.26 | 9,925 | 58.98 | 10,223 | 60.75 | 10,530 | 62.57 | 10,846 | 64.45 | 11,171 |
| 57 | 45.85 | 7,947 | 48.15 | 8,346 | 50.57 | 8,766 | 53.09 | 9,202 | 55.91 | 9,691 | 58.60 | 10,157 | 60.36 | 10,461 | 62.17 | 10,775 | 64.03 | 11,099 | 65.95 | 11,431 |
| 58 | 46.96 | 8,140 | 49.38 | 8,558 | 51.90 | 8,995 | 54.53 | 9,452 | 57.27 | 9,926 | 60.05 | 10,409 | 61.85 | 10,721 | 63.71 | 11,043 | 65.62 | 11,374 | 67.59 | 11,715 |
| 59 | 48.15 | 8,346 | 50.56 | 8,764 | 53.11 | 9,206 | 55.91 | 9,691 | 58.61 | 10,159 | 61.55 | 10,669 | 63.40 | 10,989 | 65.30 | 11,319 | 67.26 | 11,658 | 69.28 | 12,008 |

History:
 2012-13 Increase of 1.45% effective 7/1/2012 (1.45% Total Compensation) 2.00% one-time (7.00% emps pay PERS)
 2013-14 Increase of 2.50%
 2014-15 Increase of 2.50%
 2015-16 Increase of 3.50%
 2016-17 Increase of 3.50%
 2017-18 Increase of 3.50%
 2018-19 Increase of 3.20%
 2019-20 Increase of 2.21%
 2020-21 Increase of 3.00%
 2021-22 Increase of 5.00% Base and \$1200/yr H&W inc
 2022-23 Increase of 5.00% Base and \$1000/yr H&W inc
 2023-24 Increase of 3.25% Base and \$3,718.78/yr H&W inc

2023-24 Salary Schedule - Management

| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Work Days | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% |
| Principal - High School | 220 | 179,456 | 183,918 | 188,369 | 192,835 | 197,285 | 201,743 | 206,200 | 219,253 |
| | Daily Rate | 816 | 836 | 856 | 877 | 897 | 917 | 937 | 997 |
| Principal - Adult School | 220 | 160,010 | 163,983 | 167,957 | 171,925 | 175,901 | 179,873 | 183,842 | 195,478 |
| | Daily Rate | 727 | 745 | 763 | 781 | 800 | 818 | 836 | 889 |
| Principal - On Special Assignment | 220 | 164,874 | 168,984 | 173,064 | 177,154 | 181,318 | 185,342 | 189,592 | 202,353 |
| | Daily Rate | 749 | 768 | 787 | 805 | 824 | 842 | 862 | 920 |
| Principal - Middle School | 215 | 166,282 | 170,409 | 174,541 | 178,666 | 182,796 | 186,921 | 191,050 | 203,141 |
| | Daily Rate | 773 | 793 | 812 | 831 | 850 | 869 | 889 | 945 |
| Principal - Elementary Schools | 215 | 164,874 | 168,984 | 173,064 | 177,154 | 181,318 | 185,342 | 189,592 | 202,353 |
| | Daily Rate | 767 | 786 | 805 | 824 | 843 | 862 | 882 | 941 |
| Asst. Principal - High School/Middle School | 210 | 158,107 | 162,028 | 165,950 | 169,878 | 173,802 | 177,722 | 181,640 | 193,134 |
| | Daily Rate | 753 | 772 | 790 | 809 | 828 | 846 | 865 | 920 |
| Director - Education Tech | 215 | 155,100 | 156,667 | 158,250 | 159,849 | 161,464 | 163,096 | 164,744 | 174,458 |
| | Daily Rate | 721 | 729 | 736 | 743 | 751 | 759 | 766 | 811 |
| Director - Curric/Spec Projects | 220 | 165,581 | 169,687 | 173,798 | 177,912 | 182,023 | 186,134 | 190,236 | 202,277 |
| | Daily Rate | 753 | 771 | 790 | 809 | 827 | 846 | 865 | 919 |
| Director - Student Services | 220 | 168,010 | 172,182 | 176,355 | 180,521 | 184,696 | 188,867 | 193,034 | 205,252 |
| | Daily Rate | 764 | 783 | 802 | 821 | 840 | 858 | 877 | 933 |
| Summer School Principal | 24 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 |
| | Daily Rate | 443 | 443 | 443 | 443 | 443 | 443 | 443 | 443 |
| Director - Nutrition | Annual 220 | 111,059 | 115,563 | 120,065 | 124,570 | 129,073 | 133,577 | 138,079 | 147,218 |
| | Daily Rate | 505 | 525 | 546 | 566 | 587 | 607 | 628 | 669 |
| Director of Facilities and Trans | Annual 225 | 146,238 | 149,957 | 153,774 | 157,688 | 161,601 | 165,610 | 169,723 | 179,589 |
| | Daily Rate | 650 | 666 | 683 | 701 | 718 | 736 | 754 | 798 |
| Director - Technology Systems | Annual 222 | 145,448 | 147,159 | 148,890 | 150,632 | 152,397 | 154,179 | 155,978 | 162,924 |
| | Daily Rate | 655 | 663 | 671 | 679 | 686 | 695 | 703 | 734 |
| Director II - Human Resources | Annual 225 | 169,093 | 173,289 | 177,486 | 181,690 | 185,887 | 190,083 | 194,275 | 206,571 |
| | Daily Rate | 752 | 770 | 789 | 808 | 826 | 845 | 863 | 918 |
| Fiscal Officer | Annual 261 | 94,224 | 97,975 | 101,486 | 106,024 | 110,346 | 115,563 | 120,779 | 130,090 |
| | Daily Rate | 361 | 375 | 389 | 406 | 423 | 443 | 463 | 498 |
| Adult School Program Coordinator | Annual 220 | 104,346 | 107,737 | 111,239 | 114,853 | 118,586 | 122,440 | 126,419 | 134,770 |
| | Daily Rate | 474 | 490 | 506 | 522 | 539 | 557 | 575 | 613 |
| Assistant Superintendent Business Services | Annual 225 | 198,756 | 216,825 | 225,498 | 228,266 | 239,678 | 239,678 | 239,678 | 247,468 |
| | Daily Rate | 883 | 964 | 1,002 | 1,015 | 1,065 | 1,065 | 1,065 | 1,100 |

A longevity increase of 2.50% of salary will be granted after completion of 10, 12, 15 and 20 years of service in a management capacity in PGUSD.

Doctorate stipend of 3.02% of Step 1 of Asst Principal's salary. Members of Management will have ACSA dues paid.

Health Care Allowance: \$3,000

In addition to other compensation, each full-time management employee who is enrolled in the District's medical dental and vision insurance plans shall have their annual compensation increased by the amount of this payment. The payment shall be made in equal installments over the normal monthly payroll.

History:

- 2011-12 Increase of 0.70% effective 7/1/2011 (0.70% Total Compensation)
- 2012-13 Increase of 1.45% effective 7/1/2012 (1.45% Total Compensation) 2.00% one-time
- 2013-14 Increase of 2.25%
- 2014-15 Increase of 2.25%
- 2015-16 Increase of 3.35% plus health care swap (3.50% Total Compensation)
- 2016-17 Increase of 3.50%
- 2017-18 Increase of 3.50%
- 2018-19 Increase of 3.20%
- 2019-20 Increase of 2.21%
- 2020-21 Increase of 3.00%
- 2021-22 Increase of 5.00% to base salary eff 7/1/2021
- 2022-23 Increase of 5.00% to base salary eff 7/1/2022
- 2023-24 Increase of 3.25% to base salary eff 7/1/2023 and \$3,300 to H and W

Pacific Grove Unified School District

2023-2024 Salary Schedule - Confidential

| | A | B | C | D | E | F | H | I | J | K |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | 23-24 w/ Retro | 23-24 w/ Retro | 23-24 w/ Retro | 23-24 w/ Retro | 23-24 w/ Retro | 23-24 w/ Retro | 10 years | 15 years | 20 years | 25 years |
| Executive Assistant (Supt) | \$ 87,563 | \$ 91,577 | \$ 95,780 | \$ 100,190 | \$ 104,813 | \$ 109,661 | \$ 112,950 | \$ 116,339 | \$ 119,829 | \$ 123,424 |
| Daily Rate | \$ 336.78 | \$ 352.22 | \$ 368.38 | \$ 385.35 | \$ 403.13 | \$ 421.77 | \$ 434.42 | \$ 447.46 | \$ 460.88 | \$ 474.71 |
| Admin Secretary I (AS) | \$ 80,975 | \$ 84,671 | \$ 88,136 | \$ 92,609 | \$ 96,868 | \$ 101,328 | \$ 104,368 | \$ 107,499 | \$ 110,724 | \$ 114,046 |
| Daily Rate | \$ 311.44 | \$ 325.66 | \$ 338.99 | \$ 356.19 | \$ 372.57 | \$ 389.72 | \$ 401.42 | \$ 413.46 | \$ 425.86 | \$ 438.64 |
| Payroll/Benefits Specialist | \$ 77,881 | \$ 81,430 | \$ 85,146 | \$ 89,046 | \$ 93,130 | \$ 97,413 | \$ 100,336 | \$ 103,346 | \$ 106,446 | \$ 109,640 |
| Daily Rate | \$ 299.54 | \$ 313.19 | \$ 327.49 | \$ 342.48 | \$ 358.19 | \$ 374.67 | \$ 385.91 | \$ 397.48 | \$ 409.41 | \$ 421.69 |
| Personnel Technician | \$ 71,070 | \$ 74,292 | \$ 77,666 | \$ 81,203 | \$ 84,913 | \$ 88,801 | \$ 91,465 | \$ 94,209 | \$ 97,035 | \$ 99,946 |
| Daily Rate | \$ 273.35 | \$ 285.74 | \$ 298.72 | \$ 312.32 | \$ 326.59 | \$ 341.54 | \$ 351.79 | \$ 362.34 | \$ 373.21 | \$ 384.41 |
| Personnel Specialist | \$ 75,130 | \$ 78,542 | \$ 82,115 | \$ 85,858 | \$ 89,783 | \$ 93,896 | \$ 96,713 | \$ 99,614 | \$ 102,603 | \$ 105,681 |
| Daily Rate | \$ 288.96 | \$ 302.08 | \$ 315.83 | \$ 330.22 | \$ 345.32 | \$ 361.14 | \$ 371.97 | \$ 383.13 | \$ 394.63 | \$ 406.47 |

Health Care Allowance: \$3,000

History:

2005-06 Increase of 2.50% effective 7/1/2005 (7.00% Total Compensation)
 2006-07 Increase of 5.68% effective 7/1/2006 (6.87% Total Compensation)
 2007-08 Increase of 3.49% effective 7/1/2007 (4.00% Total Compensation)
 2008-09 Increase of 2.00% effective 7/1/2008 (2.00% Total Compensation)
 2009-10 No increase for 7/1/2009
 2010-11 Increase of 1.40% effective 7/1/2010 (1.40% Total Compensation) 1.10% one-time
 2011-12 Increase of 0.70% effective 7/1/2011 (0.70% Total Compensation)
 2012-13 Increase of 1.45% effective 7/1/2012 (1.45% Total Compensation) 2.00% one-time. Exec Asst & Admin Sec I were increased 10.0%.
 2013-14 Effective July 1, 2013 salaries were increased 7.00% and employees will pay their own PERS contributions
 2014-15 Increase of 2.50% effective 7/1/2014
 2015-16 Increase of 3.50% effective 7/1/2015; added longevity columns 10,15,20,25
 2016-17 Increase of 3.50% effective 7/1/2016
 2017-18 Increase of 3.50% effective 7/1/2017
 2018-19 Increase of 3.20% effective 7/1/2018
 2019-20 Increase of 2.21% effective 7/1/2019
 2021-22 Increase of 5.00% effective 7/1/2021 to base salary
 2022-23 Increase of 5.50% effective 7/1/2022 to base salary
 2023-24 Increase of 4.65% effective 7/1/2023 to base salary plus \$1000 to H and W

Pacific Grove Unified School District

2023-2024 Salary Schedule - Psychologists - 203 days

| | I BA | | II BA+15 | | III BA + 30 | |
|----|--------------|-------------------------|-------------|-------------------------|----------------|-------------------------|
| | 23-24 | 23/24 w/ retro 3.25% | 23-24 | 23/24 w/ retro 3.25% | 23-24 | 23/24 w/ retro 3.25% |
| 1 | 113,691 | 117,386 | 117,688 | 121,513 | 121,116 | 125,052 |
| 2 | 117,688 | 121,513 | 121,116 | 125,052 | 125,115 | 129,181 |
| 3 | 121,116 | 125,052 | 125,115 | 129,181 | 129,114 | 133,310 |
| 4 | 125,115 | 129,181 | 129,114 | 133,310 | 132,539 | 136,847 |
| 5 | 129,114 | 133,310 | 132,539 | 136,847 | 136,538 | 140,975 |
| 6 | 132,539 | 136,847 | 136,537 | 140,974 | 139,964 | 144,513 |
| 7 | 136,537 | 140,974 | 139,964 | 144,513 | 143,964 | 148,643 |
| 8 | 139,964 | 144,513 | 143,964 | 148,643 | 147,961 | 152,770 |
| 9 | 143,964 | 148,643 | 147,961 | 152,770 | 151,388 | 156,308 |
| 10 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 11 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 12 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 13 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 14 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 15 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 16 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| 17 | 144,793 | 149,499 | 148,792 | 153,628 | 152,217 | 157,164 |
| | 2.27% | | | | | |

Longevity:

\$600 stipend after year 10, which is included in the salary schedule and subject to COLA

\$750 additional stipend at years 20-24, years 25-29 and year 30 and above. (Not subject to COLA)

Stipends are based on initial salary placement plus accumulated years of satisfactory service thereafter.

Masters-Doctorate Stipend:

\$1,500 stipend for a Masters Degree or Doctorate Degree. Effective 15/16 Masters stipend increased to \$2,000

\$1,000 for a doctorate stipend effective 21/22.

History:

2006-07 Increase of 5.43% effective 7/1/2006 (6.87% Total Compensation)

2007-08 Increase of 3.42% effective 7/1/2007 (4.00% Total Compensation)

2008-09 Increase of 0.70% effective 7/1/2008 (2.00% Total Compensation)

2009-10 No increase for 7/1/2009

2010-11 Increase HCA up to \$10,361 effective 7/1/2010 (1.40% Total Compensation) 1.10% One-time

2011-12 Increase of 0.70% effective 7/1/2011 (0.70% Total Compensation)

2012-13 Increase of 2.00% effective 7/1/2012 (1 addtl work day=184), and a 2.00% one-time payment.

2013-14 Increase of 2.25%

2014-15 Increase of 2.25% - \$7,361 was added to each cell on the salary schedule

Added \$7,361 to each cell effective April, 2015

2015-16 Increase of 3.25%

2016-17 Increase of 3.50%

2017-18 Increase of 3.50%

2018-19 Increase of 4.0%

2019-20 Increase of 2.0% plus an increase of \$350 to the annual health benefits

2020-21 Increase of 2.27% plus an increase of \$1,350 to the annual health benefits

2022-23 increase of 5% on base salary

2023-24 Increase of 3.25% to base salary plus \$3,300 to annual health benefits

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Updated 4-11-2024

2023 - 2024 Salary Schedule - Adult Education

3.23%

| | A | B | C | D |
|----|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | Prelim Credential | Clear Credential | Clear + BA | Clear + MA |
| | 23-24 w/ retro of 3.25% | 23-24 w/ retro of 3.25% | 23-24 w/ retro of 3.25% | 23-24 w/ retro of 3.25% |
| 1 | 37.47 | 38.01 | 38.61 | 39.17 |
| 2 | 38.80 | 39.40 | 39.99 | 40.58 |
| 3 | 39.40 | 39.99 | 40.58 | 41.19 |
| 4 | 39.99 | 40.58 | 41.19 | 41.82 |
| 5 | 40.58 | 41.19 | 41.82 | 42.44 |
| 6 | 41.19 | 41.82 | 42.44 | 43.07 |
| 7 | 41.82 | 42.44 | 43.07 | 43.70 |
| 8 | 42.44 | 43.07 | 43.73 | 44.39 |
| 9 | | 43.73 | 44.39 | 45.04 |
| 10 | | 44.38 | 45.04 | 45.72 |
| 11 | | 45.04 | 45.72 | 46.41 |
| 12 | | 45.72 | 46.41 | 47.10 |
| 13 | | 46.41 | 47.10 | 47.82 |

Between all steps is 1.50% and between all columns is 1.50%

Step movement is based on length of service - one step is equal to 600 hours of service.

Column movement is based on credential, then degree

Step movement is effective July 1st each year based on length of service (hours)

Column movement shall occur for any specific pay period only for teachers providing evidence by at least 30 days prior to the closing date of the pay period of changes in credential or advanced degree status.

Maximum of one step movement and one column movement per year.

Adult School annual computation for STRS rate x 1,560 = Annual.

History:

2010-11 No increase

2011-12 Increase of 4.00%

2012-13 No increase

2013-14 No Increase

2014-15 Increase of 5.00%

2015-16 (2015-16 increase is included in the 2016-17 increase)

2016-17 Increase of 7.00%

2017-18 Increase of 3.50%

2018-19 Increase of 3.20%

2019-20 Increase of 2.21%

2020-21 Increase of 3.00%

2021-22 Increase of 5.00%

2022-23 Increase of 5.00%

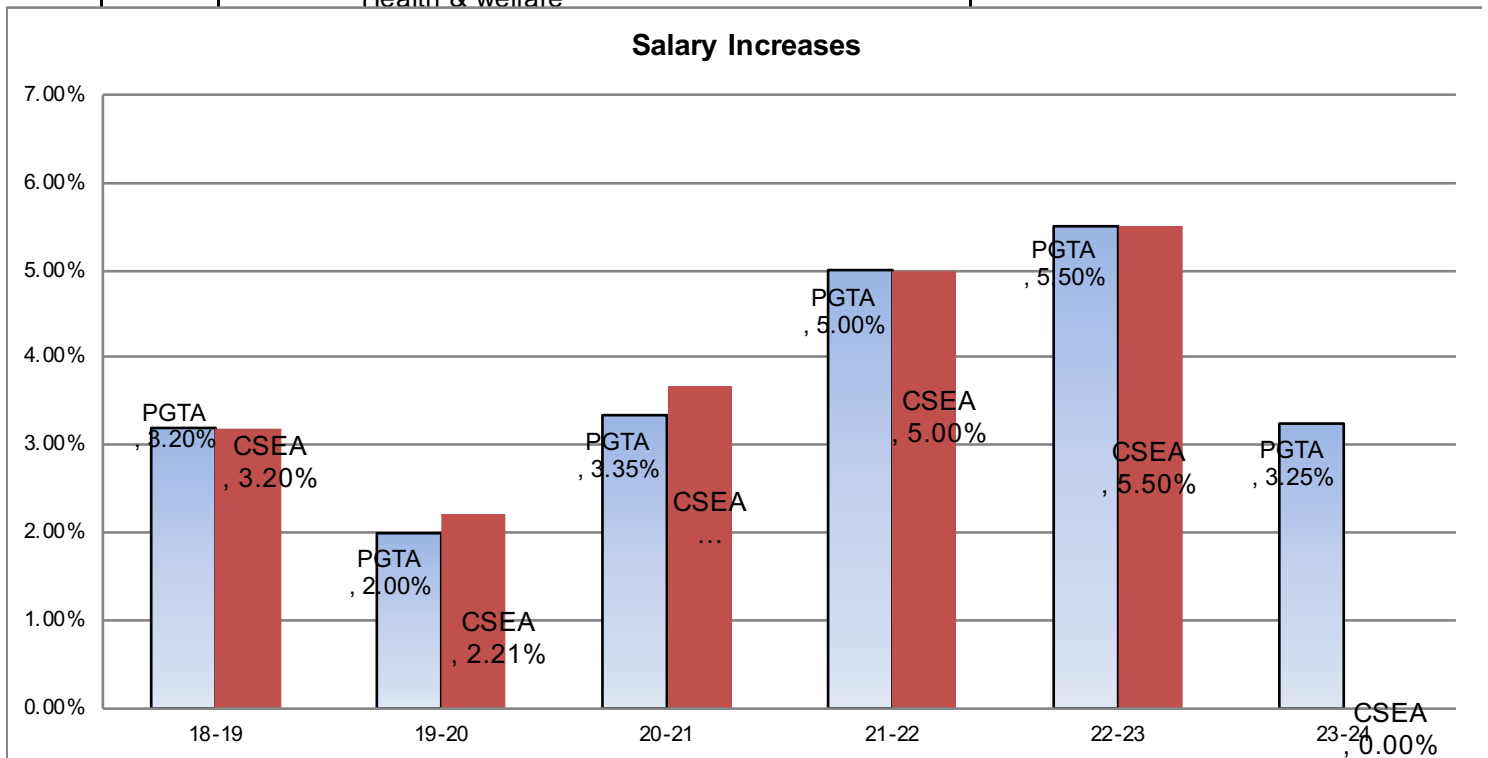
2023-24 Increase of 3.25% plus \$3,300 to H and W

Pacific Grove Unified School District

Negotiations History

| Year | Prop Tax % | PGTA | | | | CSEA | | |
|-------|------------|------------|--------------|------------------------------|------------|--------------|-------|--|
| | | Total Comp | Salary Sched | Other | Total Comp | Salary Sched | H & W | |
| 84-85 | | 2.70% | 2.70% | | | | 0.00% | |
| 85-86 | 9.70% | 6.19% | 6.19% | | | | 0.00% | |
| 86-87 | 9.60% | 7.03% | 7.03% | | | | 0.00% | |
| 87-88 | 14.10% | 4.40% | 4.40% | | | | 0.00% | |
| 88-89 | 10.50% | 9.10% | 9.10% | | | | 0.00% | |
| 89-90 | 12.10% | 7.50% | 5.40% | | | | 0.00% | |
| 90-91 | 10.60% | 2.41% | 2.41% | | | | 0.00% | |
| | | 4.37% | One-time | | | | 0.00% | |
| 91-92 | 21.50% | 3.94% | 3.94% | | | | 0.00% | |
| | | 1.24% | One-time | | | | 0.00% | |
| 92-93 | 0.90% | 0.73% | 0.70% | | 0.73% | | 0.00% | |
| | | 5.50% | One-time | | | | 0.00% | |
| 93-94 | 1.10% | 5.97% | 5.97% | | 5.97% | | 0.00% | |
| 94-95 | 3.40% | 4.00% | 4.00% | | 4.00% | | 0.00% | |
| 95-96 | 2.40% | 2.00% | 2.00% | | 2.00% | | 0.00% | |
| | | 0.50% | One-time | | 0.50% | | 0.00% | |
| 96-97 | 4.00% | 4.50% | 4.50% | In-lieu \$48.21/mo | 4.50% | | 0.00% | |
| 97-98 | 4.00% | 3.85% | 3.85% | | 3.85% | | 0.00% | |
| 98-99 | 6.30% | 8.35% | 6.08% | 2.27% In-lieu & Dep \$104.28 | 8.35% | | 0.00% | |
| 99-00 | 5.60% | 4.56% | 3.81% | 0.75% In-lieu \$ 3,927 | 4.56% | | 0.00% | |
| 00-01 | 9.30% | 10.23% | 8.98% | 1.25% In-lieu \$ 4,386 | 10.23% | | 0.00% | |
| 01-02 | 9.40% | 7.14% | 6.54% | 0.60% In-lieu \$ 4,709 | 7.14% | | 0.00% | |
| 02-03 | 7.40% | 11.26% | 4.76% | 1.00% In-lieu \$ 5,379 | 11.26% | 2.00% | 9.26% | |
| | | | | 2.75% Dependant \$ 2,000 | | | 0.00% | |
| | | | | 2.75% Add steps V13,VI17&22 | | | 0.00% | |
| 03-04 | 6.70% | 3.13% | 2.53% | 0.60% In-lieu \$ 5,615 | 3.13% | 3.13% | 0.00% | |
| 04-05 | 7.70% | 5.31% | 2.41% | 1.02% In-lieu \$ 6,729 | 5.31% | 5.31% | 0.00% | |
| | | | | 0.58% Dependant \$ 2,440 | | | 0.00% | |
| | | | | 0.90% add step VI-25 | | | 0.00% | |
| | | | | 0.40% add step V-17 | | | 0.00% | |
| | | | | add 1 day | | | 0.00% | |
| 05-06 | 9.10% | 7.00% | 4.00% | 1.70% In-lieu \$ 7,866 | 7.00% | 5.36% | 1.64% | |
| | | | | 0.20% Dependant | | | 0.00% | |
| | | | | 0.60% add step VI-27 | | | 0.00% | |
| | | | | 0.50% add MA/PhD | | | 0.00% | |
| | | | | 0.14% Medi-Gap to \$104 | | | 0.00% | |
| | | | | add 1 day | | | 0.00% | |
| 06-07 | 7.80% | 6.87% | 5.43% | 0.99% In-lieu \$ 8,565 | 6.87% | 5.00% | 1.87% | |
| | | | | 0.45% Dependant \$ 3,377 | | | | |
| 07-08 | 5.60% | 4.00% | 3.42% | 0.33% In-lieu \$ 8,822 | 4.00% | 3.69% | 0.31% | |
| | | | | 0.25% Dependant \$ 3,377 | | | | |
| 08-09 | 8.80% | 2.00% | 0.70% | 1.00% In-lieu \$ 9,653 | 2.00% | 2.00% | 0.00% | |
| | | | | 0.30% Dependant \$ 4,274 | | | | |
| 09-10 | -0.22% | 0.00% | 0.00% | | 0.00% | 0.00% | 0.00% | |
| 10-11 | -1.24% | 1.40% | 0.00% | 1.40% In-lieu \$ 10,361 | 1.40% | 1.40% | 0.00% | |
| | | 1.10% | One-time | | 1.10% | One-time | | |
| 11-12 | 0.99% | 0.70% | 0.70% | | 0.70% | 0.70% | 0.00% | |

| Year | Prop Tax % | PGTA | | | CSEA | | |
|-------|------------|------------|---|---|------------|---|-------|
| | | Total Comp | Salary Sched | Other | Total Comp | Salary Sched | H & W |
| 12-13 | 1.80% | 2.00% | 1.45% | plus 0.55% for one extra work day 2.00% One-time | 1.45% | 1.45% | 0.00% |
| 13-14 | 4.51% | 2.25% | plus 80% of any increase in Prop Tax > 5.00% | | 2.50% | 2.50% | 0.00% |
| 14-15 | 3.56% | 2.25% | plus 80% of any increase in Prop Tax > 5.00% | | 2.50% | 2.50% | 0.00% |
| 15-16 | 5.84% | 3.50% | 3.25% | 0.20% increase MA stipend, 0.05% Spec | 3.50% | 3.50% | 0.00% |
| 16-17 | 5.90% | 3.50% | 3.50% | | 3.50% | 3.50% | 0.00% |
| 17-18 | 5.96% | 3.50% | 3.50% | | 3.00% | 3.00% | 0.00% |
| 18-19 | 6.52% | 3.20% | 4.00% (3.20% plus .80% for extra day) | | 3.20% | 3.20% | 0.00% |
| 19-20 | 4.71% | 2.00% | 2.00% plus increase of \$350 per year for Health & welfare | | 2.21% | 2.21% | 0.00% |
| 20-21 | 6.62% | 3.35% | 2.27% plus increase of \$1,350 per year for Health & welfare; additional one-time off schedule of \$2,500 per .8 FTE and higher | | 3.69% | 3% Plus one-time off schedule \$2,500 per 1.0 FTE | |
| 21-22 | 8.15% | 5.00% | 5.00% plus increase of \$1200 per year for Health & welfare | | 5.50% | 5.00% | 0.50% |
| 22-23 | 8.10% | 5.50% | 5.00% plus increase of \$1000 per year for Health & welfare | | 5.50% | 5.00% | 0.50% |
| 23-24 | 6.00% | 3.25% | 3.25% plus increase of \$3,300 per year for Health & welfare | | TBD | TBD | TBD |



Pacific Grove Unified School District

1.00% of Salary Calculation

| PGTA: | | 2019-20 | 2021-22 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|--|-------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Teachers Salaries | 1100 | 13,566,818 | 14,076,475 | 13,507,224 | 14,656,134 | 15,519,281 | 16,985,781 |
| Teachers Stipends | 1160 | no stipends | no stipends | no stipends | no stipends | no stipends | no stipends |
| Support Salaries | 1200 | 1,467,009 | 1,737,734 | 1,482,907 | 1,576,539 | 1,789,009 | 1,898,741 |
| Fund 11 Cert Salaries | | 956,502 | 632,714 | 751,537 | 709,630 | 600,360 | 583,197 |
| Fund 12 Cert Salaries | | 64,163 | 65,948 | 61,637 | 65,799 | 75,227 | 88,235 |
| Total Salaries | | 16,054,492 | 16,512,871 | 15,803,305 | 17,008,102 | 17,983,877 | 19,555,954 |
| Statutory Benefits % | | 20.180% | 23.820% | 19.990% | 21.640% | 23.830% | 23.830% |
| Benefits | | 3,239,796 | 3,933,366 | 3,159,081 | 3,680,553 | 4,285,558 | 4,660,184 |
| Total Salaries and Benefits | | 19,294,288 | 20,446,237 | 18,962,386 | 20,688,655 | 22,269,435 | 24,216,138 |
| 1% | | 192,943 | 204,462 | 189,624 | 206,887 | 222,694 | 258,471 |
| | | 180,677 | | | | | |
| CSEA: | | 2019-20 | 2021-22 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
| Instruct Aides & subs & hrly | 2100 | 2,111,308 | 2,296,943 | 1,977,005 | 2,213,689 | 2,577,068 | 2,736,063 |
| Support Salaries & OT | 2200 | 1,937,448 | 1,841,233 | 1,928,335 | 1,997,659 | 2,106,285 | 2,475,045 |
| Clerical and Office | 2400/ | 1,949,509 | 2,251,896 | 2,045,126 | 2,154,447 | 3,053,798 | 2,226,118 |
| Less: Confidential Emps | | (505,500) | (531,859) | (521,901) | (531,859) | (561,111) | (561,111) |
| Fund 11 Class Salaries | | 999,450 | 912,991 | 922,250 | 968,796 | 982,354 | 1,155,596 |
| Fund 12 Class Salaries | | 296,237 | 299,509 | 291,569 | 291,081 | 245,125 | 268,958 |
| Fund 13 Class Salaries | | 284,961 | 323,330 | 286,419 | 294,607 | 358,095 | 442,765 |
| Total Salaries | | 7,073,413 | 7,394,043 | 6,928,803 | 7,388,420 | 8,761,614 | 8,743,434 |
| Statutory Benefits % | | 29.001% | 36.290% | 30.740% | 33.830% | 33.830% | 33.830% |
| Benefits | | 2,051,361 | 2,683,298 | 2,129,914 | 2,499,502 | 2,964,054 | 2,957,904 |
| Total Salaries and Benefits | | 9,124,774 | 10,077,341 | 9,058,717 | 9,887,922 | 11,725,668 | 11,701,338 |
| 1% | | 91,248 | 100,773 | 90,587 | 98,879 | 117,257 | 128,811 |
| General Fund | | 74,533 | | | | | |
| Confidential: | | 2019-20 | 2021-22 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
| Clerical and Office | 2400 | 505,500 | 531,859 | 521,901 | 531,859 | 561,111 | 1,884,677 |
| Total Salaries | | 505,500 | 531,859 | 521,901 | 531,859 | 561,111 | 1,887,677 |
| Statutory Benefits % | | 29.001% | 36.290% | 30.740% | 33.830% | 33.830% | 33.830% |
| Benefits | | 146,600 | 193,012 | 160,432 | 179,928 | 189,824 | 638,601 |
| Total Salaries and Benefits | | 652,100 | 724,871 | 682,333 | 711,787 | 750,935 | 2,526,278 |
| 1% | | 6,521 | 7,249 | 6,823 | 7,118 | 7,509 | 25,263 |
| | | 5,055 | | | | | |
| Management: | | 2019-20 | 2021-22 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
| Sups & Admin - Cert | 1300 | 1,813,270 | 1,866,408 | 1,755,298 | 1,864,959 | 2,115,565 | 1,930,457 |
| Sups & Admin - Class | 2300 | 526,617 | 697,884 | 524,185 | 706,795 | 850,735 | 864,358 |
| Total Salaries | | 2,339,887 | 2,564,292 | 2,279,483 | 2,571,754 | 2,966,300 | 2,794,815 |
| Benefits % Cert | | 20.180% | 23.820% | 19.990% | 21.640% | 21.640% | 21.640% |
| Benefits % Class | | 29.001% | 36.290% | 30.740% | 33.830% | 33.830% | 33.830% |
| Benefits Cert | | 365,918 | 444,578 | 350,884 | 403,577 | 457,808 | 417,751 |
| Benefits Class | | 152,724 | 253,262 | 161,134 | 239,109 | 287,804 | 292,412 |
| Benefits | | 518,642 | 697,840 | 512,019 | 642,686 | 745,612 | 710,163 |
| Total Salaries and Benefits | | 2,858,529 | 3,262,132 | 2,791,502 | 3,214,440 | 3,711,912 | 3,504,978 |
| 1% | | 28,585 | 32,621 | 27,915 | 32,144 | 37,119 | 35,050 |
| | | 23,399 | | | | | |
| Total All Salaries & Benefits | | 31,929,691 | 34,510,581 | 31,494,938 | 34,502,805 | 38,457,950 | 41,948,732 |
| 1% | | 319,297 | 345,106 | 314,949 | 345,028 | 384,579 | 447,595 |
| Total General Fund cost & FS | | 290,316 | 39,870 | 34,738 | 39,262 | 44,628 | 60,313 |
| Total GF Salaries only | | \$ 236,569 | \$ 250,919 | \$ 235,065 | \$ 254,648 | \$ 283,698 | \$ 295,593 |

Pacific Grove Unified School District

Statutory Benefits

| | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | actual | actual | actual | actual | actual | Projected |
| CERTIFICATED | | | | | | |
| Employee Costs | | | | | | |
| STRS (Classic member) | 10.25% | 10.25% | 25.37% | 25.37% | 25.37% | 27.30% |
| STRS (New member) | 10.205% | 10.205% | 25.37% | 25.37% | 25.37% | 27.30% |
| FICA (SS) | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% |
| Medicare | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% |
| Unemp Insurance | 0.50% | 0.50% | 0.50% | 0.50% | 0.50% | 0.50% |
| State Disability Insurance | | | | | | |
| Workers Comp | 2.77% | 2.77% | 2.77% | 2.77% | 2.77% | 2.77% |
| Total Employee Costs (avg) | 21.148% | 21.148% | 36.290% | 36.290% | 36.290% | 38.220% |
| CERTIFICATED | | | | | | |
| Employer Costs | | | | | | |
| STRS (Classic member) | 17.10% | 16.15% | 19.10% | 19.10% | 19.10% | 19.10% |
| STRS (New member) | 17.10% | 16.15% | 19.10% | 19.10% | 19.10% | 19.10% |
| Medicare | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% |
| Unemp Insurance | 0.05% | 0.05% | 0.50% | 0.50% | 0.50% | 0.50% |
| State Disability Insurance | | | | | | |
| Workers Comp | 1.5800% | 2.3400% | 2.7700% | 2.7700% | 2.7700% | 2.7700% |
| Total Employer Costs | 20.180% | 19.990% | 23.820% | 23.820% | 23.820% | 23.820% |
| CLASSIFIED | | | | | | |
| Employee Costs | | | | | | |
| PERS (Classic members) | 7.00% | 7.00% | 7.00% | 7.00% | 7.00% | 7.00% |
| PERS (new members) | 7.00% | 7.00% | 7.00% | 7.00% | 7.00% | 7.00% |
| FICA (SS) | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% |
| Medicare | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% |
| Unemp Insurance | | | | | | |
| State Disability Insurance | | | | | | |
| Workers Comp | | | | | | |
| Total Employee Costs (Avg) | 14.650% | 14.650% | 14.650% | 14.650% | 14.650% | 14.650% |
| CLASSIFIED | | | | | | |
| Employer Costs | | | | | | |
| PERS (Classic members) | 19.721% | 20.700% | 25.370% | 26.680% | 26.680% | 27.300% |
| PERS (new members) | 19.721% | 20.700% | 25.370% | 26.680% | 26.680% | 27.300% |
| FICA (SS) | 6.200% | 6.200% | 6.200% | 6.200% | 6.200% | 6.200% |
| Medicare | 1.450% | 1.450% | 1.450% | 1.450% | 1.450% | 1.450% |
| Unemp Insurance | 0.050% | 0.050% | 0.500% | 0.500% | 0.500% | 0.500% |
| State Disability Insurance | | | | | | |
| Workers Comp | 1.5800% | 2.3400% | 2.7700% | 2.7700% | 2.7700% | 2.7700% |
| Total Employer Costs | 29.001% | 30.740% | 36.290% | 37.600% | 37.600% | 38.220% |

Pacific Grove Unified School District

STRS-PERS Cost Increases

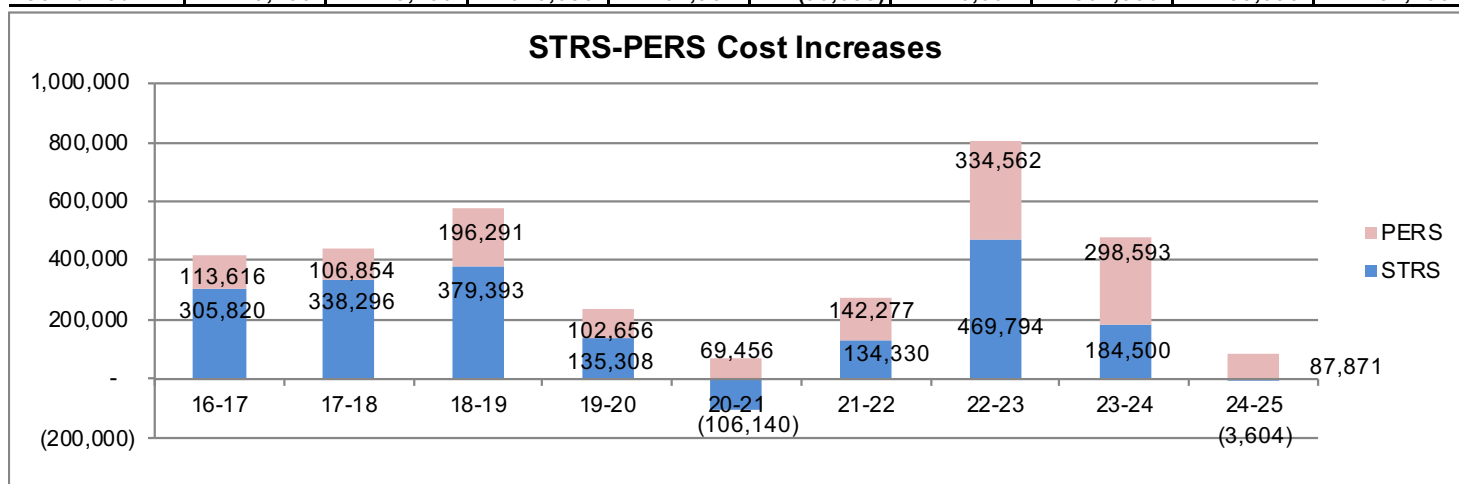
| STRS | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 |
|--------------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Old Rate | 8.25% | 8.25% | 8.25% | 8.25% | 8.25% | 8.25% | 8.25% | 8.25% | 8.25% |
| Cert Payroll Cost | 15,120,421 | 16,068,126 | 17,090,954 | 17,036,292 | 17,741,410 | 17,715,125 | 18,485,672 | 20,186,130 | 20,152,912 |
| | 1,247,435 | 1,325,620 | 1,410,004 | 1,405,494 | 1,463,666 | 1,461,498 | 1,525,068 | 1,665,356 | 1,662,615 |
| New Rate | 12.58% | 14.43% | 16.28% | 17.10% | 16.15% | 16.92% | 19.10% | 19.10% | 19.10% |
| Cert Payroll Cost | 15,120,421 | 16,068,126 | 17,090,954 | 17,036,292 | 17,741,410 | 17,715,125 | 18,485,672 | 20,186,130 | 20,152,912 |
| Cost | 1,902,149 | 2,318,631 | 2,782,407 | 2,913,206 | 2,865,238 | 2,997,399 | 3,530,763 | 3,855,551 | 3,849,206 |
| Addtl Cost | 654,714 | 993,010 | 1,372,404 | 1,507,712 | 1,401,571 | 1,535,901 | 2,005,695 | 2,190,195 | 2,186,591 |
| compared to old rate | | | | | | | | | |
| Addtl Cost | 305,820 | 338,296 | 379,393 | 135,308 | (106,140) | 134,330 | 469,794 | 184,500 | (3,604) |

compared to prior year

| PERS | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 |
|--|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|------------------|
| Old Rate | 11.44% | 11.44% | 11.44% | 11.44% | 11.44% | 11.44% | 11.44% | 11.44% | 11.44% |
| Class Payroll Cost | 5,478,317 | 5,892,951 | 6,605,049 | 6,521,442 | 6,582,045 | 6,554,260 | 7,798,713 | 9,087,793 | 9,286,597 |
| Cost | 626,829 | 674,271 | 755,750 | 746,183 | 753,118 | 749,938 | 892,329 | 1,039,825 | 1,062,572 |
| New Rate | 13.89% | 15.53% | 18.062% | 19.721% | 20.700% | 22.910% | 25.370% | 26.680% | 27.300% |
| Class Payroll Cost | 5,478,317 | 5,892,951 | 6,605,049 | 6,521,442 | 6,582,045 | 6,554,260 | 7,798,713 | 9,087,793 | 9,286,597 |
| Cost | 760,938 | 915,234 | 1,193,004 | 1,286,094 | 1,362,483 | 1,501,581 | 1,978,533 | 2,424,623 | 2,535,241 |
| <small>(these rates were adopted by Cal-PERS on 4-17-18)</small> | | | | | | | | | |
| Addtl Cost | 134,109 | 240,963 | 437,254 | 539,910 | 609,366 | 751,643 | 1,086,205 | 1,384,798 | 1,472,669 |
| compared to old rate | | | | | | | | | |
| Addtl Cost | 113,616 | 106,854 | 196,291 | 102,656 | 69,456 | 142,277 | 334,562 | 298,593 | 87,871 |

compared to prior year

| STRS-PERS | 16-17 | 17-18 | 18-19 | 19-20 | 20-21 | 21-22 | 22-23 | 23-24 | 23-24 |
|----------------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Combined | 788,823 | 1,233,973 | 1,809,658 | 2,047,622 | 2,010,937 | 2,287,544 | 3,091,900 | 3,574,993 | 3,659,259 |
| Compared to old rate | | | | | | | | | |
| Combined | 419,435 | 445,150 | 575,685 | 237,964 | (36,685) | 276,607 | 804,356 | 483,093 | 84,266 |



District Overview for 2024-2025

Enrollment Information

| Enrollment by Ethnicity and Site | Forest Grove | Robert Down | Middle School | High School | Comm High | Total | % | English Learners | % |
|----------------------------------|--------------|-------------|---------------|-------------|-----------|--------------|---------------|------------------|-------------|
| Native American | 2 | 3 | 8 | 6 | - | 19 | 1.1% | 1 | 0.1% |
| Asian | 39 | 25 | 63 | 61 | - | 184 | 10.4% | 0 | 0.0% |
| Pacific Islander | 4 | 3 | 1 | 4 | - | 12 | 0.7% | 6 | 0.3% |
| African American | 6 | 5 | 7 | 13 | - | 31 | 1.8% | 1 | 0.1% |
| White | 197 | 268 | 238 | 335 | - | 1,038 | 58.7% | 0 | 0.0% |
| Hispanic | 100 | 67 | 84 | 100 | 6 | 354 | 20.0% | 16 | 0.9% |
| Two or More | 28 | 29 | 18 | 16 | 5 | 92 | 5.2% | 43 | 2.4% |
| None Reported | 13 | 8 | 2 | 16 | 1 | 39 | 2.2% | 0 | 0.0% |
| Total | 389 | 408 | 421 | 551 | 12 | 1,769 | 100.0% | 67 | 3.8% |

Budget Information

| 2024-25 Beginning Fund Balance | 6,653,279 | Property Tax Revenue Trend: | | STRS Rate Increases: | | |
|--------------------------------|-------------------|------------------------------------|-------|-----------------------------|-------|-----------|
| 2024-25 Revenues: | | 2015-16 | 5.84% | 2015-16 | 10.7% | 348,895 |
| Property Taxes and LCFF | 38,715,228 | 2016-17 | 5.90% | 2016-17 | 12.6% | 654,714 |
| Federal | 649,267 | 2017-18 | 5.96% | 2017-18 | 14.4% | 993,010 |
| State | 3,548,242 | 2018-19 | 6.52% | 2018-19 | 16.3% | 1,372,404 |
| Local | 2,833,233 | 2019-20 | 4.71% | 2019-20 | 17.1% | 1,507,712 |
| Total Revenues | 45,745,970 | 2020-21 | 6.62% | 2020-21 | 16.2% | 1,401,571 |
| | | 2021-22 | 3.48% | 2021-22 | 16.9% | 1,535,901 |
| 2024-25 Expenditures: | | 2022-23 | 8.49% | 2022-23 | 19.1% | 2,005,695 |
| Certificated Salaries | 19,831,348 | General Fund Reserve Trend: | | 2023-24 | 19.1% | 2,190,195 |
| Classified Salaries | 9,105,745 | 2015-16 | 16.7% | PERS Rate Increases: | | |
| Employee Benefits | 11,524,408 | 2016-17 | 17.4% | 2016-17 | 13.9% | 134,109 |
| Books and Supplies | 1,101,210 | 2017-18 | 12.6% | 2017-18 | 15.5% | 240,963 |
| Services | 4,346,792 | 2018-19 | 12.1% | 2018-19 | 18.1% | 437,254 |
| Capital Outlay | 28,385 | 2019-20 | 12.8% | 2019-20 | 19.7% | 539,910 |
| Other | 82,000 | 2020-21 | 14.2% | 2020-21 | 20.7% | 609,366 |
| Transfers Out | (191,875) | 2021-22 | 14.7% | 2021-22 | 22.9% | 751,643 |
| Total Expenditures | 46,029,561 | 2022-23 | 12.1% | 2022-23 | 25.4% | 1,086,205 |
| Ending Fund Balance | 5,969,691 | 2023-24 | 10.3% | 2023-24 | 26.7% | 1,384,798 |

General Information

| SBAC FG | 2023-24 ELA* | 2023-24 Math* | 2023-24 Science* | 2023-24 Total Assessed | Free & Reduced Meals | |
|-------------|--------------|---------------|------------------|------------------------|----------------------|-------|
| 3rd | 55% | 68% | N/A | 68 | 11-12 | 19.9% |
| 4th | 58% | 50% | N/A | 57 | 12-13 | 20.8% |
| 5th | 66% | 55% | 55% | 61 | 13-14 | 19.0% |
| RD | | | | | 14-15 | 19.8% |
| 3rd | 79% | 86% | N/A | 70 | 15-16 | 19.3% |
| 4th | 77% | 73% | N/A | 76 | 16-17 | 16.5% |
| 5th | 77% | 56% | 63% | 67 | 17-18 | 20.0% |
| PGMS | | | | | 18-19 | 19.1% |
| 6th | 73% | 60% | N/A | 150 | 19-20 | 20.6% |
| 7th | 68% | 53% | N/A | 138 | 20-21 | 18.6% |
| 8th | 69% | 46% | 56% | 124 | 21-22 | 13.8% |
| PGHS | | | | | 22-23 | 17.5% |
| 11th/12th | 81% | 52% | 56% | 98 | 23-24 | 17.5% |

* percent of students who have "met or exceeded" the standards

LAST

PAGE

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Pacific Grove Unified School District Local Control and Accountability Plan

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board approve the Pacific Grove Unified School District Local Control and Accountability Plan (LCAP) for the 2024-2025 school year.

BACKGROUND:

The Local Control and Accountability Plan (LCAP) is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. This year marks the beginning of the new three-year LCAP cycle. The LCAP is the document that drives the district's educational program, and PGUSD consults a wide range of data and educational partner input to develop the goals and actions to serve our students for the coming years.

INFORMATION:

PGUSD developed this three-year plan after consulting the mandatory data required by the California Department of Education and other local measures. More importantly, PGUSD consulted students, families, staff members, and other community members to develop the goals and actions that comprise this LCAP. At a previous meeting, the district described the process used to gather educational partner input including advisory group meetings, LCAP survey data (from students, families, and staff), community LCAP input meetings, and other community meetings. After analyzing the available data, the district developed the goals and actions in response to feedback from the community in the best interests of our students.

In this LCAP, the district expresses a commitment to the core values we hold for all our students: belonging, safety, and prosperity – academically and professionally. The following is a list of the components the district community will see in the LCAP:

- Budget Overview for Parents
- Plan Summary (General Information, Reflections: Annual Performance)
- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables
- Instructions



LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Pacific Grove Unified School District

CDS Code: 27661340000000

School Year: 2024-25

LEA contact information:

Buck Roggeman

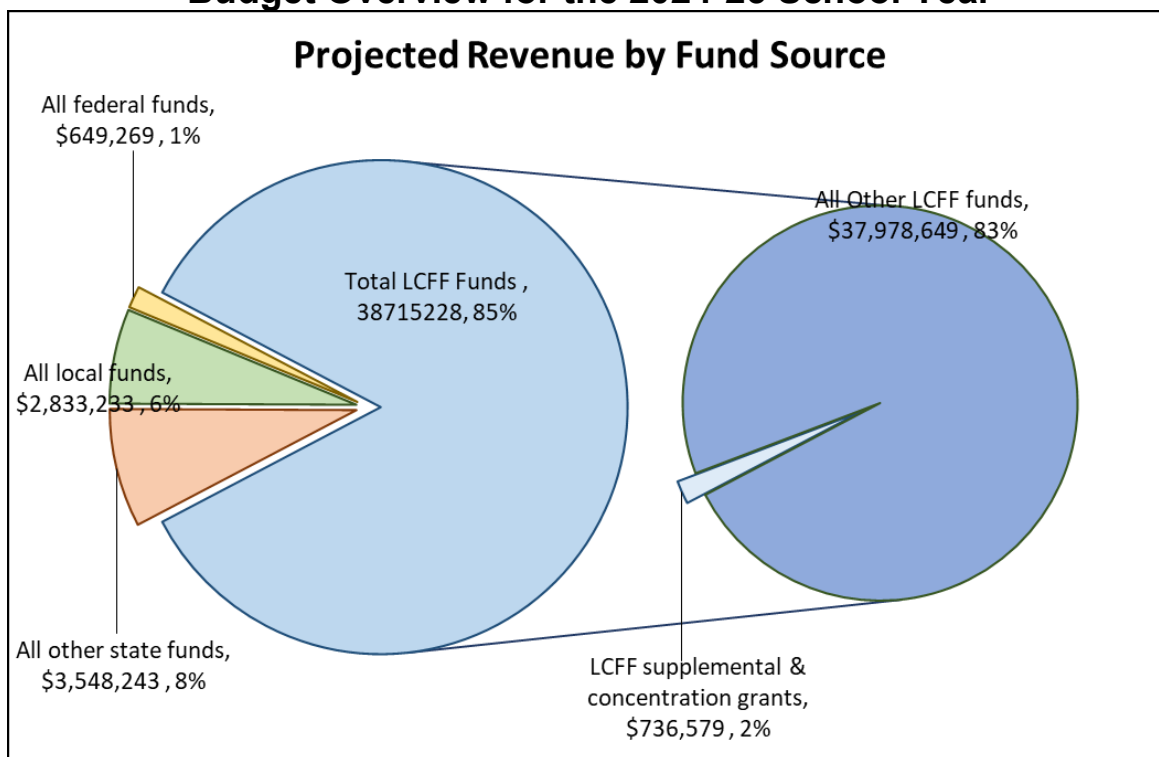
Director of Curriculum & Special Projects

broggeman@pgusd.org

831 646-6526

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2024-25 School Year

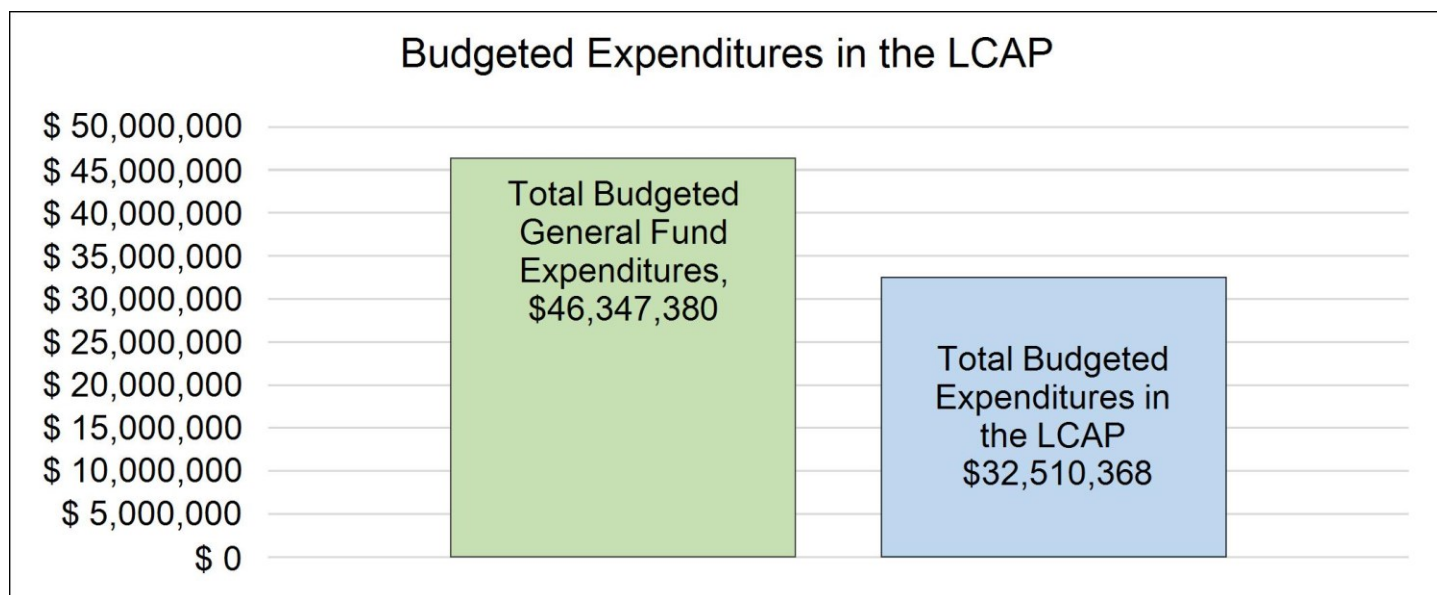


This chart shows the total general purpose revenue Pacific Grove Unified School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Pacific Grove Unified School District is \$45,745,973, of which \$38,715,228 is Local Control Funding Formula (LCFF), \$3,548,243 is other state funds, \$2,833,233 is local funds, and \$649,269 is federal funds. Of the \$38,715,228 in LCFF Funds, \$736,579 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Pacific Grove Unified School District plans to spend for 2024-25. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Pacific Grove Unified School District plans to spend \$46,347,380 for the 2024-25 school year. Of that amount, \$32,510,368 is tied to actions/services in the LCAP and \$13,837,012 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

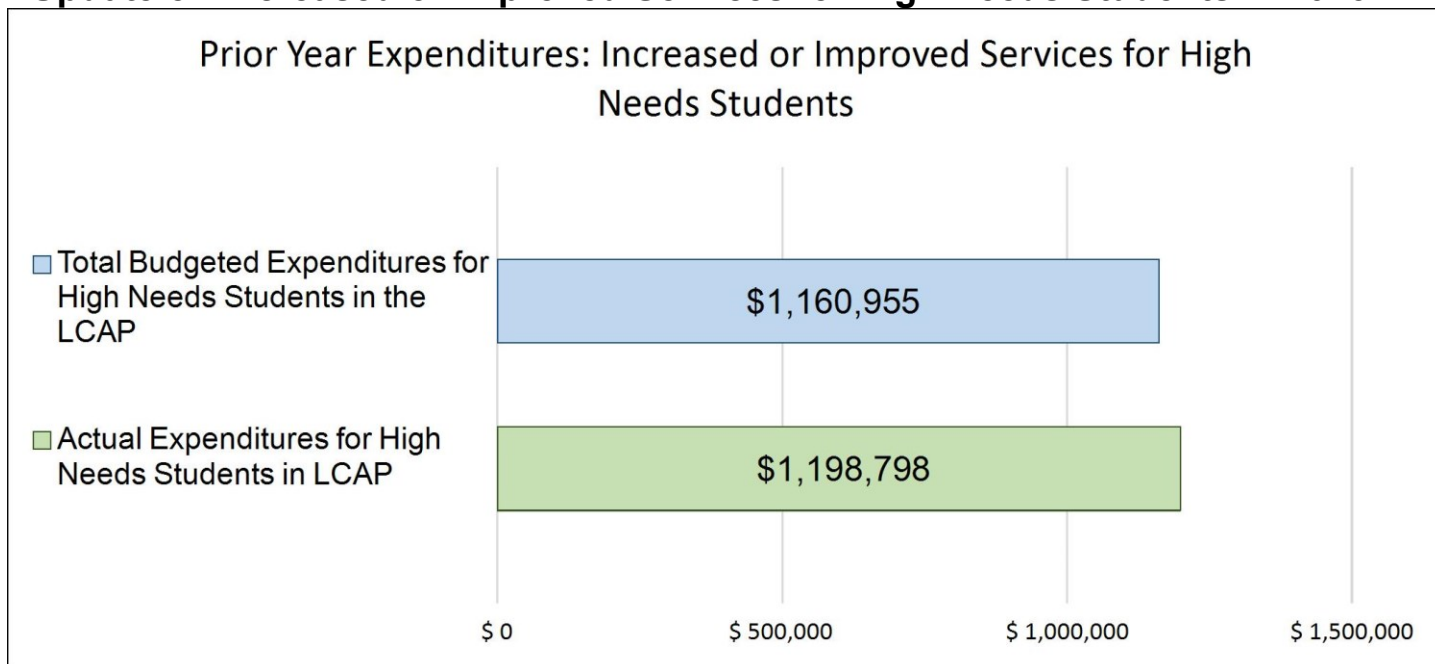
Various staff Salaries & Benefits, Supplies/ Contract Services and Capital Outlay not directly supporting the Goals of the LCAP.

Increased or Improved Services for High Needs Students in the LCAP for the 2024-25 School Year

In 2024-25, Pacific Grove Unified School District is projecting it will receive \$736,579 based on the enrollment of foster youth, English learner, and low-income students. Pacific Grove Unified School District must describe how it intends to increase or improve services for high needs students in the LCAP. Pacific Grove Unified School District plans to spend \$1,021,370 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2023-24



This chart compares what Pacific Grove Unified School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Pacific Grove Unified School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2023-24, Pacific Grove Unified School District's LCAP budgeted \$1,160,955 for planned actions to increase or improve services for high needs students. Pacific Grove Unified School District actually spent \$1,198,798 for actions to increase or improve services for high needs students in 2023-24.



Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---------------------------------------|--|-------------------------------------|
| Pacific Grove Unified School District | Buck Roggeman Director of Curriculum & Special Projects | broggeman@pgusd.org 831 646-6526 |

Plan Summary [2024-25]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

The Pacific Grove Unified School District (PGUSD) is located on the southern tip of Monterey Bay about two hours south of San Francisco. PGUSD provides public education to students in transitional kindergarten through 12th grade, drawing its enrollment from the city of Pacific Grove and part of Pebble Beach. With a population of 15,000 people, the largest industries are educational services, health care & social assistance, and accommodation & food services.

Our current district enrollment of 1,737 is divided among Pacific Grove High School (523), Pacific Grove Continuation High School (14), Pacific Grove Middle School (447), Forest Grove Elementary School (350), and Robert Down Elementary School (403). The district serves a diverse population consisting of the following groups: white 55.1%, Hispanic 20.3%, two or more 7.4%, Chinese 2.4%, Korean 2.3%, Filipino 1.9%, other Asian 1.8%, African American 1.5%, Japanese 1.2%, Asian Indian 1.1%, Native American 0.9%, other Pacific Islander 0.5%, Vietnamese 0.3%, Cambodian 0.3%, and Guamanian 0.1%. There are two other categories race intentionally left blank 2.4% and decline to state 0.6%.

The PGUSD unduplicated pupil population is comprised of socio-economically disadvantaged youth 19.6%, English learners 4.5% and foster youth 0.1%. The district also serves a special education population that makes up 16.3% of our students.

Pacific Grove Unified School District students perform above the state averages on the California Assessments of Student Performance and Progress and the LCAP student survey and student focus groups gave very positive feedback on extra-curricular activities, athletics visual and performing arts, and career technical education classes. Perhaps our greatest area for growth as a district remains helping students feel a sense of connection to their schools, so this will be a focus of our Local Control and Accountability Plan. The core values we hold for our students are belonging, safety, and prosperity - academically and professionally. To help our students realize these core values, Pacific Grove Unified School District is committed to improving our level of cultural proficiency, so that all our students and families of all backgrounds feel welcome and connected to our schools.

Equity Multiplier Schools are identified by looking at all CDS codes in the state of California. CDS codes typically refer to schools but in some instances refer to programs. For all students associated with that "school" (CDS code), the state collects the percentage of low socio-economic status students as well as their lengths of enrollment. If a "school" has more than 70% of their students low socio-economic status, and more than 25% instability, they qualify for Equity Multiplier. In the case of the Pacific Grove District Office, there was a single child who, as a kindergartener, was inadvertently entered at the district office. This child had enrollment for three weeks before the data was corrected, and he was shown to be enrolled at another Robert Down Elementary. In addition, this child has a low socio-economic status. As a result, 1/1 or 100% of students were listed as unstable since enrollment was less than one year. As a result, this single child met the criteria with 100% low socio-economic status, and the District Office was identified for receiving an equity multiplier grant. For this year, once a school is included in the Equity Multiplier list there is no appeal process to correct listings. The state has indicated intentions to revise qualifications which may lead to CDS "schools" with a single student not being eligible for Equity Multiplier goals in the future.

2023-2024 marks a year of significant transition for PGUSD as the district welcomed new Superintendent Dr. Linda Adamson. In the past two years, the entire cabinet has been replaced with new personnel. PGUSD also offered a supplemental early retirement program, resulting in 22 staff retirements. Working our educational partners with an emphasis on cultural proficiency and social emotional well being, our goal is to create a welcoming environment where high quality teaching and learning flourish.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Dashboard Successes

Pacific Grove Unified School District's performance analysis on multiple indicators begins with our performance on statewide testing in the areas of English language arts, mathematics, and science. As is historically the case, the majority of our students met or exceeded the standards on the 2023 California Assessment of Student Performance and Progress (CAASPP) in grades 3-8 and 11 in English language arts and mathematics with 70.03% of district students meeting or exceeding standards in ELA and 56.88% meeting or exceeding grade level standards in math. Similar to other districts, Pacific Grove Unified School District experienced a decrease in performance levels compared to pre-pandemic numbers. Our English Language Arts scores dropped by 8% while our mathematics scores decreased by 9% compared to pre-pandemic levels.

Another area of success for PGUSD is the 6.3% increase in our English learner progress rate which reached 54.4% last year (2022-23) is indicative of quality designated and integrated supports for our English learners. Our Hispanic student population showed a significant 12% (from 38% to 50%) increase of students who met or exceeded grade level standards, surpassing the pre-pandemic levels by 5%. The district's low income students also showed a slight increase (3% ELA, 4% math) in their CAASPP scores.

PGUSD continues to have a low suspension rate of 1.5% as our schools seek first to use other means of correction before suspending students from school. English learner results were mixed with a sharp gain in math scores (9.5%) and sharp decrease in ELA scores (19%). The drastic swings in results can partially be attributed to the relatively small number of English learners in our district (42 took the CAASPP test in 2023).

Our graduation rate fell from the previous year due to the issuance of 6 special education certificates of completion and 13 student drop-outs based on the four-year cohort model. Of the students who either began their senior year in PGUSD or moved to our district in 2022-2023, only one student failed to graduate.

PGUSD maintained its low suspension rate of 1.5% and low drop out rates in high school (1.6%) and middle school (0%)

Dashboard Challenges

A requirement of this Local Control and Accountability Plan is to identify any school within PGUSD that received the lowest performance level on one or more state indicators; any group within PGUSD that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or any student group within a school that received the lowest performance level on one or more state indicators on the 2023 Dashboard. PGUSD has five incidents of low performance on dashboard indicators:

Chronic absenteeism - multiple races/two or more - districtwide 20.4%

Chronic absenteeism - multiple races/two or more - Forest Grove Elementary 25.6%

Chronic absenteeism - socioeconomically disadvantaged - Robert Down Elementary 27.8%

Chronic absenteeism - students with disabilities - Robert Down Elementary 25.5%

English language arts - students with disabilities - Forest Grove Elementary - 73.8 points below the standard

PGUSD made more of an effort to gather community input for this three-year LCAP. In those meetings, families, students, and staff consistently identified three areas for improvement - student connection to our schools, the physical and emotional safety of our students, and improvement in our facilities. These areas are addressed throughout the LCAP in response to this educational partner feedback.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

PGUSD is not eligible for technical assistance, so this section does not apply.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

| Educational Partner(s) | Process for Engagement |
|------------------------|---|
| Students | <p>The district gathered student input by meeting with student LCAP advisory groups at each school. Principals chose the students with an emphasis on a diverse representation of perspectives. Each meeting was held at school, during the school day, and lasted approximately one hour. The dates of the meetings were PGHS on Jan. 16, 2024; PGMS Jan. 18, 2024; Robert Down March 19, 2024; and Forest Grove March 20, 2024. Community High School students were consulted on a less formal basis when administration visited the program throughout the year.</p> <p>The district also conducted a student survey at the elementary school, middle school, and high school levels. The survey consisted of statements with rating scales and written responses from students in grades 3-12. It covered a breadth of topics including the students' learning experience, technology, attendance, safety, school nutrition, bullying, safety, and student mental health. More than 1,000 students completed the survey.</p> <p>Students in grades five, seven, nine, and eleven also completed the California Healthy Kids Survey. Some of the data captured in the survey is used in the metrics section of our goals.</p> <p>Other methods of capturing student voice include feedback from the Leadership classes to site administration at Pacific Grove High School and Middle School. Students in grades 3-12 take the CORE Social</p> |

| Educational Partner(s) | Process for Engagement | 741/970 |
|---|--|---------|
| | Emotional Learning survey during the Fall and Spring. Students at the Middle School take the Olweis bullying survey. | |
| Parents | <p>PGUSD held five parent advisory meetings throughout the year on Jan. 17, 2024; Feb. 21, 2024; March 14, 2024; April 2, 2024; and April 30, 2024. These meetings were held in a hybrid format with the physical location alternating at various sites throughout the district. The group discussed the updated data for the midyear LCAP update, helped develop our survey questions, reviewed survey data, and suggested actions in support of our goals.</p> <p>The district sent an LCAP survey to parents that was open for response in March 2024. Nearly 800 families responded to the survey, providing input in the areas of academic achievement, educational technology, educational environment, communication, and safety. Like the student survey, the family survey contained a combination of statements with rating scales and free response questions.</p> <p>Every campus has a school site council that meets monthly for an hour. The school site councils review the site's safety plans, provide input on site level decisions, and give input on the school plans for student achievement (SPSA) that align with the LCAP.</p> <p>The PGUSD District English Language Advisory Council met on March 28, 2024, for 90 minutes. The group provided feedback on the best ways to serve the needs of our English learners both academically and socially.</p> | |
| Certificated Staff/Pacific Grove Teachers Association | <p>Certificated staff provide feedback during staff meetings that are held monthly at each school site. All of our schools have a site leadership team that provides counsel to site administration and helps make decisions about the operations of the school and direction of the instructional program.</p> <p>District administration consults monthly with the Pacific Grove Teachers Association executive board to discuss contractual issues</p> | |

| Educational Partner(s) | Process for Engagement | 742/970 |
|--|--|---------|
| | <p>and site concerns that may arise throughout the year. Additionally, district administration consults annually with PGTA leadership when planning district professional development to gather input and guidance. The district also participates in collective bargaining with our teachers union and reached numerous agreements on contract language and a compensation agreement.</p> <p>Teachers are represented on the school site councils at every school. Typically, two or three teachers are a member of this group that meets monthly to make decisions about school practices.</p> <p>Teachers also comprise a significant membership on several input and decision making groups. Each site has representatives on the Cultural Proficiency committee which met four times this year to help guide the district in its efforts build and apply the Cultural Proficiency Implementation Plan. Certificated staff also are important contributors to District Technology Committee. These teacher tech leads are responsible for attending monthly meetings, sharing updates with site staff, and supporting site staff in their use of educational technology.</p> <p>Certificated staff participated in two surveys the LCAP staff survey and California Healthy Kids Survey for Staff.</p> | |
| Classified Staff/California School Employees Association | <p>PGUSD gathered Classified staff feedback through a number of methods beginning with the district LCAP survey for staff which was open during April 2024. The staff also participated in the California Healthy Kids Survey for school staff. In those surveys staff answered a combination of statements with rating scales and free response questions. These general areas covered in the survey were vision and planning, student needs, environment, cultural proficiency, support, curriculum, school safety, connection, and professional development. Classified staff also had the opportunity to give feedback in the district's human needs assessment where staff rated the district's current status in several areas related to cultural proficiency.</p> <p>Our classified staff has the opportunity to join committees that guide the district's educational program. One important committee is the</p> | |

| Educational Partner(s) | Process for Engagement | 743/970 |
|------------------------|--|---------|
| | <p>Cultural Proficiency Committee that is comprised of staff from each of our schools and the district office. Classified staff also participates on the District Tech Committee where they help make decisions regarding Measure A (PGUSD's educational technology bond) expenditures. The committee meets monthly.</p> <p>The California School Employees Association meets regularly with district staff to discuss any issues that have arisen during the course of the year. These meetings occur monthly or as needed.</p> | |
| Administrators | <p>Administrators provide feedback to the district at management meetings which are held two times per month. There is also a management retreat held at the beginning of the year where the Superintendent and administrators refine a vision or a theme for the academic year.</p> <p>Administrators have the opportunity to take all of the staff surveys including the LCAP staff survey, the California Healthy Kids Survey for staff, and the district's human needs assessment survey.</p> <p>Administrators lead and participate alongside of staff as members of the Cultural Proficiency Committee which met four times this year and the school site council for their sites.</p> | |
| Community Members | <p>PGUSD held two community LCAP input meetings on Feb. 29, 2024, and March 26, 2024. The first meeting focused on successes and improvements the community would like to see and the second meeting was a discussion of the survey data.</p> <p>The district held a community input meeting on its Cultural Proficiency Implementation Plan on Dec. 5, 2023. The community gave the district feedback and guidance regarding its plan and suggested ways to improve it. One of the outgrowths of this meeting was including a cultural proficiency goal in this year's LCAP.</p> <p>Another opportunity for our community to provide input occurred at our Community Safety meeting on March 28, 2024. One of the results</p> | |

| Educational Partner(s) | Process for Engagement | 744/970 |
|------------------------|---|---------|
| | <p>of this meeting was the formation of a Community Safety Committee which reviewed and prioritized safety improvements that are reflected in this year's LCAP.</p> <p>Superintendent Adamson held more than 200 meetings with community members during her Listen and Learn meetings since being named to the position in November 2023. This community input influenced the actions that support our goals.</p> | |

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

The Pacific Grove Local Control and Accountability Plan is driven entirely by data analysis and educational partner feedback. As we held LCAP committee meetings, community feedback meetings, and worked with staff, several points of emphasis were repeated among our group.

Goal #1 speaks to the academic success of all students in a learning environment that is welcoming to all families.

- One of the dashboard indicators that raised the greatest concern among our parents was our A-G completion rate. To help improve this rate the district developed a visual indicator in the Synergy student information system to easily identify students who were in danger falling off pace to complete the UC/CSU A-G requirements.
- School safety came up as a concern among students, families, and staff. Our PGUSD Community Safety Committee reviewed improvement recommendations made by Kimball Associates and identified three immediate priorities that have become action items.
- Teachers requested staff development activities that were directly related to their subject matter or grade level, so an action has been developed that will provide differentiated professional development activities.
- Our state testing data shows that our students scores remain below the level they were before the pandemic. To institute a research based approach to improving learning across the district, PGUSD will begin a three-year commitment to building vibrant professional learning communities by partnering with Solution Tree.
- Facilities were a point of emphasis in all of the educator partner input sessions. Our action related to facilities marks a three-year commitment to analyze our district's needs and move forward with projects to include facilities. The specific reference to improving bathrooms is in response to the students' consistent request for this action.
- Our homework action is based on feedback from our parent advisory group and our student survey where secondary pupils expressed 45% were in disagreement with the statement "I never have homework assigned on school breaks."

Goal #2 addresses creating a learning environment that is physically, emotionally, and intellectually safe.

- Our students, families, and staff mentioned the need for the district to maintain mental health therapists at the high school and elementary. The community also requested that a mental health therapist be added to the Middle School, so this position is included in the action.

- The dashboard indicator where the district scores at the lowest level is chronic absenteeism, so a chronic absenteeism intervention program has been added as an action.
- Students, parents and staff identified bullying as a concern in PGUSD schools, so the district is implementing multiple actions to create a safer environment for students including training with the Restorative Justice Partnership; a theme of "know my face, know my name, know my story" so every student has an adult who knows them and cares deeply about them at school; and clearly communicate the consequences for instances of bullying.
- Student survey data indicated that 15% of high school students were not aware that there was a mental health therapist on campus and 21% of elementary students did not know who to go to for personal reasons. In response, the district added an action that calls for increased efforts to make students aware of the help that is available to them.
- Parent and staff survey data showed strong support for counseling services in our schools, so the current counseling staff levels were maintained.

Goal #3 will provide differentiated education services to our unduplicated pupil population based on their performance levels in academic subjects.

- Much of the progress our district has made in monitoring student progress and discussing the ways to improve learning has been through the work of our instructional leadership teams. To maintain this progress, funding will be made available for these teams at the secondary level to continue their work outside of the regular school day.
- One of the programs that received a positive response from our District English Language Advisory Committee is our AVID program. The demand for AVID classes in grades 9 and 10 has increased, so an additional section will be added, while maintaining a section to serve students in grades 11-12. In the Middle School, there will be an AVID class for grade 7 and another for grade 8.
- Literacy support for elementary students received strong support during our parent meetings, so our intervention classes will be maintained. Due to the loss of one-time categorical funding, however, the full time intervention teacher at Forest Grove and the part-time intervention position at Robert Down have been eliminated. This will impact the number of students who will be able to receive tier two intervention services.
- Our DELAC voiced strong support for peer-to-peer tutoring among similar age students. The group is in favor of a robust tutoring program where Middle School and High School students teach younger students while possibly earning community service hours.
- Educational partners mentioned math as an area of need for the district based on state testing data. The elementary school will maintain leveled small group instruction for math, while the secondary schools include math support classes in the master schedule. Math teachers will also participate in two articulation meetings per year to discuss student assessment results and identify areas of need.
- Exploring free BASRP for socioeconomically disadvantaged youth is in response to feedback from the Board of Trustees.

Goal #4 is our cultural proficiency goal that to provide access to our full academic program for all students while valuing and celebrating all of the cultures at our school. The development of this goal, and all of the subsequent actions, are the direct result of community input combined with the work of PGUSD's Cultural Proficiency committee.

- Professional learning related cultural proficiency. Input from our educational partners indicated that local community resources be accessed to assist with the professional learning associated with this implementation. The district is entering into a new contract with the Black Leaders and Allies Collaborative to consult on professional development and guide our implementation of these actions district wide.

- Multiple sources of community input requested that diversifying the curriculum be a priority for the district. In student and staff surveys as well community input meetings, our community requested learning materials where all students could see diverse depictions of people and hear multiple perspectives.
- During our cultural proficiency community meetings, our educational partners requested that parents have the opportunity to provide feedback to our individual schools. This action calls for two meetings per year at schools to have these feedback sessions.
- Secondary schools will continue their professional learning community work in the area of grading for equity. This is in response to our student survey where 19% of students were in disagreement with the statement "The grading practices at our school are fair."

Goal #5 is our equity multiplier goal. This goal was the result of a reporting error where a student was incorrectly coded to the district office. Once the district discovered this error, the student was coded to their school of attendance.

- We informed our parent advisory committee of this mistake and informed them that we would receive funding from the state even though this was an error. We plan on using the funds to provide professional development for all sites including Robert Down, the student's school of attendance, designed to increase school connectivity.

Goal

| Goal # | Description | Type of Goal |
|--------|---|--------------|
| 1 | PGUSD will create a “culture of we” at every school site where educators and families work together as partners, sharing responsibility, leadership, and advocacy for the academic success of all students. All PGUSD families will feel welcome and fully invested in their student’s education through authentic partnerships with teachers and site leaders in a safe, nurturing, and culturally responsive school environment. All district and school policies and practices will be equitable and inclusive for all students and families creating a culture of belonging where students of every economic circumstance, culture, religion, race, ethnicity, gender, sexual orientation, learning ability, and language feel welcome and a sense of connection. | Broad Goal |

State Priorities addressed by this goal.

- Priority 1: Basic (Conditions of Learning)
- Priority 2: State Standards (Conditions of Learning)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

Pacific Grove Unified School District developed this goal to build an overall academic program that provides access for all students to programs designed to ensure all students graduate from PGUSD college and career ready. Although our district rated "high" for college preparedness on the latest dashboard, we want to increase the percentage of students who complete UC/CSU A-G requirements. Critical to achieving this goal is creating a safe educational environment in which all students' learning needs are met.

Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--------------------|----------------|----------------|---------------------------|----------------------------------|
| 1.1 | State Priority 1 A Degree to which teachers are appropriately assigned and fully credentialed. | 87.6% in 2021-2022 | | | 95% in 2025-2026 | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|--|----------------------------------|
| | Source: SARC | | | | | |
| 1.2 | State Priority 1 B Degree to which students have standards-aligned instructional materials. Source: PGUSD Resolution regarding sufficiency of instructional materials September 7, 2023 | 100% in 2023-2024 | | | 100% in 2026-2027 | |
| 1.3 | State Priority 1 C FIT Rating for school facilities in good repair. Source: SARC Fall 2023 | Overall rating: Good in 2023-2024 | | | Overall Rating: Good in Fall 2026-2027 | |
| 1.4 | State Priority 2 The implementation of academic content and performance standards for all students. Source: Administrator confirmation of implementation of CA Standards and record during observations. | 2023-2024 100% of teachers are implementing CA State Standards. | | | 2026-2027 100% of teachers are implementing CA State Standards. Source: Administrator confirmation of implementation of CA Standards and record during observations. | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| 1.5 | <p>State Priority 4 A</p> <p>The percentage of pupils that have successfully completed A-G requirements.</p> <p>Source: Dataquest</p> | <p>2022-2023</p> <p>37.2% graduated A through G eligible</p> <p>21.1% SED students graduated A-G eligible</p> | | | <p>2026-2027</p> <p>75% graduate A to G eligible</p> <p>68% SED students graduated A-G eligible</p> | |
| 1.6 | <p>The percentage of pupils that have successfully completed CTE pathways</p> <p>Source: Dataquest</p> | <p>2022-2023</p> <p>13.5% successfully completed at least one CTE pathway.</p> | | | <p>2026-2027</p> <p>25% successfully complete at least one CTE pathway.</p> | |
| 1.7 | <p>The percentage of pupils that have successfully completed A-G requirement and successfully completed at least one CTE pathway.</p> <p>Source: Dataquest</p> | <p>2022-2023</p> <p>7.7% completed both A-G requirements and at least one CTE pathway.</p> | | | <p>2026-2027</p> <p>15% complete both A-G requirements and at least one CTE pathway.</p> | |
| 1.8 | <p>State Priority 4 B</p> <p>The percentage of students who took an AP exam and passed with a score of 3 or higher</p> <p>Source: The College Board</p> | <p>2022-2023</p> <p>76.6% of students who took AP exams passed with a score of 3 or greater.</p> | | | <p>2026-2027</p> <p>80% of students who take AP exams will pass with a score of 3 or greater</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| 1.9 | State Priority 5 E High School graduation rate. Source: Dataquest (four-year cohort) | 2022-2023 85.9% High school graduation rate. 78.9% SED High School graduation rate. NA (>11) - EL High School graduation rate. | | | 2026-2027 97.5% High school graduation rate. 97.5% SED High school graduation rate. 97.5% EL High school graduation rate. | |
| 1.10 | State Priority 2 B The degree to which programs/services enable English Learners to access the CSS and the ELD standards Source: Curriculum Department | 2023-2024 All curriculum materials in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. | | | 2026-2027 All curriculum materials in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. | |
| 1.11 | State Priority 7 A | 2023-2024 | | | 2026-2027 | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|---|----------------------------------|
| | Broad course of study | Students have access and are enrolled in all required areas of study as monitored through CalPads & Synergy. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate. The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district. | | | Students have access and are enrolled in all required areas of study as monitored through CalPads & Synergy. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate. The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district. | |
| 1.12 | State Priority 4 C: The percentage of pupils who participate in, and demonstrate college | 2022-2023 81.44% prepared in ELA 51.04% prepared in Math | | | 2025-2026 85% prepared in ELA 75% prepared in Math | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|----------|----------------|----------------|---------------------------|----------------------------------|
| | preparedness in the EAP. Source: CAASPP Data | | | | | |

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|--|-----------------|--------------|
| 1.1 | Certificated Teachers, Classified Staff, and Administrators | All teachers (1100-1900) and administrators (1300) are highly qualified to provide support to students in attaining access to a comprehensive education. (1000 object code) Classified staff and administrators in each job alike support student learning, health, and safety. (2100-2900) object code) - Fund 01 Resource 0000 | \$24,825,266.00 | No |

| Action # | Title | Description | Total Funds 753/90 | Contributing |
|----------|---------------------------------------|---|--------------------|--------------|
| 1.2 | Instructional Materials and Resources | Instructional delivery of all core content areas with standards aligned instructional materials. Teachers and support staff are trained on instructional materials to support students during small group instruction. All newly adopted instructional materials are analyzed to ensure that diverse populations are represented in the content to support culturally responsive lesson planning. (4000 object code) | \$709,259.00 | No |
| 1.3 | High School Outreach Counselor | The High School Outreach Counselor position continues to provide support to historically underserved and special populations. This counselor is responsible for helping to identify students who have difficulty establishing a connection with school and implementing processes to help those students build a bond with their school. Historically underserved students include those who are struggling academically, social-emotionally, or may have other barriers to their success. Special populations of students include our students with a Section 504 accommodation plan, socio-economically disadvantaged, foster youth and English Language Learners. Support includes teaching coping skills, strategies to overcome a variety of obstacles, regular meetings, Student Study Team meetings, crisis intervention, and collaboration with the teachers and staff to support the students. | \$140,000.00 | Yes |
| 1.4 | Career Technical Education | Explore opportunities to publicize our Career Technical Education program, so that all of our students are aware of the benefits of CTE classes with a particular focus on our English Learners, socio-economically disadvantaged youth, and special education students. Working with our CTE instructors, create strategies to inform all students of the program, how the program can benefit their future, and how to adjust their schedule to enroll in CTE classes. Explore the possibility of informing our incoming 9th grade students of the benefits of the CTE program. The CTE team will take a planning day at the beginning of the school year working with Foundations 4 Innovation to organize delivery of the CTE program and strategize a vision for growth in 2024-2025. The program will be overseen by a CTE Coordinator 2024-2025. | \$1,700.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|--|--------------|--------------|
| | | | 754,900 | |
| 1.5 | Broad Course of Study | <p>Dual enrollment class offerings will expand in 2024-2025 to 19 from 11 the previous year. The courses are offered in photography, culinary, computer science, engineering, English, psychology, and sociology. We will continue to seek ways to improve on this robust offering of dual enrollment classes by continuing our partnership with Monterey Peninsula College and staying current with our College and Career Pathways (CCAP) Agreement.</p> <p>To increase the number of CTE completers district wide, we will publicize these courses to our incoming 9th and 10th grade students, so they can begin a CTE pathway early in their high school experience.</p> <p>PGHS will continue to seek funding for the CTE programs via Career Technical Education Incentive and Perkins grants to support and increase the number of course offerings.</p> | \$0.00 | No |
| 1.6 | Technology Infrastructure and Educational Support | <p>The PGUSD Tech Department, PGTech, has identified the following technology implementation priorities that will guide the bulk of the department's work over the next three to five years, using Measure A Education Technology Bond funds:</p> <ul style="list-style-type: none"> • Student Computing Device Fleet-Refresh Project: Upgraded tablets for students in grades K-1 and upgrade Chromebooks for students in grades 2nd-12th by 2029 • Teacher Laptop Replacement Plan: Phase-in replacement of teachers' aging Windows-based laptops with upgraded Chromebooks (Chrome OS) • Adult School and Community High School Flex/Tech Lab Design: Design and install flexible learning labs AS and CHS, replacing outdated computer labs. • District and Site Level Website Refresh Project: Replace current site and district-level websites with upgraded web design templates that provide improved navigation, interactivity, and two-way communication functionalities. • PGUSD Security/Surveillance Camera System Upgrade Project: Replace existing cameras with "Smart" high-definition (HD), AI/Artificial-Intelligence-enhanced cameras • Ongoing Teacher and Staff Technology Training and Support: Expand district end-user on-demand training and support tools, | \$600,000.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|---|----------------|--------------|
| | | resources, and sessions for instructional and business operations platforms including Google, Synergy, and Catapult. | 755,900 | |
| 1.7 | A-G Completion | PGHS will work with the counselors and teachers to implement measures to increase the number of students who complete the A-G requirements for admittance into a UC/CSU school. We will look for ways to support our students and staff by improving the system of monitoring student progress, making students aware of which classes fulfill these requirements, and installing an early notification system when students fall behind. PGHS will also conduct an analysis to identify which classes act as barriers to students completing A-G classes and focus intervention efforts in those areas. | | No |
| 1.8 | Subject Specific Professional Development | PGUSD will identify staff development activities that are specific to the subject matter taught. District administrators will work with site principals to seek out training time to focus specifically on instructional practice directly related to the teachers' assignments. | \$5,000.00 | No |
| 1.9 | Professional Learning Communities | PGUSD will embark on a three-year commitment to train and support school administrators and certificated staff in the fundamentals of building a professional learning community. This training will focus on the foundation of professional learning community work: "gathering evidence of current levels of student learning, developing strategies to build on the strengths and address weaknesses in that learning, implementing those strategies and ideas, analyzing the impact of the changes to discover what was effective and what was not, and applying new knowledge in the next cycle of continuous improvement." - quoted from Learning by Doing by Richard and Rebecca DuFour. | \$11,000.00 | No |
| 1.10 | Facility Improvements | PGUSD will develop a facilities needs assessment to identify an annual list of district wide projects. At the direction of the board of education, the maintenance and facilities department will complete the projects deemed | \$3,500,000.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|---|-------------|--------------|
| | | most necessary. This ongoing process of identifying needs and addressing them will be supported by funds 14 (deferred maintenance), 21 (Measure D), and 40 (capital improvements). Included in this process will be a review of our school bathrooms and a plan to upgrade those facilities. | 756,900 | |
| 1.11 | Visitor Access Management and Controls | PGUSD will implement a consistent visitor management system at all of its sites. The system will be able screen visitors and send real time alerts if a visitor is flagged for being a known threat. This is a check-in, check-out system that will automate the process and accommodate a wide range of visitors. | \$33,340.00 | No |
| 1.12 | Safety Training for Staff | PGUSD will provide online training for staff for incident command structure. This will be a three course asynchronous training for all staff who will be compensated for the training. All administrators would receive additional training intended for site and district leaders. Also included is training for our campus supervisors and an active intruder training for all staff. Multi-disciplinary threat and risk assessment training for year one and followed up by refresher courses in subsequent years. | \$35,500.00 | No |
| 1.13 | Streamline Communications between PGUSD and Community | PGUSD will standardize communication practices to the community to include initial and immediate response to incident, follow up response to an incident when further details are available, and produce an after action report to the community following PGUSD and PGPD reviews. | | No |
| 1.14 | Secondary Review of Homework Practices | In response to a survey question where 45% of secondary students were in disagreement with the statement "I never have homework assigned over school breaks," PGUSD will review and recommit to our homework policy at the secondary level. Of our secondary students' parents surveyed, 60% were in agreement with the statement, "The amount of time my child spends reading and doing homework is appropriate." In light of these responses, the secondary schools will explore the efficacy of homework as it relates to equitable grading practices. | | No |

| Action # | Title | Description | Total Funds 757/90 | Contributing |
|----------|-------|-------------|--------------------|--------------|
| | | | | |

Goal

| Goal # | Description | Type of Goal |
|--------|--|--------------|
| 2 | All schools will nurture learning environments that are intellectually, physically, and emotionally safe. Our educators will create an environment that promotes positive relationships among students and staff to increase school connectedness and a sense of belonging. Every student will feel connected to a minimum of one adult on campus who cares for them, watches out for them, checks in with them regularly, and to whom they can turn during times of need. | Broad Goal |

State Priorities addressed by this goal.

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| <p>Priority 3: Parental Involvement (Engagement) Priority 5: Pupil Engagement (Engagement) Priority 6: School Climate (Engagement)</p> |
|--|

An explanation of why the LEA has developed this goal.

The district developed this goal after receiving feedback in community input sessions that students felt disconnected from school which was supported by California Healthy Kids Survey data concerning the prompt "There is a teacher or some other adult from my school who really cares about me." PGUSD also included this goal in response to receiving red indicators for chronic absenteeism on the California Dashboard. Our groups that scored in the red are students identifying as two or more races districtwide and at Forest Grove Elementary as well as SED students and students with disabilities at Robert Down Elementary. At our parent advisory sessions, educational partners indicated that chronic absenteeism is an area of concern after reviewing dashboard data.

Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|--|----------------------------------|
| 2.1 | <p>State Priority 3 A: Demonstration of the efforts the school district makes to seek parent input in making decisions for the school district and school sites. Source: CHKS</p> | <p>2023-2024 Strongly Agree/Agree "School actively seeks the input of parents before making important decisions." = 63%</p> | | | <p>"School actively seeks the input of parents before making important decisions." = 80%</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| 2.2 | State Priority 5 A: Attendance rate Source: Synergy Student Information System | 2023-2024 Attendance rate through P2 PGUSD = 90.95% Forest Grove = 90.46% Robert Down = 91.87% PGMS = 93.85% PGHS = 94.38% CHS = 17.04% | | | 2026-2027 Attendance rate through P2 District Wide: 95% Forest Grove 95% Robert Down: 95% PGMS: 97% PGHS: 97% CHS: 85% | |
| 2.3 | State Priority 5 B: Chronic Absenteeism Source: California Dashboard | 2022-2023 Chronic Absenteeism rates PGUSD = 15.8% Two or more = 20.4% Forest Grove = 22.6% Two or more = 25.6% Robert Down = 16.6% SWD = 25.5% SED = 27.8% PGMS = 8.8% | | | 2025-2026 District Wide: 10% Two or more: 10% Forest Grove: 12% Two or more: 12% Robert Down: 12% SWD = 12% SED = 12% PGMS: 5% | |
| 2.4 | State Priority 6 C: School Climate Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness Caring Adults, elementary | 2023-2024 Do the teachers and grown ups care about you? Percent of students who answered "Yes, most of the time," or "Yes, all of the time." Elementary 83% Forest Grove 82% Robert Down 83% | | | 2025-2026 Do the teachers and grown ups care about you? Percent of students who answered "Yes, most of the time," or "Yes, all of the time." Elementary 90% Forest Grove 90% Robert Down 90% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---|----------------------------------|
| | Source: CHKS | | | | | |
| 2.5 | <p>State Priority 6 C: School Climate</p> <p>Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness</p> <p>Caring Adults, secondary</p> <p>Source: CHKS</p> | <p>2023-2024</p> <p>There is a teacher or some other adult from my school who really cares about me.</p> <p>Percent of students who answered "Very much true" or "Pretty much true."</p> <p>7th grade 56%</p> <p>9th grade 52%</p> <p>11th grade 65%</p> | | | <p>There is a teacher or some other adult from my school who really cares about me.</p> <p>Percent of students who answered "Very much true" or "Pretty much true."</p> <p>7th grade 70%</p> <p>9th grade 66%</p> <p>11th grade 80%</p> | |
| 2.6 | <p>State Priority 3 A:</p> <p>Demonstration of the efforts the school district makes to encourage parents to be an active partner with schools.</p> <p>Parent Input</p> <p>Source: CHKS</p> | <p>2023-2024</p> <p>"School encourages me to be an active partner with the school in educating my child." = 82%</p> | | | <p>"School encourages me to be an active partner with the school in educating my child." = 90%</p> | |
| 2.7 | <p>State Priority 3 A:</p> <p>Demonstration of the efforts the school district makes to encourage parents to be an active partner with schools.</p> | <p>2023-2024</p> <p>"Parents feel welcome to participate at this school." = 77%</p> | | | <p>"Parents feel welcome to participate at this school." = 90%</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|--|----------------------------------|
| | Parent Input Source: CHKS | | | | | |
| 2.8 | State Priority 6 A: School Climate Pupil suspension rate Source: California Dashboard | 2023-2024 Suspension rate = 1.5% Rating of "green" on the dashboard | | | Suspension rate equal to or less than 1.0%. Achieve a rating of "green" or "blue" on the dashboard. | |
| 2.9 | State Priority 6 B: School Climate Pupil expulsion rate Source: Dataquest | 2023-2024 Expulsion rate = 0% | | | Expulsion rate = 0% | |

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

| Action # | Title | Description | Total Funds | Contributing |
|----------|--|---|--------------|--------------|
| 2.1 | Counseling Services | <p>Counseling services are offered at the elementary, middle, and high school level. An orderly, caring, and positive educational and social environment enhances student learning.</p> <p>The district's goal is for all students to feel safe and feel as though they belong at their school. Counselors help guide and implement a variety of social/emotional supports and programs at each of the sites. The elementary school counselors work collaboratively with classroom teachers to implement the Toolbox social emotional learning curriculum. The Middle School counselors support and contribute to the planning of the advisory period activities at Pacific Grove Middle School, and high school counselors help students prepare for college and career choices.</p> | \$836,686.00 | No |
| 2.2 | Social Emotional Learning Resources | <p>PGUSD will contract with the Restorative Justice Partnership beginning in Fall 2024 and continuing through 2027 to deliver high quality professional development for all district personnel. During the 2024-2025 school year, the professional development will consist of an introduction to restorative justice in education, a book study of restorative justice in education, a 4-day circle keeper training for teams from each school, restorative justice implementation training for school administrators, and whole school implementation. The action is intended to increase the percentage of students who feel the school is a safe place for them across all groups on the California Healthy Kids Survey.</p> | \$0.00 | No |
| 2.3 | Increase Awareness of Available Assistance | <p>All PGUSD schools will increase communication and signage related to the social emotional supports that are available for students. This goal is in response to survey data indicating that 15% of high school students were not aware that there was a mental health therapist on campus and 21% of elementary students did not know who to go to for personal reasons.</p> | \$0.00 | No |

| Action # | Title | Description | Total Funds 763,900 | Contributing |
|----------|---|--|---------------------|--------------|
| 2.4 | Increase Student Connection to School - Caring Adults | PGUSD will implement a theme called "Know my face, know my name, know my story." The goal will be for each school to identify those students who do not have a meaningful relationship with an adult on campus. Once the students are identified, staff will work toward creating a strong connection with them. This is in response to survey data indicating that 66% of our secondary students responded that there was an adult on campus who made them feel excited about their future. | \$0.00 | No |
| 2.5 | Clear Consequences | All schools will publicize PGUSD's discipline matrix, so staff, students, and families have a clear understanding of the consequences that will be applied in various disciplinary situations. Schools will communicate the action taken in disciplinary situations to the greatest extent possible. The success of this action will be measured by an increase in the percentage of students who respond that they feel safe at school in the California Healthy Kids Survey. | \$0.00 | No |
| 2.6 | High School Licensed Mental Health Therapist | <p>The Licensed Mental Health Therapist position will be continued at PGHS. The therapist provides direct mental health services including counseling, consultation, mental health evaluations, treatment, mental health assessments, and case management. The therapist's intent is to help students develop skills and strategies for coping with anxiety, depression, trauma, substance abuse, suicide, grief, family discord or any issues contributing functional impairments in school and achievement.</p> <p>The Licensed Mental Health Therapist also acts as a resource to teachers and staff by communicating and collaborating with them to effectively support student progress. Additionally, the therapist will provide professional development to staff in the area of youth social-emotional health.</p> | \$174,500.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|---|--------------|--------------|
| 2.7 | Middle School Mental Health Therapist | <p>The Middle School Mental Health Therapist will serve the social emotional needs of our middle school students. The therapist provides direct mental health services including counseling, consultation, mental health evaluations, treatment, mental health assessments, and case management. The will help students develop skills and strategies for coping with anxiety, depression, trauma, suicide, grief, family discord or any issues contributing functional impairments in school and achievement.</p> <p>The Licensed Mental Health Therapist also acts as a resource to teachers and staff by communicating and collaborating with them to effectively support student progress. Additionally, the therapist will provide professional development to staff in the area of youth social-emotional health.</p> | \$174,500.00 | No |
| 2.8 | Elementary Licensed Mental Health Therapist | This full time position will be split between Forest Grove and Robert Down elementary schools. The therapist will identify student mental health needs and provide staff professional development develop strategies to support our students. | \$174,500.00 | No |
| 2.9 | Vector Training Student Safety & Wellness Courses grades 6-12 | The Vector Solutions curriculum covers essential safety and wellness topics that are age appropriate for students in grades 6-8 and 9-12. Students at PGMS and PGHS will access these online lessons in their physical education classes. The PE teachers will facilitate discussions related to the lesson content. Topics covered include: Alcohol, Drug, & Vaping Prevention, Bullying & Cyberbullying, Digital Citizenship, Sexual Harassment, Youth Suicide Awareness, Stress & Anxiety, Depression, Good Decision Making, Healthy Relationships, and Resolving Disagreements. | \$6,500.00 | No |
| 2.10 | Preventing Chronic Absenteeism | The district will use the Synergy student information system to monitor student attendance. When a student is on pace to be absent for 10 percent or more of the school year, the school will notify families that their student is chronically absent and offer support based on the student's individual circumstance to help increase attendance. The success of this action will | \$0.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|-------|--|-------------|--------------|
| | | be measured by improving the district's low performing chronically absent groups: multiple races/two or more (district wide, Forest Grove), socioeconomically disadvantaged (Robert Down), students with disabilities (Robert Down). | 765,970 | |

Goal

| Goal # | Description | Type of Goal |
|--------|---|--------------|
| 3 | Unduplicated students (low socio-economic, foster youth, and English Learners) as well as homeless students and students with disabilities will receive the necessary differentiation and support to make accelerated growth to close the achievement gap. When necessary, targeted intervention using a variety of strategies, programs, and small group instruction will be implemented for students requiring additional tiered support. These programs will be designed to show an increase in our state testing scores for all groups and an improvement in our English learner reclassification rate. | Broad Goal |

State Priorities addressed by this goal.

- Priority 2: State Standards (Conditions of Learning)
- Priority 3: Parental Involvement (Engagement)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 6: School Climate (Engagement)
- Priority 7: Course Access (Conditions of Learning)
- Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

An analysis of our CAASPP testing data shows that gaps still remain in the achievement of our general population and our unduplicated pupil population. Although our dashboard metrics are positive with regard to our English learner progress and reclassification rate, we want to deepen our support for them, so they can continue to excel upon reclassification. Our low income students are another group that will warrant additional support based on assessment data. We feel the number of low income students is currently underreported in our district due to lunches being provided free of charge. Because the free and reduced lunch designation is used to identify our socioeconomically disadvantaged youth, the incentive to apply for the program is diminished when students have access to free meals. This situation calls for more intensive classroom tier 1 interventions in the form of small group, differentiated instruction and strong professional learning community practices at all sites.

Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|--|----------------------------------|
| 3.1 | <p>State Priority 2 B:</p> <p>The degree to which programs/services enable English Learners to access the CSS and the ELD standards.</p> <p>District analysis of instructional materials</p> | <p>In 2023-2024, all curriculum materials in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. All curriculum adoptions require an EL support component.</p> | | | <p>In 2026-2027, all curriculum materials in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. All curriculum adoptions require an EL support component.</p> | |
| 3.2 | <p>State Priority 3 B:</p> <p>Demonstration of how the school district will promote parental participation in programs for unduplicated. (number of meetings, number of participants)</p> | <p>2024 District LCAP Family Survey - UPP results Strongly Agree/Agree The school creates a welcoming environment for families. = 84.8% The school staff shows a caring, supportive</p> | | | <p>2027 District LCAP Family Survey - UPP results Strongly Agree/Agree The school creates a welcoming environment for families. = 95%</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---|----------------------------------|
| | District LCAP Family Survey - UPP results | attitude toward my child. = 84.6% | | | The school staff shows a caring, supportive attitude toward my child. = 95% | |
| 3.3 | State Priority 3 C: Demonstration of how the school district will promote parental participation in programs for students with exceptional needs. (number of meetings, number of participants) | PG serves 298 students on IEPs and our SELPA provides opportunities multiple time per year. IEP Meetings 1-2 times per year Orientation at start of each school year Orientation at transition from Elem to MS, and MS to HS. Annual meetings for our 156 students who are on a 504 plan. | | | Maintain current level of compliance. | |
| 3.4 | State Priority 4 A: English Language Arts Statewide Assessments Source: California Dashboard | 2022-2023 70.07% Met/exceeded standards 45.1 distance above standard | | | 2025-2026 85% Met/exceeded standards 60 distance above standard | |
| 3.5 | State Priority 4 B: Statewide Assessment: Math Source: California Dashboard | 2022-2023 56.88% Met/exceeded standards 9.6 distance above standard | | | 2025-2026 70% Met/exceeded standards 30 distance above standard | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|--|----------------------------------|
| 3.6 | State priority 4 C: Statewide Assessment: CAST Source: Dataquest CAASPP report | 2022-2023 56.8% Met/exceeded standards | | | 2025-2026 70% Met/exceeded standards | |
| 3.7 | State priority 4 H: Percent of English learners who are making progress Source: California Dashboard | 2022-2023 54.4% progressed at least one EL proficiency level | | | 2025-2026 65% will progress at least one EL proficiency level | |
| 3.8 | State priority 4I: English learner reclassification rate Source: Synergy Student Information System | 2023-2024 English learner reclassification rate = 17.3% | | | 2026-2027 English learner reclassification rate = 25% | |
| 3.9 | State priority 4J: The percentage of students qualified for the Early Assessment Program based on the CAASPP test scores. Source: Dataquest CAASPP report | 2022-2023 81.44% prepared in ELA 51.04% prepared in math | | | 2025-2026 90% prepared in ELA 70% prepared in math | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| 3.10 | State Priority 5 A: School Attendance Rate Source: Synergy Student Information System | 2022-2023 District Wide: 91.8% Forest Grove 88.6% Robert Down: 90.2% PGMS: 93.5% PGHS: 93.4% CHS: 78.6% | | | 2025-2026 District Wide: 95% Forest Grove 95% Robert Down: 95% PGMS: 97% PGHS: 97% CHS: 85% | |
| 3.11 | State Priority 5 B: Chronic Absenteeism rates Source: California Dashboard | 2022-2023 District Wide: 15.8% Forest Grove: 22.6% Robert Down: 16.6% PGMS: 8.8% | | | 2025-2026 District Wide: 10% Forest Grove: 12% Robert Down: 12% PGMS: 5% | |
| 3.12 | State Priority 5 C: Middle School dropout rates Source: Calpads/Synergy Student Information System | 2022-2023 0% Dropout rate | | | 2025-2026 0% Dropout rate | |
| 3.13 | State Priority 5 D: High School dropout rates Source: Calpads/Synergy Student Information System | 2022-2023 1.6% (2 students - PGHS) 0% (0 students - CHS) | | | 2025-2026 1.5% PGHS 0% CHS | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|--|----------------------------------|
| 3.14 | State Priority 6 A: Pupil Suspension rates Source: Calpads/Synergy Student Information System | 2022-2023 PGUSD: 1.5% Forest Grove: 0.5% Robert Down: 0.2% PGMS: 1.6% PGHS: 2.5% CHS: 22.7% | | | 2025-2026 PGUSD: 1.0% Forest Grove: 0.5% Robert Down: 0.5% PGMS: 1.0% PGHS: 1.5% CHS: 5.0% | |
| 3.15 | State Priority 6 B: Pupil expulsion Source: Calpads/Synergy SIS | 2022-2023 0% | | | 2025-2026 0% | |
| 3.16 | State Priority 7B: Programs and services developed and provided to unduplicated pupils Source: PGUSD synopsis of services. | 2023-2024 Academic counselors and site administration monitor student enrollment by demographic to ensure there is equitable access to all courses offered districtwide. Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides designated and integrated English Language Development supports and uses a co- | | | 2026-2027 Academic counselors and site administration monitor student enrollment by demographic to ensure there is equitable access to all courses offered districtwide. Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| | | teaching model at the elementary level. | | | district also provides designated and integrated English Language Development supports and uses a co-teaching model at the elementary level. | |
| 3.17 | <p>State Priority 8: Pupil Outcomes for unduplicated pupil population and students with disabilities.</p> <p>Source: CAASPP ELA testing data</p> | <p>CAASPP ELA testing data 2023 for specific student groups</p> <p>General population: Exceeded - 36.33% Met - 33.70% Nearly Met - 18.99% Not Met - 10.98%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 19.48% Met - 34.42% Nearly Met - 27.92% Not Met - 18.18%</p> <p>English Learners: Exceeded - 2.94% Met - 5.88% Nearly Met - 50.00% Not Met - 41.18%</p> <p>Students with Disabilities Exceeded - 11.38%</p> | | | <p>CAASPP ELA testing data 2026 for specific student groups</p> <p>General population: Exceeded - 45% Met - 40% Nearly Met - 10% Not Met - 5%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 30% Met - 45% Nearly Met - 15% Not Met - 10%</p> <p>English Learners: Exceeded - 15% Met - 25% Nearly Met - 50.00% Not Met - 10%</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|---|----------------------------------|
| | | Met - 11.38% Nearly Met - 39.84% Not Met - 37.40% | | | Students with Disabilities Exceeded - 20% Met - 20% Nearly Met - 40% Not Met - 20% | |
| 3.18 | State Priority 8: Pupil Outcomes for unduplicated pupil population and students with disabilities. Source: CAASPP Math testing data | CAASPP Math testing data 2023 for specific student groups General population: Exceeded - 30.02% Met - 26.86% Nearly Met - 22.93% Not Met - 20.20% Socioeconomically Disadvantaged Youth: Exceeded - 14.01% Met - 22.93% Nearly Met - 23.57% Not Met - 39.49% English Learners: Exceeded - 8.11% Met - 32.43% Nearly Met - 13.51% Not Met - 45.95% Students with Disabilities Exceeded - 8.06% Met - 13.71% Nearly Met - 21.77% Not Met - 56.45% | | | CAASPP Math testing data 2026 for specific student groups General population: Exceeded - 30% Met - 40% Nearly Met - 20% Not Met - 10% Socioeconomically Disadvantaged Youth: Exceeded - 25% Met - 35% Nearly Met - 25% Not Met - 15% English Learners: Exceeded - 20% Met - 40% Nearly Met - 25% Not Met - 15% Students with Disabilities Exceeded - 15% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|---|----------------------------------|
| | | | | | Met - 25% Nearly Met - 40% Not Met - 20% | |
| 3.19 | State Priority 8: Pupil Outcomes Source: DIBELS (reading composite score) | DIBELS Assessment Spring 2024 Robert Down Elementary & Forest Grove Elementary Schools Combined data: Kindergarten: Intensive: 22% Strategic: 9% Proficient: 36% Advanced: 33% First Grade: Intensive: 7% Strategic: 14% Proficient: 35% Advanced: 44% Second Grade: Intensive: 11% Strategic: 8% Proficient: 34% Advanced: 46% Third Grade: Intensive: 17% Strategic: 8% Proficient: 23% Advanced: 52% Fourth Grade: | | | DIBELS Assessment Spring 2027 Robert Down Elementary & Forest Grove Elementary Schools Combined data: Kindergarten: Intensive: 15% Strategic: 10% Proficient: 40% Advanced: 35% First Grade: Intensive: 5% Strategic: 10% Proficient: 40% Advanced: 45% Second Grade: Intensive: 5% Strategic: 10% Proficient: 40% Advanced: 45% Third Grade: Intensive: 7% Strategic: 8% Proficient: 40% Advanced: 45% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|---|----------------------------------|
| | | <p>Intensive: 10% Strategic: 22% Proficient: 30% Advanced: 37%</p> <p>Fifth Grade: Intensive: 23% Strategic: 10% Proficient: 18% Advanced: 50%</p> | | | <p>Fourth Grade: Intensive: 5% Strategic: 10% Proficient: 45% Advanced: 40%</p> <p>Fifth Grade: Intensive: 10% Strategic: 5% Proficient: 45% Advanced: 40%</p> | |
| 3.20 | <p>State Priority 8: Pupil Outcomes</p> <p>MAP ELA testing data for grade levels that do participate in CAASPP testing (Grades K, 1, 2, 9, and 10)</p> | <p>MAP ELA Testing results Spring 2024</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 15% Low, 17% Low Average, 10% Average, 27% High Average, 32% High</p> <p>RD Grade K: 5% Low, 5% Low Average, 32% Average, 16% High Average, 43% High</p> <p>FG Grade 1: 16% Low, 30% Low Average, 19% Average, 19% High Average, 16% High</p> <p>RD Grade 1: 23% Low, 8% Low Average, 18%</p> | | | <p>MAP ELA Testing results Spring 2027</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 5% Low, 10% Low Average, 15% Average, 40% High Average, 30% High</p> <p>RD Grade K: 5% Low, 10% Low Average, 15% Average, 40% High Average, 30% High</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--------|--|----------------|----------------|---|----------------------------------|
| | | <p>Average, 23% High Average, 28% High</p> <p>FG Grade 2: 20% Low, 19% Low Average, 8% Average, 25% High Average, 28% High</p> <p>RD Grade 2: 8% Low, 9% Low Average, 17% Average, 33% High Average, 24% High</p> <p>Grade 9: 18% Low, 16% Low Average, 23% Average, 29% High Average, 16% High</p> <p>Grade 10: 17% Low, 29% Low Average, 21% Average, 22% High Average, 12% High</p> | | | <p>FG Grade 1: 5% Low, 10% Low Average, 25% Average, 35% High Average, 25% High</p> <p>RD Grade 1: 5% Low, 10% Low Average, 15% Average, 40% High Average, 30% High</p> <p>FG Grade 2: 5% Low, 10% Low Average, 25% Average, 35% High Average, 25% High</p> <p>RD Grade 2: 5% Low, 10% Low Average, 15% Average, 40% High Average, 30% High</p> <p>Grade 9: 5% Low, 10% Low Average, 25% Average, 35% High Average, 25% High</p> <p>Grade 10: 5% Low, 10% Low</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|--|----------------------------------|
| | | | | | Average, 25% Average, 35% High Average, 25% High | |
| 3.21 | <p>State Priority 8: Pupil Outcomes</p> <p>MAP Math testing data for grade levels that do participate in CAASPP testing (Grades K, 1, 2, 9, and 10)</p> | <p>MAP Math Testing results Spring 2024</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 15% Low, 15% Low Average, 20% Average, 27% High Average, 24% High</p> <p>RD Grade K: 9% Low, 0% Low Average, 25% Average, 34% High Average, 32% High</p> <p>FG Grade 1: 19% Low, 22% Low Average, 27% Average, 14% High Average, 19% High</p> <p>RD Grade 1: 9% Low, 18% Low Average, 26% Average, 22% High Average, 25% High</p> <p>FG Grade 2: 23% Low, 11% Low Average, 20% Average, 20% High Average, 25% High</p> | | | <p>MAP Testing results Spring 2027</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 5% Low, 5% Low Average, 10% Average, 40% High Average, 40% High</p> <p>RD Grade K: 5% Low, 5% Low Average, 10% Average, 40% High Average, 40% High</p> <p>FG Grade 1: 5% Low, 10% Low Average, 10% Average, 40% High Average, 35% High</p> <p>RD Grade 1: 5% Low, 10% Low</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|--|----------------------------------|
| | | <p>RD Grade 2: 8% Low, 8% Low Average, 24% Average, 24% High Average, 36% High</p> <p>Grade 9: 16% Low, 9% Low Average, 22% Average, 17% High Average, 36% High</p> <p>Grade 10: 12% Low, 17% Low Average, 17% Average, 19% High Average, 35% High</p> | | | <p>Average, 10% Average, 40% High Average, 35% High</p> <p>FG Grade 2: 5% Low, 10% Low Average, 10% Average, 40% High Average, 35% High</p> <p>RD Grade 2: 5% Low, 10% Low Average, 10% Average, 40% High Average, 35% High</p> <p>Grade 9: 5% Low, 10% Low Average, 10% Average, 40% High Average, 35% High</p> <p>Grade 10: 5% Low, 10% Low Average, 10% Average, 40% High Average, 35% High</p> | |
| 3.22 | State Priority 7C: Programs and services developed and provided | 2023-2024 PGUSD provides services to students on individual education | | | 2026-2027 Maintain current level of service. | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---------------------------|----------------------------------|
| | <p>to students with disabilities</p> <p>Source: PGUSD synopsis of services.</p> | <p>programs serving students with mild-to-moderate and moderate-to-severe disabilities.</p> <p>Students with mild-to-moderate disabilities are served in the general education setting and supported when necessary with specialized academic instruction based on their needs. Some students with mild-to-moderate disabilities are served in PGUSD's inclusion program where the student's instructional day is divided between the general education setting and a special day classroom.</p> <p>Students with moderate-to-severe disabilities receive services in an inclusion model in a special day setting and general education placement when students are able to access the general education curriculum.</p> | | | | |

Goal Analysis [2023-24]

780/970

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

| Action # | Title | Description | Total Funds | Contributing |
|----------|--|--|-------------|--------------|
| 3.1 | Site Based Professional Learning Teams | Instructional leadership teams will continue to participate in and lead professional learning activities at their sites. The learning activities will continue the district's work toward establishing equitable grading practices building off of previous efforts and continuing to align with the districts emphasis on cultural proficiency. | \$20,000.00 | No |
| 3.2 | Site Based Planning Time | The district will support common planning time for teachers to prepare the implementation of new curriculum. This includes developing pacing guides and lesson plans for recently adopted high school texts and collaboration time for grade level or department teams. A main focus for all of these meetings will be the adapting the material to meet the needs of our unduplicated pupil population. | \$20,000.00 | No |

| Action # | Title | Description | Total Funds | Contributing |
|----------|---|---|--------------|--------------|
| 3.3 | AVID Classes at PGHS and PGMS | <p>Advancement Via Individual Determination (AVID) is an academic program that provides support and guidance to students in grades 6-12 who are traditionally underrepresented in higher education. The AVID program will increase unduplicated students' access to college preparation. The strategies learned would not typically be attained independently without additional support. This model will also give Low-Income students access to college and career planning. This is needed to help them visualize their future by introducing them to colleges meeting their personal goals and college application support.</p> <p>AVID has very specific requirements for the class, and there are rigorous steps each student must complete to participate. AVID has been described as "Wonderful for all, but necessary for some."</p> <p>The middle school will offer two sections for grades 7 and 8, and the high school will have three sections, one serving grades 9-10, the other grades 11-12. The Avid District Director is also allotted one section as part of their teaching assignment.</p> | \$191,921.00 | Yes |
| 3.4 | English Language Arts Support Classes | <p>Students who struggle in English language arts will receive multiple levels of support at the middle school. Students two or more grade levels behind will be scheduled in general education Read 180 courses and students will also have a transitions English class to support them with general education English classes.</p> | \$55,642.00 | Yes |
| 3.5 | Elementary Schools English Language Arts Intervention | <p>Elementary ELA programs will incorporate certificated teachers, instructional assistants, and materials needed to support grade level interventions such as Read 180, targeted foundational reading instruction, and designated English language development support.</p> <p>Students who are designated as below grade level will receive support in the classroom and with intervention staff. Instructional aides and the intervention teacher will also support teachers in the classroom with small group instruction. Students with disabilities will receive the same general education support along with specialized academic instruction in English</p> | \$308,747.00 | Yes |

| Action # | Title | Description | Total Funds | Contributing |
|----------|----------------------------|--|--------------|--------------|
| | | language arts when it is identified as a need on their individualized education program (IEP). This action is designed to address our lowest level performance on the dashboard in ELA by our students with disabilities at Forest Grove Elementary School. | | |
| 3.6 | Language Review Teams | Designated English language development teachers collaborate with general education teachers to ensure English Learners access core programs. Language Review teams will meet twice a year to discuss English learners' and reclassified fluent English learners' individual strengths, areas of growth, reclassification criteria, and designated support for CAASPP tests. The expenditure is for the cost of substitutes for teachers and English language development teachers to attend the Language Review Team day. | \$1,200.00 | Yes |
| 3.7 | Math Intervention Programs | <p>Elementary teachers will support students through leveled targeted intervention in the classroom using small group instruction as well as grade level flexible grouping.</p> <p>In the Middle School, students two or more grade levels behind will be enrolled in Math 180 courses beginning in grade six. There are two sections of math 180. The Middle School will offer three math support classes, one at each grade level, where identified students are concurrently enrolled in the grade level math class. The support class offers a differentiated approach focusing on conceptual learning of mathematics and its application.</p> <p>At the high school, two math support classes serve students in Integrated Math 1 and 2. Students will be concurrently enrolled in the support class and the grade-level math class. The support classes offer a differentiated approach focusing on conceptual learning of mathematics and its application. There will also be math tutoring for all classes taught by a certificated staff member. (Object code 1000)</p> | \$165,961.00 | Yes |

| Action # | Title | Description | Total Funds 783/900 | Contributing |
|----------|--|---|---------------------|--------------|
| 3.8 | High School Productive Study Class | Based on a needs assessment, there will be a total of five sections for Math/ELA Independent Productive Study: Grades 9, 10, 11, and 12. This class will serve as an A-G credit recovery class for students who need to make up units, and students will also be to complete unfinished classwork, homework assignments/projects, and studying for upcoming tests/quizzes. (object code 1000) This action meets the district need to increase the college readiness indicator of our low income students which was 45.9 in 2023. | \$106,724.00 | Yes |
| 3.9 | ELD Afterschool Homework Club | In response to feedback from the site and district English Learner Advisory Committees, an Afterschool Homework Club operates at Forest Grove. The club provides access to the support and technology necessary to complete classwork. The program also provides a positive social environment and a comfortable place for students to learn English. | \$7,000.00 | Yes |
| 3.10 | Implement a Robust Peer-to-Peer Tutoring Program | PGUSD will implement a peer tutoring program where our older students work with our younger students under the supervision of our staff. Based on our campuses' close proximity to each other, the middle school and high school students will tutor elementary students. The district will look for additional ways to implement this model to build relationships between schools and allow our older students to serve as positive examples for our elementary population. This action is in response to input from multiple parent meetings including our District English Learner Advisory Committee and community input meetings. | \$0.00 | No |
| 3.11 | District wide math articulation | Twice a year for the next three years, the district math teachers will meet to analyze student data and identify areas of focus to increase learning for our students. Elementary teachers will participate in meetings with the Middle School teachers to discuss areas of student need, and High School teachers will have similar meetings with our Middle School teachers. | \$2,500.00 | No |

| Action # | Title | Description | Total Funds 784/900 | Contributing |
|----------|------------------------------|---|---------------------|--------------|
| 3.12 | English Language Development | English Language Development teachers will work with students to provide designated support to students who are emerging, expanding, and bridging proficiency levels of English language acquisition focusing on how English works. Designated ELD teachers will work closely with the classroom teacher to support their professional learning, so they can better serve students with current curriculum in the classroom.(Object codes 1000, 2000) | \$272,922.00 | Yes |
| 3.13 | Free BASRP for SED Youth | PGUSD will explore the feasibility of offering the Before and After School Recreation Program free of charge for our socioeconomically disadvantaged youth. The district must develop cost estimates, and project income from the Extended Learning Opportunity Program to determine if this program is possible. | \$0.00 | No |

Goal

| Goal # | Description | Type of Goal |
|--------|--|--------------|
| 4 | PGUSD will strive to create a “Culture of We” at every school site where educators and families work together as partners, sharing responsibility, leadership, and advocacy for the success of ALL students. All PGUSD families will feel welcome and fully invested in their student’s education through authentic partnerships with teachers and site leaders in a safe, nurturing, and culturally responsive school environment. All district and school policies and practices will be equitable and inclusive for all students and families creating a culture of belonging where students of every economic circumstance, culture, race, ethnicity, gender, sexual orientation, learning ability, or language feel a strong sense of connection. | Broad Goal |

State Priorities addressed by this goal.

- Priority 3: Parental Involvement (Engagement)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 6: School Climate (Engagement)
- Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

PGUSD developed this goal because of data and feedback indicating that our schools demonstrated a need to build a more culturally responsive school environment. For our district to embody its core value of belonging, we need to take measurable actions to create an environment where students of every circumstance, culture, race, ethnicity, gender, sexual orientation, learning ability, and language feel a strong sense of connection to their schools.

Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|--|----------------------------------|
| 4.1 | 5: School Climate Student LPAC Survey | Agree or strongly agree with the statement "I feel like I belong at my school." 2023-2024 All: 65.8% | | | Agree or strongly agree with the statement "I feel like I belong at my school." 2026-2027 | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|---|----------------|----------------|---|----------------------------------|
| | | <p>African American: 41.7%</p> <p>American Indian: 91.7%</p> <p>Asian: 85.7%</p> <p>Asian Filipino: 75.7%</p> <p>Filipino: 62.5%</p> <p>Hispanic/Latino: 54.4%</p> <p>Pacific Islander: 85.7%</p> <p>Two or more: 59.5%</p> <p>White: 70.3%</p> | | | <p>All: 80%</p> <p>African American: 75%</p> <p>American Indian: 90%</p> <p>Asian: 90%</p> <p>Asian Filipino: 90%</p> <p>Filipino: 75%</p> <p>Hispanic/Latino: 75%</p> <p>Pacific Islander: 90%</p> <p>Two or more: 75%</p> <p>White: 85%</p> | |
| 4.2 | 5: School climate Student LPAC Survey | <p>Answered "never" or "once or twice" to a question asking if the student had been bullied racially.</p> <p>2023-2024</p> <p>All: 77%</p> <p>African American: 38%</p> <p>American Indian: 100%</p> <p>Asian Filipino: 97%</p> <p>Hispanic/Latino: 85%</p> <p>Pacific Islander: 100%</p> <p>Two or more: 77%</p> <p>White: 94%</p> | | | <p>Answered "never" or "once or twice" to a question asking if the student had been bullied racially.</p> <p>2023-2024</p> <p>All: 90%</p> <p>African American: 90%</p> <p>American Indian: 100%</p> <p>Asian Filipino: 90%</p> <p>Hispanic/Latino: 90%</p> <p>Pacific Islander: 100%</p> <p>Two or more: 90%</p> <p>White: 90%</p> | |
| 4.3 | 5. School Climate | Answered "Disagree" to the question that | | | Answer "Disagree" to the question that | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---|----------------------------------|
| | Family Engagement Survey | the school encourages students to accept others who are different from them: All: 11% African American: 43% American Indian: 0% Asian Filipino: 3% Hispanic/Latino: 16% Pacific Islander: 33% Two or more: 14% White: 8% | | | the school encourages students to accept others who are different from them: All: 5% African American: 20% American Indian: 0% Asian Filipino: 3% Hispanic/Latino: 5% Pacific Islander: 20% Two or more: 10% White: 5% | |
| 4.4 | 5. School Climate Family Engagement Survey | Answered "Disagree" to the question that the district consistently provides curriculum that represents diverse populations All: 15% African American: 57% American Indian: 0% Asian Filipino: 31% Hispanic/Latino: 26% Pacific Islander: 67% Two or more: 12% White: 10% | | | Answer "Disagree" to the question that the district consistently provides curriculum that represents diverse populations All: 5% African American: 20% American Indian: 0% Asian Filipino: 20% Hispanic/Latino: 10% Pacific Islander: 20% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|---|----------------------------------|
| | | | | | Two or more: 5% White: 5% | |
| 4.5 | 5. School Climate Family Engagement Survey | Answered "Disagree" to the question: At PGUSD my child feels they belong; they are welcomed, respected, and feel a strong sense of connection. All: 12% African American: 29% American Indian: 0% Asian Filipino: 5% Hispanic/Latino: 13% Pacific Islander: 67% Two or more: 12% White: 10% | | | Answer "Disagree" to the question: At PGUSD my child feels they belong; they are welcomed, respected, and feel a strong sense of connection. All: 5% African American: 15% American Indian: 0% Asian Filipino: 0% Hispanic/Latino: 5% Pacific Islander: 15% Two or more: 5% White: 5% | |
| 4.6 | 5. School Climate Family Engagement Survey | Answered "Disagree" to the question: I Feel connected to my child's school. All: 18% African American: 29% American Indian: 0% Asian Filipino: 31% Hispanic/Latino: 15% Pacific Islander: 33% Two or more: 16% White: 18% | | | Answer "Disagree" to the question: I Feel connected to my child's school. All: 10% African American: 15% American Indian: 0% Asian Filipino: 15% Hispanic/Latino: 5% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---|----------------------------------|
| | | | | | Pacific Islander: 15% Two or more: 5% White: 5% | |
| 4.7 | 5. School Climate Student Engagement Survey | Answered "Disagree" to the question: There is at least one staff member at my school who makes me excited about my future . All: 14% African American: 13% American Indian: 17% Asian Filipino: 18% Hispanic/Latino: 15% Pacific Islander: 25% Two or more: 16% White: 14% | | | Answer "Disagree" to the question: There is at least one staff member at my school who makes me excited about my future . All: 5% African American: 5% American Indian: 5% Asian Filipino: 5% Hispanic/Latino: 5% Pacific Islander: 10% Two or more: 5% White: 5% | |
| 4.8 | 5: School Climate Respect for cultural practices and beliefs Source: CHKS | Answered "Disagree" or "Strongly Disagree" to "This school communicates the importance of respecting different cultural beliefs and practices." All: 13% | | | Answered "Disagree" or "Strongly Disagree" to "This school communicates the importance of respecting different cultural beliefs and practices." All: 5% | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|--|----------------|----------------|---|----------------------------------|
| 4.9 | 5: School Climate Diversity of instructional materials Source: CHKS | Answered "Disagree" or "Strongly Disagree" to "This school provides instructional materials that reflect my child's culture, ethnicity, and identity." All: 19% | | | Answered "Disagree" or "Strongly Disagree" to "This school provides instructional materials that reflect my child's culture, ethnicity, and identity." All: 5% | |

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

| Action # | Title | Description | Total Funds 791/90 | Contributing |
|----------|-----------------------------|---|--------------------|--------------|
| 4.1 | Professional Development | All staff will receive professional development designed to provide specific strategies, skills, and tools needed to create and equitable and inclusive school culture of belonging for all of our students. During 2024-2025, the district's professional development will focus on bias incident response and restorative practices. Professional development related to cultural proficiency will occur monthly at staff meetings. | \$30,000.00 | No |
| 4.2 | Diverse Curriculum | PGUSD will offer a diverse curriculum with the goal of having all students see themselves represented in our instructional materials. At the elementary schools, the diversification of curriculum will include expanding school and classroom library collections and requiring new adoptions to be culturally responsive. At the middle school and high school level, all curriculum adoptions will have diverse representations and perspectives. All sites will review their curriculum with a focus on ensuring that it meets the needs of all students. | \$15,000.00 | No |
| 4.3 | Community Outreach | The district will hold two cultural proficiency community outreach meetings annually. School sites will establish meetings seeking family input regarding cultural proficiency at two meetings throughout the school year - one toward the beginning of the year and one in the middle. Schools are encouraged to hold at least one of these community outreach events in their school's neighborhood. | \$0.00 | No |
| 4.4 | Equitable Grading Practices | The middle school and high school will continue their examination of grading practices and ensure that these practices are equitable. At the middle school, an emphasis will be placed on grading for mastery and using grading rubrics to provide a detailed description of mastery for students. The high school will continue its examination of grading practices using the instructional leadership team to facilitate this work. | \$0.00 | No |
| 4.5 | Board Policy Review | District administration will provide updates to board policy to ensure that all protocols and policies are inclusive of all groups who attend PGUSD schools. | \$0.00 | No |

| Action # | Title | Description | Total Funds 792,970 | Contributing |
|------------|------------------------------------|--|---------------------|--------------|
| | | | | |
| 4.6 | Cultural Proficiency Communication | PGUSD will post information related to cultural proficiency on its website and frequently remind educational partners that it is available. Individual school sites will also share culturally proficient actions with the community, so educational partners are informed of the efforts made to build an inclusive environment for all students. | \$0.00 | No |
| 4.7 | Community Consultation | PGUSD will consult with community organizations who will assist in guiding our professional development activities to ensure they bring the greatest possible benefit to our students, staff, and families. These contracts for services will help develop the focus of our professional development activities and create our messaging about cultural proficiency. | \$35,000.00 | No |
| 4.8 | Community Classes | Pacific Grove Adult School will conduct classes designed to teach and share the cultural proficiency concepts that are being taught to our staff and students. These classes will take the format of book discussions and will include community experts. | \$0.00 | No |

Goal

| Goal # | Description | Type of Goal |
|--------|---|------------------------------|
| 5 | All students, particularly low-income and students with disabilities at Robert Down Elementary will demonstrate a decrease in chronic absenteeism as measured by the CA Dashboard and local data. | Equity Multiplier Focus Goal |

State Priorities addressed by this goal.

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|---|
| <p>Priority 1: Basic (Conditions of Learning)</p> <p>Priority 4: Pupil Achievement (Pupil Outcomes)</p> <p>Priority 5: Pupil Engagement (Engagement)</p> <p>Priority 6: School Climate (Engagement)</p> |
|---|

An explanation of why the LEA has developed this goal.

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|---|
| <p>The Pacific Grove District Office’s eligibility for Equity Multiplier Funding is due to socioeconomic and instability rates based on one student. The one student is now enrolled at Robert Down Elementary. Our analysis of the 2023 Dashboard data indicated a need to continue supporting efforts to reduce chronic absenteeism throughout the District, and particularly focusing on low-income and students with disabilities at Robert Down Elementary. To address this issue, we will allocate funding to enhance attendance initiatives.</p> |
|---|

Measuring and Reporting Results

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|--|--|----------------|----------------|--|----------------------------------|
| 5.1 | <p>Priority 5: Pupil Engagement</p> <p>Chronic absenteeism rates</p> <p>Source: CA Dashboard</p> | <p>The Chronic Absenteeism rate is 15.8% (Yellow) for All students based on the 2023 Dashboard.</p> <p>Low-Income: 25.8% SWD: 22.3%</p> <p>Robert Down Elementary All Students: 16.6% Low-Income: 27.8% SWD: 25.5%</p> | | | <p>PGUSD All Students: 10% Low-Income: 10% SWD: 10%</p> <p>Robert Down Elementary All Students: 10% Low-Income: 10% SWD: 10%</p> | |

| Metric # | Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|----------|---|---|----------------|----------------|--|----------------------------------|
| 5.2 | Priority 5: Pupil Engagement School attendance rates Source: Local Student Information System | In 2023-24 PGUSD student attendance rate through P-2 is 90.95%. Robert Down Elementary All Students: 90.14% Low-Income: 89.97% SWD: 89.68% | | | 2026-2027 PGUSD All Students through P-2 is 95%. Robert Down Elementary: 95% All Students: Low-Income: 95% SWD: 95% | |

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

| Action # | Title | Description | Total Funds | Contributing |
|----------|--|---|-------------|--------------|
| 5.1 | Attendance Incentive Program | Pacific Grove Unified School District will explore attendance incentive programs that are age appropriate at Robert Down Elementary School, Forest Grove Elementary School, Pacific Grove Middle School, Pacific Grove High School, and Pacific Grove Community High School. | \$10,000.00 | No |
| 5.2 | Restorative Practices Professional Development | Pacific Grove Unified School with partner with Restorative Justice Partnership to provide professional development which includes a one-day training and and a follow up implementation program at Robert Down Elementary School. These training sessions will support the Bias Incident Response framework and create an approach to student discipline that emphasizes the restoration of broken relationships. This training is intended to create an emotionally healthier environment in our school resulting in improved student attendance and connectivity to our schools. | \$30,000.00 | No |
| 5.3 | Professional Learning Community Training | Pacific Grove Unified School District will implement professional development activities beginning in March 2025 that will result in PGUSD becoming a model professional learning community. All of our schools will participate in these training sessions designed to help sites master the four questions and three big ideas of PLCs (Four questions - What do we want our students to be able to do? How will we know if each student has learned it? How will we respond when some students do not learn it? How will we extend the learning for students who have reached proficiency? Three big ideas - Focus on learning, collaborative culture and collective responsibility for learning, and results orientation) | \$10,000.00 | No |

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2024-25]

| | |
|---|--|
| Total Projected LCFF Supplemental and/or Concentration Grants | Projected Additional 15 percent LCFF Concentration Grant |
| \$\$736,579 | \$ |

Required Percentage to Increase or Improve Services for the LCAP Year

| Projected Percentage to Increase or Improve Services for the Coming School Year | LCFF Carryover — Percentage | LCFF Carryover — Dollar | Total Percentage to Increase or Improve Services for the Coming School Year |
|---|-----------------------------|-------------------------|---|
| 3.927% | 0.000% | \$0.00 | 3.927% |

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|-------------------|--|---|------------------------------------|
| 1.3 | <p>Action: High School Outreach Counselor</p> <p>Need: SED, foster youth, and English learners are not achieving at the same level as our general population.</p> <p>Scope:</p> | Having this counselor review our data to identify students of concern will help staff focus their support on students who are historically underserved. | Graduation rate, state testing |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|-------------------|---|--|---|
| | Schoolwide | | |
| 3.3 | <p>Action: AVID Classes at PGHS and PGMS</p> <p>Need: Support for unduplicated pupil population to reach a four-year university.</p> <p>Scope: LEA-wide</p> | AVID classes provide scheduling support, tutoring, study skills, learning strategies, writing support, and college field trips. All of these fulfill the need to prepare AVID students for college success. | The percentage of SED students who complete A-G requirements upon graduation. |
| 3.4 | <p>Action: English Language Arts Support Classes</p> <p>Need: Support for students who are more than two grade levels behind in English language arts.</p> <p>Scope: Schoolwide</p> | This action provides intensive for students two or more grade levels behind in English language, and it helps students transition to a general education English class. | CAASPP ELA scores |
| 3.5 | <p>Action: Elementary Schools English Language Arts Intervention</p> <p>Need: Literacy support for students are designated behind the grade level standard.</p> <p>Scope: LEA-wide</p> | The action addresses needs because it provides intensive intervention support for students behind the grade level standard. This is provided on an LEA basis because the need reaches throughout the district. | CAASPP ELA scores |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Measure Effectiveness |
|-------------------|---|---|--|
| 3.6 | <p>Action: Language Review Teams</p> <p>Need: The need to meet to discuss the needs of our English learners exists district wide.</p> <p>Scope: LEA-wide</p> | The action will meet to needs by providing time for teachers to discuss the accommodations that will best meet the needs of their students and review data to identify their greatest needs. | The percentage of students identified as making progress toward English proficiency. |
| 3.7 | <p>Action: Math Intervention Programs</p> <p>Need: Support needed for students two or more grade levels behind in math.</p> <p>Scope: LEA-wide</p> | The action will used research based methods and credentialed staff to provide support. It is provided on an LEA basis because there is a demonstrated need at the Middle School and High School levels. | MAP student growth reports. |
| 3.8 | <p>Action: High School Productive Study Class</p> <p>Need: UPP need a class to make up units and complete current coursework and stay on track for A-G completion rate.</p> <p>Scope: Schoolwide</p> | This class allows time during the school day for students to complete work for class and make up credits toward A-G completion. | A-G completion rate |
| 3.9 | <p>Action: ELD Afterschool Homework Club</p> | The action provides a room and a certificated teacher to give academic support to English learners after school. | EL progress |

| Goal and Action # | Identified Need(s) | How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis | Metric(s) to Monitor Effectiveness |
|-------------------|--|---|--|
| | <p>Need: Forest Grove has largest population of ELD students in the district. They need a place after school to complete homework and receive additional English language instruction.</p> <p>Scope: Schoolwide</p> | | |
| 3.12 | <p>Action: English Language Development</p> <p>Need: Our English learner math CAASPP scores are -37.8 distance from standard and our ELA CAASPP scores for English Learners is -20 distance from standard.</p> <p>Scope: LEA-wide</p> | Our schools have a need to provide designated and integrated support to our English learners and professional growth activities for our teachers of English learners. | Distance from standard on CAASPP ELA and Math assessments. |

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

| Goal and Action # | Identified Need(s) | How the Action(s) are Designed to Address Need(s) | Metric(s) to Monitor Effectiveness |
|-------------------|--------------------|---|------------------------------------|
|-------------------|--------------------|---|------------------------------------|

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

| Staff-to-student ratios by type of school and concentration of unduplicated students | Schools with a student concentration of 55 percent or less | Schools with a student concentration of greater than 55 percent |
|---|--|---|
| Staff-to-student ratio of classified staff providing direct services to students | | |
| Staff-to-student ratio of certificated staff providing direct services to students | | |

2024-25 Total Expenditures Table

| LCAP Year | 1. Projected LCFF Base Grant (Input Dollar Amount) | 2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount) | 3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1) | LCFF Carryover — Percentage (Input Percentage from Prior Year) | Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %) |
|-----------|--|--|---|--|---|
| Totals | \$18,754,666 | \$736,579 | 3.927% | 0.000% | 3.927% |

| Totals | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds | Total Personnel | Total Non-personnel |
|--------|-----------------|-------------------|----------------|---------------|-----------------|-----------------|---------------------|
| Totals | \$27,555,797.00 | \$747,291.00 | \$4,133,340.00 | \$73,940.00 | \$32,510,368.00 | \$27,515,269.00 | \$4,995,099.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds |
|--------|----------|---|--|---|------------|--|--|-----------|-----------------|---------------------|-----------------|-------------------|----------------|---------------|-----------------|
| 1 | 1.1 | Certificated Teachers, Classified Staff, and Administrators | All | No | | | | | \$24,825,266.00 | \$0.00 | \$24,825,266.00 | | | | \$24,825,266.00 |
| 1 | 1.2 | Instructional Materials and Resources | All | No | | | | | \$0.00 | \$709,259.00 | \$289,275.00 | \$419,984.00 | | | \$709,259.00 |
| 1 | 1.3 | High School Outreach Counselor | English Foster Low Learners Youth Income | Yes | Schoolwide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove High School 9-12 | | \$140,000.00 | \$0.00 | \$140,000.00 | | | | \$140,000.00 |
| 1 | 1.4 | Career Technical Education | All | No | | | | | \$1,700.00 | \$0.00 | \$1,700.00 | | | | \$1,700.00 |
| 1 | 1.5 | Broad Course of Study | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 1 | 1.6 | Technology Infrastructure and Educational Support | All | No | | | | | \$0.00 | \$600,000.00 | | | \$600,000.00 | | \$600,000.00 |
| 1 | 1.7 | A-G Completion | All | No | | | | | | | | | | | |
| 1 | 1.8 | Subject Specific Professional Development | All | No | | | | | \$0.00 | \$5,000.00 | | | | \$5,000.00 | \$5,000.00 |
| 1 | 1.9 | Professional Learning Communities | All | No | | | | | \$0.00 | \$11,000.00 | | \$11,000.00 | | | \$11,000.00 |
| 1 | 1.10 | Facility Improvements | All | No | | | | | \$0.00 | \$3,500,000.00 | | | \$3,500,000.00 | | \$3,500,000.00 |
| 1 | 1.11 | Visitor Access Management and Controls | All | No | | | | | \$0.00 | \$33,340.00 | | | \$33,340.00 | | \$33,340.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds |
|--------|----------|---|---|---|----------|--|---|-----------|-----------------|---------------------|--------------|-------------------|-------------|---------------|--------------|
| 1 | 1.12 | Safety Training for Staff | All | No | | | | | \$35,500.00 | \$0.00 | \$35,500.00 | | | | \$35,500.00 |
| 1 | 1.13 | Streamline Communications between PGUSD and Community | All | No | | | | | | | | | | | |
| 1 | 1.14 | Secondary Review of Homework Practices | All | No | | | | | | | | | | | |
| 2 | 2.1 | Counseling Services | All | No | | | | | \$836,686.00 | \$0.00 | \$836,686.00 | | | | \$836,686.00 |
| 2 | 2.2 | Social Emotional Learning Resources | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 2 | 2.3 | Increase Awareness of Available Assistance | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 2 | 2.4 | Increase Student Connection to School - Caring Adults | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 2 | 2.5 | Clear Consequences | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 2 | 2.6 | High School Licensed Mental Health Therapist | All | No | | | | | \$174,500.00 | \$0.00 | \$174,500.00 | | | | \$174,500.00 |
| 2 | 2.7 | Middle School Mental Health Therapist | All | No | | | | | \$174,500.00 | \$0.00 | \$174,500.00 | | | | \$174,500.00 |
| 2 | 2.8 | Elementary Licensed Mental Health Therapist | All | No | | | | | \$174,500.00 | \$0.00 | \$174,500.00 | | | | \$174,500.00 |
| 2 | 2.9 | Vector Training Student Safety & Wellness Courses grades 6-12 | All | No | | | | | \$0.00 | \$6,500.00 | | \$6,500.00 | | | \$6,500.00 |
| 2 | 2.10 | Preventing Chronic Absenteeism | Multiple races/two or more All Students with Disabilities | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 3 | 3.1 | Site Based Professional Learning Teams | All | No | | | | | \$20,000.00 | \$0.00 | | \$20,000.00 | | | \$20,000.00 |
| 3 | 3.2 | Site Based Planning Time | All | No | | | | | \$20,000.00 | \$0.00 | \$20,000.00 | | | | \$20,000.00 |
| 3 | 3.3 | AVID Classes at PGHS and PGMS | English Learners Foster Youth Low Income | Yes | LEA-wide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove High School, | | \$191,921.00 | \$0.00 | \$191,921.00 | | | | \$191,921.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds |
|--------|----------|---|--------------------|---|-------|-------------------------------|--|---|-----------------|---------------------|------------|-------------------|--------------|---------------|--------------|
| | | | | | | | Pacific Grove Middle School 7-12 | | | | | | | | |
| 3 | 3.4 | English Language Arts Support Classes | English Foster Low | Learners Youth Income | Yes | Schoolwide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove Middle School 6-8 | | \$55,642.00 | \$0.00 | \$55,642.00 | | | \$55,642.00 |
| 3 | 3.5 | Elementary Schools English Language Arts Intervention | English Foster Low | Learners Youth Income | Yes | LEA-wide | English Learners Foster Youth Low Income | Specific Schools: Forest Grove Elementary, Robert Down Elementary | | \$308,747.00 | \$0.00 | \$80,000.00 | \$159,807.00 | \$68,940.00 | \$308,747.00 |
| 3 | 3.6 | Language Review Teams | English | Learners | Yes | LEA-wide | English Learners | All Schools | | \$1,200.00 | \$0.00 | \$1,200.00 | | | \$1,200.00 |
| 3 | 3.7 | Math Intervention Programs | English Foster Low | Learners Youth Income | Yes | LEA-wide | English Learners Foster Youth Low Income | All Schools | | \$165,961.00 | \$0.00 | \$165,961.00 | | | \$165,961.00 |
| 3 | 3.8 | High School Productive Study Class | English Foster Low | Learners Youth Income | Yes | Schoolwide | English Learners Foster Youth Low Income | | | \$106,724.00 | \$0.00 | \$106,724.00 | | | \$106,724.00 |
| 3 | 3.9 | ELD Afterschool Homework Club | English | Learners | Yes | Schoolwide | English Learners | Specific Schools: Forest Grove Elementary School | | \$7,000.00 | \$0.00 | \$7,000.00 | | | \$7,000.00 |
| 3 | 3.10 | Implement a Robust Peer-to-Peer Tutoring Program | All | | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | \$0.00 |
| 3 | 3.11 | District wide math articulation | All | | No | | | | | \$2,500.00 | \$0.00 | \$2,500.00 | | | \$2,500.00 |
| 3 | 3.12 | English Language Development | English | Learners | Yes | LEA-wide | English Learners | All Schools TK-12 | | \$272,922.00 | \$0.00 | \$272,922.00 | | | \$272,922.00 |

| Goal # | Action # | Action Title | Student Group(s) | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Time Span | Total Personnel | Total Non-personnel | LCFF Funds | Other State Funds | Local Funds | Federal Funds | Total Funds |
|--------|----------|--|------------------|---|-------|-------------------------------|--|-----------|-----------------|---------------------|------------|-------------------|-------------|---------------|-------------|
| 3 | 3.13 | Free BASRP for SED Youth | All | No | | | | | \$0.00 | \$0.00 | | \$0.00 | | | \$0.00 |
| 4 | 4.1 | Professional Development | All | No | | | | 2024-2025 | \$0.00 | \$30,000.00 | | \$30,000.00 | | | \$30,000.00 |
| 4 | 4.2 | Diverse Curriculum | All | No | | | | | \$0.00 | \$15,000.00 | | \$15,000.00 | | | \$15,000.00 |
| 4 | 4.3 | Community Outreach | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 4 | 4.4 | Equitable Grading Practices | All | No | | | Specific Schools: Pacific Grove High School, Pacific Grove Community High School, Pacific Grove Middle School 6-12 | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 4 | 4.5 | Board Policy Review | All | No | | | All Schools | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 4 | 4.6 | Cultural Proficiency Communication | All | No | | | All Schools | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 4 | 4.7 | Community Consultation | All | No | | | All Schools | \$0.00 | \$0.00 | \$35,000.00 | | \$35,000.00 | | | \$35,000.00 |
| 4 | 4.8 | Community Classes | All | No | | | | | \$0.00 | \$0.00 | \$0.00 | | | | \$0.00 |
| 5 | 5.1 | Attendance Incentive Program | All | No | | | | | \$0.00 | \$10,000.00 | | \$10,000.00 | | | \$10,000.00 |
| 5 | 5.2 | Restorative Practices Professional Development | All | No | | | | | \$0.00 | \$30,000.00 | | \$30,000.00 | | | \$30,000.00 |
| 5 | 5.3 | Professional Learning Community Training | All | No | | | | | \$0.00 | \$10,000.00 | | \$10,000.00 | | | \$10,000.00 |

2024-25 Contributing Actions Table

| 1. Projected LCFF Base Grant | 2. Projected LCFF Supplemental and/or Concentration Grants | 3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1) | LCFF Carryover — Percentage (Percentage from Prior Year) | Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %) | 4. Total Planned Contributing Expenditures (LCFF Funds) | 5. Total Planned Percentage of Improved Services (%) | Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5) | Totals by Type | Total LCFF Funds |
|------------------------------|--|---|--|---|---|--|--|--------------------------|------------------|
| \$18,754,666 | \$736,579 | 3.927% | 0.000% | 3.927% | \$1,021,370.00 | 0.000% | 5.446 % | Total: | \$1,021,370.00 |
| | | | | | | | | LEA-wide Total: | \$712,004.00 |
| | | | | | | | | Limited Total: | \$0.00 |
| | | | | | | | | Schoolwide Total: | \$309,366.00 |

| Goal | Action # | Action Title | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Planned Expenditures for Contributing Actions (LCFF Funds) | Planned Percentage of Improved Services (%) |
|------|----------|---|---|------------|--|---|--|---|
| 1 | 1.3 | High School Outreach Counselor | Yes | Schoolwide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove High School 9-12 | \$140,000.00 | |
| 3 | 3.3 | AVID Classes at PGHS and PGMS | Yes | LEA-wide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove High School, Pacific Grove Middle School 7-12 | \$191,921.00 | |
| 3 | 3.4 | English Language Arts Support Classes | Yes | Schoolwide | English Learners Foster Youth Low Income | Specific Schools: Pacific Grove Middle School 6-8 | \$55,642.00 | |
| 3 | 3.5 | Elementary Schools English Language Arts Intervention | Yes | LEA-wide | English Learners Foster Youth Low Income | Specific Schools: Forest Grove Elementary, Robert Down Elementary | \$80,000.00 | |

| Goal | Action # | Action Title | Contributing to Increased or Improved Services? | Scope | Unduplicated Student Group(s) | Location | Planned Expenditures for Contributing Actions (LCFF Funds) | Planned Percentage of Improved Services (%) |
|------|----------|------------------------------------|---|------------|--|---|--|---|
| 3 | 3.6 | Language Review Teams | Yes | LEA-wide | English Learners | All Schools | \$1,200.00 | |
| 3 | 3.7 | Math Intervention Programs | Yes | LEA-wide | English Learners Foster Youth Low Income | All Schools | \$165,961.00 | |
| 3 | 3.8 | High School Productive Study Class | Yes | Schoolwide | English Learners Foster Youth Low Income | | \$106,724.00 | |
| 3 | 3.9 | ELD Afterschool Homework Club | Yes | Schoolwide | English Learners | Specific Schools: Forest Grove Elementary School | \$7,000.00 | |
| 3 | 3.12 | English Language Development | Yes | LEA-wide | English Learners | All Schools TK-12 | \$272,922.00 | |
| 4 | 4.4 | Equitable Grading Practices | | | | Specific Schools: Pacific Grove High School, Pacific Grove Community High School, Pacific Grove Middle School 6-12 | \$0.00 | |
| 4 | 4.5 | Board Policy Review | | | | All Schools | \$0.00 | |
| 4 | 4.6 | Cultural Proficiency Communication | | | | All Schools | \$0.00 | |
| 4 | 4.7 | Community Consultation | | | | All Schools | | |

806/970

2023-24 Annual Update Table

807/970

| Totals | Last Year's Total Planned Expenditures (Total Funds) | Total Estimated Expenditures (Total Funds) |
|---------------|--|--|
| Totals | \$30,758,533.18 | \$31,052,261.79 |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributed to Increased or Improved Services? | Last Year's Planned Expenditures (Total Funds) | Estimated Actual Expenditures (Input Total Funds) |
|--------------------|----------------------|---|--|--|---|
| startcollapse | | | | | |
| 1 | 1.1 | Certificated Teachers, Classified Staff and Administrators | No | \$26,018,753.23 | \$26,864,362.71 |
| 1 | 1.2 | Instructional Materials and Resources | No | \$1,563,295.33 | \$1,048,987 |
| 1 | 1.3 | High School Outreach Counselor | Yes | \$131,550.92 | \$135,826.32 |
| 1 | 1.4 | Career Technical Education | Yes | \$0.00 | \$0.00 |
| 1 | 1.5 | Broad Course of Study | No | \$0.00 | \$0.00 |
| 1 | 1.6 | Technology Infrastructure | No | \$600,000.00 | \$375,000 |
| 1 | 1.7 | High School Credit Recovery class | Yes | \$25,311.26 | \$26,487.11 |
| 1 | 1.9 | Increased professional learning community meeting time at Pacific Grove High School. | Yes | \$0.00 | \$0.00 |
| 1 | 1.10 | Adjust facilities projects to prioritize repairs at the campus most in need of repairs. | No | \$0.00 | \$0.00 |
| 2 | 2.1 | Counseling Services | No | \$800,686.08 | \$910,856.96 |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributed to Increased or Improved Services? | Last Year's Planned Expenditures (Total Funds) | Estimated Actual Expenditures (Input Total Funds) |
|--------------------|----------------------|---|--|--|---|
| | | | | | |
| 2 | 2.2 | Social Emotional Learning resources | No | \$0.00 | \$0.00 |
| 2 | 2.3 | Parent Engagement & Student Success | No | \$0.00 | \$0.00 |
| 2 | 2.5 | Mental Health Professional Development - All Levels | No | \$0.00 | \$0.00 |
| 2 | 2.6 | Sustained Mental Health Training | No | \$0.00 | \$0.00 |
| 2 | 2.7 | Restorative Practices | No | \$0.00 | \$0.00 |
| 2 | 2.8 | Digital Citizenship and Literacy | No | \$4,000.00 | \$4,000.00 |
| 2 | 2.9 | Parent Ed Tech Nights | No | \$4,000.00 | \$4,000.00 |
| 2 | 2.10 | Middle School Student Advisory Period | No | \$0.00 | \$0.00 |
| 2 | 2.11 | Vector Training Student Safety & Wellness Courses Grades 6-12 | No | \$6,045.00 | \$6,045.00 |
| 2 | 2.12 | High School Licensed Mental Health Therapist | No | \$176,869.46 | \$172,850.58 |
| 2 | 2.13 | Elementary Licensed Mental Health Therapist | No | \$155,411.54 | \$169,860.46 |
| 2 | 2.14 | Middle School Social Emotional Supports | No | \$3,000.00 | \$3,000.00 |
| 2 | 2.15 | Equity and Cultural Proficiency | No | \$9,000.00 | \$10,261.50 |

808,970

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributed to Increased or Improved Services? | Last Year's Planned Expenditures (Total Funds) | Estimated/Actual Expenditures (Input Total Funds) |
|--------------------|----------------------|---|--|--|---|
| | | | | | 809,970 |
| 3 | 3.1 | Site Based Professional Learning Teams | No | \$28,000.00 | \$28,000.00 |
| 3 | 3.2 | AVID Classes at PGHS and PGMS | Yes | \$121,145.26 | \$153,537.41 |
| 3 | 3.3 | English Language Arts Support Classes | Yes | \$48,129.90 | \$55,642.11 |
| 3 | 3.4 | Elementary Schools English Language Arts Intervention | Yes | \$730,340.04 | \$796,903.20 |
| 3 | 3.5 | Language Review Teams | Yes | \$1,000.00 | \$1200.00 |
| 3 | 3.6 | Math Intervention Programs | Yes | \$163,082.52 | \$112,479.88 |
| 3 | 3.7 | High School Productive Study Class | Yes | \$161,912.64 | \$165,961.55 |
| 3 | 3.8 | ELD Afterschool Homework Club | No | \$7,000.00 | \$7,000.00 |
| 3 | 3.9 | Peer-to-Peer Tutoring and Mentoring | Yes | \$0.00 | \$0.00 |

2023-24 Contributing Actions Annual Update Table

| 6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount) | 4. Total Planned Contributing Expenditures (LCFF Funds) | 7. Total Estimated Expenditures for Contributing Actions (LCFF Funds) | Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4) | 5. Total Planned Percentage of Improved Services (%) | 8. Total Estimated Percentage of Improved Services (%) | Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8) |
|--|---|---|--|--|--|--|
| \$754,481 | \$1,160,955.26 | \$1,198,798.00 | (\$37,842.74) | 0.000% | 0.000% | 0.000% |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributing to Increased or Improved Services? | Last Year's Planned Expenditures for Contributing Actions (LCFF Funds) | Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds) | Planned Percentage of Improved Services | Estimated Actual Percentage of Improved Services (Input Percentage) |
|--------------------|----------------------|--|---|--|---|---|---|
| startcol | lapse | | | | | | |
| 1 | 1.3 | High School Outreach Counselor | Yes | \$131,550.92 | \$135,826.32 | | |
| 1 | 1.4 | Career Technical Education | Yes | \$0.00 | \$0.00 | | |
| 1 | 1.7 | High School Credit Recovery class | Yes | \$25,311.26 | \$26,133.88 | | |
| 1 | 1.9 | Increased professional learning community meeting time at Pacific Grove High School. | Yes | \$0.00 | \$0.00 | | |
| 3 | 3.2 | AVID Classes at PGHS and PGMS | Yes | \$121,145.26 | \$125,082.48 | | |
| 3 | 3.3 | English Language Arts Support Classes | Yes | \$48,129.90 | \$49,694.12 | | |
| 3 | 3.4 | Elementary Schools English Language Arts Intervention | Yes | \$508,822.76 | \$525,359.50 | | |
| 3 | 3.5 | Language Review Teams | Yes | \$1,000.00 | \$1,144.20 | | |
| 3 | 3.6 | Math Intervention Programs | Yes | \$163,082.52 | \$168,382.70 | | |
| 3 | 3.7 | High School Productive Study Class | Yes | \$161,912.64 | \$167,174.80 | | |
| 3 | 3.9 | Peer-to-Peer Tutoring and Mentoring | Yes | \$0.00 | \$0.00 | | |

| Last Year's Goal # | Last Year's Action # | Prior Action/Service Title | Contributing to Increased or Improved Services? | Last Year's Planned Expenditures for Contributing Actions (LCFF Funds) | Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds) | Planned Percentage of Improved Services | Estimated Actual Percentage of Improved Services (Input Percentage) |
|--------------------|----------------------|----------------------------|---|--|---|---|---|
|--------------------|----------------------|----------------------------|---|--|---|---|---|

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To Add a Row: Click "Add Row."

To Delete a Row: Remove all content from each cell, checkbox and dropdown of a row (including spaces), press "Save Data" and refresh the page.

2023-24 LCFF Carryover Table

| 9. Estimated Actual LCFF Base Grant (Input Dollar Amount) | 6. Estimated Actual LCFF Supplemental and/or Concentration Grants | LCFF Carryover — Percentage (Percentage from Prior Year) | 10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %) | 7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds) | 8. Total Estimated Actual Percentage of Improved Services (%) | 11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8) | 12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9) | 13. LCFF Carryover — Percentage (12 divided by 9) |
|---|---|--|---|--|---|--|--|---|
| \$19,310,337 | \$754,481 | 0.00 | 3.907% | \$1,198,798.00 | 0.000% | 6.208% | \$0.00 | 0.000% |

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students. 814/970

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA’s final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity’s budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA’s diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

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- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

School districts and COEs: *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP: 817/970

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);
 - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).

- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
 - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
 - Inclusion of metrics other than the statutorily required metrics
 - Determination of the target outcome on one or more metrics
 - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
 - Inclusion of action(s) or a group of actions
 - Elimination of action(s) or group of actions
 - Changes to the level of proposed expenditures for one or more actions
 - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
 - Analysis of effectiveness of the specific actions to achieve the goal
 - Analysis of material differences in expenditures
 - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
 - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard. 820/970

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
 - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in EC sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of EC sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
 - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
 - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
 - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA's LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
 - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
 - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

Metric

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
 - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
 - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
 - Indicate the school year to which the baseline data applies.
 - The baseline data must remain unchanged throughout the three-year LCAP.
 - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain

accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data. 825/970

- If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Target for Year 3 Outcome | Current Difference from Baseline |
|--|--|---|---|--|--|
| Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric. | Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric. | Enter information in this box when completing the LCAP for 2025–26 . Leave blank until then. | Enter information in this box when completing the LCAP for 2026–27 . Leave blank until then. | Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric. | Enter information in this box when completing the LCAP for 2025–26 and 2026–27 . Leave blank until then. |

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
 - Include a discussion of relevant challenges and successes experienced with the implementation process.
 - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

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- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.

- For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
- As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
- These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
 - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
 - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
 - Professional development for teachers.
 - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP: 829/970
 - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
 - These required actions will be effective for the three-year LCAP cycle.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students. 830/970

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

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LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students. 832/970

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.

- The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8).

Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. 835/970

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***
- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action’s number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering “All,” or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type “Yes” if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type “No” if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If “Yes” is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

- **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
- **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
 - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
 - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as

a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students. 837/970

- As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the 'Contributing to Increased or Improved Services?' column will need to be checked to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the 'Contributing to Increased or Improved Services?' column to ensure that only actions with a "Yes" are displaying. If actions with a "No" are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the "Yes" responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.

- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

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LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
 - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**

- This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5). 839/970

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.

- **4. Total Planned Contributing Expenditures (LCFF Funds)**

- This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).

- **7. Total Estimated Actual Expenditures for Contributing Actions**

- This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).

- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**

- This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).

- **5. Total Planned Percentage of Improved Services (%)**

- This amount is the total of the Planned Percentage of Improved Services column.

- **8. Total Estimated Actual Percentage of Improved Services (%)**

- This amount is the total of the Estimated Actual Percentage of Improved Services column.

- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**

- This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**

- This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year. **840/970**

- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**

- This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).

- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

- This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).



2023–24 Local Control and Accountability Plan Annual Update

The instructions for completing the 2023–24 Local Control and Accountability Plan (LCAP) Annual Update follow the template.

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---------------------------------------|--|-------------------------------------|
| Pacific Grove Unified School District | Buck Roggeman Director of Curriculum & Special Projects | broggeman@pgusd.org 831 646-6526 |

Goals and Actions

Goal

| Goal # | Description |
|--------|--|
| 1 | Pacific Grove Unified, in partnership with students, parents, staff, and the community, will challenge all students by providing a quality instructional program in a positive, safe and stimulating environment, providing differentiated pathways for all students to be college ready and/or complete a career technical education pathway. |

Measuring and Reporting Results

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--|---|---|---|---|-----------------------------|
| State Priority 1 A: Degree to which teachers are appropriately assigned and fully credentialed. | 100% in 2020-2021 Source: SARC | 100% in 2021-2022 Source: SARC | 100% in 2022-2023 Source: SARC | 100% in 2023-2024 Source: PGUSD HR dept. | 100% |
| State Priority 1 B: Degree to which students have standards-aligned instructional materials. | 100% in 2020-2021 Source: SARC | 100% in 2021-2022 Source: SARC | 100% in 2022-2023 Source: SARC | 100% in 2023-2024 Source: SARC | 100% |
| State Priority 1 C: FIT Rating for school facilities in good repair. | Overall Rating: GOOD Source: SARC/FIT | Overall Rating: GOOD Source: SARC/FIT | Overall Rating: GOOD Source: SARC/FIT | Overall Rating: Good Source: SARC/FIT | GOOD overall Rating |
| State Priority 2. The implementation of academic content and performance standards for all students. | 100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record | 100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record | 100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record | 100% of teachers are implementing CA State Standards. Source: Administrator to observe implementation of CA Standards and record | 100% |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--|--|--|--|--|---|
| | during observations log. | during observations log. | during observations log. | during observations log. | |
| <p>State Priority 4 A: The percentage of pupils that have successfully completed A-G requirements The percentage of pupils that have successfully completed CTE pathways</p> | <p>76.4 % completed either A-G or CTE pathways 73.6% Met A-G 22.9% Completed CTE Pathways Source: Illuminate SIS/Calpads 2019-2020</p> | <p>2020-2021 59% graduated A to G eligible 2021-2022 65.2% graduated A to G eligible 23.7% completed CTE Pathways 78.5% completed either CTE or A to G eligible</p> | <p>2022-2023 41.7% graduated A to G eligible 11.4% completed a CTE pathway</p> | <p>2022-2023 41.7% graduated A to G eligible 11.4% completed a CTE pathway ***To be updated in June prior to adoption.***</p> | <p>80% meet A-G 29% Complete CTE pathways</p> |
| <p>State Priority 4 B: The percentage of students who have passed an AP exam with a score of 3 or higher</p> | <p>2019-2020 73% Source: College Board</p> | <p>2021-2022 75%</p> | <p>2022-2023 76.6%</p> | <p>2022-2023 76.6% ***To be updated in June prior to adoption.***</p> | <p>79% Pass AP with a 3 or higher</p> |
| <p>State Priority 4 C: The percentage of pupils who participate in, and demonstrate college preparedness in the EAP.</p> | <p>2019-2020 79.2% prepared in ELA 64.2% prepared in Math</p> | <p>No CAASP Data for 2020-2021 as SBAC was not administered 2021-2022 80.17% Prepared in ELA 60.13% Prepared in Math</p> | <p>2022-2023 76% Prepared in ELA 46% Prepared in Math</p> | <p>2022-2023 76% Prepared in ELA 46% Prepared in Math ***To be updated in June prior to adoption.***</p> | <p>85% prepared in ELA 70% prepared in Math</p> |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|--|--|--|--|-----------------------------|
| State Priority 5 E: High School graduation rate | 95.3% Source: Calpads 2019-2020 | 2020-2021 Graduation rate PGHS/CHS 93.9% 2021-2022 Graduation rate PGHS/CHS 93.6% | 2022-2023 Graduation rate PGHS/CHS 85.9% Calpads four-year cohort model. | 2022-2023 Graduation rate PGHS/CHS 85.9% Calpads four-year cohort model. ***To be updated in June prior to adoption.*** | 100% graduation rate |
| State Priority 2 B: The degree to which programs/services enable English Learners to access the CSS and the ELD standards | All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. | All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. | All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. New curriculum adoptions must include ELD supports. | All curriculum materials. in English Language Arts offer both the Integrated and Designated component. For all other content areas, teachers are incorporating integrated components in support of English learners within the context of the subject area. Designated ELD teachers at each site collaborate with content area teachers in support of EL students in their classrooms. New curriculum adoptions must include ELD supports. | 100% |
| State Priority 7 A: Broad course of study | Students have access and are enrolled in all | Students have access and are enrolled in all | Students have access and are enrolled in all | Students have access and are enrolled in all | 100% |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|---|---|---|---|-----------------------------|
| | <p>required areas of study as monitored through CALPADS & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p> | <p>required areas of study as monitored through CALPADS & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p> | <p>required areas of study as monitored through CALPADS & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p> | <p>required areas of study as monitored through CALPADS & Illuminate. Students have access and are enrolled in a broad course of study including Health, PE, VAPA, World Languages, CTE, AP, Dual Enrollment, Computers, and other elective offerings as monitored through CALPADS and Illuminate.</p> <p>The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.</p> | |

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

The implementation of the actions taken to provide an educational system where all students thrive, are valued, and graduate college and/or career-ready to become productive global citizens can be gauged by the delivery of services offered consistently throughout the academic year. The successes of implementation are listed below:

1.1 Certificated Teachers, Classified Staff, and Administrators: Fully Implemented. Success Include: PGUSD will continue to staff its schools and programs with properly credentialed teachers and administrators as well as qualified classified staff.

1.2 Instructional Materials and Resources: Fully Implemented. Success Include: PGUSD has increased its updating of curriculum in all schools to ensure that instructional materials are up-to-date.

1.3 High School Outreach Counselor: Fully Implemented. Success Include: This position remains a staple of the high school counseling department serving students at PGHS and Community high school.

1.4 Career Technical Education: Fully Implemented. Success Include: Our CTE classes are some of the most popular among students at Pacific Grove High School.

1.5 Broad Course of Study: Fully Implemented. Success Include: PGUSD students have a broad course of study available to them.

1.6 Technology Infrastructure: Fully Implemented. The Measure A Educational Technology Bond funds infrastructure maintenance and upgrades for the students and families of Pacific Grove Unified School District. The installation of flat panel displays in our classrooms and the use of the Synergy analytics program are examples of meeting this goal.

1.7 High School Credit Recovery class: Fully Implemented. Success Include: Students remediated 15 A-G qualifying classes during the 2022-2023 school year. In addition, another 12 students remediated credits needed to graduate.

We encountered no substantive challenges in implementing these actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There were no material differences between budgeted expenditures and estimates actual expenditures.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

The effectiveness of the actions in Goal #1 to achieve the desired outcomes, as measured by the above metrics, are as follows:

1.1 Certificated Teachers, Classified Staff, and Administrators: 100% in 2023-2024, Source: PGUSD HR dept.

1.2 Instructional Materials and Resources: 100% in 2023-2024, Source: SARC

1.3 High School Outreach Counselor: For the CSU early assessment program, 76% of students were prepared in ELA and 46% of students were prepared in math.

1.4 Career Technical Education: 11.4% of students completed a CTE pathway in 2022-2023.

1.5 Broad Course of Study: 100% of teachers implement CA State Standards., Source: Administrator to observe the implementation of CA Standards and record during observations log.

1.6 Technology Infrastructure: The technology department met all of their goals stated in this action item. Synergy analytics will be used by staff make data informed decisions regarding instruction, hardware installation including flat panel displays is complete, and the security camera installation project is ongoing.

1.7 High School Credit Recovery class: 41.7% graduated in 2022-2023 completing the UC/CSU A-G requirements.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

After analyzing this goal and/or reviewing the state and local data collected, we will make the following adjustments to the actions in the 2024-27 LCAP to better meet the needs of students, achieve positive outcomes, and fulfill this goal:

The following changes will be made to the Goal: PGUSD has re-written goal 1 to reflect an emphasis on partnering with our students, families, and communities to achieve academic success at our schools. Building a school environment where all cultures feel welcome is a critical component to goal 1.

The following changes will be made to the actions to achieve this goal:

1.4 - The district will use grant funding for a CTE coordinator position that will monitor all grant applications and assist with communication to students and families informing them about the CTE program. The CTE team will take a planning day at the beginning of the year where they will work with Foundations 4 Learning to organize delivery of the program and strategize for growth in 2024-2025.

1.7 - PGHS will enhance its monitoring of students on pace to meet requirements to graduate UC/CSU A-G compliant. The school will use an early warning system in Synergy to identify students who are not meeting A-G requirements and use the productive study classes to make up needed credits using the Edmentum online education program.

1.8 - The district will offer subject specific professional development for secondary teachers as a response to a staff survey results making this request.

1.9 - PGUSD will embark on a three-year commitment to implementing professional learning communities at each school site. These teams will analyze student data then work together to identify teaching strategies to assist students who have not mastered the content and provide enrichment activities for those who have.

1.10 - PGUSD will improve facilities by conducting a needs assessment and prioritizing project.

1.11 - PGUSD will improve the safety of our schools by installing a visitor access management system.

1.12 - PGUSD will provide online training for staff for incident command structure. This will be a three course asynchronous training for all staff who will be compensated for the training. All administrators would receive additional training intended for site and district leaders. Also included is training for our campus supervisors and an active intruder training for all staff. Multi-disciplinary threat and risk assessment training for year one and followed up by refresher courses in subsequent years.

1.13 - PGUSD will standardize communication practices to the community to include initial and immediate response to incident, follow up response to an incident when further details are available, and produce an after action report to the community following PGUSD and PGPD reviews.

1.14 - Secondary schools will review their homework policies and practices to ensure they are aligned with equitable grading practices.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

| Goal # | Description |
|--------|---|
| 2 | Advance educational equity and excellence by focusing on the social, emotional, and mental health of our school community by creating a safe and affirming school environment and culture that supports and encourages school connectedness and resiliency. |

Measuring and Reporting Results

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|--|---|---|--|--|
| State Priority 3 A: Demonstration of the efforts the school district makes to seek parent input in making decisions for the school district and school sites. | 86% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 82% of parents Strongly Agree and Agree that "parents feel welcome to participate at school". CHKS 2020-21 | CHKS 2021-2022 68% (parents) Strongly Agree/Agree that "school actively seeks the input of parents before making important decisions." 78% (parents) Strongly Agree/Agree that "parents feel welcome to participate at school." | CHKS 2022-2023 68% Strongly Agree/Agree that "school actively seeks the input of parents before making important decisions." 77% Strongly Agree/Agree that "parents feel welcome to participate at school." | CHKS 2022-2023 68% Strongly Agree/Agree that "school actively seeks the input of parents before making important decisions." 77% Strongly Agree/Agree that "parents feel welcome to participate at school." Expected March 2024 | 95% Strongly Agree and Agree that "school allows input and welcomes parent contributions". 2019-2020 CHKS 95% of parents Strongly Agree and Agree that "parents feel welcome to participate at school". |
| State Priority 3 B: Demonstration of how the school district will promote parental participation in programs for unduplicated. (number | 80% (2019-20 CHKS) & 87% (2020-21 CHKS) "Strongly Agree and Agree that "school encourages me to be an active partner". | CHKS 2021-2022 83% (parents) Strongly Agree and Agree that "school encourages me to be an active partner." | CHKS 2022-2023 89% (parents) Strongly Agree/Agree "school encourages me to be an active partner." | CHKS 2022-2023 89% (parents) Strongly Agree/Agree "school encourages me to be an active partner." | 95% "Strongly Agree and Agree that "school encourages me to be an active partner". |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--|--|--|--|--|---|
| of meetings, number of participants) | | | | Expected March 2024 | |
| State Priority 3 C: Demonstration of how the school district will promote parental participation in programs for students with exceptional needs. (number of meetings, number of participants) | 260 SPED Students SELPA opportunities multiple time per year 504 Annual Meetings IEP Meetings 1-2 times per year Orientation at start of each school year Orientation at transition from Elem to MS, and MS to HS | <ul style="list-style-type: none"> • 265 SPED Students • SELPA opportunities multiple time per year • 504 Annual Meetings • IEP Meetings 1-2 times per year • Orientation at start of each school year • Orientation at transition from Elem to MS, and MS to HS | <ul style="list-style-type: none"> • 240 SPED students • SELPA opportunities multiple times per year • 504 Annual Meetings • IEP meetings 1-2 times per year • Orientation at start of each school year • Orientation at transition from Elementary to MS and MS to HS | <ul style="list-style-type: none"> • 271 SPED students • SELPA opportunities multiple times per year • 504 Annual Meetings • IEP meetings 1-2 times per year • Orientation at start of each school year • Orientation at transition from Elementary to MS and MS to HS | Continue with documentation |
| State Priority 5 A: School Attendance Rate | District Wide: 94.1% Forest Grove 96.8% Robert Down: 97.3% PGMS: 97.2% PGHS: 96.8% CHS: 82.4% Source: Calpads | 91.2% District Wide 21-22 Data Source: Synergy Forest Grove 89.6% Robert Down 91.2% PGMS 94.7% PGHS 94.2% CHS 84% | District Wide: 91.6% Forest Grove: 88.6% Robert Down: 90.3% PGMS: 93.6% PGHS: 93.5% CHS: 77.6% | District Wide: 93.1% Forest Grove: 90.3% Robert Down: 92.2% PGMS: 94.3% PGHS: 95.2% CHS: 79.1% Synergy SIS | All attendance rates maintain or improve and Community HS improves by 3 percentage points |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|---|---|--|---|--------------------------------------|
| | | | Source: Calpads, Synergy SIS | | |
| State Priority 5 B: Chronic Absenteeism rates | 7.6% 2019-2020 Dashboard Data Files | District Wide 10.8% Forest Grove 18.2% Robert Down 10.8% PGMS 16.4% PGHS 14.5% CHS 45.0% Source: Synergy & Dashboard Data Files 2021-2022 | District Wide: 17.0% Forest Grove: 21.6% Robert Down: 14.2% PGMS: 8.8% PGHS: 16.2% CHS: 63.3% Source: Calpads, Synergy SIS | District Wide: 17.0% Forest Grove: 21.6% Robert Down: 14.2% PGMS: 8.8% PGHS: 16.2% CHS: 63.3% Source: Calpads, Synergy SIS Update Expected June 2024 | 5% or less Chronic Absenteeism rates |
| State Priority 5 C: Middle School dropout rates | 0% dropout 2019-2020 Source: Calpads | 0% dropout 2021-2022 Source: Calpads | 0% dropout 2022-2023 Source: Calpads, Synergy SIS | 0% dropout 2022-2023 Source: Calpads, Synergy SIS Update Expected June 2024 | Maintain 0% dropout |
| State Priority 5 D: High School dropout rates | 1.4% (2 students) 2019-2020 Source Calpads | 0% dropout 2021-2022 Source: Calpads | 1.6% (2 students - PGHS) 0% (0 students - CHS) Source: Calpads, Synergy SIS | 1.6% (2 students - PGHS) 0% (0 students - CHS) Source: Calpads, Synergy SIS Update Expected June 2024 | 0% dropout |
| State Priority 6 A: | 2019-2020 1.6% | 2021-2022 | 2022-2023 | 2022-2023 | Decrease suspension rate to 1% |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--|---|--|--|---|--|
| Pupil Suspension rates | Source: Calpads | Source: Synergy or SWIS, Dashboard reports 0.43% District-Wide Forest Grove .68% Robert Down .43% PGMS 1.7% PGHS 2.2% CHS 5% | Source: Calpads, Synergy SIS Forest Grove: 0.5% Robert Down: 0.2% PGMS: 1.6% PGHS: 2.5% CHS: 22.7% | Source: Calpads, Synergy SIS Forest Grove: 0.5% Robert Down: 0.2% PGMS: 1.6% PGHS: 2.5% CHS: 22.7% Update Expected June 2024 | |
| State Priority 6 B: Pupil expulsion | 2019-2020 0% Source Calpads | PGHS 0.33% (2 students) 0% All other sites Source: Synergy or SWIS, Dashboard reports 2021-2022 | 0% Source: Calpads, Synergy SIS 2022-2023 | 0% Source: Calpads, Synergy SIS 2022-2023 Update Expected June 2024 | maintain 0% expulsion rate |
| State Priority 6 C: Other local measures, including surveys of pupils, parents, and teachers on the sense of safety and school connectedness | 95% (2019-20 CHKS) & 99% (2020-21) of Parents Strongly Agree and Agree that "school is a safe place for students" 79% (2019-20 CHKS) & 80% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel connected with their school" | CHKS 2021-22 Strongly Agree or Agree Parents: 95% "school is a safe place for my child." Elementary Students: 82% "feel connected with their school." Elementary Students: 79% "feel safe at school." | CHKS 2022-2023 Strongly Agree or Agree Parents: 92% "school is a safe place for students." Elementary Students: 76% "feel connected with their school" Elementary Students: 77% "feel safe at school" | CHKS 2023-2024 Strongly Agree or Agree Parents: Expected March 2024 Elementary Students: 74% "feel connected with their school" Elementary Students: 74% "feel safe at school" | 100% of Parents Strongly Agree and Agree that "school is a safe place for students" 90% of Elementary Students Strongly Agree and Agree that they "feel connected with their school" 90% Elementary Students Strongly Agree and Agree that |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | 853/970 Desired Outcome for 2023–24 |
|--------|--|---|---|---|---|
| | <p>82% (2019-20 CHKS) & 81% (2020-2021 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school".</p> <p>66% (2019-20 CHKS) & 80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school".</p> <p>76.5%(2019-20 CHKS) & 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".</p> | <p>Secondary Students: 61% "feel connected with their school."</p> <p>Secondary Students: 66% "perceive school as safe or very safe."</p> | <p>Secondary Students: 51% "feel connected with their school"</p> <p>Secondary Students: 66% "perceive school as safe or very safe"</p> | <p>Secondary Students: 58% "feel connected with their school"</p> <p>Secondary Students: 64% "perceive school as safe or very safe"</p> | <p>they "feel safe at school".</p> <p>90% Secondary Students Strongly Agree and Agree that they "feel connected with their school".</p> <p>85% of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe".</p> |

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

The implementation of the actions taken to advance educational equity and excellence by focusing on the social, emotional, and mental health of our school community by creating a safe and affirming school environment and culture that supports and encourages school connectedness and resiliency can be gauged by the delivery of services offered consistently throughout the academic year. The successes of implementation are listed below:

- 2.1 Counseling Services: Fully implemented - Success include: PGUSD is staffed with counselors in all of its schools. The addition of the high school outreach counselor provides a person who can monitor the progress of our at promise students toward completing college and career preparation.
- 2.2 Social Emotional Learning resources: Fully implemented - Success include: The addition of an elementary mental health therapist has provided much needed social emotional support for our students in grades TK-5. Our high school mental health therapist continues to serve the needs of our high school students.
- 2.3 Parent Engagement & Student Success: Not implemented - Improvement needed: The district did not implement this action. This position was initially advertised and the district did not receive any applicants. PGUSD will continue working with the adult school to explore other efforts to increase parent engagement.
- 2.4 Fundamentals of Success: Fully implemented - Success include: PGHS implemented the Fundamentals of Success class in previous years. In subsequent years, it was determined that there was a greater student need for an opportunity to complete class assignment within the school, so the Independent Productive Study sections were increased.
- 2.5 Institute for Social Emotional Learning: Fully implemented - Success include: This professional development was delivered in 2021-2022 upon our students' return to school after the pandemic. In 2023-2024, PGUSD utilized our mental health therapists to deliver professional development that identified the three major mental health challenges faced by our students and three strategies our staff could use to support them.
- 2.6 Trauma Informed Practices PD: Fully implemented - Success include: Mental health therapists consulted with staff on an as needed basis to support students who were in need.
- 2.7 Restorative Practices: Partially implemented - Success include: An overview of restorative practices was delivered at Pacific Grove High School although there was not specific follow up training to implement this approach to improving relationships among students and student discipline.
- 2.8 Digital Citizenship and Literacy: Fully implemented - Success include: Students receive instruction on media literacy in secondary English language arts classes as they conduct research projects.
- 2.9 Parent Ed Tech Nights: Fully implemented - Success include: PGUSD continues its partnership with Smart Social to provide online parent education events to inform our community about the best way for students to interact safely with the internet.
- 2.10 High School and Middle School Student Advisory Period: Fully implemented - Success include: The middle school advisory period is identified by students as an important aspect of establishing a school connection, according to a 2024 LCAP student advisory group meeting. The high school student advisory period was not as successful, so it was removed from the schedule.
- 2.11 Vector Training Student Safety & Wellness Courses Grades 6-12: Fully implemented - Success include: These online health classes have been used in middle school and high school. The modules include instruction on the health impacts of vaping and using drugs, alcohol, and tobacco.
- 2.12 High School Licensed Mental Health Therapist: Fully implemented - Success include: The full time mental health therapists assists students with a wide range of mental health needs and consults with staff in serving the social emotional needs of our students.
- 2.13 Elementary Licensed Mental Health Therapist: Fully implemented - Success include: Our elementary mental health therapists assist students with their mental health needs while working with elementary to support the social emotional needs of our students.
- 2.14 Middle School Social Emotional Supports: Fully implemented - Success include: All of the mental health supports listed in the LCAP have been implemented by the Middle School. In addition to these supports, a full-time mental health therapist will be added in upcoming years.

2.15 Equity and Cultural Proficiency: Fully implemented - Success include: The cultural proficiency completed its 10-certification and built a Cultural Proficiency Implementation Plan that will be incorporated in the future LCAP as an additional goal.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There are no material differences between Budgeted Expenditures and Estimated Actual Expenditures.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

The effectiveness of the actions in Goal #2 to achieve the desired outcomes, as measured by the above metrics are as follows:

2.1 Counseling Services: The high school drop out rate has remained consistently low (1.4% in 2019-20 and 1.6% in 2022-2023).

2.2 Social Emotional Learning resources: 81% (2020-2021 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school" decreased to 74% in 2023-2024. 80% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 74% in 2023-2024.

80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 58% in 2023-2024. 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe" increased to 64% in 2023-2024. This data indicates that the feeling of connection has decreased in our schools following our return from the pandemic. Interestingly the highest percentage of secondary students feeling connected to their school occurred the pandemic year 2020-2021. The feeling of safety did not show as much variance dropping by 7% at the elementary level and increasing by 4% at the high school.

2.3 Parent Engagement & Student Success: Based on California Healthy Kids Survey data parents who agree or strong agree the the "school allows input and welcomes parent contributions: dropped from 86% to 68% and parents who "feel welcome to participate in their children's school" fell from 82% to 77%. For the question, "My child's school encourages me to be an active partner," the score increased from 87% to 89%. This data shows that PGUSD is encouraging parents to be active partners in their child's education but can improve in the area of allowing parent input and making contributions.

2.4 Fundamentals of Success: The high school drop out rate has remained consistently low (1.4% in 2019-20 and 1.6% in 2022-2023).

2.5 Institute for Social Emotional Learning: 80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 58% in 2023-2024. 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe" increased to 64% in 2023-2024. This data indicates that the feeling of connection has decreased in our schools following our return from the pandemic. This data indicates an ongoing need to address the social emotional learning needs of our students.

2.6 Trauma Informed Practices PD: This training is connected to the restorative practices training. The data below is relevant to this action.

2.7 Restorative Practices: 80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 58% in 2023-2024. 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school

as safe or very safe" increased to 64% in 2023-2024. This data shows the need for staff to receive training in restorative practices to create an environment where students feel safe and connected with their school.

2.8 Digital Citizenship and Literacy: 81% (2020-2021 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school" decreased to 74% in 2023-2024. 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe" increased to 64% in 2023-2024. PGUSD efforts to educate our students in digital citizenship and literacy contribute to the sense of safety our students experience in our schools.

2.9 Parent Ed Tech Nights: Parent Engagement & Student Success: Based on California Healthy Kids Survey data parents who agree or strong agree the the "school allows input and welcomes parent contributions: dropped from 86% to 68% and parents who "feel welcome to participate in their children's school" fell from 82% to 77%. For the question, "My child's school encourages me to be an active partner," the score increased from 87% to 89%. This data shows that PGUSD should continue its efforts to provide parent activities to increase their sense of connectivity to our schools.

2.10 High School and Middle School Student Advisory Period: 80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 58% in 2023-2024. PGUSD should continue to seek ways to increase a feeling of connection with our schools according to this data. Middle school students identified the advisory period as an important aspect of building a sense of community, so it will be continued at PGMS.

2.11 Vector Training Student Safety & Wellness Courses Grades 6-12: 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe" increased to 64% in 2023-2024. This data suggests that efforts to increase student safety such as those offered by Vector are a benefit to our students.

2.12 High School Licensed Mental Health Therapist: One indicator of student mental health is the chronic absenteeism rate for a district or school. Our baseline chronic absenteeism rate of 7.6% 2019-2020 district wide increased to District Wide: 17.0% district wide. At the elementary schools the rates were 21.6% at Forest Grove, and 14.2% at Robert Down. We will use this as one measure of our student mental health in the ongoing years to address PGUSD low performing areas.

2.13 Elementary Licensed Mental Health Therapist: See description for 2.12.

2.14 Middle School Social Emotional Supports: See description for 2.12.

2.15 Equity and Cultural Proficiency: 81% (2020-2021 CHKS) of Elementary Students Strongly Agree and Agree that they "feel safe at school" decreased to 74% in 2023-2024. 80% (2020-21 CHKS) of Elementary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 74% in 2023-2024.

80% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "feel connected with their school" decreased to 58% in 2023-2024. 60% (2020-21 CHKS) of Secondary Students Strongly Agree and Agree that they "perceive school as safe or very safe" increased to 64% in 2023-2024. At the heart of our cultural proficiency work our core values of a sense of belonging and safety for all students. The data measuring student school connectedness and safety is an important metric for our progress.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

After analyzing this goal and/or reviewing the state and local data collected, we will make the following adjustments to the actions in the 2024-27 LCAP to better meet the needs of students, achieve positive outcomes, and fulfill this goal:

The following changes will be made to the Goal: Goal 2 retains our commitment to social emotional learning while the specific goal of having every student feel connected to a minimum of one caring adult on campus

The following changes will be made to the actions to achieve this goal:

2.2 - PGUSD will contract with the Restorative Justice Partnership beginning in Fall 2024 and continuing through 2027 to deliver high quality professional development for all district personnel. This action replaces the professional development with the Institute for Social Emotional Learning. The restorative justice training will fill several needs at the district including an improvement in the emotional, intellectual, and physical safety of our students.

2.3 - PGUSD is creating an action to increase the awareness of mental health supports at all of our campus. This new action for the upcoming LCAP is in response to student data indicating up to 20% did not know about resources.

2.4 - The district is writing into the LCAP a specific action that calls for each school to make an intentional effort to create meaningful relationships with an adult on campus.

2.5 - To help increase the sense of student safety, PGUSD will publicize its discipline matrix so staff, students, and families have a clear understanding of the consequences that will be applied in various disciplinary situations. This is in response to multiple groups expressing a need for this action.

2.7 - PGUSD is adding a mental health therapist to the Middle School which currently is the only school without this level of service.

2.10 - In response to California Dashboard data identifying certain student groups in the lowest level of performance, PGUSD will implement a chronic absenteeism monitoring, notification, and support program in its schools.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

| Goal # | Description |
|--------|---|
| 3 | All English Learners (EL), Socioeconomically Disadvantaged Students (SED), Foster Youth (FY), Students With Disabilities (SWD), and Hispanic will show a measurable increase in achieving grade level standards in mathematics and English language arts each year as measured by the California Assessment of Student Performance and Progress (CAASPP) and local valid assessments. |

Measuring and Reporting Results

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|---|--|--|--|------------------------------------|
| State Priority 4 A English Language Arts Statewide Assessments: ELA | 78.67% Met/exceeded standards 68.1 points above standard (blue) Dashboard data 2019-2020 | No CAASPP Data for 2020-2021 as SBAC was not administered ELA CaASPP data 2021-2022 74.54% Met/Exceeded standard. 52.9 points above the standard. | ELA CaASPP data 2022-2023 70.03% Met/Exceeded standard. | ELA CaASPP data 2022-2023 70.03% Met/Exceeded standard. Expected June 2024 | 90% Meet or exceed state standards |
| State Priority 4 B Statewide Assessment: Math | 65.02% Met/exceeded standards 33.5 points above standard (green) Dashboard data 2019-2020 | No CAASPP Data for 2020-2021 as SBAC was not administered Math CaSPP data 2021-2022 57.45% Met/Exceeded | Math CaASPP data 2022-2023 56.88% Met/Exceeded standard. | Math CaASPP data 2022-2023 56.88% Met/Exceeded standard. Expected June 2024 | 80% Meet or exceed state standards |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--|--|--|---|---|---|
| | | standard. 10.5 points above the standard. | | | |
| State Priority 4 C Statewide Assessments: CAA | Student data is not reported due to small numbers of students for 2019-2020 | No CaASPP Data for 2020-2021 as SBAC was not administered 11 PGUSD students took the CAA in 2021-2022 for ELA and Mathematics. The number is too small to report performance levels. | 8 PGUSD students took the CAA in 2022-2023 for ELA and Mathematics. The number is too small to report performance levels. | 8 PGUSD students took the CAA in 2022-2023 for ELA and Mathematics. The number is too small to report performance levels. Expected June 2024 | |
| State Priority 4 D Percent of ELs who make progress toward English proficiency as measured by the ELPAC | 71.4% make progress Dashboard data 2019-2020 | No CAASPP Data for 2020-2021 as SBAC was not administered 48.1% made progress Dashboard Data 2021-2022 | 54% made progress Preliminary Dashboard Data 2022-2023 | 54% made progress Preliminary Dashboard Data 2022-2023 Expected June 2024 | 85% make progress towards English Proficiency |
| State Priority 4 E: English learner reclassification rate Calpads | 22.6% EL Reclassification rate Calpads 2019-2020 | 11.3% EL Reclassification Rate Calpads 2020-2021 8.0% EL Reclassification Rate Calpads 2021-2022 | 16.7% Source: Calpads, Synergy SIS 2022-2023 | 16.7% Source: Calpads, Synergy SIS 2022-2023 Expected June 2024 | 30% reclassification rate |
| State Priority 4 F: Map testing ELA in lieu of state testing Spring 2021 | Map Testing results for grades 3-11 ELA Grade 3: 8.6% Not met ,17.2% Nearly | Map Testing results Spring 2022 The following scores are Map growth norm-referenced | MAP Testing results Spring 2023 The following scores are Map growth norm-referenced | MAP Testing results Winter 2024 The following scores are Map growth norm-referenced | 10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels. |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|--|---|--|---|--|
| | <p>Met 74.2% Met/exceeded</p> <p>Grade 4: 17.3% Not met, 15.3 Nearly Met, 67.3% Met/exceeded</p> <p>Grade 5: 13.8% Not met, 19.8% Nearly Met, 66.4% Met/exceeded</p> <p>Grade 6: 12.4% Not met, 12.4% Nearly Met, 75.2% Met/exceeded</p> <p>Grade 7: 14.3% Not met, 17% Nearly Met, 68.8% Met/exceeded</p> <p>Grade 8: 6.6% Not Met, 18.2% Nearly Met, 75.2 Met/exceeded</p> <p>Grade 11: 9.9% Not Met, 19.8% Nearly Met, 70.4% Met/exceeded</p> | <p>FG Grade K: 31% Low, 19% Low Average, 16% Average, 14% High Average, 20% High</p> <p>RD Grade K: 5% Low, 10% Low Average, 13% Average, 23% High Average, 49% High</p> <p>FG Grade 1: 18% Low, 8% Low Average, 13% Average, 33% High Average, 28% High</p> <p>RD Grade 1: 10% Low, 2% Low Average, 25% Average, 17% High Average, 46% High</p> <p>FG Grade 2: 3% Low, 5% Low Average, 14% Average, 29% High Average, 49% High</p> <p>RD Grade 2: 4% Low, 4% Low Average, 7% Average, 26% High Average, 59% High</p> | <p>FG Grade K: 13% Low, 28% Low Average, 18% Average, 23% High Average, 18% High</p> <p>RD Grade K: 14% Low, 10% Low Average, 19% Average, 14% High Average, 42% High</p> <p>FG Grade 1: 39% Low, 24% Low Average, 14% Average, 14% High Average, 9% High</p> <p>RD Grade 1: 19% Low, 15% Low Average, 19% Average, 22% High Average, 25% High</p> <p>FG Grade 2: 8% Low, 20% Low Average, 19% Average, 24% High Average, 29% High</p> <p>RD Grade 2: 9% Low, 10% Low Average, 21% Average, 34% High Average, 26% High</p> | <p>FG Grade K: 13% Low, 5% Low Average, 26% Average, 21% High Average, 36% High</p> <p>RD Grade K: 0% Low, 11% Low Average, 16% Average, 29% High Average, 44% High</p> <p>FG Grade 1: 19% Low, 19% Low Average, 28% Average, 17% High Average, 17% High</p> <p>RD Grade 1: 8% Low, 14% Low Average, 19% Average, 22% High Average, 38% High</p> <p>FG Grade 2: 23% Low, 13% Low Average, 20% Average, 25% High Average, 20% High</p> <p>RD Grade 2: 9% Low, 10% Low Average, 21% Average, 34% High Average, 26% High</p> | <p>10% of students in the not met move over to the nearly met/met category</p> |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|----------|--|--|---|-----------------------------|
| | | <p>Grade 9: 4% Low, 10% Low Average, 22% Average, 34% High Average, 31% High</p> <p>Grade 10: 9% Low, 17% Low Average, 24% Average, 30% High Average, 21% High</p> <p>The following scores are CaASPP results from Spring 2022 Elementary Grade 3: 14.73% Not Met, 14.73% Nearly Met, 24.81% Met, 45.74% Exceeded</p> <p>Elementary Grade 4: 10.07% Not Met, 16.55% Nearly Met, 23.74% Met, 49.64% Exceeded</p> <p>Elementary Grade 5: 9.72% Not Met, 13.19% Nearly Met, 36.81% Met, 40.28% Exceeded</p> <p>Grade 6: 9.77% Not met, 22.56% Nearly</p> | <p>Grade 9: 19% Low, 19% Low Average, 25% Average, 17% High Average, 20% High</p> <p>Grade 10: 17% Low, 27% Low Average, 23% Average, 21% High Average, 12% High</p> <p>The following scores are CaASPP results from Spring 2023 Elementary Grade 3: 11% Not Met, 21% Nearly Met, 25% Met, 40% Exceeded</p> <p>Elementary Grade 4: 22% Not Met 9% Nearly Met, 27% Met, 40% Exceeded</p> <p>Elementary Grade 5: 13% Not Met, 15% Nearly Met, 32% Met, 39% Exceeded</p> <p>Grade 6: 4% Not met, 23% Nearly Met, 32% Met, 39% Exceeded</p> | <p>Grade 9: 11% Low, 16% Low Average, 21% Average, 32% High Average, 20% High</p> <p>Grade 10: 15% Low, 24% Low Average, 25% Average, 19% High Average, 18% High</p> <p>CAASPP results expected August 2024</p> | |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|---|--|--|--|---|
| | | <p>Met, 41.35% Met, 26.32% Exceeded</p> <p>Grade 7: 5.88% Not met, 16.91% Nearly Met, 47.06% Met, 30.15% Exceeded</p> <p>Grade 8: 8.13% Not met, 14.63% Nearly Met, 41.46% Met, 35.77% Exceeded</p> <p>Grade 11: 9.76% Not met, 11.38% Nearly Met, 30.08% Met, 48.78% Exceeded</p> | <p>Grade 7: 11% Not met, 21% Nearly Met, 41% Met, 26% Exceeded</p> <p>Grade 8: 7% Not met, 23% Nearly Met, 41% Met, 27% Exceeded</p> <p>Grade 11: 6% Not met, 17% Nearly Met, 35% Met, 40% Exceeded</p> | | |
| <p>State Priority 4 G:Map testing Math in lieu of state testing Spring 2021</p> | <p>Map Testing results for grades 3-11 Math</p> <p>Grade 3: 16.4% Not met, 25% Nearly met, 58.6% Met/exceeded</p> <p>Grade 4: 19.6% Not met, 30.7% Nearly Met, 49.7% Met/exceeded</p> <p>Grade 5: 28.4% Not met, 31% Nearly Met, 40.5% Met/exceeded</p> | <p>Map Testing Results Spring 2022</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 24% Low, 14% Low Average, 16% Average, 24% High Average, 22% High</p> <p>RD Grade K: 5% Low, 5% Low Average, 11% Average, 37%</p> | <p>MAP Testing results Spring 2023</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 10% Low, 29% Low Average, 24% Average, 24% High Average, 13% High</p> <p>RD Grade K: 12% Low, 8% Low Average, 7% Average, 31%</p> | <p>MAP Testing results Winter 2024</p> <p>The following scores are Map growth norm-referenced</p> <p>FG Grade K: 10% Low, 15% Low Average, 8% Average, 31% High Average, 36% High</p> <p>RD Grade K: 2% Low, 11% Low Average, 11% Average, 31%</p> | <p>10% of students in the met and nearly met move over to the Met/exceeded category in all grade levels.</p> <p>10% of students in the not met move over to the nearly met/met category</p> |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|--|--|--|---|-----------------------------|
| | <p>Grade 6: 26.8% Not met, 26.1% Nearly Met, 47.2% Met/exceeded</p> <p>Grade 7: 20.9% Not met, 33.9% Nearly Met, 45.2% Met/exceeded</p> <p>Grade 8: 21.9% Not met, 24.5% Nearly Met, 53.6% Met/exceeded</p> <p>Grade 11: 29.6% Not met, 26.5% Nearly Met, 43.9% Met/exceeded</p> | <p>High Average, 42% High</p> <p>FG Grade 1: 16% Low, 17% Low Average, 24% Average, 17% High Average, 26% High</p> <p>RD Grade 1: 11% Low, 6% Low Average, 19% Average, 39% High Average, 25% High</p> <p>FG Grade 2: 6%, 14% Low Average, 27% Average, 26% High Average, 27% High</p> <p>RD Grade 2: 4% Low, 7% Low Average, 19% Average, 32% High Average, 38% High</p> <p>Grade 9: 4% Low, 17% Low Average, 20% Average, 24% High Average, 36% High</p> <p>Grade10: 6% Low, 15% Low Average, 18% Average, 26%</p> | <p>41% High Average, 32% High</p> <p>FG Grade 1: 47% Low, 15% Low Average, 11% Average, 19% High Average, 8% High</p> <p>RD Grade 1: 25% Low, 15% Low Average, 19% Average, 20% High Average, 21% High</p> <p>FG Grade 2: 12% Low, 11% Low Average, 23% Average, 33% High Average, 21% High</p> <p>RD Grade 2: 17% Low, 5% Low Average, 24% Average, 40% High Average, 14% High</p> <p>Grade 9: 14% Low, 15% Low Average, 25% Average, 26% High Average, 20% High</p> <p>Grade 10: 9% Low, 21% Low Average, 17% Average, 15%</p> | <p>High Average, 44% High</p> <p>FG Grade 1: 11% Low, 31% Low Average, 19% Average, 22% High Average, 17% High</p> <p>RD Grade 1: 2% Low, 19% Low Average, 25% Average, 28% High Average, 27% High</p> <p>FG Grade 2: 20% Low, 20% Low Average, 16% Average, 16% High Average, 28% High</p> <p>RD Grade 2: 13% Low, 8% Low Average, 13% Average, 29% High Average, 27% High</p> <p>Grade 9: 8% Low, 12% Low Average, 27% Average, 13% High Average, 37% High</p> <p>Grade 10: 6% Low, 13% Low Average, 23% Average, 20%</p> | |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|----------|--|--|---|-----------------------------|
| | | <p>High Average, 36% High</p> <p>The following scores are CaASPP results from Spring 2022</p> <p>Elementary Grade 3: 10.08% Not Met, 17.83% Nearly Met, 34.88% Met, 37.21% Exceeded</p> <p>Elementary Grade 4: 9.35% Not Met, 25.90% Nearly Met, 35.25% Met, 29.50% Exceeded</p> <p>Elementary Grade 5: 20.14% Not Met, 27.08% Nearly Met, 26.39% Met, 26.39% Exceeded</p> <p>Grade 6: 19.55% Not met, 32.33% Nearly Met, 21.80% Met, 26.32% Exceeded</p> <p>Grade 7: 20.15% Not met, 26.87% Nearly Met, 24.63% Met, 28.36% Exceeded</p> | <p>High Average, 38% High</p> <p>The following scores are CaASPP results from Spring 2023</p> <p>Due Fall 2023</p> <p>Elementary Grade 3: 11% Not Met, 11% Nearly Met, 41% Met, 35% Exceeded</p> <p>Elementary Grade 4: 10% Not Met 27% Nearly Met, 30% Met, 31% Exceeded</p> <p>Elementary Grade 5: 22% Not Met, 27% Nearly Met, 21% Met, 28% Exceeded</p> <p>Grade 6: 15% Not met, 24% Nearly Met, 26% Met, 33% Exceeded</p> <p>Grade 7: 21% Not met, 26% Nearly Met, 24% Met, 27% Exceeded</p> <p>Grade 8: 33% Not met, 20% Nearly Met,</p> | <p>High Average, 38% High</p> <p>CaASPP results due Fall 2024</p> <p>Elementary Grade 3:</p> <p>Elementary Grade 4:</p> <p>Elementary Grade 5:</p> <p>Grade 6:</p> <p>Grade 7:</p> <p>Grade 11:</p> | |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|--|--|--|--|--|
| | | <p>Grade 8: 20.33% Not met, 26.83% Nearly Met, 21.14% Met, 31.71% Exceeded</p> <p>Grade 11: 24.19% Not met, 16.94% Nearly Met, 28.23% Met, 30.65% Exceeded</p> | <p>17% Met, 28% Exceeded</p> <p>Grade 11: 31% Not met, 21% Nearly Met, 23% Met, 22% Exceeded</p> | | |
| <p>State Priority 7B: Programs and services developed and provided to unduplicated pupils</p> | <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners</p> | <p>Continuing: Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners</p> | <p>Continuing: Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners</p> | <p>Continuing: Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> <p>Students have access and are enrolled in all required areas of study as monitored through CalPads and Illuminate. The district also provides English Language Development instruction and operates a push in model (Co-teaching) for English learners</p> | <p>Maintain services for unduplicated pupils</p> |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|---|---|--|--|--|---|
| | <p>with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> | <p>with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> | <p>with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses.</p> | <p>with designated support.</p> <p>Academic counselors and site administration keep track of student enrollment by demographic to ensure there is equitable access to all courses offered districtwide.</p> | |
| <p>State Priority 7C: Programs and services developed and provided to pupils with exceptional needs</p> | <p>Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offering. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.</p> | <p>Continuing: Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offerings. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.</p> | <p>Continuing: Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offerings. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.</p> | <p>Continuing: Academic counselors, administration and Director of Student Services works with site teams to ensure equitable access and opportunity to all course offerings. The district also provided an inclusion model for students with disabilities as monitored through Calpads and Siras.</p> | <p>Maintain services for pupils with exceptional needs</p> |
| <p>State Priority 8: Pupil Outcomes</p> | <p>DIBELS Assessments Spring 2021 Robert Down Elementary & Forest Grove Elementary</p> | <p>DIBELS Assessments Spring 2022 Robert Down Elementary & Forest Grove Elementary</p> | <p>DIBELS Assessments Spring 2023 Robert Down Elementary & Forest Grove Elementary</p> | <p>DIBELS Assessment Winter 2023 Robert Down Elementary & Forest Grove Elementary</p> | <p>Increase proficient and/or advanced status for each grade level by 10% points.</p> |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|--------|---|--|--|--|-----------------------------|
| | <p>Schools combined data:</p> <p>Kindergarten: Intensive: 26% Strategic: 13% Proficient: 28% Advanced: 33%</p> <p>First Grade: Intensive: 7% Strategic: 9% Proficient: 43% Advanced: 41%</p> <p>Second Grade: Intensive: 7% Strategic: 8% Proficient: 50% Advanced: 34%</p> <p>Third Grade: Intensive: 5% Strategic: 8% Proficient: 28% Advanced: 58%</p> <p>Fourth Grade: Intensive: 6% Strategic: 7% Proficient: 55% Advanced: 32%</p> <p>Fifth Grade: Intensive: 15% Strategic: 5%</p> | <p>Schools combined data:</p> <p>Kindergarten: Intensive: 23% Strategic: 9% Proficient: 30% Advanced: 37%</p> <p>First Grade: Intensive: 3% Strategic: 14% Proficient: 34% Advanced: 49%</p> <p>Second Grade: Intensive: 7% Strategic: 7% Proficient: 33% Advanced: 54%</p> <p>Third Grade: Intensive: 7% Strategic: 15% Proficient: 20% Advanced: 59%</p> <p>Fourth Grade: Intensive: 10% Strategic: 19% Proficient: 35% Advanced: 35%</p> <p>Fifth Grade: Intensive: 20% Strategic: 8%</p> | <p>Schools combined data:</p> <p>Kindergarten: Intensive: 22% Strategic: 13% Proficient: 28% Advanced: 37%</p> <p>First Grade: Intensive: 15% Strategic: 14% Proficient: 30% Advanced: 41%</p> <p>Second Grade: Intensive: 9% Strategic: 14% Proficient: 31% Advanced: 47%</p> <p>Third Grade: Intensive: 9% Strategic: 9% Proficient: 28% Advanced: 55%</p> <p>Fourth Grade: Intensive: 11% Strategic: 19% Proficient: 31% Advanced: 39%</p> <p>Fifth Grade: Intensive: 18% Strategic: 9%</p> | <p>Schools Combined data:</p> <p>Kindergarten: Intensive: 28% Strategic: 16% Proficient: 24% Advanced: 33%</p> <p>First Grade: Intensive: 14% Strategic: 22% Proficient: 29% Advanced: 34%</p> <p>Second Grade: Intensive: 18% Strategic: 12% Proficient: 31% Advanced: 40%</p> <p>Third Grade: Intensive: 15% Strategic: 8% Proficient: 32% Advanced: 45%</p> <p>Fourth Grade: Intensive: 7% Strategic: 13% Proficient: 30% Advanced: 51%</p> <p>Fifth Grade: Intensive: 13% Strategic: 16%</p> | |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|----------------------------------|---|---|---|---|--|
| | Proficient: 45% Advanced: 35% | Proficient: 23% Advanced: 49% | Proficient: 21% Advanced: 52% | Proficient: 33% Advanced: 38% | |
| State Priority 8: Pupil Outcomes | <p>CaASPP ELA testing data 2019 for specific student groups</p> <p>General population: Exceeded - 46.27% Met - 32.40% Nearly Met - 14.55% Not Met - 6.79%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 25.89% Met - 36.16% Nearly Met - 26.34% Not Met - 11.61%</p> <p>English Learners: Exceeded - 12.12% Met - 21.21% Nearly Met - 30.30% Not Met - 36.36%</p> <p>Hispanic: Exceeded - 32.45% Met - 34.75% Nearly Met - 21.81% Not Met - 11.17%</p> <p>Students with Disabilities Exceeded - 11.21%</p> | <p>CaASPP test not administered in 2020 and 2021</p> <p>CaASPP ELA testing data 2022 for specific student groups</p> <p>General population: Exceeded - 39.48% Met - 35.06% Nearly Met - 15.75% Not Met - 9.71%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 19.62% Met - 31.01% Nearly Met - 31.65% Not Met - 17.72%</p> <p>English Learners: Exceeded - 4.76% Met - 23.81% Nearly Met - 35.71% Not Met - 35.71%</p> <p>Hispanic: Exceeded - 27.87% Met - 33.33% Nearly Met - 24.04% Not Met - 14.75%</p> | <p>CaASPP ELA testing data 2023 for specific student groups</p> <p>General population: Exceeded - 36.33% Met - 33.70% Nearly Met - 18.99% Not Met - 10.98%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 19.48% Met - 34.42% Nearly Met - 27.92% Not Met - 18.18%</p> <p>English Learners: Exceeded - 2.94% Met - 5.88% Nearly Met - 50.00% Not Met - 41.18%</p> <p>Hispanic: Exceeded - 26.09% Met - 37.68% Nearly Met - 30.43% Not Met - 5.80%</p> <p>Students with Disabilities Exceeded - 11.38%</p> | <p>CaASPP ELA testing data 2023 for specific student groups</p> <p>General population: Exceeded - 36.33% Met - 33.70% Nearly Met - 18.99% Not Met - 10.98%</p> <p>Socioeconomically Disadvantaged Youth: Exceeded - 19.48% Met - 34.42% Nearly Met - 27.92% Not Met - 18.18%</p> <p>English Learners: Exceeded - 2.94% Met - 5.88% Nearly Met - 50.00% Not Met - 41.18%</p> <p>Hispanic: Exceeded - 26.09% Met - 37.68% Nearly Met - 30.43% Not Met - 5.80%</p> <p>Students with Disabilities Exceeded - 11.38%</p> | All groups will exceed 2019 (pre-pandemic) levels. |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for 2023–24 |
|----------------------------------|--|--|---|---|--|
| | Met - 22.41% Nearly Met - 37.07% Not Met - 29.31% | Students with Disabilities Exceeded - 11.94% Met - 23.13% Nearly Met - 35.07% Not Met - 29.85% | Met - 11.38% Nearly Met - 39.84% Not Met - 37.40% | Met - 11.38% Nearly Met - 39.84% Not Met - 37.40% Expected August 2024 | |
| State Priority 8: Pupil Outcomes | CaASPP Math testing data 2019 for specific student groups General population: Exceeded - 37.80% Met - 27.42% Nearly Met - 23.38% Not Met - 12.60% Socioeconomically Disadvantaged Youth: Exceeded - 16.07% Met - 20.09% Nearly Met - 39.73% Not Met - 24.11% English Learners: Exceeded - 19.44% Met - 11.11% Nearly Met - 33.33% Not Met - 36.11% Hispanic: Exceeded - 20.86% Met - 24.06% Nearly Met - 36.36% Not Met - 18.72% | CaASPP test not administered in 2020 and 2021 CaASPP Math testing data 2022 for specific student groups General population: Exceeded - 29.91% Met - 27.54% Nearly Met - 24.95% Not Met - 17.60% Socioeconomically Disadvantaged Youth: Exceeded - 11.32% Met - 20.75% Nearly Met - 29.56% Not Met - 38.36% English Learners: Exceeded - 21.43% Met - 9.52% Nearly Met - 26.19% Not Met - 42.86% Hispanic: | CaASPP Math testing data 2023 for specific student groups General population: Exceeded - 30.02% Met - 26.86% Nearly Met - 22.93% Not Met - 20.20% Socioeconomically Disadvantaged Youth: Exceeded - 14.01% Met - 22.93% Nearly Met - 23.57% Not Met - 39.49% English Learners: Exceeded - 8.11% Met - 32.43% Nearly Met - 13.51% Not Met - 45.95% Hispanic: | CaASPP Math testing data 2023 for specific student groups General population: Exceeded - 30.02% Met - 26.86% Nearly Met - 22.93% Not Met - 20.20% Socioeconomically Disadvantaged Youth: Exceeded - 14.01% Met - 22.93% Nearly Met - 23.57% Not Met - 39.49% English Learners: Exceeded - 8.11% Met - 32.43% Nearly Met - 13.51% Not Met - 45.95% Hispanic: Exceeded - 22.54% Met - 28.17% Nearly Met - 25.35% Not Met - 23.94% | All groups will exceed 2019 (pre-pandemic) levels. |

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | 870/970 Desired Outcome for 2023–24 |
|--------|--|--|--|--|--|
| | Students with Disabilities Exceeded - 8.70% Met - 13.04% Nearly Met - 32.17% Not Met - 46.09% | Exceeded - 14.67% Met - 23.37% Nearly Met - 28.80% Not Met - 33.15% Students with Disabilities Exceeded - 6.72% Met - 16.42% Nearly Met - 21.64% Not Met - 55.22% | Exceeded - 22.54% Met - 28.17% Nearly Met - 25.35% Not Met - 23.94% Students with Disabilities Exceeded - 8.06% Met - 13.71% Nearly Met - 21.77% Not Met - 56.45% | Students with Disabilities Exceeded - 8.06% Met - 13.71% Nearly Met - 21.77% Not Met - 56.45% Expected August 2024 | |

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

The implementation of the actions taken to show a measurable increase in achieving grade-level standards in mathematics and English language arts each year as measured by the California Assessment of Student Performance and Progress (CAASPP) and local valid assessments for English learners have been successful, as gauged by assessing each action below:

3.1 Site-Based Professional Learning Teams: Fully implemented. Successes include: PGUSD fully implemented its goal of providing funding for site-based professional learning teams to meet. With professional learning community meeting time in every school's master schedule, we have the structure in place for staff to conduct the work of PLCs. Our next step is to provide the necessary training for all schools in best practices for using PLC time to improve student learning.

3.2 AVID Classes at the High and Middle School: Fully implemented. Successes include: The AVID program has grown in popularity at Pacific Grove High School resulting in the addition of a section serving students in grades 9-10 while maintaining sections for students in seventh and eighth grade and grades 11 and 12.

3.3 Middle School English Language Arts Support Classes: Fully implemented. Successes include: The classes are in the master schedule and serve the needs of students two or more grade levels behind as well as students transitioning from special education English language arts classes into the general education program.

3.4 Elementary Schools English Language Arts Intervention: Fully implemented. Successes include: The elementary reading intervention classes consistently show student progress toward reaching grade level standards as measured by the DIBELS reading assessment.

3.5 Language Review Teams: Fully implemented. Successes include: Annual meetings to discuss the progress and supports needed for our English learners at all levels in every school.

3.6 Middle and High School Math Intervention Programs: Fully implemented. Successes include: High school classes support students in their efforts to pass Integrated Math 1 and Integrated Math 2. At the middle school, students who are more than two grade levels behind in math are placed in math 180 and there are math support classes in grades 6-8.

3.7 High School Productive Study Class: Fully implemented. Successes include: The high school productive study course provides an opportunity for students to complete classwork during the school day. The services in the productive study will be expanded in 2024-2025 to include A-G credit recovery.

3.8 HS math tutoring section: Fully implemented. Successes include: The high school offers an after school tutorial section that is staffed by a credentialed math teacher.

3.9 Paper Tutoring Service: Fully implemented. Successes include: This service was fully implemented and then discontinued with the one-time funds used to purchase the program were exhausted. Student usage data was used to make the decision not to renew the service.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

There are no material differences between Budgeted Expenditures and Estimated Actual Expenditures.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

The data received from the California Assessments of Student Performance and Progress constitutes the primary metric used to measure progress for students in grades 3-8, and grade 11. The performance on these metrics show that PGUSD continues to recover from the deleterious impacts of pandemic as evidenced by our 8% percent reduction in the percentage of students meeting or exceeding grade level standards. These metrics are used as measurement of effectiveness for the following actions:

3.1 Site Based Professional Learning Teams, 3.3 English Language Arts Support Classes, 3.6 Math Intervention Programs; 3.8 HS math tutoring section, and 3.9 Paper Tutoring Service. Although the performance of the district has declined in English Language Arts and Mathematics, many of these actions will be retained as they are seen as reducing the decline the district has experienced. The Paper Tutoring service has not been renewed as it received limited use from students.

Action 3.4 Elementary Schools English Language Arts Intervention uses the DIBELS composite reading score to measure student growth toward reading fluency and comprehension. The effectiveness of the program is best measured by the number of students who reach proficiency at the end of the year compared with the beginning of the year. The data included in the LCAP will represent the end of year data when those figures are available.

Action 3.2 AVID Classes at the High and Middle School are measured using the drop out rate and graduation rate as these classes are designed to keep students on pace to graduate. Although not reflected in this table of metrics the low high school and middle school drop out rates combined with a high graduation rate at the high school indicate that the program is successful.

Action 3.5 Language Review Teams. These teams are an integral component in our efforts to assist our English learners in the general classroom setting. The metric used to judge the success of these teams is the percent of our English learners who make progress over the previous year as measured by the English Language Proficiency Assessments of California. Our EL progress rate increased from 48% in 2022 to 54% in 2023 which shows growth; however, it is below our pre-pandemic level of 74% making progress.

Action 3.7 High School Productive Study Class is designed to keep students on pace for graduation by allowing them an opportunity to complete school assignment during the regular school day. We use our aforementioned graduation rate to measure the success of this class. In 2024-2025, the five productive study class sections will also serve as credit recovery opportunities for our students.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

The following changes will be made to the Goal: Goal 3 is committing to differentiated instruction as a means to increase in students achieving grade level standards in Pacific Grove Unified School District. The district will continued to use targeted intervention using a variety of strategies, programs, and small group instruction for students requiring additional support.

After analyzing this goal and/or reviewing the state and local data collected, we will make the following adjustments to the actions in the 2024-27 LCAP to better meet the needs of students, achieve positive outcomes, and fulfill this goal:

3.1 Site based professional learning teams. The budget estimate for this item is reduced by \$8,000 because the one-time funding used for this item is becoming depleted. The district is however, investing another \$20,000 into professional development for the sites committed to implementing the best practices for professional learning communities at each site.

3.2 Site based planning time. This expenditure will fund the meeting time teachers need outside of the work schedule to collaborate when choosing a new curriculum or planning new lessons once a curriculum is adopted.

3.8 High school productive study class. PGHS will allow students to recover credits during the productive study class. This will increase from one to five the number of sections where students can make up credits.

3.10 Implement a robust peer-to-peer tutoring program. This request comes directly from our community input meeting and our District English Learner Advisory Committee meeting. These groups feel that a tutoring program will benefit the students who are receiving the assistance and the tutors themselves.

3.11 District wide math articulation. Like many districts throughout the state, improving student performance in math is a challenge for PGUSD. These articulation sessions will allow our teachers the time to review student data and create strategies to support students in their greatest areas of need.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Instructions

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Complete the prompts as instructed for each goal included in the 2023–24 LCAP. Duplicate the tables as needed. The 2023–24 LCAP Annual Update must be included with the 2024–25 LCAP.

Goals and Actions

Goal(s)

Description:

Copy and paste verbatim from the 2023–24 LCAP.

Measuring and Reporting Results

- Copy and paste verbatim from the 2023–24 LCAP.

Metric:

- Copy and paste verbatim from the 2023–24 LCAP.

Baseline:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 1 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 2 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 3 Outcome:

- When completing the 2023–24 LCAP Annual Update, enter the most recent data available. Indicate the school year to which the data applies.

Desired Outcome for 2023–24:

- Copy and paste verbatim from the 2023–24 LCAP.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

| Metric | Baseline | Year 1 Outcome | Year 2 Outcome | Year 3 Outcome | Desired Outcome for Year 3 (2023–24) |
|--|--|--|--|---|--|
| Copy and paste verbatim from the 2023–24 LCAP. | Copy and paste verbatim from the 2023–24 LCAP. | Copy and paste verbatim from the 2023–24 LCAP. | Copy and paste verbatim from the 2023–24 LCAP. | Enter information in this box when completing the 2023–24 LCAP Annual Update. | Copy and paste verbatim from the 2023–24 LCAP. |

Goal Analysis

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

A description of any substantive differences in planned actions and actual implementation of these actions.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

- Describe the effectiveness or ineffectiveness of the specific actions in making progress toward the goal during the three-year LCAP cycle. “Effectiveness” means the degree to which the actions were successful in producing the desired result and “ineffectiveness” means that the actions did not produce any significant or desired result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

California Department of Education
November 2023

- Student Learning and Achievement
- Health and Safety of Students and Schools
- Credibility and Communication
- Fiscal Solvency, Accountability and Integrity

- Consent
- Action/Discussion
- Information/Discussion
- Public Hearing

SUBJECT: Local Performance Indicators for the California Dashboard

DATE: June 6, 2023

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the local indicators of progress toward the eight state priorities for publication on the California Department of Education school dashboard.

BACKGROUND:

California's accountability system is based on a multiple measures system that assesses how local educational agencies (LEAs) and schools are meeting the needs of their students. Performance on these measures is reported through the California School Dashboard. The district annually reviews these performance indicators and makes a presentation to the Board of Trustees with our findings.

INFORMATION:

The Dashboard includes a concise set of state and local indicators that are founded on the Local Control Funding Formula priorities. They are also aligned to the measures required under Every Student Succeeds Act (ESSA). Those priorities for which state level data is not collected are referred to as local indicators. Of the seven local indicators, school districts are required to report on five:

- Basic Services and Conditions (Priority 1)
- Implementation of State Academic Standards (Priority 2)
- Parent and Family Engagement (Priority 3)
- School Climate (Priority 6)
- Access to a Broad Course of Study (Priority 7)

The other two priorities are addressed by county offices of education only.

The following information represents our findings for Pacific Grove Unified School District using the required state tools for self-reflection.

FISCAL IMPACT:

None.



2024-25 Local Performance Indicator Self-Reflection

| Local Educational Agency (LEA) | Contact Name and Title | Email and Phone |
|---------------------------------------|--|-------------------------------------|
| Pacific Grove Unified School District | Buck Roggeman Director of Curriculum & Special Projects | broggeman@pgusd.org 831 646-6526 |

Introduction

The California State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

This template is intended as a drafting tool and based on the Local Performance Indicator Quick Guide published by CDE in January 2024.

Performance Standards

The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at the same public meeting of the local governing board/body at which the Local Control and Accountability Plan (LCAP) is adopted.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.

Local Indicators

The local indicators address the following state priority areas:

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Implementation of State Academic Standards (LCFF Priority 2)

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Parent and Family Engagement (LCFF Priority 3)

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same public meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

School Climate (LCFF Priority 6)

The LEA administers an annual local climate survey that captures a valid measure of student perceptions of school safety and connectedness, in at least one grade within each grade span(s) the LEA serves (e.g., TK-5, 6-8, 9-12), and reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and to educational partners and the public through the Dashboard.

Access to a Broad Course of Study (LCFF Priority 7)

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

| Academic Year | Total Teaching FTE | Clear | Out-of-Field | Intern | Ineffective | Incomplete | Unknown | N/A |
|---------------|--------------------|-------|--------------|--------|-------------|------------|---------|-----|
| 2023-2024 | 138.6 | 138.6 | 2 | 0 | 0 | 0 | 0 | 0 |

| Access to Instructional Materials | Number | Percent |
|--|--------|---------|
| Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home | 0 | 0 |

| Facility Conditions | Number |
|--|--------|
| Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies) | 19 |

Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

OPTION 1: Narrative Summary (Limited to 3,000 characters)

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Implementation of State Academic Standards (LCFF Priority 2)

OPTION 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Academic Standards | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| ELA – Common Core State Standards for ELA | | | | | 5 |
| ELD (Aligned to ELA Standards) | | | | 4 | |
| Mathematics – Common Core State Standards for Mathematics | | | | | 5 |
| Next Generation Science Standards | | | | 4 | |
| History-Social Science | | | | | 5 |

2. Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Academic Standards | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| ELA – Common Core State Standards for ELA | | | | | 5 |
| ELD (Aligned to ELA Standards) | | | | 4 | |
| Mathematics – Common Core State Standards for Mathematics | | | | | 5 |
| Next Generation Science Standards | | | | 4 | |
| History-Social Science | | | | | 5 |

3. Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Academic Standards | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| ELA – Common Core State Standards for ELA | | | 3 | | |
| ELD (Aligned to ELA Standards) | | | 3 | | |
| Mathematics – Common Core State Standards for Mathematics | | | 3 | | |
| Next Generation Science Standards | | | 3 | | |
| History-Social Science | | | 3 | | |

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Academic Standards | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Career Technical Education | | | | | 5 |
| Health Education Content Standards | | | | 4 | |
| Physical Education Model Content Standards | | | | | 5 |
| Visual and Performing Arts | | | | | 5 |
| World Language | | | | | 5 |

Support for Teachers and Administrators

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Academic Standards | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| Identifying the professional learning needs of groups of teachers or staff as a whole | | | | 4 | |
| Identifying the professional learning needs of individual teachers | | | 3 | | |
| Providing support for teachers on the standards they have not yet mastered | | | 3 | | |

Optional Narrative (Limited to 1,500 characters)

6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

All of the materials used in all of our schools are aligned with the state academic standards. For English language arts, mathematics, and history social science, we have full implementation and sustainability at the elementary, middle, and high school levels. This means that we have an adopted curriculum that is used district wide at every grade level on a daily basis.

Our English language development teachers, curate curriculum to support the learning of the academic language needed to access the general education curriculum. During designated support classes at every grade level, ELD teachers use the support materials in the adopted curriculum for language support.

Science receives a rating of 3 because although a decision was made to adopt an elementary science curriculum in 2019, the district postponed the purchase of the curriculum during the pandemic. As we emerged from the pandemic and data indicated a need for instruction to focus on English Language Arts and Mathematics, the district

devoted its professional development efforts to those areas rather than science. Also, our student performance on the California Science Test has not shown a decline from pre-pandemic levels for the fifth grade. Our secondary science programs are in complete alignment with the next generation science standards and would receive a rating of 5 indicating full, sustainable implementation.

The district has standards aligned materials available for all of our students in all of classes and subject areas. The rating of 4 for ELD and for Next Generation Science Standards is explained in the commentary above. The elementary schools have been using lessons from Mystery Science which are aligned with state standards and the district provides \$150 per class to purchase the materials needed for Mystery Science activities and experiments. Although the district has some excellent practices in place to support our teacher development in delivering instruction related to the content standards, we have not reached the level of full implementation. The Local Control and Accountability Program has identified subject specific professional development as an action to assist our staff in this area. Also, our commitment to building model professional learning community teams at each site will lead to full implementation in this area as well.

While our district provides professional development that is directly related to our LCAP goals, we want to improve in the professional learning opportunities we provide to our teachers that is subject specific. This is why this item is included as an LCAP action for the next three years.

Parental Involvement and Family Engagement (LCFF Priority 3)

Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: ¹

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

Instructions

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):
 - 1 – Exploration and Research
 - 2 – Beginning Development
 - 3 – Initial Implementation
 - 4 – Full Implementation
 - 5 – Full Implementation and Sustainability
4. Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.
5. Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

Sections of the Self-Reflection Tool

Section 1: Building Relationships Between School Staff and Families

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Practices | Rating Scale Number |
|--|---------------------|
| 1. Rate the LEA's progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families. | 5 |
| 2. Rate the LEA's progress in creating welcoming environments for all families in the community. | 5 |
| 3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children. | 4 |
| 4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families. | 4 |

Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Relationships Between School Staff and Families.

Pacific Grove Unified School District has taken significant steps toward building positive relationships between school staff and families. In addition to our long-standing parent groups and school site council, PGUSD sought parent and community feedback with specific meetings designed to elicit feedback for our Local Control and Accountability Plan. We had five parent advisory council meetings with parents of student with disabilities and English learners present. There were also two community input meetings to gather feedback regarding our goals and another to share survey data. Also, there were two community input meetings – one focused on cultural proficiency and another on school safety. Both meetings informed our goals on the LCAP.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Relationships Between School Staff and Families.

PGUSD has made improvements by intentionally reaching out to historically underrepresented groups in 2023-2024. Our work around cultural proficiency and partnership with local community groups has helped us along this path. The district's main area for improvement remains establishing clear communication with our multi-language speaking families.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.

PGUSD will improve the outreach to our underrepresented families by increasing the amount of messaging that is distributed in Spanish – our largest language spoken at home next to English. We will also continue to offer automatic translation services (Google translate or similar) for our written communication. PGUSD will extend our contracts for translation services with Language Line and Document Tracking Services.

Section 2: Building Partnerships for Student Outcomes

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Practices | Rating Scale Number |
|---|---------------------|
| 5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families. | 3 |
| 6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home. | 4 |
| 7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes. | 4 |
| 8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students. | 4 |

Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Building Partnerships for Student Outcomes.

PGUSD’s current strengths in building partnerships for student outcomes begin with our efforts at the elementary level. During annual parent conferences, teachers review student strengths and areas of need with our parents while also giving guidance to families for how to support student learning in the home. This same feedback is part of the comments on student report cards as well. At the secondary level, parents can monitor student progress through ParentVue – online access to student grades. PGUSD will also continue college nights to assist parents in supporting students through the application process and identify available financial aid opportunities.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Partnerships for Student Outcomes.

One academic area where secondary parents and students expressed a strong opinion was homework. Both groups mentioned that homework was assigned over school breaks when our district homework policy forbids this practice. As a result, one of our LCAP actions is for our secondary schools to review and recommit to the PGUSD homework policy.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

PGUSD holds English Learner Advisory Committee meetings at the elementary and district levels. These meetings are opportunities to answer any questions families have regarding our educational system. A standing feature of these meetings is instruction and guidance for assisting our English learners at home. We used the input from these meetings to create LCAP actions to build a robust peer-to-peer tutoring program in PGUSD and fund the after school homework club for English learners.

Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

| Practices | Rating Scale Number |
|---|---------------------|
| 1. Rate the LEA’s progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making. | 4 |
| 2. Rate the LEA’s progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making. | 4 |
| 3. Rate the LEA’s progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community. | 3 |
| 4. Rate the LEA’s progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels. | 3 |

Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

PGUSD took significant steps forward in gathering input for decision-making. In addition to standing parent groups such as our Parent Teacher Associations and school site councils at each school, the district increased the number of community input meetings. We held two LCAP community meetings, five parent advisory LCAP meetings, four student advisory LCAP meeting, and sent an LCAP survey to families, students, and staff. Additionally, subject specific community meetings were held to gather input on our Cultural Proficiency Implementation Plan and School Safety. Superintendent Dr. Linda Adamson also held more than 200 listen and learn meetings with community members to identify needs that are not being met and areas of strength for the district.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

The district will continue to expand our outreach efforts and our greatest area for improvement is gathering input from our families who speak a language other than English at home. Although we have had translation services available at our input meetings, attendance at our meetings by multi-lingual families has been limited.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

PGUSD will improve engagement by building on our successes this year by making our meetings and surveys accessible for all families. We will ensure that our surveys are available in Spanish (the largest language spoken in our district other than English) and concentrate outreach efforts to reach a more diverse audience. Also, as we continue to implement our Cultural Proficiency Plan, we will create a more welcoming school environment for all of our families.

School Climate (LCFF Priority 6)

Introduction

The initial design of the Local Control Funding Formula recognized the critical role that positive school conditions and climate play in advancing student performance and equity. This recognition is grounded in a research base demonstrating that a positive school climate directly impacts indicators of success such as increased teacher retention, lower dropout rates, decreased incidences of violence, and higher student achievement.

In order to support comprehensive planning, LEAs need access to current data. The measurement of school climate provides LEAs with critical data that can be used to track progress in school climate for purposes of continuous improvement, and the ability to identify needs and implement changes to address local needs.

Introduction

LEAs are required, at a minimum, to annually administer a local climate survey. The survey must:

- Capture a valid measure of student perceptions of school safety and connectedness in at least one grade within each grade span the LEA serves (e.g. TK-5, 6-8, 9-12); and
- At a minimum, report disaggregated data by student groups identified in California Education Code 52052, when such data is available as part of the local school climate survey.

Based on the analysis of local data, including the local climate survey data, LEAs are to respond to the following three prompts. Each prompt response is limited to 3,000 characters. An LEA may provide hyperlink(s) to other documents as necessary within each prompt:

Prompt 1 (DATA): Describe the local climate survey data, including available data disaggregated by student groups. LEAs using surveys that provide an overall score, such as the California Healthy Kids Survey, are encouraged to report the overall score for all students as well as available student group scores. Responses may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

Pacific Grove Unified School district has chosen to report out on the California Healthy Kids Survey data that pertains to our core values of belonging and safety for all students. For elementary, middle, and high school students, the data below measures school connectedness, safety, and caring relationships with an adult on campus. The data is reported out for the entire population followed by specific ethnic groups.

Elementary Data (5th grade students)

School Connectedness

Answered "yes, most of the time" or "yes, all of the time"

All students 74%

For student groups, not data is available for groups of less than 10 respondents

Hispanic/Latinx 59%

White 84%

Two or more 83%

Something Else 69%

School Safety

Answered "yes, most of the time" or "yes, all of the time"

All students 74%

For student groups, not data is available for groups of less than 10 respondents

Hispanic/Latinx 38%

White 91%

Two or more 88%

Something Else 74%

Do the teachers and grownups care about you?

Percent of students who answered "Yes, most of the time," or "Yes, all of the time."

All Students 83%

For student groups, there is no data available for groups of 10 or less respondents.

Hispanic/Latinx 90%

White 93%

Two or more 94%

Something else 80%

Middle School Data (7th grade students)

7th grade School Connectedness

All Students 56%

For student groups, there is no data available for groups of 10 or less respondents.

Asian/Asian American 38%

Hispanic/Latinx 62%

White 59%

Mixed 52%

7th Grade School Safety

Feel "safe" or "very safe" at school

All Students 53%

For student groups, there is no data available for groups of 10 or less respondents.

Asian/Asian American 38%

Hispanic/Latinx 69%

White 50%

Mixed 58%

7th Grade Caring Adult

There is a teacher or some other adult from my school who really cares about me.

Percent of students who answered "Very much true" or "Pretty much true."

All Students 56%

For student groups, there is no data available for groups of 10 or less respondents.

Asian/Asian American 41%
 Hispanic/Latinx 59%
 White 64%
 Mixed 58%

High School (9th and 11th grade students)

School Connectedness

All Students 9th Grade 60%, 11th Grade 58%

For student groups, no data is available for groups with less than 10 respondents.

Asian/Asian American 9th = NA, 11th = 56%

Hispanic/Latinx 9th = 62, 11th = 50%

White 9th = 60%, 11th = 65%

Two or more 9th =61%, 11th = 51%

Safety at School

Percentage who answered "very safe" or "safe."

9th Grade 69%

11th Grade 69%

For student groups, no data is available for groups with less than 10 respondents.

Asian/Asian American 9th = NA, 11th = 82%

Hispanic/Latinx 9th = 77%, 11th = 57%

White 9th = 74%, 11th = 75%

Two or more 9th =50%, 11th = 65%

Caring Adult

There is a teacher or some other adult from my school who really cares about me.

Percent of students who answered "Very much true" or "Pretty much true."

9th grade 52%

11th grade 65%

For student groups, no data is available for groups with less than 10 respondents.

Asian/Asian American 9th = NA, 11th = 76%

Hispanic/Latinx 9th = 64, 11th = 64%

White 9th = 68%, 11th = 70%

Two or more 9th =59%, 11th = 64%

Parents

"School encourages me to be an active partner with the school in educating my child." = 82%

For group data, only "strongly agree" responses are available which explains the significantly lower percentage. If a group had less than 5 respondents, the data is not available.

Asian/Asian American 29%

Hispanic/Latino 35%

White 37%

Two or more 39%

"Parents feel welcome to participate at this school." = 77%

For group data, only "strongly agree" responses are available which explains the significantly lower percentage. If a group had less than 5 respondents, the data is not available.

Asian/Asian American 23%

Hispanic/Latino 28%

White 36%

Two or more 37%

Prompt 2 (MEANING): Describe key learnings, including identified needs and areas of strength determined through the analysis of data described in Prompt 1, including the available data disaggregated by student group.

School Connectedness

The school connectedness data indicates that our students feel less connected to school at the secondary level than they do at the elementary schools. This general trend could be attributed to the shift from a single-classroom education model in PGUSD elementary schools to the multiple-classroom schedule that is used at secondary schools as students move locations with each subject taught. At the elementary school, additional effort needs to be made with our Hispanic/Latinx students to establish a stronger feeling of connection to our schools as their positive response rate was 25% below that of the general population. At Pacific Grove Middle School, outreach should focus on Asian American students who felt connected to their school at a rate 18% below the overall population. Pacific Grove High School's student groups all scored within 10% of the overall population; however, our Hispanic/Latinx students and student of two or more races reported the largest separation from the overall population by 10% and 9% respectively among 11th grade students.

School Safety

In our elementary schools, 74% of PGUSD students reported feeling "very safe" or "safe." Our Hispanic/Latinx reported a much lower feeling of safety with 38% of our students responding positively to the prompt. This indicates that our schools should undertake efforts to discover why our Hispanic students do not feel safe in our elementary schools and take steps to remedy the situation. Pacific Grove Middle School students reported feeling safe at a rate of 56%. The student group that reported feeling safe a much lower rate was our Asian American students, 38%. At Pacific Grove High School, 69% of both 9th and 11th grade students reported feeling safe. Our Hispanic students (57%) and students of two or more races (50%) were below the overall population. This data shows that having safety as one of our district's core values is addressing a significant need in our district. The steps we are taking in our LCAP to address this need will be discussed in prompt 3.

Caring Adults

This area is a strength in our elementary schools with 83% of our students responding positively to the question "Do the teachers and grownups care about you?" None of our student groups had a percentage that was significantly lower than the whole group which is indicative that all student groups feel that they have grownups who care about them. The secondary percentages are lower than the elementary and all fall in the same range - 7th grade 56%, 9th grade 52%, 11th grade 65%. The low range among 9th grade students can partially be attributed to the timing of survey in November of a transitional year for these students. The lower overall percentages of secondary schools speak to the challenge our schools face in building caring relationships when teachers see more than 100 students each day and students have up to seven different teachers in their schedule. At the Middle School, 41% of Asian Americans felt there was an adult at school who cared about them, whereas the high school numbers were in line with the overall group percentages.

Prompt 3 (USE): Describe any changes to existing plans, policies, or procedures that the LEA determines necessary in order to address areas of need identified through the analysis of local data and the identification of key learnings. Include any revisions, decisions, or actions the LEA has, or will, implement for continuous improvement purposes.

The areas of need that have been identified in our analysis of this data are all addressed in our Local Control and Accountability Plan.

Pacific Grove Unified School District has written several actions to be carried out over the next three years to increase school connectedness among all student populations. We are embarking on an in-depth implementation of Restorative Justice practices with a goal of increasing the positive relationships that exist on all of our campuses between all of our educational partners. We hope this training will allow staff to navigate conflict in a manner that improves relationships - student to student, staff to student, and staff to staff. A district-wide theme beginning in 2024-2025 is "Know my name, know face, know my story." The goal of this theme is for every single student who attends our school to establish a positive, trusting relationship with an adult on campus. We also will increase our students' sense of connection by purchasing diverse curriculum materials, so our students can see themselves and hear their voices in the material being taught in class. We will also increase community outreach by having two site-level meetings each year devoted to Cultural Proficiency, so we can interact with our community and receive feedback on how to better serve our diverse populations. The district is also committed to reviewing, and when necessary, revising our policies and administrative regulations to ensure that they serve the needs of all families. In addition, we will contract with community groups to help guide our work in Cultural Proficiency to provide a diverse perspective and high level of expertise as we do this important work.

Safety

At Pacific Grove Unified School District, we understand that students must feel intellectually, physically, and emotionally safe before they will be able to learn. To this end, we have included in our LCAP several actions focused on the safety of our students. After meeting with our community safety committee, PGUSD prioritized the development of a facilities improvement plan that will increase the quality and safety of our facilities. The committee also recommended the installation of a visitor management system, so all of our schools will have a similar method of monitoring visitors to our campuses. The district also has made a three-year commitment to increasing the level and regularity of safety training which includes incident command protocols, threat assessment, and Big 5 safety protocol training. During an emergency, PGUSD will review communication protocols, so parents can clearly differentiate between safety related messages and more mundane school communication. Restorative Justice professional development will also increase the safety of our schools while helping students build positive relationships with each other and staff. In response to feedback from our community, PGUSD will add a licensed mental health therapist to our middle school, while maintaining current mental health staffing levels at the high school and elementary schools. Related to this action will be a campaign to inform students of the mental health resources available to them.

Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

The High School is expanding offerings of dual-enrolled classes in 2024-2025 because more teachers have met the qualifications to teach these classes. PGHS will continue its relationship with Monterey Peninsula College and stay up-to-date with its College and Career Pathways (CCAP) Agreement. Next year, PGHS will increase its offerings from 11 dual enrolled courses to 19. with classes in culinary and photography pathways, computer science pathway, English, psychology, and sociology. Also, it will expand enrollment of freshmen and sophomores in a pathway with a long-term goal of increasing the amount of CTE completers from 13% to 25% by 2026-2027. PGHS also uses A-G completion data to identify students for credit recovery programs that keep them on pace to graduate fulfilling the

requirements. Our AVID (advancement via individual determination) program actively seeks out unduplicated students to support them in their effort to fulfill a broad course of study leading to four-year university enrollment.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

Students have access to and are enrolled in all required areas of study as monitored through CalPads & Synergy student information system. Students have access to and are enrolled in a broad course of study including Health, Physical Education, Visual and Performing Arts, World Languages, Career Technical Education, Advanced Placement, Dual Enrollment, Computers, and other elective offerings as monitored through CalPads and Synergy. The district provides access to Advanced Placement, Dual Enrollment, and CTE pathways, as well as a robust set of elective offerings across the district.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

One barrier to our students accessing a broad course of study is receiving the support needed to pass the classes needed to complete the broad course of study. Students from underrepresented groups have disproportionately greater numbers on the school's D/F list. Pacific Grove High School has identified this as a barrier to students accessing a broad course of study.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

PGHS will use improved A-G completion monitoring technology in our Synergy student information system. Along with increased monitoring, will be a emphasis on communicating to students that a class fulfills an A-G requirement every time a student enrolls in one. During this notification, a review of the A-G completion requirements will be included in the introductory lesson for each class. PGHS counselors will inform students of career pathway options available at the school and will encourage 9th and 10th grade students to consider pursuing one of these pathways. In addition, PGHS will diversify its curriculum with a goal of allowing to students see themselves and hear their voices in the curriculum being taught. This will deepen student engagement and reduce the number of students who receive D's or F's in class.

LOCAL PERFORMANCE INDICATORS

Pacific Grove Unified School District
June 6, 2024

Buck Roggeman (broggeman@pgusd.org)
Director of Curriculum and Special Projects

BACKGROUND

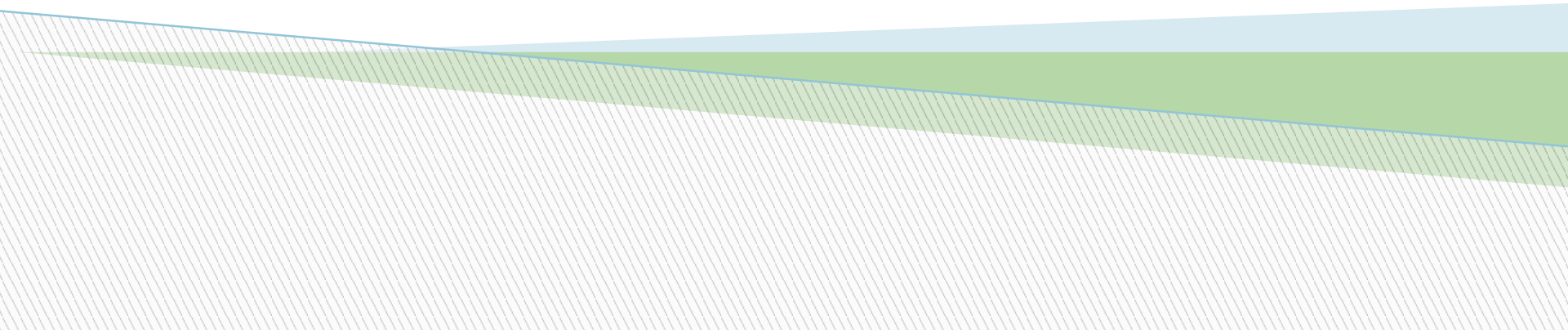
The California State Board of Education approved standards for the local indicators that support a local education agency in measuring and reporting progress within the appropriate priority areas.

□

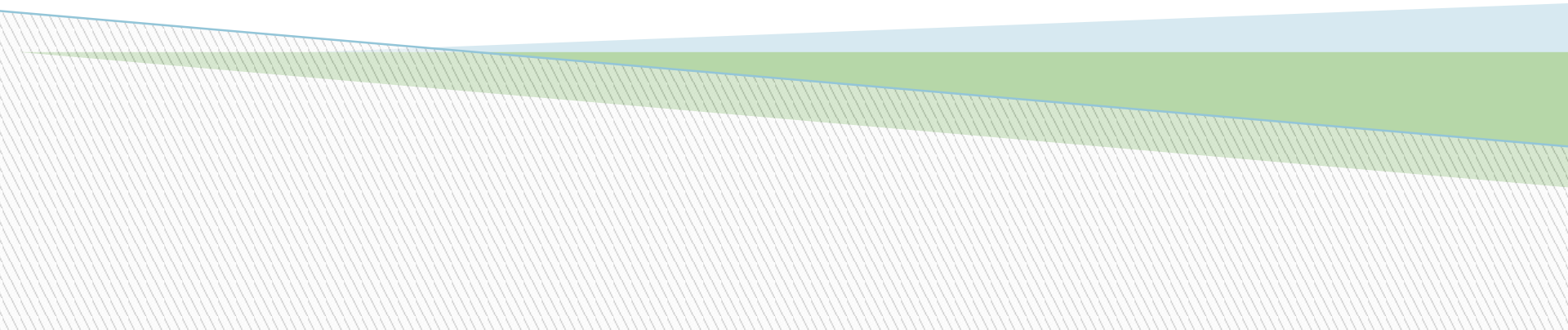


Local indicators are a part of an accountability system that:

- Reflects the emphasis on ‘local control’
- Enables LEAs to measure progress using local data
- Provides valuable information necessary for educational partners to engage in meaningful input
- Informs the Local Control and Accountability Plan (LCAP) planning process



**Priority 1:
Appropriately Assigned Teachers,
Access to Curriculum-Aligned
Instructional Materials, and Safe,
Clean and Functional School
Facilities**

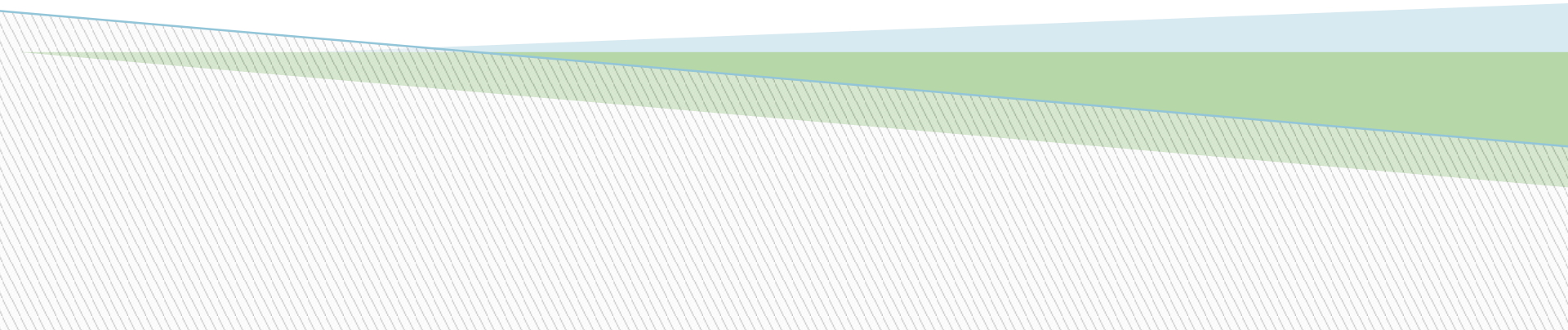


Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)

- ➔ **Number/percentage of mis-assignments of teachers of English learners, total teacher mis-assignments, and vacant teacher positions: 2 (teachers without Crosscultural Language and Academic Development [CLAD] certificate)**
- ➔ **Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: 0 %**
- ➔ **Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies): 19**

The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Priority 2: Self-Reflection Tool for Implementation of State Academic Standards



Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

901/970

1. Rate the local educational agency's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

| Content area | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| English Language Arts – Common Core State Standards for English Language Arts | | | | | X |
| English Language Development (Aligned to English Language Arts Standards) | | | | X | |
| Mathematics – Common Core State Standards for Mathematics | | | | | X |
| Next Generation Science Standards | | | | X | |
| History-Social Science | | | | | X |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

902/970

2. Rate the local educational agency's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

| Content area | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| English Language Arts – Common Core State Standards for English Language Arts | | | | | X |
| English Language Development (Aligned to English Language Arts Standards) | | | | X | |
| Mathematics – Common Core State Standards for Mathematics | | | | | X |
| Next Generation Science Standards | | | | X | |
| History-Social Science | | | | | X |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

903/970

3. Rate the local educational agency's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing)

| Content area | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| English Language Arts – Common Core State Standards for English Language Arts | | | X | | |
| English Language Development (Aligned to English Language Arts Standards) | | | X | | |
| Mathematics – Common Core State Standards for Mathematics | | | X | | |
| Next Generation Science Standards | | | X | | |
| History-Social Science | | | X | | |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

904/970

4. Rate the local educational agency's progress implementing each of the following academic standards adopted by the State Board of Education for all students.

| Content area | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Career Technical Education | | | | | X |
| Health Education Content Standards | | | | X | |
| Physical Education Model Content Standards | | | | | X |
| Visual and Performing Arts | | | | | X |
| World Language | | | | | X |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

| Activity | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| Identifying the professional learning needs of groups of teachers or staff as a whole | | | | X | |
| Identifying the professional learning needs of individual teachers | | | X | | |
| Providing support for teachers on the standards they have not yet mastered | | | X | | |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

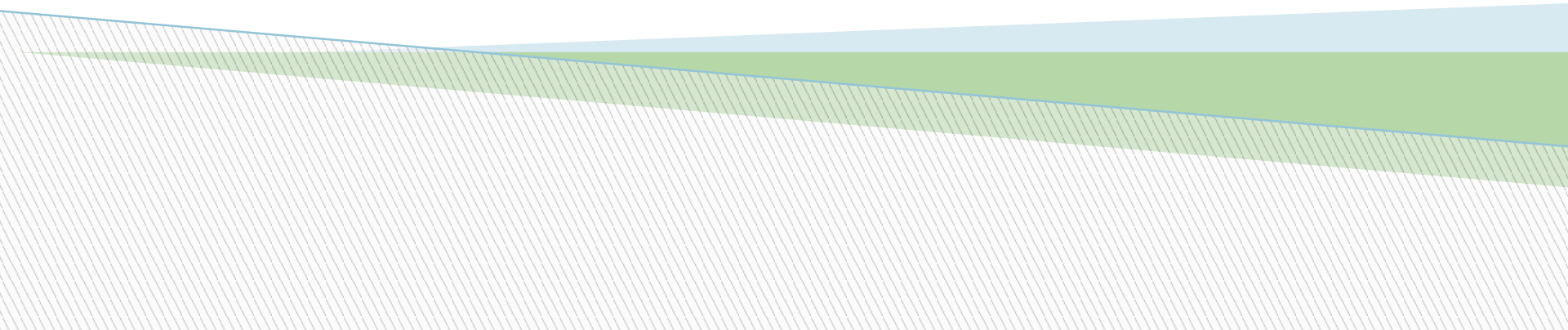
2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Priority 3: Family Engagement



Family Engagement (Priority 3)

907/970

Section 1: Building Relationships

Briefly describe the LEA's current strengths and progress in this area, and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

| Content area | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|
| Rate the progress in developing the capacity of staff (i.e. administrators, teachers, and classified staff) to build trusting and respectful relationships with families. | | | | | X |
| Rate the progress in creating welcoming environments for all families in the community. | | | | | X |
| Rate the progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children. | | | | X | |
| Rate the progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families. | | | | X | |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Family Engagement (Priority 3)

908/970

Section 2: Building Partnerships for Student Outcomes-

Briefly describe the LEA's current strengths and progress in this area, and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

| Content area | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Rate the progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families. | | | X | | |
| Rate the progress in providing families with information and resources to support student learning and development in the home. | | | | X | |
| Rate the progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes. | | | | X | |
| Rate the progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students. | | | | X | |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

Family Engagement (Priority 3)

909/970

Section 3: Seeking Input for Decision Making

Briefly describe the LEA's current strengths and progress in this area, and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.

| Content area | 1 | 2 | 3 | 4 | 5 |
|--|---|---|---|---|---|
| Rate the progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making. | | | | X | |
| Rate the progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making. | | | | X | |
| Rate progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community. | | | X | | |
| Rate the progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels. | | | X | | |

Rating Scale (lowest to highest):

1 – Exploration and Research Phase

2 – Beginning Development

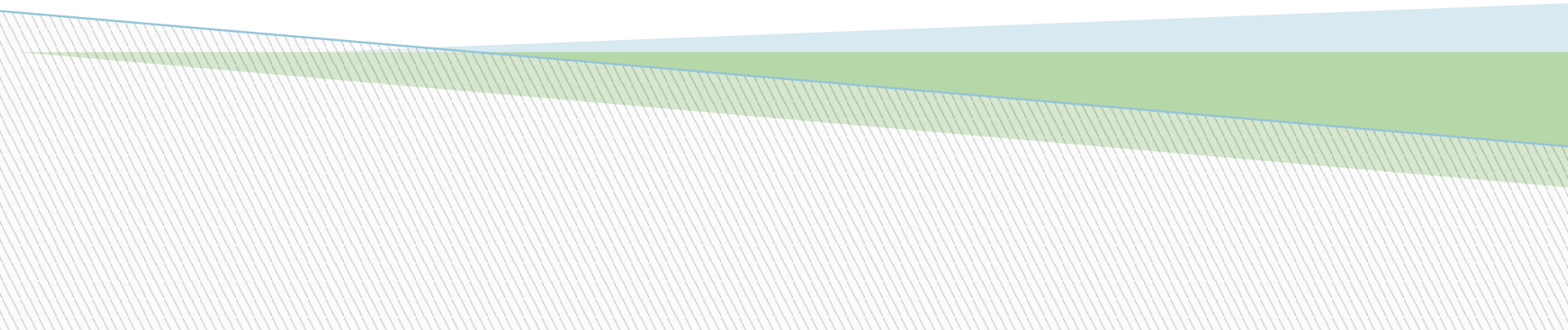
3 – Initial Implementation

4 – Full Implementation

5 – Full Implementation and Sustainability

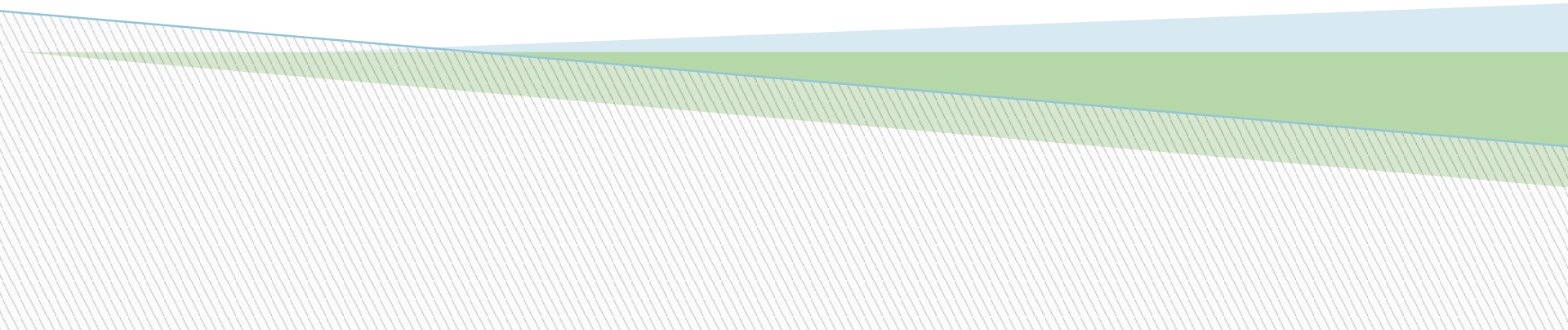
Priority 6: School Climate

Description for the Dashboard is located in
the Board Packet



Priority 7: Access to Broad Course of Study

Description for the Dashboard is located in
the Board Packet



- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of Pacific Grove USD Confidential Employees Agreement

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Confidential Employees.

BACKGROUND:

All changes to agreements between the District and the Confidential Employees require approval by the Board. However, AB 1200 does not require the District to submit details of agreements with non-bargaining units to the Monterey County Office of Education (MCOE) for review.

INFORMATION:

The agreement with the Confidential Employees is as follows:

- Effective July 1, 2023, a salary increase of 4.83% to the Confidential salary schedule for the 2023-24 year
- Effective July 1, 2023, a health and welfare district contribution increase of \$1,000 (up to \$5,200/EE) for the 2023-24 year

FISCAL IMPACT:

Total compensation cost for 4.83% in 2023-24 (*including statutory costs*) is estimated at **\$29,350**

Total increase to Health and Welfare District contribution at **\$8,000**

Total increase to the Confidential unit is \$37,350

2023-24 Confidential Employees Group Compensation Agreement

The Confidential Employees Group met on May 13, 2024, and May 15, 2024, to discuss the following terms:

Effective retroactive to July 1, 2023, a total compensation increase of 4.83% broken down as follows:

1. A \$1,000 (0.18%) increase to the confidential Health & Welfare (H&W) cap; total annual District contribution would be \$5,200. Should the CSEA adopt the change of language to include complete care as a medical plan and only vision and/or dental to qualify for the H&W allowance, the Confidential group would like to as well.
2. The remainder of the total compensation increase (4.65%) goes to the Confidential Salary Schedule for the 2023-2024 year, based on full-time equivalency.

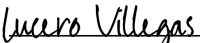
The confidential group would also like to request the following:


3. Provide documentation of review and comparison with neighboring districts of job responsibilities and salaries for all confidential positions during the 2024-2025 fiscal year. Any necessary updates to compensation and job descriptions will be made based on the findings.


This agreement is made with the understanding that if through negotiations for the 2023-2024 year, any other District Bargaining Unit comes in with a higher total compensation adjustment, the Confidential Employees group will be entitled to the same adjustment.


All other provisions of prior compensation adjustments, not in conflict with the above, shall remain in effect.

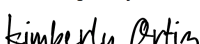
By signing this Proposal, the Confidential Employees Group agrees to all the terms:

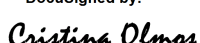
DocuSigned by:

 Lucero Villegas

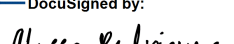
DocuSigned by:

 Carly Adams

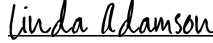
DocuSigned by:

 Angela Sippert


DocuSigned by:

 Bree Moring


DocuSigned by:

 Kimberly Ortiz

DocuSigned by:

 Cristina Olmos

DocuSigned by:

 Alyssa Rodriguez

DocuSigned by:

 Linda Adamson, Superintendent

DocuSigned by:

 Joshua Jern, Assistant Superintendent

DocuSigned by:

 Claudia Arellano, Director of Human Resources

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of Pacific Grove USD Classified and Certificated Management Agreement

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District Classified and Certificated Management Employees.

BACKGROUND:

All changes to agreements between the District and the Classified and Certificated Management Employees require approval by the Board. However, AB 1200 does not require the District to submit details of agreements with non-bargaining units to the Monterey County Office of Education (MCOE) for review.

INFORMATION:

The agreement with the Classified and Certificated Management Employees is as follows:

- Effective July 1, 2023, a salary increase of 3.25% to the salary schedule for the 2023-24 year
- Effective July 1, 2023, an increase of \$3,300 to District Health and Welfare contribution for the 2023-24 year

FISCAL IMPACT:

For FY 2023-24

Cost of a 3.25% increase to Salary (*including statutory costs*) **\$166,643**

Cost of a \$3,300 increase to District Health and Welfare contribution is estimated at **\$37,576**

Total Cost of Agreement with Classified and Certificated Management \$202,219



www.pgusd.org

915/970

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

Dr. Linda Adamson
Superintendent
(831) 646-6510
Fax (831) 646-6500
ladamson@pgusd.org

Joshua Jorn
Assistant Superintendent
(831) 646-6509
Fax (831) 646-6582
josh.jorn@pgusd.org

May 09, 2024

Good Morning Linda and Josh,

The majority of administration has agreed to receive a 3.25% for Salary and 1.26% (or \$3,300 increase) for health and welfare retro to July 1, 2023.

All other provisions of prior compensation adjustments, not in conflict with the above, shall remain in effect.

We wish to extend our gratitude to our Trustees for acknowledging the administration's commitment and dedication to all PGUSD students, staff and community.

Respectfully,

Barbara Martinez

Barbara Martinez
PGUSD Management Group Representative

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Approval of Pacific Grove USD Adult Education Instructor Group

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The District Administration recommends that the Board review and approve the agreement between the Pacific Grove Unified School District and the Adult Education Instructor Group.

BACKGROUND:

All changes to agreements between the District and the Adult Education Instructor Group require approval by the Board. However, AB 1200 does not require the District to submit details of agreements with non-bargaining units to the Monterey County Office of Education (MCOE) for review.

INFORMATION:

The agreement with the Adult Education Instructor Group is as follows:

- Effective July 1, 2023, a salary increase of 3.25% to the Adult Education Instructor Group salary schedule for the 2023-24 year
- Effective July 1, 2023, a health and welfare district contribution increase of \$3,300 for the 2023-24 year

FISCAL IMPACT:

For FY 2023-24

Cost of a 3.25% increase to Salary is **\$13,650**

Cost of a \$3,300 increase to District Health and Welfare contribution is estimated at **\$6,600**

Total Cost of Agreement with Adult Education Instructor \$20,250

2024 Meet & Confer Suggestions for Adult Ed Re: PGTA

07 May 2024


Hello Josh,

After meeting with Soleil and speaking with Adult Ed staff members, we have come together in an effort to ask for the following regarding this year's meet & confer agreement:

- Adult Ed teachers to receive the same pay rate increases/district contributions for insurance as K12



Please let me know if you have any questions. Have a wonderful day!

 5/7/24

Jennifer Hall
Adult Ed. Representative

 5/7/24

Soleil Turell
Adult Ed. ESL Instructor

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Expenditure Plan for Resource 6770 Prop 28 Arts and Music Program

DATE: June 6, 2024

PERSON RESPONSIBLE: Joshua Jorn, Assistant Superintendent for Business Services

RECOMMENDATION:

The Administration recommends that the Board review and approve the attached plan for expenditure of funds for the Expenditure Plan for Resource 6770 Prop 28 Arts and Music Program (AMS).

BACKGROUND:

On November 8, 2022, California voters approved Proposition 28: The Arts and Music in Schools (AMS), Funding Guarantee and Accountability Act. The measure required the state to establish a new, ongoing program supporting arts instruction in schools beginning in 2023–24.

Local educational agencies (LEAs) with 500 or more students are required to ensure that at least 80 percent of AMS funds to be expended are used to employ certificated or classified employees to provide arts education program instruction. The remaining funds must be used for training, supplies and materials, and arts educational partnership programs, with no more than 1 percent of funds received to be used for an LEA's administrative expenses.

INFORMATION:

The allowable use of funds:

- instruction and training, supplies, materials, and arts educational partnership programs for instruction in: dance; media arts; music; theatre; and visual arts including folk art, painting, sculpture, photography, and craft arts; creative expressions including graphic arts and design, computer coding, animation, music composition and ensembles; and script writing, costume design, film, and video.

The Funds must be allocated as follows:

- At least 80 percent of the expenditures from the allocation were used to employ certificated and classified employees to provide arts education program instruction or that the LEA has a valid waiver of this requirement.
- No more than 1 percent of the expenditures from the allocation were used for administrative costs, including indirect costs

The Board of Trustees must approve an expenditure plan at a public meeting. If the expenditure plan needs to be amended, a revised spending plan can be presented to the Board of Trustees at a future meeting.

See attached Expenditure Plan as proposed

FISCAL IMPACT:

Resource 6770

The 2023-24 revenue received for Pacific Grove USD is \$133,839

The estimated total apportionment for Pacific Grove USD for FY 2023-24 is \$223,065

The total 2024-25 expenditure plan proposed for adoption by the Board of Trustees is \$221,684

| Prop 28 Arts Music In Schools | | Res # 6770 | | |
|--|--|------------|-------------|--------------------|
| Fiscal Year: | 2023-24 | | | |
| Resource Name | Prop 28 Arts Music In Schools | Resource | 6770 | |
| PCA # | | Total Gran | \$223,065 | |
| Funding Period | 2023-24 thru 6/30/2026 | Current Gr | 2023-24 | |
| Carryover Permitted | Yes <input checked="" type="checkbox"/> No | LEA Rate | Not Allowed | |
| Indirect Rate Management 2024 (FY 23-24) | No more than 1% per Conditions | | | |
| Revenue | | Obj | Amount | Note |
| Revenue Received | Current Year State Revenue | 8590 | \$44,613 | 2/29/2024 Received |
| Revenue Received | Current Year State Revenue | 8590 | \$44,613 | 3/28/2024 Received |
| Revenue Received | Current Year State Revenue | 8590 | \$44,613 | 4/26 Received |
| Revenue Received | Current Year State Revenue | 8590 | | |
| Revenue Received | Deferred State Revenue | 8595 | | |
| Total Funds Available | | | \$133,839 | |
| Expenditures | | Obj | Amount | Note |
| Certificated Salaries | | 1000 | \$66,473 | |
| Classified Salaries | | 2000 | \$44,670 | |
| Benefits | | 3000 | \$0 | |
| Books and Supplies | | 4000 | \$47,550 | |
| Services | | 5000 | \$60,761 | |
| Capital Outlay | | 6000 | \$0 | |
| Other Trans and Outgo | | 7000 | \$0 | |
| Indirects | | 7300 | \$2,231 | |
| Total Expenditures | | | \$221,684 | |
| Balance (Rev - Exp) | | | (\$87,845) | |

| Resource Expense Budgeting | | Res # | 6770 |
|----------------------------|---|-------|---------------------|
| Resource Name | Prop 28 Arts Music In Schools | | |
| Fiscal Budget Amount | | | |
| Expenditures | | | |
| Obj Code | Description | Note | Budget \$ |
| 1000 | Certificated Salaries | | Total 1000 \$66,473 |
| | 0.6FTE 100367 (002 RHD) and 100926 (003 FGE). | | \$66,473 |
| 2000 | Classified Salaries | | Total 2000 \$44,670 |
| | 1.0 FTE Elementary Music Instructional Assistant | | \$44,670 |
| 3000 | Health and Welfare | | Total 4000 \$47,550 |
| | 1.0 FTE Health and Welfare Elementary Music Instructional Assistant | | \$25,207 |
| | 0.6FTE 100367 (002 RHD) and 100926 (003 FGE). | | \$22,343 |
| 4000 | Books & Supplies | | Total 5000 \$60,761 |
| | Materials and Supplies (instruments, curriculum etc) | | \$60,761 |
| 6000 | Capital Outlay | | Total 6000 \$0 |

Resource Information

<https://www.cde.ca.gov/eo/in/prop28auditresource.asp> <chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.cde.ca.gov/eo/in/documents/amsleasgbguide.pdf>

- Consider using locally defined SACS Resource Codes to differentiate expenditures by allocation FY.
- Consider using a locally defined SACS Function or Goal Code to identify all arts education program expenditures regardless of funding source.
- At least 80 percent of the expenditures from the allocation were used to employ certificated and classified employees to provide arts education program instruction or that the LEA has a valid waiver of this requirement. (applies to LEAs with 500 or more enrollment based on the enrollment used in the allocation calculation)
- No more than 1 percent of the expenditures from the allocation were used for administrative costs, including indirect costs
- "Arts education program" includes, but is not limited to, instruction and training, supplies, materials, and arts educational partnership programs for instruction in: dance; media arts; music; theatre; and visual arts including folk art, painting, sculpture, photography, and craft arts; creative expressions including graphic arts and design, computer coding, animation, music composition and ensembles; and script writing, costume design, film, and video

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- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Architectural services for Robert H. Down Elementary Fire Alarm Upgrades

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with HGHB Architects.

BACKGROUND:

The Fire alarms system at Robert H. Down Elementary has a false error code displayed on the main alarm panel which requires panel replacement. The system needs upgraded smoke detectors and a cellular dialer. With this much work required it is prudent to bring the entire system up to the current code. Fire alarm upgrades are a specified item on the list of Measure D projects.

INFORMATION:

The HGHB architect will supply the District with bid-ready documents and CAD plans that we can retain for future use.

FISCAL IMPACT:

\$62,765.00

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT HGHB Architects

SITE/DEPARTMENT Robert H. Down/Maintenance, Operations & Transportation

SUBMITTED BY Jon Anderson

FUNDING SOURCE Measure D

AGREEMENT TOTAL AMOUNT Sixty-Two Thousand Seven Hundred Sixty-Five Dollars and no cents (\$62,765.00)

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and HGHB Architects ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as an **Architect**. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: **1. Review of existing as-built drawings.2. Site visit to confirm existing conditions, documenting deviations from as-builts3. Generation of site plan and floor plan backgrounds in CAD, suitable for Fire Alarm design4. Coordination of the efforts of electrical engineers5. Preparation of Construction Documents suitable for DSA approval, public bid and construction.6. Coordination with DSA for approvals and confirmation project falls under ACS and SSS exemption per DSA IR A-227. Limited construction observation;limited to four (4) site visits.8. Assistance with the preparation of District required Close-Out & Certification documentation..**
2. **Term.** Consultant shall commence providing services under this Agreement on **6/10/2024**, and will diligently perform as required and complete performance by **9/20/2024**.

3. **Compensation.** District agrees to pay **Sixty-Two Thousand Seven Hundred Sixty-Five Dollars and no cents (\$62,765.00)** to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **Sixty-Two Thousand Seven Hundred Sixty-Five Dollars and no cents (\$62,765.00)** during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:
 - 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
 - 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
 - 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
 - 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
 - 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 7.3.1. Material violation of this Agreement by the Consultant; or

7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

| <u>District</u> | <u>Consultant</u> |
|---------------------------------------|------------------------------------|
| Pacific Grove Unified School District | Name: HGHB Architects |
| 435 Hillcrest Avenue | Address: 550 Hartnell St. Ste. J |
| Pacific Grove, CA 93950 | City/State/Zip: Monterey, CA 93940 |
| ATTENTION: Joshua Jorn | Business Phone: 831-375-9594 |
| Assistant Superintendent/CBO | Email (Optional): kscates@hggb.net |

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.

22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- DOJ Clearance Previously Received by District
- Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

- W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____
Name: Joshua Jorn
Title: Assistant Superintendent
Date: _____

Signature: _____
Name: _____
Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.
Signature _____ Date _____
Director of Human Resources

HGHB ARCHITECTS

May 27, 2024

Mr. Jon Anderson, MPA
Director of Maintenance, Operations & Transportation
Pacific Grove Unified School District
435 Hillcrest Ave.
Pacific Grove, CA 93950
janderson@pgusd.org

Regarding: Proposal for Fire Alarm Upgrades at Robert Down Elementary School

Dear Mr. Anderson,

We appreciate this opportunity to provide you with a proposal for providing Architectural Services for the subject project.



We understand that the District wishes to upgrade the fire alarm system at Robert Down Elementary School to current code requirements. From the documents provided, it is our understanding that the existing fire alarm system has not been upgraded since 2010, the campus contains approximately seven separate buildings (Main building A, Building B – Annex, Building C, Building D and three portable Buildings at the south west corner of campus) and no CAD plans of the school are available. Fire alarm upgrade design to be covered under the scope of this proposal.

We have defined a scope of work that is tailored to the needs of this project reflecting our understanding of the project based on discussions with yourself and the as-built documents provided. To that end, we propose to generate documents to enable the fire alarm upgrade to the entire Robert Down campus suitable for DSA Approval, Bid and Construction and provide assistance to the District during the Construction and closeout phase of the project. We intend to contract with Aurum Consulting Engineers (Fire Alarm and Electrical Engineering) and do not anticipate the need for other consultant services at this time. Per our current understanding of the scope, we believe this project is Exempt from DSA review of Structural Safety and Access Compliance per IR A-22 Section 2 and Appendix Item 33: Fire Alarm systems: Includes new systems and replacements or alterations to existing systems. Note that DSA exempt projects will require oversight by a DSA certified project inspector with material testing performed by a laboratory accepted under the DSA LEA program.

We understand there is no construction budget for this project at this time.

In brief, our work will include:

1. Review of existing as-built drawings.
2. Site visit to confirm existing conditions, documenting deviations from as-builts
3. Generation of site plan and floor plan backgrounds in CAD, suitable for Fire Alarm design

HGHB ARCHITECTS

4. Coordination of the efforts of electrical engineers
5. Preparation of Construction Documents suitable for DSA approval, public bid and construction.
6. Coordination with DSA for approvals and confirmation project falls under ACS and SSS exemption per DSA IR A-22
7. Limited construction observation; limited to four (4) site visits.
8. Assistance with the preparation of District required Close-Out & Certification documentation.

The following is not included in this scope of work:

1. Path of travel upgrades as required by DSA
2. Attendance and/or presentation at public, community meetings.
3. Construction cost estimation.
4. Any payments for applications to DSA.

We propose to execute our services for the work for a lump sum fee of \$62,765 as broken out below.



Invoices will be billed monthly and in proportion to the percentage complete.

| | |
|---|---------------|
| Electrical Engineering (Aurum Consulting Engineers) | 42,765 |
| Architectural (HGHB) | <u>22,000</u> |
| Total | \$62,765 |

We are prepared to immediately commence work upon your authorization. We hope this proposal is clear and responsive to the District's needs. Please call me if I can clarify anything.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew R. Lightner'.

Matthew R. Lightner, AIA, NCARB
 President, HGHB
 Cc: Kenneth Scates, AIA, LEED AP
kscates@hghb.net

- | | |
|--|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability, and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Pacific Grove Middle School Exterior Painting.

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Jon Anderson, Director of Maintenance, Operations, and Transportation

RECOMMENDATION:

The District Administration recommends that the Board review and approve the contract for services with Primal Paint Incorporated.

BACKGROUND:

The Pacific Grove Middle School is overdue for painting. With roof work slated for next year we propose painting of Buildings A & B up to the soffit and fascia. Next year the wood rot will be repaired in conjunction with gutter replacement. Building E will have wood rot repaired this summer and receive a full painting of the exterior.

INFORMATION:

This summer the first of two phases will be performed which includes the exterior painting of portions of buildings A & B and the full painting of the exterior of building E. The masonry portion of Building B is not intended to be painted.

A public bid was held for this project and has resulted in a successful bid of \$67,900.00 for the exterior painting. Wood rot will be performed by a contractor from our CUPCCAA list.

FISCAL IMPACT:

| | |
|-------------------------|--------------------|
| Painting | \$67,900.00 |
| <u>Wood Rot Repairs</u> | <u>\$26,500.00</u> |
| Total estimated impact | \$110,000.00 |

This is a Measure D project.

free from any and all defects or deficiencies. Contractor shall further endeavor to use its best faith efforts to complete the Project timely, and continually keep Owner apprised of the status of the Project.

Section 3. The Work.

(a) Contractor has reviewed the Scope of Work (*Notice to Bidders, Jobsite Walk, Contract Documents, And Drawings as provided.*), and represents that: (i) if the Work is performed in accordance therewith, the Work shall have been constructed in accordance with all applicable state, county, and municipal laws, codes, and regulations, including, but not limited to, all applicable building codes; and (ii) the Plans and Specifications are sufficiently complete and detailed to permit Contractor to perform the entire Work on the basis of the Notice to Bidders and Jobsite Walk for the Fixed Price Cost. No changes in the scope of work or Fixed Price shall be made unless in a change order signed by both parties. (iii) contractor will be responsible for locating all utilities (above and below ground) with a licensed locating service prior to commencing work on the site. The contractor will be provided with information from the owner locating said utilities to the best of the owner's knowledge.

(b) If at any time or times during the process of the Work, Owner desires to add to, alter, deviate from, or make omissions from the Work to be performed under the *Notice to Bidders, Jobsite Walk, Contract Documents, And Drawings as provided.* Owner shall be at liberty to do so and the same shall in no way affect or make void this Agreement. Any such alterations to the scope of work, or deviations from *Notice to Bidders, Jobsite Walk, Contract Documents, And Drawings as provided,* shall be made only in a writing signed by both parties. Any verbal changes in the scope of Work defined within the *Notice to Bidders, Jobsite Walk, Contract Documents, And Drawings as provided* shall be of no force nor effect. This Agreement shall be considered completed when: (i) the Work is finished in strict accordance with the *Notice to Bidders, Jobsite Walk, Contract Documents, And Drawings as provided* as amended by any written change order

(ii) the Owner approves of the Work;

(iii) a notice of completion has been recorded; and (iv) the Contractor has received final payment.

Section 4. Contract Time.

Contractor agrees to commence the Work or as mutually agreed after receiving written notification to proceed from Owner, and shall complete the Work in no event later than **55 calendar days** from the Notice to Proceed (the "Completion Date"). Contractor shall carry out the Work at all times with the greatest possible dispatch and diligence. If Contractor has not completed the Work by the Completion Date, then Owner may terminate this Agreement, Contractor shall immediately terminate its Work, Owner may

withhold payment to the Contractor to complete the Work and the Project with another contractor, and in the event withholding such funds is insufficient to complete the Work and the Project, the Contractor will refund to the Owner such funds necessary to complete the Work and the Project within **55 Calendar days** of receipt of written demand.

Section 5. Fixed Price.

1. Owner agrees, in consideration of Contractor's performance of this Agreement, to pay Contractor the **Fixed Price of Sixty-Seven Thousand Nine Hundred Dollars and no cents (\$67,900.00)** (This sum shall constitute payment in full for all costs incurred by Contractor under this Agreement in performing and completing the Work, including, but not limited to, the costs incurred for insurance, overhead, subcontractor's materials, supplies, bonds (if any are required by Owner), permits and compliance with all building codes and laws, and Social Security, unemployment, sales, use, and all other taxes and costs.

A contingency / tracking log to be maintained during the project.

2. Progress payments on account of the Fixed Price cost shall be made as follows. Please note that Contractor must submit an invoice to the PGUSD for all progress payments as listed below:

(a) Applications for payment as set forth according to the schedule below:

1. **\$1,000.00 - Upon Execution of Contract.**
(**\$1,000 or 10% of the contract, whichever is less**)
 2. **35% (+/-) - Material Acquisition and Mobilization.**
 3. **45% - Progress Payments**
 4. **10% - Upon Final Inspection and Sign Off of Punch List.**

(b) The balance of ten percent (10%) of the contract price shall not become due until completion and final acceptance of the Work. As a condition precedent to Owner's obligation to make any progress payment, Contractor shall provide Owner with the following documents upon Owner's written request: (i) a conditional mechanics' lien release from each laborer, material supplier, and other subcontractor who provided labor, materials, or supplies for the component(s) of the Work covered by such progress payment. (c) As an additional condition precedent to Contractor's right to receive final payment, Contractor shall discharge and release the Work from any and all claims or liens that may have accrued from the performance of this Agreement and the final building inspection by Owner and the applicable governmental agency shall have been completed and accepted, and shall provide Owner with the following documents upon Owner's written request: (i) an unconditional mechanics' lien release from each

such claimant who provided a conditional mechanics' lien release for the payment due (if any) to such claimant from the immediately preceding progress payment once the funds clear the contractors account. (ii) a recorded notice of completion; and (iii) "as built" drawings.

3. If at any time during the progress of the Work or before the final payment is made, any lien or claim or lien is filed, or notification to withhold money for labor or material furnished by Contractor under this Agreement is served on Owner, and Owner has performed its obligations under this Agreement, then Owner shall have the right to: (i) withhold from any payment due to Contractor an amount sufficient to discharge any and all such liens or claims; (ii) pay the lien holder directly and offset any such amount against the Fixed Price Cost; and (iii) bond around the lien at Contractor's sole cost and expense.

4. Owner reserves the right to make payments to Contractor in the form of checks payable jointly to Contractor and to any of its subcontractors or suppliers if Owner reasonably suspects that Contractor is not making payment to any such subcontractors or suppliers, or to protect Owner from any liens or encumbrances.

5. Owner may withhold any progress payment or final payment, or nullify any certification for payment previously issued, to the extent necessary to protect Owner from loss due to: (i) claims filed (including litigation, mechanic's liens, stop notices ("Claims")); (ii) reasonable evidence indicating probable filing of Claims; (iii) failure of Contractor to make timely payments to subcontractors or material suppliers; (iv) any material breach of this Agreement; (v) any reasonable doubt that the Agreement can be completed for the balance then unpaid; or (vi) defective or deficient work.

6. Final payment is due within thirty days of satisfaction of all completion conditions referenced above.

Section 6. Warranty.

All Work that is not completed to plans and specifications, applicable codes, and industry standards shall be immediately repaired, removed, and replaced with Work of a quality approved by the Owner, without additional compensation to the Contractor. The Contractor guarantees that the Work done under this Agreement will be free from faulty materials or workmanship and will comply with all applicable laws. Upon receiving notification from Owner, Contractor agrees to remedy, repair, or replace, immediately, without cost to Owner and to Owner's satisfaction, all defects, damages, or imperfections appearing in the Work (including labor and materials) within a period of one (1) year after the date of final completion and acceptance by the applicable

governmental agency and Owner of the Work. Payments to Contractor shall not relieve Contractor of these obligations. Contractor will keep clean on a weekly basis the jobsite and grounds around the jobsite, and keep it in a safe, orderly, and neat condition. At the completion of the Work, the entire jobsite will be left in a broom-clean condition. Contractor shall assign all material and parts warranties to the Owner, and shall deliver to the Owner evidence of any such warranties as well as all product information and specifications. Contractor warrants that it is licensed by the Contractors State Licensing Board, and currently in good standing.

Section 7. Insurance/Bonds/Indemnity

7.0 Before commencement of any Work under this Agreement, Contractor shall obtain and maintain in full force and affect the following:

A **Performance Bond** in the amount of one hundred percent (100%) of the Contract Sum to insure Owner during construction, and for one year after completion and during any warranty or guarantee period, against faulty or improper materials or workmanship and to assure Owner of full and prompt performance of the Contract.

A **Payment Bond (Labor and Material)** in the amount of one hundred percent (100%) of the Contract Sum in accordance with the laws of the State of California to secure payment of any and all claims for labor and materials used or consumed in performance of this Contract.

- 1.** Comprehensive General Liability insurance that names Owner as an additional insured and that protects Contractor and Owner against any liability that Contractor may incur:
(a) Because of bodily injuries to or the death of one person other than an employee of Contractor and consequential damages arising therefrom to the extent of not less than *\$2,000,000.00* and on account of bodily injuries to or the death of more than one such person, subject to the same limit for each. (b) Because of damage to or destruction of any property, to the extent of not less than *2,000,000.00* for each incident and aggregate.
- 2.** Worker's Compensation insurance in statutory form and amount and employer's liability insurance covering Contractor's liability to the extent of not less than *\$2,000,000.00* for damages because of bodily injuries to or death of such person or persons.
- 3.** The insurance described in Paragraph 7.1 above also shall provide contractual liability coverage satisfactory to Owner with respect to liability assumed by Contractor under the indemnity provisions in this Agreement. Written proof of compliance with

these requirements shall be filed with and approved by Owner before commencement of Work. The insurance provided in Section 7.1 shall name Owner, as an additional insured, and Contractor shall cause to be issued certificates and endorsements evidencing such coverage prior to the commencement of construction. The insurance to be maintained by the Contractor shall at all times be primary to the insurance maintained by Owner.

4. To the maximum extent permitted by law, Contractor shall indemnify, defend, and save harmless Owner and hold Owner, harmless from any and all losses, damages (whether general, punitive or otherwise), liabilities, claims, causes of action, judgments, and other costs and expenses, including attorneys' fees and court costs ("Claim"), including but not limited to Claims involving personal injuries or property damage, which Owner may suffer or incur as a consequence of (i) Contractor's failure to perform any of Contractor's obligations as and when required hereunder, including any failure of any representation or warranty of Contractor to be true and correct and any errors, omissions or negligent acts committed by Contractor, its agents, subcontractors, or employees, (ii) any Claim or cause of action to the effect that Owner is in any way responsible or liable for any act or omission of Contractor, (iii) any act or omission by Contractor or any person or entity hired or employed by Contractor to perform any services relating to the subject matter of this Agreement; (iv) any Claim in any manner arising out of Contractor's performance of the Work; or (v) any breach of this Agreement by Contractor. Contractor shall pay any indebtedness arising under this indemnity to Owner immediately upon demand by Owner together with interest thereon from the date such indebtedness arises until paid at the rate equal to the greater of ten percent (10%) per annum or the highest lawful rate. Contractor's duty to indemnify Owner shall survive the termination of this Agreement. The foregoing indemnity shall not apply if the Owner's sole gross negligence or willful misconduct is the cause of the Claim.

Section 8. Work Stoppage

If Contractor at any time during the progress of the Work refuses or neglects, without the fault of Owner, to supply sufficient materials or workers to continue or complete the Work for a period of more than ten (7) days, not due to conditions beyond control of the contractor are not the cause, after having been notified in writing by Owner to furnish them, Owner shall have the power to terminate this Agreement and/or furnish and provide such materials and workers as are necessary to finish the Work, and the reasonable expense thereof shall be deducted from the amount of the contract price as determined in this Agreement.

Section 9. Termination.

1. Termination by the Owner for Cause

- a.** the Owner may terminate the Contract if the Contractor repeatedly refuses or fails to supply enough properly skilled workers or proper materials; fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors; repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of a public authority; or otherwise is guilty of substantial breach of a provision of the Contract Document
- b.** When any of the above reasons exists, the Owner, may determine that sufficient cause exists to justify such action, may, without prejudice to any other remedy the Owner may have and after giving the Contractor seven days' written notice, terminate the Contract and take possession of the site and of all materials, thereon owned by the Contractor and may finish the Work by whatever reasonable method the Owner may deem expedient. Upon request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.
- c.** When the Owner terminates the Contract for one of the reasons stated in Section 20.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.
- d.** If the unpaid balance of the Contract Sum exceeds the reasonable costs of finishing the Work. If such reasonable costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner.

9.2 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

9.3 Termination by the Contractor

If the Owner fails to make payment as provided in Section 5.2 for a period of 7 days, the Contractor may, upon seven additional days' written notice to the Owner and or the Architect, terminate the Contract and recover from the Owner payment for Work

executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

Section 10. Independent Contractor.

Contractor agrees to perform the Work as an independent contractor and not as the agent, employee, or servant of Owner. Contractor has and hereby retains the right to exercise full control and supervision of the Work and full control over the employment, direction, method of performing, compensation, and discharge of all persons assisting in the Work. Contractor agrees to be solely responsible for all matters relating to payment of its employees, including compliance with Social Security, withholding, and all other regulations governing such matters. Contractor agrees to be responsible for its own acts and those of its subordinates, employees, and subcontractors during this Agreement.

Section 11. Assignment.

Contractor shall not assign this Agreement or any interest in it or any money due or to become due under it voluntarily, involuntarily, or by operation of law without Owner's prior written consent. In the event of any such purported assignment without Owner's prior written consent,

Owner shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor.

Section 12. Miscellaneous.

Contractor shall at all times operate in good faith to coordinate job site installation and the work of other trades at the Project and to complete the Work in a time efficient manner and in a manner which will minimize disturbance, noise and inconvenience to the surrounding residents. Time is of the essence of this Agreement.

This Agreement shall be governed by the laws of the State of California.

Section 13. Mediation.

Any dispute arising of this Agreement shall first be submitted to mediation in an informal attempt to resolve such dispute. The mediation shall be conducted by a mediator experienced in the area of construction and construction contracts. Any party who first files any claim, including a complaint, without first seeking in good faith to participate in mediation, shall not be entitled to recover its attorney's fees pursuant to Section 14 of this Agreement, regardless of whether such party is the "prevailing party" in any such action.

Section 14. Attorney Fees.

If any suit or action is brought to enforce or construe any provision of this Agreement, the prevailing party shall be entitled to recover its costs and expenses arising out of such litigation, including attorneys' fees and court costs, from the non-prevailing party.

CONTRACTOR: Primal Paint Inc.

Signature: _____

Print Name: _____

Title: _____

OWNER(S) / AGENT(S): Pacific Grove Unified School District

Signature: _____

Print Name: Joshua Jorn

Title: Assistant Superintendent of Business Services

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Contract for Services with Restorative Justice Partnership

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Buck Roggeman, Director of Curriculum and Special Projects

RECOMMENDATION:

The District Administration recommends the Board review and approve the contract for services with Restorative Justice Partnership

BACKGROUND:

This is a new service with an organization that train district staff and assist with the implementation of restorative practices throughout the entire district. This professional development is in support multiple Local Control and Accountability Plan goals and is intended to improve student belonging and safety at all sites.

INFORMATION:

The proposal from the Restorative Justice Partnership is attached, and it includes the following professional development activities. The information in quotation marks comes directly from the proposal.

1. Introduction to Restorative Justice in Education. This full day professional development to be delivered on Aug. 2, 2024, will involve multiple trainers to teach staff “about the philosophy of restorative justice and how it can be used in school communities to improve school climate and culture, and common mistakes to avoid during the implementation process.” \$10,000
2. Restorative Justice in Education Book Study. “This book study is designed to understand the essence of what it means to build a restorative justice culture.” \$10,000
3. 4-Day Circle Keeper Training (Community Building). Teams from all schools will attend the four-day training about the circle process and how it builds relationships and healthy communication in schools. \$25,000
4. Successful Restorative Justice Implementation in School Communities (for Administrators). “This workshop will offer an opportunity to learn about tools and resources that can aid administrators in building foundations that can lead to sustainable restorative justice implementation that is inclusive of the entire school community.” \$7,500
5. Whole-School Implementation. “This initial training guides administrators and restorative justice teams through the process of preparing for school-wide implementation of restorative justice.”

FISCAL IMPACT:

This is a one-year contract for 2024-2025. The cost is \$60,000 to be divided evenly out of the Learning Recovery Emergency block grant and the Equity Multiplier funding.

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT**

CONSULTANT Restorative Justice Partnership

SITE/DEPARTMENT Curriculum

SUBMITTED BY Buck Roggeman, Director of Curriculum & Special Services

FUNDING SOURCE Equity Multiplier Grant; Learning Recovery Grant

AGREEMENT TOTAL AMOUNT \$60,000.00

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and **Restorative Justice Partnership** ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work.** The Consultant shall furnish to the District the following services herein by this reference ("Services" or "Work"): Consultant shall serve as a **Professional Development provider**. Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to: Professional Development.
2. **Term.** Consultant shall commence providing services under this Agreement on **July 1, 2024**, and will diligently perform as required and complete performance by **July 1, 2025**.
3. **Compensation.** District agrees to pay **\$60,000.00** to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed **\$60,000.00** during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

- 3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.
4. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.
5. **Independent Consultant.** Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.
6. **Performance of Services.**
- 6.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.
- 6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 6.3. **Licenses.** Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.
7. **Termination.**
- 7.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
- 7.2. **Without Cause by Consultant.** Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- 7.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
- 7.3.1. Material violation of this Agreement by the Consultant; or
- 7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.
- Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District

exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance.** Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.
9. **District's Evaluation of Consultant.** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.
10. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
11. **Indemnity.** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").
12. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Pacific Grove Unified School District
 435 Hillcrest Avenue
 Pacific Grove, CA 93950
 ATTENTION: Joshua Jorn
 Assistant Superintendent/CBO

Consultant

Name: Restorative Justice Partnership
 Address: 1031 Quincy St.
 City/State/Zip: Washington, DC 20017
 Business Phone: 301-404-5995
 Email (Optional):

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
20. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
21. **Non-Assignability.** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.
22. **Fingerprinting.** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:
 - DOJ Clearance Previously Received by District
 - Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
 - No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

W-9 Form

24. **Type of Business Entity:**

- Corporation, State
- Individual
- Partnership
- Limited Liability Company
- Sole Proprietorship
- Limited Partnership
- Other: _____

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of \$600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District
Site representative or Assistant Superintendent
(Signed AFTER Board approval)

Consultant
(Can sign BEFORE Board's approval)

Signature: _____

Signature: _____

Name: [Manager]

Name: _____

Title: [Title]

Date: _____

Date: _____

Human Resources
(Signed AFTER Board approval)

Contracted work was not assigned using District's normal employment recruitment process.

Signature _____ Date _____
Director of Human Resources

05.8.2024

Proposal – Pacific Grove Unified School District

Restorative justice is an indigenous philosophy that emphasizes building relationships. This philosophy is used as a school climate and culture shift that includes intentional community building with staff, families, and students; examining and transforming instructional practices; and engaging in conversations about racism and the way it impacts our education system. Because the climate of a school building is shaped by adults, this work must begin with them.

In schools, restorative justice can be used to:

- Build healthy relationships between all members of the school community, including staff, students, and families;
- Identify areas of need to focus supports;
- Support healthy social and emotional development and interactions;
- Create safe spaces for difficult conversations, deep emotions, and healing;
- Shift the focus from intervention to prevention of disciplinary infractions by examining the root cause of adult and student behavior; and
- Shift the paradigm from a culture focused on punishment to one that focuses on identifying and meeting the needs of all stakeholders.

The Restorative Justice Partnership recommends the following workshops to begin this work.

Introduction to Restorative Justice in Education

Restorative justice is routinely touted as an answer to the school-to-prison pipeline by being framed as an “alternative to suspension.” By creating a strong foundation that prioritizes relationships over academics and respects and values all members of the school community, schools that embrace restorative justice are seeing a reduction in suspensions, expulsions, and school-based arrests, but restorative justice is so much more. During this workshop, participants will learn about the philosophy of restorative justice and how it can be used in school communities to improve school climate and culture, and common mistakes to avoid during the implementation process.

Cost: \$10,000 (for multiple trainers)

Restorative Justice in Education Book Study

This book study is designed to understand the essence of what it means to build a restorative justice culture. Participants will learn the foundational pieces of restorative justice in education and explore the concepts of building healthy school communities, creating equitable learning environments, and restoring and repairing relationships. This can be offered virtually over several sessions.

Cost: In-person cost: \$10,000

Restorative Justice Partnership

Tel 301.404.5995

rjpartnership.org



4-Day Circle Keeper Training (Community Building)

This experiential training will provide attendees with an understanding of the circle process and its potential for building relationships within the school community; promoting healthy communication; and creating safe spaces to address difficult issues, trauma, and healing. Participants will learn the stages and flow of the circle and practice the fundamental elements of the peace circle process, including ritual, storytelling, establishing shared values, building trust, and consensus decision-making.

Cost: \$25,000 (for multiple trainers)

Successful Restorative Justice Implementation in School Communities (for Administrators)

When implemented with fidelity, restorative justice has proven to be a viable solution for school communities as a way to ensure equity and create environments that foster and prioritize relationships. Fidelity begins with committed leadership that understands the sanctity, value, and will necessary to implement restorative justice as a culture shift and not simply an alternative to discipline. This workshop will offer an opportunity to learn about tools and resources that can aid administrators in building foundations that can lead to sustainable restorative justice implementation that is inclusive of the entire school community. This can be offered virtually.

In-person cost: \$7,500

Whole-School Implementation

This initial training guides administrators and restorative justice teams through the process of preparing for school-wide implementation of restorative justice. Participants will be guided through the process of determining the role and duties of the restorative justice team, developing strategies to begin implementation in school communities, and creating school year action plans. This training can be tailored to the needs of your school community and/or focus on a specific aspect of implementation.

Cost: \$7,500

- | | |
|---|---|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO)

DATE: June 6, 2024

PERSON RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and approve the Agreement for Services with the City of Pacific Grove for a School Resource Officer (SRO) for the 2024-2025 school year.

BACKGROUND:

In 2010, the City of Pacific Grove and the Pacific Grove Unified School District first developed a Memorandum of Understanding regarding a School Resource Officer, now referred to as an Agreement for Services, using language from prior MOUs, and similar to agreements used in similar neighborhood school districts. The language has been reviewed this year to incorporate discussions with and feedback from community partners, PGPD, and legal counsel to ensure language that represents our shared needs and combined vision.

INFORMATION:

See attached Agreement for Services and Exhibit A, which address the interests of both the City of Pacific Grove and the Pacific Grove Unified School District. We believe this revised language also aligns with the language of PGUSD's SRO board policy, speaks to best practices, and includes what the role of the SRO is and, more importantly, what it is not.

The District will pay the City \$89,664 for the 180-day school year, which is an increase of \$7,434 from FY 2023-24.

FISCAL IMPACT:

General Fund 01 \$89,664.

AGREEMENT FOR SERVICES

THIS AGREEMENT (“Agreement”) is entered into on this 1st day of July 2024, by and between the PACIFIC GROVE UNIFIED SCHOOL DISTRICT (hereinafter referred to as “DISTRICT”) and the CITY OF PACIFIC GROVE, a municipal corporation (hereinafter referred to as “CITY”).

WITNESSETH

WHEREAS, the DISTRICT desires to contract with the CITY for a specialized police service via a School Resource Officer (“SRO”).

WHEREAS, the DISTRICT and the CITY recognize the benefits of the SRO program to the students of Pacific Grove High School, Pacific Grove Community High School, Pacific Grove Middle School, Forest Grove Elementary School, Robert Down Elementary School, and Pacific Grove Adult School, all located within the City of Pacific Grove jurisdiction, as well as to the residents of Pacific Grove.

WHEREAS, the purpose of the School Resource Officer is to provide specialized police services to the DISTRICT including but not limited to:

- a. Enhance a safe learning environment by helping reduce school violence, drug abuse, and protect against intruders on school campus; and
- b. Improve school-law enforcement collaboration; and
- c. Improve perception and relations between students, school staff, parents, and law enforcement officials.

WHEREAS, the CITY desires to contract with the DISTRICT to provide a School Resource Officer in the DISTRICT as defined in the Scope of Services attached hereto as Exhibit A and incorporated herein by this reference.

NOW, THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

1. TERM

The Term of this Agreement shall be for one year commencing on July 1, 2024, through and including June 30, 2025, unless terminated pursuant to the terms of this Agreement.

2. SCOPE OF SERVICES

The CITY shall provide SRO services to the DISTRICT pursuant to the terms of this Agreement and as described in Exhibit A.

3. COMPENSATION/SERVICE RATES

- A. The DISTRICT agrees to pay the CITY a not-to-exceed amount of Eighty-Two Thousand Two-Hundred and Thirty Dollars (\$89,664) for the SRO, for the Term as stated above.
- B. The CITY shall provide a SRO, subject to DISTRICT approval of the individual so assigned to the DISTRICT for all of the regular instructional school days (180 school days) during the Term of this agreement, unless unable due to operational needs. In the event the individual selected to serve the DISTRICT as the SRO is not approved, this contract shall be null and void. For each nine (9) days of absence for any reason other than for training of an SRO from DISTRICT sites, the compensation to the CITY by the DISTRICT under paragraph 3A above shall be reduced by five percent (5%) by a credit on the next invoice from the City to the District.
- C. Time spent by the SRO attending municipal, juvenile court, and/or criminal cases arising from and/or out of the SRO's services as an SRO shall be considered hours worked for the District and shall not be backfilled by the Department.
- D. The CITY shall send the DISTRICT quarterly invoices in equal amounts at the beginning of each quarter for 25% of the total amount set forth in Section 3.A., above.
- E. If any invoice is unpaid more than sixty (60) days after receipt, then the DISTRICT shall pay to the CITY the maximum interest rate permitted by law from the 60th day following the date such amount became due, until paid.

4. GENERAL ADMINISTRATION AND MANAGEMENT

- A. The Pacific Grove Chief of Police shall have the primary administrative responsibility under this Agreement for the CITY. The Chief of Police or their designee shall consult with the Superintendent of the DISTRICT or designee on matters that pertain to this Agreement.
- B. Any complaint against the SRO arising from his or her actions pursuant to this Agreement shall be directed to the Chief of Police and handled in the manner as prescribed by law or standing Department policy.

5. SUSPENSION/TERMINATION OF AGREEMENT

This Agreement may be terminated for any reason by either party upon thirty (30)-days written notice delivered as set forth in this Agreement. In the event of an action or omission on the part of the SRO assigned to the District that is a possible violation of District or law enforcement policies, protocols, and best practices, the District may request in writing an immediate removal and replacement of the assigned SRO pending an investigation of the matter and a determination by the District that the SRO had acted in accordance with District and law enforcement protocols. In the event that the CITY is unable or unwilling to replace the assigned SRO with

another member of the police force, the District shall have the right to immediately cancel and terminate this Agreement.

6. ASSIGNMENT

This Agreement may not be assigned or otherwise transferred by either party hereto without the prior written consent of the other party. The rights and duties herein shall be binding, and inure to the benefit of any successors, permitted assigns, and heirs of the parties.

7. HOLD HARMLESS

A. The CITY agrees to indemnify, defend, and save harmless the DISTRICT, its respective elected and appointed officials, officers, agents, and employees, from and against all claims, losses, actions, damages, expenses, and liabilities, including reasonable acts or omissions, to the extent to which those acts or omissions are related to the provisions of SRO services by the CITY under this Agreement in accord with the Scope of Services set forth in Exhibit A. The CITY assumes workers compensation liability for injury or death of its elected and appointed officials, officers, agents, and employees, and assumes no worker's compensation responsibility for the elected and appointed officials, officers, agents, and employees of the DISTRICT.

B. The DISTRICT agrees to indemnify, defend, and save harmless the CITY, its respective elected and appointed officials, officers, agents, and employees, from and against all claims, losses, actions, damages, expenses, and liabilities, including reasonable acts or omissions arising from or related to performance of this Agreement, to the extent caused by the negligence or willful misconduct DISTRICT, its officers or employees when performing services within the Scope of Services set forth in Exhibit A.

C. Both parties shall maintain in force, at all times during the performance of this Agreement, a policy of insurance covering all of its operations (including public liability and property damage) naming the other party as an additional insured, with not less than \$5,000,000.00 single limit liability and motor vehicle insurance, covering all motor vehicles (whether or not owned) used in providing services under this Agreement with a combined single limit of not less than \$1,000,000.00. Notice in writing shall be given at least 30 days in advance of cancellation, reduction in coverage limit, or intended non-renewal of any policy. Insurance shall be provided by a company authorized by law to transact insurance business in the State of California. In addition, the CITY and the DISTRICT agree that the CITY and the DISTRICT may self-insure against any loss or damage, which could be covered by a comprehensive general public liability insurance policy and may also obtain coverage through an insurance pool.

D. Policies shall also be endorsed to provide such insurance as primary insurance and that no insurance of an additional insured shall be called on to contribute to a loss covered by insurance. Any insurance required of either party to this Agreement may be provided by a plan of self-insurance and/or a public entity risk-sharing agreement at the option of the party.

8. INSURANCE AND WORKER'S COMPENSATION

The DISTRICT certifies that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and

it certifies that it will comply with such provisions before commencing performance under this Agreement. CITY agrees to provide all necessary workers' compensation insurance for any and all CITY employees, including, but not limited to any employee providing SRO services to DISTRICT as contemplated by this Agreement, at CITY'S own cost and expense.

9. NOTICES

Any notice to be given to the parties hereunder shall be addressed as follows (until notice of a different address is given to the parties):

DISTRICT: Dr. Linda Adamson, Superintendent,
Pacific Grove Unified School District
435 Hillcrest Avenue
Pacific Grove, CA 93950

CITY: Brian Anderson, Commander
Pacific Grove Police Department
580 Pine Avenue
Pacific Grove. CA 93950

Any and all notices or other communications required or permitted relative to this Agreement shall be in writing and shall be deemed duly served and given when personally delivered to either of the parties, the DISTRICT or the CITY, to whom it is directed: or in lieu of such personal service, when deposited in the United States mail, first class, postage prepaid, addressed to DISTRICT or CITY *at* the addresses set forth above.

Either party may change their address for the purpose of this paragraph by giving written notice of such change to the other party in the manner provided for in the preceding paragraph.

10. VENUE

CITY and DISTRICT hereby agree to make good faith efforts to resolve disputes as quickly as possible. Should either party to this Agreement bring legal action against the other, (formal judicial proceeding, mediation, or arbitration), venue shall be handled in Monterey County, California.

11. AGREEMENT CONTAINS ALL UNDERSTANDINGS, AMENDMENT

This document represents the entire and integrated Agreement between the DISTRICT and the CITY and supersedes all prior negotiations, representations, and agreements either written or oral. This Agreement may be amended or modified only by a written instrument signed by both parties.

12. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California.

13. WAIVER

Any waiver of any terms and conditions of this Agreement must be in writing and signed by the CITY and the DISTRICT. A waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms or conditions in this Agreement.

14. INTERPRETATION OF CONFLICTING PROVISIONS

In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

15. HEADINGS

The headings are for convenience only and shall not be used to interpret the terms of this Agreement.

16. NON-EXCLUSIVE AGREEMENT

This Agreement is non-exclusive and both the CITY and the DISTRICT expressly reserves the right to contract with other entities for the same or similar services.

17. CONSTRUCTION OF AGREEMENT

The CITY and the DISTRICT agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement.

18. COUNTERPARTS

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute a single Agreement.

19. SEVERABILITY

If any term of this Agreement is held invalid by a court of competent jurisdiction the remainder of this Agreement shall remain in effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first hereinabove written.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

Dr. Linda Adamson, Superintendent

Date

CITY OF PACIFIC GROVE

Bill Peake, Mayor

Date

Brian Anderson, Commander

Date

APPROVED AS TO FORM

Brian A. Pierik, City Attorney

Date

APPROVED AS TO LIABILITY PROVISIONS

Tori Hannah, Admin. Services Director

Date

EXHIBIT A**SCOPE OF SERVICES, RESPONSIBILITIES, DUTIES**

Under the supervision of the Chief of Police of the City of Pacific Grove or his or her designee, the following Articles shall express the Scope of Services, responsibilities, and duties of the parties.

ARTICLE I*Rights and Duties of the CITY -*

The CITY shall provide a School Resource Officer (SRO) as follows:

1. School Resource Officer

A. The CITY shall assign one regularly assigned police officer to the DISTRICT with the responsibility to provide SRO services to the following schools: Pacific Grove High School, Pacific Grove Community High, Pacific Grove Middle School, Forest Grove Elementary School, Robert Down Elementary School, and Pacific Grove Adult School.

B. The immediate duties and supervision of the SRO shall reside with the Pacific Grove Police Department, which shall perform scheduled and non-scheduled visits to the schools.

2. Regular Duty Hours of the SRO

A. During the Term, the SRO shall be assigned to the schools on a full-time basis, eight hours, per school day, with a half hour break for lunch. The SRO will rotate time amongst all of the aforementioned schools within the DISTRICT. The time allotted to each school site shall be determined by the DISTRICT after collaboration with the Department.

B. When school is closed due to in-service training, the SRO, if invited by a school or DISTRICT administrator(s), may attend the in-service training.

C. During extended periods when schools are not in session, the SRO will be assigned as needed by their CITY supervisor.

D. The CITY will ensure the SRO makes it a priority to schedule time off for vacations and floating holidays during periods when school is not in session, as much as possible.

E. In the event the SRO must take time off during the time school is in session, such time must be authorized by the SRO's police supervisor. The SRO or Department Watch Commander shall also notify the District Superintendent or designee of the impending absence. Such time off shall be backfilled by the Department utilizing on duty patrol personnel. Such coverage will be provided from regular patrol officers and will not represent an onsite presence.

F. The SRO may be temporarily reassigned by the Police Department during a law enforcement emergency. Time spent on a law enforcement emergency shall not be backfilled by the Department. The SRO or Department Watch Commander shall also notify the District Superintendent or designee of the impending absence.

G. The SRO may be required to participate in mandatory police training necessary to maintain the SRO's proficiency. Time spent on mandatory police training that is not specific to the position of SRO shall be backfilled by the Department, utilizing on duty patrol personnel, when available. Such coverage will be provided from regular patrol officers and will not represent a dedicated presence.

H. The SRO or Department Watch Commander shall also notify the District Superintendent or designee of all absences within a reasonable amount of time.

I. Whenever the assigned SRO is to be absent, the Chief of Police or Department Watch Commander shall make a reasonable effort to ensure that on-duty officers will take responsibility for the schools and that there will not be a dedicated presence on school campuses.

J. Training specific to the position of SRO shall be considered hours worked for the District and shall not be backfilled by the Department.

3. Duties, Obligations, and Procedures of the SRO

The SRO shall:

A. Wear the established Pacific Grove Police Department patrol uniform including safety equipment designed for use by sworn field personnel pursuant to the Pacific Grove Police Department's policy manual. Special uniforms or "plain clothes" may be worn for special circumstances as approved by the Police Chief or designee

B. Monitor the police radio frequency when on and off campus as well as be available by the Department-issued cellular phone.

C. Make classroom presentations when only requested by a school or DISTRICT administrator.

D. Participate in discussions during class to establish rapport with students, only when requested by school administrator or Superintendent or designee.

E. Take appropriate law enforcement action as required by law and the policies and procedures of the Police Department.

F. Within the bounds of applicable law, will notify the school principal, DISTRICT Safety Director, Superintendent, or designee as soon as practical of any violations or actions that impact school discipline, order, or safety provided that it will not potentially interfere with an ongoing criminal investigation. The SRO shall adhere to Police Department Procedures, and Policies, and legal requirements.

G. Shall not enact any program with the school without obtaining prior permission, advice and guidance from the District Safety Director and school administrators.

H. Be familiar with DISTRICT policies and regulations related to safety and student conduct and discipline issues, including the DISTRICT'S Code of Conduct.

- I. The SRO shall not be used for regular assigned lunch room duties, hall monitoring or other monitoring duties. The SRO may be requested by the site administration to assist the school in maintaining a safe environment for students and staff whether the threat is internal or external based on the circumstances.
- J. Work to develop rapport with students and a working relationship with student organizations, faculty, staff members, DISTRICT administrators, parents and community members.
- K. Coordinate efforts with campus supervisory personnel, i.e., campus supervisors, hall monitors, and security personnel.
- L. Every effort will be made by the SRO to maintain detailed, accurate and up to date records as required by the CITY Pursuant to Public Records Act (Gov. Code §§ 6250, et. seq.) any responsive records maintained by the SRO may be accessible to the DISTRICT upon written request.
- M. The Department shall periodically provide the DISTRICT with disaggregated data on student interactions with SRO's. Such report may include the number of arrests and referrals for prosecution, the number of reports provided to the school or district regarding student misconduct, or other actions taken by SRO's with respect to individual students or others on campus. Pursuant to Public Records Act (Gov. Code §§ 6250, et. seq.)
- N. Attend, whenever possible, school and DISTRICT in-service training at the invitation of the District Safety Director, Superintendent or designee, or school administrator/principal.
- O. Respond appropriately to issues of racial bias in accordance with PGPD departmental policy.
- P. Become knowledgeable about restorative justice techniques; special accommodations for students with disabilities; practices proven to improve school climate; Big Five Safety Protocols, multi-tiered systems of support (MTSS), and the creation of safe spaces for lesbian, gay, bisexual, transgender, and questioning students.
- Q. Will be trained on their role within the DISTRICT'S schools and on the rights afforded to students under the laws of the State and by DISTRICT policies, regulations, and procedures.
- R. The SRO will work collaboratively with the district to build a "Culture of We" in which all students feel a strong sense of Belonging, Safety, & Prosperity.
- S. District will provide training to the SRO in areas that focus and/or aligned with DISTRICT initiatives such as cultural proficiency.
- T. Work cooperatively with DISTRICT to address problems within the DISTRICT as well as work proactively with all law enforcement agencies that service the DISTRICT'S community.
- U. Upon request, attend parent, faculty, student, administration, and other meetings to provide information regarding the SRO program and provide opportunities for involvement and support, when available.

V. Inform school administrators of any concerns or issues related to mental health, drug use, bullying, etc. involving students of which they may have specific knowledge provided it does not interfere with a criminal investigation or violate privacy rights.

W. Maintain confidentiality of any and all information obtained in confidence and not disclose the information except as provided by the law or court order. The District remains in direct control of the use, maintenance, and disclosure of student records in accordance with Education Code section 49076 and other applicable provisions of law.

X. Maintain confidentiality of DISTRICT records and information in accordance with DISTRICT policies.

Y. Perform other duties which will promote the purposes of the SRO program, and which are mutually agreed upon by the DISTRICT and CITY.

Z. Any additions to the above duties must be mutually agreed in writing upon by the CITY'S Chief of Police, the DISTRICT Superintendent, or their designee.

AA. Sign in at all school sites in the main office, with the time, date and purpose, so as to support the DISTRICT in maintaining metrics of efficiency.

ARTICLE III

The DISTRICT shall provide to the full-time SRO the following materials and facilities which are deemed necessary to the performance of the SRO program.

1. The DISTRICT shall provide a private office for the SRO to conduct matters of confidential business and shall provide the SRO with access to records which are deemed necessary by the DISTRICT, as permitted by law. The SRO shall maintain confidentiality of the records in accordance with law.
2. The SRO shall not have access to student records, nor release information to another person, agency, or organization, without the written permission from the parent/guardian or adult student, unless specifically allowed or required by state and/or federal law. The SRO shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and/or federal law.
3. The DISTRICT shall provide a desk, filing cabinet with locking system and office furniture for use of the SRO.
4. Within legal requirements of confidentiality, the DISTRICT shall provide information regarding students or adults who are not supposed to be on or near the campus.

ARTICLE IV

Appropriations -

The obligations of each party under this Agreement are contingent upon adequate funds for that purpose being budgeted, appropriated, and otherwise made available.

ARTICLE V*Employment Status of School Resource Officer -*

The SRO shall remain an employee of the CITY at all times while providing SRO services to the DISTRICT and shall not be an employee of the DISTRICT. The DISTRICT and CITY acknowledge that the SRO is a law enforcement officer who shall uphold the law under the direct supervision and control of the Pacific Grove Police Department. The SRO shall remain responsive to the chain of command of the Pacific Grove Police Department.

The SRO shall be accountable to the Principal(s) of the school(s) for their behavior or conduct while at the school. The Superintendent or designee has the rights and responsibilities to report any alleged misconduct, non-compliance with the DISTRICT'S policies or other questionable behavior on the part of the SRO to the Chief of Police or to the Police Commander of the Pacific Grove Police Department. Such reports shall be made in writing unless circumstances dictate making such reports in person or by phone.

ARTICLE VI

The Chief of Police will ensure the SRO is a full time, certified police officer with the Pacific Grove Police Department and meets any relevant education, training and experience requirements as determined by the Department.

ARTICLE VII*Dismissal of School Resource Officer; Replacement –*

1. In the event that the Superintendent or designee, District Safety Director, and/or Principal(s) of the schools in the Pacific Grove Unified School DISTRICT believe the SRO is not effectively performing their duties and responsibilities, the Superintendent may recommend to the Police Commander of the Pacific Grove Police Department the police officer who is assigned as the SRO be removed from the program, and shall state the reasons therefore, in writing. The Commander shall, within a reasonable amount of time, notify the Chief of Police of their recommendation. The Chief of Police, and/or designee shall meet with the DISTRICT Superintendent or designee to mediate or resolve any problems which may exist. If, within reasonable amount of time after the being informed of the issue, the problem is not resolved, the police officer assigned to the SRO position can be prohibited by the District from conducting the duties of an SRO on District campuses. .
2. In the event of resignation, dismissal, or reassignment of the SRO, the Police Department shall attempt to provide a permanent replacement for the SRO as soon as practical contingent on departmental staffing. The DISTRICT shall have the right to approve the new SRO; if a suitable replacement cannot be found, the DISTRICT shall have the right to suspend the contract.
3. In the event of egregious misconduct, the Superintendent shall have the right to prohibit the SRO from conducting the duties of an SRO on District campuses. The DISTRICT shall inform the Chief of Police or Watch Commander of any such action taken. In this event, unless a suitable substitute is assigned as the SRO, the DISTRICT's obligations under this Agreement to make payment to the City shall be suspended.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Resolution No. 1134 Recognizing June 19, 2024 as Juneteenth in the Pacific Grove Unified School District

DATE: June 6, 2024

PERSON RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The Administration recommends that the Board adopt Resolution No. 1134 Recognizing June 19, 2023 as Juneteenth in the Pacific Grove Unified School District.

INFORMATION AND BACKGROUND:

June 19 is the time that many in our nation, recognize Juneteenth as the holiday that celebrates Emancipation Day, the day in history when the last state ratified the Emancipation Proclamation. This date marks the time period where African Americans of Texas received notice from President Lincoln that slavery had been abolished a declaration that was codified in the 13th Amendment of the Constitution of the United States of America. June 19 also marks the day that African Americans in the southern states exercised independence from those who benefitted from their labors in the founding of this nation.

Working with the community, the Board of Education of the Pacific Grove Unified School District is committed to identifying actionable items to improve policies and procedures to improve access to opportunities to ensure that students, families, and staff do not experience inequities in the schools of the Pacific Grove Unified School District.

We stand in solidarity with our African American students, educators, staff and their families.

FISCAL IMPACT:

None

Pacific Grove Unified School District
Board of Education
Resolution Number 1134

**Recognizing June 19, 2024 as Juneteenth in the Pacific
Grove Unified School District**

WHEREAS, June 19 is the time that many in our nation, recognize Juneteenth as the holiday that celebrates Emancipation Day, the day in history when the last state ratified the Emancipation Proclamation; and

WHEREAS, this date marks the time period where African Americans of Texas received notice from President Lincoln that slavery had been abolished a declaration that was codified in the 13th Amendment of the Constitution of the United States of America; and

WHEREAS, June 19 also marks the day that African Americans in the southern states exercised independence from those who benefitted from their labors in the founding of this nation; and

WHEREAS, the journey of African Americans represents both great achievements and great hardship; and

WHEREAS, our nation is currently witnessing the injustice of the African American journey that have existed for far too long, this June 19 celebration weighs heavily on our hearts and our minds as many African Americans continually are not treated equally under the law; and

WHEREAS, the pain and anguish displayed on our national stage developed from generations of systemic racism that impacts our students, families, staff and communities; and

WHEREAS, the educational institutions of this nation, including Pacific Grove Unified School District has a particular responsibility to recognize the painful realities of our history and to make sure that our curriculum reflects these realities; and

WHEREAS, working with the community, the Board of Education of the Pacific Grove Unified School District is committed to identifying actionable items to improve policies and procedures to improve access to opportunities to ensure that students, families, and staff do not experience inequities in the schools of the Pacific Grove Unified School District; and

WHEREAS, we value diversity and are united in our opposition to racism and hate. We stand in solidarity with our African American students, educators, staff and their families.

NOW, THEREFORE, BE IT RESOLVED, that the Pacific Grove Unified School District hereby officially commemorates Juneteenth as a day to celebrate and emphasize a collective call to action against injustice of any kind.

PASSED AND ADOPTED by the Board of Education of the Pacific Grove Unified School District this 6th day of June, 2024 by the following vote:

AYES: NOES: ABSENT:

Brian Swanson, President

Dr. Elliott Hazen, Clerk

Jennifer McNary, Board Member

Laura Ottmar, Board Member

Carolyn Swanson, Board Member

Dr. Linda Adamson, Superintendent

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: 2024-25 Classified and Certificated Management Salary Schedule Revision

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends the Board review and approve the Classified and Certificated Management Salary revision to include School Principal on Special Assignment as presented.

BACKGROUND:

In 2023-24 the District determined that a Principal on Special Assignment was required to support the growing Career Technical Education Incentive Grant (CTEIG) Program at the Pacific Grove High School.

INFORMATION:

The District subsequently applied for the Golden State Pathways Grant in 2023-24 for a 5 year grant award cycle.

The District will use the Unrestricted General Fund while awaiting the anticipated Grant award to fund the position as identified on the updated salary schedule.

FISCAL IMPACT:

General Fund (including statutory costs) - \$239,845.26

2024-25 Salary Schedule - Management

963/970

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|---------|
| Work Days | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | 23/24 w/ retro 3.25% | |
| Principal - High School | 220 | 179,456 | 183,918 | 188,369 | 192,835 | 197,285 | 201,743 | 206,200 | 219,253 |
| | | - | - | - | - | - | - | - | - |
| Principal - Adult School | 210 | 160,010 | 163,983 | 167,957 | 171,925 | 175,901 | 179,873 | 183,842 | 195,478 |
| | | - | - | - | - | - | - | - | - |
| Principal - On Special Assignment | 215 | 164,874 | 168,984 | 173,064 | 177,154 | 181,318 | 185,342 | 189,592 | 202,353 |
| | | - | - | - | - | - | - | - | - |
| Principal - Middle School | 215 | 166,282 | 170,409 | 174,541 | 178,666 | 182,796 | 186,921 | 191,050 | 203,141 |
| | | - | - | - | - | - | - | - | - |
| Principal - Elementary Schools | 215 | 164,874 | 168,984 | 173,064 | 177,154 | 181,318 | 185,342 | 189,592 | 202,353 |
| | | - | - | - | - | - | - | - | - |
| Asst. Principal - High School/Middle School | 210 | 158,107 | 162,028 | 165,950 | 169,878 | 173,802 | 177,722 | 181,640 | 193,134 |
| | | - | - | - | - | - | - | - | - |
| Director - Education Tech | 215 | 155,100 | 156,667 | 158,250 | 159,849 | 161,464 | 163,096 | 164,744 | 174,458 |
| | | - | - | - | - | - | - | - | - |
| Director - Curric/Spec Projects | 220 | 165,581 | 169,687 | 173,798 | 177,912 | 182,023 | 186,134 | 190,236 | 202,277 |
| | | - | - | - | - | - | - | - | - |
| Director - Student Services | 220 | 168,010 | 172,182 | 176,355 | 180,521 | 184,696 | 188,867 | 193,034 | 205,252 |
| | | - | - | - | - | - | - | - | - |
| Summer School Principal | 215 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 | 10,635 |
| | | - | - | - | - | - | - | - | - |
| Director - Nutrition | Annual 220 | 111,059 | 115,563 | 120,065 | 124,570 | 129,073 | 133,577 | 138,079 | 147,218 |
| | Daily Rate | 505 | 525 | 546 | 566 | 587 | 607 | 628 | 648 |
| Director of Facilities and Trans | Annual 225 | 146,238 | 149,957 | 153,774 | 157,688 | 161,601 | 165,610 | 169,723 | 179,589 |
| | Daily Rate | 650 | 666 | 683 | 701 | 718 | 736 | 754 | 773 |
| Director - Technology Systems | Annual 222 | 145,448 | 147,159 | 148,890 | 150,632 | 152,397 | 154,179 | 155,978 | 162,924 |
| | Daily Rate | 655 | 663 | 671 | 679 | 686 | 695 | 703 | 711 |
| Director II - Human Resources | Annual 225 | 169,093 | 173,289 | 177,486 | 181,690 | 185,887 | 190,083 | 194,275 | 206,571 |
| | Daily Rate | 752 | 770 | 789 | 808 | 826 | 845 | 863 | 889 |
| Fiscal Officer | Annual 261 | 94,224 | 97,975 | 101,486 | 106,024 | 110,346 | 115,563 | 120,779 | 130,090 |
| | Daily Rate | 361 | 375 | 389 | 406 | 423 | 443 | 463 | 483 |
| Adult School Program Coordinator | Annual 220 | 104,346 | 107,737 | 111,239 | 114,853 | 118,586 | 122,440 | 126,419 | 134,770 |
| | Daily Rate | 474 | 490 | 506 | 514 | 522 | 557 | 575 | 593 |
| Assistant Superintendent Business Services | Annual 225 | 198,756 | 216,825 | 225,498 | 228,266 | 239,678 | 239,678 | 239,678 | 247,468 |
| | Daily Rate | 883 | 954 | 1,002 | 1,015 | 1,065 | 1,065 | 1,065 | 1,065 |

Longevity:

A longevity increase of 2.50% of salary will be granted after completion of 10, 12, 15 and 20 years of service in a management capacity in PGUSD.

Doctorate stipend of 3.02% of Step 1 of Asst Principal's salary. Members of Management will have ACSA dues paid.

Health Care Allowance: \$3,000

In addition to other compensation, each full-time management employee who is enrolled in the District's medical dental and vision insurance plans shall have their annual compensation increased by the amount of this payment.

The payment shall be made in equal installments over the normal monthly payroll.

History:

- 2011-12 Increase of 0.70% effective 7/1/2011 (0.70% Total Compensation)
- 2012-13 Increase of 1.45% effective 7/1/2012 (1.45% Total Compensation) 2.00% one-time
- 2013-14 Increase of 2.25%
- 2014-15 Increase of 2.25%
- 2015-16 Increase of 3.35% plus health care swap (3.50% Total Compensation)
- 2016-17 Increase of 3.50%
- 2017-18 Increase of 3.50%
- 2018-19 Increase of 3.20%
- 2019-20 Increase of 2.21%
- 2020-21 Increase of 3.00%
- 2021-22 Increase of 5.00% to base salary eff 7/1/2021
- 2022-23 Increase of 3.00% to base salary eff 7/1/2022
- PROPOSED 2023-24 Increase of 3.25% to base salary eff 7/1/2023 and \$3,300 to H and W

- | | |
|---|---|
| <input checked="" type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input checked="" type="checkbox"/> Health and Safety of Students and Schools | <input checked="" type="checkbox"/> Action/Discussion |
| <input checked="" type="checkbox"/> Credibility and Communication | <input type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Proposed Board Calendar

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Dr. Linda Adamson, Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review and possibly modify the schedule of meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

BACKGROUND:

The Board has approved Bylaw 9320, which states that regular Board Meetings be held on the first and third Thursday of each month, from August through June. At the annual organizational meeting held in December, Trustees approve the meeting calendar as presented. The calendar is reviewed at each Board meeting.

INFORMATION:

Changes to the Board Meeting dates must be approved by a majority vote of the Trustees.

Board Meeting Calendar January-June 2024

Closed Session times vary

Open Session begins at 6:30 PM

| | |
|------------------------------------|---|
| Thursday, January 11 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Superintendent Goals- midyear check-in ✓ Preliminary Enrollment Projection for 2024-25 ✓ Property Tax Update ✓ Resolution recognizing February as Black History Month ✓ School Accountability Report Cards |
| Thursday, January 25 | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ Board NCBI Training ✓ School Accountability Report Card ✓ HR SSC Report Plan |
| Thursday, February 8 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Report on Governor's Budget Proposal ✓ Budget Development Calendar ✓ Approve Aug.- Dec. 2024-25 Board Meeting Calendar ✓ Quarterly Facilities Project Updates ✓ Resolution recognizing March as Women's History Month ✓ LCAP 2023-2024 Midyear Report ✓ CSBA Policy Update ✓ ABM Building Solution, LLC Construction Agreement: Public Hearing and Contract Approval |
| Monday, March 4 4:00-8:00 PM | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ Board Governance Training |
| Thursday, March 7 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Second Interim ✓ TRAN Resolution ✓ Williams/Valenzuela Uniform Complaint Report ✓ Possible Personnel Action Presented as Information (RIF) ✓ <i>Non-reelects Solution</i> ✓ Board Goals Study Session ✓ Cultural Proficiency Implementation Plan Presentation ✓ <i>2023-24 Audit Report</i> ✓ Board considers legislative action at local and state levels |
| Thursday, March 21 5:00-9:00 PM | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ Board Study Session on Facilities Master Planning and 2024 Bond Extension |
| Thursday, April 4 | <p>Regular Board Meeting</p> |

| | |
|-------------------------------------|---|
| | <ul style="list-style-type: none"> ✓ Resolution recognizing May as Asian American Pacific Islander Heritage Month ✓ <i>School Resource Officer Update</i> ✓ <i>Student Board Recognition</i> ✓ <i>M.C. Kimball & Associates Inc. Safety Report Presentation</i> |
| Thursday, April 18 5:00-10:00 PM | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ <i>LCAP Study Session</i> ✓ <i>Master Facilities Follow-Up Study Session</i> |
| Thursday, May 9 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Board Goals for 2024-25 ✓ California Day of the Teacher ✓ Week of the CSEA Employee ✓ Retiree Recognition ✓ <i>Begin Superintendent Evaluation</i> ✓ <i>CSBA Policy Update</i> |
| Thursday, May 23 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Review Governor's Revised Budget ✓ Suspensions/Expulsions Annual Report ✓ 2024-25 Budget Public Hearing ✓ LCAP Public Hearing ✓ Resolution recognizing June as LGBTQ+ Month ✓ <i>Continue Superintendent Evaluation</i> |
| Tuesday, May 28 5:00 - 10:00 PM | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ <i>Board Governance Training</i> ✓ <i>2024-25 Board Goals</i> |
| Thursday, June 6 5:30 – 10:00 PM | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Williams/Valenzuela Uniform Complaint Report ✓ 2024-25 Budget Public Adoption ✓ LCAP and Local Indicators Adoption ✓ Approval of Contracts and Purchase Orders for 2024-25 ✓ Resolution recognizing Juneteenth ✓ <i>Complete Superintendent's Evaluation</i> ✓ <i>Bond Discussion*</i> ✓ <i>School Resource Officer Contract</i> ✓ <i>Solicitation of Funds</i> |
| Tuesday, June 18 TIME TBD | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ TBD |
| Tuesday, July 9 TIME TBD | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ <i>Board Governance Training</i> ✓ <i>Facilities Needs Assessment</i> |

| | |
|--|--|
| | ✓ <i>Prop 39 General Obligation Bond</i> |
|--|--|

Board Meeting Calendar August-December 2024

Closed Session times vary

Open Session begins at 6:30 PM

| | |
|------------------------------------|---|
| Thursday, August 8 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Quarterly Facilities Project Updates ✓ Review of Legal Services Costs ✓ Student Enrollment Update ✓ Property Tax Report ✓ <i>Instructional Materials Policy</i> ✓ <i>Declaration of Need for Highly Qualified Educators</i> |
| Thursday, August 15 TIME TBD | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ TBD |
| Thursday, September 5 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Quarterly District Safety Update* (Superintendent Report) ✓ CSBA Policy Update ✓ Cultural Proficiency/Equity Presentation ✓ Unaudited Actuals* ✓ Board Goals Discussion ✓ Williams Uniform Complaint Report (Quarterly) |
| Thursday, September 19 TIME TBD | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ TBD |
| Thursday, October 3 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Week of the School Administrator ✓ Board Goals check-in ✓ Resolution for the GANN Limit for 2024-2025 ✓ Quarterly District Safety Update (Superintendent Report) ✓ FY 2024-2025 Budget Revision #1 ✓ CAASPP/ELPAC Review of Data |
| Thursday, October 24 TIME TBD | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ TBD |
| Thursday, November 7 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ Intent Form Due (to serve as Board President/Clerk) ✓ Review of Special Education Contracts ✓ PGHS Course Bulletin Information/Discussion ✓ CSBA Policy Update |
| Thursday, November 21 TIME TBD | <p>Special Board Meeting</p> <ul style="list-style-type: none"> ✓ TBD |
| Thursday, December 5 | <p>Regular Board Meeting</p> <ul style="list-style-type: none"> ✓ District Goals Update ✓ Annual Cultural Proficiency Implementation Plan |

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|---|--|
| <input type="checkbox"/> Student Learning and Achievement | <input type="checkbox"/> Consent |
| <input type="checkbox"/> Health and Safety of Students and Schools | <input type="checkbox"/> Action/Discussion |
| <input type="checkbox"/> Credibility and Communication | <input checked="" type="checkbox"/> Information/Discussion |
| <input checked="" type="checkbox"/> Fiscal Solvency, Accountability and Integrity | <input type="checkbox"/> Public Hearing |

SUBJECT: Review of Legal Fees

DATE: June 6, 2024

PERSON(S) RESPONSIBLE: Joshua Jorn, Assistant Superintendent

RECOMMENDATION:

The District Administration recommends that the Board review legal fees expended from July 1, 2023 through April 30, 2024.

BACKGROUND:

Pacific Grove USD has been utilizing legal services from the law firm of Lozano Smith for many years.

INFORMATION:

The Board has requested a review of legal costs and fees expended for the school year. The spreadsheet has a breakdown of these general categories:

- General Student fees & costs
- General Labor & Employment fees
- Mandated cost
- Special Education Fees & Costs
- General Board governance fees & costs
- General Facilities and Business fees & costs
- Employee Matter costs

Details of names and descriptions are redacted to provide confidentiality and privacy.

FISCAL IMPACT:

As of April 30, 2024, the District has paid \$476,467.51 in legal costs and fees for the 2023/24 school year to the Lozano Smith Legal firm.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2023-2024 Lozano Smith Legal Fees
For Period: 7/1/2023 to 4/30/2024

970/970

| Description of Expense | | | | | | | | | | | 2023-24 |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| | July | August | September | October | November | December | January | February | March | April | YTD |
| General Student Fees | 641.25 | 7,445.62 | 19,237.51 | 12,356.18 | 8,265.00 | 10,830.96 | 2,315.63 | 1,603.12 | 890.62 | 356.26 | 63,942.15 |
| General Student Costs | - | 120.89 | 34.61 | 0.50 | 132.22 | 49.89 | - | - | - | 11.55 | 349.66 |
| General Labor & Employment Fees | 6,224.40 | 7,552.48 | 3,277.50 | 6,697.50 | 997.51 | 463.12 | 2,016.36 | 2,761.67 | 7,509.29 | 6,846.18 | 44,346.01 |
| General Labor & Employment Costs | - | 16.64 | 9.83 | 7.75 | 14.61 | - | - | 0.25 | 22.50 | 95.10 | 166.68 |
| General Legal Matters Fees | 5,379.39 | 1,496.27 | 4,061.22 | 3,811.88 | 2,600.61 | 2,707.51 | 616.89 | 71.25 | 1,638.73 | 285.00 | 22,668.75 |
| General Legal Matters Costs | - | 13.89 | - | 2,840.25 | - | 13.89 | - | - | 0.75 | 1.00 | 2,869.78 |
| General Board Governance Fees | - | 71.25 | - | 2,940.22 | 2,814.37 | 5,236.87 | 807.50 | 1,033.12 | 3,704.98 | 71.25 | 16,679.56 |
| General Board Governance Costs | - | 5.25 | - | 3.50 | 27.78 | 3,629.89 | 27.33 | - | 3,500.00 | 28.41 | 7,222.16 |
| General Facilities and Business Fees | - | - | 4,061.26 | 1,460.63 | 5,489.11 | 12,224.60 | 7,519.71 | 213.75 | 14,037.68 | 3,146.87 | 48,153.61 |
| General Facilities and Business Costs | - | - | - | 1.00 | 41.25 | 8.25 | - | - | 32.50 | 4.75 | 87.75 |
| General Litigation Fees | - | 213.75 | 641.24 | 498.75 | 356.24 | 5,923.23 | 7,210.49 | 106.86 | 35.62 | - | 14,986.18 |
| General Litigation Costs | - | - | - | - | - | 628.25 | 120.60 | 572.18 | - | - | 1,321.03 |
| General Public Finance Fees | - | - | - | - | - | - | 56.05 | - | - | - | 56.05 |
| General Public Records Act Fees | 1,345.20 | - | - | 476.43 | 1,008.89 | 1,487.70 | 3,221.51 | 35.62 | 341.05 | 677.35 | 8,593.75 |
| General Public Records Act Costs | 1.00 | - | - | - | - | - | - | - | 2.25 | - | 3.25 |
| Mandated Cost: Labor Issues Fees | - | - | 35.63 | 1,318.12 | 463.13 | 1,432.13 | 676.88 | 766.65 | 2,066.25 | 3,170.65 | 9,929.44 |
| Mandated Cost: Labor Issues Costs | - | - | - | - | - | - | - | - | - | 8.00 | 8.00 |
| Mandated Cost: Brown Act Agenda Prep Fees | 142.50 | 819.38 | 213.75 | 1,104.37 | 356.25 | 106.88 | 391.86 | 178.13 | 106.88 | - | 3,420.00 |
| Mandated Cost: Brown Act Agenda Prep Costs | - | - | - | - | - | - | - | - | - | - | - |
| Mandated Cost: Public Records Act Fees | 2,407.78 | 142.50 | 476.43 | 1,460.62 | 9,309.53 | 4,851.15 | 926.25 | 2,743.15 | 6,555.94 | 8,357.15 | 37,230.50 |
| Mandated Cost: Public Records Act Costs | 2.25 | - | - | 1.25 | - | - | - | - | - | - | 3.50 |
| Special Education Matters Fees | 1,415.96 | 6,984.40 | 3,560.13 | 1,835.89 | 2,070.53 | 1,961.33 | 6,817.66 | 1,546.13 | 4,612.26 | 855.00 | 31,659.29 |
| Special Education Matters Costs | 5.75 | 0.25 | 9.76 | 1.00 | 4.00 | - | 2.25 | 3.75 | 15.25 | - | 42.01 |
| Student Discipline Fees | - | - | - | - | - | - | 71.25 | - | - | - | 71.25 |
| Student Discipline Costs | - | - | - | - | - | - | - | - | - | - | - |
| Student 1 - Special Education Fees | 62,020.28 | 4,414.18 | 254.60 | - | - | - | - | - | - | 71.24 | 66,760.30 |
| Student 1 - Special Education Costs | 415.05 | 122.08 | 13.88 | - | - | - | - | - | - | - | 551.01 |
| Student 2 - Special Education Fees | - | - | - | - | - | - | - | - | - | - | - |
| Student 2 - Special Education Costs | 37.94 | - | - | - | - | - | - | - | - | - | 37.94 |
| Student 3 - Special Education Fees | - | 8,084.50 | 7,888.80 | - | - | - | - | - | - | - | 15,973.30 |
| Student 3 - Special Education Costs | - | 40.75 | 21.50 | 26.98 | - | - | - | - | - | - | 89.23 |
| Student 4 - Special Education Fees | - | - | - | - | - | 1,380.80 | 2,758.31 | - | - | - | 4,139.11 |
| Student 4 - Special Education Costs | - | - | - | - | - | 41.13 | - | 14.20 | - | - | 55.33 |
| Student 4 - Special Education Fees | - | - | - | - | - | - | - | - | - | 13,582.61 | 13,582.61 |
| Student 4 - Special Education Costs | - | - | - | - | - | - | - | - | - | 9.75 | 9.75 |
| Student #1 Matter Fees | - | - | - | - | - | - | 2,244.38 | 3,419.98 | 3,562.51 | 249.38 | 9,476.25 |
| Student #1 Matter Costs | - | - | - | - | - | - | - | 3,886.91 | 690.00 | 3,910.00 | 8,486.91 |
| Employee Matter #1 Fees | 9,660.54 | 4,326.77 | - | - | - | - | - | - | - | - | 13,987.31 |
| Employee Matter #1 Costs | 19,778.00 | - | 2,153.50 | - | - | - | - | - | - | - | 21,931.50 |
| Employee Matter #2 v. PGUSD Fees | 18.52 | - | - | - | - | - | - | - | - | - | 18.52 |
| Employee Matter #2 v. PGUSD Costs | - | - | - | - | - | - | - | - | - | - | - |
| Certificated Discipline Fees | - | - | - | - | - | - | - | - | 297.84 | 2,438.17 | 2,736.01 |
| Certificated Discipline Fees | - | - | - | - | - | - | - | - | - | - | - |
| SPLIT-CSEA Juneteenth Claims Fees | - | 2.54 | 24.94 | 3.29 | - | 55.02 | - | 3.29 | - | 30.01 | 119.09 |
| SPLIT-CSEA Juneteenth Claims Costs | - | 0.75 | 0.26 | 1.15 | - | - | - | - | 0.88 | - | 3.04 |
| Leadership, Development, Mentoring & Training Fees | - | 2,071.00 | - | - | - | - | - | - | - | - | 2,071.00 |
| Leadership, Development, Mentoring & Training Costs | - | 247.59 | - | - | - | - | - | - | - | - | 247.59 |
| Strategic Planning & Department Advancement Fees | 190.00 | - | - | - | - | - | - | - | - | - | 190.00 |
| Strategic Planning & Department Advancement Costs | - | - | - | - | - | - | - | - | - | - | - |
| Staff Professional Development Fees | - | - | 551.00 | 1,273.00 | - | - | - | - | - | - | 1,824.00 |
| Staff Professional Development Costs | - | - | - | 260.47 | - | - | - | - | - | - | 260.47 |
| Grievance Fees | 106.88 | - | - | - | - | - | - | - | - | - | 106.88 |
| Total Fees+workshop, empl matter, gen pub finance | 89,552.70 | 43,624.64 | 44,284.01 | 35,236.88 | 33,731.17 | 48,661.30 | 37,650.73 | 14,482.72 | 45,359.65 | 40,137.12 | 432,720.92 |
| Total Costs | 20,239.99 | 568.09 | 2,243.34 | 3,143.85 | 219.86 | 4,371.30 | 150.18 | 4,477.29 | 4,264.13 | 4,068.56 | 43,746.59 |
| Grand Total | \$ 109,792.69 | \$ 44,192.73 | \$ 46,527.35 | \$ 38,380.73 | \$ 33,951.03 | \$ 53,032.60 | \$ 37,800.91 | \$ 18,960.01 | \$ 49,623.78 | \$ 44,205.68 | \$ 476,467.51 |

Fees = attorney fees
Costs = mileage, copying, etc