

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING: APRIL 4, 2024**

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Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**DATE:** April 4, 2024

**TIME:** 4:00 PM M.C. Kimball & Associates Safety Study Session  
5:30 PM Closed Session  
6:30 PM Open Session

**LOCATION: IN PERSON**

Pacific Grove Unified School District Office  
435 Hillcrest Avenue  
Pacific Grove, CA 93950

Trustees:

Brian Swanson, President  
Dr. Elliott Hazen, Clerk  
Carolyn Swanson  
Jennifer McNary  
Laura Ottmar

Administration:

Superintendent Dr. Linda Adamson  
Assistant Superintendent Joshua Jorn

Student Representative(s):

Dario DiMaggio  
Dayci Dishny

**VIRTUAL ZOOM MEETING**

<https://pgusd.zoom.us/j/83280382576?pwd=RkNRaGJRTmxaSkloQmp0S0hUazFoZz09>

Meeting ID: 832 8038 2576

Passcode: 713469

One tap mobile +16699006833,,81793111121#,,,,\*717431# US (San Jose)

+16694449171,,81793111121#,,,,\*717431# US

Find your local number: <https://pgusd.zoom.us/j/83280382576>

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board Meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

**AGENDA AND ORDER OF BUSINESS**

**I. OPENING BUSINESS**

A. Call to Order

B. Land Acknowledgement

Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Board Discussion:

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- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**II. INFORMATION/DISCUSSION**

A. School Safety Threat and Risk Assessment Board Study Session **9**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board discuss the District’s long-term plan to develop safer and healthier school environments through a districtwide Site Safety and Security Threat Vulnerability Risk Assessment. Staff along with M.C. Kimball and Associates will also cover the final assessment and executive summaries which will include site and districtwide findings; Specifically, recommended policy adjustments, additional training requirements, and facilities infrastructure recommendations.

- Public Comment:
- Board Comment:
- Direction: \_\_\_\_\_

**III. CLOSED SESSION**

A. Identify Closed Session Topics

The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Superintendent 120 Day Report

B. Public Comment on Closed Session Topics

C. Adjourn to Close Session

**IV. RECONVENE IN OPEN SESSION**

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A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Buck Roggeman and Dr. Linda Adamson, for the purpose of giving direction and updates.
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2023-2024 [Government Code § 3549.1 (d)] Executive session between the public school employer and its designated representatives, Claudia Arellano and Dr. Linda Adamson, for the purpose of giving direction and updates.
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
4. Superintendent 120 Day Report

B. Pledge of Allegiance

C. Student Recognition Presentations

- a. Student Board Representatives
- b. Student State Seal of Biliteracy
- c. Photos & 5-Minute Break

**V. COMMUNICATIONS**

A. Written Communication

B. Board Member Comments

C. Superintendent Report

**VI. INDIVIDUALS DESIRING TO ADDRESS THE BOARD**

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. PGUSD Staff Comments (Non-Agenda Items)

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B. Community Members (Non-Agenda Items)

**VII. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

- A. Minutes of March 4, 2024 Board Meeting **60**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- B. Minutes of March 7, 2024 Board Meeting **64**  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes as presented.
- C. Cash Receipts Report #14 **75**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report #14.
- D. Acceptance of Donations **77**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the Acceptance of Donations.
- E. Out of County Overnight Activities **78**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of County or Overnight Activities.
- F. Warrant Schedule 665 **93**  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve Warrant Schedule 665.
- G. Personnel Report **95**  
Recommendation: (Claudia Arellano, Director II of Human Resources) The District Administration recommends that the Board review and approve the Personnel Report.
- H. Electronic Equipment Surplus **98**  
Recommendation: (Louis Algaze, Director of Technology Systems) The District Administration recommends that the Board review and approve the disposal of obsolete electronic equipment.
- I. Monterey County Behavioral Health (MCBH) – Memorandum of Understanding (MOU) Amendment #1 (A-16397) **105**  
Recommendation: (Yolanda Cork-Anthony, Director of Student Services) The District Administration recommends that the Board review and approve the amended MOU between the County of Monterey on behalf of the Monterey County Health Department, Behavioral Health Bureau, and the Monterey County Special Education Local Plan Area (SELPA).

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- J. Contract for Services with Peninsula Messenger Services 113  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with Peninsula Messenger Service to provide delivery service.
- K. Contract for Services with Uretsky Investigation Security for 2023-2024 119  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with Uretsky Investigation Security to provide residency investigation services for the 2024-25 fiscal year.
- L. Contract for Services with David Sonderegger 125  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Contract for Services with David Sonderegger to provide E-rate filing services for the 2024-25 fiscal year.
- M. Contract for Services with DJ John Upshaw – Pacific Grove Middle School 131  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Contract for Services with Monterey DJ John Upshaw.
- N. Contract for Services with DJ John Upshaw – Pacific Grove High School 137  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends that the Board review and approve the Contract for Services with Monterey DJ John Upshaw.
- O. Contract for Services with MY Museum Wheelie Mobilee Contract 143  
Recommendation: (Anna Darnell, Teacher) The District Administration recommends that the Board review and approve the Contract for Services with MY Museum to hire the Wheelie Mobilee for Robert H. Down Elementary School.
- P. Contract for Services with Carmen Ferguson – Heartbank Deposits Photography 151  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Contract for Services with Carmen Ferguson for the Promotion Dance.
- Q. Contract for Services with the Santa Cruz Beach Boardwalk 157  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Contract for Services with the Santa Cruz Beach Boardwalk.
- R. Contract for Services with Paul Contos – PGMS Music Festival 163  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Contract for Services with Paul Contos to work as an adjudicator at the Music Festival.

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- S. Contract for Services with Robert Klevan – PGMS Music Festival 169  
Recommendation: (Sean Roach, Pacific Grove Middle School Principal) The District Administration recommends that the Board review and approve the Contract for Services with Robert Klevan to work as an adjudicator at the Music Festival.
- T. Contract for Services for Don Beto’s Taco Truck – Ratification 175  
Recommendation: (Lito Garcia, Pacific Grove High School Principal) The District Administration recommends that the Board ratify and approve the request for the Rotary Invitational Track Meet.
- U. AVID Spring College and Career Visit (Out of County Trip) – Ratification 181  
Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board ratify and approve the request of a visit for both Pacific Grove Middle School and Pacific Grove High School.
- Public Comment:
  - Board Discussion:
  - Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. INFORMATION/DISCUSSION**

- B. City of Pacific Grove – School Resource Officer (SRO) Update 184  
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board receive information regarding the School Resource Officer (SRO).
- Public Comment:
  - Board Comment:
  - Direction: \_\_\_\_\_

**IX. PUBLIC HEARING – ITEM A (ACTION/DISCUSSION) 205**

Public Hearing: The District’s Governing Board Will Hold a Public Hearing on the Proposed Adoption of a Developer Fee Justification Study for the District and an Increase in the Statutory School Facility Fee (“Level I Fee”) on New Residential and Commercial/Industrial Developments as Approved by the State Allocation Board on January 24, 2024. The Adoption of the Study and the Increase of the Level I Fee are Necessary to Fund the Construction of Needed School Facilities to Accommodate Students due to Development.

Open Public Hearing: \_\_\_\_\_ Close Public Hearing: \_\_\_\_\_

- A. Adoption of Resolution No. 1122 – Increase to Level I Levy of Developer Fees

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Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1122 to Increase Developer Fees to meet the State Allocation Boards Level I Fee Schedule.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**X. PUBLIC HEARING – ITEM B (INFORMATION/DISCUSSION) 213**

Public Hearing: Pursuant to Education Code Section 60119 and 60422, the District’s Governing Board Will Hold a Public Hearing on the Proposed Adoption of the following three textbooks for the Pacific Grove High School: *Hole’s Essentials of Human Anatomy and Physiology, High School 2<sup>nd</sup> Edition; National Geographic, American Government, Cengage Learning Inc. 2022; AP Government and Politics: American Government – Stories of a Nation, bfw publishers 2021.*

Open Public Hearing: \_\_\_\_\_ Close Public Hearing: \_\_\_\_\_

**A. Pacific Grove High School Textbooks**

Recommendation: (Buck Roggeman, Director of Curriculum and Special Projects) The District Administration recommends that the Board receive information regarding the three textbooks to be used by the Pacific Grove High School.

- Public Comment:
- Board Discussion:

**XI. ACTION/DISCUSSION**

**B. Measure D & A Citizens Oversight Committee 223**

Recommendation: (Jon Anderson, Director of Maintenance, Operations, and Transportation) The District Administrator recommends that the Board review and select new members for the Citizens Oversight Committee.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Adoption of Resolution No. 1123 – Order of Election for November 5, 2024 225**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1123 Ordering an Election, Requesting the County Elections Department to Conduct the Election, and Requesting Consolidation with the November 5, 2024 General Election.

- Public Comment:
- Board Discussion:

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- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

D. Adoption of Resolution No. 1124 – Asian American Pacific Islander Heritage Month **231**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and adopt Resolution No. 1124 Proclaiming May 2024 as Asian American Pacific Islander Heritage Month.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

E. Proposed Board Calendar/Future Meetings **234**

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and possibly modify meeting dates on the attached calendar and determine, given information from the Administration, whether additional Board dates or modifications need to be established.

- Public Comment:
- Board Discussion:
- Move: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XII. INFORMATION/DISCUSSION**

D. Review of Legal Fees **239**

Recommendation: (Joshua Jorn, Assistant Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2023 through February 29, 2024.

- Public Comment:
- Board Comment:
- Direction: \_\_\_\_\_

E. Future Agenda Items

Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the list of future agenda items and direct Administration to add items to the list and/or schedule items for a particular agenda.

- Public Comment:
- Board Comment:
- Direction: \_\_\_\_\_

**XIII. ADJOURNMENT**

Next special Board Meeting will be held on April 18, 2024

Next regular Board Meeting will be held on May 9, 2024